

AGENDA
CITY COMMISSION MEETING
Tuesday, January 7, 2014
1:00 P.M.

- I. No Pre-meeting.**
- II. REGULAR MEETING CALLED TO ORDER AND CITY CLERK ANNOUNCING QUORUM PRESENT.**
- III. PLEDGE OF ALLEGIANCE TO THE FLAG AND INVOCATION.**
- IV. APPROVAL OF THE MINUTES OF THE LAST REGULAR MEETING, WHICH IF NO CORRECTIONS ARE OFFERED, SHALL STAND APPROVED.**
- V. PUBLIC COMMENT Agenda Schedule Allowance: 30 minutes (5 minutes per spokesperson)**
- VI. CONSIDERATION OF PETITIONS, MEMORIALS AND REMONSTRANCES.**
 - A. Ms. Polly Witt, Health Coordinator for USD 457 and St. Catherine Hospital, requests Governing Body consideration of authorizing the Mayor to proclaim the week of January 26, 2014 through February 1, 2014 as Health Awareness Week. The request also includes an invitation for the Mayor to read the proclamation at an all school assembly at Georgia Matthews Elementary School on Monday, January 27, 2014 at 8:20 a.m.
 - B. City Clerk Celyn Hurtado requests Governing Body consideration and approval to destroy specific records from 2008 pertaining to the following; accounts receivable, accounts payable, utility billing registers, utility accounting records, receipts, insurance policies, and cancelled checks as provided for by the Kansas State Historical Society Department of Archives, and Section 2-742 of the Code of Ordinances of the City of Garden City. The request also includes authorization to destroy the following Municipal Court records: 2008 & older traffic infraction closed traffic infraction cases non misdemeanor, Municipal Court Bail Bonds canceled checks and audited bank statements, Daily Revenue Reports, correspondence file, invoices, duplicate purchase orders, cash bond and warrant pick up sheets, and returned arrest warrants (traffic infractions only) from the Garden City Police Department that have expired in the year 2013.
- VII. REPORT OF THE CITY MANAGER.**
 - A. The City has received correspondence from Cox Communication regarding a cost increases.
 - B. The City received the November 2013 franchise payment in the amount of \$5,656.67 from AT&T.
 - C. Staff has provided several items of information for Governing Body review including the following: from Finance Director Hitz the monthly sales tax receipts; from Public Works Director Curran the City Link ridership report and from Police Chief Hawkins the monthly activity report.

D. Meetings of note:

- ✓ January 4, 2014 – Garden City Police Department awards banquet at 6:00 p.m. at Samy's Spirits & Steakhouse.
- ✓ January 15, 2014 – Finney County Economic Development Corporation Annual Meeting, time TBA
- ✓ January 27, 2014 – Southwest Kansas Night out in Topeka
- ✓ March 22-25, 2014 – Western Kansas Congressional Reception in Washington, D.C.

VIII. CONSIDERATION OF APPROPRIATION ORDINANCE.

- A. Appropriation Ordinance No. 2355-2014A.

IX. CONSIDERATION OF ORDINANCES AND RESOLUTIONS.

- A. Resolution No. _____-2013, a resolution authorizing the removal of nuisance conditions from the property listed below in the City of Garden City, Kansas, pursuant to Section 38-139 of the Code of Ordinances of the City of Garden City, Kansas. (2508 C Street)
- B. Resolution No. _____ - 2013, a resolution authorizing the removal of motor vehicle nuisances from certain properties in the City of Garden City, Kansas, pursuant to Section 38-63 of the Code of Ordinances of the City of Garden City, Kansas. (705 N. Taylor Avenue – Red Ford Explorer, 1714 C Street – Blue Chevy truck, 510 N. 11th Street – White & Green Cutlass Supreme, 209 N. 13th Street – Dark Grey Lincoln Town Car)

X. OLD BUSINESS.

- A. Governing Body consideration and approval of public information describing how revenue derived from the City's unobligated portion of the proposed Finney County Commissioner's ¼ cent sales tax ballot issue would be used.

XI. NEW BUSINESS.

- A. Governing Body consideration and approval of an Employment Agreement between the City of Garden City and Matthew C. Allen for the year 2014.
- B. Advisory Board Recommendations:
1. Local Housing Authority Board – 1 appointment
 2. 25th Judicial District Community Corrections – 1 appointment
- C. **Consent Agenda for approval consideration:** (The items listed under this "consent agenda" are normally considered in a single motion and represent items of routine or prior authorization. Any member of the Governing Body may remove an item prior to the vote on the consent agenda for individual consideration.)
1. KDOT has provided Supplemental Agreement No. 1 to Agreement No. 128-13 to the City for the second half of the FY 2013 Federal Fund Exchange program, which is for concrete reconstruction of the 2700 block of Shamus Street.

2. Governing Body consideration and approval of a plat of the College Addition and the corner of Spruce Street and JC Street.
3. Quit Claim Deed from the Heir of James Bertoglio transferring Spaces 4, 5, 6,7 &8; Lot 170, Zone A of Valley View Cemetery to John Morgan.
4. Licenses:

(2014 New)

- a) Krystal Companies, LLC, DBA Welker Heating & CoolingClass D-M Mechanical
- b) MMC Contractors National, Inc.Class D-M Mechanical

(2014 Renewal)

- c) BG Construction, Inc.Class A General
- d) Building Solutions, LLCClass A General
- e) Confederated Builders, Inc.Class A General
- f) Continental Siding SupplyClass A General
- g) Dick Construction, Inc.Class A General
- h) HABCO, Inc.Class A General
- i) JAG II, Inc.Class A General
- j) James R. Thomas Construction Co., Inc.Class A General
- k) Hyphen Construction Group, Inc.Class A General
- l) Morton Buildings, Inc.Class A General
- m) Nabholz Construction CorporationClass A General
- n) Panhandle Steel Erectors, Inc.Class A General
- o) Robinson Construction, LLC.....Class A General
- p) Sega, Inc..Class A General
- q) Amos ConstructionClass B General
- r) Bob’s Handyman ServiceClass B General
- s) Bockelman Construction, LLCClass B General
- t) Casco Homes, Inc.Class B General
- u) City of Garden CityClass B General
- v) D&H Mobile Homes, Inc.Class B General
- w) D&K Environmental, Inc.Class B General
- x) Diamond Roofing.....Class B General
- y) DV Vital ConstructionClass B General
- z) G&H Construction.....Class B General
- aa) Garden City Habitat for Humanity.....Class B General
- bb) Grimsley’s Painting & RemodelingClass B General
- cc) Hitz Builders, Inc.Class B General
- dd) Heller’s Electric, IncClass B General
- ee) John H. Hotz.....Class B General
- ff) Mark Davis ConstructionClass B General
- gg) Midwest SteelClass B General
- hh) Lane McGaugheyClass B General
- ii) Malone EnterpriseClass B General
- jj) McMillan Plumbing, Electric & MechanicalClass B General
- kk) Mitch’s Trim & CabinetryClass B General
- ll) PDQ Tower Service, Inc.Class B General
- mm) Plains Redi-Mix.....Class B General
- nn) Poor Boy Enterprises.....Class B General
- oo) Quality Structures, Inc.Class B General
- pp) RC Electric, LLCClass B General

qq)	Rick S. Walz	Class B General
rr)	Rod Fercking Construction	Class B General
ss)	Roger Schmidt.....	Class B General
tt)	Starr Construction.....	Class B General
uu)	Tuff Shed, Inc.	Class B General
vv)	Unified School District 457	Class B General
ww)	West Contruaction.....	Class B General
xx)	Whartons, Inc.	Class B General
yy)	White's Roofing	Class B General
zz)	Woodbridge Home Exteriors of Kansas, Inc.....	Class C General
aaa)	R.A. Concrete Construction.....	Class D-CO Concrete
bbb)	G&R Concrete Specialists-Precision Builders, Inc.	Class D-M Mechanical
ccc)	Knipp Equipment, Inc.	Class D-M Mechanical
ddd)	McMillan Plumbing, Electric & Mechanical	Class D-M Mechanical
eee)	Ray Omo, Inc.	Class D-M Mechanical
fff)	Simpson Bros. Electric	Class D-M Mechanical
ggg)	Unger Heating & Air Conditioning, Inc.....	Class D-M Mechanical
hhh)	3G Electric, Inc.	Class D-E Electrical
iii)	B&B Electrical, Inc.	Class D-E Electrical
jjj)	Caro's Electric, LLC.....	Class D-E Electrical
kkk)	Comfort Specialists, Inc.	Class D-E Electrical
lll)	Davis Electric, Inc.	Class D-E Electrical
mmm)	Electrical Corporation of America, Inc.	Class D-E Electrical
nnn)	Frank's Plumbing, Inc.	Class D-E Electrical
ooo)	Interstates Construction Services, Inc.	Class D-E Electrical
ppp)	Kugler Electric, LLC.....	Class D-E Electrical
qqq)	Mesa Electric II	Class D-E Electrical
rrr)	McMillan Plumbing, Electric & Mechanical	Class D-E Electrical
sss)	Norse Electric, LLC.....	Class D-E Electrical
ttt)	Scheeter Electric.....	Class D-E Electrical
uuu)	Simpson Bros. Electric.....	Class D-E Electrical
vvv)	Spike's Electric	Class D-E Electrical
www)	Stegman Brothers Electric, Inc.	Class D-E Electrical
xxx)	The Victory Electric Coop Assoc.	Class D-E Electrical
yyy)	BT Plumbing Company, Inc.....	Class D-P Plumbing
zzz)	City of Garden City	Class D-P Plumbing
aaaa)	McMillan Plumbing, Electric & Mechanical	Class D-P Plumbing
bbbb)	Heinz Plumbing	Class D-P Plumbing
cccc)	Ray Mesa Plumbing.....	Class D-P Plumbing
dddd)	RJ's Plumbing & General Contracting	Class D-P Plumbing
eeee)	Weathercraft Co. of Garden City	Class D-R Roofing
ffff)	Wray Roofing, Inc.	Class D-R Roofing
gggg)	A-1 Sign Company.....	Class D-SI Sign Installation
hhhh)	Luminous Neon, Inc.....	Class D-SI Sign Installation
iiii)	Sign Source, LLC.....	Class D-SI Sign Installation
jjjj)	Austin Pools, LLC	Class D-USP Unlimited Swimming Pool
kkkk)	Mr. Pool	Class D-USP Unlimited Swimming Pool
llll)	BT Plumbing Company, Inc.	Class E-B Backflow Test
mmmm)	St. Catherine Hospital.....	Class E-B Backflow Test
nnnn)	Colorado Fire Sprinkler, Inc.	Class E-B Backflow Test
oooo)	Unified School District 457.....	Class E-B Backflow Test
pppp)	American Fire Sprinkler Corporation	Class E-F Fire Sprinkler & Protection
qqqq)	Champion Fire & Security.....	Class E-F Fire Sprinkler & Protection
rrrr)	Pryor Automatic Fire Sprinkler, Inc.....	Class E-F Fire Sprinkler Protection
ssss)	Scheopner's Water Conditioning, LLC.....	Class E-WC Water Conditioning
tttt)	Javier Olguin.....	Class E-L Landlord

uuuu)	Maestas Rentals	Class E-L Landlord
vvvv)	Acosta Homes, Inc.....	Class E-SOC Specialized Other
wwww)	Cliff's Sprinkler Service.....	Class E-SOC Specialized Other
xxxx)	Coleman Sprinkler Lawn & Landscape, LLC	Class E-SOC Specialized Other
yyyy)	Dreiling Construction, LLC.....	Class E-SOC Specialized Other
zzzz)	DV Enterprises, LLC	Class E-SOC Specialized Other
aaaaa)	Mr. Pool	Class E-SOC Specialized Other
bbbbb)	Nieman's Siding & Home Improvement.....	Class E-SOC Specialized Other
ccccc)	Pro-Cut Tree Service, Inc.	Class E-SOC Specialized Other
ddddd)	Roger Schmidt	Class E-SOC Specialized Other
eeeee)	Stateline Exteriors.....	Class E-SOC Specialized Other
fffff)	Unified School District 457.....	Class E-SOC Specialized Other
ggggg)	Western Irrigation, Inc.....	Class E-SOC Specialized Other

XII. CITY COMMISSION REPORTS.

A. Commissioner Cessna

B. Commissioner Dale

C. Commissioner Doll

D. Mayor Fankhauser

E. Commissioner Law

XIII. ADJOURN.

THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS

City of Garden City
December 17, 2013

The regular meeting of the Board of Commissioners of the City of Garden City was held at 11:00 a.m. at the City Administrative Center on Tuesday, December 17, 2013 with all members present. Commissioner Law opened the meeting with the Pledge of Allegiance to the Flag and Invocation.

Commissioner Doll moved to approve a request from Jim Lewis, L&L Enterprises, for a temporary waiver from the zoning regulation for the purpose of parking on an unimproved surface, at 1903 E. Hwy 50, until May 1, 2014 to accommodate a major remodel. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Water Resource Manager Jones presented an update the Governing Body on the progress of the water line cleaning and proposed line replacement.

KDOT notified the City that our FY 2016 Geometric Improvement application for widening Kansas Avenue from Third Street to Belmont Place was not funded. KDOT funded 11 of the 40 projects in this category.

The City received correspondence from Cox Communications regarding channel line-up changes.

Staff provided several items of information for Governing Body review including the following: from Director of Aviation Powell the monthly enplanement report, from Community Development Director Kentner the monthly building report and code enforcement report, from Finance Director Hitz the monthly financial report, from Public Works Director Curran the monthly transit report and city project update, and from Zoo Director Sexson the monthly zoo report.

