

AGENDA
CITY COMMISSION MEETING
Tuesday, January 21, 2014
1:00 P.M.

- I. **Note: Pre-meeting at 11:00 a.m. – 11:45 a.m., located in the large meeting room at the City Administrative Center to discuss the Commission goal concerning an eastern bypass project. Administrative staff will be present and the pre-meeting is open to the public.**
- II. **REGULAR MEETING CALLED TO ORDER AND CITY CLERK ANNOUNCING QUORUM PRESENT.**
- III. **PLEDGE OF ALLEGIANCE TO THE FLAG AND INVOCATION.**
- IV. **APPROVAL OF THE MINUTES OF THE LAST REGULAR MEETING, WHICH IF NO CORRECTIONS ARE OFFERED, SHALL STAND APPROVED.**
- V. **PUBLIC COMMENT Agenda Schedule Allowance: 30 minutes (5 minutes per spokesperson)**
- VI. **CONSIDERATION OF PETITIONS, MEMORIALS AND REMONSTRANCES.**
 - A. Nalin Rees, Girls Scouts of Kansas Heartland, requests Governing Body consideration and approval to allow the Mayor to proclaim the month of February 2014 as Girl Scout Cookie Month.
 - B. Kellie Pitts, USD 457, requests Governing Body consideration and approval to allow the Mayor to proclaim February 5, 2014 as SADD Shines Day.
 - C. Mayor Fankhauser and City Manager Allen would like to take this opportunity to recognize the Police Department as the recipient of the annual 2013 Department Safety Award, the Police Department as the recipient of the annual “Most Improved Safety Record” award, Lester Ummel, Street Department as the recipient of the 4th Quarter Safety Recognition Award and Kenny Becker, Street Department as the recipient of the 2013 Safety Recognition Award overall winner. The Safety Committee reviewed the number of accidents/workers’ compensation claims per department from 2013 and 2012 and the Safety Recognition Program nominations.
- VII. **REPORT OF THE CITY MANAGER.**
 - A. Staff requests that the Governing Body set a date for the Commission Goal Setting Retreat.
 - B. Staff has provided several items of information for Governing Body review including the following: from Director of Aviation Powell the monthly enplanement report, from Community Development Director Kentner the monthly building report, from Police Chief Hawkins the monthly activity report, from Public Utilities Director Muirhead the quarterly report and from Zoo Director Sexson the monthly report.
 - C. Meetings of note:

- ✓ January 18, 2014 – Police Citizens Academy from 9:00 a.m. – 12:00 p.m. (ten weeks)
- ✓ January 27, 2014 – Southwest Kansas Night out in Topeka
- ✓ January 30, 2014 – FOLRZ Annual Dinner with speaker Dale Leeds, Curator of Toyota’s Elephant Passage at Denver Zoo at 6:30 p.m. at the Finnup Center
- ✓ February 1, 2014 – 2014 Kansas Special Olympics Polar Plunge and Strut at the Big Pool
- ✓ February 4-6, 2014 – 40th Underground Overhead Metering School at the Exhibition Building at the Fairgrounds.
- ✓ March 13, 2014 – Garden City Area Chamber of Commerce Annual Banquet at GCCC.
- ✓ March 22-25, 2014 – Western Kansas Congressional Reception in Washington, D.C.
- ✓ April 23, 2014 – Earth Day Celebration “Party for the Planet” at Lee Richardson Zoo from 9:00 a.m. – 2:00 p.m.
- ✓ September 18th – 20th, 2014 - Diversity Dinner and Multi-Cultural Summit

VIII. CONSIDERATION OF APPROPRIATION ORDINANCE.

- A. Appropriation Ordinance No. 2356-2014A.

IX. CONSIDERATION OF ORDINANCES AND RESOLUTIONS.

- A. Resolution No. _____ - 2014, a resolution authorizing the removal of nuisance conditions from the property listed below in the City of Garden City, Kansas, pursuant to Section 38-139 of the Code of Ordinances of the City of Garden City, Kansas. (411 N. 1st Street)
- B. Resolution No. _____ - 2014, a resolution authorizing the removal of motor vehicle nuisances from certain properties in the City of Garden City, Kansas, pursuant to Section 38-63 of the Code of Ordinances of the City of Garden City, Kansas. (505 Bancroft – Beige Nissan Maxima and 711 N. 1st Street – Silver Grand Prix)
- C. Ordinance No. _____-2014, an ordinance regulating building setbacks in the City of Garden City, Kansas; amending the zoning regulations for the City of Garden City, Kansas; amending Zoning Regulation Articles 2 and 25; repealing in their entirety Current Zoning Regulation Articles 2 and 25; all to the Code of Ordinances of the City of Garden City, Kansas.
- D. The Kansas Department of Transportation is soliciting Transportation Alternative project requests for FY 2014. The Governing Body previously authorized an application for East US-50/400 landscaping. A draft of the Kansas Avenue application is attached. A Resolution authorizing the applications is required.
 - 1. Resolution No. _____ - 2014, a resolution declaring the eligibility of the City of Garden City, Kansas, to submit an application to the Kansas Department of Transportation for use of Transportation Alternative Funds set forth by the Federal Moving Ahead for Progress in the 21st Century Act for projects in Garden City and authorizing the City Engineer to sign the application.

X. OLD BUSINESS.

A. None at this writing.

XI. NEW BUSINESS.

A. Governing Body consideration and approval of the semi-annual report for the City's Community Development Block Grant Revolving Loan Fund from Great Plains Development, Inc.

B. Governing Body consideration and approval of the distribution of 2014 AFAC funds recommended by the Alcohol Fund Advisory Committee.

C. Governing Body consideration and approval of the distribution of 2014 Community Grant funds recommended by the Alcohol Fund Advisory Committee.

D. Advisory Board Recommendations:

1. Arts Grant Committee – 2 appointments
2. Police Citizens Advisory Board – 2 appointments
3. Transit Advisory Board – 1 appointment

E. ***Consent Agenda for approval consideration:*** (The items listed under this “consent agenda” are normally considered in a single motion and represent items of routine or prior authorization. Any member of the Governing Body may remove an item prior to the vote on the consent agenda for individual consideration.)

1. Governing Body consideration and acceptance of bids received January 16, 2014 for the 2014 Street Tree and Stump Removal project and authorization for the Mayor and City Clerk to execute the contracts.
2. Governing Body consideration and approval of the Development Agreement between the City of Garden City, Kansas and K & A Transport, LLC.
3. Governing Body consideration and acceptance of bids received January 15, 2014 for the purchase of the 2014 Sideload Solid Waste Collection Truck from the low bid received from Maupin-Western Star Truck for \$135,165.00
4. Governing Body consideration and acceptance of bids received on December 2, 2013 for the purchase of two Police Motorcycles for use by the Garden City Police Department.
5. Governing Body consideration and acceptance of bids received on January 11, 2014 for four (4) Police Patrol vehicles for use by the Garden City Police Department.
6. Governing Body consideration and approval of the Master Agreement between the City of Garden City and HNTB Corporation for Professional Services at the Garden City Regional Airport.

7. Governing Body consideration and acceptance of bids received on January 3, 2014 for installation of conduit, fiber and splicing of the fiber at the Wastewater Treatment Plant.
8. Governing Body consideration and acceptance of a renewable, one year Farm Lease Agreement for approximately 130 acres of City property with Sterling Farms.
9. Quit Claim Deed from Primitivo A., Jr. &/or Gregoria M. Romo transferring Space 4, Lot 41, Zone K of Valley View Cemetery to the City of Garden City, Kansas.
10. Quit Claim Deed from Suzanne Smith transferring Space 7, Lot 41, Zone G of Valley View Cemetery to the City of Garden City, Kansas.
11. Quit Claim Deed from Suzanne E. Smith &/or Earnest Smith transferring Space 5, Lot 54, Zone K of Valley View Cemetery to the City of Garden City, Kansas.
12. Permission for Paulette Baughman to reserve Space 2, Lot 14, Zone J of Valley View Cemetery for the consideration of \$50.00 for the period of one year.

13. Licenses:

(2014 New)

- | | |
|---|-------------------------------|
| a) Dodge City Home Builders | Class A General |
| b) Ornder Construction Company, Inc. | Class A General |
| c) Mr. G Plumbing..... | Class D-P Plumbing w/ Gas |
| d) Overland Contracting, Inc..... | Class E-SOC Specialized Other |

(2014 Renewal)

- | | |
|---|---------------------------------------|
| e) Joyeria Amercia | Pawnbroker |
| f) Joyeria America | Precious Metal Dealer |
| g) Dondlinger & Sons Construction Co., Inc. | Class A General |
| h) G&R Concrete Specialists – Precision Builders, Inc. | Class A General |
| i) Hill Crest Development, Inc. | Class A General |
| j) Rabb’s Construction, LLC..... | Class A General |
| k) Woodco, Inc..... | Class A General |
| l) Aqua Shield Roofing & Constructions, LLC..... | Class B General |
| m) Brak-Hard Concrete Const. Co., LLC | Class B General |
| n) Byerly Construction | Class B General |
| o) J&J Construction | Class B General |
| p) Lonnie Sassaman..... | Class B General |
| q) Prairie Wind Aquatics, LLC..... | Class B General |
| r) Service First Contracting | Class B General |
| s) Superior Home Improvement, LLC..... | Class B General |
| t) N8”s Construction..... | Class C General |
| u) IMAC & Heating..... | Class D-M Mechanical |
| v) Weber Refrigeration & Heating, Inc..... | Class D-M Mechanical |
| w) Tatro Plumbing Co., Inc..... | Class D-M Mechanical |
| x) Electrical Solutions Company..... | Class D-E Electrical |
| y) Weber Refrigeration & Heating, Inc..... | Class D-E Electrical |
| z) Tatro Plumbing Co., Inc..... | Class D-P Plumbing w/ Gas |
| aa) Bamford Fire Sprinkler Co., Inc. | Class E-BF Backflow Test |
| bb) Tatro Plumbing Co., Inc..... | Class E-BF Backflow Test |
| cc) Continental Fire Sprinkler Company..... | Class E-F Fire Sprinkler & Protection |

dd) National Fire Suppression	Class E-F Fire Sprinkler & Protection
ee) Garden True Value (fence).....	Class E-SOC Specialized Other
ff) Garden True Value (sprinklers)	Class E-SOC Specialized Other
gg) J's Fencing & Ironworks, LLC.....	Class E-SOC Specialized Other
hh) PB Hoidale Co., Inc.	Class E-SOC Specialized Other
ii) Roth Glass and Framing, LLC	Class E-SOC Specialized Other
jj) Westhusing's Inc.	Class E-SOC Specialized Other

XII. CITY COMMISSION REPORTS.

A. Commissioner Dale

B. Commissioner Doll

C. Mayor Fankhauser

D. Commissioner Law

E. Commissioner Cessna

XIII. ADJOURN.

THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS

City of Garden City

January 7, 2014

The regular meeting of the Board of Commissioners of the City of Garden City was held at 1:00 p.m. at the City Administrative Center on Tuesday, January 7, 2014 with all members present. Commissioner Cessna opened the meeting with the Pledge of Allegiance to the Flag and Invocation.

Debra Robbins voiced her concerns to the Governing Body regarding the nuisance located at 406 W. Emerson Street.

Commissioner Cessna moved to approve the request from Ms. Polly Witt, Health Coordinator for USD 457 and St. Catherine Hospital, to proclaim the week of January 26, 2014 through February 1, 2014 as Health Awareness Week. The request also included an invitation for the Mayor to read the proclamation at an all school assembly at Georgia Matthews Elementary School on Monday, January 27, 2014 at 8:20 a.m., Vice-Mayor Cessna will attend. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Doll moved to approve the request from City Clerk Hurtado to destroy specific records from 2008 pertaining to the following; accounts receivable, accounts payable, utility billing registers, utility accounting records, receipts, insurance policies, and cancelled checks as provided for by the Kansas State Historical Society Department of Archives, and Section 2-742 of the Code of Ordinances of the City of Garden City. The request also included authorization to destroy the following Municipal Court records: 2008 & older traffic infraction closed traffic infraction cases non misdemeanor, Municipal Court Bail Bonds canceled checks and audited bank statements, Daily Revenue Reports, correspondence file, invoices, duplicate purchase orders, cash bond and warrant pick up sheets, and returned arrest warrants (traffic infractions only) from the Garden City Police Department that have expired in the year 2013. Commissioner Cessna seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

The City received correspondence from Cox Communication regarding cost increases.

The City received the November 2013 franchise payment in the amount of \$5,656.67 from AT&T.

Staff provided several items of information for Governing Body review including the following: from Finance Director Hitz the monthly sales tax receipts; from Public Works Director Curran the City Link ridership report and from Police Chief Hawkins the monthly activity report.

Meetings of note:

- ✓ January 4, 2014 – Garden City Police Department awards banquet at 6:00 p.m. at Samy’s Spirits & Steakhouse.
- ✓ January 15, 2014 – Finney County Economic Development Corporation Annual Meeting, time TBA
- ✓ January 27, 2014 – Southwest Kansas Night out in Topeka
- ✓ March 22-25, 2014 – Western Kansas Congressional Reception in Washington, D.C.

Appropriation Ordinance No. 2355-2014A, “AN APPROPRIATION ORDINANCE MAKING CERTAIN APPROPRIATIONS FOR CERTAIN CLAIMS IN THE AMOUNT OF \$4,050,509.93,” was read and considered section by section. Commissioner Cessna moved to approve and pass Appropriation Ordinance No. 2355-2014A. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Resolution No. 2563 - 2014, A RESOLUTION AUTHORIZING THE REMOVAL OF NUISANCE CONDITIONS FROM THE PROPERTY LISTED BELOW IN THE CITY OF GARDEN CITY, KANSAS, PURSUANT TO SECTION 38-139 OF THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS (2508 C Street)” was read and considered section by section. Commissioner Cessna moved to approve Resolution No. 2563-2014. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Cessna moved to approve the public information, with minor changes, describing how revenue derived from the City’s unobligated portion of the proposed Finney County Commission ¼ cent sales tax ballot issue would be used. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Cessna moved to approve an Employment Agreement between the City of Garden City and Matthew C. Allen for the year 2014. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Advisory Board Recommendations:

Commissioner Doll moved to approve and appoint Jessica Sondergaard to the Local Housing Authority Board for a 2-year board appointment from January 2014 – January 2016. Commissioner Cessna seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Cessna moved to approve and appoint Tammy Murillo to the 25th Judicial District Community Corrections for a 3-year board appointment from January 2014 – December 2016. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Nay	Yea	Nay	Yea	Yea

Commissioner Cessna moved to approve the following:

1. KDOT Supplemental Agreement No. 1 to Agreement No. 128-13 to the City for the second half of the FY 2013 Federal Fund Exchange program, which is for concrete reconstruction of the 2700 block of Shamus Street.
2. Governing Body considered and approved of a plat of the College Addition and the corner of Spruce Street and JC Street.

3. Quit Claim Deed from the Heir of James Bertoglio transferring Spaces 4, 5, 6,7 &8; Lot 170, Zone A of Valley View Cemetery to John Morgan.

4. Licenses:

(2014 New)

- a) Krystal Companies, LLC, DBA Welker Heating & CoolingClass D-M Mechanical
- b) MMC Contractors National, Inc.....Class D-M Mechanical

(2014 Renewal)

- c) BG Construction, Inc.....Class A General
- d) Building Solutions, LLCClass A General
- e) Confederated Builders, Inc.Class A General
- f) Continental Siding Supply.....Class A General
- g) Dick Construction, Inc.Class A General
- h) HABCO, Inc.Class A General
- i) JAG II, Inc.Class A General
- j) James R. Thomas Construction Co., Inc.Class A General
- k) Hyphen Construction Group, Inc.....Class A General
- l) Morton Buildings, Inc.Class A General
- m) Nabholz Construction Corporation.....Class A General
- n) Panhandle Steel Erectors, Inc.Class A General
- o) Robinson Construction, LLC.....Class A General
- p) Segal, Inc.Class A General
- q) Amos Construction.....Class B General
- r) Bob's Handyman ServiceClass B General
- s) Bockelman Construction, LLC.....Class B General
- t) Casco Homes, Inc.....Class B General
- u) City of Garden CityClass B General
- v) D&H Mobile Homes, Inc.Class B General
- w) D&K Environmental, Inc.Class B General
- x) Diamond RoofingClass B General
- y) DV Vital Construction.....Class B General
- z) G&H Construction.....Class B General
- aa) Garden City Habitat for Humanity.....Class B General
- bb) Grimsley's Painting & RemodelingClass B General
- cc) Hitz Builders, Inc.Class B General
- dd) Heller's Electric, IncClass B General
- ee) John H. Hotz.....Class B General
- ff) Mark Davis ConstructionClass B General
- gg) Midwest Steel.....Class B General
- hh) Lane McGaugheyClass B General
- ii) Malone EnterpriseClass B General
- jj) McMillan Plumbing, Electric & MechanicalClass B General
- kk) Mitch's Trim & Cabinetry.....Class B General
- ll) PDQ Tower Service, Inc.Class B General
- mm) Plains Redi-Mix.....Class B General
- nn) Poor Boy EnterprisesClass B General
- oo) Quality Structures, Inc.Class B General
- pp) RC Electric, LLC.....Class B General
- qq) Rick S. WalzClass B General
- rr) Rod Fercking ConstructionClass B General
- ss) Roger SchmidtClass B General
- tt) Starr Construction.....Class B General
- uu) Tuff Shed, Inc.Class B General
- vv) Unified School District 457Class B General
- ww) West Construction.....Class B General
- xx) Whartons, Inc.Class B General
- yy) White's RoofingClass B General
- zz) Woodbridge Home Exteriors of Kansas, Inc.....Class C General
- aaa) R.A. Concrete Construction.....Class D-CO Concrete
- bbb) G&R Concrete Specialists-Precision Builders, Inc.Class D-M Mechanical
- ccc) Knipp Equipment, Inc.....Class D-M Mechanical
- ddd) McMillan Plumbing, Electric & Mechanical.....Class D-M Mechanical
- eee) Ray Omo, Inc.Class D-M Mechanical
- fff) Simpson Bros. ElectricClass D-M Mechanical

ggg)	Unger Heating & Air Conditioning, Inc.	Class D-M Mechanical
hhh)	3G Electric, Inc.	Class D-E Electrical
iii)	B&B Electrical, Inc.	Class D-E Electrical
jjj)	Caro's Electric, LLC.....	Class D-E Electrical
kkk)	Comfort Specialists, Inc.	Class D-E Electrical
lll)	Davis Electric, Inc.	Class D-E Electrical
mmm)	Electrical Corporation of America, Inc.	Class D-E Electrical
nnn)	Frank's Plumbing, Inc.	Class D-E Electrical
ooo)	Interstates Construction Services, Inc.	Class D-E Electrical
ppp)	Kugler Electric, LLC.....	Class D-E Electrical
qqq)	Mesa Electric II.....	Class D-E Electrical
rrr)	McMillan Plumbing, Electric & Mechanical	Class D-E Electrical
sss)	Norse Electric, LLC.....	Class D-E Electrical
ttt)	Scheeter Electric.....	Class D-E Electrical
uuu)	Simpson Bros. Electric.....	Class D-E Electrical
vvv)	Spike's Electric	Class D-E Electrical
www)	Stegman Brothers Electric, Inc.	Class D-E Electrical
xxx)	The Victory Electric Coop Assoc.....	Class D-E Electrical
yyy)	BT Plumbing Company, Inc.....	Class D-P Plumbing
zzz)	City of Garden City.....	Class D-P Plumbing
aaaa)	McMillan Plumbing, Electric & Mechanical	Class D-P Plumbing
bbbb)	Heinz Plumbing	Class D-P Plumbing
cccc)	Ray Mesa Plumbing	Class D-P Plumbing
dddd)	RJ's Plumbing & General Contracting.....	Class D-P Plumbing
eeee)	Weathercraft Co. of Garden City	Class D-R Roofing
fff)	Wray Roofing, Inc.....	Class D-R Roofing
gggg)	A-1 Sign Company.....	Class D-SI Sign Installation
hhhh)	Luminous Neon, Inc.....	Class D-SI Sign Installation
iiii)	Sign Source, LLC.....	Class D-SI Sign Installation
jjjj)	Austin Pools, LLC.....	Class D-USP Unlimited Swimming Pool
kkkk)	Mr. Pool.....	Class D-USP Unlimited Swimming Pool
llll)	BT Plumbing Company, Inc.	Class E-B Backflow Test
mmmm)	St. Catherine Hospital	Class E-B Backflow Test
nnnn)	Colorado Fire Sprinkler, Inc.	Class E-B Backflow Test
oooo)	Unified School District 457	Class E-B Backflow Test
pppp)	American Fire Sprinkler Corporation	Class E-F Fire Sprinkler & Protection
qqqq)	Champion Fire & Security	Class E-F Fire Sprinkler & Protection
rrrr)	Pryor Automatic Fire Sprinkler, Inc.....	Class E-F Fire Sprinkler Protection
ssss)	Scheopner's Water Conditioning, LLC.....	Class E-WC Water Conditioning
tttt)	Javier Olguin.....	Class E-L Landlord
uuuu)	Maestas Rentals.....	Class E-L Landlord
vvvv)	Acosta Homes, Inc.	Class E-SOC Specialized Other
wwww)	Cliff's Sprinkler Service	Class E-SOC Specialized Other
xxxx)	Coleman Sprinkler Lawn & Landscape, LLC....	Class E-SOC Specialized Other
yyyy)	Dreiling Construction, LLC	Class E-SOC Specialized Other
zzzz)	DV Enterprises, LLC	Class E-SOC Specialized Other
aaaaa)	Mr. Pool	Class E-SOC Specialized Other
bbbbb)	Nieman's Siding & Home Improvement	Class E-SOC Specialized Other
ccccc)	Pro-Cut Tree Service, Inc.	Class E-SOC Specialized Other
ddddd)	Roger Schmidt.....	Class E-SOC Specialized Other
eeeee)	Stateline Exteriors	Class E-SOC Specialized Other
fffff)	Unified School District 457	Class E-SOC Specialized Other
ggggg)	Western Irrigation, Inc.	Class E-SOC Specialized Other

Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Mayor Fankhauser adjourned the meeting since there was no further business before the Governing Body.

Dan Fankhauser, Mayor

ATTEST:

Celyn N. Hurtado, City Clerk

City Commission Reports

Commissioner Cessna thanked city staff for their hard work on the KMEA energy switch over on January 1, 2014. Commissioner Cessna said he hopes everyone had a good holiday. Commissioner Cessna thanked the Police and Fire departments for their work on an incident in his neighborhood. Commissioner Cessna thanked Street Division employees for their work in preparing the city streets for the snow over the last weekend.

Commissioner Dale agreed with Commissioner Cessna that the city employees do a great job, saying whether it's 100 degrees or 10 below zero, they do their best. Commissioner Dale stated that the Commissioners should be proud of the employees as they are the City's No.#1 resource.

Commissioner Doll thanked city staff for their work on the energy project and also for the tour of the Jameson Energy Center. Commissioner Doll thanked city staff for working with County staff on the ¼ cent sales tax issue.

Mayor Fankhauser mentioned that Southwind, served by Wheatland Electric, had lost power and the City, served by KMEA, did not. Mayor Fankhauser thanked Commissioner Cessna for filling in for him at the Special Meeting on December 30, 2013. Mayor Fankhauser stated he will not be in attendance at the January 21, 2014 City Commission meeting.

Commissioner Law thanked city staff on doing a great job. Commissioner Law stated he will not be at the City Commission meeting on February 4, 2014.

Petitions



114 Grant Avenue
Garden City, KS 67846
January 8, 2014

City of Garden City

Girl Scouts of Kansas Heartland
Operational Headquarters
360 Lexington Road
Wichita, KS 67218
316-684-6531
888-472-3683
kansasgirlscouts.org

Girl Scouts of Kansas Heartland
Garden City Girl Scout Center
114 Grant Avenue
Garden City, KS 67846
620-276-7061

Dear Ceyln:

Girl Scouts of Kansas Heartland would like to have a proclamation for "Girl Scout Cookie Month" for the month of February 2014. The cookie sale runs from February 8, 2014 to March 9, 2014. If this can be presented on January 21st at the City Commission meeting that would be great. I will need to know what time this will take place that day as I would like to have some Girl Scouts there to accept the proclamation.

See attachment of the last proclamation we received in February of 2011. Please contact me with any questions.

Sincerely,

A handwritten signature in black ink that reads "Nalin L. Rees". The signature is written in a cursive, flowing style.

Nalin L. Rees
Product Sales
Girl Scouts of Kansas Heartland

PROCLAMATION

WHEREAS, Girl Scouts, the pre-eminent organization for girls in the United States and around the world, has been an active part of the Garden City community; and,

WHEREAS, There are more than 11000 girls that belong to Girl Scout troops, from Daisies through Ambassador Girl Scouts, in 80 Kansas counties, including Finney County; and,

Whereas, Through the Girl Scout Cookie Program, these girls learn about business, goal- setting, the value of teamwork and money management, all of which helps them become leaders who are confident in themselves and their abilities and who use their knowledge to effect change in their lives and in the lives of those around them; and

Whereas, through the support of generous donors and annual product-sale activities, such as the Girl Scout Cookie Sale, the Girl Scout organization is able to offer quality programs on a year- round basis to girls in all racial, ethnic, cultural, religious and socioeconomic groups; and

Whereas, the City of Garden City is committed to supporting the programs provided by the Girl Scouts of Kansas Heartland and encourages our communities to support Girl Scouting and its annual money-earning activity: the annual Girl Scout Cookie Sale;

Now, Therefore, Be It Resolved, that I, Dan Fankhauser, Mayor of the City of Garden City, Kansas, do hereby proclaim the month of February of 2014

Girl Scout Cookie Month

and encourage all citizens to support the *Annual Girl Scout Cookie Sale*, which began February 8th and ends March 9th, and make an investment in the lives of girls and continue to uphold the enterprising spirit of Girl Scouts to become a self-sufficient organization;

SIGNED AND SEALED this 21st day of January, 2014.

Dan Fankhauser, Mayor

ATTEST:

Celyn N. Hurtado, City Clerk

Celyn Hurtado

From: Ashley Freburg
Sent: Tuesday, January 07, 2014 12:36 PM
To: Celyn Hurtado
Subject: FW: SADD Shines Day Proclamation

Kellie Pitts called while you were at lunch. Please see her message below:

From: Pitts, Kellie [mailto:KPitts@gckschools.com]
Sent: Tuesday, January 07, 2014 12:33 PM
To: Ashley Freburg; Ashley Freburg
Subject: SADD Shines Day Proclamation

Hi Ashley,

My name is Kellie Pitts, a school counselor/SADD sponsor for both Garden City Middle Schools. We talked earlier today on the phone.

SADD Shines Day on February 5, 2014, will be a national day to celebrate a positive way of life for teens. SADD (Students Against Destructive Decisions) has been empowering youth and creating positive change for 32 years. On SADD Shines Day chapters across the country will show their spirit with a special lantern activity which will celebrate how SADD students shine a light and help others make good choices for healthy lifestyles. I am asking you on behalf of **Kenneth Henderson and Horace Good Middle Schools'** SADD, to issue an official proclamation designating Wednesday, February 5, 2014, as "SADD Shines Day" in **Garden City, KS**.

Founded as Students Against Driving Drunk in 1981, SADD broadened its mission in 1997, and now addresses other issues affecting youth besides impaired driving, including underage drinking, tobacco and other drugs and teen violence and suicide.

We will celebrate SADD Shines Day with a special lantern lighting ceremony, SADD Shines: *Youth Lighting the Way*, designed to raise awareness of the power of *positive* peer engagement. **The lighting ceremony, to celebrate what SADD does and to remember those who have been hurt or injured by a destructive decision, will take place at Harold Long Park, followed by a walk around the park.** By issuing a proclamation designating February 5, 2014, as SADD Shines Day in **Garden City** you can bring much-needed attention to the challenges that youth are facing today and the difference made by students empowered by SADD.

I have included suggested proclamation text for your convenience. We would also be delighted to work with you to develop or participate in a proclamation presentation at our ceremony on February 5. Your participation will help generate public awareness of the importance of SADD's mission and our strategies to help ensure the safety and well-being of today's youth.

Thank you for considering this request. Please let me know of your decision. I can be reached at **620-805-8508**.

Sincerely,

[Kellie Pitts](#)

PROCLAMATION

WHEREAS, SADD, known as Students Against Destructive Decisions and founded as Students Against Driving Drunk in 1981, celebrates SADD Shines Day in 2014; a day to highlight all the ways SADD teens make a difference in our lives; and

WHEREAS, SADD is the nation's leading youth-based peer-to-peer education, prevention and activism organization with thousands of chapters across the United States, more than 350,000 students actively participating, and more than 7 million students in schools with SADD chapters; and

WHEREAS, SADD has been a symbol of youth lighting the way for 32 years to promote positive decision-making by youth around critical everyday issues such as underage drinking, tobacco and other drug use, impaired and reckless driving, and teen violence and suicide; and

WHEREAS, SADD strives to keep youth safe and alive, and has made a difference in the lives of thousands of youth; and

WHEREAS, SADD is celebrating a special event called "SADD Shines Day," involving students, teachers, parents, and other community members on Wednesday, February 5;

NOW, THEREFORE, I, Dan Fankhauser, Mayor of the City of Garden City, Kansas, do hereby proclaim February 5th, 2014 as

SADD SHINES DAY

in Garden City, Kansas and furthermore call upon citizens to observe this day with activities and programs honoring SADD, its mission, and the youth of the community that participate in its programs.

SIGNED AND SEALED this 21st day of January, 2014.

DAN FANKHAUSER, Mayor

ATTEST:

CELYN N. HURTADO, City Clerk



CITY COMMISSION

DAN FANKHAUSER,
Mayor

ROY CESSNA

MELVIN DALE

JANET DOLL

CHRIS LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. Box 998
GARDEN CITY, KS
67846-0998
620.276.1160
FAX 620.276.1169
www.garden-city.org

To: Matt Allen
From: Safety Committee
Date: January 14, 2014
RE: **Annual City of Garden City Safety Awards - 2013**

The City of Garden City Safety Committee has reviewed the accidents/workers' compensation claims of each City department from 2013 and Safety Recognition Program nominations. Following that analysis, the committee selected the following Annual Safety Award recipients:

Annual Department Safety Award

Police: The department sustained only five claims in 2013.

Most Improved Safety Record

Police: The department sustained five claims versus twenty three in 2012.

Safety Recognition Program Awards

The Safety Committee received three nominations for the 4th quarter and selected Lester Ummel, Laborer II as the winner. He will receive one personal day that can be used over the next 365 days. We have attached the recommendation form submitted by Larry Unsworth, Engineering Technician as well more detailed letter.

Kenny Becker, Street Department Equipment Operator II, was selected as the recipient of the 2013 Safety Recognition Program overall winner. Kenny will receive a check for \$175. We have attached the original recommendation form submitted by Bill Matheson, Street Superintendent.

Zero Accidents in 2013

In addition, the committee wishes to recognize the following departments that had zero accidents and for their safe work practices during 2013:

- Community Development and Inspection
- Engineering
- Golf
- Human Resources
- IT
- Municipal Court
- Prosecution
- Public Utilities/Public Works
- Service and Finance
- Traffic
- Waste Water Treatment Plant

The Committee wishes to thank you for your support of all City of Garden City Safety programs.



January 14, 2014

City of Garden City Safety Committee
301 N. 8th
Garden City, Kansas 67846

CITY COMMISSION

DAN FANKHAUSER,
Mayor

ROY CESSNA

MELVIN DALE

JANET DOLL

CHRIS LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

RE: Lester Ummel Quarterly Safety Recognition Award Nomination

Dear Safety Committee:

Lester Ummel, Street Department Laborer II, demonstrated safety awareness and leadership during an emergency situation. On July 31, 2013 a storm that dropped between 2.25" - 3.5" of rain on our city. During the storm it was discovered one of the out falls to the river had blockage. Mr. Ummel assisted during the inspection and recommended an action plan to remove the blockage which helped release the back pressure it caused. Mr. Ummel reevaluated the situation and safety concerns. In doing so, Mr. Ummel addressed risk vs. gain and was very passionate about the dangers involved with clearing the blockage. He notified everyone around him about the danger and called it in over the radio.

Sometimes we get so focused on the task at hand, things can be overlooked. Mr. Ummel stopped and reevaluated at the situation and voiced his concerns about the safety of his fellow workers. His concern and passion for everyone involved is the reason I believe Mr. Ummel deserves to receive the Quarterly Safety Recognition Award.

Sincerely,

Larry Unsworth
Engineering Technician

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CENTER
301 N. 8TH
P.O. BOX 998
GARDEN CITY, KS
67846-0998
620.276.1160
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City of Garden City Safety Recognition Form and Criteria

Date: 31-Jul-13

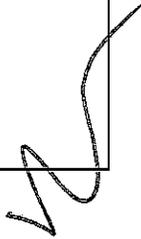
Recognized Employee: Lester Ummel

Nominator: Larry Unsworth

Indicate Action(s) being recognized: _____ Brief Description (What was done and how does it improve safety?): _____

	Increased employee safety awareness	
	Directly influenced the safe completion of a job/project	
	Increased employee/department safety knowledge	
	Contributed to safety in the work area	
	Directly served a department safety goal	
	Enhanced the safety of others	
	Demonstrated safety leadership	He recognized a potential hazard pointed it out to everyone around.
x	Prevents an accident or injury	Was very passionate about the safety risk involved
	Other (Describe)	and came up with a plan to come back later to deal with it when the hazard was gone.

Nominator's Signature Larry Unsworth



City of Garden City Safety Recognition Form and Criteria

- **Increase employee safety awareness?**

For example: the employee develops a dynamic safety awareness campaign with effective signage and related publications that receive positive feedback indicating increased safety awareness and attention to working safely.

- **Directly influence the safe completion of a job/project?**

For example: the employee performs a detailed hazard evaluation of a project design (or implementation plan), including advanced research and analysis, identifies difficult to recognize hazards, provides effective mitigation measures to protect workers from all hazards, and ensures proper implementation of the hazard mitigation measures.

- **Increase employee/workgroup knowledge of safety?**

For example: employee identifies safety knowledge needs and takes the lead, through their supervisor, to develop appropriate training for appropriate employees, and either conducts or ensures effective training to increase employee safety knowledge.

- **Contribute to safety in the work area?**

For example: employee recognizes a recurring safety hazard in work area, and communicates the hazard to their supervisor and others, and takes action to properly secure the area from the hazard, and follows through to ensure the work area safety is permanently improved by either direct action (within authority) or through their supervisor and Safety Committee.

- **Directly serves a safety goal (as defined by department, supervisor, and procedures or as needed to create an accident-free environment)?**

For example: the employee identifies a new safety measure that efficiently monitors safety initiative success, and works through their supervisor or the Safety Committee to implement the tracking of the new measurement department or City wide with the objective of lowering the accident severity or accident frequency rate.

- **Enhance the safety of others?**

For example: employee always ensures they and fellow employees are aware of safety hazards, and aggressively ensures self and fellow employees always wear correct personal protective equipment as an exemplary role model.

- **Demonstrate safety leadership?**

For example: employee actively raises safety issue(s), concern(s), or improvement idea(s) to supervisor, fellow employees and Safety Committee and develops implementable solutions (either implemented by employee or others) to improve safety; and follows through on safety issues until resolved.

