

**AGENDA**  
**CITY COMMISSION MEETING**  
**Tuesday, October 1, 2013**  
**1:00 P.M.**

- I. **11:00 a.m. -12:45 p.m. - Joint meeting between the City of Garden City, Finney County, and City of Holcomb Commissions in the large meeting room in the City Administrative Center.**
- II. **REGULAR MEETING CALLED TO ORDER AND CITY CLERK ANNOUNCING QUORUM PRESENT.**
- III. **PLEDGE OF ALLEGIANCE TO THE FLAG AND INVOCATION.**
- IV. **APPROVAL OF THE MINUTES OF THE LAST REGULAR MEETING, WHICH IF NO CORRECTIONS ARE OFFERED, SHALL STAND APPROVED.**
- V. **PUBLIC COMMENT    Agenda Schedule Allowance: 30 minutes (5 minutes per spokesperson)**
- VI. **CONSIDERATION OF PETITIONS, MEMORIALS AND REMONSTRANCES.**
  - A. Jimmy Deal, on behalf of Leave a Legacy Foundation requests Governing Body consideration and approval for a request for the temporary closure of public vehicle access to Lee Richardson Zoo on Saturday, October 5, 2013 from 8:00 a.m. – 10:00 a.m., a barricade to be placed at the 4<sup>th</sup> Street entrance to the zoo and an extension of the sign waiver ordinance to allow signs to be placed at St. Catherine’s Hospital and the Cancer Center through November 3, 2013.
  - B. Linda Morgan, on behalf of Garden City Community College is requesting a waiver of the noise ordinance from 9:00 p.m. – midnight on October 18-19, 2013 for an American Criminal Justice Association conference and competition.
  - C. Delmer Towns wishes to discuss with the City Commission and City staff the possibility of extending city water infrastructure to Towns Riverview.
- VII. **REPORT OF THE CITY MANAGER.**
  - A. The annual FAA inspection was conducted at the Garden City Regional Airport on September 24-25, 2013. The airport received a perfect inspection with no discrepancies. The Garden City Fire Department, airport tenants and airport personnel are to be commended on the successful inspection.
  - B. The Sunflower Foundation has announced their next application cycle for trail grants. Staff and other interested parties have discussed possible applications with the Foundation and have determined that the Garden City Recreation Commission will be the more appropriate agency for submitting an application.
  - C. Community Development Director Kentner and staff will discuss with Governing Body the final results of the City’s challenge to the 2010 US Census.
  - D. Governing Body is asked to set a time for the Town Hall Meeting on October 29, 2013.

- E. The City received the August 2013 franchise payment in the amount of \$5,892.51 from AT&T.
- F. The City received correspondence from Cox Communications regarding channel line-up changes.
- G. Staff has provided the monthly sales tax report from Finance Director Hitz for Governing Body review.
- H. Meetings of note:

- ✓ October 4, 2013 – United Way Kick-Off Event from 11:30 a.m. – 1:00 p.m.
- ✓ October 4, 2013 – Southwest Kansas Coalition meeting at the City Administrative Center from 10:00 a.m. – 1:00 p.m.
- ✓ October 8, 2013 – Special Meeting of the Governing Body at 1:00 p.m.
- ✓ October 10, 2013 - Jameson Energy Center ground-breaking ceremony at 10:00 a.m.
- ✓ October 10, 2013 – Diversity Dinner at the Clarion Inn - 6:30 p.m. – 8:30 p.m.
- ✓ October 11, 2013 – Multi-Cultural Summit hosted by the City of Garden City Cultural Relations Board– Garden City Community College 8:00 a.m. – 5:30 p.m.
- ✓ October 12-14, 2013 – League of Kansas Municipalities Annual Conference – Overland Park, Kansas
- ✓ October 19, 2013 – Boo! At the Zoo
- ✓ November 9, 2013 – Veteran’s Day parade

**VIII. CONSIDERATION OF APPROPRIATION ORDINANCE.**

- A. Appropriation Ordinance No. 2349-2013A.

**IX. CONSIDERATION OF ORDINANCES AND RESOLUTIONS.**

- A. KDOT has submitted proposed changes to the 2003 Functional Classification and Urban Area Boundary Map for City consideration and approval.

- 1. Resolution No. \_\_\_\_\_ - 2013, a resolution to approve Urban Functional Classification Systems.

**X. OLD BUSINESS.**

- A. Chief Hawkins will be present to give Governing Body an update on Code Section 86-5, Designated Truck routes. Chief Hawkins and staff recommend that the Governing Body make no changes to the ordinance.

**XI. NEW BUSINESS.**

- A. Community Development Director Kentner and staff will be present to discuss with the Governing Body the City’s participation in the Emergency Services Grant (ESG) Program.
- B. Staff seeks Governing Body direction on how to proceed with the Wheatland Electric Cooperative water rate increase.

C. Finney County Economic Development Corporation (FCEDC) has been approached by members of the medical community in Finney County and asked to address senior care options and availability in Finney County. FCEDC would like authorization to access the “Incentives/Special Projects” fund to pay for a Retirement Housing Market Analysis.

D. **Consent Agenda for approval consideration:** (The items listed under this “consent agenda” are normally considered in a single motion and represent items of routine or prior authorization. Any member of the Governing Body may remove an item prior to the vote on the consent agenda for individual consideration.)

1. Governing Body consideration and acceptance of bids received on September 26, 2013 for the Seventh & Laurel Streetscape Rebid and authorization for the Mayor and City Clerk to execute the contracts.

## **XII. CITY COMMISSION REPORTS.**

A. Mayor Fankhauser

B. Commissioner Law

C. Commissioner Cessna

D. Commissioner Dale

E. Commissioner Doll

## **XIII. ADJOURN.**

## THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS

City of Garden City  
September 17, 2013

The regular meeting of the Board of Commissioners of the City of Garden City was held at 1:00 p.m. at the City Administrative Center on Tuesday, September 17, 2013 with all members present. Commissioner Cessna opened the meeting with the Pledge of Allegiance to the Flag and Invocation.

Brienna McElrath, The Art Shop, previously located at 112 E. Laurel Street addressed the Governing Body regarding tattoo shops being located in C-3 districts.

Lee Stowe, Concrete Industries, asked the Governing Body to address the city ordinance regarding truck routes in city limits.

Mayor Fankhauser moved to approve a request from the Finney County Fair Board to allow possession and consumption of cereal malt beverages and wine at their facility at Finney County Fairgrounds Grandstand Meeting Room, which is owned by the County, for a reception on September 24, 2013 from 5:00 p.m. – 7:00 p.m. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

|        |      |      |            |     |
|--------|------|------|------------|-----|
| Cessna | Dale | Doll | Fankhauser | Law |
| Yea    | Yea  | Yea  | Yea        | Yea |

Commissioner Doll gave an update on the September 14, 2013 ColoRail meeting Pueblo, Colorado that addressed the future of Amtrak service on the BNSF railroads from Newton, Kansas to Albuquerque, New Mexico.

Staff provided several items of information for Governing Body review including the following: from Director of Aviation Powell the monthly enplanement and operations report, from Community Development Director Kentner the monthly building and code enforcement reports, from Finance Director Hitz the monthly financial report, from Police Chief Hawkins the monthly activity report, from Public Works Director Curran the monthly City Link ridership report and monthly City projects update; and from Zoo Director Sexson the monthly zoo report.

Meetings of note:

- ✓ September 14, 2013 – 87<sup>th</sup> Garden City Community Mexican Fiesta
- ✓ September 18, 2013 – The Mayor’s “State of the City” address at the Chamber of Commerce Breakfast at 7:30 a.m.
- ✓ September 19, 2013 – Meet & Greet with Bob Stewart, National Association of Railroad Passengers at the Garden City Depot from 2:00 p.m. – 4:00 p.m.
- ✓ September 19, 2013 - Annual Parks Tour – starting at the Train Depot at 6:00 p.m. (changed to September 24, 2013)
- ✓ September 21, 2013 – FallFest 2013 featuring Art in the Park, Knights of Columbus’ OktoberFest, Doxie Derby & Nasduck 500 Duck Races – 8:30 a.m. to 3:00 p.m.
- ✓ September 21, 2013 – Chamber of Commerce “Fire and Ice” Wine Tasting – 7:00 p.m.
- ✓ September 21, 2013 – Finney County Preservation Alliance benefit for the Windsor Hotel – Stevens Park at 6:00 p.m.
- ✓ September 22, 2013 – Lee Richardson Zoo’s Cat Canyon Grand Opening from 1:00 -3:00 p.m.
- ✓ October 8, 2013 – Special Meeting of the Governing Body at 1:00 p.m.
- ✓ October 10, 2013 – Diversity Dinner at the Clarion Inn, 6:30 p.m. – 8:30 p.m.
- ✓ October 11, 2013 – Multi-Cultural Summit hosted by the City of Garden City Cultural Relations Board at GCCC 8:00 a.m. – 5:30 p.m.
- ✓ October 12-14, 2013 – League of Kansas Municipalities Annual Conference – Overland Park, Kansas
- ✓ October 19, 2013 – Boo! At the Zoo

Appropriation Ordinance No. 2348-2013A, “AN APPROPRIATION ORDINANCE MAKING CERTAIN APPROPRIATIONS FOR CERTAIN CLAIMS IN THE AMOUNT OF \$1,938,418.83,” was read and considered section by section. Commissioner Cessna moved to approve and pass Appropriation Ordinance No. 2348-2013A. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

|        |      |      |            |     |
|--------|------|------|------------|-----|
| Cessna | Dale | Doll | Fankhauser | Law |
| Yea    | Yea  | Yea  | Yea        | Yea |

Ordinance No. 2622-2013, “AN ORDINANCE REGULATING MAXIMUM SPEED LIMITS IN THE CITY OF GARDEN CITY, KANSAS; AMENDING CODE SECTION 86-14; REPEALING CURRENT CODE SECTION 86-14; ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS,” was read and considered section by section. Commissioner Cessna moved to approve Ordinance No. 2622-2013. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

|        |      |      |            |     |
|--------|------|------|------------|-----|
| Cessna | Dale | Doll | Fankhauser | Law |
| Yea    | Yea  | Yea  | Yea        | Yea |

The Governing Body tabled ordinances that would establish penalties for licensees whose employees or agents are convicted of selling or furnishing alcoholic liquor or cereal malt beverages to minors in order to allow staff to distribute the proposed changes to the affected businesses,

Ordinance No. 2623-2013, “AN ORDINANCE ESTABLISHING COURT COSTS FOR THE MUNICIPAL COURT OF THE CITY OF GARDEN CITY, KANSAS; AMENDING CURRENT CODE SECTION 42-1; REPEALING CURRENT CODE SECTION 42-1; ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS,” was read and considered section by section. Commissioner Dale moved to approve Ordinance No. 2623-2013. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

|        |      |      |            |     |
|--------|------|------|------------|-----|
| Cessna | Dale | Doll | Fankhauser | Law |
| Yea    | Yea  | Yea  | Yea        | Yea |

Resolution No. 2546-2013, “A RESOLUTION AUTHORIZING THE REMOVAL OF MOTOR VEHICLE NUISANCES FROM CERTAIN PROPERTIES IN THE CITY OF GARDEN CITY, KANSAS, PURSUANT TO SECTION 38-63 OF THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS. (1305 New York Avenue – blue Ford Ranger pick-up and blue Buick Sedan car, 201 W. Fair Street – gold Pontiac Grand Am),” was read and considered section by section. Commissioner Dale moved to approve Resolution No. 2546-2013. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

|        |      |      |            |     |
|--------|------|------|------------|-----|
| Cessna | Dale | Doll | Fankhauser | Law |
| Yea    | Yea  | Yea  | Yea        | Yea |

Resolution No. 2547-2013, “A RESOLUTION AUTHORIZING THE REMOVAL OF NUISANCE CONDITIONS FROM THE PROPERTY LISTED BELOW IN THE CITY OF GARDEN CITY, KANSAS, PURSUANT TO SECTION 38-139 OF THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS. (1305 York Avenue),” was read and considered section by section. Mayor Fankhauser moved to approve Resolution No. 2547-2013. Commissioner Cessna seconded the motion. The vote was taken by yeas and nays and recorded as follows:

|        |      |      |            |     |
|--------|------|------|------------|-----|
| Cessna | Dale | Doll | Fankhauser | Law |
| Yea    | Yea  | Yea  | Yea        | Yea |

Resolution No. 2548-2013, “A RESOLUTION AUTHORIZING THE CITY OF GARDEN CITY TO ENTER INTO A MUNICIPAL HARDWARE AND LICENSING AGREEMENT,” was read and considered section by section. Commissioner Cessna moved to approve Resolution No. 2548-2013. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

|        |      |      |            |     |
|--------|------|------|------------|-----|
| Cessna | Dale | Doll | Fankhauser | Law |
| Yea    | Yea  | Yea  | Yea        | Yea |

Resolution No. 2549-2013, “A RESOLUTION AUTHORIZING THE EXECUTION OF A TAX COMPLIANCE AGREEMENT RELATING TO THE ISSUANCE OF REVENUE BONDS BY THE KANSAS MUNICIPAL ENERGY AGENCY FOR THE JAMESON ENERGY CENTER; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH,” was read and considered section by section. Commissioner Law moved to approve Resolution No. 2549-2013. Commissioner Cessna seconded the motion. The vote was taken by yeas and nays and recorded as follows:

|        |      |      |            |     |
|--------|------|------|------------|-----|
| Cessna | Dale | Doll | Fankhauser | Law |
| Yea    | Yea  | Yea  | Yea        | Yea |

Governing Body directed City staff work with the staff of Great Plains Development, Inc. to examine alternatives and determine whether the City of Garden City, Kansas will continue a membership agreement with Great Plains Development Inc. Governing Body requested the item be continued at a later meeting.