Meetings of note:

- ✓ December 13, 2013 – Mayor’s Christmas Dinner at Southwind at 6:30 p.m.
- ✓ December 14, 2013 – Tuba Christmas concert at 3:00 p.m., Free Carriage Rides from 2:00 – 4:00 p.m.
- ✓ December 15, 2013 – Free Carriage Rides from 2:00 – 4:00 p.m.
- ✓ December 15, 2013 – Downtown Christmas Parade at 6:00 p.m.
- ✓ December 19, 2013 – Free Carriage Rides from 5:30 – 7:30 p.m.
- ✓ December 30, 2013 – Special Meeting of the Governing Body at 1:00 p.m. at the City Administrative Center
- ✓ January 15, 2014 – Finney County Economic Development Corporation Annual Meeting, time TBA
- ✓ January 27, 2014 – Southwest Kansas Night out in Topeka
- ✓ March 22-25, 2014 – Western Kansas Congressional Reception in Washington, D.C.

Appropriation Ordinance No. 2354-2013A, “AN APPROPRIATION ORDINANCE MAKING CERTAIN APPROPRIATIONS FOR CERTAIN CLAIMS IN THE AMOUNT OF \$1,093,338.90,” was read and considered section by section. Commissioner Law moved to approve and pass Appropriation Ordinance No. 2354-2013A. Commissioner Cessna seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Resolution No. 2558 - 2013, A RESOLUTION AUTHORIZING THE REMOVAL OF NUISANCE CONDITIONS FROM THE PROPERTY LISTED BELOW IN THE CITY OF GARDEN CITY, KANSAS, PURSUANT TO SECTION 38-139 OF THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS, (406 W. Emerson and 1806 A Street)” was read and considered section by section.

Mayor Fankhauser opened the public hearing at 2:05 p.m. –as requested by James Dinkel, property owner at 406 W. Emerson, regarding Case No. 13-001442. James Dinkel spoke and requested an extension of six months to clean up the property.

Commissioner Law moved to approve Resolution No. 2558-2013 with an extension of six months for the property located at 406 W. Emerson. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Resolution No. 2559-2013, “A RESOLUTION AUTHORIZING THE REMOVAL OF TREE NUISANCE FROM THE PROPERTY LISTED BELOW IN THE CITY OF GARDEN CITY, KANSAS, PURSUANT TO SECTION 94-64 OF THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS, (623 Garden City Avenue, 1002 N. 5th Street, 503 N. Taylor Avenue and 1501 St. John Street)” was read and considered section by section. Commissioner Doll moved to approve Resolution No. 2559-2013. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Resolution No. 2560-2013, “A RESOLUTION DECLARING THE BOUNDARIES OF THE CITY OF GARDEN CITY, KANSAS AS OF THE 1ST DAY OF JANUARY 2014” was read and considered section by section. Commissioner Cessna moved to approve Resolution No. 2560-2013. Mayor Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Resolution No. 2561-2013, “A RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS AS TO THE NEED FOR A HOUSING INCENTIVE POLICY WITHIN THE CITY OF GARDEN CITY, KANSAS AND SETTING FORTH SUCH POLICY TO INCENTIVIZE HOUSING DEVELOPMENTS,” was read and considered section by section. Commissioner Cessna moved to approve Resolution No. 2561-2013. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Resolution No. 2562-2013, “A RESOLUTION TO EXEMPT THE CITY OF GARDEN CITY, KANSAS MUNICIPAL COURTROOM AND CITY PROSECUTOR'S OFFICE FROM THE PROVISIONS OF THE PERSONAL AND FAMILY PROTECTION ACT THAT ALLOWS CONCEALED HANDGUNS IN PUBLIC BUILDINGS,” was read and considered section by section. Commissioner Cessna moved to approve Resolution No. 2562-2013. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Ordinance No. 2632-2013, “AN ORDINANCE APPROVING THE REZONING OF LAND FROM “C-2” GENERAL COMMERCIAL DISTRICT TO “I-1” LIGHT INDUSTRIAL DISTRICT; AMENDING THE ZONING ORDINANCE, THE COMPREHENSIVE PLAN OF THE CITY, AND THE DISTRICT ZONING MAP OF THE CITY; AND REPEALING THE CURRENT ZONING ORDINANCE, COMPREHENSIVE PLAN, AND DISTRICT ZONING MAP; ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS, (3225 Prairie Avenue),” was read and considered section by section. Commissioner Cessna moved to approve Ordinance No. 2632-2013. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Ordinance No. 2633-2013, “AN ORDINANCE REGULATING AIRPORT ZONING REGULATIONS FOR THE CITY OF GARDEN CITY, KANSAS; AMENDING THE ZONING REGULATIONS FOR THE CITY OF GARDEN CITY, KANSAS; AMENDING ZONING REGULATION ARTICLES 32, 33, 34, AND 35; REPEALING IN THEIR ENTIRETY CURRENT ZONING REGULATION ARTICLES 32, 33, 34, AND 35; ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS,” was read and considered section by section. Commissioner Cessna moved to approve Ordinance No. 2633-2013. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Finance Director Hitz provided the annual Capital Improvement Reserve Fund (05) transfers.

Commissioner Law moved to approve the annual Capital Improvement Reserve Fund (05) transfers for Governing Body as presented. Commissioner Cessna seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Finance Director Hitz provided the enclosed Notice of Budget Hearing for review and consideration.

Commission Cessna moved to authorize and set a Public Hearing for December 30, 2013 at 1:00 p.m. for the amendment to these listed funds in the 2013 Budget: DEA Forfeiture, Finnup Trust, Special Rec & Parks, Airport Improvement, Health Insurance Reserve, Golf Course, Golf Course Building, Wastewater Repair & Replacement and Water Maintenance Reserve. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Staff presented its findings on various styles of rental inspection programs.

Several citizens commented on the idea of a rental inspection program including, Bill King, Wayne Johnson, Gary Fuller, John Hotz, Lori Tyler, Ruth Johnson, Sister Janice Thome, Glenda Adams, Jerry Chappel, Von Huhn, Harvey Brungardt, Steve Dyer, Kerry Spanier, and Cindy Stinemetz.

Commissioner Dale moved to direct staff to research and develop a plan to include landlord registration and a standard inspection form for all rental properties. Mayor Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Nay	Yea	Nay	Yea	Yea

Commissioner Cessna moved to approve a request from the developer of the Pioneer Road Estates RHID, that the Development Agreement between the City and Developer be amended to reflect that the Developer no longer desires the City to bond the eligible expenses but would rather use private financing. Commission Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Cessna moved to recommend the United States Department of Transportation award the bid for Essential Air Service at Garden City Regional Airport to American Eagle. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Doll moved to approve the following recommendations from the Compensation Committee:

1. An additional holiday (Christmas Eve) beginning December 24, 2013.
2. An additional personal day per year for employees who have completed five years of service beginning in 2014.

Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Advisory Board Recommendations:

Commissioner Cessna moved to approve the recommendation from the Traffic Advisory Board to deny a request for Olive Street and Jenny Street to be “One-Way” streets between Eighth Street and Eleventh Street. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Cessna moved to appoint Max Meschberger to fill the unexpired term from January 1, 2014 – December 31, 2014 on the Airport Advisory Board. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Doll moved to re-appoint Mario Lopez to fill a three-year term that will begin in January 2013 and will end in December 2016 on the Planning Commission and waive the limit of two terms. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Cessna moved to re-appoint Christen Schroeder to fill a three-year term that will begin in January 2013 and will end in December 2016 on the Garden City Board

of Zoning Appeals. Mayor Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Doll moved to re-appoint Jim Howard as the Member at Large to fill a three-year term that will begin in January 2013 and will end in December 2016 on the Planning Commission. Commissioner Cessna seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Cessna moved to re-appoint Gloria Allen to fill a three-year term that will begin in January 2013 and will end in December 2016 on the Traffic Advisory Board. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Mayor Law moved to approve the following:

1. Licenses:

(2014 Renewal)

- a) Taco Salinas.....Cereal Malt Beverage
- b) El Remedio Restaurant.....Cereal Malt Beverage
- c) El Remedio Market.....Cereal Malt Beverage
- d) Mariscos Puerto NuevoCereal Malt Beverage
- e) Tacos El Tapatío.....Cereal Malt Beverage
- f) El Zarape of Garden City,KS, IncCereal Malt Beverage
- g) Pizza Hut #102Cereal Malt Beverage
- h) Pizza Hut #125Cereal Malt Beverage
- i) U Pump It #203Cereal Malt Beverage
- j) U Pump It #207.....Cereal Malt Beverage
- k) Golden Dragon RestaurantCereal Malt Beverage
- l) Dillons #5Cereal Malt Beverage
- m) Dillons #60Cereal Malt Beverage
- n) Quicker MartCereal Malt Beverage
- o) Fulton Convenience StoreCereal Malt Beverage
- p) Plank’s BBQ.....Cereal Malt Beverage
- q) Wheatlands Country Store.....Cereal Malt Beverage
- r) Walgreens #7972.....Cereal Malt Beverage
- s) Hard Rock LanesCereal Malt Beverage
- t) Harbin ConstructionClass A General
- u) Hellas Construction, Inc.Class A General
- v) Lee Construction, Inc.Class A General
- w) Western Steele & Automation, Inc.....Class A General
- x) American Warrior Construction, Inc.Class B General
- y) Berry Roofing.....Class B General
- z) Carroll ConstructionClass B General
- aa) DV Construction.....Class B General
- bb) Dwight Ford.....Class B General
- cc) J2 Construction.....Class B General
- dd) LifeStyles Home Construction, Inc.Class B General
- ee) Martin Builders.....Class B General
- ff) Paul Teetzen Construction.....Class B General
- gg) Pyramid PlumbingClass B General
- hh) Richard Wright Construction.....Class B General
- ii) Ron Roth ConstructionClass B General
- jj) Rowland ConstructionClass B General
- kk) Stareck Construction.....Class B General
- ll) Stoecklein Construction.....Class B General
- mm) The Southard CorporationClass B General

- nn) Travers Construction, Inc. Class B General
- oo) True Home Value Class B General
- pp) Wards Garden Center, Inc. Class B General
- qq) Wildeman Construction..... Class B General
- rr) A&J Sheet Metal Class D-M Mechanical
- ss) Fowler’s Heating and Cooling Service..... Class D-M Mechanical
- tt) Sepulveda’s Appliance Class D-M Mechanical
- uu) 5-Star Electric, Inc..... Class D-E Electrical
- vv) Baier Electric Class D-E Electrical
- ww) Encore Electric Class D-E Electrical
- xx) M. Berry Electric Class D-E Electrical
- yy) RC Electric, LLC..... Class D-E Electrical
- zz) Shelly Electric, Inc. Class D-E Electrical
- aaa) Pyramid Plumbing..... Class D-P Plumbing w/ Gas
- bbb) Wards Garden Center, Inc. Class E-B Backflow Test
- ccc) Pyramid Plumbing..... Class E-B Backflow Test
- ddd) Bounhang Phitsanoukanh Class E-L Landlord
- eee) Archie D. Moody..... Class E-L Landlord
- fff) A-M Russell Excavating..... Class E-SOC Specialized Other
- ggg) Israel’s Windows & Siding..... Class E-SOC Specialized Other
- hhh) McGraw Fencing & Repair Class E-SOC Specialized Other
- iii) Rob Preston Class E-SOC Specialized Other
- jjj) Wards Garden Center, Inc. Class E-SOC Specialized Other

Commissioner Cessna seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Cessna moved that the City Commission go into executive session pursuant to K.S.A. 75-4319 (b)(13) for 10 minutes for the purpose of discussing matters relating to the security of a public body or agency, public building or facility or the information system of a public body or agency, and the discussion of such matters at an open meeting would jeopardize the security of such public body, agency, building, facility or information system, and that the City Commission reconvene into open session in the City Commission Chambers at 4:13 p.m. with Police Captain Reagle, Police Captain Prewitt, City Manager Allen and City Attorney Grisell present. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

At the expiration of the designated time, and in open session, Mayor Fankhauser stated no action was taken.

Commissioner Law moved that the City Commission go into executive session pursuant to K.S.A. 75-4319(b)(2) for 20 minutes for the purpose of consultation with City legal counsel on matters which are privileged in the attorney/client relationship which if discussed in open session would waive that privilege and that the City Commission reconvene into open session in the City Commission Chambers at 4:46 p.m. with City Attorney Grisell, City Manager Allen and Public Utilities Director Muirhead present. Commissioner Cessna seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

At the expiration of the designated time, and in open session, Mayor Fankhauser stated no action was taken.

Commissioner Cessna moved that the City Commission go into executive session pursuant to K.S.A. 75-4319(b)(1) for 13 minutes for the purpose of discussing matters of non-elected personnel and their contractual obligations because if this matter were

discussed in open session it might invade the privacy of those discussed and that the City Commission reconvene into open session in the City Commission Chambers at 5:00 p.m. with City Manager Allen present. Mayor Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

At the expiration of the designated time, and in open session, Commissioner Cessna moved to extend the executive session for 12 minutes or until 5:12 p.m. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

At the expiration of the designated time, and in open session, Mayor Fankhauser stated no action was taken.

Mayor Fankhauser adjourned the meeting since there was no further business before the Governing Body.

Dan Fankhauser, Mayor

ATTEST:

Celyn N. Hurtado, City Clerk

City Commission Reports

Commissioner Law thanked Downtown Vision and Burtis Motors for their work on the scheduling and re-scheduling of the Christmas parade and stated the new date was a good evening for the parade. Commissioner Law thanked the City of Dodge City, Kansas for their partnership with the City for regional jet service in Southwest Kansas.

Commissioner Cessna thanked Public Utilities Director Muirhead and Electric Superintendent Sonnenberg for the tour of Jameson Energy Center and Substation #10. Commissioner Cessna congratulated staff on their efforts on the projects. Commissioner Cessna thanked the Commissioners for their work on the topics discussed at this meeting. Commissioner Cessna wished everyone a Merry Christmas and hopes for safe travels for all.