- **Prevent an accident or injury?**

For example: employee recognizes an immediate hazard to a fellow employee during work-in-progress, warns fellow employee and ensures the employee is immediately removed from harm with no injury (or hazard eliminated) and keeps supervisor (and others as relevant) informed to increase learning for the future.

City of Garden City Safety Recognition Form and Criteria

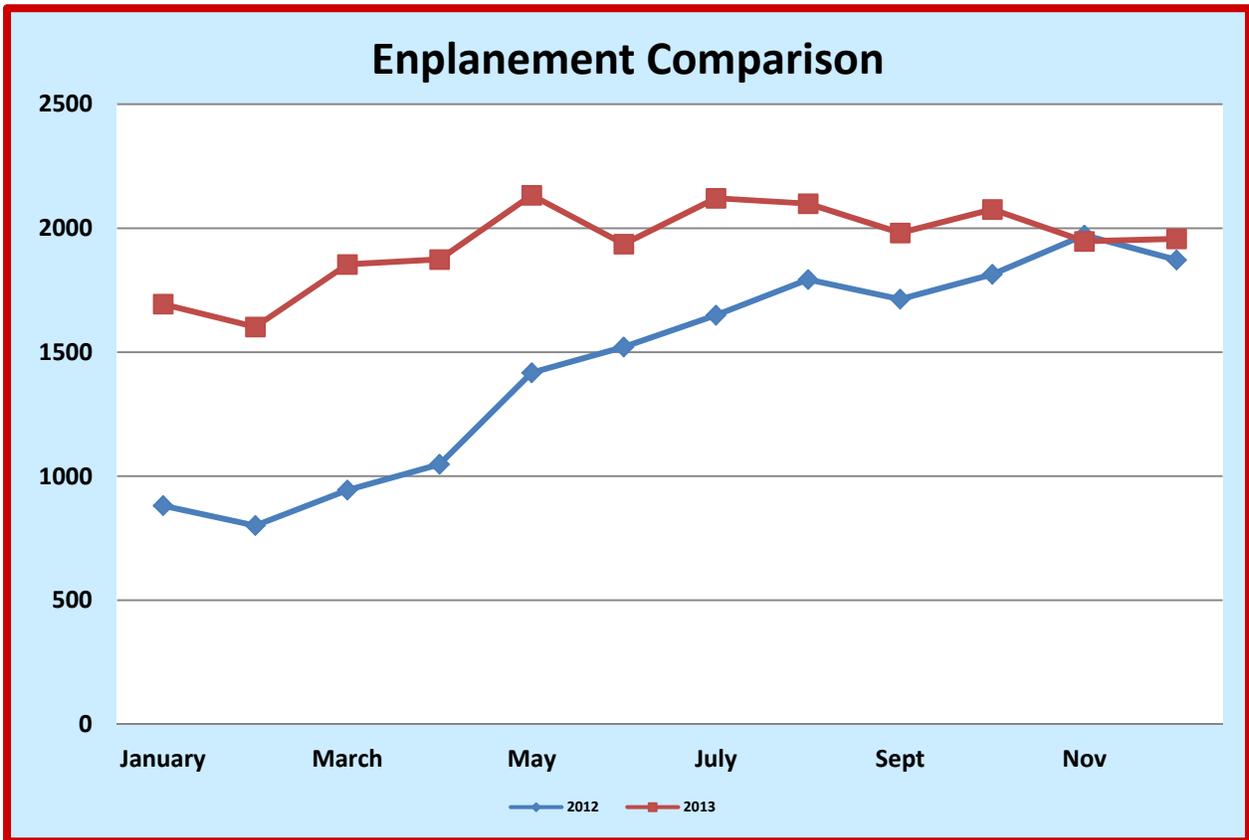
Date:	5/31/2013
Recognized Employee:	Kenny Becker
Nominator:	Bill Matheson
Indicate Action(s) being recognized	Brief Description (What was done and how does it improve safety?)
<p>Kenny was instrumental in correcting some safety issues. He completed a inspection Department wide. Issues corrected were purchasing a fire proof cabinet for fuel storage, increasing number of fire extinguisher in shop, properly securing loose propane bottles for storage. Fire extinguishers were mounted in trucks, exit lights were repaired. Clutter on shelving was cleaned up, damaged extension cords were replaced, and plans for replacing gas containers with the approved ones are in place. Kenny has been diligent in his safety meetings and safety reports and inspections.</p>	
x	Increased employee safety awareness
X	Directly influenced the safe completion of a job/project
	Increased employee/department safety knowledge
x	Contributed to safety in the work area
x	Directly served a department safety goal
	Enhanced the safety of others
x	Demonstrated safety leadership
	Prevents an accident or injury
	Other (Describe)

Nominator's Signature _____ Bill Matheson

Report of the City Manager

Staff Reports

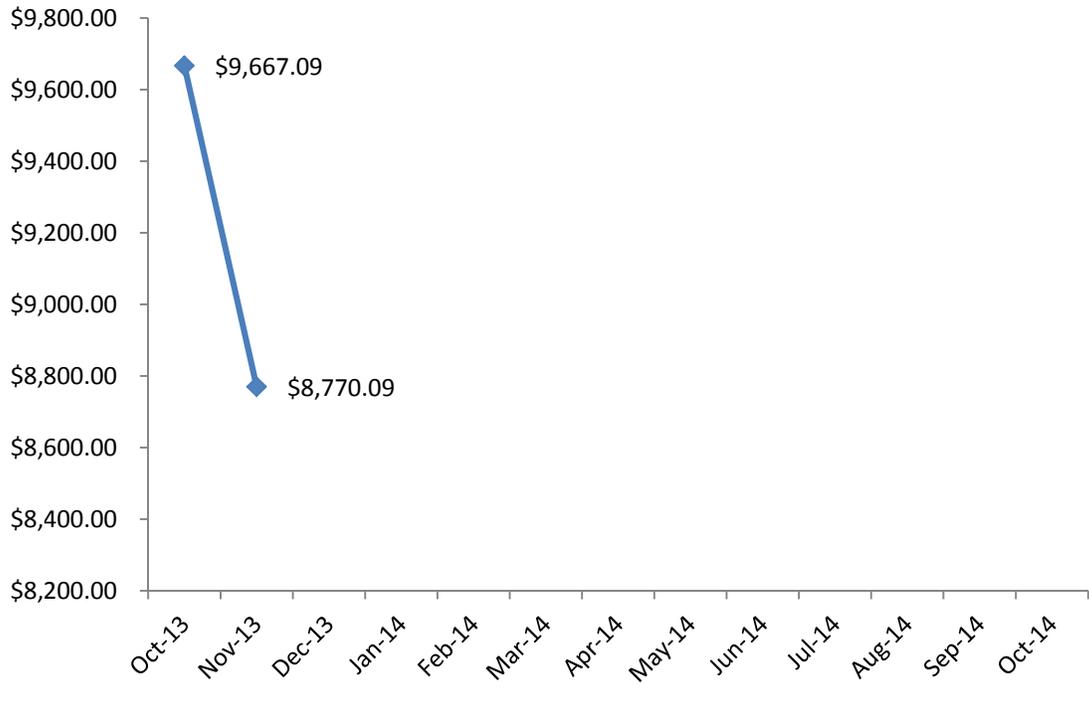
**GARDEN CITY REGIONAL AIRPORT
MONTHLY REPORTS**



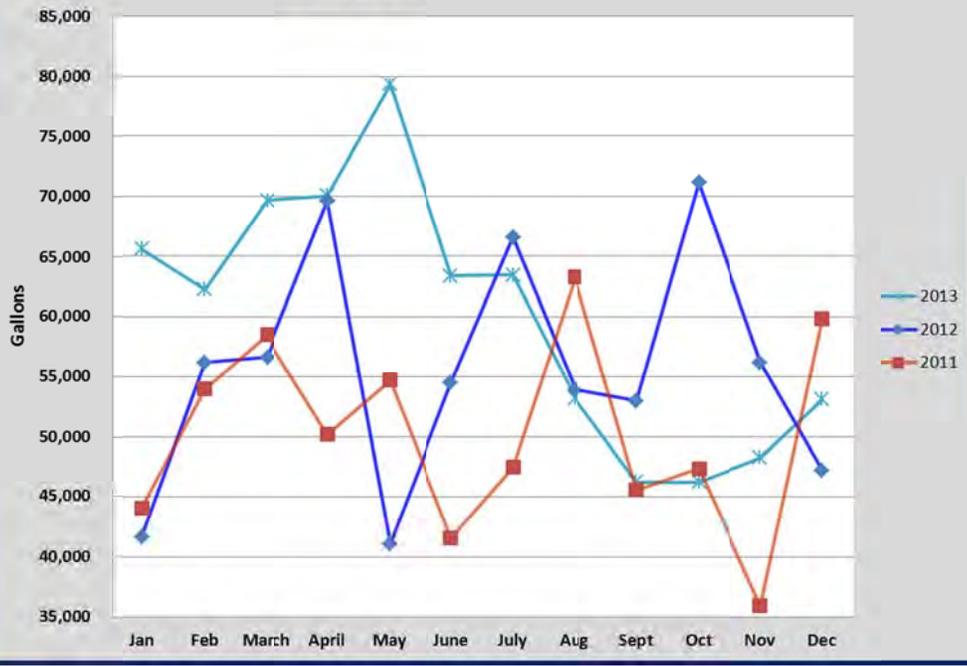
Total Enplanements

	American Eagle	Republic	Sun Country	Total
2013				
Jan.	1694	69		1763
Feb	1602	84		1686
March	1854			1854
April	1874	71		1945
May	2133	63		2196
June	1986	67		2053
July	2121	71	37	2229
Aug	2099	49		2148
Sept	1981	71		2052
Oct	2076	71		2147
Nov	1969	80		2049
Dec	1957			1957
TOTAL	23346	696	37	24079

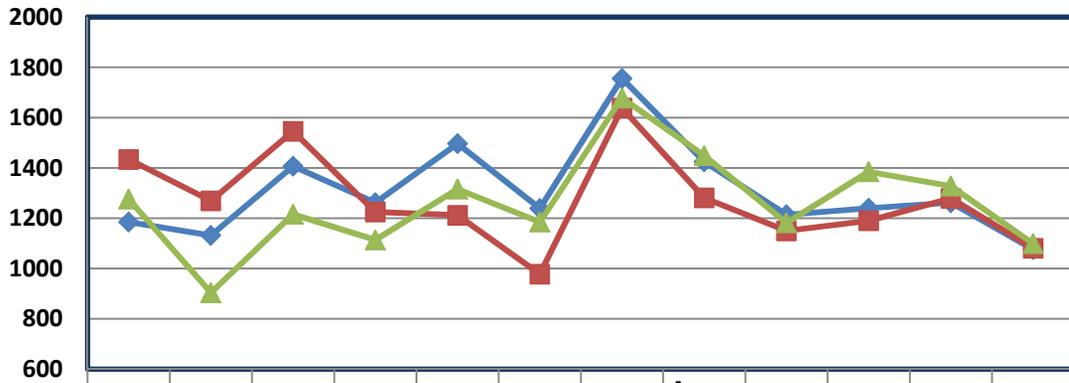
Passenger Facility Charge (PFC)



Fuel Sale Comparison



Monthly Operations Comparison



	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
◆ 2011	1185	1132	1407	1262	1497	1239	1756	1425	1214	1240	1262	1076
■ 2012	1434	1269	1546	1225	1212	978	1638	1281	1150	1190	1279	1081
▲ 2013	1276	904	1216	1114	1316	1185	1678	1449	1182	1385	1328	1099

FINNEY COUNTY

2013 MONTHLY BUILDING REPORT

2013 Monthly Report		Single Family Residential Includes Modular Permits	Single Family Manufactured Permits	Multi-Family Permits (two or more attached dwellings)	Residential Remodel Permits	Commercial Permits	Industrial Permits	Commercial & Industrial Remodel Permits	Miscellaneous Permits (Utility, Religious, Public or Non-Profit Projects)	TOTAL Fee, Permits & Valuation	TOTAL Number of Inspections
JAN	Fee	-	916.20	-	651.30	235.00	212.00	-	-	2,014.50	26
	Permits	-	3	-	5	3	1	-	-	12	
	Valuation	-	149,717	-	93,125	31,600	40,000	-	-	314,442	
FEB	Fee	3827.05	-	-	965.10	641.00	-	638	-	6071	36
	Permits	4	-	-	8	2	-	3	-	17	
	Valuation	916,152	-	-	95,780	100,000	-	127,650	-	1,239,582	
MAR	Fee	2164.50	-	-	913.10	-	-	-	-	3077.60	43
	Permits	3	-	-	11	-	-	-	-	14	
	Valuation	482,900	-	-	75,375	-	-	-	-	558,275	
APR	Fee	924.80	-	-	479.80	462.00	2,824.00	192.00	701.00	5,583.60	51
	Permits	3	-	-	13	1	1	4	2	24	
	Valuation	149,550	-	-	20,328	75,000	800,000	18,933	130,000	1,193,811	
MAY	Fee	-	111.00	-	315.80	-	-	461.00	-	887.80	37
	Permits	-	1	-	8	-	-	1	-	10	
	Valuation	-	23,000	-	19,781	-	-	60,000	-	102,781	
JUN	Fee	3,244.10	100.00	-	606.10	555.50	2,894.80	190.00	-	7,590.50	49
	Permits	2	1	-	14	1	1	2	-	21	
	Valuation	870,000	9,370	-	51,396.	105,000	860,000	23,924	-	1,919,690	
JUL	Fee	2,041.60	1,140.10	-	538.30	1,001.00	-	419.00	30.00	5,170.00	32
	Permits	4	1	-	10	1	-	3	1	20	
	Valuation	414,100	280,000	-	46,375	250,000	-	50,200	-	1,040,675	
AUG	Fee	111.00	-	-	569.80	-	-	367.80	30.00	1078.60	23
	Permits	1	-	-	11	-	-	5	1	18	
	Valuation	20,000	-	-	40,913	-	-	54,145	-	115,058	
SEP	Fee	400.00	-	-	2,385.00	-	-	275.00	29.00	3089.00	35
	Permits	1	-	-	19	-	-	5	1	26	
	Valuation	70,000	-	-	309,629	-	-	14,190	1,000	394,819	
OCT	Fee	-	-	-	2,038.50	-	-	786.00	130.00	2,954.50	40
	Permits	-	-	-	20	-	-	7	1	28	
	Valuation	-	-	-	221,837	-	-	39,533	16,000	277,370	
NOV	Fee	-	160.00	-	930.00	-	-	160.00	-	1090.00	18
	Permits	-	2	-	14	-	-	2	-	16	
	Valuation	-	6,400	-	61,344	-	-	6,400	-	67,744	
DEC	Fee	-	-	-	469.00	-	823.75	74.00	-	1366.75	37
	Permits	-	-	-	8	-	2	2	-	12	
	Valuation	-	-	-	22,548	-	140,000	3,250	-	165,798	
2013 TOTAL PERMITS		18	8	0	141	8	5	34	6	39,973.85	427
										218	
										65,749,345	

GARDEN CITY

2013 MONTHLY BUILDING REPORT

2013 Monthly Report		Single Family Residential Includes Modular Permits	Single Family Manufactured Permits	Multi-Family Permits (two or more attached dwellings)	Residential Remodel Permits	Commercial Permits	Industrial Permits	Commercial & Industrial Remodel Permits	Miscellaneous Permits (Utility, Religious, Public or Non-Profit Projects)	TOTAL Fee, Permits & Valuation	TOTAL Number of Inspections
JAN	Fee	477.00	-	-	1,409.70	8,561.00	-	2,906.00	151.30	13,505.00	114
	Permits	1	-	-	38	3	-	11	6	59	
	Valuation	90,876	-	-	97,708	3925,000	-	364,585	19,222	4,497,391	
FEB	Fee	-	-	845.90	1,451.80	517.00	-	2,297.50	-	5,112.20	97
	Permits	-	-	2 / 4	44	1	-	17	-	64	
	Valuation	-	-	202,820	110,194	100,000	-	45,335	-	458,349	
MAR	Fee	786.50	-	-	2,744.00	22,537.07	100.00	721.00	30.00	26,9818.57	90
	Permits	1	-	-	73	1	1	18	1	95	
	Valuation	185,000	-	-	268,654	2,350,000	10,000	118,550	-	2,932,204	
APR	Fee	987.40	-	-	3,766.20	10,663.00	-	1,688.60	150.00	17,255.20	91
	Permits	3	-	-	96	1	-	19	3	122	
	Valuation	609,000	-	-	393,375	6,000,000	-	143,955	-	7,146,330	
MAY	Fee	960.00	54.00	-	3,600.40	667.70	-	4,980.87	266.80	10,529.77	126
	Permits	4	1	-	108	1	-	21	4	139	
	Valuation	614,200	2,800	-	351,769	148,900	-	1,278,261	40,980	2,436,910	
JUN	Fee	-	349.80	7,979.40	2,778.40	-	-	9,872.06	140.00	21,119.66	130
	Permits	-	1	9 / 16	83	-	-	24	3	120	
	Valuation	-	61,440	1,934,735	276,416	-	-	2,969,530	-	5,242,121	
JUL	Fee	1,347.20	380.00	3,792.80	4,765.70	100.00	-	2,512.00	232.00	13,129.70	170
	Permits	18	1	4 / 8	106	1	-	31	5	166	
	Valuation	2,109,000	45,390	956,136	482,112	10,000	-	286,558	-	3,889,196	
AUG	Fee	770.00	300.00	5,488.00	3,559.10	380.60	-	9,320.37	101.10	19919.17	155
	Permits	1	2	2 / 32	80	1	-	27	3	116	
	Valuation	179,900	31,000	2,550,000	408,560	68,750	-	1,848,364	6,000	5,092,574	
SEP	Fee	-	-	6,494.00	3,769.00	75.00	-	8,670.00	3,063.10	22,071.10	137
	Permits	-	-	7 / 7	75	1	-	27	7	117	
	Valuation	-	-	1,695,000	341,469	-	-	1,978,894	882,000	4,897,363	
OCT	Fee	-	-	-	3,575.00	6,560.00	-	3,474.00	225.00	13,834.00	189
	Permits	-	-	-	84	1	-	24	3	112	
	Valuation	-	-	-	244,757	2,200,000	-	432,941	32,000	2,909,698	
NOV	Fee	-	-	-	2,277.00	2,890.00	-	1,730.00	62.00	6,959.00	140
	Permits	-	-	-	47	2	-	16	2	67	
	Valuation	-	-	-	182,884	656,360	-	230,900	44,003,103	45,073,247	
DEC	Fee	800.60	200.00	2,017.00	1,699.00	-	-	6,596.90	184.00	11,497.50	163
	Permits	1	1	2/16	44	-	-	33	9	90	
	Valuation	179,000	35,000	500,000	97,595	-	-	1,048,765	3,350	1,863,710	
2013 TOTAL PERMITS		29	6	26 / 83	879	12	1	346	46	424,750.87 1,267 86,439,093	1502

HOLCOMB

2013 MONTHLY BUILDING REPORT

2013 Monthly Report		Single Family Residential Includes Modular Permits	Single Family Manufactured Permits	Multi-Family Permits (two or more attached dwellings)	Residential Remodel Permits	Commercial Permits	Industrial Permits	Commercial & Industrial Remodel Permits	Miscellaneous Permits (Utility, Religious, Public or Non-Profit Projects)	TOTAL Fee, Permits & Valuation	TOTAL Number of Inspections
JAN	Fee	-	-	-	24.30	-	-	-	-	24.30	3
	Permits	-	-	-	1	-	-	-	-	1	
	Valuation	-	-	-	1,800	-	-	-	-	1,800	
FEB	Fee	814.00	-	-	256.00	-	-	-	-	1070.00	12
	Permits	1	-	-	5	-	-	-	-	6	
	Valuation	150,000	-	-	7,900	-	-	-	-	157,900	
MAR	Fee	-	-	-	125.00	-	-	-	-	125.00	10
	Permits	-	-	-	3	-	-	-	-	3	
	Valuation	-	-	-	6,559	-	-	-	-	6,559	
APR	Fee	785.40	-	-	156.00	-	-	35.30	-	976.70	30
	Permits	1	-	-	5	-	-	1	-	7	
	Valuation	148,000	-	-	6,500	-	-	2,771	-	52,271	
MAY	Fee	-	-	-	338.00	-	-	-	-	338.00	14
	Permits	-	-	-	7	-	-	-	-	7	
	Valuation	-	-	-	26,200	-	-	-	-	26,200	
JUN	Fee	2,360.37	-	-	530.00	-	-	245.00	-	3,135.37	24
	Permits	2	-	-	6	-	-	1	-	9	
	Valuation	561,000	-	-	69,500	-	-	47,000	-	677,500	
JUL	Fee	-	-	-	403.90	-	-	57.80	-	461.70	32
	Permits	-	-	-	7	-	-	1	-	8	
	Valuation	-	-	-	18,911	-	-	4,882	-	23,793	
AUG	Fee	-	-	-	251.00	3377.00	-	38.00	-	3,666.00	6
	Permits	-	-	-	6	1	-	1	-	8	
	Valuation	-	-	-	8,961	1,128,000	-	27.00	-	1,136,988	
SEP	Fee	-	-	-	50.00	-	-	-	-	50.00	7
	Permits	-	-	-	2	-	-	-	-	2	
	Valuation	-	-	-	2,300	-	-	-	-	2,300	
OCT	Fee	-	-	-	114.00	-	-	-	-	114.00	15
	Permits	-	-	-	3	-	-	-	-	3	
	Valuation	-	-	-	7,773	-	-	-	-	7,773	
NOV	Fee	-	-	-	58.00	-	-	517.00	-	575.00	7
	Permits	-	-	-	2	-	-	1	-	3	
	Valuation	-	-	-	1,950	-	-	96,000	-	97,950	
DEC	Fee	-	-	-	71.00	-	-	-	-	71.00	9
	Permits	-	-	-	2	-	-	-	-	2	
	Valuation	-	-	-	2,900	-	-	-	-	2,900	
2013 TOTAL PERMITS		4	0	0	49	0	0	4	0	10,607.07 59 2,193,934	169

councildistrict	permittype	address	amount	value	purpose	structure	projectdescription
Finney County	ELECTRICAL	3687 West JONES	32	250	Electrical	Commercial/Industrial Remodel	ADD RECEPTACLES FOR TRUCK HEATER
Finney County	BUILDING PERMIT	985 North ANDERSON	693.75	125000	Building	New Industrial	80X40 STEEL BUILDING WAREHOUSE
Finney County	BUILDING PERMIT	985 North ANDERSON	130	15000	Building	New Industrial	20X30 TANK BASE
Finney County	BUILDING PERMIT	2970 North ANDERSON-#16	118	10200	Building	Residential Remodel	INSTALL 36X12
Finney County	BUILDING PERMIT	11195 North IBP	69	3621	Building	Residential Remodel	SOFFIT & FASCIA
Finney County	BUILDING PERMIT	7505 East LOWE	69	5216	Building	Residential Remodel	NEW SIDING
Finney County	ELECTRICAL	2477 West MAPLE	29	950	Electrical	Residential Remodel	REWORK ELECTRICAL SERVICE
Finney County	GAS	5865 SKYLINE	42	581	Gas Permit	Residential Remodel	NEW CUSTOMER YARD LINE
Finney County	GAS	6147 WATER HOLE	42	450	Gas Permit	Residential Remodel	REPIPE GAS LINE
Finney County	PLUMBING	2065 ANDOVER	58	765	Plumbing	Residential Remodel	INSTALL WATER HEATER
Finney County	PLUMBING	1475 North NORTH SHORE Circle	42	765	Plumbing	Residential Remodel	INSTALL WATER HEATER
Garden City	BUILDING PERMIT	2121 West MARY	395	59600	Building	Commercial/Industrial Remodel	80X12 CONCRETE SLAB
Garden City	BUILDING PERMIT	941 LAREU	62	5000	Building	Commercial/Industrial Remodel	RELOCATE EXISTING BUILDING
Garden City	BUILDING PERMIT	921 LAREU	130	20000	Building	Commercial/Industrial Remodel	RELOCATE EXISTING BUILDING
Garden City	BUILDING PERMIT	1810 West JONES	1148.4	301000	Building	Commercial/Industrial Remodel	INTERIOR REMODEL OF MAIN BUILDING
Garden City	BUILDING PERMIT	3118 CUMMINGS	130	7200	Building	Commercial/Industrial Remodel	METAL GATE
Garden City	BUILDING PERMIT	2204 East KANSAS	130	6200	Building	Commercial/Industrial Remodel	R/R 200 LINEAR FEET CURB & GUTTER
Garden City	BUILDING PERMIT	1907 East MARY	200	27000	Building	Commercial/Industrial Remodel	PATIO COVER FOR SMOKING AREA
Garden City	BUILDING PERMIT	1505 East FULTON	56	5000	Building	Commercial/Industrial Remodel	REMODEL BATHROOM
Garden City	BUILDING PERMIT	2001 East MARY	1962	450000	Building	Commercial/Industrial Remodel	INSTALL CANOPY, FUEL PUMPS, TANKS & PIPING
Garden City	BUILDING PERMIT	1710 PALACE	130	25000	Building	Commercial/Industrial Remodel	INTERIOR OFFICE REMODEL
Garden City	BUILDING PERMIT	1301 East FULTON Street	354.5	51000	Building	Commercial/Industrial Remodel	R/R BUILT-UP ROOF
Garden City	BUILDING PERMIT	101 North FOURTH	380	30000	Building	Commercial/Industrial Remodel	Adding an apartment to a commercial building for Global Animal Products Inc.
Garden City	BUILDING PERMIT	1408 East FULTON	220	50000	Building	Commercial/Industrial Remodel	R/R BUILT-UP ROOF
Garden City	DEMO PERMIT	941 LAREU	30	0	Demo	Commercial/Industrial Remodel	RELOCATE EXISTING BUILDING
Garden City	DEMO PERMIT	921 LAREU	30	0	Demo	Commercial/Industrial Remodel	RELOCATE EXISTING BUILDING
Garden City	ELECTRICAL	2415 East KANSAS	32	600	Electrical	Commercial/Industrial Remodel	INSTALL POWER SUPPLY TO NEW TRASH COMPACTOR
Garden City	ELECTRICAL	1021 FLEMING	64	400	Electrical	Commercial/Industrial Remodel	INSTALL RECEPTICLE FOR SIGN
Garden City	ELECTRICAL	701 West MARY	32	3000	Electrical	Commercial/Industrial Remodel	INSTALL NEW HAND DRYERS & REFEED VAC PEDASTAL CONDUIT NEW WIRE DITCH SUB PANEL
Garden City	GAS	1008 North ELEVENTH	32	2000	Gas Permit	Commercial/Industrial Remodel	INSTALLING PROPANE LINE FROM TANK TO THE GENERATOR. **100LB TANK ONLY LOCATED AT NW CORNER OF FENCED AREA**
Garden City	PLUMBING	412 North SEVENTH	29	765	Plumbing	Commercial/Industrial Remodel	INSTALL WATER HEATER
Garden City	PLUMBING	301 North MAIN	32	800	Plumbing	Commercial/Industrial Remodel	R/R ELECTRIC WATER HEATER
Garden City	PLUMBING	1719 East KANSAS	32	1500	Plumbing	Commercial/Industrial Remodel	R/R WATER HEATER
Garden City	PLUMBING	3110 East KANSAS	32	700	Plumbing	Commercial/Industrial Remodel	R/R WATER HEATER
Garden City	PLUMBING	2001 North MAIN	29	2000	Plumbing	Commercial/Industrial Remodel	REPLACE SEWER LINE
Garden City	SIGN PERMIT	2001 PIONEER Road	75	0	Ground Sign	Commercial/Industrial Remodel	MONUMENT SIGN

Garden City	SIGN PERMIT	2002 East PIONEER Road	75	0	Monument Sign	Commercial/Industrial Remodel	MONUMENT SIGN-PIONEER ESTATES
Garden City	SIGN PERMIT	1504 North TAYLOR	150	0	Wall Sign	Commercial/Industrial Remodel	2 POLE SIGNS & 2 WALL SIGNS
Garden City	SIGN PERMIT	1405 East KANSAS	225	0	Pole Sign	Commercial/Industrial Remodel	1 POLE SIGN & 2 LETTER SIGNS
Garden City	SIGN PERMIT	2310 East KANSAS	25	0	Temporary Sign	Commercial/Industrial Remodel	TEMPORARY BANNER SIGN
Garden City	SIGN PERMIT	112 East CHESTNUT	75	0	Wall Sign	Commercial/Industrial Remodel	DECAL WINDOW SIGN
Garden City	SIGN PERMIT	1021 FLEMING	150	0	Wall Sign	Commercial/Industrial Remodel	ELECTRONIC WALL SIGN
Garden City	SIGN PERMIT	1301 East FULTON Street	150	0	Wall Sign	Commercial/Industrial Remodel	POLE & WALL SIGN
Garden City	SIGN PERMIT	1408 East FULTON	0	0	Pole Sign	Commercial/Industrial Remodel	POLE SIGN
Garden City	UTILITY	1212 West CAMPBELL	2956.67	0	Plumbing	Commercial/Industrial Remodel	29.9X79.9 BUILDING-SHELL ONLY
Garden City	UTILITY	901 LARUE Road	2320.57	0	Plumbing	Commercial/Industrial Remodel	RELOCATE EXISTING METAL BUILDING
Garden City	CURB CUT	610 North THIRTEENTH	0	0	Curb Cut	Misc	SIDEWALK
Garden City	CURB CUT	614 North THIRTEENTH	0	0	Curb Cut	Misc	SIDEWALK & APPROACH
Garden City	DEMO PERMIT	1706 East SPRUCE-#10	30	0	Demo	Misc	REMOVAL OF MOBILE HOME
Garden City	DEMO PERMIT	1706 East SPRUCE-#7	30	0	Demo	Misc	REMOVAL OF MOBILE HOME
Garden City	DEMO PERMIT	1706 East SPRUCE-#5	30	0	Demo	Misc	REMOVAL OF MOBILE HOME
Garden City	DEMO PERMIT	1706 East SPRUCE-#6	30	0	Demo	Misc	REMOVAL OF MOBILE HOME
Garden City	ELECTRICAL	301 North EIGHTH	0	1750	Electrical	Misc	INSTALL ELECTRICAL AND DATA FOR NEW GIS OFFICE
Garden City	EXCAVATION	1911 East KANSAS	0	0	Excavation	Misc	RE-ROUTE SEWER MAIN
Garden City	GAS	1008 North ELEVENTH	64	1600	Gas Permit	Misc	EXISTING GAS LINE SYSTEM MODIFICATIONS AND TIE INTO HOOK UP NEW GENERATOR
Garden City	BUILDING PERMIT	204 COLLEGE UNITS 1-10	1145	300000	Building	Multi-Family	NEW 10 UNIT MULTI-FAMILY RESIDENTIAL APARTMENT COMPLEX
Garden City	BUILDING PERMIT	202 COLLEGE UNITS 1-6	872	200000	Building	Multi-Family	NEW 6 UNIT MULTI-FAMILY APARTMENT COMPLEX
Garden City	BUILDING PERMIT	2821 BELMONT	29	1500	Building	Residential Remodel	12X12 STORAGE SHED
Garden City	BUILDING PERMIT	110 MAYFAIR	29	454	Building	Residential Remodel	REPLACE FASCIA
Garden City	BUILDING PERMIT	1121 PERSHING	56	5000	Building	Residential Remodel	ADD 9X7 BATHROOM
Garden City	BUILDING PERMIT	602 SARAH	58	2500	Building	Residential Remodel	REPAIR DAMAGED SHEET ROCK FROM CITY SEWER DAMAGE
Garden City	BUILDING PERMIT	812 PEARL	105	7200	Building	Residential Remodel	R/R 3 WINDOWS(1 BEDROOM 48X76)& STUCCO HOUSE
Garden City	BUILDING PERMIT	109 South THIRTEENTH	56	4000	Building	Residential Remodel	24X44 & 12X14 CONCRETE SLAB
Garden City	BUILDING PERMIT	1104 BANCROFT	29	600	Building	Residential Remodel	FENCE REPAIR
Garden City	BUILDING PERMIT	906 North SEVENTH	56	4000	Building	Residential Remodel	REMODEL BATHROOM
Garden City	BUILDING PERMIT	407 West EMERSON	19	2135	Building	Residential Remodel	8X12 STORAGE SHED
Garden City	BUILDING PERMIT	1713 PEPPERWOOD	105	20000	Building	Residential Remodel	16X30 GARAGE ADDITION
Garden City	BUILDING PERMIT	507 STOECKLY	29	2500	Building	Residential Remodel	6FT WOOD FENCE REPLACEMENT
Garden City	BUILDING PERMIT	702 PATS	56	4400	Building	Residential Remodel	14 REPLACEMENT WINDOWS-BEDROOMS 2-45.25X49.75 & 4-37.25X37.75
Garden City	BUILDING PERMIT	950 North JENNIE BARKER-82	29	2000	Building	Residential Remodel	8X8 STORAGE BUILDING & 4FT CHAIN LINK FENCE

Garden City	BUILDING PERMIT	1116 North SEVENTH	29	2984	Building	Residential Remodel	WINDOW INSTALLATION & SAUFIT FASCIA
Garden City	BUILDING PERMIT	2709 ROWLAND	29	1800	Building	Residential Remodel	R/R PARTIAL FENCE
Garden City	BUILDING PERMIT	324 GARDEN	29	2200	Building	Residential Remodel	12X24 PATIO COVER
Garden City	CURB CUT	1302 West FULTON	30	0	Curb Cut	Residential Remodel	28X52 2001 SKYLINE RDMH
Garden City	ELECTRICAL	911 EVANS	29	300	Electrical	Residential Remodel	REPAIR BROKEN SERVICE MAST
Garden City	ELECTRICAL	1995 East HWY 50	32	400	Electrical	Residential Remodel	REWORK ELECTRICAL SERVICE
Garden City	EXCAVATION	2001 North MAIN	30	0	Excavation	Residential Remodel	REPLACE SEWER LINE
Garden City	EXCAVATION	207 West ELM	30	0	Excavation	Residential Remodel	R/R SEWER LINE
Garden City	GAS	4101 East HWY 50-#504	29	300	Gas Permit	Residential Remodel	RELOCATE GAS LINE
Garden City	MECHANICAL	809 East PRICE	56	3001	Mechanical	Residential Remodel	C/O FURNACE
Garden City	MECHANICAL	4101 East HWY 50-504	29	2500	Mechanical	Residential Remodel	R/R FURNACE
Garden City	MECHANICAL	1812 SEQUOYAH	56	3300	Mechanical	Residential Remodel	C/O FURNACE & A/C
Garden City	MECHANICAL	1708 NEIL	29	300	Mechanical	Residential Remodel	R/R WATER HEATER
Garden City	MECHANICAL	1602 LABRADOR- #B	56	3050	Mechanical	Residential Remodel	C/O FURNACE
Garden City	MECHANICAL	2811 KRIS	29	2898	Mechanical	Residential Remodel	C/O FURNACE
Garden City	MECHANICAL	2717 North SEVENTH	29	2200	Mechanical	Residential Remodel	NEW HEATER UNIT
Garden City	MECHANICAL	2318 North SEVENTH	56	3700	Mechanical	Residential Remodel	C/O FURNACE AND A/C UNITQ
Garden City	MECHANICAL	312 North THIRTEENTH	56	3851	Mechanical	Residential Remodel	C/O FURNACE
Garden City	PLUMBING	1722 OLD MANOR	29	800	Plumbing	Residential Remodel	R/R WATER HEATER
Garden City	PLUMBING	1513 North TWELFTH	29	700	Plumbing	Residential Remodel	R/R WATER HEATER
Garden City	PLUMBING	1708 NEIL	29	300	Plumbing	Residential Remodel	R/R WATER HEATER
Garden City	PLUMBING	802 North FIFTH	58	1600	Plumbing	Residential Remodel	R/R WATER HEATER
Garden City	PLUMBING	2613 ROWLAND	32	700	Plumbing	Residential Remodel	R/R WATER HEATER
Garden City	PLUMBING	2008 North SEVENTH	29	300	Plumbing	Residential Remodel	R/R WATER HEATER
Garden City	PLUMBING	4101 East HWY 50-#100	29	1200	Plumbing	Residential Remodel	REPLACE WATER HEATER
Garden City	PLUMBING	802 PARK	29	300	Plumbing	Residential Remodel	REPLACE WATER HEATER
Garden City	PLUMBING	207 West ELM	29	1000	Plumbing	Residential Remodel	R/R SEWER LINE
Garden City	PLUMBING	1705 PIONEER	29	722	Plumbing	Residential Remodel	INSTALL WATER HEATER
Garden City	PLUMBING	4101 East HWY 50	29	0	Plumbing	Residential Remodel	GAS PRESSURE TEST
Garden City	BUILDING PERMIT	1302 West FULTON	200	35000	Building	SF Manufactured (HUD Standards)	28X52 2001 SKYLINE RDMH
Garden City	BUILDING PERMIT	518 JENNA	800.6	179000	Building	SF Residential Includes Modular	NEW SINGLE FAMILY
Holcomb	BUILDING PERMIT	100 PRAIRIE	42	400	Building	Residential Remodel	7X13 FRONT PORCH
Holcomb	PLUMBING	903 LAURA Lane	29	2500	Plumbing	Residential Remodel	LAWN SPRINKLER SYSTEM