Mayor Fankhauser moved to approve an agreement to purchase the property located at 2321 N. Eighth Street. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

|        |      |      |            |     |
|--------|------|------|------------|-----|
| Cessna | Dale | Doll | Fankhauser | Law |
| Yea    | Yea  | Yea  | Yea        | Yea |

Advisory Board Recommendations:

Commissioner Cessna moved to appoint Leon Wilkerson to fill an unexpired term that will end December 31, 2013 on the Cultural Relations Board. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

|        |      |      |            |     |
|--------|------|------|------------|-----|
| Cessna | Dale | Doll | Fankhauser | Law |
| Yea    | Yea  | Yea  | Yea        | Yea |

Commissioner Cessna moved to approve the following:

1. At the September 3, 2013 regular meeting, the Governing Body authorized a one year extension to the Memorandum of Understanding with Mark Pamplin for use of the State Theater. The amendment is presented for consideration and approval.
2. Quit Claim Deed from Norma L. Kramer transferring Space 7; Lot 298; Weeks Addition of Valley View Cemetery to Mark Kramer.
3. Quit Claim Deed from Norma L. Kramer transferring Spaces 6, 7, and 8; Lot 297; Weeks Addition of Valley View Cemetery to Carol Tieben.
4. Quit Claim Deed from the Heirs of Martin Huschka transferring Space 3, Lot 5, Zone: F of Valley View Cemetery to Rosemary Corbett.
5. Quit Claim Deed from the Heirs of Martin Huschka transferring Space 4, Lot 5, Zone: F of Valley View Cemetery to Brent &/or Celeste Petersen.
6. Quit Claim Deed from Ralph M. Rojas or Debbie K. Rojas transferring Space 3, Lot 108, Zone: K of Valley View Cemetery to the City of Garden City.

7. Governing Body consideration and approval of a Release of Option to Lease Real Property, between the City of Garden City, Kansas and TekVet Technologies Company.
8. Governing Body consideration and acceptance of a Release of Mortgage, between the City of Garden City, Kansas and Mauritta C. Adams.
9. Licenses:

**(2013 New)**

- a) Cartmill Enterprises ..... Class D-CO Concrete
- b) Champion Fire & Security.....Class E-F Fire Sprinkler & Protection
- c) Ray Omo, Inc. .... Class D-M Mechanical

Mayor Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

|        |      |      |            |     |
|--------|------|------|------------|-----|
| Cessna | Dale | Doll | Fankhauser | Law |
| Yea    | Yea  | Yea  | Yea        | Yea |

Mayor Fankhauser adjourned the meeting since there was no further business before the Governing Body.

\_\_\_\_\_  
Dan Fankhauser, Mayor

ATTEST:

\_\_\_\_\_  
Celyn N. Hurtado, City Clerk

**City Commission Reports**

Commissioner Cessna thanked Community Development Director Kentner for filling in for City Manager Allen to run the meeting. Commissioner Cessna also thanked Commissioner Doll for attending the ColoRail meeting and providing an update to the Governing Body. Commissioner Cessna asked about the concrete work on Rock Road and Pioneer Road Estates. City Engineer Cottrell stated that the projects had been delayed due to recent rain, however work on both should resume soon.

Commissioner Dale stated he was happy to participate in the Mexican Community Fiesta parade this year.

Commissioner Doll encouraged State and Federal officials to maintain Amtrak passenger rail service through the communities on the route of the Southwest Chief and stated it is essential and important to connect those communities.

Mayor Fankhauser reminded everyone of the Chamber breakfast and stated he will announce another store in the Schulman Crossing retail development project. Mayor Fankhauser thanked Commissioner Doll for the update on Amtrak. Mayor Fankhauser passed out his words of wisdom to everyone that read, “Passion; There are many things in life that will capture your eye, but very few will capture your heart. These are the ones to pursue. These are the ones worth keeping.”

Commissioner Law had no comments.

# Petitions



September 24<sup>th</sup>, 2013

To: Garden City Commissioners and the City Manager  
From: Jimmy Deal – Leave a Legacy Foundation  
Re: Vehicle Access Closure to the Zoo and Sign Waive Extension

The Leave a Legacy Foundation will be hosting their annual road races on Saturday October 5<sup>th</sup>, at 8:30am. These races Begin and end at the Lee Richardson Zoo. I would like to formally request the consideration of the City Commission to allow the temporary closure of vehicle access to the Zoo while these races are being ran. I am requesting this, as vehicle traffic through the Zoo in the past has been an issue. This has particularly been an issue with our finish line. Our finish line is setup on the fairly narrow road running along side the duck pond. We setup timing equipment, markers and people tend to congregate in this area after the run. Though we accommodate for vehicles to pass through, it is a nuisance and does compromise the professional feel of the event that we are trying to maintain. Our run is one of the largest in the area. We have had over two hundred runners participate in each of the last two years and I anticipate more this year. I am only requesting closure for a two-hour period from 8:00 to 10:00am. I am aware that this time period is no longer free for vehicle traffic and closure could result in lost revenues for the Zoo. The Leave A Legacy Foundation has always made a substantial donation to Lee Richardson Zoo for the use of their facilities. Typically this donation has been between \$1000 and \$1500. The Foundation is willing to donate accordingly to offset any estimated lost revenue if approved.

Also, if approved, I would like to request a barricade be placed at the 4<sup>th</sup> Street Vehicle Entrance to the Zoo, in a manner that would allow for runners to pass through but keep vehicle traffic from entering. I would be willing to assist with this in any way. I have many volunteers lined up to help; I just don't have such a barricade.

The City Commissioners also granted a waiver of the City's Sign ordinance so that we could sell yard signs promoting our event. We agreed to have the signs removed to the public's view by no later than October 13<sup>th</sup>. We have been selling the signs and they have been very popular. A request was made at our last board meeting to collect all of the signs after our event and display them all on the grounds surrounding the Cancer Center at St. Catherine Hospital all during the rest of the Month, as October is Breast Cancer Awareness Month. We are also requesting the City Commission consider extending the period we are allowed a waiver of the ordinance so that we may place these signs at the Cancer Center until the end of October. If allowed to do so we could have the signs removed from the grounds no later than Sunday, November 3<sup>rd</sup>.



I am hoping both of these requests can be considered at the City Commission Meeting on October 1, 2013 as our event is the following Saturday. I plan to be in attendance. Please let me know if anyone has any questions. The Leave a Legacy Foundation is greatly appreciative of all the help and support it receives from the Lee Richardson Zoo and the City of Garden City.

Sincerely,

Jimmy Deal - Leave A Legacy Foundation



# Special Event Request

301 N 8th Street  
 PO Box 998  
 Garden City, KS 67846  
 620-276-1130

xx Other  
 \_\_\_\_\_ Carnival/Circus\*  
 \_\_\_\_\_ Sports Event\*  
 \_\_\_\_\_ Haunted House\*  
 \*License Required

September 19, 2013

Today's Date

American Criminal Justice Assoc. Region III Conference & Competition

Name of Event (if applicable)

Friday, 10/18 & Saturday, 10/19/2013

Date of Event

GCCC Challenge Course & Live-Fire Training Tower

Location of Event

9:00 p.m. - 12:00 a.m.

Start and End Time of Event

hands-on workshops bringing approx. 200 ppl. from 4-5 states including 2 & 4 year college & criminal justice majors

Purpose of the Event

Linda Morgan

GCCC

620-276-9503

Applicant Name (please print)

Address

Phone

Additional Contact Names & Phone Numbers

**Please mark all that you are requesting. (Note: Amenities are not available at all locations.)**

|                            |   |                               |     |                    |     |
|----------------------------|---|-------------------------------|-----|--------------------|-----|
| Street Closure             | n/a   | Steven's Park Bandshell       | n/a | Noise Waiver**     | YES |
| Extra Trash Receptacles    | n/a   | Restrooms (Park Shelter Keys) | n/a | Electricity Access | n/a |
| Additional Request/Remarks | Contacted Chief Shelton with lighting up the Challenge Course |                               |     |                    |     |

**\*\* Sec. 62-9. Excessive sound, music or noise.**

(a) It shall be unlawful for any person to play, use, operate or permit to be played, used, or operated any radio receiving, set musical instrument, or any machine equipment, equipment, or device used for the production, reproduction or creation of sound at a louder volume than is necessary for the reasonable hearing of the person so playing, using or operating such instrument, equipment, machine, or device, and the reasonable hearing of other persons who are voluntary listeners thereto, or in such a manner so to disturb the peace, quiet, and comfort of neighboring inhabitants or other residents of the city.

(b) This prohibition shall include sound, music, or noise created by automobile radios, musical bands, groups or orchestras in public or private buildings. It shall be prima facie evidence of a violation of this sections of the sound, music, or noise is plainly audible at the real property line on the real property from which the sound, music, or noise is emanating; provided, however, that nothing in this section shall be construed to prohibit the playing of church chimes or the ringing of church bells, the testing or use of the civil defense warning system, or the authorized use of public safety vehicle sirens.

(Ord. No. 1858, § 4(20-142), 8-23-94)

**\*\*Please note that a waiver of noise ordinance does not prohibit an officer or City official from advising you to lower the amplified noise of your event or issuing a citation upon failure to comply with such warnings.**

RESOLUTION NO. 2435-2011

A Resolution granting to the City Manager, or Designee, the authority to grant certain request of persons, businesses of groups for special events or activities.

**By signing below, I hereby certify that I have read and understand the statements above and that all related information which I have provided are true, accurate and complete to the best of my knowledge.**

Request on File

September 19, 2013

Signature

Date

|                     |                         |              |
|---------------------|-------------------------|--------------|
| For office use only | GC Downtown Vision      | n/a          |
| Police              | Electric                | n/a          |
| Fire                | Public Works            | n/a          |
| Inspection          | Parks/Grounds           | n/a          |
| City Manager        | Application Received by | RS 9/19/2013 |



# MEMORANDUM

**TO:** Governing Body

**THRU:** Matt Allen, City Manager

**FROM:** Mike Muirhead, Public Utilities Director

**DATE:** September 20, 2013

**RE:** Water Line Extension Request

**ISSUE:**

Mr. Delmer Towns wishes to discuss with the City Commission and City Staff about the possibility of extending City water infrastructure to his property known as Towns River View. Map of the area is attached.

**BACKGROUND:**

Mr. Towns owns the property generally referred to as Towns Riverview and is, or has been experiencing issues with the quality of water from his private water wells that are used to serve his subdivisions. Mr. Towns approached the City in the fall of 2012 about the possibility of the City acquiring his water systems, or possibly just providing water to his systems. This request is part of the Water Master Plan that is being developed by the Engineering firm of PEC, Wichita KS. The preliminary report is expected to be received within the next few weeks and will address the hydraulics of the current City System and whether or not an extension of this magnitude could occur.

**ALTERNATIVES:**

**RECOMMENDATION:**

Staff recommends allowing the discussions to occur.

**FISCAL NOTE:**

There will not be any financial impact to the City during the discussion stage.