Commissioner Dale stated the parade was great and he was pleasantly surprised by the number of floats that were lit up and that it was well attended. Commissioner Dale suggested that the truck have a poster on it again to address who is in the truck. Commissioner Dale asked everyone to think of those not as fortunate as us and those troops that are overseas during the holiday season. Commissioner Dale stated that everyone may not agree all the time, but he feels that there are still people that the City hasn't heard from on the rental inspection program. Commissioner Dale wished everyone a Merry Christmas.

Commissioner Doll stated the parade was awesome and thanked those involved in making it happen. Commissioner Doll thanked the Commissioners for their hard work today and always. Commissioner Doll wished everyone a Merry Christmas and God Bless.

Mayor Fankhauser thanked Public Utilities Director Muirhead for his work on the recent projects in the Electric Department. Mayor Fankhauser wished everyone a Merry Christmas and a Happy New Year.

THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS

City of Garden City
December 30, 2013

The special meeting of the Board of Commissioners of the City of Garden City was held at 1:00 p.m. at the City Administrative Center on Monday, December 30, 2013 with all members present except Mayor Fankhauser. Commissioner Roy Cessna opened the meeting.

Commissioner Cessna read the Call for Special Meeting, which was signed by all the Commissioners present.

Commissioner Cessna opened the public hearing and following no comments, closed the public hearing.

Commissioner Doll moved to allow the Mayor and Deputy City Clerk to approve the Certificate of Amendment of the 2013 Budget. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Vice-Mayor Roy Cessna adjourned the meeting since there was no further business before the Governing Body.

Roy Cessna, Vice-Mayor

ATTEST:

—

Rhonda Fisher, Deputy City Clerk

Petitions

December 13, 2013

Dear Garden City Commissioners:

Garden City Public Schools and St. Catherine Hospital would like to have the week of January 26 through February 1 declared as Health Awareness Week for all citizens of Garden City and our community. During this week information and activities are planned to enhance citizens' physical, mental, spiritual, and emotional health.

I would like to invite Garden City Mayor Dan Fankhauser, to read the Health Awareness Proclamation to an all school assembly at Georgia Matthews Elementary on Monday, January 27 at 8:20 AM.

Thank you for your consideration of this Proclamation. I wish to extend an invitation to all Garden City Commissioners to visit any of the Garden City Public Schools throughout the week and participate in the healthy activities.

If you have any questions you may contact:

Polly Witt, Health Services Coordinator
Garden City Public Schools
1205 Fleming
Garden City, KS 67846
620.805.7071
pwitt@gckschools.com

Sincerely,

Polly Witt
Health Services Coordinator

P R O C L A M A T I O N

- WHEREAS*, Garden City, knows the value of community health and supports the citizens in their efforts to be healthy; and
- WHEREAS*, health does not happen in isolation; health arises out of our situation, our relations, our family and our community. We cannot create health without creating community; and
- WHEREAS*, all aspects of the community...health care, human services, education, business/industry, faith/spiritual, cultural, economic, government, law enforcement, and citizens are working together to continually improve the environment; and
- WHEREAS*, working together we can nurture and protect the citizens, share knowledge and pool resources, and enable people to achieve their maximum potential; and
- WHEREAS*, a healthy community is not a perfect place, but is in a dynamic state of renewal and improvement and building a culture that supports healthy life choices and a high quality of life; and
- WHEREAS*, during this week, all over the community of Garden City, citizens of all ages will be given information that will enhance their physical, mental, spiritual, emotional health; and
- WHEREAS*, during this twelfth annual Health Awareness Week, the community of Garden City is grateful for the vast well of caring and healing through the various activities provided for their benefit; and
- NOW, THEREFORE, I, Dan Fankhauser, Mayor of the City of Garden City, Kansas,*
Do hereby proclaim the week of January 26 – February 1, 2014 as

HEALTH AWARENESS WEEK

In Garden City, and urge all residents of Garden City to take advantage of the many wellness opportunities available this week.

DONE this 7th day of January 2014.

ATTEST:

Dan Fankhauser, Mayor

Celyn Hurtado, City Clerk

Report of the City Manager



901 S. George Washington Blvd.
Wichita, Kansas 67211
316.260.7000 tel
www.cox.com

December 20, 2013

Mr. Dan Fankhauser
Mayor of Garden City
P.O. Box 499
Garden City, KS 67846

Dear Mr. Fankhauser,

At Cox Communications it's our priority to consistently add value to our services. We're proud to offer increased program choices, more On DEMAND options, added DVR storage and more mobile video apps to provide a superior video experience. In addition, Cox is continuously improving its network to maintain the best high speed Internet service with faster speeds, and telephone service with a reliable and crystal-clear connection. Due to investments in improving our services and increases in programming and business costs, we are making pricing changes effective Saturday, Feb. 1, 2014. The modified prices are included on the back of this letter.

Cox remains committed to offering the best value in every market we serve, and we will continue to enhance our services to meet the evolving technology needs of our customers. If you receive questions from customers about Cox products and services, please encourage them to contact us directly at 866-719-9166.

We are truly grateful for the opportunity to serve your community. If you have any questions regarding these changes, please contact me at (785) 215-6720 or coleen.jennison@cox.com.

Best Regards,

A handwritten signature in cursive script that reads "Coleen Jennison".

Coleen Jennison
Government Affairs Director
Cox Communications



In harmony with the Cox Conserves eco-friendly program, we are proud to print on Forest Stewardship Council-certified paper.

Cox TV	Current Price	New Price	Difference
TV Starter	\$ 23.80	\$ 24.99	\$1.19
TV Economy	\$ 34.99	\$ 38.99	\$4.00
TV Essential	\$ 62.99	\$ 67.99	\$5.00
Advanced TV	\$ 62.99	\$ 70.99	\$8.00
Advanced TV Preferred	\$ 72.99	\$ 80.99	\$8.00
Advanced TV Premier	\$ 84.99	\$ 91.99	\$7.00
Advanced TV Ultimate	\$ 147.98	\$ 151.99	\$4.01
DVR	\$ 10.00	\$ 11.99	\$1.99
Record 6 DVR	\$ 14.99	\$ 19.99	\$5.00
Advanced TV Service (Gateway)	\$ 0.00	\$ 3.00	\$3.00
Advanced TV Super Mix	\$ 70.49	\$ 80.99	\$10.50
Advanced TV EI Mix	\$ 44.99	\$ 49.99	\$5.00
Advanced TV Paquete Latino	\$ 33.00	\$ 37.99	\$4.99
Advanced TV Ultimate with 3 Premiums	\$ 124.99	\$ 140.47	\$15.48
Advanced TV Ultimate with 4 Premiums	\$ 132.99	\$ 149.47	\$16.48
Advanced TV Ultimate with 3 Premiums and Whole Home DVR	\$ 129.99	\$ 145.47	\$15.48
Advanced TV Ultimate with 4 Premiums and Whole Home DVR	\$ 137.99	\$ 154.47	\$16.48
Contour Service	\$ 10.00	\$ 0.00	(\$10.00)
Sports and Information Pak	\$ 8.50	\$ 10.00	\$1.50
Movie Pak	\$ 7.00	\$ 8.00	\$1.00
Latino Pak	\$ 11.00	\$ 10.00	(\$1.00)
Single Premium Channel	\$ 15.00	\$ 15.99	\$0.99
Two Premium Channels	\$ 25.00	\$ 26.99	\$1.99
Three Premium Channels	\$ 34.00	\$ 36.99	\$2.99
Four Premium Channels	\$ 42.00	\$ 45.99	\$3.99
Cox High Speed Internet	Current Price	New Price	Difference
Internet Starter	\$ 26.99	\$ 29.99	\$3.00
Internet Essential	\$ 41.99	\$ 46.99	\$5.00
Internet Preferred	\$ 56.99	\$ 62.99	\$6.00
Internet Premier	\$ 67.99	\$ 73.99	\$6.00
Cox Digital Telephone	Current Price	New Price	Difference
Basic Monthly Service Line	\$ 20.00	\$ 21.00	\$1.00
Additional Basic Monthly Service Line	\$ 20.00	\$ 21.00	\$1.00
Telephone Essential	\$ 22.99	\$ 24.99	\$2.00
Call Waiting	\$ 8.50	\$ 6.50	\$2.00
Distinctive Ringing	\$ 5.00	\$ 5.50	\$0.50

*All prices are listed per month unless otherwise noted and subject to surcharges, fees, taxes and deposits.

KS

Kansas, Garden City Municipal Fee (AT&T)

Reporting Period: November 1, 2013 to November 30, 2013

FEIN: 430529710
Southwestern Bell Telephone Company
AT&T

3100 Cumberland Boulevard, Suite 700
Atlanta, GA 30339
770-240-8849 - Phone
770-956-0700 - Fax

Tax Identification Number

43-0529710

Return Due: 12/15/2013

Total Fee Due:	\$5,653.67
Adjustments:	\$0.00
Uncollectibles:	\$0.00
Admin Fees:	\$0.00

Net Fee Amount to be Remitted: **\$5,653.67**

Remit To:

City Treasurer
City of Garden City
P.O. Box 998
Garden City, KS 67846

Tax Payer:



Steven Shashack, Assistant Vice President - Tax

12/12/2013

Date

I hereby declare that all information provided herein is true, complete and accurate to the best of my knowledge.

Tax Preparer:



Noel Reynolds, Manager

12/12/2013

Date

I hereby declare that all information provided herein is true, complete and accurate to the best of my knowledge.

Staff Reports

CITY OF GARDEN CITY, KANSAS
ANALYSIS OF COUNTY-WIDE SALES TAX RECEIPTS

MONTH RECEIVED	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
JANUARY	110,613	98,895	82,749	119,104	99,080	87,049	90,999	89,620	90,890	96,504	112,365	136,559	194,148	172,402	201,675	215,987
FEBRUARY	116,101	102,071	135,771	115,633	119,867	107,746	112,817	106,162	108,918	117,464	120,392	112,708	168,090	206,332	201,136	213,048
MARCH	76,790	57,317	111,517	94,385	89,945	83,994	93,138	83,528	84,800	91,096	111,384	127,434	176,275	176,089	187,616	198,757
APRIL	106,447	123,837	110,045	92,941	86,892	88,516	82,176	88,156	88,367	97,920	97,076	105,529	136,058	140,393	176,191	179,735
MAY	68,320	97,870	111,720	98,017	94,809	97,270	92,019	96,607	100,809	103,484	113,955	102,518	173,875	182,165	217,621	215,823
JUNE	101,351	82,439	99,148	93,362	101,379	98,922	86,040	82,884	99,561	98,793	107,235	110,225	174,577	192,468	197,406	205,745
JULY	111,185	110,519	111,647	91,208	99,915	97,573	91,205	88,888	95,381	109,492	130,863	126,193	163,203	175,188	199,698	238,623
AUGUST	99,497	103,623	113,844	98,717	96,327	91,715	97,295	101,836	104,308	99,317	123,221	103,580	180,595	178,778	209,006	213,331
SEPTEMBER	80,911	99,996	84,773	99,232	88,585	102,820	94,038	87,159	93,570	106,941	133,521	111,381	174,612	178,054	180,008	232,303
OCTOBER	* 91,376	107,914	129,697	106,658	102,705	97,918	90,696	105,259	101,146	112,166	117,796	108,343	174,202	189,062	203,819	218,503
NOVEMBER	82,002	82,861	103,094	97,348	82,869	78,619	89,706	95,946	94,231	107,500	117,428	111,973	153,378	174,342	208,611	184,384
DECEMBER	73,954	75,058	97,466	89,406	101,296	96,993	94,616	88,792	94,570	109,693	114,846	160,409	161,622	196,711	182,159	236,524
TOTAL RECEIPTS	<u>1,118,546</u>	<u>1,142,399</u>	<u>1,291,473</u>	<u>1,196,011</u>	<u>1,163,668</u>	<u>1,129,136</u>	<u>1,114,745</u>	<u>1,114,837</u>	<u>1,156,551</u>	<u>1,250,370</u>	<u>1,400,082</u>	<u>1,416,852</u>	<u>2,030,635</u>	<u>2,161,984</u>	<u>2,364,946</u>	<u>2,552,763</u>
PERCENTAGE CHANGE	8.60%	2.13%	13.05%	-7.39%	-2.70%	-2.97%	-1.27%	"FLAT"	3.74%	8.11%	11.97%	1.20%	43.32%	6.47%	9.39%	7.94%

*REFLECTS HERE & THEREAFTER THE NET AMOUNT OF COUNTY-WIDE SALES TAX.
CITY REIMBURSES TO COUNTY THE DEDICATED 1/4 CENT FOR FAIRGROUNDS PROJECT.