GARDEN CITY POLICE DEPARTMENT
MASTER ACTIVITY REPORT
December of 2013
INCIDENTS REPORTED

OFFENSES	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Murder/Manslaughter	0	0	0
Rape	3	2	18
Robbery	0	1	12
Aggravated Assault	2	3	48
Burglary	13	12	124
Theft	34	43	551
Auto Theft	0	2	13
Arson	1	0	6
TOTAL	53	63	772
All Other Crimes	123	103	1563
GRAND TOTAL	176	166	2335

CRIMINAL ENFORCEMENT ACTIVITIES

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Adult Arrests	161	175	2477
Juveniles Detained	51	23	451
TOTAL CUSTODY	212	201	2931
Alcohol Related	11	22	232
Drug Related	25	36	337
Curfew Violations	9	1	85

INVESTIGATIONS DIVISION ACTIVITIES

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Total Cases Assigned	32	21	368
Total Active Cases	128	131	1603
Adult Affidavits Filed	10	11	195
Juvenile Affidavits Filed	15	4	45
Follow-Up Contacts	663	737	9219
Special Assignments	27	43	474
Search Warrants	24	6	125
Supplemental Reports	196	177	2712
Other Reports	213	182	2658
Cases Referred For Prosecution	17	7	150

TRAFFIC ACCIDENT INVESTIGATIONS

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Fatal Accidents	0	0	1
Injury Accidents	7	10	77
Non-Injury Accidents	48	39	604
TOTAL ACCIDENTS	55	49	682
Private Property Accidents	1	0	40

**GARDEN CITY POLICE DEPARTMENT
MASTER ACTIVITY REPORT
December of 2013**

OFFICERS ASSAULTED

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Firearm	0	0	0
Cutting Instrument	0	0	0
Other Dangerous Weapon	0	0	3
Hands, Fist, Feet, Etc.	3	1	18
Police Service Dog	0	0	1
TOTAL ASSAULTS	3	1	22

PATROL/CRD DIVISIONS SUMMARY

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Offense Reports	198	204	2545
Supplemental Reports	72	71	1119
Other Reports	88	91	1281
Community Oriented Policing	150	119	2751
Speeding Citations	17	26	507
Other Traffic Citations	217	251	4600
Parking Citations	8	14	154
Warning Notices	261	291	4934
Penal Summons	26	40	669
Felony Cases Cleared	26	20	254
Misdemeanor Cases Cleared	100	102	1385
DUI Cases Cleared	8	13	106
Insecure Premises	10	4	103
Field Interviews	3	7	96
Citizen & Business Assists	75	82	1361
Alarms	83	67	926
Adult Affidavits Filed	27	22	325
Juvenile Affidavits Filed	16	27	300

COMMUNICATIONS CENTER ACTIVITIES

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Non-Traffic Activities	2037	2221	30980
Traffic Activities	399	494	8901
TOTAL ACTIVITIES	2436	2715	39881
911 Calls	1347	1362	17500
Finney County Sheriff's Office Activities	440	409	5224

**GARDEN CITY POLICE DEPARTMENT
MASTER ACTIVITY REPORT
December of 2013**

RESPONSE TIME SUMMARY

DESCRIPTION	THIS MONTH
Average Emergency	4.58
Average Non-Emergency	10.29
Average Traffic Accident	9.29

ANIMAL INCIDENT ACTIVITIES

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Animals Impounded	120	155	1917
Animals Disposed	65	90	801
Citations Issued	0	2	63
Animal Bites	2	0	43
Adoptions	36	43	365

TRAINING HOURS RECEIVED

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Administrative	1.00	38.00	338.00
Patrol/CRD Division	0.00	570.50	4976.25
Support Services Division	58.75	18.75	629.45
Investigation Division	0.00	89.00	582.50
Instructor Hours	6.50	102.50	786.50
SUB-TOTAL TRAINING HRS	66.25	818.75	7313.70
Academy Training Hours	640.00	768.00	1912.00
TOTAL TRAINING HOURS	706.25	1586.75	9225.70

ADMINISTRATIVE INVESTIGATIONS

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Allegations Received	1	2	15
Unfounded	0	1	4
Unsubstantiated	0	0	0
Sustained	0	1	4
Exonerated	0	0	2
Violation Not Based On Complaint	0	0	0
Investigation In Progress	2	1	17
Administrative Closure	1	1	4
Commendations	0	1	22

Bias-Based Policing Statistics

December 2013

	November #	November %	December #	December %
SUBJECTS CONTACTED:	212	N/A	166	N/A
AGE:				
15 yoa - 19 yoa	48	23%	48	29%
20 yoa - 29 yoa	65	31%	51	31%
30 yoa - 49 yoa	76	36%	48	29%
50+	23	11%	19	11%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	212	100%	166	100%
RACE:				
White	188	89%	142	86%
Black	18	8%	15	9%
Native American	0	0%	0	0%
Asian	6	3%	9	5%
Other	0	0%	0	0%
More Than One Race	0	0%	0	0%
Not Provided/Unknown	0	0%	0	0%
<i>TOTAL</i>	212	100%	166	100%
GENDER:				
Male	129	61%	112	67%
Female	83	39%	54	33%
Unknown	0	0%	0	0%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	212	100%	166	100%
ETHNICITY:				
Hispanic/Latino	121	57%	91	55%
Non-Hispanic	87	41%	73	44%
Not Provided	4	2%	2	1%
<i>TOTAL</i>	212	100%	166	100%
RESPONSE AREA:				
1	48	23%	49	30%
2	32	15%	28	17%
3	41	19%	25	15%
4	66	31%	33	20%
5	25	12%	31	19%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	212	100%	166	100%
PRIMARY REASON FOR OFFICER INVESTIGATION:				
Call Related	23	11%	27	16%
Officer Initiated	189	89%	139	84%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	212	100%	166	100%
INFORMATION OBTAINED BY:				
Officer's Perception	177	83%	140	84%
Investigation	35	17%	26	16%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	212	100%	166	100%

Bias-Based Policing Statistics

December 2013

	November #	November %	December #	December %
RELIGIOUS DRESS:				
Yes	3	1%	1	1%
No	209	99%	165	99%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	<i>212</i>	<i>100%</i>	<i>166</i>	<i>100%</i>
PRIMARY REASON FOR STOP:				
Moving Violation	146	69%	124	75%
Equipment Violation	50	24%	33	20%
Criminal Offense/Probable Cause	7	3%	3	2%
Other Violation	6	3%	3	2%
To Render Service	2	1%	1	1%
Suspicious Circumstances	1	0%	0	0%
Pre-existing Knowledge	0	0%	1	1%
Special Detail	0	0%	1	1%
Multiple Reasons	0	0%	0	0%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	<i>212</i>	<i>100%</i>	<i>166</i>	<i>100%</i>
ACTION TAKEN:				
Citation	127	60%	98	59%
Search	0	0%	41	25%
Warning	51	24%	0	0%
Arrest	34	16%	27	16%
Warrant Arrest	0	0%	0	0%
Assistance Provided	0	0%	0	0%
No Action	0	0%	0	0%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	<i>212</i>	<i>100%</i>	<i>166</i>	<i>100%</i>
SEARCH RATIONALE:				
Not Applicable	195	92%	155	93%
Vehicle Indicators	0	0%	3	2%
Verbal Indicators	2	1%	1	1%
Physical/Visual Indicators	11	5%	3	2%
Document Indicators	0	0%	0	0%
Incident to Arrest	3	1%	2	1%
Other	1	0%	2	1%
More Than One Reason	0	0%	0	0%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	<i>212</i>	<i>100%</i>	<i>166</i>	<i>100%</i>
TYPE OF SEARCH:				
No Search Conducted	190	90%	155	93%
Consent Search Conducted	1	0%	0	0%
Inventory	3	1%	0	0%
Stop and Frisk	0	0%	0	0%
Search Warrant	0	0%	0	0%
No Search/Consent Denied	0	0%	0	0%
Search Incident to Arrest	8	4%	8	5%
Plain View	4	2%	0	0%
Probable Cause	6	3%	3	2%
More Than One Type	0	0%	0	0%

Bias-Based Policing Statistics

December 2013

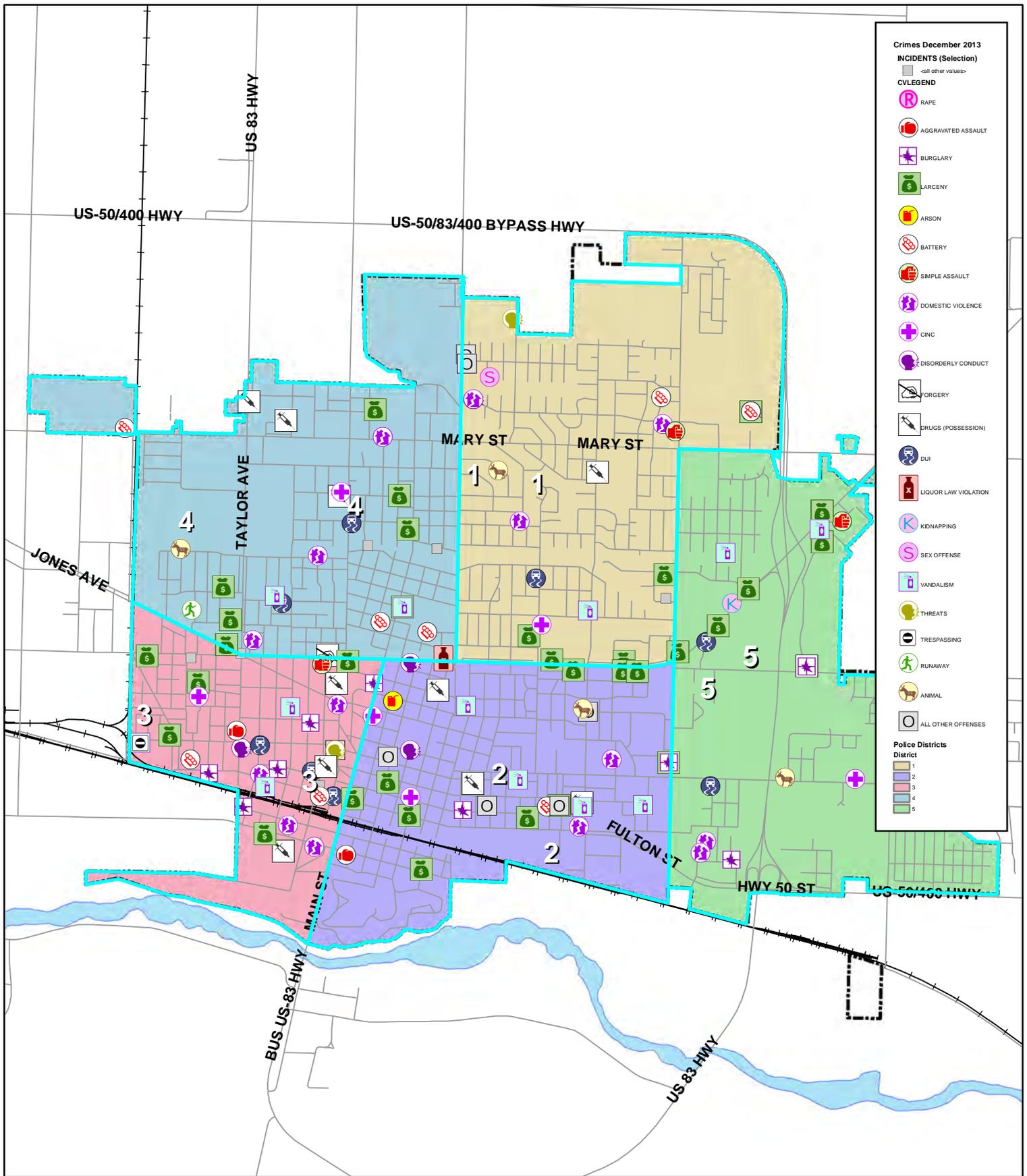
	November #	November %	December #	December %
Not Provided	0	0%	0	0%
<i>TOTAL</i>	212	100%	166	100%

Bias-Based Policing Statistics

December 2013

	November #	November %	December #	December %
CONTRABAND SEIZED:				
None	199	94%	161	97%
Currency	0	0%	0	0%
Firearms	0	0%	0	0%
Other Weapons	0	0%	0	0%
Drugs/Paraphernalia	8	4%	3	2%
Alcohol/Tobacco Products	5	2%	2	1%
Stolen Property	0	0%	0	0%
Other	0	0%	0	0%
More Than One Type	0	0%	0	0%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	212	100%	166	100%

Hispanic	Arrests	22	18%	20	22%
	Citations	75	62%	52	57%
	Warnings	24	20%	19	21%
Non-Hispanic	Arrests	12	14%	7	10%
	Citations	49	56%	45	62%
	Warnings	26	30%	21	29%



Garden City PD

This agency is not responsible for the misinterpretation of this map and makes no inference or judgment as to the relative safety of particular areas. This map does not meet national map accuracy standards and should not be used for engineering purposes.

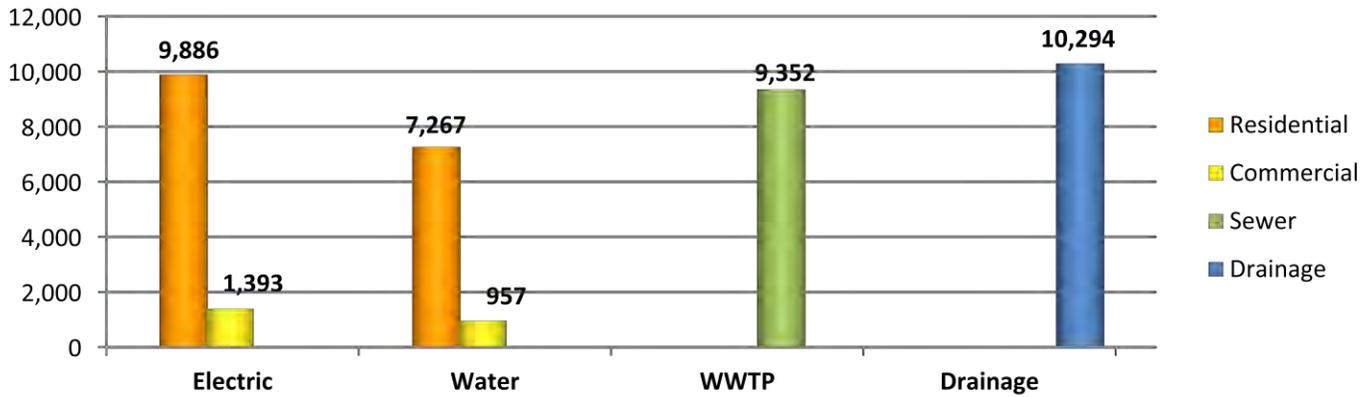


2,400 1,200 0 2,400 feet

OCTOBER – DECEMBER 2013

Service • Community • Performance

ACTIVE ACCOUNTS BY CLASS (Quarterly Average)

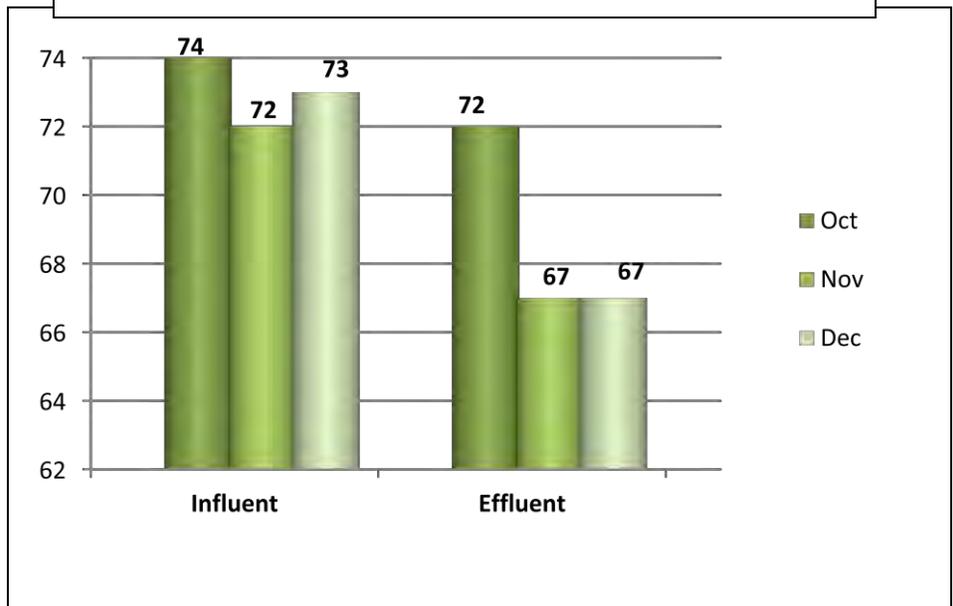
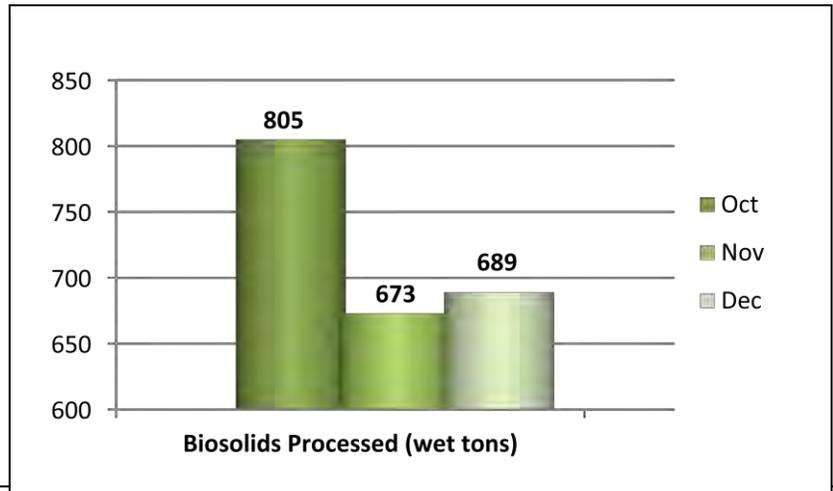


WASTE WATER

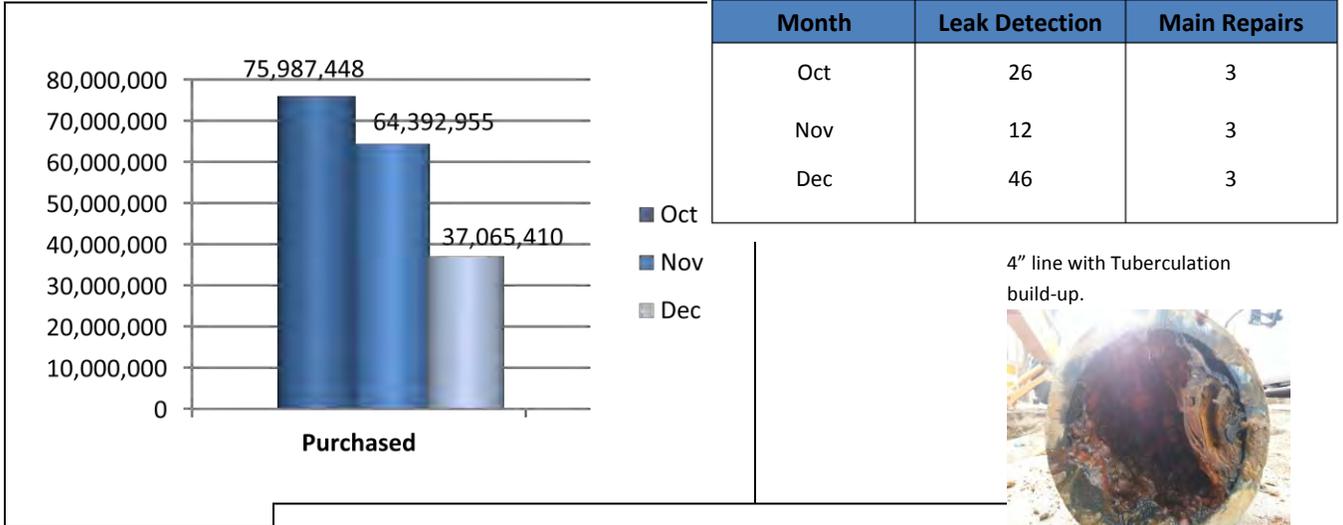


Major Project Updates

- ☞ Mayer Specialty Services completed the annual manhole rehabilitation project rehabbing a total of twenty-four manholes in two weeks.
- ☞ On November 10, 2013, The WWTP connected to the Electric Service Center with the new fiber optic line.
- ☞ During mid-December, Dick Construction relocated two sewer lines on Kansas Plaza in front of the Clarion Inn.



WATER

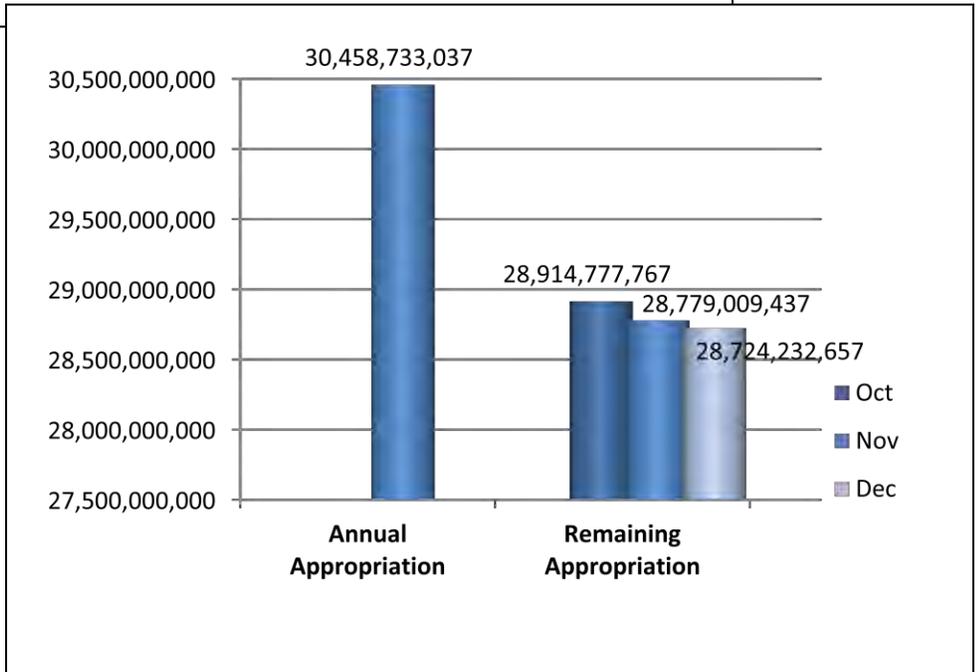
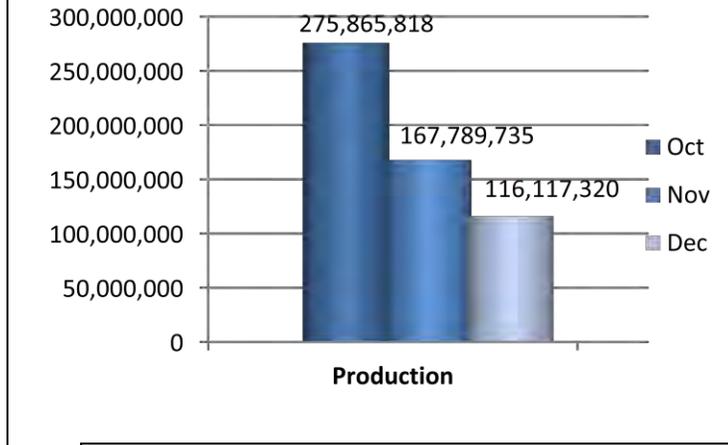


4" line with Tuberculation build-up.



Major Project Updates

- The cast iron cleaning project is nearly complete. To date, Mayer Specialty Services has cleaned 5,245 feet of water main.
- Our distribution crews have been completing the necessary work for water service for the incoming development out at Pioneer Road Estates.
- Water service has been completed for the two additional apartment complexes for The Reserves at Prairie Ridge.



ELECTRIC



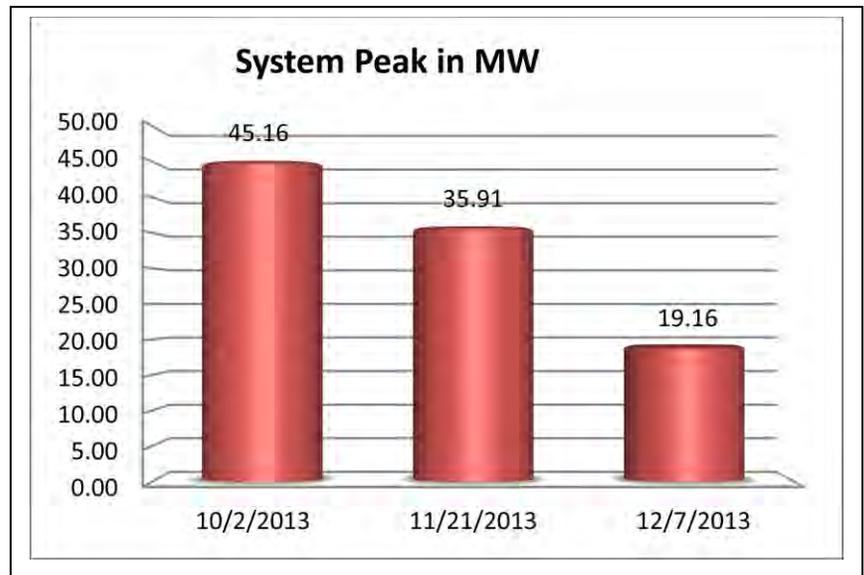
Month	Utilities Located
Oct	241
Nov	223
Dec	152

Outage Data	
💡	On 10/23/13 Sunflower Electric had an issue causing a loss of power at Sub 5. Approximately 2274 meters were affected.
💡	On 12/23/13 Morris sub, circuit 322 had an operation; causing sub 6 and GCHS to be knocked off line. Approximately 1891 meters were affected.

Month	Assisted Contractors	Assisted Customers	Street Light repairs
Oct	3	40	46
Nov	1	24	20
Dec	1	26	32

Major Project Updates

- 📍 Constructed a new pole line to feed the WWTP, transferring them from Wheatland Electric services to City of Garden City Electric services.
- 📍 Pulled power cable in for the 34.5, circuit 122 and circuit 510 to Sub 10
- 📍 Sub 10 has reached approximately 85% completion.
- 📍 Dick Construction has completed approximately 75% of the conduit installation for Sub 10, Sub 11, and the Jameson Energy Center (JEC).
- 📍 Phase 2 of the SCADA project has begun to add monitoring of Sub 5, 6, 7, and 10; and is about 60% complete.



**CITY OF GARDEN CITY
ZOO DEPARTMENT
DECEMBER 2013 MONTHLY REPORT**

ANIMAL DIVISION

ACCESSIONS:

Births/Hatchings

None

Transactions (Purchases, donations, etc.)

0.1	Mountain lion cub	On loan from California Dept. of Fish & Wildlife
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DEACCESSIONS

Deaths

1.0	Gaur	Aspiration pneumonia
1.0	Golden pheasant	Euthanized (broken leg)

Transactions (Sales, donations, etc.)

None

Introduced 0.2 mountain lion cubs. Introduced 1.2 bobcats. Introduced pronghorn fawns to adults and exhibit. Asia keepers designed and installed a climbing structure for goral enrichment.

ADMINISTRATION DIVISION

Staff is working with architects on Elephant yard expansion plans. Received additional funds for exit gate project, completing funding and enabling this project to go to bid several months ahead of schedule. FOLRZ hosted "Tails in Tinseltown" Christmas event with a Santa breakfast and sponsored decorated trees. They also drove the new train in the parade. Working on plans for several zoo improvement projects including giraffe yard improvements and irrigation on the West Green.

EDUCATION DIVISION

The education division gave 85 formal programs to 2072 people and 306 people in 16 classes learned from 4 discovery box check-outs. The first Zoo Edventures Winter Camp was held during school winter break, with four days of camp. Linda Doll retired from the Education Aide position. Education Division interviewed and made a conditional offer for her replacement, who will start in January. Education staff organized the volunteer recognition party and made plans for Docent recruitment and training. Volunteers were organized for FOLRZ new event Tails in Tinseltown.

MAINTENANCE DIVISION

The crew is installing a secondary containment entryway for the fox exhibit, and added temporary solid barriers for the rhino enclosure to accommodate upcoming medical assessments. Repairs are also underway on a ruptured strainer in the otter filtration system that has put the system out of commission. Several new pergolas were completed, and various electrical and plumbing repairs were undertaken. Cats of the Americas demolition continues, and minor fence repairs were completed, including the construction of new gates for the camel service area. Sam's Club staff donated and planted many flower bulbs, and they and other volunteers raked leaves zoo wide.

New track lights were installed in Lecture Hall step lighting. Safety lines were painted in leopard barn, and a contractor replaced the garage door springs in west door at shop.

**CONSIDERATION OF
APPROPRIATION ORDINANCE**

Ordinances & Resolutions

(Published in The Garden City Telegram on the _____ day of _____, 2014)

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE REMOVAL OF NUISANCE CONDITIONS FROM THE PROPERTY LISTED BELOW IN THE CITY OF GARDEN CITY, KANSAS, PURSUANT TO SECTION 38-139 OF THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS.

WHEREAS, the Governing Body of the City of Garden City has declared it unlawful for any person to maintain nuisance conditions on private property within the City of Garden City, and

WHEREAS, the resident and/or owners of the private property at the address listed herein have been notified pursuant to Section 38-137 of the Environmental Code of Ordinances and have neither abated the nuisance conditions nor requested a hearing before the Governing Body.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Garden City, Kansas:

SECTION 1. Ten (10) days after passage of this Resolution, and after notification of person in violation by one of the methods prescribed in Section 38-139, the Public Officer is hereby authorized to abate the following nuisance conditions:

411 N. 1st Street – Black couch on property

SECTION 2. The abatement costs incurred by the City shall be charged against the lot or parcel of ground on which the nuisance is located.

PASSED AND APPROVED by the Governing Body of the City of Garden City, Kansas, on this 21st day of January, 2014.

Dan Fankhauser, MAYOR

ATTEST:

Celyn N. Hurtado, CITY CLERK



RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE REMOVAL OF MOTOR VEHICLE NUISANCES FROM CERTAIN PROPERTIES IN THE CITY OF GARDEN CITY, KANSAS, PURSUANT TO SECTION 38-63 OF THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS.

WHEREAS, the Governing Body of the City of Garden City has declared it unlawful for any person to maintain a motor vehicle nuisance on private property within the City of Garden City, and

WHEREAS, the residents and/or owners of the private property at the addresses listed herein have been notified pursuant to Section 38-63 of the Code of Ordinances and have neither abated the nuisance conditions nor requested a hearing before the Governing Body.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Garden City, Kansas:

SECTION 1. Ten (10) days after passage of this Resolution the Public Officer is hereby authorized to abate the following motor vehicle nuisance conditions:

*505 Bancroft – Inoperable and/or unregistered-Beige Nissan Maxima
711 N. 1st Street – Inoperable and/or unregistered-Silver Grand Prix*

SECTION 2. The abatement costs incurred by the City shall be charged against the lots or parcels of ground on which the motor vehicle nuisance is located.

PASSED AND APPROVED by the Governing Body of the City of Garden City, Kansas, on this 21st day of January, 2014.

Dan Fankhauser, MAYOR

ATTEST:

Celyn N. Hurtado, CITY CLERK

705 N. TAYLOR AVE



711 N. 1st STREET





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AND
FINNEY COUNTY
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INSPECTIONS
620-276-1120
inspection@garden-city.org

CODE COMPLIANCE
620-276-1120
code@garden-city.org

PLANNING AND
ZONING
620-276-1170
planning@garden-city.org

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. Box 998
GARDEN CITY, KS
67846-0998
620.276.1170
FAX 620.276.1173
www.garden-city.org

Memo

To: City Commission
From: Kaleb Kentner
CC: File
Date: December 19, 2013
Re: GC2013-100, Amend Front Yard Setback Requirements in Commercial and Industrial Districts

ISSUE: An amendment to front yard setback requirements in commercial and industrial districts of the City.

BACKGROUND: Currently the Zoning Regulations require a thirty foot (30') front yard for "C-O", "C-1", "C-2", "I-1", "I-2", and "I-3" Districts unless the lot fronts on an arterial street, in which case the setback requirement is forty feet (40'). This front yard setback is required wherever a lot fronts a street regardless of how a building is set on the lot.

Staff has determined that it may be feasible to amend the setback regulations to allow for a building in a commercial or industrial district to be placed closer to the property line than thirty (30) on local streets if there is no ingress or egress on the side of the building placed on the lot which fronts the street. Such a frontage may be labeled as a "secondary front yard" and buildings may be placed up to fifteen (15) feet from the property line to allow for any required buffers, landscaping or easements. Fifteen (15) feet is the minimum required setback and is also the required buffer between industrial and residential properties (the buffer between commercial and residential properties is ten (10) feet).

Buildings are required to be setback from the property boundary, so that they cannot be placed close together. Setbacks also allow for public utilities to access the buildings, and for access to utility meters.

Reducing the secondary front yard setback will allow property owners to use more of their lot area either by increasing possible building sizes or allowing for different building and parking layouts that may not have been possible under previous setback requirements. Possible negative effects of decreasing the secondary front yard setback might include that a road classification may change in the future to collector or arterial and a building placed closer than thirty (30) or forty (40) feet from the property line would become nonconforming due to setback encroachment or that a building on a corner lot could be closer to the street than buildings on interior lots creating a non-uniform appearance on blocks.