CITY COMMISSION

DAN FANKHAUSER,  
Mayor

ROY CESSNA

MELVIN DALE

JANET DOLL

CHRIS LAW

MATTHEW C. ALLEN  
City Manager

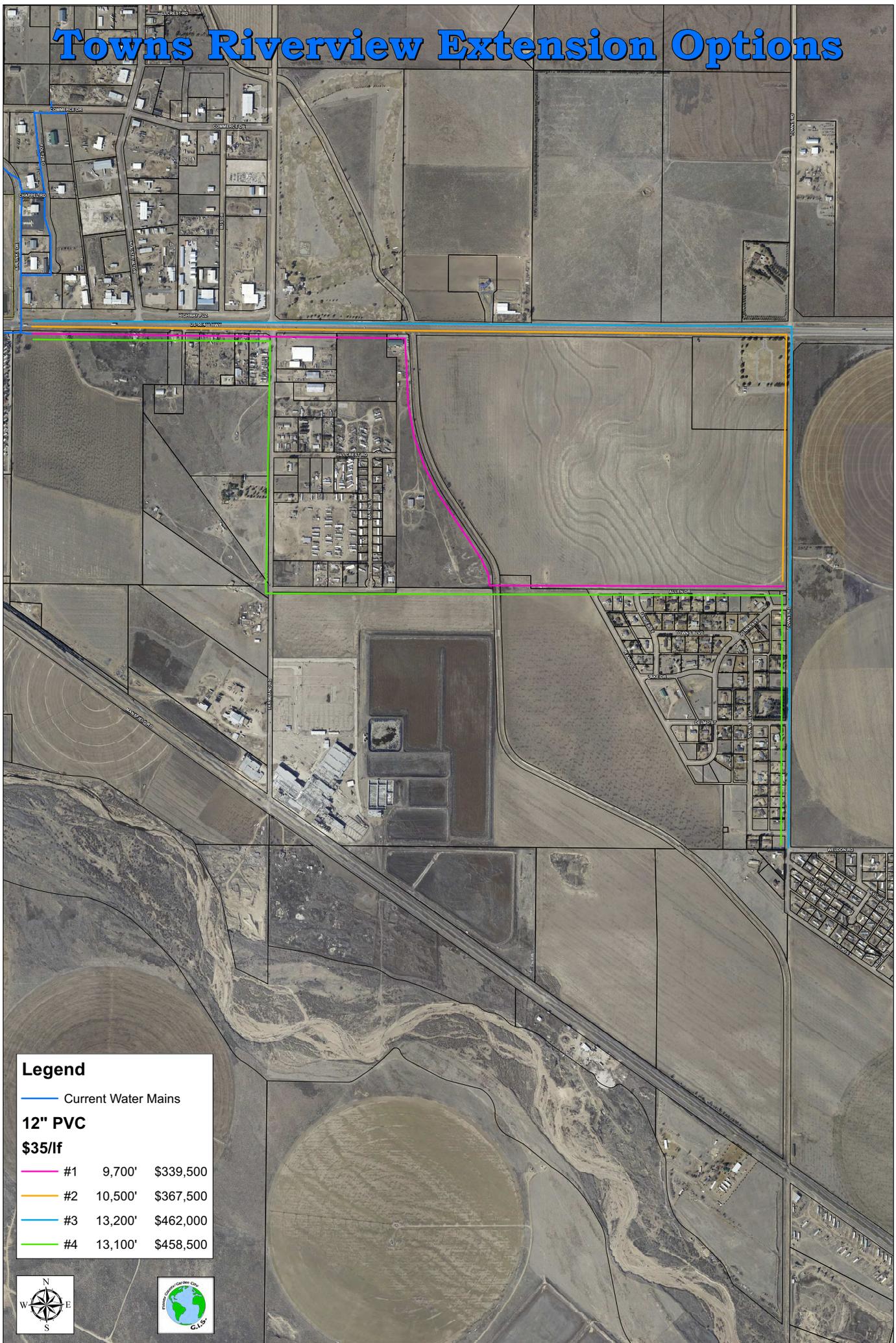
MELINDA A. HITZ, CPA  
Finance Director

RANDALL D. GRISELL  
City Counselor

CITY ADMINISTRATIVE

CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1160  
FAX 620.276.1169  
[www.garden-city.org](http://www.garden-city.org)

# Towns Riverview Extension Options



**Legend**

— Current Water Mains

**12" PVC**  
\$35/lf

|    |         |           |
|----|---------|-----------|
| #1 | 9,700'  | \$339,500 |
| #2 | 10,500' | \$367,500 |
| #3 | 13,200' | \$462,000 |
| #4 | 13,100' | \$458,500 |



September 17, 2013

Re: Towns Riverview Subdivisions

Dear City Commissioners:

We are interested in discussing my water system and the possibilities of extending a city water main to the above referenced subdivisions.

If you have questions or need more information, please contact me at 620-276-1483 or at my address of 725 S. Towns Rd.

Respectfully submitted,

  
Delmar Towns

# Towns Riverview Water Supply

Important facts about Towns Riverview Water Supply:

- 1) Towns Riverview is NOT under an administrative order from KDHE.
- 2) Towns Riverview understands the gravity of the radionuclide issue and is exploring every option to meet the drinking water standards in particular the uranium and gross alpha which are measured in parts per billion. Towns Riverview has been monitoring and continues to monitor for radionuclide levels in the water which are above the maximum contaminate level (MCL). These are naturally occurring minerals which are wide spread in our area.
- 3) Towns Riverview has been meeting the Public water supply notification guidelines by notifying its customers when levels are over the MCL for Uranium.
- 4) Towns Riverview is an important part of Finney County and nearby City of Garden City.
- 5) Towns Riverview now serves over 720 residents of this area.
- 6) Towns Riverview currently supplies 16 million gallons per year of water to its customers.

Mr. Towns has had some conversation with City of Garden City concerning the purchase of water from City of Garden City. Mr. Towns is proposing purchasing water from City of Garden City to blend with his Public Water Supply (PWS) water to lower the levels of uranium and gross alpha below the MCL for public drinking water standards.

Mr. Towns is willing to cooperate with a Mr. Edwards who is working to develop a rather significant housing subdivision on land adjacent to Towns Riverview. One part of the development would be a shared overhead water storage which would serve the new proposed housing addition and Towns Riverview.

# Towns Riverview Water Supply

October 1, 2013

City of Garden City, Kansas

Dear City Commission,

Delmer Towns on behalf of Towns Riverview would like to formally request the purchase of water from City of Garden City.

With the technical and operational details being finalized once approval by the governing body is received.

Sincerely

Delmer Towns

# Report of the City Manager

# ***MEMORANDUM***

**TO:** GOVERNING BODY

**FROM:** Steve Cottrell

**DATE:** 25 September 2013

**RE:** SUNFLOWER FOUNDATION TRAIL GRANT APPLICATION

## ISSUE

The Sunflower Foundation has announced their next application cycle for trail grants. Staff and other interested parties have discussed possible applications with the Foundation and have determined that the Garden City Recreation Commission will be the more appropriate agency for submitting an application.

## BACKGROUND

The City has received two trail grants from the Sunflower Foundation, the first in 2009 was for Phase 1 of the Finnup Drive Walking Trail, in Finnup Park, and the second was in 2011 for Phase 2 of the Wiley Park Walking Trail. Our 2012 and 2013 applications for Wiley Park improvements were not funded. At your August 20<sup>th</sup> meeting, staff indicated that we would discuss possible applications with the Foundation and report back at a later date.

Other parties were included in the discussion with the Foundation – Garden City Recreation Commission and the Finney County Community Health Coalition. The Sunflower Foundation's focus is on Community-based and community supported recreational walking trails. With the support of the Health Coalition and the City, the Recreation Commission was identified as the better agency to submit the grant application.

The projects discussed with the Foundation were the Wiley Park Walking Trail Phase 3, with connections to Garden City High School and the Finnup Park Walking Trail Phase 2. The Finnup Park Trail was determined to be the best fit to the Foundation's criteria. The grant would provide \$30,000.00 with a \$30,000.00 local match.

## ALTERNATIVES

- The Governing Body may officially support the Recreation Commission's application for Phase 2 of the Finnup Park Walking Trail, and indicate that we would provide the local match if the grant is awarded.
- The Governing Body may elect not to support the grant application.

## RECOMMENDATION

Staff recommends Governing Body support of the Finnup Park Trail application. Staff will assist with preparation of the application for the November 1st submittal.



## **Engineering Department**

Steven F. Cottrell, P.E.,  
City Engineer

Alex L. Mestdagh, P.E.  
Assistant City Engineer

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. BOX 998  
GARDEN CITY, KS  
67846-0998  
620.276.1130  
FAX 620.276.1137  
[www.garden-city.org](http://www.garden-city.org)



FISCAL

If we are awarded a grant, we would find the required local match within the 2013 or 2014 budget. It should be noted that GCRC and the FCCHC will be soliciting donations from the community, which could be used toward the local match requirements.

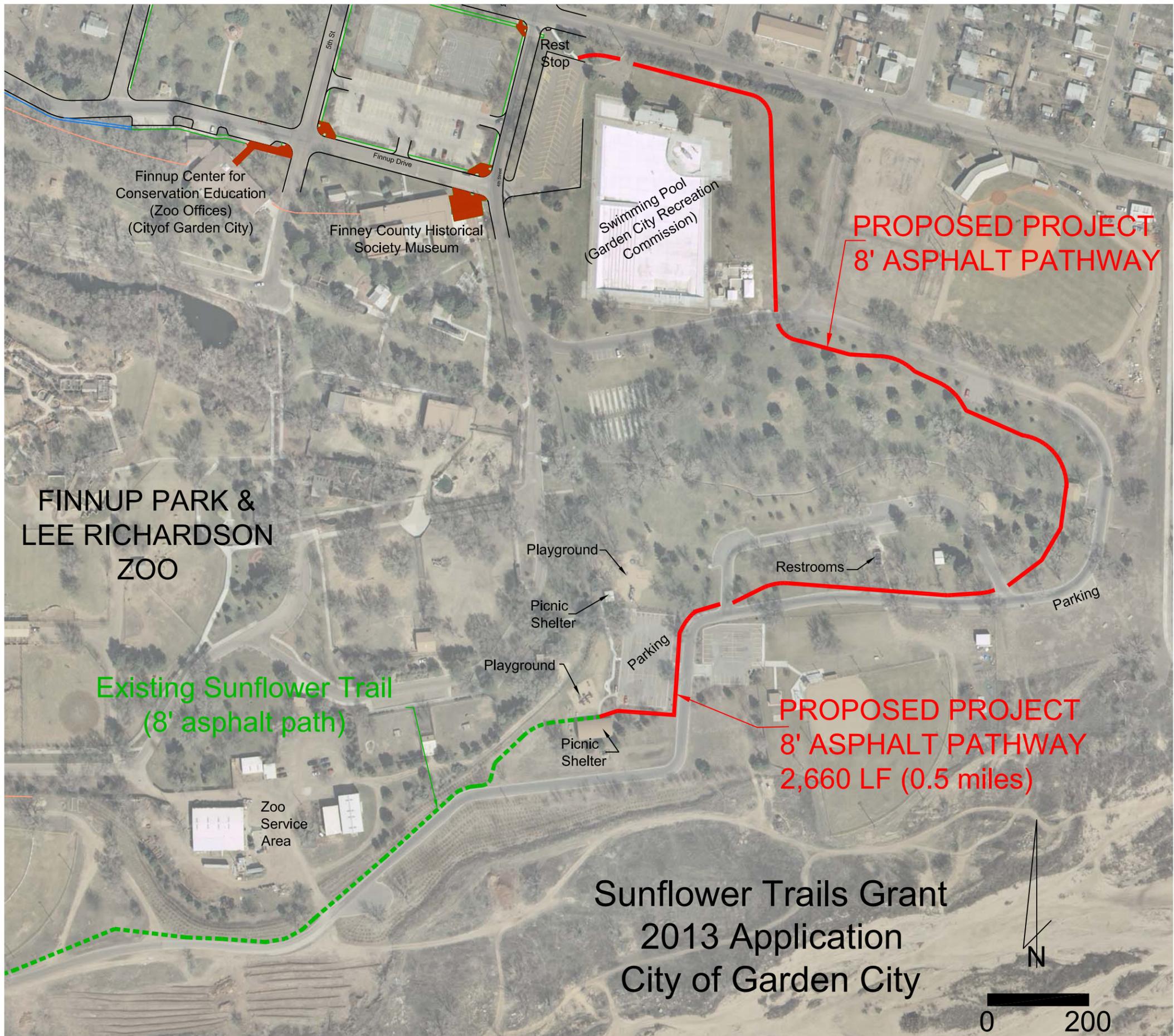
*Steve Cottrell*

**Engineering  
Department**

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# Memo

To: City Commission  
From: Kaleb Kentner  
CC: File  
Date: 9/27/2013  
Re: Results of Garden City's Challenges to the 2010 Census

COMMUNITY  
DEVELOPMENT  
DEPARTMENT  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEY COUNTY  
620-276-1170

INSPECTIONS  
620-276-1120  
[inspection@garden-city.org](mailto:inspection@garden-city.org)

CODE COMPLIANCE  
620-276-1120  
[code@garden-city.org](mailto:code@garden-city.org)

PLANNING AND  
ZONING  
620-276-1170  
[planning@garden-city.org](mailto:planning@garden-city.org)

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FAX 620.276.1173  
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**Issue:** The final results of the City's challenges to the 2010 US Census.

**Background:** The Census opened their Count Question Resolution Program (CQRP) in June of 2011. This program allowed governmental units to challenge the results of the 2010 Census. After reviewing the numbers for Garden City, Staff felt that a challenge was warranted. In July of 2011 the City's submitted its first challenge. In response to that challenge, which identified fifty one (51) blocks within the City which were under counted, the Census Bureau increased the City's population count by seven (7) people.

