



**GARDEN CITY REGIONAL AIRPORT
ADVISORY BOARD MINUTES
OCTOBER 10, 2013**

5:30PM MEETING CALLED TO ORDER

MEMBERS PRESENT

Ed Fischer, Charlie Robinson, Ken Frey, Bill Jones, Mike Scheiman, and Darin Germann

MEMBERS ABSENT

Marlo Miller

STAFF PRESENT

Rachelle Powell and Miranda Benedict

ITEM 1 PUBLIC COMMENT

No public comment.

ITEM 2 APPROVAL OF SEPTEMBER 12, 2013 MINUTES

Mike Scheiman made a motion to approve the September 12, 2013 Airport Advisory Board minutes. Charlie Robinson seconded the motion. The motion passed unanimously.

ITEM 3 LEASE REVIEW

Staff reviewed and discussed automatic renewal of the following leases: Aircraft Services, Brookover Hangar, and Poky Feeder's Hangar with the Airport Advisory Board. Bill Jones made a motion to approve the automatic renewal of the leases, and Ken Frey seconded the motion.

ITEM 4 AIRPORT ADVISORY BOARD MEMBER TERMS

The Airport Advisory Board has three members with terms expiring on 12/31/2013. Staff requests the recommendation to renew Charlie Robinson, Ken Frey, and Darin Germann. Ed Fischer made a motion to request renewal and Bill Jones seconded the motion. All three members agreed to serve a second term on the Airport Advisory Board.

ITEM 5 CAPITAL IMPROVEMENT PROJECTS

Staff discussed Capital Improvement Projects with the Airport Advisory Board. The Airport Advisory Board did not have any changes to the Capital Improvement Projects.

The board suggested some maintenance projects including patching cement by t-hangars and striping center lines at t-hangars per tenant requests.

ITEM 6 DIRECTOR'S REPORT

Staff discussed the monthly reports with the Airport Advisory Board. Ken Frey asked at what point the airport would be able to use the Passenger Facility Charge funds for something other than the repayment of AIP grants. Staff informed Ken the funds were obligated to the repayment of AIP funds. The next PFC application could be used to fund projects. This application is tentatively scheduled in 2017.

ITEM 7 MONTHLY REPORTS

Staff reviewed the monthly reports with the Airport Advisory Board.

ITEM 8 BOARD MEMBER COMMENTS

- A. Ed Fischer – Requested that staff put in an official requests to make the airport more of a priority within the city.
- B. Charlie Robinson – Congratulated the staff on their Part 139 Requirements Inspection.
- C. Ken Fry – Inquired about American Eagle. He requested the load factor on the 50 seat aircraft. Staff informed Ken that the load factor averages between 78% and 83%.
- D. Marlo Miller – Absent
- E. William (Bill) Jones – Requested that staff put in an official requests to make the airport more of a priority within the city.
- F. Mike Scheiman – Announced that this will be his last meeting. He will be accepting the position of ATC manager and would not be able to serve on the board. He also expressed his concerns in regards to the priority that the city puts on the airport.
- G. Darin Germann – No Comment

ITEM 9 ADJOURNMENT

Ken Frey made a motion to adjourn. Charlie Robinson seconded the motion. The motion passed unanimously.