Staff therefore submits the following amendments for your consideration:

- To Article 25 Building Setback Lines on Arterial, Collector, and Local Streets:

25.010 PURPOSE. Building setback lines are hereby established for all arterial and collector streets in the City of Garden City, Kansas, as shown on the major street plan of the Comprehensive Plan as adopted, and on all local streets not divided into lots and blocks as provided in the Subdivision Regulations. The setback lines as established in this section shall be held to be the minimum for the purpose of promoting the public health, safety, morals, order, convenience, and economy in the process of development in the City and shall conform with the requirements set forth herein. No building or structure, which fronts or sides on a street shall be altered, constructed, enlarged, or erected closer to the street right-of-way line than outlined in the following table:



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Setbacks*		
Arterial Street	40 Feet	
Collector Street	30 Feet	
Local Street (As Directed By District)	"A"	50 Feet
	"R-1"	Dwelling: 15 Feet Garage: 25 Feet
	"R-2"	10 Feet
	"R-3"	Dwelling: 20 Feet Garage: 25 Feet
	"R-C", "Z-L", "P-F"	25 Feet
	"C-O", "C-1", "C-2", "I-1", "I-2", "I-3"	Primary Front Yard: 30 Feet Secondary Front Yard: 15 Feet
	"C-3"	Not Applicable

* Unless otherwise noted primary and secondary front yard setbacks are the same.

- To Section 2.030 item 118: Yard, Front (Primary Front) – A yard extending across the full width of the lot, the depth of which is the least distance between the street right-of-way line and the building setback line.
- A new item 119: Yard, Secondary Front – A yard on a corner lot which fronts a public or private right-of-way but on which the building on the lot does not have a primary entrance; extending from the front line of the building to the rear line of the building.

ALTERNATIVES: The Planning Commission may recommend

1. Approval of the amendments as requested.
2. Approval of the amendments with changes.
3. Against approval of the proposed amendments.

STAFF RECOMMENDATION: Staff recommends approval of this amendment request.

PLANNING COMMISSION RECOMMENDATION: Approved.

Present- 8

Yea- 8

Nay- 0

**Attached you will find the section of minutes regarding this case.*



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*These minutes have been approved by the Planning Commission.

December 19, 2013

GC2013-100 Amend setbacks in Commercial and Industrial Districts

Secretary Kentner reads staff report.

OPEN PUBLIC COMMENT

CLOSE PUBLIC COMMENT

Member Lopez- Would things like run-off and drainage be affected by this?

Staff Henderson- All site plan requirements will still need to be met.

Member Lopez- So this would be more about building placement?

Staff Henderson- Yes.

Member Laubach- What prompted this request?

Secretary Kentner- It's been an issue we've had with several commercial properties. This helps us and the developer determine the primary and secondary frontage if it's on a corner lot.

Staff Henderson- It should also be noted that the minimum utility easement on the front yard is 15ft. That's why we went with 15ft.

MEMBER LOPEZ MAKES MOTION TO APPROVE.

MEMBER RISHEL SECONDS MOTION.

Votes were taken by yeas and nays and recorded as follows:

Weber	Lucas	Gigot	Howard	Law	Lopez	Laubach	Rishel	Sheets
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Yea	Not Present

Motion passed.

ORDINANCE NO. _____-2014

AN ORDINANCE REGULATING BUILDING SETBACKS IN THE CITY OF GARDEN CITY, KANSAS; AMENDING THE ZONING REGULATIONS FOR THE CITY OF GARDEN CITY, KANSAS; AMENDING ZONING REGULATION ARTICLES 2 AND 25; REPEALING IN THEIR ENTIRETY CURRENT ZONING REGULATION ARTICLES 2 AND 25; ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GARDEN CITY, KANSAS:

SECTION 1. Article 2 of the Zoning Regulations for the City of Garden City, Kansas, is hereby amended to read as follows:

ARTICLE 2

DEFINITIONS

SECTIONS:

- 2.010 Interpretation
- 2.020 Rules Of Interpretation
- 2.030 Definitions
- 2.040 Words Not Defined Herein

2.010 RULES OF INTERPRETATION. In the interpretation and application of this Zoning Regulation, the provisions of said regulation shall be held to be the minimum requirements for the promotion of the public health, safety, and welfare. Where this Zoning Regulation imposes a greater restriction upon land, buildings, or structures than is imposed or required by existing provisions of law, ordinance, contract, or deed, the provisions of this Zoning Regulation shall take precedent.

2.020 RULES OF INTERPRETATION. For the purpose of this Zoning Regulation the following rules shall apply:

- (A) Words used in the present tense shall include the future.
- (B) Words in the singular number include the plural number, and words in the plural number include the singular, unless the context clearly indicates the contrary.

- (C) The word “person” includes a corporation, a member or members of a partnership or other business organization, a committee, board, trustee, receiver, agent, or other representative and all other legal entities.
- (D) The word “shall” is mandatory and not directory.
- (E) The word “may” is permissive.
- (F) The word “use”, “used”, or “occupied” as applied to any land, building, or structure shall be construed to include the words “intended”, “arranged”, or “designed” to be used or occupied.
- (G) The word “City” means City of Garden City, Kansas.
- (H) Unless otherwise specified, all distances shall be measured horizontally.
- (I) Words which are not defined herein, but are defined in the Building Code, shall have the meaning as defined within said Building Code.
- (J) Chapter and Section Headings contained herein shall not be deemed to govern limit, modify, or in any manner affect the scope, meaning, or intent of any chapter or section herein.

2.030 DEFINITIONS. For the purpose of this Zoning Regulation, certain terms or words used herein shall be interpreted or defined as follows, unless the contents clearly indicate otherwise:

1. Accessory Building or Use - A subordinate building located on the same lot or group of lots with the main building or a subordinate use of land. (See Article 21.)
2. Agricultural Uses - Farming operation including, dairying, agriculture, horticulture, viticulture, animal and poultry husbandry, including the structures necessary for carrying out farming operations. So long as such land and structures are used for such purposes, the regulations do not apply. The term agriculture as used in this Zoning Regulation shall not include commercial feed lots as defined by K.S.A. 47-1501.
3. Alley - A public or private thoroughfare which affords only a secondary means of access to property abutting thereon.
4. Alteration - Alteration, as applied to a building or structure, is a change or rearrangement of the structural parts of

any building or structure, or the enlargement of an existing building or structure by extending said building or structure to cover more of the lot area, by increasing the height or by moving said structure from one location or position to another.

5. Amateur - Means any individual holding a valid Federal Communications Commission Amateur Radio License.
6. Animal Hospital or Clinic - Any building or structure designed for examination, observation, treatment, board, or care of domestic animals by a doctor of veterinary medicine.
7. Antenna - Means any structure or device used for the purpose of collecting or transmitting, electromagnetic waves, including but not limited to directional antennas, such as panels, microwave dishes, and satellite dishes, and omnidirectional antennas, such as whip antennas.
8. Apartment - (See Dwelling, Multiple Family).
9. Automobile and Trailer Sales Area - An open area, other than a street, alley, or other public way or open space, used for the display and/or sales of new or used automobiles or trailers, and where no repair work is done except for minor repair of automobiles or trailers to be displayed and/or sold on the premises.
10. Automobile Wrecking and Salvage Yards - A lot, plot, or parcel of land where three (3) or more motor vehicles, not in operating condition, are collected and/or stored for the purpose of processing parts for sale.
11. Board - Board of Zoning Appeals (BZA).
12. Boarding House - A building other than a hotel, where, for compensation and by pre-arrangement for definite periods, meals, or lodging and meals are provided for three (3) or more persons, but not exceeding twenty (20) persons.
13. Buildings - Any structure designed or intended for the support, enclosure, shelter, or protection of persons, animals, or property. When a structure is divided into separate parts by un-pierced walls, from the ground up, each part is deemed a separate building.
14. Building Height - The vertical dimension measured from the average elevation of the finished lot grade at the front of the building to the highest point of the top story of a flat roof to the deck line of a mansard roof, and to the average height between the plat and ridge of a gable, hip, or gambrel roof.

15. Building Line - A line established, in general by plat or elsewhere in this ordinance parallel to the front street line between which no building or portion thereof shall project except as otherwise provided in this Zoning Regulation.
16. Building Main - A building or structure in which is conducted the principal use of the lot or group of lots on which it is located.
17. Canopy or Marquee - A roof-like structure, which may project or be separate from a building for the purpose of protection to pedestrians from the weather and in which no retail sales or business operation is performed, without special permit from the Governing Body.
18. Channel - Shall mean the geographical area within the natural or artificial banks of a watercourse required to convey continuously or intermittently flowing water.
19. Clinic, Dental or Medical - A building in which a group of physicians, dentists, or allied professional assistants are associated for the purpose of carrying on their profession. The clinic may include a dental or medical laboratory. It shall not include in-patient care or operating rooms for major surgery.
20. Condominium - Means a building containing two (2) or more dwelling units, which dwelling units are separated by a party wall and which dwelling units are designed and intended to be separately owned in fee under the State Apartment Ownership Act. See K.S.A. 58-3102 for complete definition.
21. Convenience Store - Any building or premises used for the sale of food and other items as a "quick-service food/sundry store" which may include the dispensing of gasoline and oil but which does not provide automotive maintenance or repair services.
22. Court - An area enclosed or partially enclosed on not more than three (3) sides by exterior walls, building, or group of buildings and lot lines on which walls are allowable, with one side or end open to a street, driveway, alley, or yard.
23. Curb Level - The officially established grade of the curb in front of the mid-point of the lot.
24. Licensed Day Care Home - Means the premises in which care is provided for a maximum of ten (10) children under sixteen (16) years of age with limited number of children under kindergarten age in accordance with K.A.R. 28-4-114(e)(1). This total includes children less than eleven (11) years of age related to the provider; and which is licensed and regulated through the Finney County Health Department by the Kansas Department of Health and Environment.

25. Child Care Center - Means a non-residential facility in which care and educational activities are provided for thirteen (13) or more children two (2) weeks to sixteen (16) years of age for more than three (3) hours and less than twenty-four (24) hours per day including day time, evening, and nighttime care, or which provides before and after school care for school-age children. A facility may have fewer than thirteen (13) children and be licensed as a center if the program and building meet child care center regulations.
26. Group Day Care Home - Means the premises located in a single family dwelling unit where care is provided by two (2) providers, one of whom shall be a bona-fide resident of the, dwelling unit, in which care is provided for a maximum of twelve (12) children under sixteen (16) years of age with a limited number of children under kindergarten age in accordance with K.A.R. 28-4-114(f)(1). This total includes children under eleven (11) years of age related to the provider; and which is licensed and regulated through the Finney County Health Department by the Kansas Department of Health and Environment.
27. District - A section or sections of Garden City, Kansas for which the regulations governing the use of, the height of, and area of buildings and premises are uniform.
28. Dock (Loading) - A structure of which its height and primary purpose is to facilitate the loading and unloading of cargo and transportation vehicles.
29. Drainage Course (Water Course) - Any natural depression, draw, or ravine which directs and facilitates the flow of water.
30. Drive - A Private right-of-way which affords principle means of vehicular access to or through a mobile home park, and which is owned and maintained by the owner or operator of the park.
31. Dwelling - Any building designed or used for residential purposes.
32. Dwelling, Single-Family - A building designed for or occupied exclusively by one family.
33. Dwelling Two-Family - A building designed for or occupied exclusively by two (2) families.
34. Dwelling, Multiple Family - A building, or portion thereof designed for or occupied by three (3) or more families, but which may have joint services or facilities for more than one family.
35. Easement - A portion or strip of land which is part of a lot, parcel tract which has been reserved or dedicated for specific use for access of persons, utilities, or services.

36. Exception - An exception shall always mean the allowance of otherwise prohibited use within a given district, such use and conditions by which it may be permitted being clearly and specifically stated within these Zoning Regulations, and the allowance being granted by conditional use permit from the Board of Zoning Appeals.
37. Educational Institution - A college, university, or incorporated academy providing general academic instruction equivalent to the standards prescribed by the State Board of Education.
38. Fabrication - That part of manufacturing which relates to stamping, cutting, or otherwise shaping processed materials into objects and may include the assembly of standard component parts, but does not include extracting, refining, or other initial processing of basic raw materials.
39. Facade - That portion of a building facing public street right-of-way.
40. Family - The word "family" shall be two (2) or more persons related by blood, marriage, or adoption living together in a dwelling unit. For the purpose of this Title, paying tenants in excess of two (2) shall be considered as boarders or roomers, and the building in which they abide shall be considered as a boarding, or rooming house.
41. Feed Lot - The use of land for commercial dry lot livestock feeding operations where any number of livestock or poultry is confined in a concentrated area for the distinct purpose of meat, milk, or egg production, where the livestock or poultry are fed at the place of confinement and crop or foliage is not sustained in the area of confinement. Also included are any feeding endeavors which are operated on a contract basis. Not included in this definition are farm feeding operations which are an agricultural endeavor used for personal need, income supplement, and are a seasonal operation. Also not included are pasturing and grazing operations.
42. Fence - A free-standing structure of metal, masonry, glass, or wood or any combination thereof resting on or partially buried in the ground and rising above ground level and used for confinement, screening, or partition purposes.
43. Flood - Shall mean an overflow of water onto lands not normally covered by water. Floods have two (2) essential characteristics: The inundation of land is temporary, and the land is adjacent to and inundated by overflow from a watercourse, or lake, or other body of standing water.
44. Floodplain - Shall mean the land adjacent to a watercourse subject to inundation from a flood having a chance occurrence in any one year of one percent (1%).

45. Floodway - Shall mean the channel of a watercourse and that portion of the adjoining floodplain required to provide passage of a 100-year flood with an insignificant increase in flood stage, above that of natural conditions. The limits of the floodway, as designated by order of the Planning Commission are delineated on the official zoning map and the attachments to it.
46. Floodway Fringe Area - Shall mean the area between the limits of the floodway and the floodplain of the 100-year flood.
47. Floor Area - For computing off-street parking requirements, the floor area shall mean the gross floor area used or intended to be used by the owner or tenant for service to the public as customers, patrons, or clients including areas occupied by fixtures and equipment used for display. It shall not include areas used principally for maintenance of the building, rest room, or utility rooms.
48. Frontage - All the property on one side of a street between two (2) intersecting streets (crossing or terminating) measured along the line of the street. Where a street is dead ended, the frontage shall be considered as all that property abutting on one side between an intersecting street and the dead end of the street.
49. Frozen Food Locker - A facility or structure where livestock is slaughtered and prepared for distribution to butcher shops or retail sales establishments such as grocery stores. A frozen food locker is designed to accommodate the confinement and slaughtering of live animals and may include packing, treating, storage, or sale of the product on the premises.
50. Garage Private - An accessory building designed or used for the storage of motor-driven vehicles owned and used by the occupant of the building to which it is an accessory.
51. Garage, Public - A building or portion thereof other than a private or storage garage, designed or used for equipping, repairing, hiring, servicing, selling, or storing motor driven vehicles.
52. Garage, Storage - A building or portion thereof designed or used exclusively for housing four (4) or more motor-driven vehicles, other than truck and commercial vehicles, pursuant to previous arrangements and not to transients, and at which no auto fuels are sold and no motor vehicles are equipped, repaired, hired, or sold.
53. Grade
- (A) For buildings having walls adjoining one street only, the elevation of the curb at the center of the wall adjoining the street.

- (B) For buildings having walls, adjoining more than one street, the average of the elevation of the curb at the center of all walls, adjoining the streets.
- (C) For buildings having no wall adjoining the street, the average level of the finished surface of the ground adjacent to the exterior walls of the building.
- (D) Any wall approximately parallel to and not more than five (5) feet from a street line is to be considered as adjoining the street. Where no sidewalk exists the grade shall be established by the City Engineer.
54. Height, Tower - shall be determined by measuring the vertical distance from the tower's point of contact with the ground or structure to the highest point of the tower. All antennas or other attachments shall not exceed ten (10) feet above the tower and shall not be included into the tower height measurement.
55. Home Occupation - The term "Home Occupation" shall mean any occupation conducted entirely within the dwelling unit and carried on only by persons residing in the dwelling unit, which use is clearly incidental and secondary to the use of the dwelling for dwelling purposes and does not change the residential character thereof and in connection with which there is no display nor stock in trade or commodities sold - except those which are produced on the premises. (See Article 26).
56. Hotel - A building used as an abiding place on a daily or weekly basis for transient persons who, for compensation, are lodged with or without meals, whether such establishments are designated as a hotel inn, automobile court, motel, motor inn, motor, lodge, tourist cabin, tourist unit, or otherwise.
57. Institutional Home - A place where the specialized care of babies, children, pensioners, or older people - and those under care for drug or alcohol abuse, is provided, except those for correctional or mental cases. An Institutional Home shall in no way be interpreted to mean a Day Care Center.
58. Institutional Use - Shall include civic, service and fraternal organization buildings; cultural facilities; child care centers; dormitories; schools; group homes; nursing homes, rest homes and homes for the aged; government buildings; health institutions; religious institutions; stadiums, arenas and civic centers.
59. Junk Yard - A parcel of land used for the storage, keeping for sale, or abandonment of junk, including used metal, wood, building materials, household appliances, vehicles, machinery, or parts thereof.
60. Landscaping - The improvement of a lot, parcel or tract of land with grass, shrubs, and/or trees. Landscaping may

include pedestrian walks, flowerbeds, ornamental objects such as fountain, statuary or other similar, natural, and artificial objects, designed and arranged to produce an aesthetically pleasing effect.

61. Lodging House - A building or place where lodging is provided or which is equipped regularly to provide lodging, by prearrangement for definite periods, for compensation, for three (3) or more persons in contradistinction to hotels open to transients.
62. Lot - A parcel of platted land occupied or intended for occupancy by one main building, together with its accessory buildings, including the open spaces required by this Zoning Regulation.
63. Lot, Corner - A lot abutting upon two (2) or more streets at their intersection.
64. Lot Depth of - The mean horizontal distance between the front and rear lot lines.
65. Lot, Double Frontage - A lot having a frontage on two (2) nonintersecting streets as distinguished from a corner lot.
66. Lot Line - Any line bounding a lot or separating one lot from another.
67. Lot of Record - A lot which is a part of a subdivision, the map of which has been recorded in the Office of the Register of Deeds of Finney County, Kansas.
68. Manufacture - Any method of processing, developing, fabricating, or assembling; either raw materials, semi-finished materials, or parts into a semi-finished or finished product.
69. Manufactured Home - "Manufactured Home" means a structure which:
 - (A) Is transportable in one or more sections which, in the traveling mode is 8 body feet or more in width or 40 body feet in length, or, when erected on site, is 320 or more square feet and which is built on a permanent foundation, when connected to the required utilities, and includes the plumbing, heating, air conditioning and electrical systems contained therein; and
 - (B) Is subject to the federal manufactured home construction and safety standards established pursuant to 42 U.S.C. 5403.
70. Minimum Building Elevation - Shall mean the elevation to which uses regulated by this regulation are required to

be elevated or flood proofed. This elevation would be equal to the elevation that could be reached by the 100-year flood if it occurred under the conditions existing at the time this regulation was passed, plus one foot to allow for encroachments permitted, by the establishment of a floodway.

71. Non-Conforming Mobile Home - Shall mean a structure which:

(A) Is transportable in one or more sections which, in traveling mode, is 8 body feet or more in width and 36 body feet or more in length and is built on a permanent chassis and designed to be used as a dwelling with or without permanent foundation, when connected to the required utilities, and includes the plumbing, heating, air conditioning and electrical systems contained therein; and

(B) Is not subject to the federal manufactured home construction and safety standards established pursuant to 42 U.S.C. 5403

72. Manufactured Home Park - A tract of land containing suitable drives, utilities, and other supporting elements, and devoted to the sole purpose of accommodating, on lease or rental basis, mobile homes, or manufactured homes, located therein permanently or semi-permanently.

73. Manufactured Home Space - That area of land within a manufactured home park set aside for use as a site for one manufactured home, including the open spaces around said home. As are required in this Zoning Regulation.

74. Manufactured Home, Double Wide - A manufactured or modular home which when assembled on the site has a width of not less than twenty-four (24) feet.

75. Manufactured Home Single Wide - Any residential structure assembled in total or in sections other than at the site of intended location and transported to such site.

76. Manufactured Home Subdivision - A subdivision developed for the purpose of selling individual lots on which manufactured homes or modular homes may be located.

77. Modular Home - Shall mean a structure which is:

(A) Transportable in one or more sections; and

(B) Not constructed on a permanent chassis; and

(C) Designed to be used as a dwelling on a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air conditioning and electrical systems contained therein, and

(D) Certified by its manufacturer as being constructed in accordance with a nationally recognized building code.

78. Natural Obstruction - Shall mean any rock, tree, gravel, or related natural matter that is an obstruction and has been located within the floodway by a non-human cause.

79. (Reserved)

80. Non-Conforming Use - Same; existing uses; alterations; exception.

Reasons adopted herein shall not apply to the existing use of any building or land, but shall apply to any alteration of a building to provide for a change in use or a change in the use of any building or land after the effective date of any regulations adopted. If a building is damaged by more than 50% of its fair market value such building shall not be restored if the use of such building is not in conformance with the regulations adopted.

Exception for flood plain regulations in areas designated as a flood plain, regulations adopted by the City pursuant to K.S.A.12-715b, and amendments thereto, shall not apply to the use of land for agriculture purposes so long as such land, and buildings are used for agricultural purposes and not otherwise.

81. Obstruction - Shall mean artificial obstructions, such as any dam, wall, wharf, embankment, levee, dike, pile, abutment, excavation, channel rectification, bridge, conduit, culvert, building, structure, wire, fence, rock, gravel, refuse, fill, or other related structures or matter in, along, across, or projecting into any floodway which may impede, retard, or change the direction of the flow of water, or increase the flood height, either in itself or by catching or collecting debris carried by such water, or that is placed where the natural flow of the water would carry the same downstream to the damage or detriment of either life or property.

82. Parking Space - An area surfaced with concrete, bituminous, or similar permanent surface, for the purpose of storing one parked automobile. For the purpose of this Zoning Regulation, one parking space shall have a minimum width of (9) feet and a minimum length of twenty (20) feet. In computing off-street parking, additional space shall be required, off-street, for access drives to each parking space.

83. Pasturage or Pasture - Shall be defined as land or a plot of land used for the grazing, feeding, and confinement of livestock.

84. Person - A person shall be understood in its broadest legal sense, including person, partnership, a company, corporation, or any other organized or unorganized group of persons acting together.
85. Planning Commission - The Holcomb-Garden City-Finney County Area Planning Commission.
86. Preschool - A non-residential facility which provides experiences for children who have not attained the age of eligibility to enter kindergarten and who are thirty (30) months of age or older; conducts sessions not exceeding three (3) hours per session; which does not enroll any child more than one session per day, and which does not serve a meal. (Ord. #1736, 7/8/91)
87. Professional Office - Any building used by one or more persons engaged in the practice of law, architecture, engineering, medicine, or in the business of real estate broker or agent.
88. Public Utility - Any business the purpose of which is to furnish to the general public:
- (A) Telephone Service
 - (B) Telegraph Service
 - (C) Electricity
 - (D) Natural Gas
 - (E) Water
 - (F) Transportation of Persons
 - (G) Solid Waste Disposal
 - (H) Wastewater Treatment Plant
 - (I) Any other business so affecting the public interests to be subject to the supervision or regulation by any agency or the State.
 - (J) Community closed circuit telecast

89. Restaurant - Any eating establishment in which the primary function is the preparation and serving of food and beverages on the premises and whose sale of cereal malt beverages or alcoholic liquor accounts for less than 50% of its gross receipts in sales.
90. Right-of-Way - A strip of land between property lines, dedicated to the public or private interest, which is intended for use as an alley, crosswalk, court, place, road, street, thoroughfare, or utility easement.
91. Residential Designed Manufactured Home - A manufactured home on a permanent foundation which has a minimum dimension of twenty-two (22) feet in body width, a pitched roof and siding and roofing material which are customarily used on site-built homes.
92. Rooming House - Any dwelling in which more than three (3) persons either individually or as families are housed or lodged for hire, with or without meals.
93. Service Station - Any building or premises used for the purpose of dispensing, sale, or offering for sale at retail of any automobile fuels or oils, when the dispensing, sale, or offering for sale is incidental to the conduct of a public garage, the premises are classified as a public garage.
94. Setback - The minimum horizontal distance between the property line and the building line.
- (A) Front Yard - is determined from the face of the building, excluding steps, unenclosed porches, and eave overhang.
- (B) Rear Yard - is determined from the face of the building, excluding steps, unenclosed porches, and eave overhang.
- (C) Side. Yard - shall be determined from the eave overhang.
95. Sidewalk - A hard surfaced walk for pedestrians at the side of a street. (All sidewalks will be constructed as specified in the Garden City Sidewalk Hand Book of 1978).
96. Sign - See Article 23, Section 23.020 of this Zoning Regulation for definitions.
97. Story - That portion of a building, other than a basement or cellar, included between the surface of any floor and surface of the floor next above it, if there be no floor above it, then the space between the floor and the ceiling next above it.

98. Story, Half - A space under a sloping roof which has the fine intersection of roof decking and wall face not more than three (3) feet above the top floor level and in which space not more than two-thirds ($2/3$) of the floor area is finished off for use. A half-story containing independent living quarters shall be counted as a full story.
99. Street - A right-of-way, dedicated to the public use, which provides principle vehicular and pedestrian access to adjacent properties.
100. Street Classification
- (A) Arterial - A street which provides for through traffic movement between and around areas and across the City, with direct access to abutting property; subject to necessary control of entrances, exits, and curb uses.
 - (B) Collector - A street which provides for traffic movement between arterials and local streets, with direct access to abutting property.
 - (C) Local - A street which provides for direct access to abutting land and for local traffic movement whether in business, industrial or residential areas.
101. Street Line - A dividing line between a lot, tract, or parcel of land and the contiguous street.
102. Structure - Anything constructed or erected, the use of which requires permanent location on the ground or attached to something having a permanent location on the ground, but not including fences.
103. Structural Alterations - Any change in the supporting members of a building such as, bearing walls or partitions, columns, beams, or girders, or any complete rebuilding of the roof or the exterior walls. For the purpose of this Zoning Regulation the following shall not be considered structural alterations:
- (A) Attachment of a new front where structural supports are not changed and that does not encroach beyond building line.
 - (B) Addition of fire escapes where lintels supports are not changed.
 - (C) New, windows where lintels and support walls are not materially changed.
 - (D) Minor repair or replacement of non-structural members.

104. Tavern/Class A Club/Class B Club/Private Club/Night Club/Fraternal Lodge/ Drinking Establishment/Lodge -

Any establishment that meets at least one of the following:

- (A) Any establishment whose primary function is the sale and on-site consumption of cereal malt beverages or alcoholic liquor.
- (B) Any establishment whose sale of cereal malt beverages or alcoholic liquor accounts for more than 50% of its gross receipts in sales.
- (C) A premises which is owned or leased by a corporation, partnership, business trust or association and which is operated thereby as a bona fide nonprofit social, fraternal or war veterans' club, for the exclusive use of the corporate stockholders, partners, trust beneficiaries, associates, members, and their families and guests accompanying them.
- (D) A premises which may be open to the general public, where alcoholic liquor by the individual drink is sold.
- (E) A premises operated for profit by a corporation, partnership or individual, to which members of such club may resort for consumption of food or any beverage and for entertainment.

105. Townhouse - Means one single-family townhouse residential unit which may be joined together with at least one additional single-family townhouse residence by a common wall or walls, and/or roof and/or foundation: Provided, however, that in any event, the term "townhouse" shall not mean a condominium as defined in K.S.A. 58-3102.

106. Tower - Means any ground or structure-mounted pole, spire, structure, or combination thereof taller than 15 feet including supporting lines, cable, wires, braces, and masts, intended primarily for the purpose of mounting an antenna, meteorological device, or similar apparatus above grade.

107. Tower, Multi-User - means a tower to which is attached the antennas of the more than on commercial wireless telecommunications service provider or governmental entity.

108. Tower, Single-User - means a tower to which is attached only the antennas of a single-use, although the tower may be designed to accommodate the antennas of multiple users as required by this Code.

109. Tract - An area or parcel of land other than a lot of record described and recorded in the Office of the Register of Deeds of Finney County as a single parcel of land under individual ownership.

110. Trailer - Any structure used for living, sleeping, business, or storage purposes, having no foundation other than wheels blocks, skids, jacks, horses, or skirting and which has been, or reasonably may be, equipped with wheels or other devices for transporting the structure from place to place, whether by motor power or other means. The term "Trailer" shall include recreational vehicles.
111. Trailer Park - Means a tract of land containing sites for the overnight or short term parking of two (2) or more camping trailers. Camping trailers may be parked in a camp-ground or camper park provided such camp area is in conformance with the codes and ordinances of the City.
112. Trailer, Advertising - A trailer, as defined above, but carrying, or having attached thereto, a sign, billboard, or other media for advertising purposes, such advertising being the purpose and use of the trailer.
113. Trailer, Camping - A trailer, as defined above, and equipped with an enclosure for sleeping while on vacation, or other trips of short duration. Such camping trailers may also contain cooking, bath, and sanitary equipment. Size and furnishing of such camping trailers may vary widely, but in no case shall they be considered structures for residential use of a temporary or permanent nature, for purposes of this Zoning Regulation.
114. Trailer, Hauling - A trailer, as defined above, and designed and normally used for over-the-road transporting of belongings, equipment, merchandise, livestock, and other objects, but not equipped for human habitation.
115. Vision Clearance Area - A triangular area on a corner lot, which is formed by the street property lines and a line connecting them at points, twenty-five (25) feet from the intersection of the street lines. The vision clearance area shall contain no temporary or permanent obstructions in the excess of one (1) foot in height. Street trees may be permitted provided such trees are pruned at least eight (8) feet above the surrounding grade. At the intersection of major or arterial streets the vision clearance area is created by points forty (40) feet from the intersection of the property lines.
116. Watercourse - Shall mean any stream, arroyo, or drainway having a channel that serves to give direction to a flow of water.
117. Yard - A space on the same lot with a main building, open, unoccupied, and unobstructed by buildings or structures from the ground to the sky, except as otherwise provided in this Zoning Regulation.
118. Yard, Primary Front - A yard extending across the full width of the lot, the depth of which is the least distance between the street right-of-way line and the building setback line.

119. Yard, Secondary Front - A yard on a corner lot which fronts a public or private right-of-way but on which the building on the lot does not have a primary entrance; extending from the front line of the building to the rear line of the building.
120. Yard, Rear - A yard extending across the full width of the lot between the rear of the building and the rear lot line, the depth of which is the least distance between the rear lot line and the rear line of such main building
121. Yard, Side - A yard between the main building and the side lot line extending from the front yard lot line to the rear lot line. The width of the required side yard shall be measured horizontally, at ninety (90) degrees with the side lot line from the nearest part of the main building. (See Article 22, Supplemental Development Standards.)

2.040 WORDS NOT DEFINED HEREIN. Words or terms not herein defined shall have their ordinary meaning in relation to the context, unless otherwise defined in the Building Code.

SECTION 2. Article 25 of the Zoning Regulations for the City of Garden City, Kansas, is hereby amended to read as follows:

ARTICLE 25

BUILDING SETBACK LINES ON ARTERIAL, COLLECTOR, AND LOCAL STREETS

SECTION:

25.010 Purpose

25.010 PURPOSE. Building setback lines are hereby established for all arterial and collector streets in the City of Garden City, Kansas, as shown on the major street plan of the Comprehensive Plan as adopted, and on all local streets not divided into lots and blocks as provided in the Subdivision Regulations. The setback lines as established in this section shall be held to be the minimum for the purpose of promoting the public health, safety, morals, order, convenience, and economy in the process of development in the City and shall conform to the requirements set forth herein. No building or structure, which fronts or sides on a street shall be altered, constructed, enlarged, or erected closer to the street right-of-way line than outlined in the following table:

Setbacks*		
Arterial Street	40 Feet	
Collector Street	30 Feet	
Local Street (As Directed By District)	"A"	50 Feet
	"R-1"	Dwelling: 15 Feet Garage: 25 Feet
	"R-2"	10 Feet
	"R-3"	Dwelling: 20 Feet Garage: 25 Feet
	"R-C", "Z-L", "P-F"	25 Feet
	"C-O", "C-1", "C-2", "I-1", "I-2", "I-3"	Primary Front Yard: 30 Feet Secondary Front Yard: 15 Feet
	"C-3"	Not Applicable

* Unless otherwise noted primary and secondary front yard setbacks are the same.

SECTION 3: The Zoning Regulations for the City of Garden City, Kansas, Articles 2 and 25 as previously existing, are hereby repealed, to be replaced as specified in this ordinance. All Zoning Regulation sections not specifically amended or deleted herein shall remain in full force and effect.

SECTION 4. This ordinance shall be in full force and effect from and after its publication in the Garden City Telegram, the official city newspaper.

APPROVED AND PASSED by the Governing Body of the City of Garden City, Kansas, this 21st day of January, 2014.

DAN FANKHAUSER, Mayor

ATTEST:

CELYN N. HURTADO, City Clerk

APPROVED AS TO FORM:

RANDALL D. GRISELL, City Counselor

MEMORANDUM

TO: GOVERNING BODY

FROM: Steve Cottrell

DATE: 8 January 2014

RE: KDOT TRANSPORTATION ALTERNATIVE PROJECTS

ISSUE

The Kansas Department of Transportation is soliciting Transportation Alternative project requests for FY 2014. The Governing Body previously authorized an application for East US-50/400 landscaping. A Resolution is authorizing the applications is required.

BACKGROUND

The applications being solicited are identical to past years, and are 80% federal and 20% local. Applications are due February 14, 2014. On November 5th, the Governing Body approved an application for landscaping on US-50/400 from the Bypass east to Farmland Road. A copy of the draft application is also attached.

ALTERNATIVES

- 1) Adopt the Resolution authorizing the application.
- 2) Decide not to submit the previously authorized application and take no action.

RECOMMENDATION

Staff recommends adoption of the resolution.

FISCAL

The City share of any funded application would need to be included in a 2015 GO Bond issue, most likely in the major trafficway category.



Engineering Department

Steven F. Cottrell, P.E.,
City Engineer

C.W. Harper, P.E.
Assistant City Engineer

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. BOX 998
GARDEN CITY, KS
67846-0998
620.276.1130
FAX 620.276.1137
www.garden-city.org

RESOLUTION NO. _____-2014

A RESOLUTION DECLARING THE ELIGIBILITY OF THE CITY OF GARDEN CITY, KANSAS, TO SUBMIT APPLICATION TO THE KANSAS DEPARTMENT OF TRANSPORTATION FOR USE OF TRANSPORTATION ALTERNATIVE FUNDS SET FORTH BY THE FEDERAL MOVING AHEAD FOR PROGRESS IN THE 21ST CENTURY ACT FOR PROJECTS IN GARDEN CITY AND AUTHORIZING THE CITY ENGINEER TO SIGN THE APPLICATION.