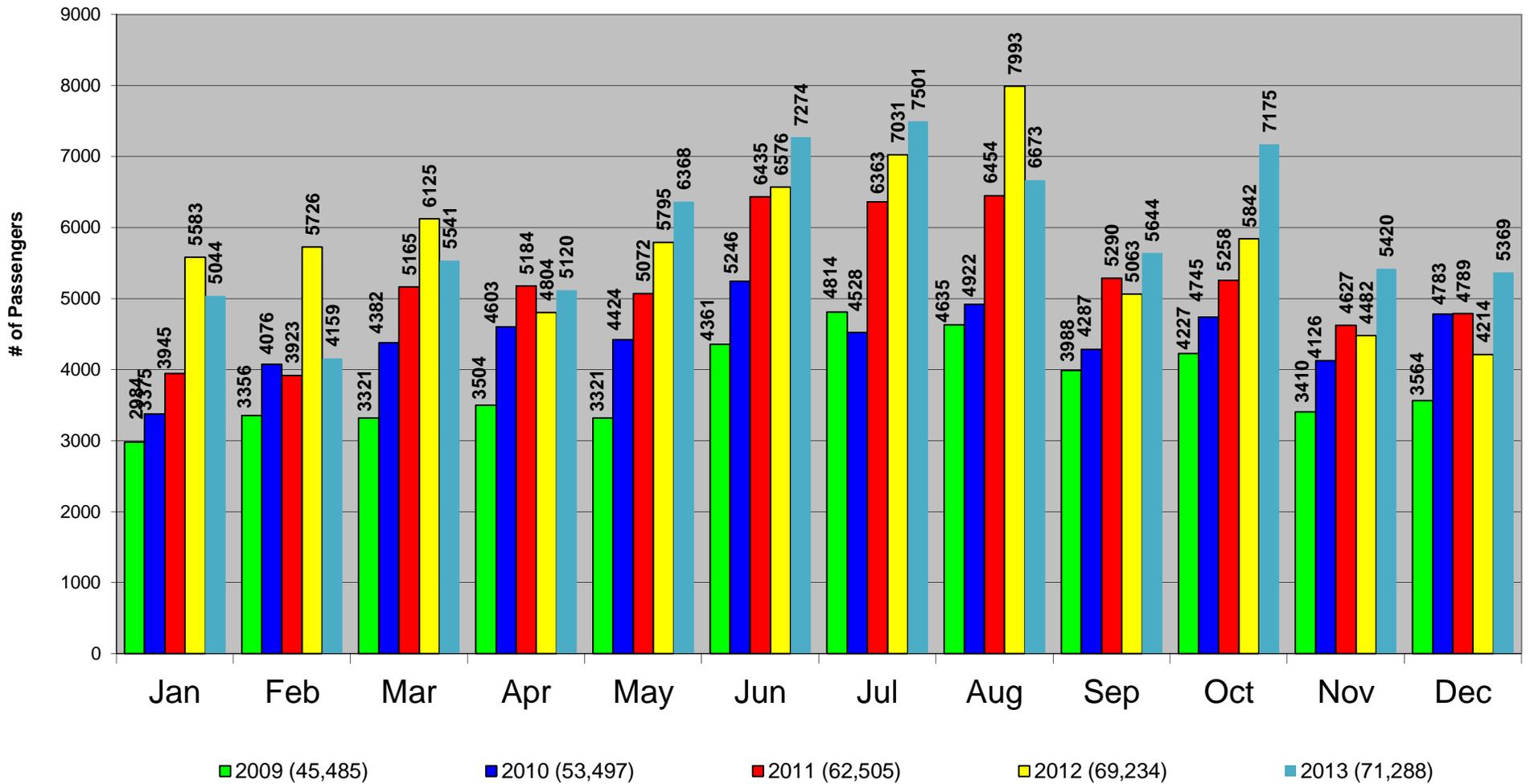
(1) REFLECTS HERE & THERE AFTER INCREASE IN COUNTY TAX FROM .75¢ TO 1¢

CITY OF GARDEN CITY, KANSAS

ANALYSIS OF CITY SALES TAX RECEIPTS

MONTH RECEIVED	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
JANUARY	407,469	383,636	310,710	390,595	379,780	309,257	357,335	335,673	351,457	351,627	409,255	529,129	415,161	432,278	483,869	508,705
FEBRUARY	440,061	360,909	447,336	389,764	444,123	419,884	434,310	423,853	416,061	444,506	465,707	415,062	416,555	509,745	497,844	514,511
MARCH	273,056	191,835	371,146	344,152	321,705	304,720	346,371	316,320	317,599	338,956	418,336	461,822	432,675	426,585	438,777	468,745
APRIL	380,780	467,188	364,979	334,588	303,909	313,029	317,571	318,835	321,431	358,967	361,119	388,668	328,743	328,309	409,253	411,491
MAY	241,167	343,692	377,482	356,202	340,131	354,013	345,880	351,143	372,027	382,562	426,812	362,989	430,701	442,882	502,577	481,623
JUNE	358,841	284,831	344,293	341,573	336,435	356,920	340,240	319,314	364,552	363,536	398,458	413,934	423,173	471,595	457,884	469,940
JULY	408,343	382,217	361,811	331,627	359,143	329,005	338,923	330,628	350,754	394,947	456,516	469,538	402,144	431,189	453,965	554,262
AUGUST	311,866	365,112	369,837	350,737	342,529	322,875	376,955	371,521	377,510	372,473	456,809	373,995	433,641	420,914	490,394	504,212
SEPTEMBER	303,113	364,871	304,050	363,139	324,385	366,794	362,024	323,475	341,558	388,244	463,398	421,706	415,115	433,117	424,160	529,341
OCTOBER	374,010	362,872	449,981	382,926	368,395	357,624	341,725	369,193	365,725	408,881	446,179	411,421	425,392	450,833	468,586	501,467
NOVEMBER	320,162	319,267	332,271	355,951	296,743	287,373	339,384	337,133	351,892	352,723	435,767	402,883	390,433	412,877	474,976	422,213
DECEMBER	271,436	270,677	327,755	323,048	381,904	364,126	338,971	338,058	356,317	396,872	432,701	461,792	412,973	481,207	424,131	501,046
TOTAL RECEIPTS	<u>4,090,304</u>	<u>4,097,107</u>	<u>4,361,650</u>	<u>4,264,300</u>	<u>4,199,181</u>	<u>4,085,619</u>	<u>4,239,689</u>	<u>4,135,146</u>	<u>4,286,883</u>	<u>4,554,294</u>	<u>5,171,057</u>	<u>5,112,939</u>	<u>4,926,706</u>	<u>5,241,531</u>	<u>5,526,416</u>	<u>5,867,556</u>
PERCENTAGE CHANGE	10.72%	0.17%	6.46%	-2.23%	-1.53%	-2.70%	3.77%	-2.47%	3.67%	6.24%	13.54%	-1.12%	-3.64%	6.39%	5.44%	6.17%

City Link Ridership Yearly Comparison



GARDEN CITY POLICE DEPARTMENT
MASTER ACTIVITY REPORT
 November of 2013
INCIDENTS REPORTED

OFFENSES	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Murder/Manslaughter	0	0	0
Rape	2	2	15
Robbery	1	1	12
Aggravated Assault	3	6	46
Burglary	12	13	111
Theft	43	37	517
Auto Theft	2	5	13
Arson	0	0	5
TOTAL	63	64	719
All Other Crimes	103	135	1440
GRAND TOTAL	166	199	2159

CRIMINAL ENFORCEMENT ACTIVITIES

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Adult Arrests	175	195	2316
Juveniles Detained	23	29	400
TOTAL CUSTODY	201	224	2719
Alcohol Related	22	12	221
Drug Related	36	33	312
Curfew Violations	1	9	76

INVESTIGATIONS DIVISION ACTIVITIES

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Total Cases Assigned	21	34	336
Total Active Cases	131	110	1475
Adult Affidavits Filed	11	12	185
Juvenile Affidavits Filed	4	2	30
Follow-Up Contacts	737	753	8556
Special Assignments	43	53	447
Search Warrants	6	7	101
Supplemental Reports	177	272	2516
Other Reports	182	216	2445
Cases Referred For Prosecution	7	9	133

TRAFFIC ACCIDENT INVESTIGATIONS

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Fatal Accidents	0	0	1
Injury Accidents	10	7	70
Non-Injury Accidents	39	52	556
TOTAL ACCIDENTS	49	59	627
Private Property Accidents	0	4	39

Bias-Based Policing Statistics

December 2013

	November #	November %	December #	December %
SUBJECTS CONTACTED:	212	N/A		N/A
AGE:				
15 yoa - 19 yoa	48	23%		#DIV/0!
20 yoa - 29 yoa	65	31%		#DIV/0!
30 yoa - 49 yoa	76	36%		#DIV/0!
50+	23	11%		#DIV/0!
Not Provided	0	0%		#DIV/0!
<i>TOTAL</i>	212	100%	0	#DIV/0!
RACE:				
White	188	89%		#DIV/0!
Black	18	8%		#DIV/0!
Native American	0	0%		#DIV/0!
Asian	6	3%		#DIV/0!
Other	0	0%		#DIV/0!
More Than One Race	0	0%		#DIV/0!
Not Provided/Unknown	0	0%		#DIV/0!
<i>TOTAL</i>	212	100%	0	#DIV/0!
GENDER:				
Male	129	61%		#DIV/0!
Female	83	39%		#DIV/0!
Unknown	0	0%		#DIV/0!
Not Provided	0	0%		#DIV/0!
<i>TOTAL</i>	212	100%	0	#DIV/0!
ETHNICITY:				
Hispanic/Latino	121	57%		#DIV/0!
Non-Hispanic	87	41%		#DIV/0!
Not Provided	4	2%		#DIV/0!
<i>TOTAL</i>	212	100%	0	#DIV/0!
RESPONSE AREA:				
1	48	23%		#DIV/0!
2	32	15%		#DIV/0!
3	41	19%		#DIV/0!
4	66	31%		#DIV/0!
5	25	12%		#DIV/0!
Not Provided	0	0%		#DIV/0!
<i>TOTAL</i>	212	100%	0	#DIV/0!
PRIMARY REASON FOR OFFICER INVESTIGATION:				
Call Related	23	11%		#DIV/0!
Officer Initiated	189	89%		#DIV/0!
Not Provided	0	0%		#DIV/0!
<i>TOTAL</i>	212	100%	0	#DIV/0!
INFORMATION OBTAINED BY:				
Officer's Perception	177	83%		#DIV/0!
Investigation	35	17%		#DIV/0!
Not Provided	0	0%		#DIV/0!
<i>TOTAL</i>	212	100%	0	#DIV/0!

Bias-Based Policing Statistics

December 2013

	November #	November %	December #	December %
RELIGIOUS DRESS:				
Yes	3	1%		#DIV/0!
No	209	99%		#DIV/0!
Not Provided	0	0%		#DIV/0!
<i>TOTAL</i>	212	100%	0	#DIV/0!
PRIMARY REASON FOR STOP:				
Moving Violation	146	69%		#DIV/0!
Equipment Violation	50	24%		#DIV/0!
Criminal Offense/Probable Cause	7	3%		#DIV/0!
Other Violation	6	3%		#DIV/0!
To Render Service	2	1%		#DIV/0!
Suspicious Circumstances	1	0%		#DIV/0!
Pre-existing Knowledge	0	0%		#DIV/0!
Special Detail	0	0%		#DIV/0!
Multiple Reasons	0	0%		#DIV/0!
Not Provided	0	0%		#DIV/0!
<i>TOTAL</i>	212	100%	0	#DIV/0!
ACTION TAKEN:				
Citation	127	60%		#DIV/0!
Search	0	0%		#DIV/0!
Warning	51	24%		#DIV/0!
Arrest	34	16%		#DIV/0!
Warrant Arrest	0	0%		#DIV/0!
Assistance Provided	0	0%		#DIV/0!
No Action	0	0%		#DIV/0!
Not Provided	0	0%		#DIV/0!
<i>TOTAL</i>	212	100%	0	#DIV/0!
SEARCH RATIONALE:				
Not Applicable	195	92%		#DIV/0!
Vehicle Indicators	0	0%		#DIV/0!
Verbal Indicators	2	1%		#DIV/0!
Physical/Visual Indicators	11	5%		#DIV/0!
Document Indicators	0	0%		#DIV/0!
Incident to Arrest	3	1%		#DIV/0!
Other	1	0%		#DIV/0!
More Than One Reason	0	0%		#DIV/0!
Not Provided	0	0%		#DIV/0!
<i>TOTAL</i>	212	100%	0	#DIV/0!
TYPE OF SEARCH:				
No Search Conducted	190	90%		#DIV/0!
Consent Search Conducted	1	0%		#DIV/0!
Inventory	3	1%		#DIV/0!
Stop and Frisk	0	0%		#DIV/0!
Search Warrant	0	0%		#DIV/0!
No Search/Consent Denied	0	0%		#DIV/0!
Search Incident to Arrest	8	4%		#DIV/0!
Plain View	4	2%		#DIV/0!
Probable Cause	6	3%		#DIV/0!
More Than One Type	0	0%		#DIV/0!

Bias-Based Policing Statistics

December 2013

	November #	November %	December #	December %
Not Provided	0	0%		#DIV/0!
<i>TOTAL</i>	212	100%	0	#DIV/0!

Bias-Based Policing Statistics

December 2013

		November #	November %	December #	December %
CONTRABAND SEIZED:					
	None	199	94%		#DIV/0!
	Currency	0	0%		#DIV/0!
	Firearms	0	0%		#DIV/0!
	Other Weapons	0	0%		#DIV/0!
	Drugs/Paraphernalia	8	4%		#DIV/0!
	Alcohol/Tobacco Products	5	2%		#DIV/0!
	Stolen Property	0	0%		#DIV/0!
	Other	0	0%		#DIV/0!
	More Than One Type	0	0%		#DIV/0!
	Not Provided	0	0%		#DIV/0!
	<i>TOTAL</i>	212	100%	0	#DIV/0!

Hispanic	Arrests	22	18%	#DIV/0!
	Citations	75	62%	#DIV/0!
	Warnings	24	20%	#DIV/0!
Non-Hispanic	Arrests	12	14%	#DIV/0!
	Citations	49	56%	#DIV/0!
	Warnings	26	30%	#DIV/0!