In response to such underwhelming results Staff was directed to submit another challenge to the Census. Staff performed an even more in depth analysis of the Census results and identified one hundred thirty four (134) Census Blocks within City limits that had count anomalies. Forty eight (48) of the blocks contained more units than Staff determined them to contain and eighty six (86) of the blocks contained fewer units, some as many as fifty (50) fewer, than Staff determined them to have. The accumulated errors resulted in a total of three hundred eighteen (318) units that were completely unaccounted for.

The CQRP findings for the second challenge were received by City Staff in a letter dated September 5, 2013. The letter confirmed the findings of the initial challenge and further rearranged units in twenty eight (28) of the blocks identified by Staff as being incorrectly counted leaving one hundred six (106) of the disputed blocks unaddressed and keeping the total population count at 26,665 which is the amount as determined after the initial challenge.

The errors may have been the result of Census field workers not collecting data or residents not filling out Census forms. During a challenge, an actual recount of units is not done. CQRP Staff rely solely on the records from the forms mailed during the 2010 Census and reports filed by 2010 Census workers. Because of budget and time constraints, no one is sent into the field in response to a Census Challenge.

Staff is extremely disappointed in the results of the City's Census challenges. The limits placed on the resolution program prevent any chance of an accurate reflection of the City's population.

The 2010 Census Count Question Resolution Program is now closed.

**Attachments:** Census Count Distribution Maps: The blue dots on the maps represent individual people as reported to the Census Bureau. The dots have been placed randomly within their assigned Census Block because the information provided by the Census does not include specific addresses.



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CENTER

301 N. 8<sup>TH</sup>

P.O. Box 998

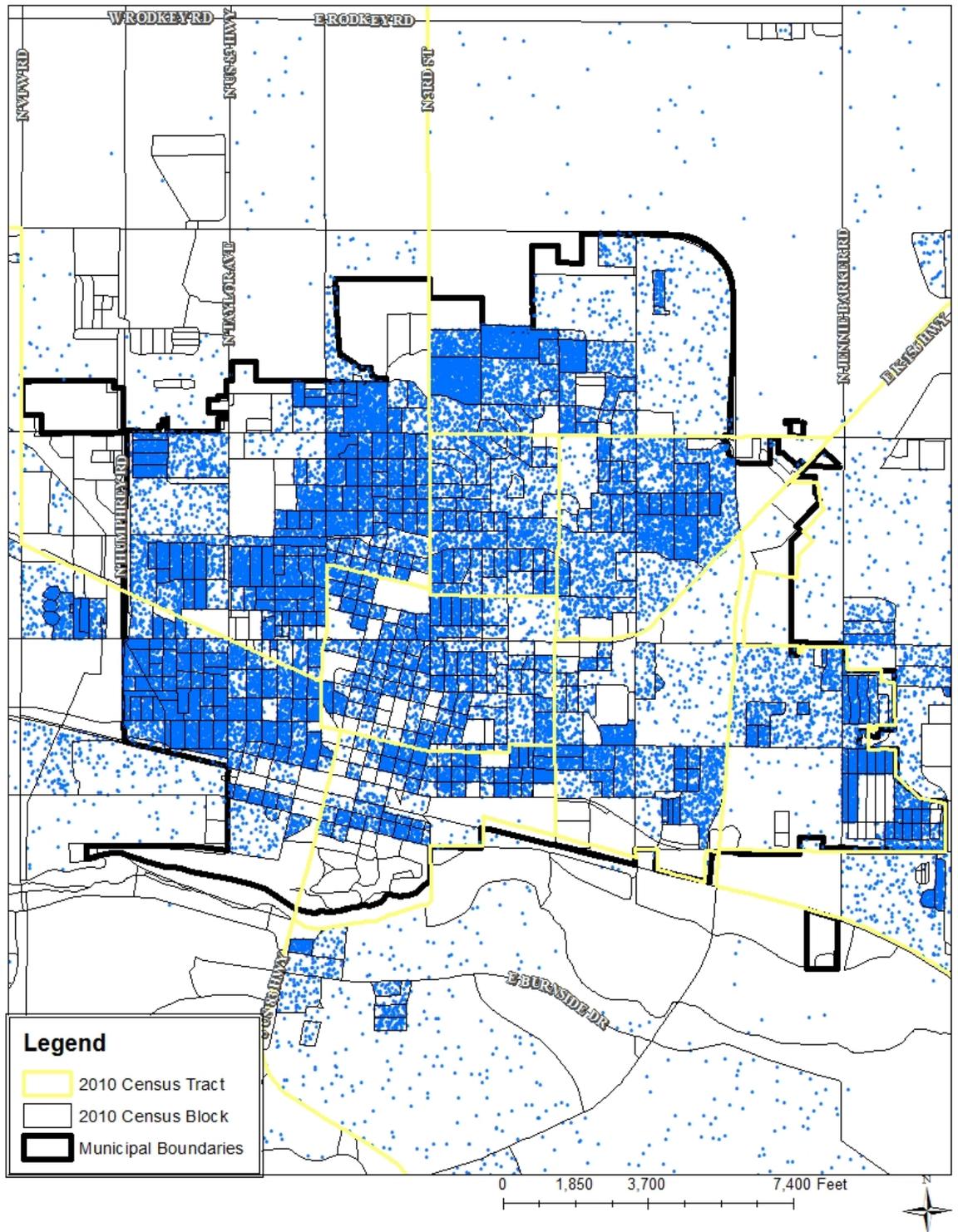
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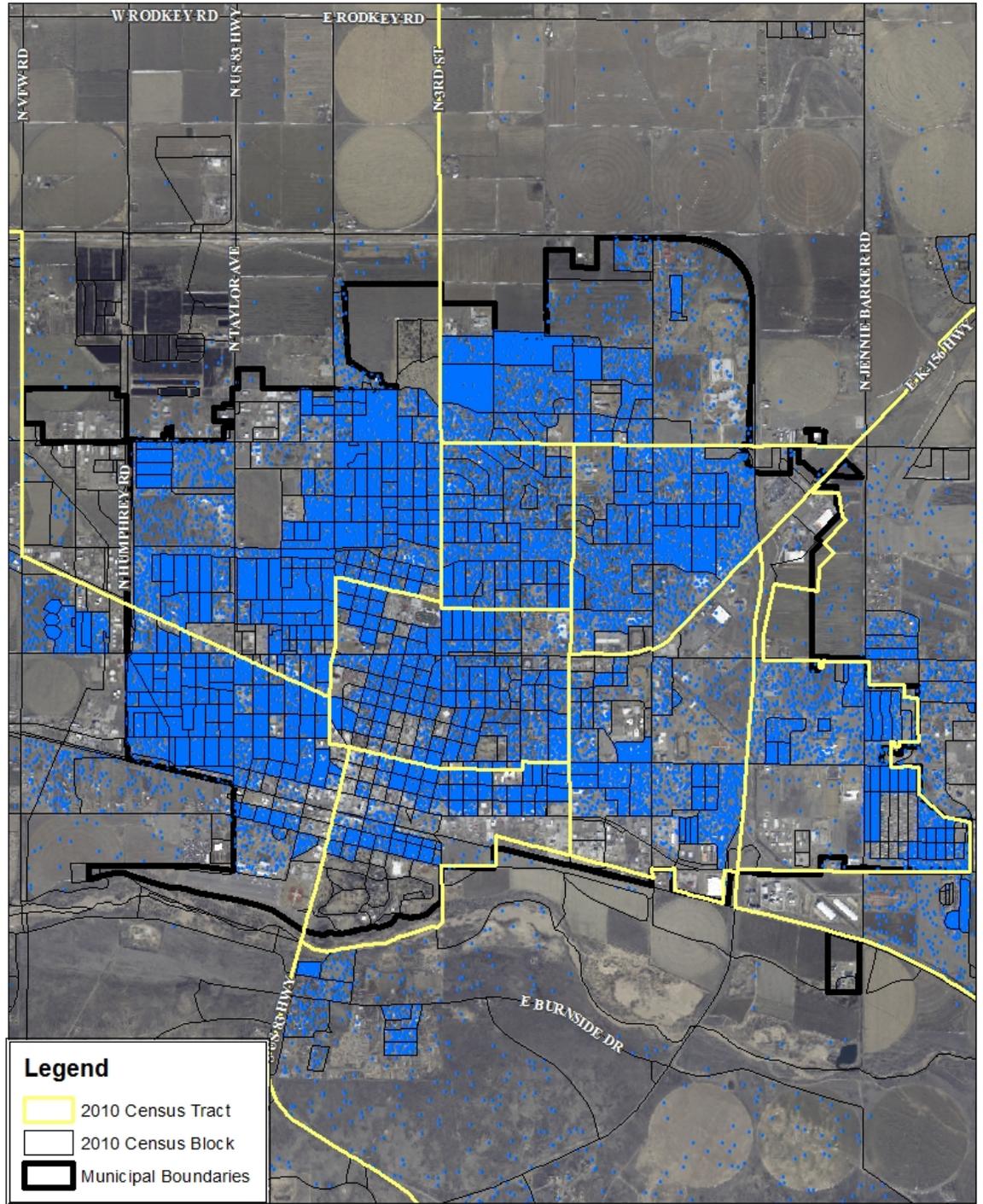
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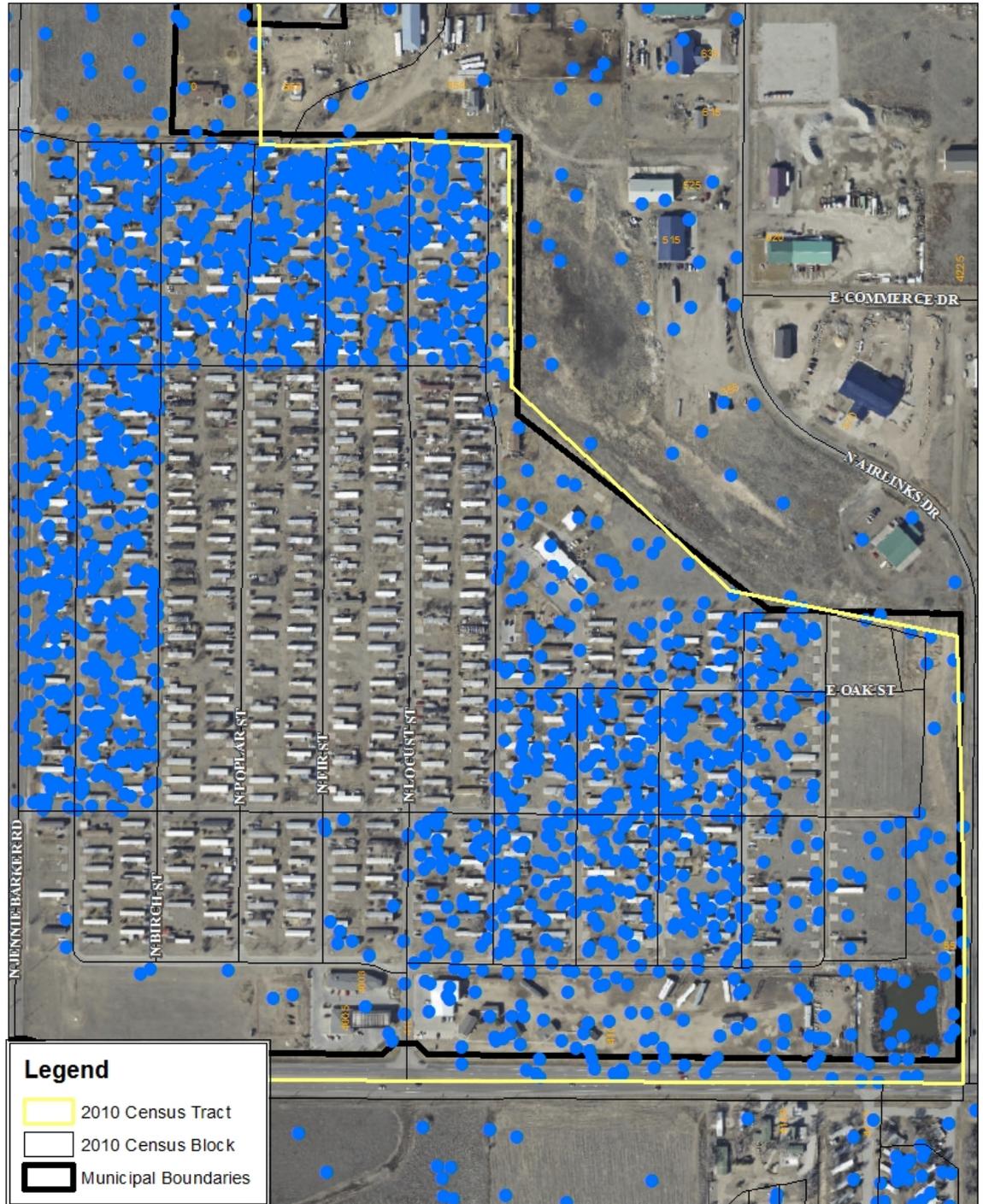
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Remittance Advice