WHEREAS, the City of Garden City, Kansas, has the legal authority to apply for, receive, and administer federal, state, and other monies through Home Rule Power under the Constitution of the State of Kansas and authorized by K.S.A. 12-1662, regarding the expenditure of federal aid to public agencies; and

WHEREAS, the City of Garden City, Kansas, desires to submit applications to the Kansas Department of Transportation's Transportation Alternatives Program set forth by the Moving Ahead for Progress in the 21st Century Act; and

WHEREAS, the City of Garden City, Kansas, is participating in the Kansas Department of Transportation's Transportation for Transportation Alternatives program funds set forth by the Moving Ahead for Progress in the 21st Century Act; and

WHEREAS, Federal monies are available under a Transportation Alternatives program set forth by the Federal Moving Ahead for Progress in the 21st Century Act; administered by the State of Kansas, Department of Transportation, for the purpose of Historic, Scenic and Environmental, and Pedestrian and Bicycle projects; and

WHEREAS, after appropriate public input and due consideration, the Governing Body of the City of Garden City, Kansas has recommended that applications be submitted to the State of Kansas for the projects set forth below.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GARDEN CITY, KANSAS:

SECTION 1. That the City of Garden City, Kansas does hereby authorize the City Engineer to submit applications to the Kansas Department of Transportation for transportation enhancement program funds set forth by the Federal Moving Ahead for Progress in the 21st Century Act on behalf of the citizens of City of Garden City, Kansas. The application is for a Scenic & Environmental Category project on US-50/400.

SECTION 2. That the City of Garden City, Kansas, hereby assures the Kansas Department of Transportation that sufficient funding for the construction of the project will be available.

SECTION 3. That the City of Garden City, Kansas, hereby assures the Kansas Department of Transportation that sufficient funding for the operation and maintenance of the projects will be available for the life of the projects.

SECTION 4. That the City of Garden City, Kansas, hereby assures the Kansas Department of Transportation that the City of Garden City, Kansas, will have title or permanent easement to the projects by the time of project lettings.

SECTION 5. That the City Engineer of City of Garden City, Kansas, is authorized to sign the applications to the Kansas Department of Transportation for Transportation Alternatives program funds set forth by the Federal Moving Ahead for Progress in the 21st Century Act on behalf of the citizens of the City of Garden City, Kansas. The City Engineer is also authorized to submit additional information as may be required and act as the official representative of the City of Garden City in this and subsequent related activities.

SECTION 6. That the City of Garden City, Kansas, hereby assures the Kansas Department of Transportation that the City of Garden City, Kansas is willing and able to, if the project is selected for funding, administer the designing, letting and construction of the project.

ADOPTED AND PASSED by the Governing Body of the City of Garden City, Kansas, this 17th day of January, 2014.

Dan Fankhauser, Mayor

ATTEST:

Celyn N. Hurtado, City Clerk



Transportation Alternatives Project

APPLICATION FORM 2014

PRIMARY CATEGORY: _____

DATE: _____

REQUESTOR: _____ PROJECT AREA/LENGTH: _____ ~~Sq. ft.~~
~~acres~~
miles

GOVERNMENT AGENCY: _____ COUNTY: _____

PROJECT
LOCATION:

PROJECT
DESCRIPTION:

COST ESTIMATE:

Construction Cost: \$ _____

Right-of-Way Cost: \$ _____

Utility Adjustment Cost: \$ _____

Construction Engineering: \$ _____ #

TOTAL PROJECT COST: \$ _____

Contact Person

Title

Street Address

Mailing Address

City and Zip Code

Phone # _____

Fax # _____

email address: _____

Signature of Contact Person

#The City does not wish to include construction engineering as an eligible project expense

% Federal Aid Requested: _____%

% Local Match* _____%

* **Minimum of 20%**

Please check any secondary categories:

- Bicycle/Pedestrian
- Historic
- Scenic/Environmental

Postmark by February 16th, 2016 to:

Kansas Dept. of Transportation
Eisenhower State Office Building
Bureau of Transportation Planning
700 SW Harrison Street
Topeka, KS 66603-3754

2013 ~ TE PROJECT APPLICATION
US-50/400 Landscaping

1/8/2014

Estimate by: Steve Cottrell

Item	Quantity	Unit	Unit Cost	Amount
Drip irrigation	1	LS	\$ 35,000.00	\$ 35,000.00
Directional drilling - irrigation	520	LF	\$ 50.00	\$ 26,000.00
2" Water service	6	Ea	\$ 1,400.00	\$ 8,400.00
Planter bed preparation	5	AC	\$ 2,000.00	\$ 10,000.00
Plants & Shrubs	1000	Ea	\$ 60.00	\$ 60,000.00
Weed Barrier	5	AC	\$ 12,000.00	\$ 60,000.00
Mulch	2000	CY	\$ 50.00	\$ 100,000.00
Wildflower overseeding	10	AC	\$ 7,500.00	\$ 75,000.00
Trees	100	Ea	\$ 550.00	\$ 55,000.00
Top Soil (berms)	1000	CY	\$ 45.00	\$ 45,000.00
3 Rail Vinyl Fence	1000	LF	\$ 20.00	\$ 20,000.00
Remove ROW fence	1000	LF	\$ 5.00	\$ 5,000.00
Temporary Erosion Control	1	LS	\$ 5,000.00	\$ 5,000.00
			Subtotal	\$ 504,400.00
			Contengencies 10%	\$ 50,400.00
			Total	\$ 555,000.00

Old Business

New Business

Great Plains Development, Inc.

January 10, 2014

Melinda Hitz
City of Garden City
P. O. Box 499
Garden City, KS 67846

Description: Semi-Annual Report
Reference # CDBG #87-BF-206
Period Ending: 12/31/2013

Dear Melinda:

Enclosed please find the Semi-Annual reports for the period ending December 31, 2013 for the above listed grant.

Please have the chief elected official sign the front page and mail to Debbie Beck, Kansas Department of Commerce, 1000 S. W. Jackson Street, Suite 100, Topeka, Kansas 66612-1354.

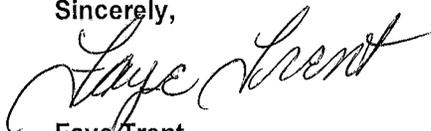
In your cover letter to Ms. Beck, you may want to include projects that are currently in process. Those projects are listed on the attached memo.

I have included a copy of the report for your files.

Please send us a copy of the signed page and a copy of your cover letter so we can have them for our files.

If you have any questions, please contact me at 620-227-6406.

Sincerely,



Faye Trent
Co-Director

Enclosures

File # 520600GC

Web Site: www.gpdionline.com
Phone: 620-227-6406 – FAX: 620-225-6051 – e-mail: gpd@gpdi.kscoxmail.com
100 Military Plaza, Suite 128, P. O. Box 1116, Dodge City, Kansas 67801
An EDA Economic Development District and SBA Certified Development Company
An Equal Opportunity Lender, Provider and Employer

Serving Counties of Barber, Barton, Clark, Comanche, Edwards, Finney, Ford, Grant, Gray, Greeley, Hamilton, Haskell, Hodgeman, Kearny, Kiowa, Lane, Meade, Morton, Ness, Pawnee, Pratt, Rush, Scott, Seward, Stafford, Stanton, Stevens and Wichita.

Program Income Report for Economic Development

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206
C. SEMI-ANNUAL--FOR PERIOD ENDING: JUNE 30, 2013 OR DECEMBER 31, 2013

ACCOUNT BALANCES

1) BALANCE BROUGHT FORWARD	<u>\$325,921.92</u>
2) PLUS: ALL DEPOSITS THIS PERIOD	<u>\$46,230.74</u>
3) INTEREST ON BANK ACCOUNT EARNED THIS PERIOD	<u>\$168.00</u>
4) *OTHER INCOME	<u>\$87.05</u>
5) SUBTOTAL	<u>\$372,407.71</u>
6) MINUS: ALL LOANS MADE DURING PERIOD	<u>\$0.00</u>
7) ADMINISTRATIVE FEES	<u>\$444.55</u>
8) *OTHER LOSSES (include funds returned to state)	<u>\$0.00</u>
9) TOTAL	<u>\$371,963.16</u>

*EXPLANATION OF LOSS OR INCOME: Other Income is late fees or release fees collected from clients

10) NAME AND ADDRESS OF BANK OF DEPOSIT: Commerce Bank

P.O. Box F

Garden City, KS 67846

CERTIFICATION: I certify to the best of my knowledge and belief that the information contained in this report is true and correct.

SIGNATURE: _____ DATE: _____

TYPED NAME: Dan Fankhauser

TITLE: Mayor

PREPARER'S NAME: Faye Trent, Great Plains Development, Inc.

PREPARER'S EMAIL ADDRESS: ftrent@gpdionline.com

PREPARER'S PHONE NUMBER: 620-227-6406

(Rev. 12/2013)

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206
 C. NAME OF COMPANY: Heyco, Inc
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$400,000.00 F. FREQUENCY OF PAYMENT: Quarterly
 G. TERM OF REPAYMENT: 120 MOS. H. INTEREST RATE: 3%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 1/1/1989

1. CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: _____
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: _____
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: _____
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ _____
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ _____
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ _____

2. AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 40
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 61,502.21
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 400,000.00
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 20,074.65
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 0.00

3. JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	_____	_____
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	_____	_____
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	_____	_____
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	_____	_____
e. NUMBER OF BASE JOBS:	_____	_____

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN)

Paid in Full 6/7/98

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-001
 C. NAME OF COMPANY: Qualls, Inc
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$40,000.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 84 MOS. H. INTEREST RATE: 9%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 4/8/1991

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: _____
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: _____
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: _____
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ _____
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ _____
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ _____

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 16
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 5,777.09
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 40,000.00
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 3,250.65
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 0.00

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	_____	_____
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	_____	_____
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	_____	_____
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	_____	_____
e. NUMBER OF BASE JOBS:	_____	_____

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) Business was destroyed by fire in early August 1992.
Insurance proceeds paid off loan.

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-002
 C. NAME OF COMPANY: Foster Music, Inc.
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$26,250.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 60 MOS. H. INTEREST RATE: 9%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 11/1/1991

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: _____
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: _____
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: _____
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ _____
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ _____
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ _____

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: _____ 14
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 1,956.59
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 26,250.00
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 2,675.64
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 0.00

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	_____	_____
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	_____	_____
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	_____	_____
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	_____	_____
e. NUMBER OF BASE JOBS:	_____	_____

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) Paid in full 3/5/93

Grant/Local Loan Collection Reports

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-003
 C. NAME OF COMPANY: Threjay Marketing
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$60,000.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 84 MOS. H. INTEREST RATE: 7%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 7/1/1994

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: _____
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: _____
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: _____
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ _____
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ _____
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ _____

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 84
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 15,574.96
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 60,000.00
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 4,876.68
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 0.00

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>6</u>	<u>6</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>3.6</u>	<u>3</u>
e. NUMBER OF BASE JOBS:	<u>0</u>	<u>0</u>

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) Paid in Full 6/7/01

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-004
 C. NAME OF COMPANY: Heyco, Inc. (Assumed by J & A Livestock Products, Inc.)
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$100,000.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 84 MOS. H. INTEREST RATE: 7%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 1/1/1995

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: _____
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: _____
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: _____
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ _____
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ _____
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ _____

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 82
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 26,900.38
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 98,975.74
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 4,441.00
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 22,484.93

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>10</u>	<u>10</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>6</u>	<u>9</u>
e. NUMBER OF BASE JOBS:	<u>100</u>	<u>100</u>

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? [] YES [X] NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) The business closed in September of 2003. The City has filed, jointly with Finney County, a Petition in District Court, Finney County, KS for the amount in 2e plus accruing interest and legal fees and the amount owed to the county of \$22,619.52 plus accruing interest and legal fees. Partial payment received. The balance due after judgement was written off.

Kansas Department of Commerce & Housing

03/95 (Rev)

Small Cities Community Development Block Grant Program

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Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-005
 C. NAME OF COMPANY: ACRA Products, L.L.C.
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$250,000.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 60 MOS. H. INTEREST RATE: 9%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 10/1/1996

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: _____
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: _____
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: _____
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ _____
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ _____
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ _____

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 21
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 45,683.76
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 207,266.11
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 13,451.38
 Administrative fees reimbursed \$ 10,088.24
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 0.00

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>25</u>	<u>33</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>15</u>	<u>19</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
e. NUMBER OF BASE JOBS:	<u>0</u>	<u>0</u>

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) City foreclosed on loan 2-5-99. Client filed bankruptcy.
City liquidated assets. The balance due after liquidation, \$42,733.89, was written off.

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-007
 C. NAME OF COMPANY: MGM Enterprises, L.L.C.
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$47,500.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 120 MOS. H. INTEREST RATE: 9%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 12/1/1997

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: _____
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: _____
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: _____
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ _____
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ _____
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ _____

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 30
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 9,193.40
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 47,500.00
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 2,444.55
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 0.00

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	_____
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	_____
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>5</u>	_____
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>3</u>	_____
e. NUMBER OF BASE JOBS:	<u>0</u>	_____

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) Paid in Full 6/27/05 as per settlement agreement with guarantor.

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-008
 C. NAME OF COMPANY: J & A Livestock Products, Inc.
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$190,000.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 84 MOS. H. INTEREST RATE: 7%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 10/1/1999

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: _____
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: _____
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: _____
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ _____
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ _____
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ _____

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 37
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 35,857.74
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 136,894.10
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 2,813.65
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: (Settlement Pd, no further funds to be collect) \$ 0.00

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>19</u>	<u>19</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>10</u>	<u>13</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
e. NUMBER OF BASE JOBS:	<u>36</u>	<u>36</u>

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) The business closed in September 2003. The city has filed, jointly with Finney County, a petition in District Court, Finney County, Kansas for the amount in 2e plus accruing interest and legal fees and the amount owed to the county in the amount of \$63,393.57 plus accruing interest and legal fees. Partial payment received. The balance due after judgement was written off.

Kansas Department of Commerce & Housing

03/95 (Rev)

Small Cities Community Development Block Grant Program

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Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-009
 C. NAME OF COMPANY: R & R Frame & Axle, Inc.
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$60,000.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 120 MOS. H. INTEREST RATE: 8%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 4/1/2001

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: _____
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: _____
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: _____
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ _____
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ _____
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ _____

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 120
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 27,368.61
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 60,000.00
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 4,386.54
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 0.00

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>3</u>	<u>3</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>3</u>	<u>3</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>3</u>	<u>3</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
e. NUMBER OF BASE JOBS:	<u>0</u>	<u>0</u>

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN)

PAID IN FULL 3/1/11

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-010
 C. NAME OF COMPANY: Lucy's Fashion
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$10,000.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 84 MOS. H. INTEREST RATE: 6%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 3/1/2004

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: _____
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: _____
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: _____
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ _____
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ _____
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ _____

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 72
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 2,324.26
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 10,000.00
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 1,894.19
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 0.00

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>1.25</u>	<u>0</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>0.75</u>	<u>0</u>
e. NUMBER OF BASE JOBS:	<u>1</u>	<u>0</u>

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN)

PAID IN FULL - 3/17/10

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-011
 C. NAME OF COMPANY: GCAP, L.L.C.
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$50,000.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 84 MOS. H. INTEREST RATE: 6%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 3/1/2004

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: _____
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: _____
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: _____
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ _____
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ _____
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ _____

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 56
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 10,001.04
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 50,000.00
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 1,490.37
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 0.00

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>5</u>	<u>0</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>3</u>	<u>0</u>
e. NUMBER OF BASE JOBS:	<u>1</u>	<u>0</u>

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) Paid in Full 8/21/08

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-012
 C. NAME OF COMPANY: Sparkle Auto, LLC
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$25,000.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 84 MOS. H. INTEREST RATE: 7%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 1/1/2005

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: _____
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: _____
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: _____
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ _____
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ _____
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ _____

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 78
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 6,612.08
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 25,000.00
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 2,255.57
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 0.00

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>1</u>	<u>0</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>0.75</u>	<u>0</u>
e. NUMBER OF BASE JOBS:	<u>5</u>	<u>5</u>

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) PAID IN FULL 6/3/11

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-013
 C. NAME OF COMPANY: Center for Independent Living Southwest Kansas
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$77,000.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 120 MOS. H. INTEREST RATE: 7%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 12/1/2006

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: _____
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: _____
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: _____
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ _____
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ _____
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ 69.19

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 54
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 25,243.49
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 77,000.00
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 1,627.69
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 0.00

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>8</u>	<u>0</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>5</u>	<u>0</u>
e. NUMBER OF BASE JOBS:	<u>90</u>	<u>90</u>

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) Paid in Full 7/24/12 with funds from sale of building.

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-015
 C. NAME OF COMPANY: Estes Enterprises, Inc. (A & W Drive-In)
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$150,000.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 120 MOS. H. INTEREST RATE: 7%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 8/1/2009
 J. DUNS NUMBER: #010970522 (Required after 3/10/08)

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: 7/1/2013
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: 12/2/2013
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: 6
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ 3,503.65
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ 6,923.51
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ 82.83

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 53
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 38,308.01
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 53,954.31
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 978.87
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 116,350.38

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>30</u>	<u>0</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>16</u>	<u>0</u>
e. NUMBER OF BASE JOBS:	<u>0</u>	<u>0</u>

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) Business was closed the end of May 2011 due to change in
leasing. Payments are being kept current while client looks for new location.
6/30/12 Was not able to find a good location for a good price, moved A&W equipment to Long John Silvers, Garden City & remodeled
store.

03/95 (Rev) Kansas Department of Commerce & Housing VI-7
 Small Cities Community Development Block Grant Program

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-016
 C. NAME OF COMPANY: Sinfully Sweet Bakery, LLC
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$25,000.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 84 MOS. H. INTEREST RATE: 7%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 1/1/2010
 J. DUNS NUMBER: 831891242 (Required after 3/10/08)

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: _____
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: _____
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: _____
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ _____
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ _____
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ 0.00

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 6
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 523.15
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 231.49
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 545.96
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 31,377.31

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>3</u>	<u>0</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>2</u>	<u>0</u>
e. NUMBER OF BASE JOBS:	<u>0</u>	<u>0</u>

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN)

Borrower has been contacted about the past due payments.

Payments are past due for March 2010 thru Dec 2011. In Dec 2010 GPD & the County's review committee discussed to meet with the client to determine a plan of action and to return to the committee by the end of Jan 2011 with a proposal. Proposal submitted and given until June 1st to change marketing & etc. Considerable progress made. Given until Sept 2011 to have started making monthly payments. 11/14/11 Closed business, taking orders at home. Letter to City & County for legal counsel to determine next step.

6/30/12 Borrower filed individual Bankruptcy this period, loan is in LLC.

Kansas Department of Commerce & Housing

03/95 (Rev)

Small Cities Community Development Block Grant Program

VI-7

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-017
 C. NAME OF COMPANY: Mauritta's Café
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$37,500.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 120 MOS. H. INTEREST RATE: 7%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 5/1/2011
 J. DUNS NUMBER: #032846320 (Required after 3/10/08)

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: 7/10/2013
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: 9/16/2013
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: 2
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ 842.69
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ 32,968.65
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ 276.35

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 30
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 6,329.75
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 37,500.00
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 1,111.83
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 0.00

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>2</u>	<u>2</u>
e. NUMBER OF BASE JOBS:	<u>0</u>	<u>0</u>

Actual is through 12/31/11 (Complete)

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

LOCAL REVOLVING LOAN PROGRAM CLOSE-OUT CERTIFICATE Completed: 6/30/2012 To KDOC: 7/18/2012
 Original to KDOC, copy to Borrower's File (under Approval in Section 5) - Required for loans approved after 1/1/11.

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) PAID IN FULL 9/16/13

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-018
 C. NAME OF COMPANY: The Paraclete Group, Inc.
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$39,500.00 (Not drawn \$17,500.00) F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 84 MOS. H. INTEREST RATE: 7%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 12/1/2011
 J. DUNS NUMBER: #017220836 (Required after 3/10/08)

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: 7/26/2013
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: 12/26/2013
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: 6
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ 599.05
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ 1,393.19
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ 85.37

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 29
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 3,274.06
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 5,701.20
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 344.10
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 21,625.29

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>6</u>	<u>6</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>2</u>	<u>2</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
e. NUMBER OF BASE JOBS:	<u>6</u>	<u>6</u>

Actual is through XX/XX/XX, (Complete or Not Complete)

No further updating after XX/XX/XX

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

LOCAL REVOLVING LOAN PROGRAM CLOSE-OUT CERTIFICATE Completed: 6/30/2012 To KDOC: 7/18/2012
 Original to KDOC, copy to Borrower's File (under Approval in Section 5) - Required for loans approved after 1/1/11.

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) Did not draw down \$17,500 of original funded project.

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-019
 C. NAME OF COMPANY: TekVet Technologies Co.
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: December 31, 2013
 E. GRANT AMOUNT TO BE REPAYED: \$60,000.00 F. FREQUENCY OF PAYMENT: Full payment by 3/31/12
 G. TERM OF REPAYMENT: 9 MOS. H. INTEREST RATE: 4%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: By 3/31/12
 J. DUNS NUMBER: 31793358 (Required after 3/10/08)

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: _____
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: _____
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: _____
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ _____
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ _____
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ 9.89

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: _____
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ _____
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ _____
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 224.30
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 60,000.00

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>50</u>	<u>0</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>26</u>	<u>0</u>
e. NUMBER OF BASE JOBS:	<u>0</u>	<u>0</u>

Actual is through XX/XX/XX, (Complete or Not Complete)

No further updating after XX/XX/XX

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

LOCAL REVOLVING LOAN PROGRAM CLOSE-OUT CERTIFICATE Completed: 6/30/2012 To KDOC: 7/18/2012
 Original to KDOC, copy to Borrower's File (under Approval in Section 5) - Required for loans approved after 1/1/11.

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) Funds disbursed in late June, no payment required until 2012.

Do to non-compliance, City Counselor has demanded evacuation & payment.

Great Plains Development, Inc.

January 10, 2014

Melinda Hitz
City of Garden City
P. O. Box 499
Garden City, KS 67846

Description: Semi-Annual Report
Reference # CDBG #87-BF-206
Period Ending: 12/31/2013

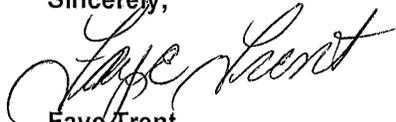
Dear Melinda:

Enclosed is the Portfolio Loan List for the period ending December 31, 2013.

This report provides you with an overview of all the projects included in your revolving loan fund.

If you have any questions please contact me at 620-227-6406.

Sincerely,



Faye Trent
Co-Director

Enclosures

File # 520600GC

Web Site: www.gpdionline.com
Phone: 620-227-6406 – FAX: 620-225-6051 – e-mail: gpd@gpdi.kscoxmail.com
100 Military Plaza, Suite 128, P. O. Box 1116, Dodge City, Kansas 67801
An EDA Economic Development District and SBA Certified Development Company
An Equal Opportunity Lender, Provider and Employer

Serving Counties of Barber, Barton, Clark, Comanche, Edwards, Finney, Ford, Grant, Gray, Greeley, Hamilton, Haskell, Hodgeman, Kearny, Kiowa, Lane, Meade, Morton, Ness, Pawnee, Pratt, Rush, Scott, Seward, Stafford, Stanton, Stevens and Wichita.

Portfolio Loan List

CDBG/RLF (GC) (520600)				Heyco, Inc.		Status: Paid in Full	
Loan Recipient				Loan Type & Description		Financing by Source (Specify)	
Borrower Name: Heyco, Inc.				Loan Type: Direct		RLF \$:	400,000.00
City: Garden City				Fixed Asset/Working Capital: 100.00 % / 0.00 %		Other Public \$:	0.00
County: Finney				Start-up, Expansion, or Retention: Expansion		Private \$:	2,090,000.00
State: KS				Industry Type: Industrial		New Equity \$:	0.00
NAICS: 233320 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>						Total \$:	2,490,000.00
						Amount Guaranteed \$:	0.00
Closing Date & Loan Terms				Loan Status		Repayment Status	
Date Close: 10/14/1887 Interest Rate: 3.000				Fully Repaid: 10/07/1998		Principal Repaid: 400,000.00	
Term: Years 9.8 Total Fees: 0.00				Current as of:		Interest Paid: 61,502.21	
Job Impact				Balance: 0.00		Amt Delinquent: 0.00	
Pre-Loan Jobs: 45.0 Minority Jobs: 0.0				Delinquent Days: 0		Amt Default: 0.00	
Jobs Created: 55.0 Women Jobs: 0.0				Default Days: 0		Amt Written-Off: 0.00	
Jobs Saved: 0.0				Write-Off Date:			

CDBG/RLF (GC) (520601)				Quall's, Inc		Status: Paid in Full	
Loan Recipient				Loan Type & Description		Financing by Source (Specify)	
Borrower Name: Quall's, Inc				Loan Type: Direct		RLF \$:	40,000.00
City: Garden City				Fixed Asset/Working Capital: 10.93 % /89.07 %		Other Public \$:	40,000.00
County: Finney				Start-up, Expansion, or Retention: Retention		Private \$:	100,000.00
State: KS				Industry Type: Commercial		New Equity \$:	3,000.00
NAICS: 445110 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>						Total \$:	183,000.00
						Amount Guaranteed \$:	0.00
Closing Date & Loan Terms				Loan Status		Repayment Status	
Date Close: 01/16/1991 Interest Rate: 9.000				Fully Repaid: 12/23/1992		Principal Repaid: 40,000.00	
Term: Years 7.0 Total Fees: 0.00				Current as of:		Interest Paid: 5,777.09	
Job Impact				Balance: 0.00		Amt Delinquent: 0.00	
Pre-Loan Jobs: 4.0 Minority Jobs: 0.0				Delinquent Days: 0		Amt Default: 0.00	
Jobs Created: 0.0 Women Jobs: 0.0				Default Days: 0		Amt Written-Off: 0.00	
Jobs Saved: 4.0				Write-Off Date:			

CDBG/RLF (GC) (520602)				Foster Music, Inc.		Status: Paid in Full	
Loan Recipient				Loan Type & Description		Financing by Source (Specify)	
Borrower Name: Foster Music, Inc.				Loan Type: Direct		RLF \$:	26,250.00
City: Garden City				Fixed Asset/Working Capital: 19.05 % /80.95 %		Other Public \$:	0.00
County: Finney				Start-up, Expansion, or Retention: Retention		Private \$:	0.00
State: KS				Industry Type: Commercial		New Equity \$:	0.00
NAICS: 451140 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>						Total \$:	26,250.00
						Amount Guaranteed \$:	0.00
Closing Date & Loan Terms				Loan Status		Repayment Status	
Date Close: 10/14/1991 Interest Rate: 10.000				Fully Repaid: 03/05/1993		Principal Repaid: 26,250.00	
Term: Years 4.9 Total Fees: 0.00				Current as of:		Interest Paid: 1,956.59	
Job Impact				Balance: 0.00		Amt Delinquent: 0.00	
Pre-Loan Jobs: 2.6 Minority Jobs: 0.0				Delinquent Days: 0		Amt Default: 0.00	
Jobs Created: 0.0 Women Jobs: 0.0				Default Days: 0		Amt Written-Off: 0.00	
Jobs Saved: 2.6				Write-Off Date:			

CDBG/RLF (GC) (520603)				Threjay Marketing, Inc.		Status: Paid in Full	
Loan Recipient				Loan Type & Description		Financing by Source (Specify)	
Borrower Name: Threjay Marketing, Inc.				Loan Type: Direct		RLF \$:	60,000.00
City: Garden City				Fixed Asset/Working Capital: 15.38 % /84.62 %		Other Public \$:	0.00
County: Finney				Start-up, Expansion, or Retention: Expansion		Private \$:	105,000.00
State: KS				Industry Type: Commercial		New Equity \$:	30,000.00
NAICS: 337110 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>						Total \$:	195,000.00
						Amount Guaranteed \$:	0.00
Closing Date & Loan Terms				Loan Status		Repayment Status	
Date Close: 06/19/1995 Interest Rate: 7.000				Fully Repaid: 06/07/2001		Principal Repaid: 60,000.00	
Term: Years 7.0 Total Fees: 550.99				Current as of:		Interest Paid: 15,574.96	
Job Impact				Balance: 0.00		Amt Delinquent: 0.00	
Pre-Loan Jobs: 0.0 Minority Jobs: 0.0				Delinquent Days: 0		Amt Default: 0.00	
Jobs Created: 6.0 Women Jobs: 0.0				Default Days: 0		Amt Written-Off: 0.00	
Jobs Saved: 0.0				Write-Off Date:			

Portfolio Loan List

CDBG/RLF (GC) (520604)		J & A Livestock Products, Inc.		Status: Written Off
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: J & A Livestock Products, Inc.		Loan Type: Direct		RLF \$: 100,000.00
City: Garden City		Fixed Asset/Working Capital: 100.00 % / 0.00 %		Other Public \$: 0.00
County: Finney		Start-up, Expansion, or Retention: Retention		Private \$: 300,000.00
State: KS		Industry Type: Industrial		New Equity \$: 0.00
NAICS: 233320 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$: 400,000.00
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 11/18/1994	Interest Rate: 7.000	Fully Repaid:		Principal Repaid: 98,975.74
Term: Years 11.8	Total Fees: 766.42	Current as of:		Interest Paid: 26,900.38
Job Impact		Balance: 0.00		Amt Delinquent: 0.00
Pre-Loan Jobs: 100.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default: 0.00
Jobs Created: 10.0	Women Jobs: 0.0	Default Days: 0		Amt Written-Off: 1,024.26
Jobs Saved: 0.0		Write-Off Date: 12/19/2003		

CDBG/RLF (GC) (520605)		ACRA Products, L.L.C.		Status: Written Off
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: ACRA Products, L.L.C.		Loan Type: Direct		RLF \$: 250,000.00
City: Garden City		Fixed Asset/Working Capital: 90.41 % / 9.59 %		Other Public \$: 0.00
County: Finney		Start-up, Expansion, or Retention: Retention		Private \$: 2,357,082.00
State: KS		Industry Type: Industrial		New Equity \$: 0.00
NAICS: 233320 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$: 2,607,082.00
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 05/14/1996	Interest Rate: 9.000	Fully Repaid:		Principal Repaid: 207,266.11
Term: Years 5.0	Total Fees: 10,776.89	Current as of:		Interest Paid: 45,683.76
Job Impact		Balance: 0.00		Amt Delinquent: 0.00
Pre-Loan Jobs: 25.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default: 0.00
Jobs Created: 33.0	Women Jobs: 0.0	Default Days: 0		Amt Written-Off: 42,733.89
Jobs Saved: 0.0		Write-Off Date: 02/05/1999		

CDBG/RLF (GC) (520606)		TeleServices of Garden City, Inc.		Status: Written Off
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: TeleServices of Garden City, Inc.		Loan Type: Direct		RLF \$: 99,999.76
City: Overland Park		Fixed Asset/Working Capital: 82.82 % / 17.18 %		Other Public \$: 0.00
County: Finney		Start-up, Expansion, or Retention: Startup		Private \$: 4,800.00
State: KS		Industry Type: Service		New Equity \$: 0.00
NAICS: 561422 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$: 104,799.76
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 11/23/1998	Interest Rate: 2.500	Fully Repaid:		Principal Repaid: 35,141.04
Term: Years 10.1	Total Fees: 0.00	Current as of:		Interest Paid: 4,068.79
Job Impact		Balance: 0.00		Amt Delinquent: 0.00
Pre-Loan Jobs: 0.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default: 0.00
Jobs Created: 0.0	Women Jobs: 0.0	Default Days: 0		Amt Written-Off: 64,858.72
Jobs Saved: 0.0		Write-Off Date: 05/01/2000		

CDBG/RLF (GC) (520607)		MGM Enterprises, L.L.C.		Status: Paid in Full
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: MGM Enterprises, L.L.C.		Loan Type: Direct		RLF \$: 47,500.00
City: Garden City		Fixed Asset/Working Capital: 41.59 % / 58.41 %		Other Public \$: 0.00
County: Finney		Start-up, Expansion, or Retention: Startup		Private \$: 59,500.00
State: KS		Industry Type: Commercial		New Equity \$: 3,000.00
NAICS: 722211 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$: 110,000.00
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 12/11/1997	Interest Rate: 8.500	Fully Repaid: 06/27/2005		Principal Repaid: 47,500.00
Term: Years 10.2	Total Fees: 59.00	Current as of:		Interest Paid: 9,193.40
Job Impact		Balance: 0.00		Amt Delinquent: 0.00
Pre-Loan Jobs: 0.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default: 0.00
Jobs Created: 0.0	Women Jobs: 0.0	Default Days: 0		Amt Written-Off: 0.00
Jobs Saved: 0.0		Write-Off Date:		

Portfolio Loan List

CDBG/RLF (GC) (520608)		J & A Livestock Products, Inc.		Status: Written Off
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: J & A Livestock Products, Inc.		Loan Type: Direct		RLF \$: 190,000.00
City: Garden City		Fixed Asset/Working Capital: 0.00 % / 100.00 %		Other Public \$: 0.00
County: Finney		Start-up, Expansion, or Retention: Retention		Private \$: 0.00
State: KS		Industry Type: Industrial		New Equity \$: 0.00
NAICS: 233320 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$: 190,000.00
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 12/06/1999 Interest Rate: 7.000		Fully Repaid:		Principal Repaid: 136,894.10
Term: Years 7.0 Total Fees: 4,315.12		Current as of:		Interest Paid: 35,857.74
		Balance: 0.00		Amt Delinquent: 0.00
		Delinquent Days: 0		Amt Default: 0.00
		Default Days: 0		Amt Written-Off: 53,105.90
		Write-Off Date: 12/19/2003		
Job Impact				
Pre-Loan Jobs: 36.0 Minority Jobs: 12.0				
Jobs Created: 0.0 Women Jobs: 2.0				
Jobs Saved: 19.0				

CDBG/RLF (GC) (520609GC)		R & R Frame & Axle, Inc.		Status: Paid in Full
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: R & R Frame & Axle, Inc.		Loan Type: Direct		RLF \$: 60,000.00
City: Garden City		Fixed Asset/Working Capital: 89.33 % / 10.67 %		Other Public \$: 20,000.00
County: Finney		Start-up, Expansion, or Retention: Startup		Private \$: 260,000.00
State: KS		Industry Type: Commercial		New Equity \$: 35,000.00
NAICS: 811111 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$: 375,000.00
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 02/21/2001 Interest Rate: 8.000		Fully Repaid: 03/01/2011		Principal Repaid: 60,000.00
Term: Years 10.0 Total Fees: 29.00		Current as of:		Interest Paid: 27,368.61
		Balance: 0.00		Amt Delinquent: 0.00
		Delinquent Days: 0		Amt Default: 0.00
		Default Days: 0		Amt Written-Off: 0.00
		Write-Off Date:		
Job Impact				
Pre-Loan Jobs: 5.0 Minority Jobs: 0.0				
Jobs Created: 3.0 Women Jobs: 1.0				
Jobs Saved: 3.0				

CDBG/RLF (GC) (520610GC)		Lucy's Fashion		Status: Paid in Full
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: Lucy's Fashion		Loan Type: Direct		RLF \$: 10,000.00
City: Garden City		Fixed Asset/Working Capital: 100.00 % / 0.00 %		Other Public \$: 0.00
County: Finney		Start-up, Expansion, or Retention: Expansion		Private \$: 48,000.00
State: KS		Industry Type: Commercial		New Equity \$: 6,000.00
NAICS: 448140 Women Owned <input type="checkbox"/> Minority Owned <input checked="" type="checkbox"/>				Total \$: 64,000.00
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 12/29/2003 Interest Rate: 0.000		Fully Repaid: 03/17/2010		Principal Repaid: 10,000.00
Term: Years 8.1 Total Fees: 81.93		Current as of:		Interest Paid: 2,324.26
		Balance: 0.00		Amt Delinquent: 0.00
		Delinquent Days: 0		Amt Default: 0.00
		Default Days: 0		Amt Written-Off: 0.00
		Write-Off Date:		
Job Impact				
Pre-Loan Jobs: 1.0 Minority Jobs: 2.2				
Jobs Created: 0.0 Women Jobs: 2.2				
Jobs Saved: 0.0				