**GARDEN CITY POLICE DEPARTMENT
MASTER ACTIVITY REPORT
November of 2013**

OFFICERS ASSAULTED

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Firearm	0	0	0
Cutting Instrument	0	0	0
Other Dangerous Weapon	0	0	3
Hands, Fist, Feet, Etc.	1	3	15
Police Service Dog	0	0	1
TOTAL ASSAULTS	1	3	19

PATROL/CRD DIVISIONS SUMMARY

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Offense Reports	204	224	2347
Supplemental Reports	71	121	1047
Other Reports	91	119	1193
Community Oriented Policing	119	207	2601
Speeding Citations	26	44	490
Other Traffic Citations	251	249	4383
Parking Citations	14	8	146
Warning Notices	291	290	4673
Penal Summons	40	46	643
Felony Cases Cleared	20	24	228
Misdemeanor Cases Cleared	102	102	1285
DUI Cases Cleared	13	11	98
Insecure Premises	4	4	93
Field Interviews	7	4	93
Citizen & Business Assists	82	98	1286
Alarms	67	83	843
Adult Affidavits Filed	22	26	298
Juvenile Affidavits Filed	27	21	284

COMMUNICATIONS CENTER ACTIVITIES

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Non-Traffic Activities	2221	2519	28943
Traffic Activities	494	494	8502
TOTAL ACTIVITIES	2715	3013	37445
911 Calls	1362	1480	16153
Finney County Sheriff's Office Activities	409	417	4784

**GARDEN CITY POLICE DEPARTMENT
MASTER ACTIVITY REPORT
November of 2013**

RESPONSE TIME SUMMARY

<i>DESCRIPTION</i>	<i>THIS MONTH</i>
Average Emergency	3.03
Average Non-Emergency	10.03
Average Traffic Accident	10.6

ANIMAL INCIDENT ACTIVITIES

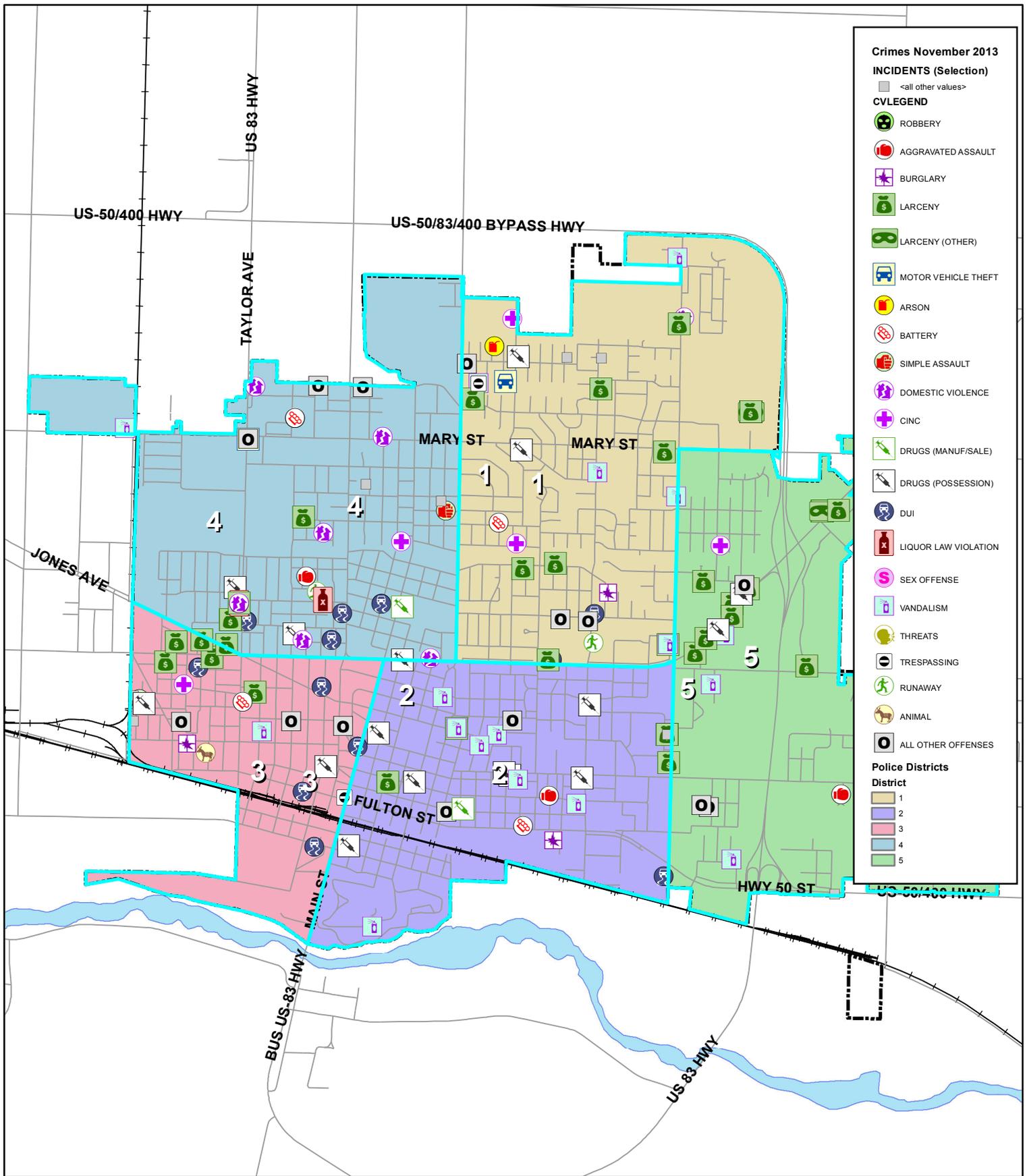
<i>DESCRIPTION</i>	<i>THIS MONTH</i>	<i>LAST MONTH</i>	<i>TO DATE THIS YEAR</i>
Animals Impounded	155	185	1797
Animals Disposed	90	61	736
Citations Issued	2	4	63
Animal Bites	0	2	41
Adoptions	43	37	329

TRAINING HOURS RECEIVED

<i>DESCRIPTION</i>	<i>THIS MONTH</i>	<i>LAST MONTH</i>	<i>TO DATE THIS YEAR</i>
Administrative	38.00	38.00	337.00
Patrol/CRD Division	570.50	451.00	4976.25
Support Services Division	18.75	162.25	570.70
Investigation Division	89.00	53.00	582.50
Instructor Hours	102.50	126.00	780.00
SUB-TOTAL TRAINING HRS	818.75	830.25	7247.45
Academy Training Hours	768.00	0.00	1272.00
TOTAL TRAINING HOURS	1586.75	830.25	8519.45

ADMINISTRATIVE INVESTIGATIONS

<i>DESCRIPTION</i>	<i>THIS MONTH</i>	<i>LAST MONTH</i>	<i>TO DATE THIS YEAR</i>
Allegations Received	2	1	14
Unfounded	1	0	4
Unsubstantiated	0	0	0
Sustained	1	0	4
Exonerated	0	0	2
Violation Not Based On Complaint	0	0	0
Investigation In Progress	1	2	15
Administrative Closure	1	2	3
Commendations	1	0	22



Garden City PD

This agency is not responsible for the misinterpretation of this map and makes no inference or judgment as to the relative safety of particular areas. This map does not meet national map accuracy standards and should not be used for engineering purposes.



**CONSIDERATION OF
APPROPRIATION ORDINANCE**

Ordinances & Resolutions

(Published in The Garden City Telegram on the _____ day of _____, 2014)

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE REMOVAL OF NUISANCE CONDITIONS FROM THE PROPERTY LISTED BELOW IN THE CITY OF GARDEN CITY, KANSAS, PURSUANT TO SECTION 38-139 OF THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS.

WHEREAS, the Governing Body of the City of Garden City has declared it unlawful for any person to maintain nuisance conditions on private property within the City of Garden City, and

WHEREAS, the resident and/or owners of the private property at the address listed herein have been notified pursuant to Section 38-137 of the Environmental Code of Ordinances and have neither abated the nuisance conditions nor requested a hearing before the Governing Body.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Garden City, Kansas:

SECTION 1. Ten (10) days after passage of this Resolution, and after notification of person in violation by one of the methods prescribed in Section 38-139, the Public Officer is hereby authorized to abate the following nuisance conditions:

2508 C Street – scrap metal and miscellaneous appliances on property

SECTION 2. The abatement costs incurred by the City shall be charged against the lot or parcel of ground on which the nuisance is located.

PASSED AND APPROVED by the Governing Body of the City of Garden City, Kansas, on this 7th day of January, 2014.

Dan Fankhauser, MAYOR

ATTEST:

Celyn N. Hurtado, CITY CLERK



RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE REMOVAL OF MOTOR VEHICLE NUISANCES FROM CERTAIN PROPERTIES IN THE CITY OF GARDEN CITY, KANSAS, PURSUANT TO SECTION 38-63 OF THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS.

WHEREAS, the Governing Body of the City of Garden City has declared it unlawful for any person to maintain a motor vehicle nuisance on private property within the City of Garden City, and

WHEREAS, the residents and/or owners of the private property at the addresses listed herein have been notified pursuant to Section 38-63 of the Code of Ordinances and have neither abated the nuisance conditions nor requested a hearing before the Governing Body.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Garden City, Kansas:

SECTION 1. Ten (10) days after passage of this Resolution the Public Officer is hereby authorized to abate the following motor vehicle nuisance conditions:

- 705 N. Taylor Avenue – Inoperable and/or unregistered-Red Ford Explorer*
- 1714 C Street – Inoperable and/or unregistered-Blue Chevy Truck*
- 510 N. 11th Street - Inoperable and/or unregistered- White & Green Cutlass Supreme*
- 209 N. 13th Street – Inoperable and/or unregistered- Dark Grey Lincoln Town Car*

SECTION 2. The abatement costs incurred by the City shall be charged against the lots or parcels of ground on which the motor vehicle nuisance is located.

PASSED AND APPROVED by the Governing Body of the City of Garden City, Kansas, on this 7th day of January, 2014.

Dan Fankhauser, MAYOR

ATTEST:

Celyn N. Hurtado, CITY CLERK

705 N. TAYLOR



1714 C STREET



510 N. 11TH STREET



209 N. 13TH STREET



Old Business



CITY COMMISSION

DAN FANKHAUSER,
Mayor

ROY CESSNA

MELVIN DALE

JANET DOLL

CHRIS LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

CITY ADMINISTRATIVE
CENTER

301 N. 8TH

P.O. BOX 998

GARDEN CITY, KS

67846-0998

620.276.1160

FAX 620.276.1169

www.garden-city.org

To: City Commission
From: Matt Allen, City Manager

Date: January 7, 2014

RE: Public information material regarding the City's use of revenue derived from the City's unobligated portion of a ¼-cent countywide sales tax

Purpose

Provide the City Commission an opportunity to review and comment on material to describe how revenue derived from the City's unobligated portion of a ¼ cent sales tax would be used.

Background

By approximately June 2014, the ¼ cent sales tax levied by Finney County for the Law Enforcement Center will have collected enough to pay off the remaining bonds. The City of Garden City pledged all of its proceeds from this tax to this project. By statute, in Finney County, nearly 50% of the revenue generated from a county-wide sales tax would be distributed to the City of Garden City without obligation.

At an informal meeting in August 2013, and in a formal request made during the City Commission's previous meeting, the County Commissioners were asking for support (both in the form of advocacy and in financial contribution) to a proposed ¼-cent county-wide sales tax for a new Court Services, Youth Services and Community Corrections facility.

The City Commission requested the item be put on the November 19 regular meeting agenda for further discussion and consideration. At that meeting, the City Commission approved supporting the Finney County Commissioner's proposed countywide ¼ cent sales tax for a new Court Services, Youth Services and Community Corrections facility by helping with their campaign and describing how the funds received by the City of Garden City would be used.

As mentioned to the City Commission in past meetings, the 2014 budget benefitted by approximately \$700,000 from a "one-time" large project using a City financed TIF, which allowed the City to collect fees for in-house engineering and financial services, based on a percentage of the overall project. While we will fortunately experience a similar windfall in 2014, projects this size are out of the ordinary and are not forecasted to occur in 2015 and beyond. As a result, this revenue source would need to be "made up" if all other revenue streams and tax rates stay constant.

In the management of the 2014 Budget and for the creation of the 2015 Budget, the City will also need to account for an additional \$144,000 appropriated to employee benefits. This decision was made in late 2013 by the Commission to assist in offsetting a portion of the considerable out-of-pocket expenses experienced by the workforce.

If all other revenue streams remain equal, the passage of the Finney County Commissioners April 2014 Sales Tax Ballot issue would slightly more than offset these perceived revenue shortages in 2015, and remain in place for as long as the tax is in



CITY COMMISSION

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place. This currently has a value of 5.87 mills worth of City property tax (based on 2013 City valuation.)

If other revenue streams, like sales tax, continue to grow, the City Commission could consider accelerating maintenance projects identified in the capital improvement plan or reducing City levied property tax.

The shift in emphasis from property tax to sales tax is one in which this City Commission is very interested. The impetus for the meeting with County Commissioners in August 2013 was to identify the appropriate time to go to voters with a sales tax ballot question designed to, in equal parts, address the shortfalls forecasted for the 2015 Budget and roll back the City property tax mill levy. The City Commission made a decision in late 2013 to cooperate with the County Commissioners and educate voters on a single ballot issue from which the City would receive nearly half of the proceeds, rather than put forward two separate issues seemingly pitted against one another, either literally on an April 2014 ballot or by the voting public being aware of an April 2014 County ballot issue and an August 2014 City ballot issue.

The City Commission is asked to consider the message contained herein as being suitable framework from which Commissioners and staff can inform the public about how City proceeds would be used should the April 2014 County Commissioner's Sales Tax ballot issue pass. Furthermore, should the Finney County Commissioners April 2014 Sales Tax ballot issue not pass, this information would serve as background information for a likely August 2014 City sales tax ballot issue.