SEPTEMBER 13, 2013

Check Number: 1122673

USPS FIRST CLASS MAIL

1122673  
CITY OF GARDEN CITY  
CITY TREASURER  
P.O. BOX 998  
GARDEN CITY, KS 67846

**Paid by:**  
SOUTHWESTERN BELL TELEPHONE COMPANY

*Franchise fee - august*

| Invoice Number                    | Due Date   | Anybill Ref# | Amount            |
|-----------------------------------|------------|--------------|-------------------|
| Account No: 43-0529710<br>7711447 | 09/15/2013 | 50955197     | \$5,892.51        |
|                                   |            |              | Total: \$5,892.51 |

|   |                          |                                   |
|---|--------------------------|-----------------------------------|
| CITY of GARDEN CITY, KANSAS                     |                          | 100568                            |
| Garden City, Kansas, <u>9/17</u> , 20 <u>13</u> |                          |                                   |
| RECEIVED OF <u>Southwestern Bell</u>            | \$ <u>5892.51</u>        |                                   |
|   |                          | DOLLARS                           |
| For <u>Franchise Fee - August 2013</u>          |                          |                                   |
| General Operating _____                         | Cemetery Endowment _____ | <u>001-00-000-3067</u>            |
| Water _____                                     | Solid Waste _____        |                                   |
| Electric _____                                  | Housing _____            |                                   |
| Airport _____                                   | Fund _____               |                                   |
|   |                          | <u>Melinda Hitz</u><br>City Clerk |



901 S. George Washington Blvd.  
 Wichita, Kansas 67211  
 316.260.7000 tel  
 www.cox.com

September 17, 2013

Mr. Dan Fankhauser  
 Mayor of Garden City  
 P.O. Box 499  
 Garden City, KS 67846

Dear Mr. Fankhauser,

On or after Tuesday, Sept. 24, the following networks will launch as a part of a new subscription package, Sports Pak 2, for a \$10 monthly fee:

| Network               | Channel(s)      |
|-----------------------|-----------------|
| Cox Sports TV         | SD 291          |
| Universal Sports      | SD 290, HD 2290 |
| World Fishing Network | SD 288, HD 2288 |
| Outside Television    | SD 289, HD 2289 |

The following channels will also be included in Sports Pak 2:

| Network        | Channel(s)      |
|----------------|-----------------|
| NFL RedZone    | SD 267, HD 2267 |
| NFL Network    | SD 261, HD 2261 |
| PAC-12 Network | SD 247, HD 2247 |

Sports Pak 2 standard definition (SD) channels will be available to subscribers with a digital receiver or CableCARD and Digital Tuning Adapter. Sports Pak 2 high definition (HD) channels will be available to subscribers with a Contour TV Package subscription or those with a HD digital receiver or CableCARD. Consumer-owned devices equipped with a CableCARD may require an advanced TV set top receiver or Tuning Adapter in order to receive all programming options offered by Cox Advanced TV.

The following network will also launch on Tuesday, Sept. 24:

| Network                             | Channel(s) |
|-------------------------------------|------------|
| Kansas 22 Extra HD (Cox, statewide) | HD 2122    |

Kansas 22 Extra HD requires a subscription to Advanced TV, TV Starter and a digital receiver or CableCARD.

We are truly grateful for the opportunity to serve your community. If you have any questions regarding these additions, please contact me at (785) 215-6720 or [coleen.jennison@cox.com](mailto:coleen.jennison@cox.com).

Best Regards,

Coleen Jennison  
 Government Affairs Director  
 Cox Communications



In harmony with the Cox Conserves eco-friendly program, we are proud to print on Forest Stewardship Council-certified paper.



901 S. George Washington Blvd.  
Wichita, Kansas 67211  
316.260.7000 tel  
www.cox.com

September 24, 2013

Mr. Dan Fankhauser  
Mayor of Garden City  
P.O. Box 499  
Garden City, KS 67846

Dear Mr. Fankhauser,

Cox Communications announces the following channel changes:

- On or after Monday, Oct. 28, Fusion will launch on digital channel 271. Fusion requires a subscription to Advanced TV, Sports & Information Pak and a digital receiver or CableCARD.
- On or after Tuesday, Oct. 29, tINovelas will launch on digital channel 330. tINovelas requires a subscription to Advanced TV, Latino Pak and a digital receiver or CableCARD.

Consumer-owned devices equipped with a CableCARD may require an advanced TV set top receiver or Tuning Adapter in order to receive all programming options offered by Cox Advanced TV.

We are truly grateful for the opportunity to serve your community. If you have any questions regarding these changes, please contact me at (785) 215-6720 or [coleen.jennison@cox.com](mailto:coleen.jennison@cox.com).

Best Regards,

A handwritten signature in cursive script that reads "Coleen Jennison".

Coleen Jennison  
Government Affairs Director  
Cox Communications



In harmony with the Cox Conserves eco-friendly program, we are proud to print on Forest Stewardship Council-certified paper.

# Staff Reports

CITY OF GARDEN CITY, KANSAS  
ANALYSIS OF COUNTY-WIDE SALES TAX RECEIPTS

| MONTH<br>RECEIVED | 1998             | 1999             | 2000             | 2001             | 2002             | 2003             | 2004             | 2005             | 2006             | 2007             | 2008             | 2009             | 2010             | 2011             | 2012             | 2013             |
|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| JANUARY           | 110,613          | 98,895           | 82,749           | 119,104          | 99,080           | 87,049           | 90,999           | 89,620           | 90,890           | 96,504           | 112,365          | 136,559          | 194,148          | 172,402          | 201,675          | 215,987          |
| FEBRUARY          | 116,101          | 102,071          | 135,771          | 115,633          | 119,867          | 107,746          | 112,817          | 106,162          | 108,918          | 117,464          | 120,392          | 112,708          | 168,090          | 206,332          | 201,136          | 213,048          |
| MARCH             | 76,790           | 57,317           | 111,517          | 94,385           | 89,945           | 83,994           | 93,138           | 83,528           | 84,800           | 91,096           | 111,384          | 127,434          | 176,275          | 176,089          | 187,616          | 198,757          |
| APRIL             | 106,447          | 123,837          | 110,045          | 92,941           | 86,892           | 88,516           | 82,176           | 88,156           | 88,367           | 97,920           | 97,076           | 105,529          | 136,058          | 140,393          | 176,191          | 179,735          |
| MAY               | 68,320           | 97,870           | 111,720          | 98,017           | 94,809           | 97,270           | 92,019           | 96,607           | 100,809          | 103,484          | 113,955          | 102,518          | 173,875          | 182,165          | 217,621          | 215,823          |
| JUNE              | 101,351          | 82,439           | 99,148           | 93,362           | 101,379          | 98,922           | 86,040           | 82,884           | 99,561           | 98,793           | 107,235          | 110,225          | 174,577          | 192,468          | 197,406          | 205,745          |
| JULY              | 111,185          | 110,519          | 111,647          | 91,208           | 99,915           | 97,573           | 91,205           | 88,888           | 95,381           | 109,492          | 130,863          | 126,193          | 163,203          | 175,188          | 199,698          | 238,623          |
| AUGUST            | 99,497           | 103,623          | 113,844          | 98,717           | 96,327           | 91,715           | 97,295           | 101,836          | 104,308          | 99,317           | 123,221          | 103,580          | 180,595          | 178,778          | 209,006          | 213,331          |
| SEPTEMBER         | 80,911           | 99,996           | 84,773           | 99,232           | 88,585           | 102,820          | 94,038           | 87,159           | 93,570           | 106,941          | 133,521          | 111,381          | 174,612          | 178,054          | 180,008          | 232,303          |
| OCTOBER           | 91,376           | 107,914          | 129,697          | 106,658          | 102,705          | 97,918           | 90,696           | 105,259          | 101,146          | 112,166          | 117,796          | 108,343          | 174,202          | 189,062          | 203,819          |                  |
| NOVEMBER          | 82,002           | 82,861           | 103,094          | 97,348           | 82,869           | 78,619           | 89,706           | 95,946           | 94,231           | 107,500          | 117,428          | 111,973          | 153,378          | 174,342          | 208,611          |                  |
| DECEMBER          | 73,954           | 75,058           | 97,466           | 89,406           | 101,296          | 96,993           | 94,616           | 88,792           | 94,570           | 109,693          | 114,846          | 160,409          | 161,622          | 196,711          | 182,159          |                  |
| TOTAL RECEIPTS    | <u>1,118,546</u> | <u>1,142,399</u> | <u>1,291,473</u> | <u>1,196,011</u> | <u>1,163,668</u> | <u>1,129,136</u> | <u>1,114,745</u> | <u>1,114,837</u> | <u>1,156,551</u> | <u>1,250,370</u> | <u>1,400,082</u> | <u>1,416,852</u> | <u>2,030,635</u> | <u>2,161,984</u> | <u>2,364,946</u> | <u>1,913,352</u> |
| PERCENTAGE CHANGE | 8.60%            | 2.13%            | 13.05%           | -7.39%           | -2.70%           | -2.97%           | -1.27%           | "FLAT"           | 3.74%            | 8.11%            | 11.97%           | 1.20%            | 43.32%           | 6.47%            | 9.39%            |                  |

\*REFLECTS HERE & THEREAFTER THE NET AMOUNT OF COUNTY-WIDE SALES TAX.  
CITY REIMBURSES TO COUNTY THE DEDICATED 1/4 CENT FOR FAIRGROUNDS PROJECT.

(1) REFLECTS HERE & THERE AFTER INCREASE IN COUNTY TAX FROM .75¢ TO 1¢

CITY OF GARDEN CITY, KANSAS  
ANALYSIS OF CITY SALES TAX RECEIPTS

| MONTH<br>RECEIVED | 1998             | 1999             | 2000             | 2001             | 2002             | 2003             | 2004             | 2005             | 2006             | 2007             | 2008             | 2009             | 2010             | 2011             | 2012             | 2013             |
|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| JANUARY           | 407,469          | 383,636          | 310,710          | 390,595          | 379,780          | 309,257          | 357,335          | 335,673          | 351,457          | 351,627          | 409,255          | 529,129          | 415,161          | 432,278          | 483,869          | 508,705          |
| FEBRUARY          | 440,061          | 360,909          | 447,336          | 389,764          | 444,123          | 419,884          | 434,310          | 423,853          | 416,061          | 444,506          | 465,707          | 415,062          | 416,555          | 509,745          | 497,844          | 514,511          |
| MARCH             | 273,056          | 191,835          | 371,146          | 344,152          | 321,705          | 304,720          | 346,371          | 316,320          | 317,599          | 338,956          | 418,336          | 461,822          | 432,675          | 426,585          | 438,777          | 468,745          |
| APRIL             | 380,780          | 467,188          | 364,979          | 334,588          | 303,909          | 313,029          | 317,571          | 318,835          | 321,431          | 358,967          | 361,119          | 388,668          | 328,743          | 328,309          | 409,253          | 411,491          |
| MAY               | 241,167          | 343,692          | 377,482          | 356,202          | 340,131          | 354,013          | 345,880          | 351,143          | 372,027          | 382,562          | 426,812          | 362,989          | 430,701          | 442,882          | 502,577          | 481,623          |
| JUNE              | 358,841          | 284,831          | 344,293          | 341,573          | 336,435          | 356,920          | 340,240          | 319,314          | 364,552          | 363,536          | 398,458          | 413,934          | 423,173          | 471,595          | 457,884          | 469,940          |
| JULY              | 408,343          | 382,217          | 361,811          | 331,627          | 359,143          | 329,005          | 338,923          | 330,628          | 350,754          | 394,947          | 456,516          | 469,538          | 402,144          | 431,189          | 453,965          | 554,262          |
| AUGUST            | 311,866          | 365,112          | 369,837          | 350,737          | 342,529          | 322,875          | 376,955          | 371,521          | 377,510          | 372,473          | 456,809          | 373,995          | 433,641          | 420,914          | 490,394          | 504,212          |
| SEPTEMBER         | 303,113          | 364,871          | 304,050          | 363,139          | 324,385          | 366,794          | 362,024          | 323,475          | 341,558          | 388,244          | 463,398          | 421,706          | 415,115          | 433,117          | 424,160          | 529,341          |
| OCTOBER           | 374,010          | 362,872          | 449,981          | 382,926          | 368,395          | 357,624          | 341,725          | 369,193          | 365,725          | 408,881          | 446,179          | 411,421          | 425,392          | 450,833          | 468,586          |                  |
| NOVEMBER          | 320,162          | 319,267          | 332,271          | 355,951          | 296,743          | 287,373          | 339,384          | 337,133          | 351,892          | 352,723          | 435,767          | 402,883          | 390,433          | 412,877          | 474,976          |                  |
| DECEMBER          | 271,436          | 270,677          | 327,755          | 323,048          | 381,904          | 364,126          | 338,971          | 338,058          | 356,317          | 396,872          | 432,701          | 461,792          | 412,973          | 481,207          | 424,131          |                  |
| TOTAL RECEIPTS    | <u>4,090,304</u> | <u>4,097,107</u> | <u>4,361,650</u> | <u>4,264,300</u> | <u>4,199,181</u> | <u>4,085,619</u> | <u>4,239,689</u> | <u>4,135,146</u> | <u>4,286,883</u> | <u>4,554,294</u> | <u>5,171,057</u> | <u>5,112,939</u> | <u>4,926,706</u> | <u>5,241,531</u> | <u>5,526,416</u> | <u>4,442,830</u> |
| PERCENTAGE CHANGE | 10.72%           | 0.17%            | 6.46%            | -2.23%           | -1.53%           | -2.70%           | 3.77%            | -2.47%           | 3.67%            | 6.24%            | 13.54%           | -1.12%           | -3.64%           | 6.39%            | 5.44%            |                  |

**CONSIDERATION OF  
APPROPRIATION ORDINANCE**

# Ordinances & Resolutions

# ***MEMORANDUM***

**TO:** GOVERNING BODY

**FROM:** Steve Cottrell

**DATE:** 23 September 2013

**RE:** FUNCTIONAL CLASSIFICATION & URBAN AREA BOUNDARY  
MAP

## ISSUE

KDOT has submitted proposed changes to the 2003 Functional Classification and Urban Area Boundary Map for City consideration and approval. Finney County is also going through a similar review of the County road system.