CDBG/RLF (GC) (520611GC)		GCAP, L.L.C.		Status: Paid in Full
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: GCAP, L.L.C.		Loan Type: Direct		RLF \$: 50,000.00
City: Garden City		Fixed Asset/Working Capital: 91.19 % / 8.81 %		Other Public \$: 0.00
County: Finney		Start-up, Expansion, or Retention: Startup		Private \$: 650,000.00
State: KS		Industry Type: Service		New Equity \$: 435,300.00
NAICS: 611519 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$: 1,135,300.00
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 12/19/2003 Interest Rate: 6.000		Fully Repaid: 08/21/2008		Principal Repaid: 50,000.00
Term: Years 7.2 Total Fees: 438.24		Current as of:		Interest Paid: 10,001.04
		Balance: 0.00		Amt Delinquent: 0.00
		Delinquent Days: 0		Amt Default: 0.00
		Default Days: 0		Amt Written-Off: 0.00
		Write-Off Date:		
Job Impact				
Pre-Loan Jobs: 0.0 Minority Jobs: 0.0				
Jobs Created: 0.0 Women Jobs: 0.0				
Jobs Saved: 0.0				

Portfolio Loan List

CDBG/RLF (GC) (520612GC)		Sparkle Auto, LLC		Status: Paid in Full	
Loan Recipient		Loan Type & Description		Financing by Source (Specify)	
Borrower Name: Sparkle Auto, LLC		Loan Type: Direct		RLF \$:	25,000.00
City: Garden City		Fixed Asset/Working Capital: 25.98 % /74.02 %		Other Public \$:	75,000.00
County: Finney		Start-up, Expansion, or Retention: Expansion		Private \$:	0.00
State: KS		Industry Type: Commercial		New Equity \$:	0.00
NAICS: 441310 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$:	100,000.00
				Amount Guaranteed \$:	0.00
Closing Date & Loan Terms		Loan Status		Repayment Status	
Date Close: 10/12/2004	Interest Rate: 7.000	Fully Repaid: 06/03/2011		Principal Repaid:	25,000.00
Term: Years 7.1	Total Fees: 48.04	Current as of:		Interest Paid:	6,612.08
Job Impact		Balance:	0.00	Amt Delinquent:	0.00
Pre-Loan Jobs: 5.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default:	0.00
Jobs Created: 2.0	Women Jobs: 0.0	Default Days: 0		Amt Written-Off:	0.00
Jobs Saved: 0.0		Write-Off Date:			

CDBG/RLF (GC) (520613GC)		Center for Independent Living Southwest...		Status: Paid in Full	
Loan Recipient		Loan Type & Description		Financing by Source (Specify)	
Borrower Name: Center for Independent Living Southwest...		Loan Type: Direct		RLF \$:	77,000.00
City: Garden City		Fixed Asset/Working Capital: 99.83 % / 0.17 %		Other Public \$:	77,000.00
County: Finney		Start-up, Expansion, or Retention: Expansion		Private \$:	154,000.00
State: KS		Industry Type: Service		New Equity \$:	0.00
NAICS: 624120 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$:	308,000.00
				Amount Guaranteed \$:	0.00
Closing Date & Loan Terms		Loan Status		Repayment Status	
Date Close: 08/29/2006	Interest Rate: 7.000	Fully Repaid: 07/24/2012		Principal Repaid:	77,000.00
Term: Years 10.2	Total Fees: 967.70	Current as of:		Interest Paid:	25,243.49
Job Impact		Balance:	0.00	Amt Delinquent:	0.00
Pre-Loan Jobs: 90.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default:	0.00
Jobs Created: 0.0	Women Jobs: 0.0	Default Days: 0		Amt Written-Off:	0.00
Jobs Saved: 0.0		Write-Off Date: 06/30/2011			

CDBG/RLF (GC) (520614GC)		Cummings Sales Inc. (NOT FUNDED)		Status: Written Off	
Loan Recipient		Loan Type & Description		Financing by Source (Specify)	
Borrower Name: Cummings Sales Inc. (NOT FUNDED)		Loan Type: Direct		RLF \$:	0.00
City: Garden City		Fixed Asset/Working Capital: 0.00 % /100.00 %		Other Public \$:	0.00
County: Finney		Start-up, Expansion, or Retention: Expansion		Private \$:	0.00
State: KS		Industry Type: Industrial		New Equity \$:	0.00
NAICS: 332999 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$:	0.00
				Amount Guaranteed \$:	0.00
Closing Date & Loan Terms		Loan Status		Repayment Status	
Date Close: / /	Interest Rate: 0.000	Fully Repaid:		Principal Repaid:	0.00
Term: Years 0.0	Total Fees: 0.00	Current as of:		Interest Paid:	0.00
Job Impact		Balance:	0.00	Amt Delinquent:	0.00
Pre-Loan Jobs: 8.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default:	0.00
Jobs Created: 0.0	Women Jobs: 0.0	Default Days: 0		Amt Written-Off:	0.00
Jobs Saved: 0.0		Write-Off Date:			

CDBG/RLF (GC) (520615GC)		A & W Drive-In		Status: Active	
Loan Recipient		Loan Type & Description		Financing by Source (Specify)	
Borrower Name: A & W Drive-In		Loan Type: Direct		RLF \$:	150,000.00
City: Pratt		Fixed Asset/Working Capital: 100.00 % / 0.00 %		Other Public \$:	150,000.00
County: Finney		Start-up, Expansion, or Retention: Startup		Private \$:	1,000,000.00
State: KS		Industry Type: Service		New Equity \$:	0.00
NAICS: 722211 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$:	1,300,000.00
				Amount Guaranteed \$:	0.00
Closing Date & Loan Terms		Loan Status		Repayment Status	
Date Close: 07/09/2009	Interest Rate: 7.000	Fully Repaid:		Principal Repaid:	53,954.31
Term: Years 10.0	Total Fees: 0.00	Current as of: 12/02/2013		Interest Paid:	38,308.01
Job Impact		Balance:	96,045.69	Amt Delinquent:	0.00
Pre-Loan Jobs: 0.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default:	0.00
Jobs Created: 0.0	Women Jobs: 0.0	Default Days: 0		Amt Written-Off:	0.00
Jobs Saved: 0.0		Write-Off Date:			

CDBG/RLF (GC) (520616GC)		Sinfully Sweet Bakery, LLC		Status: Written Off
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: Sinfully Sweet Bakery, LLC		Loan Type: Direct		RLF \$: 25,000.00
City: Garden City		Fixed Asset/Working Capital: 38.18 % /61.82 %		Other Public \$: 25,000.00
County: Finney		Start-up, Expansion, or Retention: Startup		Private \$: 0.00
State: KS		Industry Type: Service		New Equity \$: 10,202.00
NAICS: 445291 Women Owned <input checked="" type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$: 60,202.00
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 10/21/2009	Interest Rate: 7.000	Fully Repaid:		Principal Repaid: 231.49
Term: Years 7.2	Total Fees: 0.00	Current as of:		Interest Paid: 523.15
Job Impact		Balance: 0.00		Amt Delinquent: 0.00
Pre-Loan Jobs: 0.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default: 0.00
Jobs Created: 0.0	Women Jobs: 3.0	Default Days: 0		Amt Written-Off: 24,768.51
Jobs Saved: 0.0		Write-Off Date: 06/08/2012		

CDBG/RLF (GC) (520617GC)		Mauritta C. Adams, dba Mauritta's Cafe		Status: Active
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: Mauritta C. Adams, dba Mauritta's Cafe		Loan Type: Direct		RLF \$: 37,500.00
City: Holcomb		Fixed Asset/Working Capital: 73.33 % /26.67 %		Other Public \$: 37,500.00
County: Finney		Start-up, Expansion, or Retention: Startup		Private \$: 0.00
State: KS		Industry Type: Service		New Equity \$: 0.00
NAICS: 722110 Women Owned <input checked="" type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$: 75,000.00
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 01/21/2011	Interest Rate: 7.000	Fully Repaid:		Principal Repaid: 37,500.00
Term: Years 10.2	Total Fees: 421.17	Current as of: 09/16/2013		Interest Paid: 6,329.75
Job Impact		Balance: 0.00		Amt Delinquent: 1,161.21
Pre-Loan Jobs: 1.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default: 0.00
Jobs Created: 0.0	Women Jobs: 1.0	Default Days: 0		Amt Written-Off: 0.00
Jobs Saved: 0.0		Write-Off Date:		

CDBG/RLF (GC) (520618GC)		The Paraclete Group, Inc.		Status: Active
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: The Paraclete Group, Inc.		Loan Type: Direct		RLF \$: 22,000.00
City: Garden City		Fixed Asset/Working Capital: 0.00 % /100.00 %		Other Public \$: 10,000.00
County: Finney		Start-up, Expansion, or Retention: Retention		Private \$: 0.00
State: KS		Industry Type: Service		New Equity \$: 0.00
NAICS: 541519 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$: 32,000.00
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 08/11/2011	Interest Rate: 7.000	Fully Repaid:		Principal Repaid: 5,701.20
Term: Years 7.2	Total Fees: 0.00	Current as of: 12/26/2013		Interest Paid: 3,274.06
Job Impact		Balance: 16,298.80		Amt Delinquent: 0.00
Pre-Loan Jobs: 6.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default: 0.00
Jobs Created: 0.0	Women Jobs: 1.0	Default Days: 0		Amt Written-Off: 0.00
Jobs Saved: 0.0		Write-Off Date:		

CDBG/RLF (GC) (520619GC)		TekVet Technologies Co.		Status: Written Off
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: TekVet Technologies Co.		Loan Type: Direct		RLF \$: 60,000.00
City: Garden City		Fixed Asset/Working Capital: 0.00 % /100.00 %		Other Public \$: 0.00
County: Finney		Start-up, Expansion, or Retention: Startup		Private \$: 0.00
State: KS		Industry Type: Industrial		New Equity \$: 0.00
NAICS: 115210 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$: 60,000.00
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 06/28/2011	Interest Rate: 4.000	Fully Repaid:		Principal Repaid: 0.00
Term: Years 0.8	Total Fees: 0.00	Current as of:		Interest Paid: 0.00
Job Impact		Balance: 0.00		Amt Delinquent: 0.00
Pre-Loan Jobs: 0.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default: 0.00
Jobs Created: 0.0	Women Jobs: 0.0	Default Days: 0		Amt Written-Off: 60,000.00
Jobs Saved: 0.0		Write-Off Date: 06/13/2012		

Totals

Loan Recipient	Loan Type & Description	Financing by Source (Specify) RLF \$: 1,730,249.76 Other Public \$: 434,500.00 Private \$: 7,128,382.00 New Equity \$: 522,502.00 Total \$: 9,815,633.76 Amt Guaranteed \$: 0.00
Closing Date & Loan Terms Total Fees: 18,454.50	Loan Status	Repayment Status Principal Repaid: 1,371,413.99 Interest Paid: 326,499.37 Amt Delinquent: 71,679.40 Amt Default: 0.00 Amt Written-Off: 246,491.28
Job Impact		
Pre-Loan Jobs: 328.6 Minority Jobs: 14.2 Jobs Created: 109.0 Women Jobs: 14.2 Jobs Saved: 28.6		

Portfolio Loan List

(1,730,249.76) *	RLF Loans To Date
0.00	RLF Loans not drawn down
400,000.00	Plus Beginning Grant
1,371,413.99 *	Plus Principal Payments
326,499.37 *	Plus Interest Payments
18,454.50 *	Plus Total Fees
139,649.54	Plus Accrued Bank Interest
61,668.89	Less Accrued Administration Paid
0.00	Less Accrued Service Fees paid
92,135.59	Less Accrued Fees Paid to Others
	Less Pmt Rec'd End of Rpt Period (Not on City Ledger, due to timing)
371,963.16	Fund Balance

* From Portfolio Loan List



CITY COMMISSION

DAN FANKHAUSER

Mayor

ROY CESSNA

MELVIN DALE

JANET DOLL

CHRIS LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. BOX 998
GARDEN CITY, KS
67846-0998
620.276.1160
FAX 620.276.1169
www.garden-city.org

MEMO

To: Governing Body Members

From: Alcohol Fund Advisory Committee:
Members: Matthew Connell, Lauren Leuck, Gwen Tietgen
Staff Liaison: Ashley Freburg, Communications Specialist

Date: January 15, 2014

Re: 2014 AFAC Recommendation

Issue

The Alcohol Fund Advisory Committee met on January 13, 2014 to discuss the distribution of grant funds to area agencies to create or maintain programs targeting drug and alcohol prevention or treatment.

Background

The Alcohol Fund Advisory Committee was established in 1982 to advise the governing bodies of the City and County on the distribution of alcohol consumption tax funds. Funding for AFAC is established in KSA 79-41a04, which creates an Alcoholic Liquor Fund, and prescribes how those monies are to be distributed back to local units of government. For cities with populations greater than 6,000 the law sets forth that 1/3 of the money be credited to the general fund, 1/3 be credited to a special parks and recreation fund, and 1/3 to special alcohol and drug programs funded in the city treasury. AFAC is responsible for recommending to the City and County how the final third dedicated to special alcohol and drug programs will be distributed.

AFAC applicants are expected to provide a strategic description of how requested funds will be used. Recipients are expected to provide documentation as to their success in fulfilling their commitment.

While the committee seriously considers any request for funding that meets the criteria of KSA 79-41a04, AFAC is particularly interested in areas of substance abuse prevention. The committee monitors the distribution of funds as they relate to six categories identified by the Center for Substance Abuse Prevention:

1. Problem Identification and Referral
2. Alternatives and Activities
3. Community-Based Change Efforts
4. Environmental Approaches
5. Prevention Education
6. Information Dissemination



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2014 Request and Analysis

The Alcohol Fund Advisory Committee has completed its review of applications for 2014 funding. The Committee applied the process it has developed over recent years which is based on a solicitation of requests, evaluation of requests, and monitoring the past use of funds for those agencies that have previously participated in the program.

This year, the Committee solicited applications from area agencies, publicized the application on the City’s website (where a downloadable form was available), and in the Garden City Telegram. The Committee received 15 applications requesting a total of \$198,005. The City of Garden City has budgeted \$85,000 and Finney County has committed approximately \$15,000 for the purposes of distributing monies to agencies that qualify for AFAC funds. After reviewing agency proposals, the AFAC Committee respectfully submits the following funding recommendations:

2014 AFAC Requests

Agency	Amount Requested	Amount Recommended
Catholic Social Services	\$10,000	\$5,000
City on a Hill	\$17,000	\$8,500
Seeds of Hope Jail Ministry	\$7,740	\$3,120
25th Judicial Community Corrections	\$18,450	\$13,000
Spirit of the Plains CASA	\$12,500	\$10,000
25th Judicial Youth Services	\$20,000	\$15,000
Real Men Real Leaders	\$9,640	\$0
Finney County Community Health Coalition	\$4,375	\$2,380
Southeast Asian Mutual Assistance Association	\$11,000	\$4,000
Garden City Family YMCA	\$10,000	\$1,200
USD 457 Junior Leadership Corp	\$20,000	\$10,000
Compass Behavioral Health	\$15,800	\$7,800
Summer Playground Program	\$6,500	\$0*
Big Brothers Big Sisters	\$25,000	\$20,000
Girl Scouts of the Kansas Heartland	\$10,000	\$0*
Total	\$198,005	\$100,000

* Indicates agency recommended for Community Grant Funding

The members of the Alcohol Fund Advisory Committee were pleased with the adherence applicants showed to the intent of the program. A number of these applicants have a history of receiving these funds and successfully documenting the impact these funds had in the community with respect to preventing alcohol and substance abuse.

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Alternatives

1. Approve the Committee's recommendation to award \$100,000, including \$15,000 from the County and \$85,000 from the City to a total of 12 agencies.
2. Alter the Committee's recommendation and award funding as the Governing Body sees fit.
3. Do not approve the Committee's recommendation and send the item back to the Committee for further review.

Recommendation

AFAC would ask for Governing Body consideration and approval of Alternative 1 as the Alcohol Fund Advisory Committee members feel the distribution levels represent a balanced and effective use of available funds.

Fiscal Note

If approved, the City of Garden City will expend \$85,000.00 from the AFAC Fund for the purposes of funding the AFAC Grant.



COMMUNITY CORRECTIONS
&
REHABILITATIVE SERVICES

BETH A. BEAVERS, DIRECTOR

STEPHANIE HORNBAKER, DEPUTY
DIRECTOR

ROLANDA HERRERA, OFFICE MANAGER

COMMUNITY CORRECTIONS
OFFICE:

601 N. MAIN, SUITE A
GARDEN CITY, KANSAS 67846
OFFICE (620) 272-3630
FAX (620) 272-3635

CARLOS MURILLO, ISO II

DIANA VASQUEZ, ISO I

VACANCY, ISO

DAN DAY, ISO I

REHABILITATIVE SERVICES
OFFICE:

601 N. MAIN, SUITE I
GARDEN CITY, KANSAS 67846
OFFICE (620) 272-3650
FAX (620) 272-3635

VACANT, REHABILITATIVE SERVICES
SUPERVISOR

VACANT, COUNSELOR

KATHY FRICK, COUNSELOR

January 6, 2014

Ashley Freburg, Communications Specialist
Garden City
PO Box 998
Garden City, KS 67846

Re: Application for Alcohol Tax Funds

Dear Ms. Freburg:

Please find enclosed the 25th Judicial District Community Corrections and Rehabilitative Services' Application for Use of Alcohol Tax Funds. As a result of the indigent status of many of our individuals in Finney County, we are requesting \$18,450 to pay the services of our Outpatient Treatment Program for Chronic Substance Abusers, and a recurrent history of arrest and/or conviction or probation/parole violations for continued substance abuse activity. The grant request would allow us to provide a needed treatment and workbooks for 15 individuals who are unable to pay due to financial status.

While the agency receives state funding for the provision of probation services to a targeted offender population, we are not a state operated program and depend on grant funding and offender fee payments to support the services that we offer in the counties that we serve. For example, the Rehabilitative Services component provides substance abuse counseling and education services (i.e., ADIS, domestic violence and life skills programs) and relies solely on grants and offender fees for funding.

If you have any questions about our application or agency, feel free to contact me by telephone or email. Your attention to our request is greatly appreciated.

Sincerely,

Beth A. Beavers, Director

Application for use of Alcohol Tax Funds

2014 City of Garden City

Alcohol Fund Advisory Committee

You may provide additional information. However, this form must be completed.

Agency Name:	25 th Judicial District Community Corrections and Rehabilitative Services, 601 N. Main, Ste. A, Garden City, Ks 67846. (620) 272-3630.
Purpose for Requested Funds:	While the 25 th Judicial District Community Corrections program receives state funding to serve a target offender population, the agency is not a state operated program and depends on grant funding and fee generation to support the services offered in the counties that it serves. For example, the Rehabilitative Services component provides substance abuse counselling and education services (i.e., ADIS, domestic violence and life skills programs) and relies solely on grants and fees for funding. The population that the agency serves are people who are in the court system. They are typically financially strapped due to court fees, restitution, unemployment or underemployed. Since there are limited substance abuse programs for individuals in Finney County, the purpose of the requested funds is to provide the needed services of the Outpatient Treatment Program for Chronic Substance Abusers to persons that are unable to pay for substance abuse treatment that they need. The alcohol tax funds would allow the agency to offer the needed services to those individuals who would not be able to obtain the needed treatment. Offenders will be evaluated to determine a need for services through the completion of a comprehensive evaluation to determine their history and level of difficulty with illicit drugs or alcohol. Referrals would be accepted from the District and Municipal Courts, Community Corrections Officers, Court Services Officers and State Parole Officers within Finney County.
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request):	<p>The requested funding amount is for The following is a breakdown of the projected expenses:</p> <p>Outpatient treatment for 15 offenders.... \$1,200 X 15 = <u>\$ 18,000</u> Outpatient workbooks for treatment for 15 offenders...\$30 X 15 = <u>\$450</u></p> <p>Total Request.....\$18,450</p>
Describe how will your request will address one	The Outpatient Treatment Program for Chronic Substance Abusers expanded services, as described in this grant application, will provide non-residential alcohol and drug counseling in a therapeutic setting for the diagnostic and primary treatment of our clients on a scheduled and non-scheduled basis. Clients with present or past histories of alcohol

<p>or more of the following;</p> <ol style="list-style-type: none"> 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug abuse, or 4) treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers. 	<p>and or drug abuse, whose current physical or emotional status allow them to function in their own community will be considered eligible for services. The chronic abuse treatment program typically consists of 12 individual sessions and 24 (2 hour) group sessions at \$20 per hour. The program is tailored to meet the client's needs. The program can be longer or shorter than the above amounts. Topics to be covered during the first phase of treatment include:</p> <p>Phase 1</p> <ul style="list-style-type: none"> Addictive Disease Concepts Physiological Effects of Drugs and Alcohol Psychological Effects of Drugs and Alcohol Drug and Alcohol Education Introduction to 12 Step Programs AIDS / Hepatitis / Communicable Disease Education Assertiveness Training, Self Esteem (Cognitive) Denial, Anger, Resentment and Fears (Cognitive) Instability and Problem Solving (Cognitive) Values and Relationship (Cognitive) Relationships Loss and Grief <p>The second phase of treatment will focus on continuing sobriety and relapse issues. The Aftercare/Relapse prevention module will require ongoing regular sessions addressing the topics that will include, but not limited to:</p> <p>Phase 2</p> <ul style="list-style-type: none"> The Recovery Process Utilizing Support Groups Understanding Relapse, Relapse Prevention Co-Dependency Education and Discussion Managing Post Acute Withdrawal Phases and Warning Signs of Relapse Stress and Depression Family Support and Involvement
<p>How will you measure the effectiveness of your use of the funds?</p>	<p>The agency will identify those offenders that need financial assistance by having them fill out an application for indigency determination. The applicant will have to be a resident of Finney County. The applications will then be forwarded to the director/ deputy director who will either grant or deny the application based on the criteria answered. These applications will be maintained by the director. If the application is granted a monthly invoice of services provided will be attached to the application. The application is as follows:</p>

25th Judicial District Community Corrections

APPLICATION FOR INDIGENCY DETERMINATION

A. Information for the Applicant:

1. If the director/deputy director finds that you meet the official financial guidelines to have any or all of the fees incurred with the 25th Judicial District Community Corrections, you will still be required to pay costs, fees or restitution imposed by the court.
2. You must file a separate application anytime your financial situation no longer meets the official guidelines or the director/deputy director requires you to do so.
3. At any time, you may request or the director/deputy director may require a review of your eligibility for a waiver of fees; and, at any time, the director/deputy director may require you to pay fees previously waived or to pay future fees.
4. When you sign this form, you will have to swear or affirm that you have completely and truthfully provided all information sought, to the best of your knowledge and ability.
5. The information you give in this form will be confidential.
6. Except for signatures, all information must be clearly printed.

If you knowingly give any incomplete and/or false information, you may be prosecuted for the crime of false swearing.

B. Information about You and Your Case:

1. Name: _____

Telephone Number: _____

Address: _____

2. Describe the fees and amount that you are requesting to be waived:

C. Information about Your Financial Situation:

1. What is your current yearly household net income (take-home) from all sources (salary or wages, business(es), government payments, rents, pensions, interest, etc.): \$ _____

2. List the names and relationships to you of all the persons supported by this income, whether or not they are household members:

3. What is the total number of these persons? _____

4. How much money do you and your household members have in cash, checking and savings accounts, deposit certificates, an/or bonds (liquid assets)? \$ _____

5. List your regular monthly household debt-payment and other expenses (mortgage, car, and other debt payments; food, rent, utilities, medical transportation, child-care, and other expenses):

6. What is the total amount of these monthly expenses? \$ _____

7. List all cars, trucks, motorcycles, or recreational vehicles (all-terrain vehicles, motor homes, snowmobiles, boats), including their make, model, and year, that you and your household members own:

8. What is the total value of the above items? \$ _____

9. List all real estate (houses, lots, land, rental property, other commercial property) that you or your household members own:

10. What is the total value of the above items? \$ _____

11. What would be the consequences for you if a waiver of fees is denied?

By signing my name on this form, I swear to or affirm: the completeness and truthfulness, to the best of my ability and

knowledge, of the information I have provided and my belief that I have a right to a waiver.

Signature of Applicant: _____

SUBSCRIBED AND SWORN TO before me this ___ day of _____, 20__.

NOTARY PUBLIC

For Agency Use Only

The affiant's application for a waiver is (initial one):

_____ Granted

_____ Denied

Date: _____

Signature of Director/Deputy Director:

FN2.2AID

Please complete and return to Ashley Freburg, Communications Specialist, PO Box 998, Garden City, KS 67846 by 5:00 p.m., January 6, 2014. For a digital version of this form, please visit the City of Garden City website at www.garden-city.org.

Application for use of Alcohol Tax Funds

*2014 City of Garden City
Alcohol Fund Advisory Committee*

You may provide additional information. However, this form must be completed.

Agency Name:	25 th Judicial District Youth Services
Purpose for Requested Funds:	Youth Services is requesting funding to apply toward the salary/benefits of one full time juvenile substance abuse treatment professional and operational costs associated with delivering evaluation, education and treatment services to youth and in Garden City and Finney County.
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request):	<p>Youth Services is requesting \$20,000 to apply toward salary and benefits.</p> <p>Youth Services has funding from other sources to pay the remaining salary costs for this position.</p>
<p>Describe how will your request will address on or more of the following;</p> <ol style="list-style-type: none"> 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug abuse, or 4) treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers. 	<p>Youth Services has created a comprehensive juvenile treatment program that offers prevention, intervention, and treatment services for youth in the community. Youth Services offers an alcohol/drug information school for youth experimenting or at-risk of experimenting with substances. The program teaches the dangers of substance abuse, refusal skills, appropriate decision-making, and pro-social activities to these youth. Intervention and treatment services include comprehensive evaluation services by a licensed substance abuse counselor, treatment services utilizing group and individual treatment techniques, and aftercare services for youth returning to the community from inpatient treatment. Youth Services focuses solely on the unique needs of the juvenile offender or at-risk youth population.</p> <p>Youth Services has one full time substance abuse counselor and one ½ time substance abuse counselor. These counselors are trained in the SASSI assessment tool and the KCPC. Further, our substance abuse counselors are trained in cognitive treatment techniques that are shown in recent research literature as an effective technique in the areas of marijuana and cocaine addiction intervention and treatment.</p> <p>An important aspect of the services provided is that youth who are on probation or custody case management and who demonstrate drug/alcohol tendencies can be seen on-site without going through a lengthy referral process. The advantage of having licensed drug & alcohol counselors on-staff and available to work with at-risk youth vastly improves the efficiency in providing these services to youth who need them.</p>
How will you measure the	Youth Services will utilize numerous measures to determine the

<p>effectiveness of your use of the funds?</p>	<p>program's effectiveness. These include:</p> <ol style="list-style-type: none"> 1. Each youth receiving services will complete a Back on Track Assessment that measures risk and protective factors the youth presents at the time of treatment. Upon completion, the youth will complete a post Back on Track assessment to determine the level of change in the risk and protective factors presented after the treatment modality application. 2. Youth Services will measure retention rates by tracking the number of youth referred for treatment services compared to the number of youth completing treatment services. 3. Youth Services will monitor the effectiveness of the treatment services by utilizing urinalysis testing on all youth referred for treatment services. (Youth referred for the prevention services only will not be tested during the treatment modality)
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Please complete and return to Ashley Freburg, Communications Specialist, PO Box 998, Garden City, KS 67846 by 4:00 p.m., January 6, 2014. For a digital version of this form, please visit the City of Garden City website at www.garden-city.org.

Alcoholic Liquor Fund

The State of Kansas, in KSA 79-41a04, creates an Alcoholic Liquor Fund, and prescribes how those moneys are to be distributed back to local units of government. For cities with population greater than 6,000 (Garden City fits that category) the law sets forth that 1/3 of the money be credited to the general fund, 1/3 be credited to a special parks and recreation fund, and 1/3 to a special alcohol and drug programs fund in the city treasury.

The Garden City Alcohol Fund Advisory Committee

The City and County Commissions established in 1982 (City: Ord. 1484, and County: Res. 18-82) the policies of the local Alcohol Fund Advisory Committee (AFAC). AFAC has advised the governing bodies on the distribution of alcohol consumption tax funds since inception. In 1990, the City and County Commissions changed the composition of the board from 12 members to 3 (City: Res. 1553, and County: Res. 11-90), but the charge of the group remains the same.

Currently, AFAC is committed to establishing a process by which to distribute the funds in a manner that enables the group to monitor effectiveness. Applicants are expected to provide a strategic description of how requested funds will be used and recipients are expected to provide documentation as to their success in fulfilling their commitment.

While the committee will seriously consider any request for funding that meets the criteria of KSA 79-41a04, AFAC is particularly interested in areas of substance abuse prevention. The committee monitors the distribution of funds as they relate to the following six categories identified by the Center for Substance Abuse Prevention:

- 1) Problem Identification and Referral
- 2) Alternatives and Activities

- 3) Community-Based Change Efforts
- 4) Environmental Approaches
- 5) Prevention Education
- 6) Information Dissemination

AFAC conducts mid-year and end of year reviews on all awarded funds. Distribution of funds comes in four, quarterly payments (generally disbursed in March, June, September, and December).

Contacts

Gwen Tietgen, AFAC member

Matthew Connell, AFAC member

Lauren Lauck, AFAC member

Ashley Freburg, Staff liaison to AFAC

Application for use of Alcohol Tax Funds

*2014 City of Garden City
Alcohol Fund Advisory Committee*

You may provide additional information. However, this form must be completed.

Agency Name:	Big Brothers Big Sisters of Finney & Kearny Counties bbbs@gcnet.com
Purpose for Requested Funds:	To provide adult volunteer mentors to be matched with at-risk students grades K-12 and to provide training for every volunteer on alcohol/drug prevention, provide support and referral services to parents
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request):	\$25,000 (100 youth @\$250 per child for year) To provide for staff support, volunteer recruitment, case management, and supplies all directly related to services to children.
Describe how will your request will address on or more of the following; 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug abuse, or 4) treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.	Our request will address alcohol prevention and education, through placing mentors with area school children ages 5-13, volunteer community mentors with children ages 5-17, providing an intensive 6 week character building program through three area agencies, and increase services to parents of youth we serve by providing them with information on existing resources specific to their family situation. We will also provide each mentor with a prevention-based orientation/training and each child will receive same information.
How will you measure the effectiveness of your use of the funds?	We will measure our effectiveness through use of an instrument developed for Big Brothers Big Sisters of America that provides outcomes and tracks each child in 21 key areas including alcohol/drug prevention.

Please complete and return to City Manager's Office, PO Box 499, Garden City, KS 67846 by 5:00 p.m., January 6, 2014. For a digital version of this form, please visit the City of Garden City website at www.garden-city.org.



January 2, 2014

City Manager's Office
PO Box 499
Garden City, KS 67846

To Whom it May Concern:

We would like to apply for AFAC Funding for 2014 and would like to offer the attached information on our programs as a year-end report for 2013 and grant request for 2014. If you have questions, or for further information, please contact me at the above address or at (620) 640-8614. Thank you for your consideration of our request.

Our community based and school-based mentoring programs have been extremely successful and effective within our community for more than 20 years. We provide this free service in which our carefully screened volunteer mentors visit their matched *little's* in school classrooms or in the community once a week. During this time, the youth receives assistance with schoolwork, emotional support, alcohol/drug/gang prevention education, and community resource education, as well as companionship with a positive role model with whom they learn to trust. This supervised bond combine with individualized case plans for each child is what creates lasting behavior changes in these youth. Short term, students show increased self esteem, better grades, school success, school participation, reduced truancy and delinquency, better relationships with parents/peers, and increases ability to make good decisions. Long term outcomes show high school graduation, post high school education including college, gainful employment, and ability to manage issues without use of drugs/alcohol.

To make a difference in the life of one child, what does that mean to you? Each year, Big Brothers Big Sisters of Finney & Kearny Counties matches approximately 1000 local children with carefully trained and supervised mentors. They are making a difference for those children facing adversity in our community. Statistics show that kids who participate in Big Brothers Big Sisters programs are more likely to graduate high school, and more likely not to be involved in the juvenile justice system.

Over the last 27 years, the average cost per year to match a child through Big Brothers Big Sisters was less than \$250 per child. Those youth with a high school diploma will earn on average \$10,000 per year more than those without a diploma. They are also more likely to attend college, which raises their income exponentially.

It costs \$180.00 per DAY to house a youth in the local juvenile detention center and \$223.74 to house a youth in the Juvenile Correctional Facility. The average stay for a youth in a JCF is 270 days, costing the taxpayers in the State of Kansas \$48,000 to \$60,410 per year per child!

Our agency has served more than 10,000 youth in the last 27 years, with a better than 95% success rate. By helping even one youth remain off public assistance, and out of the juvenile justice system we have saved our community and the State tax payers \$48,000-\$60410 per child per year. Those savings add up to be \$456,000,000 at a minimum, to over \$573,626,390 in the last 27 years for juvenile delinquency prevention alone. The cost savings on welfare programs and other social services are not included in that total.

BBBS focus is to help children facing adversity to become productive citizens able to achieve lifelong success. We want to eliminate the chances of the children in our community becoming a statistic. Our agency runs on a small staff and a large group of volunteers within our community. Our staff trains volunteers to work with our children and their families. The staff also monitors each match to ensure the child's needs and goals for success are being met.

By helping the youth, we also help the families to become more successful. Some families struggling to provide for their children and by having this extra support their feel better about their child's future and their own. Once the child begins to show interest and success in school, the family becomes interested in school. Once one child graduated from high school, it is more likely that siblings will graduate from high school. This trend then continues with the child's family and we have broken the circle of low achievement. Our staff track each child on a monthly basis to make sure the ever changing needs of each child are met—whether that is academically or socially. School personnel, the child's guardian and our case managers work diligently with each child and volunteer to ensure the success of each child.

Our *outcomes* completed on children in our programs consistently show these successes:

- 96% were able to avoid delinquency and substance abuse
- 96% showed marked improvement in self confidence
- 99% showed improved mental health
- 99% improved academically
- 96% showed increased participation in class
- 96% showed more positive attitudes toward school
- 100% of youth and parents were satisfied with the program

In the last year our agency has been able to successfully match 100 children with a mentor, through this funding and train volunteers, school personnel, and parent/guardians on drug/alcohol prevention, increasing self esteem in children, gang prevention, cultural awareness, tolerance, how to talk to children, available community resources, and when to ask for help.

Our agency exceeded our goals for 2013, which were to increase our community partnerships and match 400 children one to one over the course of the year with a mentor, and to ensure that 80% of those children in our programs demonstrate an ability to avoid alcohol/substance abuse, delinquency and gang involvement, improved mental health, and improvement in school performance. We were able to match 403 youth with mentors, 107 siblings of juvenile offenders with mentors, 182 youth were mentored during the summer, 142 youth participated in our East Garden Village Playground site, and 180 youth participated in our afterschool programs at Charles O. Stones and Horace Good Middle Schools.