Alternatives

- a. Approve the language contained herein as being a suitable framework from which Commissioners and staff can inform the public about how City proceeds would be used should the April 2014 Finney County Sales Tax ballot issue pass.
- b. Amend the language.
- c. Direct staff to begin working on ballot language for a City Sales Tax ballot question.

Recommendation

Staff recommends that Alternative "a" above best reflects the Commission's position as reflected by the November 19, 2013 regular meeting vote to cooperate with Finney County by helping share public information about how City proceeds from this County sales tax would be spent. The City Commission may also begin directing staff to consider August 2014 ballot question language should the Commissioners either not feel confident about the success of the County Commissioner's ballot issue or if the City Commission would like to put before City voters a property tax rollback option.

Fiscal Note

The City's portion of a ¼ cent sales tax is projected to generate approximately \$950,000 annually. A City imposed ¼ cent sales tax would generate approximately \$1,400,000. One mill levied by the City in 2014 generates approximately \$169,295.

In April, Finney County voters will decide whether to continue a 1/4 cent sales tax, the revenues of which have been used to pay off bonds for the construction of the Law Enforcement Center.

- This is not a sales tax increase.
 - Voters approved the tax in 1997.
 - By June 2014, the tax will have collected enough revenue to pay off the remaining bonds on the LEC.
- Finney County voters are being asked to extend the tax to fund a joint facility for Court Services, Youth Services and Community Corrections.
- Nearly 50% of the revenue generated from a county-wide sales tax is distributed to the City of Garden City.
 - In the past, the City pledged all of its proceeds from this tax to the LEC project.
 - If the tax is renewed, the City's portion will go into the City's general fund and be used to:
 - Offset perceived revenue shortages.
 - The 2014 budget benefitted by approximately \$700,000 from a "one-time" large project using a City financed TIF that allowed the City to collect fees for in-house engineering and financial services. We expect to experience a similar windfall in 2014, but not in 2015 and beyond. As a result, this revenue source will need to be "made up" if all other revenue streams and tax rates stay constant.
 - The City will also need to account for an additional \$144,000 appropriated to employee benefits to help lessen the impact to employees resulting from the switch from a self-funded health insurance program to a pure premium program.
 - Stabilize the City's mill levy.
 - The portion of a county-wide ¼ cent sales tax which is distributed without obligation to the City of Garden City has the same budget value as levying 5.87 mills in property tax. In the last four years, sales tax receipts have increased at an average rate of 6.43% per year. Overall City taxable property valuation has increased at a rate of 2.60% per year in those four years.
- The City Commission has expressed an interest in shifting emphasis from property tax to sales tax.
 - Sales Tax
 - It is estimated that the City's portion of the ¼ cent countywide sales tax will generate \$950,000 annually.
 - Sales tax is a way to spread financing costs over a larger area.
 - It is estimated that more than 50% of sales tax revenues in Garden City comes from those living outside of the city.
 - Sales tax rate in Garden City is currently 8.3% (State 6.15, county 1.0, city 1.0, Horse Thief Reservoir 0.15).
 - This sales tax election is to decide whether or not to continue the existing sales tax. The sales tax rate for the city will not change if the ballot question is approved by the voters.

Vs.

- Property Tax
 - Current mill levy is 38.963
 - The City's portion of a county-wide ¼ cent sales tax currently has the same budget value as 5.3 mills of property tax

New Business



To: City Commission
From: Matt Allen, City Manager
Date: January 7, 2014
RE: City Manager's employment agreement

CITY COMMISSION

DAN FANKHAUSER,
Mayor

ROY CESSNA

MELVIN DALE

JANET DOLL

CHRIS LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

Purpose

The City Commission is asked to consider the attached Employment Agreement for 2014.

Background

The terms of the City Manager's employment by the City Commission is governed by a combination of State statute, local ordinance, City personnel policy and an Employment Agreement.

The Employment Agreement spells out terms and conditions unique to the City Manager including base salary, deferred compensation, allowances and leave. It also defines expectations of the employee and the employer in the event of a separation. Above all, the agreement recognizes the at will nature of the City Manager's employment.

At the end of each year, the City Manager's performance is reviewed by the Commission. Upon conclusion of that review, the terms of the City Manager's employment for the coming year are considered. The agreement proposed for 2014 leaves base salary, deferred compensation, allowances and leave use and accrual the same, but creates a vacation buy back benefit.

Alternatives

- a. Approve the proposed Employment Agreement.
- b. Approve an agreement with modified language for the City Manager's consideration.
- c. Do not approve an Employment Agreement.

Recommendation

None.

Fiscal Note

Base salary in the 2013 Employment Agreement and proposed 2014 Employment Agreement is \$125,000. Deferred Compensation under both agreements is calculated at 9% of base salary (\$11,250). The maximum financial impact under the vacation buyout program is \$7,211 and would be reflected in the salaries line item which contains all taxable income. This has a corresponding reduction in City liability, which doesn't impact the annual budget but is accounted for (as is all accrued vacation for employees) in the City's Certified Annual Financial Report.

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EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT (Agreement), made and entered into this 1st day of January, 2014, by and between THE BOARD OF COMMISSIONERS OF THE CITY OF GARDEN CITY, KANSAS, (City or Governing Body), and MATTHEW C. ALLEN (Employee).

WITNESSETH:

WHEREAS, the City desires to retain the services of the Employee as City Manager, as contemplated and provided by the Code of Ordinances of City (Code) and state statutes; and

WHEREAS, it is the desire of the City to provide certain benefits, establish certain conditions of employment and to set working conditions of the Employee; and

WHEREAS, the Employee desires to be employed as City Manager of the City;

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, and the performance thereof by the parties, it is agreed as follows:

1. **Duties.** The City hereby agrees to employ the Employee as City Manager in charge of the administration of the City's business, to perform the functions and duties specified in state statutes and the Code, and to perform other legally permissible and proper duties and functions as the Governing Body shall from time to time assign.

2. **Term.** The term of this Agreement shall be twelve (12) months, commencing January 1, 2014, and ending December 31, 2014. The Employee agrees to remain in the exclusive employment of the City and neither to accept other employment nor to become employed by any other employer until date of termination. The term "exclusive employment" shall not be construed to include occasional teaching, writing, consulting, or paid philanthropic work performed on the Employee's time off, provided that it does not interfere with the Employee's duties and responsibilities as City Manager. Regardless of the date of approval by the Governing Body and the Employee, the term of this Agreement shall commence January 1, 2014.

3. **Disability.** If the Employee is permanently disabled or is otherwise unable to perform his duties because of sickness, accident, injury, mental incapacity or health for a period of thirty (30) successive days beyond any accrued sick leave, or for twenty (20) business days over a thirty (30) day period after exhaustion of accrued sick leave, the City shall have the option to terminate this Agreement, consistent with all applicable federal and state laws pertaining to required leave, disabilities and accommodations. Provided, in any such event the Employee shall be compensated for any accrued and compensable sick leave, vacation, holidays, and other accrued benefits, but Employee shall not be paid any severance pay or further compensation.

4. **Salary.** The City agrees to pay the Employee for his services rendered pursuant to this Agreement an annual gross salary of One Hundred Twenty-five Thousand Dollars (\$125,000.00), payable in installments at the same time as other employees of the City are paid.

5. **Performance Evaluation.** The Governing Body shall review and evaluate the performance of the Employee at least once annually, in December. The review and evaluation shall be in accordance with specific criteria developed by the City. The Mayor of the Governing Body shall provide the Employee with a summary written statement of the findings of the Governing Body and provide an adequate opportunity for the Employee to discuss his evaluation with the Governing Body. The evaluation shall also be used to determine salary adjustments for the Employee.

6. **Hours of Work.** It is recognized that the Employee must devote a great deal of time outside the normal office hours to business of the City, and to that end the Employee will be allowed to take compensatory time off as he shall deem appropriate during normal office hours.

7. **Vehicle and Communications Equipment.** The Employee shall be paid an annual vehicle and communications equipment (cell phones, home computer) allowance of Five Thousand Dollars (\$5,000.00) by the City for use of his personal vehicle and communications equipment for City related business. The Employee shall be responsible for the liability, property damage, and comprehensive insurance for the vehicle, as well as the purchase, operation, maintenance, repair and regular replacement of the vehicle or communications equipment.

8. **Travel and Related Expenses.** The Employee shall receive an annual stipend of Five Thousand Dollars (\$5,000.00) for expenses related to out of town travel, including, but not limited to airfare, vehicle, lodging and food expenses. The Employee shall be directly responsible for payment of such expenses. This stipend shall be in addition to, and exclusive of, the City's responsibilities for payment of registration expenses in Paragraph 14, **Professional Development – Registration Expenses.**

9. **Vacation and Sick Leave.** The Employee shall accrue, and have credited to his personal account, vacation and sick leave at the same rate as other employees of the City, and in accordance with policies of the City. The Employee shall not utilize more than five (5) consecutive business days of vacation leave at any one time without prior consent of the Governing Body, and shall so plan the use of vacation leave as to insure his presence during the budget process. Should Employee voluntarily resign during the term of this Agreement, he shall be paid accrued vacation leave, up to a maximum of four hundred (400) hours.

The Employee may convert up to one hundred twenty (120) hours of accrued vacation per year to taxable income. The rate of conversion shall be the annual salary established in Paragraph 4 divided by two thousand eighty (2,080) times the number of hours of accrued vacation converted. Notwithstanding the Employee's right to convert accrued vacation hours to taxable income, the Employee's accrued vacation hours shall not be less than three hundred twenty (320) hours after any conversion.

10. **Personal Leave.** The Employee shall receive seven (7) days of personal leave per year credited to his personal account at the beginning of each year. Annual personal leave must be used during the year granted and no personal leave will be paid upon termination of employment, whether voluntary or involuntary. As with the use of vacation leave, the Employee shall not utilize more than five (5) consecutive business days of personal leave, or the combination of personal leave and vacation leave, at any one time without prior consent of the Governing Body, and shall so plan the use of personal leave as to insure his presence during the budget process.

11. **Life and Health Insurance.** The City shall purchase and pay the required premiums on term life insurance policies equal in amount to two times the annual gross salary of the Employee, with the beneficiary named by the Employee to receive one-half of any benefits paid, and the City the other one-half. The City shall provide hospitalization, surgical, and comprehensive medical insurance for the Employee and his dependents and pay the premiums thereon equal to that which is provided all other employees of the City, in accordance with policies of the City.

12. **Retirement.** The City agrees to execute all necessary agreements required by the qualified 457K plan provider of the Employee's choice for participation in the selected plan and, in addition to the base salary paid by the City to the Employee, the City agrees to pay an amount equal to nine percent (9.0%) of the Employee's annual gross salary set forth in Paragraph 4, into the plan on the Employee's behalf, in equal proportionate amounts each pay period, as deferred compensation, and to transfer ownership to succeeding employers upon the Employee's resignation or termination.

13. **Dues and Subscriptions.** The City shall pay for the professional dues and subscriptions of the Employee for his participation in national, regional, state, and local associations and organizations necessary and desirable for his continued professional participation, growth, and advancement, and for the good of the City. Such memberships shall be identified at the time the departmental budget is being determined by the Governing Body.

14. **Professional Development – Registration Expenses.** The City shall pay for the registration expenses of the Employee to afford the Employee opportunities to continue development of professional credentials (ICMA-CM) and to enable the Employee to adequately pursue necessary official and other functions for the City, including but not limited to the annual conference of the International City Management Association, the League of Kansas Municipalities and such other national, regional, state and local governmental groups and committees which the Employee serves as a member. The City also agrees to pay registration expenses of the Employee for short courses, institutes, and seminars that are necessary for his professional development and for the good of the City.

15. **Termination; Resignation; Severance Pay.**

(a) This Agreement may be terminated by the Governing Body, with or without cause, or as required by Paragraph 20. In the event the Employee is terminated by the Governing Body before expiration of the term set forth in Paragraph 2, or the Governing Body decides not to extend this Agreement for a subsequent annual term, and during such time the Employee is willing and able to perform his duties under this Agreement, then in that event the City agrees to pay the Employee a lump sum cash payment equal to nine (9) months' salary, as established in Paragraph 4; provided, however, that in the event the Employee is terminated for commission of a misdemeanor involving moral turpitude or veracity, or a felony, then, in that event, the City shall have no obligation to pay the aggregate severance sum designated in this paragraph.

(b) In the event the City at any time during the term of this Agreement reduces the salary or other financial benefits of the Employee in a greater percentage than an applicable across-the-board reduction for all employees of the City, or in the event the City refuses, following written notice, to comply with any other provision benefiting the Employee herein, or the Employee resigns following a suggestion, whether formal or informal, by the Governing Body that he resign, then, in that event, the Employee may at his option, be deemed to be terminated at the date of such reduction or such refusal to comply.

(c) In the event the Employee voluntarily resigns his position with the City before the expiration of the term of employment in Paragraph 2, the Employee shall give the City a minimum of two (2) months notice in advance, unless the parties otherwise agree. If Employee voluntarily resigns, Employee shall not be entitled to severance pay or any further compensation under this Agreement, from and after date of resignation, with the exception of any accrued vacation leave allowed by Paragraph 9.

16. **Suspension.** The City may suspend the Employee at any time during the term of this Agreement. The Employee shall be given written notice setting forth the reasons for the suspension. Suspension without pay for more than five (5) days in any twelve (12) month term of this Agreement shall be considered a reduction in salary under Paragraph 15(b).

17. **Other Terms and Conditions of Employment.** The Governing Body shall have the authority to fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Code, or any other law.

18. **Insurance.** The City shall maintain public officials' liability insurance to cover all insurable acts or omissions of the Employee within the scope of the Employee's employment with the City.

19. **Bonding.** The City shall bear the full cost of any fidelity or other bonds required of the Employee under any applicable law or ordinance.