## BACKGROUND

A copy of the KDOT cover letter and a marked up listing of their proposed changes are attached. The functional classifications and urban area boundary serve as the basis for getting federal aid, STP funding, for “urban” projects, such as E. Mary Street and Jennie Barker Road. Even though we now use the federal fund exchange program with KDOT, it is still necessary to approve a FC/UAB map.

We have a locally adopted major street map in the General Surface Improvements Handbook, 2006, which governs for our local land use decisions and planning matters.

City and County Staffs have reviewed the proposal and our recommendations are as follows, and are indicated on the map:

- Add all of the area between the Bypass and Jennie Barker Road in the one mile north of Mary Street.
- Remove Jennie Barker Road south of US-50/400 and Mansfield Road from the Major Collector category, returning them to Local street status.
- Concur with KDOT’s recommended change on Farmland Road from Minor Arterial to Major Collector.
- Concur with KDOT’s recommended change on Anderson Road, Mary to US-50/400, from Major Collector to Minor Arterial.
- Disagree with KDOT’s recommended change on Mary Street, Anderson to Taylor, from Minor Arterial to Major Collector.

## ALTERNATIVES

1. The Governing Body may accept the above recommendations and approve the Resolutions.
2. The Governing Body may reject some or all of the above recommendations, or make other revisions and approve the Resolutions.
3. The governing Body may defer action until a later date.



## **Engineering Department**

Steven F. Cottrell, P.E.,  
City Engineer

C.W. Harper, P.E.  
Assistant City Engineer

CITY ADMINISTRATIVE  
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GARDEN CITY, KS  
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620.276.1130  
FAX 620.276.1137  
[www.garden-city.org](http://www.garden-city.org)



RECOMMENDATION

Staff recommends accept the above recommendations and approve the Resolutions

FISCAL

There is no immediate fiscal impact to the City for this action.

A handwritten signature in blue ink that reads "Steve Cottrell".

**Engineering  
Department**

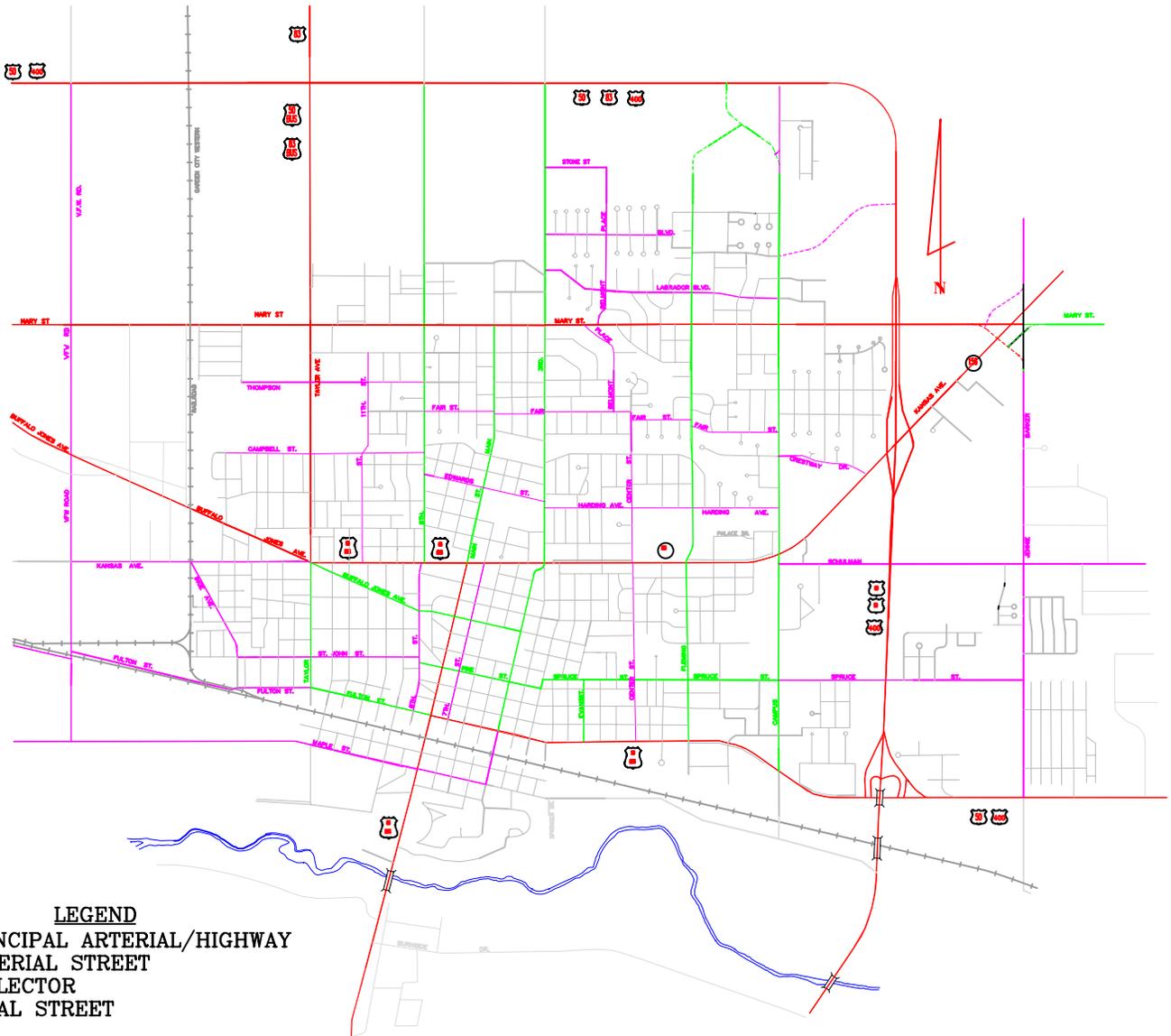
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Scale  
1/4 mile

- LEGEND**
- PRINCIPAL ARTERIAL/HIGHWAY
  - ARTERIAL STREET
  - COLLECTOR
  - LOCAL STREET

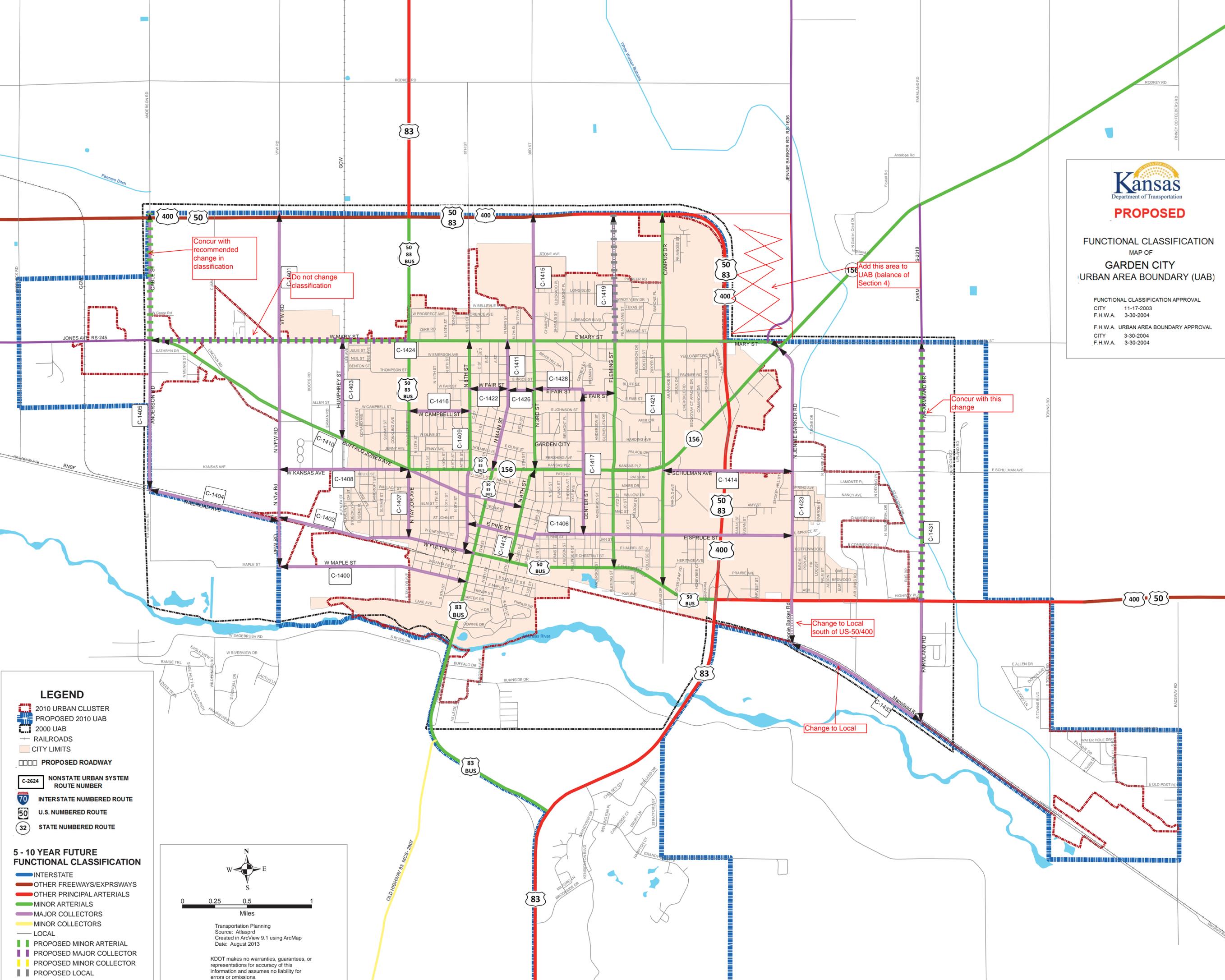




**PROPOSED**

FUNCTIONAL CLASSIFICATION  
MAP OF  
**GARDEN CITY**  
URBAN AREA BOUNDARY (UAB)

FUNCTIONAL CLASSIFICATION APPROVAL  
CITY 11-17-2003  
F.H.W.A. 3-30-2004  
F.H.W.A. URBAN AREA BOUNDARY APPROVAL  
CITY 3-30-2004  
F.H.W.A. 3-30-2004

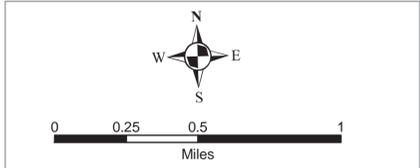


**LEGEND**

- 2010 URBAN CLUSTER
- PROPOSED 2010 UAB
- 2000 UAB
- RAILROADS
- CITY LIMITS
- PROPOSED ROADWAY
- NONSTATE URBAN SYSTEM ROUTE NUMBER
- INTERSTATE NUMBERED ROUTE
- U.S. NUMBERED ROUTE
- STATE NUMBERED ROUTE

**5 - 10 YEAR FUTURE FUNCTIONAL CLASSIFICATION**

- INTERSTATE
- OTHER FREEWAYS/EXPRSWSYS
- OTHER PRINCIPAL ARTERIALS
- MINOR ARTERIALS
- MAJOR COLLECTORS
- MINOR COLLECTORS
- LOCAL
- PROPOSED MINOR ARTERIAL
- PROPOSED MAJOR COLLECTOR
- PROPOSED MINOR COLLECTOR
- PROPOSED LOCAL



Transportation Planning  
Source: Atlasprd  
Created in ArcView 9.1 using ArcMap  
Date: August 2013

KDOT makes no warranties, guarantees, or representations for accuracy of this information and assumes no liability for errors or omissions.