Our school based mentoring and community-mentoring programs are a vital community resource because they help to fill the gap for those underserved youth who require extra attention, as well as assist in easing the burden left on classroom teachers. In 2009, we added summer mentoring to our programs. Together with concerned members of the Community Health Coalition, the City Manager, the Finney County Sheriff's Office, Garden City Community College, local radio stations, Garden City Recreation Center, St. Catherine's Hospital, area teachers, the local school district, and the Center for Children & Families, we continued our summer mentoring program. Our initiative was to gather enough meeting spaces and volunteers to facilitate our goal of providing one-on-one mentoring, four times per week for the 200 children who otherwise would be attending summer school again this summer. Because of our extensive community network of partnerships, by June 1, 2009 we had ten businesses that stepped up and said they would provide volunteers to mentor children 4 days a week for an hour per day for 7 weeks. Teachers volunteered to help our staff organize homework for the almost 200 children who would attend our program. These youth ranged in age from 5 years old to sophomores in high school. Each teacher wrote down for us what needed to be worked on over the summer to meet the needs of each individual child.

Each day the children read books, completed reading comprehension worksheets, worked on math, sight/spelling words, and wrote in journals. By the last week of the program, which was to be the week of July 20th, every child had improved—most dramatically. ***These are the underserved children in our community.*** We are still serving youth ages 5 to 17, from Burmese refugees to kids on the verge of dropping out, and kids who are living in poverty/have had family members arrested, and have no goals for the future. These kids get the help they need at school, at home, and in the community through our programs. You can see the success in the kids' faces when they finally understand. There were many youth this summer who started out barely grasping the principles of multiplication, who by the end of the summer could not only complete double digit multiplication, but learned division.

In addition, we expanded our services in order to reach a different, but targeted, population of underserved children, namely:

- children who are in homes where English is not the primary language,
- children of offenders,
- siblings of juvenile offenders, and

- children who are failing in school but do not qualify for special education services.

Our agency has shifted our focus to provide services to these children. It is our view that these children are most at risk for alcohol use/abuse. Our program has been very successful in providing mentoring to children from single parent families as seen in our outcomes listed above. These groups were chosen in direct relation to the needs assessment shown on the Communities that Care survey results for Finney and Kearny Counties, and through needs the school district, the Community Health Coalition, Community Corrections, and Youth Services have documented. However it is our goal to meet the needs of the above groups of children so that the risk factors in their lives are minimized and the protective factors at school, home and in the community are optimized. In order to accomplish this, we will be focusing on serving 250 children targeted by the needs in our community as outlined above and from groups that also show other high risk factors.

Each volunteer and child's parent will be given information on community resources, a referral form for BBBS to refer parents for services we do not provide to our area partners through the Community Health Coalition, and will be trained on the Life skills program through our Program Coordinator. Each child will be evaluated and placed with a mentor either at school or in the community, tracked using our proven program outcome evaluations, and now given the opportunity to participate in our summer school mentoring program to provide continuity and consistency for these youth.

Our goals are:

- **To recruit, screen and train mentors to be matched one to one with a minimum of 100 underserved youth (we have exceeded our goals year after year in the number of children we are able to reach) from the targeted areas as determined by need assessment: children who are in families where their parent/guardian is on probation or has been in jail, children who live in homes where English is not the primary language, minority/refugees, or children that are at high risk due to other listed factors and are failing at school in one or more subjects. Matches will continue throughout the summer to provide consistency and continuity for the children.**
- **To ensure children in our programs demonstrate an ability to avoid substance abuse as reported on Program Outcome Evaluations. 95% demonstrating the ability to avoid substance abuse, 95% of children to demonstrate an ability to avoid delinquency and gang involvement, and 95% showing improvement in mental health, 95% showing improvement in school performance. 100% will report they feel safe at school.**

In these hard economic times, children should still have hope and we know that *good prevention programs not only increase knowledge, but produce lasting changes in behavior.* Our program has been successful year after year in doing just that.

Our hope is by providing these programs, it may inspire all communities experiencing similar situations to help ensure a brighter future for all children and to show that spending time mentoring a child—paying attention—**ALWAYS** makes a difference.

PROBLEM STATEMENT AND NEEDS ASSESSMENT

Our program will address the following:

According to the Kansas Kids Count Data Book, 27.5% of the school-age population in Finney County are already involved in the juvenile court system. Children themselves report there is a distinct problem with juvenile delinquency. In 2007, 43.9% of 6th-12th graders reported at least one of their best friends has been suspended in the last year in a Communities That Care survey. In 2009, that number rose again to 48.3%. This is far above the 27.9 % state average. And it begins early, as 46.3% of 6th graders reported having at least one friend being suspended, and 24.2% had more than one friend who had been suspended. In addition, in 2009, 19.4 % of 6th graders and 25% of 8th graders had themselves been suspended from school at least once in the last year. The state average for 6th graders was 7.2% and 11.2% for 8th graders. Finney County children are getting suspended from school at rates that are two to three times the state average. The CTC also reported that 13.3 % of students reported that one of their best friends had dropped out of school in the last 12 months. Up from 10.7 % in 2008 and more than double the State average of 6.4%.

We have shown year after year that youth matched with a trained volunteer mentor stayed in school, did not get suspended, increased school participation and did not drop out.

18.9% of Finney County 6th graders also reported having at least one friend who had been arrested in the last year, *almost triple* the state average of 6.8 %.

Beyond specific incidents of delinquency, gang involvement is very high in Finney County. In 2006, the Finney County Sheriff Department estimated there were ten different gangs in the area, involving 519 known gang members. In Finney County the average age of first gang involvement, as reported in the Communities That Care survey, is steadily decreasing, from 12.89 years old in 2003 to 12.0 in 2009. Of 6th graders surveyed, 21.6% and 27.3% of 8th graders reported having at least one good friend who is a gang member, (Kansas state average is 10.6 %). Placing these children with screened, trained, adult mentors who will spend time with them and act as role models, will increase the protective factors within their peer groups, school and community.

Another very startling statistic is that 5.6% of 6th graders and 6.7% of 8th graders in Finney County have carried a handgun in the last 12 months. These are children in a small town who are 11 to 13 years old. Of all students surveyed up to 12th grade, 10.7 % reported that at least one of their friends has carried a handgun in the last 12 months. In 2008, 14.8% of these children also indicated that they felt it was easy to obtain a handgun. Combined with the report that 14.6 % of Finney County 6th graders and 14.2 % of Finney County 8th graders have reported they have attacked someone with the idea of seriously hurting them in the last year. The state averages 9.5 % of 6th graders and 12.4 % of 8th graders reporting attacking someone with the idea

of seriously hurting them. It has become clear from these statistics that violence and gang involvement begins early and prevention must begin even earlier.

According to the CTC in 2009, 22.7% of 6th graders and 29.2% of 8th graders reported knowing at least one adult personally who, in the past year, have: done things that could get them in trouble with the police like stealing, selling stolen goods, mugging, or assaulting others. These are both above the state average at 15% for 6th graders and 22.6% for 8th graders. 47.1% of 6th graders and 55.8% of 8th graders reported knowing at least one adult personally who had gotten drunk or high in the last 12 months, and 14.1% of 6th graders and 22.8% of 8th reported personally knowing an adult who dealt drugs. In addition, 32.7% of 6th graders and 37.6% of 8th graders reported personally knowing an adult who used marijuana, crack, cocaine, or other drugs. As reported by Community Corrections and Youth Services in Finney County, the children of adult offenders and children who have someone in the home who has been arrested are an underserved population we are trying to reach with these grant funds. This has not been done by any other agency in this area. Placing mentors with these children to provide them with positive adult role models, and providing community resources to the family is our proposal. This will increase the protective factors and reduce the risk factors within their family, peers, community and schools.

Drug and alcohol use are also very prevalent among children in Finney and Kearny Counties. The 30-Day Prevalence Rates reported by the Communities That Care survey for 6th, 8th, 10th, and 12th graders are still far above the state averages among 6th and 8th graders. 30-day prevalence rate for alcohol use is 27.1% in Finney County. Of those, the 30-day prevalence rate for alcohol use was noted as 12.1% of Finney County 6th graders, and 25.8 % of Finney County 8th graders. They also report that it is very easy or easy to obtain alcohol and marijuana. 23.7% (this number has doubled in the last year) of youth in Finney County report it is very easy to obtain alcohol, 21.6 % (this number has doubled in the last year) of Finney County youth report it is sort of easy, for a total of 45.3% of youth in Finney County who are feel it is not hard to obtain alcohol.

11.8 % report it is easy to obtain marijuana. These reports are particularly alarming because these statistics are reported by children who are only 11 to 13 years old. Another underserved group of youth we are trying to reach with this program are not receiving the protective factors of family and community support at home as reported above and by area schools. In addition to these statistics, Finney County has a high rate of children who are on Free/Reduced Lunch programs (59.67%). According to the Kansas Action for Children website, Finney County is ranked 101 for children who qualify for free schools lunches because they are living in poverty. These students may not be getting services elsewhere. In Finney County, we have been able to access the highest risk children through our school based mentoring program as their parents often do not make the effort to put them in our core program. Mentors are able to help these students at school and our agency is also able to meet the needs of the children and work with the parents at the school, instead of in their homes where the school environment is less threatening to them. The mentors, teachers and children are trained on healthy living, avoiding drug /alcohol use, gangs, communication, and community resources--such as Area Mental Health, Churches, Salvation Army, Health Departments, and SRS. This year we are hoping to implement a comprehensive program that will go further into helping the family of the child through

providing information and resources to the parents for the parents. This will strengthen the protective factors involving parents/families and will be provided in English and Spanish.

According to the CTC survey, 76-83% of youth enjoy spending time with their parents. 86.3% also report that their parents tell them they are proud of them for something the child has done. However, there is a risk group of children who also report that their parents would not know if they came home on time including 17.5 % of 6th graders and 18.1% of 8th graders in Finney County. Both above the state average. 20.1% of children also reported that when they are not at home neither parent knows where they are or who they are with. These statistics are both promising and discouraging. Children do want to spend time with their parents and their parents do encourage them, which are strong protective factors.

However, the poor family management, shows many children are at high risk. We would like to strengthen this risk factor through education and referrals to these families through our partner network. Partners are listed on our collaboration section. Through sending written, detailed referrals to our partners the child and his/her family will have many sources of support and education that together will strengthen the families for better home environments for the children. This protective factor will further enhance the chances of these underserved children to succeed.

These issues need to be addressed through a proven prevention program that begins before students reach 6th grade to prepare them for these pressures. Our program addresses these issues, and the demand for our services shows that others believe in it also. From 2003-2010, we were able to expand services to five additional elementary/middle schools, which did not have mentors before and expanded into Kearny County Schools including Deerfield Elementary, Deerfield Middle School, Lakin Elementary, and Lakin Middle School. We have shown success year after year in our Outcomes, and in 2009, with two months notice we organized a successful City-wide summer school mentoring program that was recognized by Big Brothers Big Sisters of America and sent out to more than 500 agencies nationwide.

As you can see from past and most recent summer program success in implementing proven mentoring programs with parent involvement and screened adult mentors *every* child improved who was matched with a mentor. These improvements were across the board showing increases in healthy living, positive mental health, improved relationships with family and peers, prevention of drug and alcohol use, avoidance of delinquency, and improvement in school. Our outcomes continue to show that we exceeded our goals in helping children every single semester. Our outcomes indicate our programs are working. We continue to build our program through community partnerships and expand our services, unfortunately, there are so many more children who are not being served, but who desperately need our services. With help from AFAC grant we can reach a new population of underserved children as noted in our needs assessment, CTC statistics, school district data, and data from Court Services--developing not only more matches, but more resources within our communities.

Our previous success with our summer school program, school mentoring programs, community mentoring programs, summer program and consistent positive outcomes reported on children we serve year after year has shown our programs are successful. There are hundreds of underserved

children in these two counties who desperately our help. The Garden City School District alone has estimated that there are in excess of 2000 youth who need a mentor. The funding we asked for will allow us to expand our services to more children and their families and be more effective in providing lasting prevention results to higher risk and a different group of underserved children. We hope by providing mentors to these youth that it will not only improve their lives, but the lives of the children around them, their families, their schools, and their communities.

The school districts, Community Corrections and Youth Services will be providing targeted referrals to our program for the purposes of this grant. We will increase resources to children and to parents through our community partners. The Community Health Coalition will be taking referrals from our agency to assist in supporting both the children and their families by providing them with needed resources from medical care at a reduced cost, daycare help, parenting classes in English and Spanish, marital classes in English and Spanish, preschool screening, counseling, help with basic needs such as food, clothing, shelter, and translating when needed—Spanish, Burmese, Vietnamese, Laotian, German, or Somalian. Our previous success has shown that we are efficient and conscientious with our time and financial resources as well as seeing consistent improvement in the children we serve. The children we are serving are supported by our mentors and their families are supported by our partners and the improvement is documented.

These are the children you are seeking to serve with this funding. These children are currently not in special education classes, they are NOT being served, but are failing in one or more areas of school. In addition to the above criteria used to target the most at-risk students, they are typically are at-risk due to at least three of the following:

- they are on free or reduced lunch (poverty),
- minority children, from single-parent, grandparent, or foster families,
- are failing at school,
- They are not getting services through their State educational agencies and they desperately need help.
- These children are getting suspended, expelled, getting pregnant, failing classes, and becoming truant.

Our mentors will be matched with this population of youth who need additional services and if they get suspended, expelled, become pregnant or need to meet with their mentor at an alternative site, we have already arranged for that to take place with our community partners. We seek to address these issues where the schools cannot.

The program we are proposing, follows the Communities that Care Model and combines that model with our proven mentoring program. In addition, we are using the proven Life Skills training program to strengthen the protective factors within the family, peer group, school, and community. We feel this is a strong and powerful combination that has been proven statistically

to work. Our program will seek to decrease the risk factors within the child's family, school, community, and peers and increase protective factors within those areas to support the child.

The portion of this project we are asking for AFAC funding is to serve the one to one matches and their families, approximately 100 children. The cost per match would be \$250 per child for a year. This is an investment that has been proven again and again to be effective in changing risky behaviors. Our program is a one to one mentoring program where the mentor meets face to face with the youth on a weekly basis for the school year, and continues throughout the summer. This project year, matches will be given an opportunity to meet at monthly activities. Families will be notified of this through a newsletter that will be printed in English, Spanish, and Burmese. Each mentor, school personnel, and each child's parent will be given information and training on character development, drug/gang prevention, community resources to provide support to families, and peer pressure.

Our programs prevent illegal drug use and violence for youth who are not normally served by the State or local education agencies and need special services such as youth in detention centers, suspended students, expelled students, pregnant and parenting teens, and for the purposes of this project, children of adult offenders, children who have other family members who are offenders, and children who are in homes where English is not the primary language. We provide consistent, structured, monitored stable relationships between caring adults that involve weekly ongoing face to face meetings between the volunteer and child, and focus on the development of character, capabilities, and confidence of the children. We include the parent/guardian in our training, provide them an opportunity for input, and provide them with resources. Our volunteers also receive training on gangs, drug/alcohol prevention, community resources, building self esteem in children, how to talk to children and in Life Skills. Our programs help children feel they are safe and can develop life goals.

PRINCIPLES OF EFFECTIVENESS

Through utilizing an assessment of objective data, an established set of performance measures, scientifically based research, and an analysis of the data we have determined that BBBS programs run by Big Brothers Big Sisters of Finney & Kearny Counties meets these principles of effectiveness. Upon analysis of the objective data from Communities That Care and the Kansas Kids Count Data Book, we have determined that although illegal drug use, alcohol use, gang involvement, and kids living in poverty are still far above the state average and remain a major problem in both Finney and Kearny County. The Big Brothers Big Sisters program utilizes a proven Program Outcome Evaluation system of performance evaluation. We can effectively measure each individual's progress in 21 key areas as well as overall trends in these areas to identify those issues which need more attention to successfully improve the mental health and overall success of each student in our program.

Big Brothers Big Sisters programs have been proven effective as prevention programs. According to a major four-year study by Public/Private Ventures, youth matched with a Big Brother or sister were 70% less likely to be arrested, 53% less likely to skip school, 33% less likely to engage in violent confrontations, 46% less likely to initiate drug use (70% less likely for minority students), and 27% less likely to start drinking alcohol (50% less likely for minority

students). A 2-year study of five School-Based Mentoring Programs by Big Brothers Big Sisters of America, funded by UPS, showed that of youth matched one-to-one at school: 64% had better attitudes toward school, 58% achieved higher grades in social studies, languages, and math, 60% improved relationships with adults, and 64% had higher self-confidence. Providing adult volunteer mentors has a positive impact with far-reaching results, as children with positive self-confidence and academic success are less likely to drop out of school and less likely to begin using drugs or alcohol or engaging in delinquent behavior.

Our programs require some level of parental involvement. The Community-Based program requires direct monthly contact and input from each child's parent. The School-Based program is designed to reach children whose parents can not or will not give that level of involvement, so the degree of input is up to each individual parent. Parents are required to enroll their children and then invited to participate in the monitoring and evaluation process. It is vital that the School-Based Mentoring program continue as we are able to reach children who do not qualify for special services through the school district but may lack adequate support at home to ensure their success academically and socially. Big Brothers Big Sisters Programs are a Blueprint model for effective prevention. Big Brothers Big Sisters of America (BBBSA) has been providing adult support and friendship to youth for nearly a century. An independent report in 1991 conducted by Public Private Ventures, demonstrates that through BBBSA's network of nearly 500 agencies across the country, more than 70,000 youth and adults were supervised in one-to-one relationships. Programs typically target youth (aged 5 to 18) from single parent homes.

Service delivery is by volunteers who interact regularly with a youth in a one-to-one relationship. Agencies use a case management approach, following through on each case from initial inquiry through closure. The case manager screens applicants, makes and supervises the matches, and closes the matches when eligibility requirements are no longer met or either party decides they can no longer participate fully in the relationship.

BBBSA distinguishes itself from other mentoring programs via rigorous published standards and required procedures:

- Orientation* is required for all volunteers.
- Volunteer* Screening includes a written application, a background check, an extensive interview, and a home assessment; it is designed to screen out those who may inflict psychological or physical harm, lack the capacity to form a caring bond with the child, or are unlikely to honor their time commitments.
- Youth Assessment* involves a written application, interviews with the child and the parent, and a home assessment; it is designed to help the caseworker learn about the child in order to make the best possible match, and also to secure parental permission.

- Matches* are carefully considered and based upon the needs of the youth, abilities of volunteers, preferences of the parent, and the capacity of program staff.
- Supervision* is accomplished via an initial contact with the parent, youth, and volunteer within two weeks of the match; monthly telephone contact with the volunteer, parent and/or youth during the first year; and quarterly contact with all parties during the duration of the match.

Program Outcomes:

An evaluation of the BBBSA program has been conducted to assess children who participated in BBBSA compared to their non-participating peers. After an eighteen month period, BBBSA youth:

- were 46% less likely than control youth to initiate drug use during the study period.
- were 27% less likely to initiate alcohol use than control youth.
- were almost one-third less likely than control youth to hit someone.
- were better than control youth in academic behavior, attitudes, and performance.
- were more likely to have higher quality relationships with their parents or guardians than control youth.
- were more likely to have higher quality relationships with their peers at the end of the study period than did control youth.

The information for this fact sheet was excerpted from: McGill, D.E., Mihalic, S.F., & Grotmeter, J. K. (1998). *Blueprints for Violence Prevention, Book Two: Big Brothers Big Sisters of America*. Boulder, CO: Center for the Study and Prevention of Violence.

Big Brothers Big Sisters of Finney & Kearny Counties follows this model in its programs, and in addition, follows BBBSA's program outcome evaluations. Every child in our programs are evaluated using this national model that tracks the needs and progress of each child. The process includes the child's parent or guardian from the beginning and providing input throughout the life of the match.

“Research shows that youth who participate in mentoring relationships experience a number of positive benefits. These benefits include better attendance and attitude toward school, less drug and alcohol use, improved social attitudes and relationships, more trusting relations and better communication with parents and a better chance of going on to higher education.” (*Mentoring: A Promising Strategy for Youth Development Child Trends, 2002*).

Life Skills Program

Griffin, K. W., Botvin, G. J., Nichols, T. R., & Doyle, M. M. (2003). Effectiveness of a universal drug abuse prevention approach for youth at high risk for substance use initiation. *Preventive Medicine, 36*, 1-7.

Universal school-based prevention programs for alcohol, tobacco, and other drug use are typically designed for all students within a particular school setting. However, it is unclear whether such broad-based programs are effective for youth at high risk for substance use initiation. The effectiveness of a universal drug abuse preventive intervention was examined among youth from 29 inner-city middle schools participating in a randomized, controlled prevention trial. A subsample of youth (21% of full sample) were identified as at high risk for substance use initiation based on exposure to substance-using peers and poor academic performance in school. The prevention program taught drug refusal skills, anti-drug norms, personal self-management skills and general social skills. Findings indicated that youth at high risk who received the program (n = 426) reported less smoking, drinking, inhalant use, and polydrug use at the one-year follow-up assessment compared to youth at high risk in the control condition that did not receive the intervention (n = 332). Results indicate that a universal drug abuse prevention program is effective for minority, economically disadvantaged, inner-city youth who are at higher than average risk for substance use initiation. Findings suggest that universal prevention programs can be effective for a range of youth along a continuum of risk.

Botvin, G. J., Griffin, K. W., Nichols, T. R. (2006). Preventing youth violence and delinquency through a universal school-based prevention approach. *Prevention Science, 7*, 403-408.

Violence is an important public health problem among adolescents in the United States. Substance use and violence tend to co-occur among adolescents and appear to have similar etiologies. The present study examined the extent to which a comprehensive prevention approach targeting an array of individual-level risk and protective factors and previously found effective in preventing tobacco, alcohol, and illicit drug use is capable of decreasing violence and delinquency. Schools (N=41) were randomly assigned to intervention and control conditions. Participants in the 20 intervention schools received the Life Skills Training prevention program including material focusing on violence and the media, anger management, and conflict resolution skills. Survey data were collected from 4,858 sixth grade students prior to the intervention and three months later after the intervention. Findings showed significant reductions in violence and delinquency for intervention participants relative to controls. Stronger prevention effects were found for students who received at least half of the preventive intervention. These effects include less verbal and physical aggression, fighting, and delinquency. The results of this study indicate that a school-based prevention approach previously found to prevent tobacco, alcohol, and illicit drug use can also prevent violence and delinquency.

AFAC QUALIFICATION

Big Brothers Big Sisters of Finney & Kearny Counties serves youth primarily in Garden City. Our program qualifies for AFAC funding according to the categories identified by the Center for Substance Abuse Prevention:

Problem Identification and Referral

We screen every child and family that comes into our program for risk factors and protective factors one of which is alcohol use and prevention. We work with the child and the family on education and refer the child or family for services to other agencies as needed.

Alternatives and Activities

Our program provides monthly activities that are free to every child in our program to provide them with an alternative activity to using alcohol or drugs. We also run a summer program that is also free that provides children with an alternative activity to participate in. The summer program also educates children on community resources, available activities with scholarships, school help and options for education for the future. Our program provides an unduplicated one to one mentoring service for children in the community that has proven short and long term positive outcomes for both the child and the community.

PLEASE NOTE: DUE TO FEDERAL GRANT PROGRAMS ENDING, OUR AGENCY WAS AFFECTED BY ANOTHER CUT THIS YEAR BY \$20,000 IN OUR BUDGET. WE WILL BE DOING ADDITIONAL FUND RAISING AND ASKING GRANT FUNDERS FOR ADDITIONAL FUNDING TO CONTINUE TO PROVIDE THESE SERVICES. OUR PROGRAMS ARE EXTREMELY COST EFFECTIVE WHEN YOU CONSIDER THE ALTERNATIVES. Please consider the great increase in community need for our programs and the decrease in our funding when making your decision. If you need more information, please contact me. Thank you.

Sincerely,



Tammy Davis
Executive Director
Big Brothers Big Sisters of Finney & Kearny Counties
201 ½ North Main Street
PO Box 1544
Garden City, KS 67846
(620)275-2424
bbbs@gcnet.com

2014 Budget

INCOME	
Donations	\$ 2,500.00
WKCF Trust Fund	\$ 7,800.00
Title II	\$ 19,376.00
Lakin Rec Commission	\$ 3,900.00
AFAC	\$ 25,000.00
City of Garden City Playground AFAC	\$ 6,500.00
Diversion Funds	\$ 2,500.00
Finnup Foundation	\$ 50,000.00
Garden City Company	\$ 1,500.00
United Way	\$ 30,000.00
Wal-Mart	\$ 1,000.00
Sam's Club	\$ 1,000.00
21stcccl	\$ 11,000.00
Fair Awards	\$ 100.00
Fundraiser Income (see Breakdown)	\$ 35,092.00
Total Income	\$ 197,268.00
EXPENSES	
Advertising	\$ 1,000.00
Background Checks	\$ 300.00
BBBSA Dues	\$ 5,500.00
Phone	\$ 1,000.00
Business Insurance	\$ 6,500.00
Employee Insurance	\$ 7,775.00
Equipment/Repairs	\$ 500.00
Christmas Toys	\$ 500.00
Mileage	\$ 6,500.00
Misc. Expense	\$ 250.00
Rent	\$ -
Executive Director phone	\$ 300.00
Utilities	\$ -
Office Supplies	\$ 2,000.00
Postage	\$ 675.00
Professional Fees - Audit	\$ 4,500.00
Summer/garden supplies	\$ 3,000.00
Fundraiser Expenses (see breakdown)	\$ 7,000.00
Summer School Supplies	\$ 1,750.00
AIM360	\$ 8,000.00
Reserve \$5000	
Training/Travel	\$ 2,500.00
PAYROLL EXPENSES	
Case Manager - Shelly	\$ 31,008.00
Bookkeeper	\$ 5,400.00
Executive Director	\$ 51,398.00
Case manager - Darrin	\$ 32,883.00
Summer School Wages	\$ 7,420.00
Payroll Taxes	\$ 9,609.00
Total Expenses	\$ 197,268.00

Application for use of Alcohol Tax Funds

2014 City of Garden City

Alcohol Fund Advisory Committee

You may provide additional information. However, this form must be completed.

Agency Name:	Catholic Social Service, Rural Family Addiction and Behavioral Services
Purpose for Requested Funds:	Funds will be used to provide outpatient treatment to individuals who are alcoholic or drug abusers and their families. Services may include evaluations/assessments, individual and/or family treatment and relapse prevention and treatment groups. Specific services are determined by the client's treatment plan.
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request):	We are requesting \$10,000 of the Alcohol Tax Funds which will allow Catholic Social Service to provide services on a sliding scale to those who do not have insurance coverage or the ability to pay. Clients will provide proof of income to determine the fee and the alcohol tax funds will be used to cover the cost of the counselor services. We currently bill at \$90.00 an hour for individual/family treatment, \$30.00 an hour for group services and \$150.00 per assessment. We anticipate providing 10 to 15 hours of service per month with the Alcohol Tax Funds.
Describe how will your request will address on or more of the following; 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug abuse, or 4) treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.	Alcohol Tax Funds will be used to provide intervention services through evaluations and assessments. Funds will also be used to individual, family and group treatment. Many people in need of alcohol and drug treatment do not seek services because the cost of services without insurance or eligibility to government programs creates a financial hardship. Assistance from the Alcohol Tax Fund would increase access of drug and alcohol services to the residents of Garden City.
How will you measure the effectiveness of your use of the funds?	The addiction program of Catholic Social Services is monitored by state licensing agencies. Client satisfaction surveys are also used to determine the effectiveness of the program.

Please complete and return to Ashley Freburg, Communications Specialist, PO Box 998, Garden City, KS 67846 by 4:00 p.m., January 6, 2014. For a digital version of this form, please visit the City of Garden City website at www.garden-city.org.

Program Narrative

This program will provide drug and alcohol assessments and outpatient treatment for individuals in Garden City who are unemployed, employed in low wage jobs, on social security, have a disability or are otherwise unable to pay for the required assessment and further treatment.

Catholic Social Service currently has a small drug and alcohol program that is funded exclusively through third party payments and private pay. There is not funding available for clients who are required to receive a drug and alcohol assessment but has an inability to pay.

The project will be operated in the following manner:

- Referring agencies will receive information about the project to encourage referrals.
- Accept referrals based on the client's inability to pay.
- Determination of ability to pay will be made through the Faith in Families program of Catholic Social Service. All applications will be approved by the Executive Director.
- Appropriate referrals will be made with further treatment is recommended.
- Case management service will be provided to determine available resources to support ongoing needs of the client and family through Emergency Assistance Program (a program of Catholic Social Service).
- Services and documentation will be conducted according to state regulations.
- Outcomes of the project will be monitored by the board of directors.

Application for use of Alcohol Tax Funds

2014 City of Garden City

Alcohol Fund Advisory Committee

You may provide additional information. However, this form must be completed.

Agency Name:	City on a Hill 116 ½ East Chestnut Garden City, Kansas 67846
Purpose for Requested Funds:	Program development:
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request):	17,000 dollars will be used to pay one half of Spanish speaking counselor; to address the needs of this underserved population in Garden City, Kansas. City on a Hill currently has the only Bilingual Licensed addiction counselor in the Garden City area. For a community with a very high percentage of Hispanics, this service is crucial to meet the needs of this underserved population.
Describe how will your request will address on or more of the following; 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug	<ol style="list-style-type: none">1. City on a hill provides alcoholism and drug abuse prevention and education in both English and Spanish.2. City on a hill provides medical detoxification, intervention in alcohol and drug detoxification for clients in need of this

abuse, or
4) treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.

service.

3. City on a hill provides intervention in alcohol and drug abuse for those persons afflicted with addiction, and also provides family counseling to assist the families of such persons.
4. City on a hill provides treatment of persons who are alcoholics or drug abusers with outpatient services located in Garden City, Kansas for adult men, women, and adolescents. Residential treatment for adult women who are pregnant and parenting in rural areas of Kansas in our residential treatment center located in Marienthal, Kansas.

How will you measure the effectiveness of your use of the funds?

The measurement of effectiveness is in the number of clients served and the successful completion rates of those clients. In 2013 City on a Hill completed 260 alcohol and drug evaluations, and 145 DUI evaluations. Since inception in 2008 City on a Hill has served over 2000 clients in the Garden City area, and has had over 500 clients through the residential center. In 2013 City on a Hill completed over 100 alcohol and drug evaluations for Hispanic Clients and that number is going up. City on a Hill would like for the City of Garden City to recognize the need to continue to serve this population, and your help to do so would be greatly appreciated.

Please complete and return to Ashley Freburg, Communications Specialist, PO Box 998, Garden City, KS 67846 by 4:00 p.m., January 6, 2014. For a digital version of this form, please visit the City of Garden City website at www.garden-city.org.

Alcoholic Liquor Fund

The State of Kansas, in KSA 79-41a04, creates an Alcoholic Liquor Fund, and prescribes how those moneys are to be distributed back to local units of government. For cities with population greater than 6,000 (Garden City fits that category) the law sets forth that 1/3 of the money be credited to the general fund, 1/3 be credited to a special parks and recreation fund, and 1/3 to a special alcohol and drug programs fund in the city treasury.

The Garden City Alcohol Fund Advisory Committee

The City and County Commissions established in 1982 (City: Ord. 1484, and County: Res. 18-82) the policies of the local Alcohol Fund Advisory Committee (AFAC). AFAC has advised the governing bodies on the distribution of alcohol consumption tax funds since inception. In 1990, the City and County Commissions changed the composition of the board from 12 members to 3 (City: Res. 1553, and County: Res. 11-90), but the charge of the group remains the same.

Currently, AFAC is committed to establishing a process by which to distribute the funds in a manner that enables the group to monitor effectiveness. Applicants are expected to provide a strategic description of how requested funds will be used and recipients are expected to provide documentation as to their success in fulfilling their commitment.

While the committee will seriously consider any request for funding that meets the criteria of KSA 79-41a04, AFAC is particularly interested in areas of substance abuse prevention. The committee monitors the distribution of funds as they relate to the following six categories identified by the Center for Substance Abuse Prevention:

- 1) Problem Identification and Referral
- 2) Alternatives and Activities
- 3) Community-Based Change Efforts
- 4) Environmental Approaches
- 5) Prevention Education
- 6) Information Dissemination

AFAC conducts mid-year and end of year reviews on all awarded funds. Distribution of funds comes in four, quarterly payments (generally disbursed in March, June, September, and December).

Contacts

Gwen Tietgen, AFAC member

Matthew Connell, AFAC member

Lauren Lauck, AFAC member

Ashley Freburg, Staff liaison to AFAC



Healthy Minds. Healthy Lives. Healthy Communities.

December 31, 2013

Alcohol Fund Advisory Committee
Attention: Ashley Freburg, Communications Specialist
P.O. Box 998
Garden City, Kansas 67846

Re: 2014 Application

Dear Alcohol Fund Advisory Committee:

Thank you for the opportunity to apply for funds to help adolescents placed at the Juvenile Detention Center (JDC) here in Garden City. Our 2013 data shows 95% of youth at JDC admit to Substance Use demonstrating the strong need for education and some form of treatment for this population.

We will use any funds granted to continue with Group Therapy and Psycho-educational Groups to assist young individuals and their families.

Sincerely,

A handwritten signature in cursive script that reads "Renee Geyer".

Renee Geyer, CMC – Grant Coordinator
Compass Behavioral Health / formerly Area Mental Health Center
210 W. 4th Street – Scott City, KS 67871
rgeyer@compassbh.org 620.872.5338

Application for use of Alcohol Tax Funds

*2014 City of Garden City
Alcohol Fund Advisory Committee*

You may provide additional information. However, this form must be completed.

Agency Name:	Area Mental Health Center (AMHC) through 12.31.13 with the new name of Compass Behavioral Health (CBH) beginning 1.01.14
Purpose for Requested Funds:	We propose direct services for adolescents at the Southwest Regional Detention Center (JDC) along with staff trainings. Weekly 2 hour Therapy Groups for youth identified as using substances and in need of treatment/support, will be led by a Therapist and run similar to an AA or NA Support Group. Because we know Behavioral Health and Substance related issues or "Co-Occurring Disorders" often go hand-in-hand, weekly 2 hour Psycho-Educational Groups will focus on these issues. Bi-annual 1 hour trainings will benefit staff. Our agency provides "crisis services" to adolescents placed at JDC when in crisis, which typically means they have thoughts of or have engaged in act(s) of harm to self or others in relation to their behavioral health issues. Additional services beyond crisis treatment will help with problem solving skills, making better choices, healthy relationships, communication skills, and respect for themselves as well as authority.
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request):	GROUP THERAPY reimbursement cost of \$75 per hour 4 hours JDC Group Therapy weekly at \$75/hour=\$300 week*52/weeks=\$15,600 STAFF TRAINING reimbursement cost of \$200 per hour JDC Staff Training at \$100/hour*2/hours annually=\$200 TOTAL Alcohol Fund Advisory Committee Grant REQUEST: \$15,800 There appears to be a downward trend of adolescents being charged for the crimes for which they are arrested. In 2013 the Juvenile Detention Center (JDC) housed 418 children/adolescents as of 12/30/13. Previous year stats: 2012/567 and 2011/611. Per Director Katrina Pollack, youth are often admitted for up to 28 days because they were sanctioned for having a "dirty UA" proof positive of drug/alcohol use. Costs of \$145 daily are passed on to the County from which the child originates and/or the parent. Costs for a 28 day stay due to drug/alcohol use translate into expenses of \$4,060.
Describe how will your request will address on or more of the following; 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug abuse, or 4) treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.	According to 2013 project data, 95% of JDC youth admit to drug and alcohol use. This high percentage demonstrates the need for education and some form of treatment. All adolescents will benefit from substance use &/or behavioral health services. 1. Weekly education through 2 hour Psycho-Educational Groups serves as a preventative measure and insures insight into substance abuse and behavioral health disorders. Bi-annual staff trainings increase knowledge and ability to interact with the youth struggling with these issues. 2. We emphasize family and how heritage/dynamics play a role in substance abuse issues. 3. Weekly treatment through 2 hour Therapy Groups allow discussion about behavioral health and substance use, and educate about how they interact and worsen symptoms. 4. Professional staff serves as both a positive role model and a resource for additional services after JDC placement discharge. We have found our interactive role helps to engage youth in seeking additional services. For youth already receiving services, this will be a continuation of care. For youth in need of services, the onset of care will occur while they stay at the detention center.
How will you measure the effectiveness of your use of the funds?	We will provide Bi-Annual Reports reflecting the numbers of Youth served in groups and Staff trained on substance abuse issues. *The attached 2013 Report of JDC Groups outlines BOTH programmatic benefits and the need to continue this program.