20. **Sufficiency of Funds.** In the event sufficient funds shall not be appropriated by the City for the payments and obligations required under the terms and conditions of this Agreement, the City may terminate this Agreement pursuant to the notice requirements set forth herein. This Agreement is subject to the terms and provisions of the Cash Basis Law, K.S.A. 10-1101 et seq., and the Kansas Budget Law, K.S.A. 79-2925 et seq.

21. **General Provisions.**

(a) The text herein shall constitute the entire Agreement between the parties.

(b) If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

(c) There may be no modification or amendment of this Agreement (other than notice of change of address), except in writing and executed with the same formalities as this Agreement.

(d) This Agreement shall be construed in accordance with the laws of the state of Kansas.

(e) The paragraph headings appearing in this Agreement have been inserted for the purposes of convenience and ready reference, and do not purport to nor shall they be deemed to define, limit, or extend the scope or intent of the paragraph to which they pertain.

22. **Notices.** Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

CITY: City Clerk
City of Garden City
P. O. Box 998
Garden City, Kansas 67846

EMPLOYEE: Matthew C. Allen
1709 Pioneer Road
Garden City, Kansas 67846

Alternatively, notices required pursuant to this Agreement may be personally served. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

23. **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the Employee, his heirs, executors, administrators, and legal representatives.

IN WITNESS WHEREOF, on the 17th day of December, 2013, this Agreement has been approved by the Governing Body of the City and signed by the parties.

CITY OF GARDEN CITY, KANSAS

Date: December 17, 2013

By _____
DAN FANKHAUSER, Mayor

ATTEST:

CELYN N. HURTADO, City Clerk

EMPLOYEE

Date: December 17, 2013

MATTHEW C. ALLEN

APPROVED AS TO FORM:

RANDALL D. GRISELL, City Counselor

Celyn Hurtado

From: Matt Allen
Sent: Tuesday, December 17, 2013 6:37 PM
To: Celyn Hurtado
Subject: Fwd: Resident Board Member

Sent from my iPad

Begin forwarded message:

From: Kenny Estes <kenny.estes@gardencityks.us>
Date: December 17, 2013 at 6:23:56 PM CST
To: Matt Allen <Matt.Allen@gardencityks.us>
Cc: "Jennifer Brock (audreyjfi@mac.com)" <audreyjfi@mac.com>, "msterling@wbsnet.org" <msterling@wbsnet.org>, Mark Nelson <marknelson@americanstatebankna.com>, "kpellet@finneycounty.org" <kpellet@finneycounty.org>, Robyn Graffia <Robyn.Graffia@gardencityks.us>
Subject: Resident Board Member

Matt,

Our Board recommends that Jessica Sondergaard be approved to be our new resident board member on the GCHA Board of Commissioners. Please let me know if you need more information than this.

Respectfully,

Kenny Estes
Executive Director
Garden City Housing Authority
P: (620) 276-1240
F: (620) 276-1242
Kenny.estes@gardencityks.us



COMMUNITY CORRECTIONS
&
REHABILITATIVE SERVICES

BETH BEAVERS, DIRECTOR

December 18, 2013

STEPHANIE HORNBAKER, DEPUTY
DIRECTOR

Garden City Commission
P.O. Box 499
Garden City, Kansas 67846

YOLANDA HERRERA, OFFICE MANAGER

RE: Tammy Murillo

COMMUNITY CORRECTIONS
OFFICE:

Dear Commissioners:

601 N. MAIN, SUITE A
GARDEN CITY, KANSAS 67846
OFFICE (620) 272-3630
FAX (620) 272-3635

The 25th Judicial District Community Corrections is requesting the re-appointment of Tammy Murillo, representing as the Garden City general representative, to serve on the Community Corrections Advisory Board. In accordance with KSA 75-5297, the appointment would be for a two-year term and run from January 2014 through January 2016.

CARLOS MURILLO, ISO II

DIANA VASQUEZ, ISO I

DAN DAY, ISO I

VACANT, ISO

Please feel free to contact me if you have any questions. Your assistance in this matter is greatly appreciated.

Respectfully,

REHABILITATIVE SERVICES
OFFICE:

601 N. MAIN, SUITE I
GARDEN CITY, KANSAS 67846
OFFICE (620) 272-3650
FAX (620) 272-3635

Beth Beavers
Director

KATHY FRICK, COUNSELOR

DEVI BLUVAN, PROGRAM PROVIDER

Cc: Tammy Murillo, 2920 Belmont Place, Garden City, Kansas 67846
Copy

Consent Agenda

MEMORANDUM

TO: GOVERNING BODY

FROM: Steve Cottrell

DATE: 30 December 2013

RE: KDOT FUND EXCHANGE PROGRAM

ISSUE

KDOT has prepared Supplemental Agreement No 1, for Agreement No. 128-13, for the second round of 2013 fund exchange program.

BACKGROUND

This is the third year of the fund exchange program, which replaced the old STP project rotational process. The federal to state funds exchange rate is 90% and a local match is not required. Agreement No. 128-13 for first half of 2013 funding for Rebel Road was approved by the Governing Body on June 16th.

ALTERNATIVES

- 1) Approve the supplemental agreement.
- 2) Defer action until a later date.

RECOMMENDATION

Staff recommends Governing Body approval of the agreement.

FISCAL

The fund exchange program can allow the City to avoid debt financing or do additional projects. The City will have to borrow funds from the Community Trust Fund until repaid by monthly reimbursements from KDOT.

Steve Cottrell



Engineering Department

Steven F. Cottrell, P.E.,
City Engineer

Alex L. Mestdagh, P.E.
Assistant City Engineer

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. BOX 998
GARDEN CITY, KS
67846-0998
620.276.1130
FAX 620.276.1137
www.garden-city.org

PROJECT NO. 28 U-0051-13
FUND EXCHANGE
CITY OF GARDEN CITY, KANSAS

S U P P L E M E N T A L A G R E E M E N T N o . 1

This Agreement is made and entered into effective the date signed by the Secretary or designee, by and between the City of Garden City, Kansas, hereinafter referred to as the “City,” and the Secretary of Transportation of the state of Kansas, hereinafter referred to as the “Secretary,” collectively referred to as the “Parties.”

R E C I T A L S :

WHEREAS, the Parties entered into an Agreement dated July 25, 2013, hereinafter referred to as the “Original Agreement” to exchange all or a portion of the City’s annual allotment of Federal Funds at the Exchange Rate or to bank all or a portion of its annual allotment, such amount to be used in the future for either a Federal-Aid Project or exchanged for State Funds at the Exchange Rate, and

WHEREAS, Secretary and City mutually desire to increase the amount of State Funds that are being exchanged for the City’s annual allotment of Federal Funds.

NOW, THEREFORE, in consideration of this premise, the Parties hereto agree as follows:

1. On page 2 of the Original Agreement, Article II, paragraph 3(a) shall be replaced in its entirety to read as follows:

- (a) When the City requests to use the banked funds for a Federal-Aid Project, the Secretary will apply one hundred percent (100%) of the requested amount to said project, up to \$258,051.79 in Federal Funds.

2. On page 2 of the Original Agreement, Article II, paragraph 3(b)(i) shall be replaced in its entirety to read as follows:

- (i) City authorizes Secretary to retain and use \$258,051.79 of City’s annual allotment of Federal Funds for federal fiscal year 2013 in exchange for State Funds at the Exchange Rate.

3. On page 2 of the Original Agreement, Article II, paragraph 3(b)(ii) shall be replaced in its entirety to read as follows:

- (ii) Secretary shall reimburse City, with State Funds, for one hundred percent (100%) of costs incurred pursuant to this Agreement, up to \$232,246.61. All costs incurred in excess of the fund exchange amount will be the sole responsibility of the City.

THIS SUPPLEMENTAL AGREEMENT shall not be construed to alter, modify, or void the terms, provisions or conditions of the Original Agreement, incorporated herein by reference, except as herein specifically provided.

IN WITNESS WHEREOF, the Parties have caused this Supplemental Agreement to be signed by their duly authorized officers.

ATTEST:

THE CITY OF GARDEN CITY, KANSAS

CITY CLERK

(Date)

MAYOR

(SEAL)

Kansas Department of Transportation
Michael S. King, Secretary of Transportation

By: _____
Jerome T. Younger, P.E. (Date)
Deputy Secretary and
State Transportation Engineer



Memo

To: City Commission
From: Kaleb Kentner
CC: File
Date: Dec 19, 2013
Re: GC2013-96: Plat of the College Addition

ISSUE: Consideration of a Plat of the College Addition.

BACKGROUND: The majority of the property Garden City Community College recently purchased at the corner of Spruce and JC Street is currently un-platted. The southeast corner of the lot was platted in the Skater's Addition, but the remainder was not ever platted.

The proposed plat will create one lot of approximately 1.9 acres and dedicate right-of-way along Spruce Street.

The property was previously rezoned to the "P-F" Public Facilities District.

ALTERNATIVES: The Commission may recommend:

1. Approval of the plat.
2. Against approval of the plat.

Recommendation: Staff recommends approval of the plat.

Planning Commission Recommendation: Approved.

Present- 8
Yea- 8
Nay- 0

*Attached you will find an excerpt from the Planning Commission minutes regarding this case.

COMMUNITY
DEVELOPMENT
DEPARTMENT
SERVING
GARDEN CITY
HOLCOMB
AND
FINNEY COUNTY
620-276-1170

INSPECTIONS
620-276-1120
inspection@garden-city.org

CODE COMPLIANCE
620-276-1120
code@garden-city.org

**PLANNING AND
ZONING**
620-276-1170
planning@garden-city.org

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. Box 998
GARDEN CITY, KS
67846-0998
620.276.1170
FAX 620.276.1173
www.garden-city.org



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**These minutes are only a draft. They have not been approved by the Planning Commission.*

FC2013-96 College Addition Plat, 202 College St.

Staff Henderson reads staff report.

MEMBER LAW MAKES MOTION TO APPROVE PLAT.

MEMBER LUCAS SECONDS MOTION.

Votes were taken by yeas and nays and recorded as follows:

Weber	Lucas	Gigot	Howard	Law	Lopez	Laubach	Rishel	Sheets
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Yea	Not Present

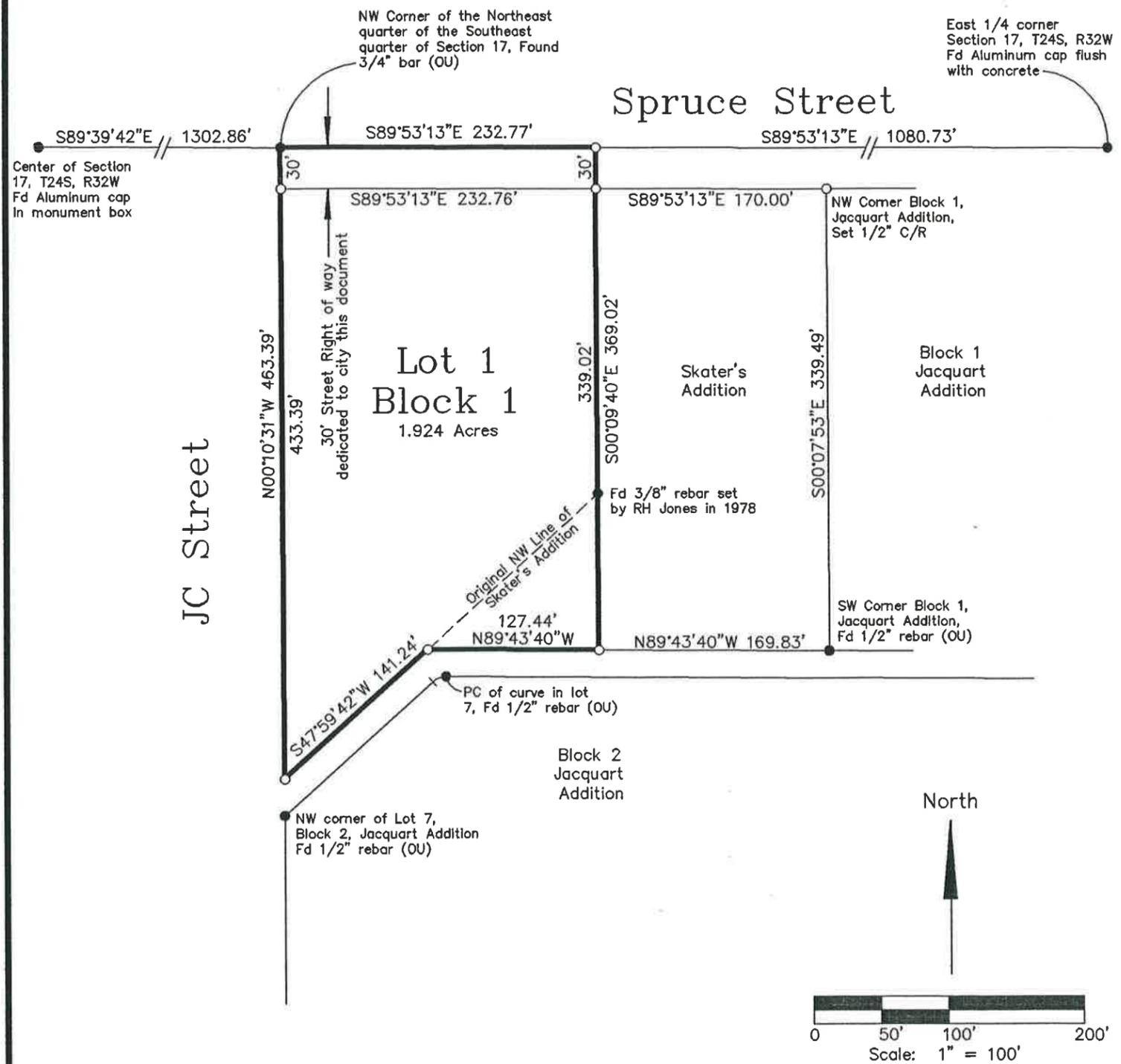
Motion passed.