**Resolution No. \_\_\_\_\_-2013**

**A Resolution to Approve Urban Functional Classification Systems**

WHEREAS: The City of Garden City has reviewed the functional classification of streets located within the urban boundary, and

WHEREAS: The City of Garden City is aware that those streets classified as Minor Collectors and above are eligible for federal STP funding,

NOW THEREFORE BE IT RESOLVED: That the functional classification of streets inside the urban boundary is approved as indicated on the attached, signed map.

ADOPTED this 1st day of October 2013 in Garden City, Kansas.

**Recommended for Approval:**



---

Steven F. Cottrell, PE, City Engineer

---

Dan Fankhauser, Mayor

Attest:

---

Celyn N. Hurtado, City Clerk

# Old Business

# MEMORANDUM

**TO:** Matthew C. Allen, City Manager  
**FROM:** James R. Hawkins, Chief of Police  
**DATE:** September 26, 2013  
**SUBJECT:** 86-5, Designated Truck Routes



The issue: Truck Route Violations by local concrete company.

## Background:

Concrete Industries concrete trucks have been stopped for violating designated truck routes in the City of Garden City. The trucks have been using Fleming, between Fulton and Kansas for deliveries; however, Fleming is not a designated truck route. An exception to the truck route is found in 86(5)(c) where delivery vehicles weighing less than 54,000lbs may take routes other than those designated as truck routes if they are making a local delivery. This is the section in which Concrete Industries claim to fall when stopped by officers. However, the concrete trucks that are being operated by Concrete Industries are classified as construction trucks and not delivery trucks. Therefore, they are controlled by 86-5(b). Construction trucks do not have an exception to the truck routes. The designated truck routes for construction trucks are Fulton Street, Campus Drive and Kansas Avenue. Trucks are to use the truck routes according to ordinance 86-5 and when unable to use a truck route to get to their destination use the most direct route possible.

Ordinance 86-5(b) states that vehicles carrying construction materials are required to follow truck routes, but may leave the truck route at the point nearest the destination.

Concrete Industries trucks have been using Fleming Street north from Fulton to Kansas, with no deliveries on side streets off of Fleming, south of Kansas. Currently they are using Fleming south of Kansas solely as a quicker access point from their business.

## Alternatives:

Keep the ordinance as is. Concrete Industries would have to use Campus Drive between Fulton and Kansas. Concrete Industries already follows the truck route on Campus with its larger trucks.

Make changes to 86-5 accommodate Concrete Industries' desire to use Fleming Street. Two options would be available in doing so. The first would be to change the ordinance to make Fleming a truck route. The downside to this option is that Fleming is a residential area with a school zone. Between Fulton and Kansas the residential population is much greater on Fleming than it is on Campus. Fleming is also narrower. Option two would be to write the ordinance specifically pertaining to Concrete Industries' use of Fleming between Fulton and Kansas. This change would not allow all trucks to

use Fleming, only Concrete Industries' trucks. The downside to this option is that it could portray favoritism for one business or discrimination against other businesses.

Recommendations:

Keep the ordinance as is. The difference in using Campus versus Fleming is .4 miles one way. The potential issues the City would face with either of the additional options, making changes solely to accommodate Concrete Industries, are more significant than having Concrete Industries take the time to travel the additional .4 miles.

Fiscal Note:

None

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "James R. Hawkins".

James R. Hawkins  
Chief of Police

# New Business



COMMUNITY  
DEVELOPMENT  
DEPARTMENT  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEY COUNTY

620-276-1170

**INSPECTIONS**

620-276-1120

[inspection@garden-city.org](mailto:inspection@garden-city.org)

**CODE COMPLIANCE**

620-276-1120

[code@garden-city.org](mailto:code@garden-city.org)

**PLANNING AND  
ZONING**

620-276-1170

[planning@garden-city.org](mailto:planning@garden-city.org)

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# Memo

To: Matt Allen, City Commission  
From: Kaleb Kentner  
CC: File  
Date: September 26, 2013  
Re: Evaluation of Garden City's Participation in the ESG Program

---

**ISSUE:** Evaluation of Garden City's Participation in the ESG Program.

**BACKGROUND:** Garden City has participated in the Emergency Services Grant (ESG) Program (the Program) since 2002. Until the 2011 Grant Period, the only participant in the Program was the Emmaus House. In 2011 the Garden City Salvation Army began to participate.

Since 2002 participating agencies have not been consistently able to use the awarded amount of funds during the Grant Period. There have also been repeated instances of participants requesting reimbursement for expenditures not covered by the grant. Additionally, in 2012 the Emergency Services Grant was rebranded as the Emergency Shelter Grant. With this rebranding came additional restrictions on income levels for qualifying individuals that could be served by the participating agencies causing them to use even less of the awarded amount than previous years.

Participants have been unable to meet requirements placed on them to report reimbursement requests to the City in a timely manner after repeated calls and emails. The inability of the participating organizations to conform to the new requirements for applying the grant and reporting reimbursement requests to the City reflects poorly on the City and requires Staff to spend additional time evaluating the documentation submitted by the participants to such an extent that the administrative fees received by the City do not justify the time spent administering the grant. Should the traditional participants desire to continue their participation in the ESG Program, they may approach Finney County, or any other county that they also serve to apply for funds on their behalf.

Applications for the next grant period, ESG 2013, have been submitted for the Emmaus House. KHRC, the grant administrator, has not yet determined how the Emmaus House' application will be affected if the City decides to end its participation in the program.

**Alternatives:**

1. The Commission may direct Staff to continue to participate in the ESG Program.
2. The Commission may direct Staff to cease participation in the ESG Program after the current period (2012) is over.
3. The Commission may direct Staff to continue to administer the ESG Program through the 2013 grant period and discontinue participation after that period is over.

**Recommendation:** Staff recommends Alternative 2.

**Fiscal Note:** The City has received a small amount of Grant Funds for administrative services. This amount is negligible, for example in the eighteen (18) month period of the 2012 Grant, the City received \$3146.00 for administrative services and in the twelve (12) month 2011 Grant Period, the City received \$1447.00 for administrative services. This amount does not represent the cover the time and other resources spent by staff administering the grant.



CITY COMMISSION

DAN FANKHAUSER,  
Mayor

ROY CESSNA

MELVIN DALE

JANET DOLL

CHRIS LAW

MATTHEW C. ALLEN  
City Manager

MELINDA A. HITZ, CPA  
Finance Director

RANDALL D. GRISELL  
City Counselor

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**MEMORANDUM**

**TO:** Governing Body

**THRU:** Matt Allen, City Manager

**FROM:** Mike Muirhead, Public Utilities Director

**DATE:** September 26, 2013

**RE:** Wheatland Electric Cooperative Water Rate Increase

**ISSUE:**

Obtain direction from the City Commission on how to proceed with the Wheatland Electric Cooperative water rate increase.

**BACKGROUND:**

On June 5, 2013 a meeting was held with the Wheatland Electric Cooperative (WEC) staff, WEC consultant (Guernsey Engineering) and Utilities Director Muirhead regarding a recently completed Cost Of Service Study (COSS) for the WEC water utility. As a result of the cost of service study, and the elimination of existing subsidies between different water customers and water and electric customers, WEC will be raising the rate Garden City is charged for water treated and water purchased by 39%. This increase is equivalent to \$505,000 increase per year to the City of Garden City.

On July 16, 2013 WEC filed the necessary application for the proposed increase with the Kansas Corporation Commission (KCC) and notified WEC that they would review the application

On August 7, 2013 WEC withdrew its application for their proposed water increase from the KCC per the KCC's request. According to the KCC, the application was confusing as to what WEC was asking for.

On September 17, 2013 a joint meeting with the KCC staff, WEC staff and Garden City staff was held in Topeka to clarify the KCC process for approving WEC's application along with a general discussion of the issue.

Basically there are two options for the increase to be approved by the KCC;

1. A contractual arrangement (amendment to contract) as presented to Garden City by WEC.
2. A tariff rate would be set by the KCC directing WEC what they should charge for such a service.

Following is a potential list of pros and cons of contract amendment vs. tariff rate.

- Water Contract Amendment #2

Pros:

- Sign it and "we take or pay" based upon the rates set in the amendment.
- There is reportedly a "0 %" margin for profit in the rate. Thus a lower rate to Garden City
- Still will be under some type KCC review.



CITY COMMISSION

DAN FANKHAUSER,  
Mayor

ROY CESSNA

MELVIN DALE

JANET DOLL

CHRIS LAW

MATTHEW C. ALLEN  
City Manager

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- Nothing to negotiate.

Cons:

- Nothing to negotiate.
- We trust that the rates being charged are factual and that the WEC cross subsidy with their electric utility has stopped.
- No mechanism in place to verify rates charged for this amendment, except KCC review, which may be minimal.
- WEC could submit another amendment to GC in a month, year or whenever and add a profit margin to the rate to cover the cost of operating the utility. Of course the City Commission would not have to accept it, and could ask the KCC for a tariff rate to be established at that time.

KCC Water Tariff Rate

Pros:

- KCC will review all data submitted by WEC, GC (or consultants) can ask questions / request documents for verification of charges to be applied in new tariff – then KCC will set (approve) a rate.
- All future rate adjustments will require WEC to file an application with the KCC. GC can always intervene for proof of accuracy of the filing.
- No more contract amendments based solely upon WEC calculations.

Cons:

- The end result could be a higher water rate increase to GC at this time, as WEC (possibly KCC) will add a profit margin to keep the utility whole.
- It will take time to complete the new COS for WEC at an expense that will be rolled into the new tariff rate structure, or possibly a request to GC to pay for the study

Regardless of which route is taken, the KCC must approve all water rate adjustments from WEC and will set the effective date that the adjustment can occur.

**ALTERNATIVES:**

1. Authorize the Mayor to sign amendment #2 as presented by WEC and wait for KCC approval for the implementation date of the increase.
2. Do not authorize the Mayor to sign amendment #2 as presented by WEC and direct staff to advise WEC and the KCC that a tariff based rate is being requested instead of the proposed amendment #2.

**RECOMMENDATION:**

Direct staff to proceed with one of the two alternatives.

**FISCAL NOTE:**

The average annual payments to WEC for water, and water treated for the past 5 years is approximately \$1,200,000

AMENDMENT NO. 2  
OF  
JOINT AGREEMENT FOR WATER PURCHASE  
TREATMENT AND DISTRIBUTION

THIS AMENDMENT NO. 2 OF THE JOINT AGREEMENT FOR WATER PURCHASE, TREATMENT, AND DISTRIBUTION dated ~~August 1, 2013~~ made this \_\_\_\_\_ day of \_\_\_\_\_, 2013 between WHEATLAND ELECTRIC COOPERATIVE INC., a public utility having its principal place of business in Scott City, Kansas, (Wheatland) and the CITY OF GARDEN CITY, KANSAS, a municipal corporation, (City).

WITNESSETH.

WHEREAS, Wheatland and City entered into the Joint Agreement for Water Purchase, Treatment and Distribution on the 22nd day of May 2001, referred to as Agreement herein, wherein Wheatland agreed to sell RO treated and blended water to the City and the City agreed to purchase RO treated and blended water from Wheatland and in addition Wheatland agreed to RO treat water owned by the City and to deliver the same to City for payment from City in accordance with Exhibit "A" attached to the Agreement; and,

WHEREAS, The payment rates established in Exhibit "A" attached to the Agreement are based on one making considerations such as cost recovery as conditions existed on the execution date of the Agreement and the parties anticipated as conditions and costs changed the rates established in Exhibit "A" would change over the term of Forty (40) years to provide for adequate cost recovery.

WHEREAS, Wheatland's cost of pumping, RO treating and delivering have risen and those costs are not being shared by other water users as anticipated; and,

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

1. The parties hereto agree to amend the Agreement by adopting Exhibit "A" to the Agreement and incorporating the same herein by reference as though fully set forth in this Amendment No. 2 to the Agreement.

2. In all other respects other than specifically changed in this Amendment No. 2 and Exhibit "A" thereto the terms and conditions in the Agreement shall remain in full force and effect between the parties.

IN WITNESS WHEREOF, the parties have approved and executed this Agreement the day and year first above written.

City of Garden City, Kansas

By \_\_\_\_\_  
Dan Fankhauser  
Mayor

ATTEST:

\_\_\_\_\_  
Celyn Hurtado  
City Clerk

Wheatland Electric Cooperative Inc.

By   
Bruce W. Mueller,  
General Manager

ATTEST:

  
\_\_\_\_\_  
Keen K. Brantley  
Assistant Secretary

**Schedule "A"**  
to  
Agreement for Water Purchase, Treatment and Distribution  
between  
City of Garden City and Wheatland Electric Cooperative, Inc.