Final Plat of the College Addition

Located in the Northwest quarter of the Northeast quarter of the Southeast quarter of Section 17, and a portion of the Skater's Addition to Garden City, all in Township 24 South, Range 32 West of the 6th P.M., in Garden City, Finney County, Kansas.

Legal Description of Boundary

A part of the Northwest quarter of the Northeast quarter of the Southeast quarter of Section 17, and a part of the Skater's Addition to Garden City, all in Township 24 South, Range 32 West of the 6th P.M., in Garden City, Finney County, Kansas, being further described as follows;
Beginning at the Northwest corner of the Northeast quarter of the Southeast quarter of Section 17, T24S, R32W; thence S89°53'13"E on the North line of the Northeast quarter of the Southeast quarter for a distance of 232.77 feet to the Northwest corner of the Skater's Addition; thence S00°09'40"E on the West line of and the projection of the West line of the Skater's Addition for a distance of 369.02 feet to a point on the North line of the Jacquart Addition; thence N89°43'40"W on said North line for a distance of 127.44 feet; thence S47°59'42"W on the Northwest line of the Jacquart Addition for a distance of 141.24 feet to a point on the West line of the Northeast quarter of the Southeast quarter of Section 17, said point being on the East right of way line of JC Street; thence N00°10'31"W on said West line for a distance of 463.39 feet to the Point of Beginning, containing 2.085 acres of land.



SURVEYOR'S CERTIFICATION

This is to certify that the survey and monumentation of the above described land division was made by me in a field survey on November 7, 2013, and is accurately represented on this plat.



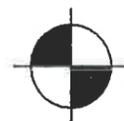
David J. Matthews, LS # 1114,

LEGEND

- = Found monument as described
- = Set 1/2" capped rebar stamped "MLS 1114" Unless noted otherwise
- 0.00' = Measured Distance or bearing (0.00') = Record Distance or bearing
- OU = Origin Unknown
- MLS = Matthews Land Surveys
- C/R = Capped Rebar

Boundary Closure

Closing Bearing = N55°44'14"E
Closing Distance = 0.003'
HD = 1,333.86'
Ratio = 1/444,620



Matthews Land Surveys

5630 Railroad Avenue, Holcomb, Kansas 67851 (Telephone = 620-277-2002)

The basis of bearings is the North line of the Northeast quarter of the Southeast quarter of Section 17, being assumed to be S89°53'13"E.

Other Entities Minutes



Cultural Relations Board Agenda

December 11, 2013

5:15 pm

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. Box 998
GARDEN CITY, KS
67846-0998
620.276.1160
FAX 620.276.1169
www.garden-city.org

City of Garden City Administrative Center 2nd Floor Meeting Room

- I. Call Meeting to Order
- II. New Board Member Introductions and CRB Overview—Leon Wilkerson and Dan Le
- III. Approval of November 2013 minutes
- IV. Old Business
 - A. 2013 Board Appointments
 - B. 2014 Diversity Dinner and Multi-Cultural Summit
- V. New Business
- VI. Monthly Financial Report
- VII. Adjournment



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**City of Garden City
Cultural Relations Board Meeting Minutes
November 14, 2013
5:15 pm**

Present: Chairperson Dr. Debra Bolton, Nancy Harness, Geovannie Goné, Verna Weber, and Vice-Chair Adam Cassellius

Absent: Simon Muturi, Liz Sabandith and Leon Wilkerson

Staff: Michelle Stegman

Guest: None

I. Call the Meeting to Order

Chairperson Dr. Debra Bolton called the meeting to order at 6:00 pm.

II. Guest Presentations

There were no guests that attended this meeting.

III. Approval of Minutes

Chairperson Debra Bolton asked for a motion to approve the September 2013 minutes. Verna Weber motioned first with a second from Nancy Harness. The minutes were approved by the board.

IV. Old Business

A. Review of CRB Application – Dan Le, USD 457 Translator

The board reviewed Dan Le's board application. He is from the Vietnamese community. Vice-Chair Adam Cassellius made the motion to recommend appointment to the CRB with a second from Geovannie Goné. The motion was approved by the board.

B. CRB Board Expirations and Reappointments

Leon Wilkerson and Geovannie Goné terms expire in December 2013. Both board members have agreed to stay on the CRB board. Michelle Verna Weber motioned first with a second from Nancy Harness. The motion was approved by the board. A recommendation will go on the December 3rd City Commission agenda.

C. Recap of 2013 Diversity Dinner and Multi-Cultural Summit

The board discussed the success of both events and a recap of the MC Summit evaluations. It was a unanimous decision that the Dinner and Summit happen in 2014 from both the CRB and Planning Committee members. It was suggested that there only be one speaker at the Diversity Dinner. The event will be held September 18th – 20th, 2014 in conjunction with Fall Fest. The CRB will sponsor cuisine booths again. Michelle shared the updated revenue and expenses and an overview of the CVB grant expenses. Michelle will make reservations with GCCC and the High School (Diversity Dinner location). The next planning meeting will



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be held on December 11th at 4:00 pm. The CRB members present signed thank you flyers for all the speakers that participated in the events.

D. Jessica Fabin – Garden City High School student

This request was tabled from the September 2013 meeting. Jessica had requested funds from the CRB to assist for her trip to study abroad in Africa. Michelle reported that the board could not donate funds for this type of request. The request was not approved.

V. New Business

None

VI. Financial Report

The board reviewed the monthly financial report.

VII. Adjournment

Meeting adjourned at 6:40 pm.



GARDEN CITY RECREATION

REVISED AGENDA - Garden City Recreation

Regular Meeting

Monday – November 25, 2013- 5:15 pm

Garden City Recreation Center, 310 N. 6th Street

I. Call Meeting To Order

II. Approval of Agenda

III. Consent Agenda

The following shall stand approved and/or accepted as presented unless action is taken to remove an item from the consent agenda.

- Minutes of Regular Meeting October 28, 2013
- Minutes of Special Meeting November 6, 2013
- Financial Reports for November 2013
- Staff Reports for November 2013
- Participation Reports

IV. Superintendents Report

- 2013-2014 Board/Staff Kick Off Dinner. (January 10, 2014). Additional information to follow.
- Interlocal Agreement Between GCRC, GCCC, USD 457 and City of Garden City

V. New Business

- a. Each year the Recreation Commission shall designate the official depository for the next fiscal year. The Superintendent is asking for approval in keeping Commerce Bank as our 2013/14 Official Depository.
- b. Supt. Washington is seeking reimbursements in the amounts of \$225.14 for 2013 travel expenditures.
- c. Requesting for consideration sports lighting at Clint Lightner Field. Bids were received on November 21, 2013 at 1:00 P.M.
- d. GCRC Staff is requesting for consideration Artificial Turf at Clint Lightner Field (Infield Surface). Bids were received on November 21, 2013 at 1:00 p.m.
- e. Superintendent is asking for approval for Extra Pay (Policy 5.8.1) for the attached employees in an approved amount per your approval.

VI. Old Business

- VII. Executive Session** – Recreation Board will go into executive session at _____ p.m., for the purpose of discussing Superintendents Evaluation for 2013 and a long-term building lease agreement. The Recreation Board will reconvene into open session at _____ p.m.

GARDEN CITY RECREATION COMMISSION QUESTIONS & COMMENTS

VIII. ADJOURNMENT

Next Meeting
December 16, 2013
Activity Center @ 5:15pm
310 N. 6th Street, Room 112

**Garden City Recreation Commission
Minutes
Monday, November 25, 2013**

I. Call Meeting to Order

Vice Chairperson David DuVall called the meeting to order at 5:10pm. GCRC Board Members present were Anna Urrutia and Marcus Ramos. GCRC Staff present was Superintendent John Washington, Assistant Superintendent Donna Gerstner.

II. Approval of Agenda

John asked to amend the agenda under: **V. New Business, e.** Meghan McFee is asking for approval to replace our current 2004 ID Card Printing System. Pricing and recommendation will be available during the meeting. Motion by Anna Urrutia to approve the amended agenda, seconded by Marcus Ramos. Motion carried with all in favor.

III. Consent Agenda

The following shall stand approved and/or accepted as presented unless action is taken to remove an item from the consent agenda.

- **Minutes of Regular Meeting October 28, 2013**
- **Minutes of Special Meeting November 6, 2013**
- **Financial Reports for November 2013**
- **Staff Reports for November 2013**
- **Participation Reports**

Motion by Anna Urrutia to approve the consent agenda, seconded by Marcus Ramos. Motion carried with all in favor.

IV. Superintendents Reports

- **2013-2014 Board/Staff Kick Off Dinner, (January 10, 2014). Additional information to follow.** – The Board/Staff Kick Off Dinner will be held at Samy's Friday January 10, 2014 at 6:30pm. Invitations will be sent out prior to the holidays for RSVP's.
- **Inter local Agreement between GCRC, GCCC, USD 457 and City of Garden City. -**
As the facility changes continual updates are needed to the contract. Discussion with entities on the Interlocal agreement will need updating.

V. New Business

- a. **Each year the Recreation Commission shall designate the official depository for the next fiscal year. The Superintendent is asking for approval in keeping Commerce Bank as our 2013/2014 Official Depository** - Motion by Marcus Ramos to approve Commerce Bank as of official depository for the 2013/2014 year. The motion was seconded by Anna Urrutia. Motion carried with all in favor.
- b. **Supt. Washington is seeking reimbursements in the amounts of \$225.14 for 2013 travel expenditures** – John is asking to approval in the amount of \$225.14 for 2013 travel expenditures. Motion by Anna Urrutia to approve John Washington 2013 travel expenditure in the amount of \$225.14, seconded by Marcus Ramos. Motion carried with all in favor.

- c. **Requesting for consideration sports lighting at Clint Lightner Field. Bids were received on November 21, 2013 at 1pm.** – Moved to Executive Session.
- d. **GCREC Staff is requesting for consideration Artificial Turf at Clint Lightner Field (Infield Surface). Bids were received on November 21, 2013 at 1pm.**- Moved to Executive Session.
- e. **Meghan McFee is asking for approval to replace our current 2004 ID Card Printing System.. Pricing and recommendation will be available during the meeting.** – Removed from the agenda.
- f. **Superintendent is asking for approval for Extra Pay (Policy 5.8.1) for the attached employees in an approved amount per your approval.** – John is asking for approval for Extra Pay (Policy 5.8.1) for 17 employees. Motion by Anna Urrutia to approve the Extra Pay for the 17 employees in the amount of \$250.00. The motion was seconded by Marcus Ramos. Motion carried with all in favor.

VI. Old Business

VII. Executive Session – Recreation Board will go into executive session at ____pm., for the purpose of discussing Superintendents Evaluation for 2013 and a long-term building lease agreement. The Recreation Board will reconvene into open session at ____pm.

Motion by Anna Urrutia to go into executive session for forty (40) minutes, seconded by Marcus Ramos. Motion carried with all in favor.

Went into executive session at 5:20pm.

Out of executive session at 5:50pm.

No Action Taken.

Garden City Recreation Commission Questions & Comments

VIII. Adjournment

Motion by Anna Urrutia to adjourn the meeting, seconded by Marcus Ramos. Meeting adjourned at 5:55pm.

Acting Secretary
Donna Gerstner

Approved 12/16/2013

Golf Advisory Board

Dec. 16, 2013

7:00pm-7:25pm

Members Present: Sandy Rodgers, Cole Wasinger, Ray Navarro, David Duvall, Caleb Woods, Deanna Mann, Scott Ackerman, Toby Witthuhn. Absent: Tom Richardson (ill)

Old business:

None at this time.

New business:

1. Irrigation system: Toby reports that all the underground work is completed. All that is left to do is the computer/electronic systems.
2. Year in review 2013
(see club pro report)
3. 2014 outlook
 - a. (see club pro report)

Monthly reports:

Club Pro Report: Cole Wasinger

1. Hole sponsorships have already been sent out and most have paid.
2. The new tables and chairs are in and look very nice. Cost was \$5600.00.
3. The course will be closed Christmas and New Year's Day; action will be taken by the City Commission to see if the course will be closed Christmas Eve.
4. Small projects for the winter months will be: repaint the golf shop and basement, redo the scoreboard.
5. Work on the 2014 schedule; plans are to have one tournament a weekend; not filling both weekend days with tournaments will allow more public play time.
6. FOBD is close to finalizing. Time has taken a little longer than first thought. Preapproval is completed.
7. Cole is working on having a First Tee Affiliate with the Dodge City Charter. He will be asking the school system if they would like to be included in these plans. Further information to follow as plans progress.
8. The course has been re rated. There will be some handicap changes on some holes. New score cards will reflect this change.
9. Toby and Cole are considering having "family tees" placed in the fairways. They would be flat disks that allow for mowing ease. This would allow family groups to tee off together if they wish to.
10. Golf cart batteries are going bad. Options of lease, purchase or fix current fleet are being looked into.
11. Revenue is down at present. Some of this is due to weather factors and time of year. The total revenue is down \$13,168.00. These figures are through Nov. 2013.

Membership figures do not include monthly draft of payroll deduct. (see advisory report)

Greens Superintendent Report: Toby Whitthun

1. As reported above: the irrigation system is complete on outside grounds, the electronic/computer systems are yet to be installed in house.
2. The "old sprinkler heads" may be able to be sold as used. This could allow monies for cart/battery purchase, or lease. (whatever the choice may be)

Tournament News:

1. The AJGA will be held the first weekend in June 2014.
2. The Pro Am tournament is the second weekend in Aug. Adams Groups will not be coordinating this year.

Next meeting:

Jan 13th, @ Zoo office @ 7:00pm.

Reported by Sandy Rodgers