**Water Pricing Schedule**

The Monthly Water Bill will be the sum of:

1. Fixed Facilities Fee
2. Variable Water Supply Fee

Each line item is summarized below. The fixed facilities fee will apply for each month of the contract period, regardless of whether or not water is delivered during the month. The variable water supply fee will only apply during months when water is supplied and will be calculated based on the amount of water supplied.

**Item 1 — Fixed Facilities Fee**

Calculation of Billed Amount:

|   |                    |
|---|--------------------|
| Allocated Facilities Cost (from Schedule "B") | \$10,096,200       |
| Contract Term                                 | 25 years           |
| Interest Rate                                 | 4.70 %             |
| <b>Monthly Payment Amount</b>                 | <b>\$57,270.00</b> |

**Item 2— Variable Water Supply Fee**

Calculation of Billed Amount (pricing per 1,000 gallons of water):

|                           | Wheatland     | GC            |
|---------------------------|---------------|---------------|
|                           | Water         | Water         |
| Electricity               | \$.235        | \$.165        |
| Chemicals/Membranes       | \$ .50        | \$ .50        |
| Water (Wheatland Sources) | <u>\$.264</u> | <u>\$0.00</u> |
| <b>Total Expenses</b>     | <b>\$.999</b> | <b>\$.665</b> |

**Schedule "B"**  
**to**  
**Agreement for Water Purchase, Treatment and Distribution**  
**between**  
**Garden City and Wheatland Electric Coop., Inc.**

**Facilities Cost and Allocation**

|                               |               |
|-------------------------------|---------------|
| I. Shared Facilities Cost     | \$11,218,040. |
| II. Dedicated Facilities Cost | <u>\$ 0.</u>  |
| Total Project Cost            | \$11,218,040. |

**Allocation to City of Garden City**

|                                 |               |
|---------------------------------|---------------|
| 90% of Shared Facilities        | \$10,096,200. |
| 100% of Dedicated Facilities    | <u>\$ 0.</u>  |
| Total Allocation to Garden City | \$10,096,200. |

**Shared facilities are as follows:**

|                                    |                   |
|------------------------------------|-------------------|
| Water Treatment Plant with 2 skids | \$ 7,580,000      |
| Injection Well                     | \$ 3,238,040      |
| 1.5 MG Tank at WTP                 | <u>\$ 400,000</u> |
| Total                              | \$11,218,040      |

**Dedicated facilities are as follows:**

None

**Issue:**

FCEDC has been approached by members of the medical community in Finney County and asked to address senior care options and availability in Finney County. FCEDC would like authorization to access the "Incentives/ Special Projects" fund to pay for a Retirement Housing Market Analysis.

**Background:**

FCEDC was asked to look into what options may exist to recruit additional assisted living and skilled nursing facilities. It is the opinion of some in the medical community that additional options are needed in Finney County. Upon review, the FCEDC Board feels that this issue does fall within the parameters of our stated mission in the following areas:

Job creation

Housing need fulfillment

Quality of life improvement

In discussions with companies who build and manage retirement housing, assisted living and skilled nursing facilities, it was made known that we will need a study dedicated to senior care needs to successfully make a proposal to meet the existing senior living needs.

**Alternatives:**

1. Endorse the proposal to hire the Buckley Group using economic development incentive money held by Finney County.
2. Do not endorse the proposal to hire the Buckley Group using economic development incentive money held by Finney County.
3. Render no opinion to deliver to the County Commission and receive the information.
4. Any other option the City Commission deems appropriate.

**Recommendation:**

FCEDC recommends authorizing the County Commission to use economic development funds to retain the Buckley Group to do a needs assessment for senior/ retirement needs in Finney County.

**Fiscal Note:**

The Buckley Group proposal would cost \$20,500, plus approximately \$1,500 for travel expenses. The money would come from funds generated by both the City and the County, but held by Finney County for economic development incentives.

# Consent Agenda

# **MEMORANDUM**

**TO:** GOVERNING BODY

**FROM:** Steve Cottrell

**DATE:** 26 September 2013

**RE:** SEVENTH & LAUREL STREETScape REBID

## ISSUE

Bids were received today for the rebid of the Seventh & Laurel Streetscape project. The bid tabulation is attached.

## BACKGROUND

Bids were originally received on August 29<sup>th</sup> for this project, but had to be rejected as they exceeded the engineer's estimate. The scope of the project was revised and new bids were received today. Some of the project features were deleted for purchase and installation by the City after completion of the contractor work; these were the streetlights and street trees. Tree grates were completely eliminated, but frames for the addition of grates in the future will be installed.

Two bids were received, both of which were under the engineer's estimate.

## ALTERNATIVES

The Governing Body may accept the bids and award a contract to the low bidder, or reject the bids.

## RECOMMENDATION

Staff recommends awarding a contract to Lee Construction, Inc., for \$97,417.06, and authorizing the Mayor and City Clerk to execute the contracts when the documents have been returned by the contractor.

## FISCAL

The project costs will be shared, with 34% paid by the property owners and 66% by the City-at-large. This will be permanently financed in 2014.



## **Engineering Department**

Steven F. Cottrell, P.E.,  
City Engineer

C.W. Harper, P.E.,  
Assistant City Engineer

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**SEVENTH & LAUREL STREETScape REBID**

| BIDDER                 | TOTAL         | COMMENT |
|------------------------|---------------|---------|
| ENGINEER'S ESTIMATE    | \$ 105,164.75 |         |
| Lee Construction, Inc. | \$ 97,416.08  | LOW BID |
| J-A-G Construction Co. | \$ 98,841.28  |         |
|                        |               |         |
|                        |               |         |
|                        |               |         |
|                        |               |         |
|                        |               |         |
|                        |               |         |

SEVENTH & LAUREL STREETScape REBID

| No.                 | Bid Item                            | Unit | Quan  | Engineer's Estimate |                   | Lee Construction, Inc.<br>Garden City |                  | J-A-G Construction Co.<br>Dodge City |                  |
|---------------------|-------------------------------------|------|-------|---------------------|-------------------|---------------------------------------|------------------|--------------------------------------|------------------|
|                     |                                     |      |       | UNIT COST           | TOTAL COST        | UNIT COST                             | TOTAL COST       | UNIT COST                            | TOTAL COST       |
| 1                   | Excavation                          | CY   | 100   | \$ 20.00            | \$ 2,000.00       | \$ 15.00                              | \$ 1,500.00      | \$ 26.00                             | \$ 2,600.00      |
| 2                   | Remove Existing Curb & Gutter       | LF   | 298.3 | \$ 10.00            | \$ 2,983.00       | \$ 6.00                               | \$ 1,789.80      | \$ 5.00                              | \$ 1,491.50      |
| 3                   | Curb & Gutter (Special)             | LF   | 303.3 | \$ 35.00            | \$ 10,615.50      | \$ 30.00                              | \$ 9,099.00      | \$ 21.00                             | \$ 6,369.30      |
| 4                   | 6" AB-2 Base                        | SY   | 320   | \$ 8.00             | \$ 2,560.00       | \$ 6.50                               | \$ 2,080.00      | \$ 6.25                              | \$ 2,000.00      |
| 5                   | Remove Existing Pavement Conc/Brick | SY   | 217.5 | \$ 15.00            | \$ 3,262.50       | \$ 15.00                              | \$ 3,262.50      | \$ 16.50                             | \$ 3,588.75      |
| 6                   | Recompact Existing Roadbase         | SY   | 217.5 | \$ 10.00            | \$ 2,175.00       | \$ 7.00                               | \$ 1,522.50      | \$ 13.00                             | \$ 2,827.50      |
| 7                   | Remove Sidewalk                     | SY   | 332.9 | \$ 7.50             | \$ 2,496.75       | \$ 14.75                              | \$ 4,910.28      | \$ 5.25                              | \$ 1,747.73      |
| 8                   | 4" Sidewalk                         | SY   | 233.5 | \$ 50.00            | \$ 11,675.00      | \$ 48.00                              | \$ 11,208.00     | \$ 33.50                             | \$ 7,822.25      |
| 9                   | Paving Bricks (sdwk)                | SY   | 136.4 | \$ 130.00           | \$ 17,732.00      | \$ 59.50                              | \$ 8,115.80      | \$ 110.00                            | \$ 15,004.00     |
| 10                  | 7" Valley gutter                    | SY   | 86.9  | \$ 60.00            | \$ 5,214.00       | \$ 60.00                              | \$ 5,214.00      | \$ 48.00                             | \$ 4,171.20      |
| 11                  | 7" Alley Approach                   | SY   | 19.2  | \$ 45.00            | \$ 864.00         | \$ 60.00                              | \$ 1,152.00      | \$ 44.00                             | \$ 844.80        |
| 12                  | 7" Colored/Patterned Concrete       | SY   | 48.9  | \$ 100.00           | \$ 4,890.00       | \$ 100.00                             | \$ 4,890.00      | \$ 82.50                             | \$ 4,034.25      |
| 13                  | Patching Concrete/Brick Pavement    | SY   | 111.4 | \$ 105.00           | \$ 11,697.00      | \$ 48.00                              | \$ 5,347.20      | \$ 100.00                            | \$ 11,140.00     |
| 14                  | Construct Sidewalk Ramp             | EA   | 2     | \$ 750.00           | \$ 1,500.00       | \$ 950.00                             | \$ 1,900.00      | \$ 1,000.00                          | \$ 2,000.00      |
| 15                  | Tree frames                         | EA   | 8     | \$ 750.00           | \$ 6,000.00       | \$ 1,450.00                           | \$ 11,600.00     | \$ 750.00                            | \$ 6,000.00      |
| 16                  | Street Light bases                  | EA   | 4     | \$ 1,750.00         | \$ 7,000.00       | \$ 3,500.00                           | \$ 14,000.00     | \$ 5,300.00                          | \$ 21,200.00     |
| 17                  | Drip, UG power                      | LS   | 1     | \$ 10,000.00        | \$ 10,000.00      | \$ 4,825.00                           | \$ 4,825.00      | \$ 1,000.00                          | \$ 1,000.00      |
| 18                  | Traffic Control                     | LS   | 1     | \$ 2,500.00         | \$ 2,500.00       | \$ 5,000.00                           | \$ 5,000.00      | \$ 5,000.00                          | \$ 5,000.00      |
| <b>GRAND TOTAL:</b> |                                     |      |       | <b>\$</b>           | <b>105,164.75</b> | <b>\$</b>                             | <b>97,416.08</b> | <b>\$</b>                            | <b>98,841.28</b> |

# Other Entities Minutes

Golf Advisory Board

September 9, 2103 7:00 p.m. - 7:20 p.m.

Members present: Sandy Rodgers, Scott Ackerman, David Duvall, Caleb Woods, Deanna Mann, Toby Whitthun, Tom Richardson. Absent: Cole Wasinger, Ray Navarro

**MONTHLY REPORTS:**

**Cole Wasinger: Club Professional**

**Absent no reports**

It was mentioned that the pro golfers did prefer this year's format over the previous year's format. Public attendance seemed to be down at Southwind, but up at the Wednesday night festivities.

**Toby Witthuhn: Greens Superintendent**

The new irrigation system is beginning to be installed. They are working on the 14<sup>th</sup> through the 17<sup>th</sup>. When the main line is completed, they will begin to put the laterals in. That part of the system will be operational, with the new computer, at that time. Watering will be done with both systems as well. The grub infestation on 13<sup>th</sup> & 14<sup>th</sup> has been addressed.

David Duvall mentioned the increase of unrepaired divots on greens. All present made comments about having to fix more than usual when they have been playing lately.

Tom Richardson asked Toby if he had considered what type of yardage markers were going to be used on the sprinkler heads. None have been decided on.

Sandy asked if it would be possible to have a threshold placed on the doors on the bathrooms on Hole 6. Toby will look into providing them. He was unaware there were no current thresholds. She felt it might deter snakes and some of the flies from entering the bathroom.

Sandy asked about the time frame for acquiring the new tables and chairs.

Caleb will visit with Cole and determine if a monthly meeting is needed during this season. He will notify us via e-mail of the decision.

**Reported by Sandy Rodgers**

**[Next meeting, Dec. 9<sup>th</sup> 7:00pm at Zoo office](#)**

**Garden City Police Department**  
**Police Citizens' Advisory Board Meeting**  
**September 18, 2013**

**Present:** James R. Hawkins, Chief of Police; Sergeant David Wheet; Dan Le; Alyssa Weber.

**Guest:** John Elder.

**Not Present:** Connie Bonwell.

The meeting convened at 1730.

Chief Hawkins welcomed Alyssa Weber as the newest member of the board, representing the Homemaker position of the Police Citizens' Advisory Board.

Chief Hawkins led the review of the monthly activity reports.

Chief Hawkins explained the Bias-Based Policing report and its functions.

Chief Hawkins notified the board of Captain David Smith's resignation and informed them of the upcoming Captain testing process.

Chief Hawkins stated the Student Academy will be starting this Saturday.

Chief discussed the need for more board members.

The meeting adjourned at 1830.