Please complete and return to Ashley Freburg, Communications Specialist, P.O. Box 998, Garden City, KS 67846 by 4 p.m., January 6, 2014. For a digital version of this form, please visit the City of Garden City website at www.garden-city.org.

2013 Alcohol Fund Advisory Committee Grant - Groups at Juvenile Detention Center

Group Date	Group Topic	S/A only Group	Dual Dx Group	# Present for Group	M	F	# of Kids in JDC who admit use of Substance/Alcohol
3/27/2013	Alcohol Use	X		13	11	2	12
29-Mar	Empathy		X	17	15	2	17
3-Apr	Costs & Benefits of Drug Use	X		18	16	2	17
10-Apr	Addiction	X		16	13	3	16
12-Apr	Change		X	18	16	2	16
17-Apr	Marijuana	X		15	13	2	15
19-Apr	Thinking Errors		X	13	11	2	13
24-Apr	Stimulants	X		14	11	3	14
26-Apr	Problem Solving		X	14	12	2	14
1-May	Documentary on Addictions	X		14	11	3	14
3-May	Healthy Relationships		X	11	7	4	9
8-May	Criminal Conduct & Drugs	X		11	7	4	9
10-May	Coping Skills		X	14	10	4	14
15-May	Triggers & High Risk Situations	X		11	7	4	10
22-May	The Power of Thought	X		15	12	3	14
24-May	Anger Management		X	12	9	3	11
29-May	STD & Infectious Disease	X		15	12	3	14
31-May	Changing Negative Thoughts (CBT)		X	15	12	3	15
5-Jun	Cravings & Triggers	X		8	6	2	3
14-Jun	Adapting to Change		X	12	9	3	12

June 12, 2013: Two 2-hour trainings for JDC staff on mental health and substance abuse issues

Application for use of Alcohol Tax Funds

*2014 City of Garden City
Alcohol Fund Advisory Committee*

You may provide additional information. However, this form must be completed.

Agency Name:	Finney County Community Health Coalition, Inc. 310 E. Walnut – Suite 202 Garden City, KS														
Purpose for Requested Funds:	<p>We will design and present several 2 hour trainings related to alcohol's effect on the body, and consequences of driving under the influence.</p> <p>We will translate the training materials into Spanish, Burmese, and Somali and through the use of interpreters hold 2 trainings throughout the year in each of the languages for a total of 8 trainings. (2 also in English.)</p> <p>We also plan to provide a Continuing Medical Education event at St. Catherine Hospital for doctors and the medical community on recognizing the signs of alcohol and drug abuse so they will know how to make a referral to the appropriate agency for treatment.</p>														
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request):	<p>Total Amount Requested = \$4,375</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Facilitator = 8 trainings x 2 hours x \$50 /hr</td> <td style="text-align: right;">= \$ 800</td> </tr> <tr> <td>Travel for Facilitator = 8 trainings x 240 miles x \$.56</td> <td style="text-align: right;">= \$1075</td> </tr> <tr> <td>Interpreter = 6 trainings X 2 hours x \$25/hr</td> <td style="text-align: right;">= \$ 300</td> </tr> <tr> <td>Translating and printing flyers =</td> <td style="text-align: right;">= \$ 200</td> </tr> <tr> <td>Room Rental = 4 sessions x \$50</td> <td style="text-align: right;">= \$ 200</td> </tr> <tr> <td>Materials, Snacks, etc. = \$100 x 8 sessions</td> <td style="text-align: right;">= \$ 800</td> </tr> <tr> <td>Speaker for Continuing Medical Education training</td> <td style="text-align: right;">= \$1000</td> </tr> </table> <p>Cost of CME documentation and Breakfast for medical providers Will be provided by St. Catherine Hospital.</p>	Facilitator = 8 trainings x 2 hours x \$50 /hr	= \$ 800	Travel for Facilitator = 8 trainings x 240 miles x \$.56	= \$1075	Interpreter = 6 trainings X 2 hours x \$25/hr	= \$ 300	Translating and printing flyers =	= \$ 200	Room Rental = 4 sessions x \$50	= \$ 200	Materials, Snacks, etc. = \$100 x 8 sessions	= \$ 800	Speaker for Continuing Medical Education training	= \$1000
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Describe how will your request will address one or more of the following: 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug abuse, or 4) Treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.	<p>Some of the newcomers to our community do not recognize or understand how alcohol affects their metabolism and their actions. In the past many have not had as much expendable income to purchase alcohol, some followed their religious beliefs closer than they do now and others have more free time than they are used to having. Because of these factors, it has been reported they tend to purchase and consume alcohol but they don't understand how easily they may become intoxicated from having only a small amount of liquor. Some also do not understand the serious consequences for a refugee of drinking and driving especially if they are involved in an accident, someone is killed and it turns into a felony charge which may lead to loss of refugee status resulting in deportation. They also may not understand that alcohol leads to changes in behavior that takes away inhibitions and causes a person to be more abusive. This training will educate the participants on all of these issues plus talk about how they can prevent the behaviors.</p> <p>The training for the physicians and medical community is one of the most frequently requested topics by physicians. By partnering with St. Catherine Hospital, we will be able to provide high quality training through providing resources to hire a well qualified and respected specialist who can talk in the physicians' language about how to identify and diagnose this problem so the professional is confident in making a good referral to services.</p>														

<p>How will you measure the effectiveness of your use of the funds?</p>	<p>We will ask the City for baseline data on how many arrests were made in 2013 and how many accidents occurred because of alcohol related incidents. We will then review data for the next year after the training to see if the number of incidents decreased.</p> <p>For the CME event, we will work with Compass Behavioral Health (formerly Area Mental Health Center) and City on the Hill to see if the number of physician referrals related to alcohol and drug abuse increased from last year.</p>
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Please complete and return to Ashley Freburg, Communications Specialist, PO Box 998, Garden City, KS 67846 by 4:00 p.m., January 6, 2014. For a digital version of this form, please visit the City of Garden City website at www.garden-city.org.

Alcoholic Liquor Fund

The State of Kansas, in KSA 79-41 a04, creates an Alcoholic Liquor Fund, and prescribes how those moneys are to be distributed back to local units of government. For cities with population greater than 6,000 (Garden City fits that category) the law sets forth that 1/3 of the money be credited to the general fund, 1/3 be credited to a special parks and recreation fund, and 1/3 to a special alcohol and drug programs fund in the city treasury.

The Garden City Alcohol Fund Advisory Committee

The City and County Commissions established in 1982 (City: Ord. 1484, and County: Res. 18-82) the policies of the local Alcohol Fund Advisory Committee (AFAC). AFAC has advised the governing bodies on the distribution of alcohol consumption tax funds since inception. In 1990, the City and County Commissions changed the composition of the board from 12 members to 3 (City: Res. 1553, and County: Res. 11-90), but the charge of the group remains the same.

Currently, AFAC is committed to establishing a process by which to distribute the funds in a manner that enables the group to monitor effectiveness. Applicants are expected to provide a strategic description of how requested funds will be used and recipients are expected to provide documentation as to their success in fulfilling their commitment.

While the committee will seriously consider any request for funding that meets the criteria of KSA 79-41 a04, AFAC is particularly interested in areas of substance abuse prevention. The committee monitors the distribution of funds as they relate to the following six categories identified by the Center for Substance Abuse Prevention:

- 1) Problem Identification and Referral
- 2) Alternatives and Activities
- 3) Community-Based Change Efforts
- 4) Environmental Approaches
- 5) Prevention Education
- 6) Information Dissemination

AFAC conducts mid-year and end of year reviews on all awarded funds. Distribution of funds comes in four, quarterly payments (generally disbursed in March, June, September, and December).

Contacts

Gwen Tietgen, AFAC member

Matthew Connell, AFAC member

L auren Lueck, AFAC member

Ashley Freburg, Staff liaison to AFAC

Application for use of Alcohol Tax Funds

2014 City of Garden City

Alcohol Fund Advisory Committee

You may provide additional information. However, this form must be completed.

Agency Name:	Garden City Family YMCA
Purpose for Requested Funds:	<p>Family Fun Nights (4): Winter Wonderland, Halloween at the Y, Easter Eggstravaganza, Fourth of July Follies</p> <p>School's Out Bash; Back to School Blowout</p>
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request): \$10,000	<p>Four Family Fun Nights @ \$4800 (\$1200 for each) School's Out Bash @ \$1200 Back to School Blowout @ \$2000</p> <p>Detailed budget narrative on next page.</p>
Describe how will your request will address on or more of the following; 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug abuse, or 4) treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.	<p>Focus area # 1: We will provide wholesome alternatives for families and youth in Kindergarten through 12th grade as a substitute to destructive and/or drug and alcohol related activities. We will also supply drug and alcohol abuse education in the form of pamphlets, speakers and printed drug abuse prevention items (pencils, stickers, book marks, buttons, book covers, rulers, etc.). Adult volunteers will exemplify our YMCA Core Values of Caring, Honesty, Respect and Responsibility and remind the kids of the dangers of drugs and alcohol. Our focus is to provide more education to the youth and teens that attend these programs.</p>
How will you measure the effectiveness of your use of the funds?	<p>Detailed Evaluation method is on the following pages.</p>

Application for use of Alcohol Tax Funds

2014 City of Garden City
Alcohol Fund Advisory Committee

Project Narrative:

Family Fun Nights: These are FREE to the community and provide a great venue for families to spend quality time together. This is important in our society today. These events are scheduled the Saturday night before Easter (Easter Eggstravaganza), Independence Day (4th of July Follies), Halloween (Halloween @ YMCA) and mid-January (Winter Wonderland). Funds are used for lifeguards, custodians for set-up and clean-up, supervisors, snacks, crafts, carnival game development, prizes and other miscellaneous items. Local businesses are also solicited for donations. These family events range in attendance from 300 to 800 participants. This year we had 500+ attend our Halloween at the YMCA Family Fun Night, with

4 events x \$1667 per event = \$6668

School's Out Bash & Back to School Blowout: Geared more toward school-aged youth, these FREE community events are also designed for families to participate in a drug and alcohol free environment. Activities are set up mostly outside to attract larger crowds. Grant monies provide for lifeguards, maintenance crews, supervisors, food, crafts, carnival game prizes, school supplies, advertisement and other miscellaneous items. Donations are sometimes obtained from other sources. The Back to School is requesting more as we will give away pencils, notebooks, paper, folders, crayons, markers and many backpacks!

School's Out event = \$1667
Back to School event = \$1667
Total: \$3334

Total of Funds Requested = \$10,002

Application for use of Alcohol Tax Funds

*2014 City of Garden City
Alcohol Fund Advisory Committee*

Evaluation Method:

All of these programs will be advertised as educational, drug and alcohol free events or alternatives to a destructive lifestyle. The evaluation method used to determine effective use of grant monies is five-fold:

- 1) Keeping track of grant monies spent for each program will determine the effectiveness of the finances needed for each program.
- 2) Attendance will be obtained for each event to determine how many people are being exposed to anti-drug/alcohol messages. This will determine the effectiveness of the activities in terms of repeat attendance, education and prevention. It will also help us prepare young people to be advocates against abuse while associating with their peers.
- 3) Surveys will be available for young people to fill out at all activities. These will also be used as their ticket to win prizes in a drawing held at all the Family Fun Nights and all the Saturday Night Alive at the Y events. These surveys will include but not be limited to questions about alternative choices, dangers of alcohol/drug use, perception of effects and other related topics.
- 4) Testimonials will be solicited from families using our facility for these programs. Hopefully they will include the value to the family as a whole and the worthiness of our programs in keeping their children educated and free from alcohol/drug use.
- 5) Interviewing participants randomly will determine the effectiveness of our programming and also be a reflection on the need of said activities, thus justifying the free activities offered because of the Alcohol Tax Funds.

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Application for use of Alcohol Tax Funds

2014 City of Garden City
Alcohol Fund Advisory Committee

You may provide additional information. However, this form must be completed.

Agency Name:	Girl Scouts of Kansas Heartland
Purpose for Requested Funds:	See attachment
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request):	See attachment
Describe how will your request will address on or more of the following: 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug abuse, or 4) treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.	1. Alcoholism and drug abuse prevention and education. Girl Scouting aids in the area of prevention. Research conducted by the Girl Scout Research Institute shows that 67% of Girl Scouts report that they decline to consume alcohol compared to only 50% of non-Girl Scouts. Additionally 91% of Girl Scouts report they are likely to refrain from engaging in sexual conduct compared to 78% of non-Girl Scouts. Therefore, showing that out-of-school time programs such as Girl Scouts offer significant benefits and the need for these programs exists because they are the only girl-led leadership and development organization in the Garden City area. There is no other organization in Finney County that can provide this unique girl-only leadership and development experience.
How will you measure the effectiveness of your use of the funds?	See attachment

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Alcoholic Liquor Fund

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The Garden City Alcohol Fund Advisory Committee

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Currently, AFAC is committed to establishing a process by which to distribute the funds in a manner that enables the group to monitor effectiveness. Applicants are expected to provide a strategic description of how requested funds will be used and recipients are expected to provide documentation as to their success in fulfilling their commitment.

While the committee will seriously consider any request for funding that meets the criteria of KSA 79-41a04, AFAC is particularly interested in areas of substance abuse prevention. The committee monitors the distribution of funds as they relate to the following six categories identified by the Center for Substance Abuse Prevention:

- 1) Problem Identification and Referral
- 2) Alternatives and Activities
- 3) Community-Based Change Efforts
- 4) Environmental Approaches
- 5) Prevention Education
- 6) Information Dissemination

AFAC conducts mid-year and end of year reviews on all awarded funds. Distribution of funds comes in four, quarterly payments (generally disbursed in March, June, September, and December).

Contacts

Gwen Tietgen, AFAC member

Matthew Connell, AFAC member

Lauren Lauck, AFAC member

Ashley Freburg, Staff liaison to AFAC

Application for use of Alcohol Tax Funds

2014 City of Garden City
Alcohol Fund Advisory Committee

Agency Name:

Girl Scouts of Kansas Heartland

Purpose for Requested Funds:

The Girl Scouts of Kansas Heartland requests funds to support our Youth Development Program. Youth Development is the Girl Scout program experienced by all girls in our Council. GSKH considers this a successful program in Garden City. Through the Youth Development program, all girls are able to reap the benefits of the Girl Scout Leadership Experience.

The Youth Development program is the best opportunity to build positive youth mentoring relationships. The leadership keys of Discover, Connect, and Take Action, along with the processes of Girl Led, Cooperative Learning, and Learning by Doing, are woven through the Girl Scout Leadership Experience. Each girl will have a different experience, but they can each take away new insights, connections and a sense of accomplishment. When activities are girl-led, girls achieve the desired and expected short-term leadership outcomes: (1) a strong sense of self; (2) positive values; (3) healthy relationships; (4) promote cooperation and team building; (5) resourceful problem solvers; (6) and feeling empowered to make a difference in the world. Youth Development also includes the Pathways, which provide girls and adults with flexible methods of participation. The Pathways are camp, special events, series, travel, troops, and virtual. Finally, Youth Development funding incorporates the need for recruitment, training, support and background checks of all volunteers who work to with girls.

Requested Amount of Funding:

The estimated cost of Girl Scout Youth Development for 2014 in Garden City is \$45,000. The Girl Scouts of Kansas Heartland respectfully requests \$10,000 to assist with costs to deliver this program.

Funds for the Youth Development are based on 420+ girls and 85 adult volunteers for the 2014 calendar year. Some of the direct costs include:

- Program Supplies - \$3,100.00
- Scholarships/Financial assistance to girls - funds will be used to cover the \$15.00 National Girl Scout Dues and \$10-\$15 per girl for attending special events. \$1,500.00
- Communication - Website, Printing & Publications, Postage - \$2,500.00
- Activity Insurance - \$250.00
- Program, Membership and Volunteer Services salaries - \$23,000.00
- Volunteer recruitment, training & background check- \$14,500.00

Describe how your request will address one or more of the following:

- 1) alcoholism and drug abuse prevention and education

Girl Scouting aids in the area of prevention. Research conducted by the Girl Scout Research Institute shows that 67% of Girl Scouts report that they decline to consume alcohol compared to only 50% of non-Girl Scouts. Additionally 91% of Girl Scouts report they are likely to refrain from engaging in sexual conduct relative to 78% of non-Girl Scouts. Therefore showing that out-of-school time programs, such as Girl Scouts, offer significant benefits and the need for these programs exists because they are the *only* unique girl-led leadership and development organization in our area. *There is no other organization in Finney County that can provide this unique girl-only leadership and development experience.*

How will you measure the effectiveness of your use of the funds?

Girl Scouts of Kansas Heartland implements age appropriate surveys, uses program evaluations, and utilizes observation reports from troop leaders and site coordinators to provide a cross section of data collection that effectively measures our outcomes and overall program effectiveness. The evaluation process occurs depending on the evaluation method used. Some are monthly, quarterly, annually, or given after a specific program or event.

Application for use of Alcohol Tax Funds

*2014 City of Garden City
Alcohol Fund Advisory Committee*

You may provide additional information. However, this form must be completed.

Agency Name:	Real Men Real Leaders
Purpose for Requested Funds:	To add a new mentoring program for 5th-6th grade girls. We currently have a after school mentoring program for 5th-6th grade boys. These requested funds will help us to start up the program for young girls.
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request): \$9,640.00	This program will be for 36 new classes set up for 5th-6th girls. Healthy snacks and meals = \$3,600.00 Instructor for classroom =\$3,600.00 Bus driver = \$1,440.00 Rental of bus and classroom =\$1,000.00 Total request is \$9,640.00
Describe how will your request will address on or more of the following; 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug abuse, or 4) treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.	Our request will address alcohol and drug prevention education through our after school program.Led by our classroom instructor using Life Skills training by Dr. Gilbert Botvin, along with bringing in a women leader from the community to visit with the students about becoming strong leaders in school, home and their community. Our instructor and board members then mentor to each student. (See attached narrative for additional information).
How will you measure the effectiveness of your use of the funds?	We currently visit with the schools, and students parents that are in our program. see attached narrative for additional information.

Please complete and return to Ashley Freburg, Communications Specialist, PO Box 998, Garden City, KS 67846 by 4:00 p.m., January 6, 2014. For a digital version of this form, please visit the City of Garden City website at www.garden-city.org.

(Attachment)

Describe how, will your request addresses one or more of the following:

- 1) Alcoholism and drug abuse prevention and education**
- 2) Alcohol and drug detoxification**
- 3) Intervention in alcohol and drug abuse, or**
- 4) Treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.**

Our request will address alcohol and drug prevention education, through our after school program. Led by our classroom instructor using Life Skills curriculum by Dr. Gilbert Botvin, along with bringing in different women leaders from the community each month to visit with the students about becoming strong leaders in their school, home and community. Our instructor and board members then mentor to each student. We also know that many of these students in our program often do not get a regular meal at home. So we provide a healthy snack when they arrive for the program and also provide a healthy meal before we take each of them home at the end of the each weekly program.

Our goal is to help young girls develop into strong leaders by teaching them the six steps of success through our program "Stepping it Up". We also have a mentoring lunch program at BSIC fifth and sixth grade intermediate center. Our board members and community volunteers attend lunch and visit with students about how their day is going and how we can help them with any concerns they bring up.

How will you measure the effectiveness of your use of the funds?

We currently visit with the schools and parents of each student in our program, checking on each student grades, attendance, and overall attitude. Our board will continue to work with the schools to determine the specific elements of the program and to select students for participation, and will include a youth leadership program, recognition program and mentoring/student community service program as it implements its 2014-2015 strategic plans.

Real Men Real Leaders Board Members

Lieutenant Josh Biera	Kansas Highway Patrol
Tim Cruz	Safety and Health Specialist – KDOT
Phil Escareno	Black Hills Corporation
Juan Lozoya	Head Custodian Garden City High School
Sgt. Steve Martinez	Crime Prevention Deputy, Finney County Sheriff Office
Dennis Mesa	Executive Director, KS. Housing Resources Corporation
Reynaldo Mesa	Business Consultant w/RPPR LLC
James Mireles	Garden City High School Principal
Steve Sandoval	Chief Program Officer, SDSI
Jose Seijas	Fire fighter with Garden City Fire Department

Officers

President	Tim Cruz
Vice – President	James Mireles
Treasurer	Reynaldo Mesa
Secretary	Steve Sandoval
Sergeant of Arms	Phil Escareno

Executive Director	Jonas Cruz
Education/Programming Director	Paula Rodriguez
Bus Driver	Joe Gonzales

Real Men Real Leaders
Post Office Box 2037
Garden City Kansas 67846
620-272-6588 – Tim Cruz

Mission Statement

"Reaching out to our youth across racial, ethnic and socio-economic lines and guiding them so they may fulfill their potential in becoming *caring, giving, productive and responsible citizens.*"



To volunteer to be a Mentor or to obtain more information about the Real Men Real Leaders Program contact:

Tim Cruz, Board Chairman
620-276-3388

Visit us online at

RealMenRealLeaders.com

[Facebook.com/RealMenRealLeaders](https://www.facebook.com/RealMenRealLeaders)

Making a difference in the lives of the youth in Garden City.

Lieutenant Josh Biera – Kansas Highway Patrol

Tim Cruz – Safety and Health Specialist, KDOT

Phil Escareno – Black Hills Corporation

Juan Lozoya – Head Custodian, Garden City High School

Sgt. Steve Martinez – Crime Prevention Deputy, Finney County Sheriff's Office

Dennis Mesa – Executive Director, Kansas Housing Resources Corporation

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Sergeant of Arms.....Phil Escareno

Executive Director.....Jonas Cruz

Edu./Programming Dir...Paola Rodriguez

Bus Driver.....Joe Gonzales

Real Men Real Leaders Mentoring Program

A PIECE OF THE PUZZLE.



LIVE UNITED 



Our Goal is to help young men develop into strong leaders by teaching them the six steps of success through our program “Stepping It Up”

They are the following:

Knowledge - The more you know the further you will go.

Prepared - Always be prepared, Mentally, Physically, Emotionally and Spiritually.

Dependable - Your word should be your bond.

Trustworthy - Others can trust and depend on you.

Respect - We must earn respect. Our goal is to have others hold us in high regard.

Honor - Integrity in one’s beliefs and actions.

Our mentoring program uses:



Studies Show...

- Mentored youth are 46% less likely to use illegal drugs.
- Mentored youth are less truant, feel more competent about their school work, and do better in school.
- Mentored youth improved the quality of their relationships with their parents and their peers.

(National Office of Juvenile Justice and Delinquency Prevention)

Mentoring Makes a Difference

Children can be referred to the program by their parents or guardians, schools, county agencies, community or religious organizations.

“A Real Man” is a person who believes in God, respects his wife and family and supports his family through good and bad times. Is a person that can be counted on to help those in need and will take responsibility for his actions.

– Phil Escareno

Mentors are not substitute parents; they do not want to be substitute parents.

Mentors are meant to give extra support to children so they can reach their full potential in life.

“A real man” is an upstanding, responsible member of his community. He understands that it is important to not only take care of his family but to get involved in his community to create a better quality of life for those less fortunate.

– Steve Martinez

Steve is a piece of the puzzle.



All mentors enrolled in the Real Men Real Leaders Mentoring Program are screened, background checked, and receive ongoing training and support.

Application for use of Alcohol Tax Funds 2014 City of Garden City

Alcohol Fund Advisory Committee

You may provide additional information. However, this form must be completed.

Agency Name:	Seeds of Hope Jail Ministry, Inc.
Purpose for Requested Funds	To provide case management services to community members that have recently been incarcerated. This will allow more efficient referrals to community resources and services to help reduce recidivism.
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request):	<p>Total Funding of: \$7,740.00</p> <p>Case Manager Services will be provided by partnering with Catholic Social Services \$60.00 per hour for up to 10 hours per week for 52 weeks = \$6,240.00</p> <p>Office/Classroom Space \$125.00 per month for 12 months = \$1,500.00</p>
Describe how will your request will address on or more of the following; 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug abuse, or 4) treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.	<p>Seeds of Hope currently offers Moral Reconciliation Training (MRT) to all participants. MRT is a recognized evidence based program for offenders and substance abusers. It is also recognized as "best practice" for a cost-effective program that reduces recidivism. Cognitive based programming effects the offenders thinking thus changing their behavior. Clients are rewarded for meeting their goals in MRT through gift cards, straight talk phones and other incentives.</p> <p>By including a case manager it will provide more accountability to the offenders by monitoring them more closely within the community and provide resources at a more effective time frame. This should increase the rate of success.</p> <p>All participants will be referred to Catholic Social Services for community resources they offer such as drug alcohol counseling, sexual addiction counseling, and relationship classes, based on the specific need. The case manager will also refer to other community resources that will help with housing and employment. A case manager will help to ensure that clients are referred to resources that are specific to their current needs.</p> <p>During the 2013 year 100% of those that attended MRT had substance abuse problems.</p>

<p>How will you measure the effectiveness of your use of the funds?</p>	<p>Number that successfully complete MRT Number that do not get re-arrested during a 6 month and 12 month period.</p> <p>How many are referred to drug and alcohol counseling.</p> <p>How many are referred to other community programs.</p>
<p>Additional Information</p>	<p>Attached please find the tentative MOA with Catholic Social Services if funding is secured.</p>

Please complete and return to Ashley Freburg, Communications Specialist, PO Box 998, Garden City, KS 67846 by 4:00 p.m., January 6, 2014. For a digital version of this form, please visit the City of Garden City website at www.garden-city.org

EMO OF AGREEMENT
Between
SEEDS OF HOPE JAIL MINISTRY, INC.
And
CATHOLIC SOCIAL SERVICES

Second Chance Reentry Initiative Mentoring Program (SCRIMP)

I. The Parties

The parties to this Memorandum of Agreement (MOA) are:

- Seed of Hope Jail Ministry, Inc. (SOH), PO Box 2435, Garden City, KS 67846
- Catholic Social Services (CSS), 603 North 8th Street, Garden City, KS 67846

II. Term of this Agreement

This agreement is effective between for a period of one year, beginning January 1, 2014 and ending December 31, 2014. Should the program lose funding for any reason, this agreement can be terminated.

III. Description of the Project

SCRIMP is a demonstration program focused on assisting ex-offenders leaving places of incarceration and reentering communities. SCRIMP will have three components: case management, mentoring, and employment. SCRIMP is intended to reduce prison and jail recidivism rates, thereby reducing the cost of the corrections system in Kansas while positively impacting the lives of program participants, their families, and their communities.

IV. Scope and Purpose of this Memorandum

The purpose of this memorandum is to outline the roles and responsibilities of SOH and CSS in connection with the funding and operation of SCRIMP during the period specified above. Specifically, this MOA will delineate the role of SOH and the role of CSS in relation to this program.

V. Roles and Responsibilities of SOH

Operational Responsibilities

- SOH is the lead agency responsible for SCRIMP. As such, SOH will implement the program in accordance with the mission and strategic work plan of the organization.
- The Executive Director will coordinate all aspects of SCRIMP, including monitoring engagement and consistency of mentoring activities and maintenance/submission of all

required documentation and reporting. The Executive Director will work cooperatively with CSS and other community partners and will meet at least quarterly with the appointed CSS representative to review progress.

- SOH's Board of Directors and members will facilitate at least **one group celebration event** each year for all SCRIMP mentors and participants.
- SOH will provide any computers, printers and supplies to be used by SCRIMP staff.
- SOH will provide administrative and physical security for **personally identifiable data** and will preserve the anonymity of participants in the Program.

VI. Roles and Responsibilities of CSS

Operational Responsibilities

- CSS will provide case management services and will complete **intake assessments** on participants and coordinate employment and/or educational training and placement opportunities. Case management services will also include direct or referral services in all areas relating that constitute barriers to successful reentry, including but not limited to child support, housing, treatment and recovery support groups for addiction, physical and mental health care, and family support.
- CSS will provide a facilitator for Within My Reach (WMR) Education Groups (EG). These groups will be offered to all SCRIMP participants.
- CSS will provided a licensed drug and alcohol counselor to SCRIMP clients that require substance abuse treatment.
- CSS will provide a licensed sexual addiction counselor to SCRIMP clients that are in need of this service.
- CSS agrees to participate in SCRIMP events, including but not limited to participant success celebrations, mentoring training sessions, and media events.
- CSS will make available to SCRIMP participants other supportive services that are routinely offered to community residents.

Reporting and Research Responsibilities

- CSS will participate in at least quarterly review sessions and provide monthly reports of all services provided to SCRIMP participants, including the date services were provided, the type of service provided, and names and demographic information for participants, including participants' sex, age, address, phone number, email address, race, ethnic group, religious affiliation if any, and number and ages of children. SOH will provide forms for this purpose.

VII. Payment

- SOH will pay CSS for case management services at the rate of \$60.00 per hour, 10 hours per week for 52 weeks = \$6,240.00
- SOH will disburse first installment of \$1,560.00 quarterly (March, June, September, December), provided that the financial reports and service reports indicated have been received. Delays in submitting reports may result in the delay of grant payment release.
- SOH will pay \$125.00 per month for office space/classroom space beginning February 2014. \$125.00 x 12 = \$1,500.00. This will be due and payable the 1st of each month.

VIII. Disputes and Termination

- SOH and CSS agree to contact each other immediately on the occurrence of any serious problem, or if concern effecting the continuance of the Program or the partnership emerge during the term of this MOA.
- SOH and CSS agree that key SCRIMP representatives will meet as quickly as is practical and reasonable to attempt to resolve any such concern or problem.
- In the event that either SOH or CSS conclude that the problem or concern cannot be resolved and that SCRIMP operations or the relationship between SOH and CSS cannot continue, that party will give a 30-day notification to the other in writing that it intends to terminate the MOA. At the time of termination, CSS must provide an accounting of all Program-related expenditures and return to SOH any unused funds.

IX. Notices

All notices concerning this MOA will be presented in writing by either party to the other.

X. Other Requirements

No person shall on the grounds of race, religion, national origin, gender, disability or age be excluded for participation in SCRIMP, be denied the benefits of the program or discriminated against in connection with the program.

XI. Extensions and Modification to MOA

This MOA is a complete representation of the responsibilities of the parties of this agreement. Modifications or extensions may only be done in writing and signed by both parties.

Seeds of Hope Jail Ministry, Inc.

Scott Sherwin, President

Date

Catholic Social Services

Debbie Snapp, Executive Director

Date

SOUTHEAST ASIAN

MUTUAL ASSISTANCE ASSOCIATION

(SEAMAA)



SOUTHEAST ASIAN

MUTUAL ASSISTANCE ASSOCIATION



Application for use of Alcohol Tax Funds

2014 City of Garden City

Alcohol Fund Advisory committee

You may provide additional information. However, this form must be completed

Agency Name:	Southeast Asian Mutual Assistance Association 4101 E. Hwy 50 Suite A Garden City, KS 67846 Phone: (620) 275- 2261								
Purpose for Request Funds:	Prevention of "Alcohol and Drugs Abuse" in Asian Community through education and propaganda against Alcohol and Drug.								
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request).	<p>Total amount of Alcohol Funds request for 2014: \$11,000.00</p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">- Salary outreach Case manager</td> <td style="text-align: right; padding-right: 20px;">\$4,200.00</td> </tr> <tr> <td style="padding-left: 20px;">- Materials: translation of brochures</td> <td style="text-align: right; padding-right: 20px;">\$3,500.00</td> </tr> <tr> <td style="padding-left: 20px;">- Place: Classes and materials</td> <td style="text-align: right; padding-right: 20px;">\$3,300.00</td> </tr> <tr> <td style="padding-left: 20px;">Total:</td> <td style="text-align: right; border-top: 1px solid black; padding-top: 5px;">\$11, 000.00</td> </tr> </table>	- Salary outreach Case manager	\$4,200.00	- Materials: translation of brochures	\$3,500.00	- Place: Classes and materials	\$3,300.00	Total:	\$11, 000.00
- Salary outreach Case manager	\$4,200.00								
- Materials: translation of brochures	\$3,500.00								
- Place: Classes and materials	\$3,300.00								
Total:	\$11, 000.00								
Describe how your request will address one or more of the following: 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug abuse, or 4) treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.	<p>Our agency address to Alcoholism and Drug Abuse Prevention and Education. We thought that through education we could keep our kids out of alcohol and drug abuse. Also, we encourage parents to be good model for their children, themselves they have to learn about alcohol and drug and understand how dangerous it is and avoid to use it.</p> <p>We translate brochures about alcohol and drugs in Vietnamese, print and pass out these translations to our Asian business and house to house to Vietnamese people. Besides, we open two classes on Sunday talking about alcohol and drug abuse: one for children and one for parents. There are about thirteen (13) students in each class.</p>								
How will you measure the effectiveness of your use funds?	<p>- We follow up rumors in our community about all crimes commit by addict people.</p> <p>- We got information from The Garden City Telegram and radio to have the data of violations relate to alcohol and drug abuse.</p>								

	<p>- We have a very good working relationship with the Police Department which enable us to know the number of cases involve Asian, and reduced tremendously.</p> <p>-With our translation, Vietnamese people can understand better the danger of alcohol and drug abuse.</p>
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Please, complete and return to Ashley Freburg, Communications Specialist, P.O. Box 998, Garden City ,KS 67846 by 4:00 p.m., January 6, 2014. For a digital version of this form, please visit the City of Garden City website at www.garden-city.org.



SOUTHEAST ASIAN

MUTUAL ASSISTANCE ASSOCIATION



ORGANIZATION OF STAFF AS FOLLOWED:

SEAMAA Board of Director

Meeting every quarter to discuss the organization activities outcomes and concerns.

SEAMAA Executive Director

Monitoring and following up all activities. Supervising all staffs.
Reporting to the board Member

Bilingual Case Managers

In house and outreaching services to the refugees' population in Finney county.
Reporting all servicing activities to the Executive Director

NP
50

**KANSAS SECRETARY OF STATE
Not-for-Profit Corporation
Annual Report**

Kansas Office of the Secretary of State:

Memorial Hall, 1st Floor
120 S.W. 10th Avenue
Topeka, KS 66612-1594

(785) 296-4564
kssos@sos.ks.gov
www.sos.ks.gov

THIS SPACE FOR OFFICE USE ONLY.

1. Business entity ID #	This is not the Federal Employer ID Number (FEIN).	086-649-1			
2. Name of corporation	Must match name on record with Kansas Secretary of State.	Southeast Asian Mutual Assistance Association			
3. Mailing address Address will be used to send official mail from the Secretary of State's Office. Do not leave blank.	Attention Name	Shelly Dinh			
	Address	4101 E Hwy 50			
	City	State	Zip	Country	
	Garden City	KS	67846	USA	
	<input type="checkbox"/> Check this box if this is a new address. Our records will be updated only if this box is checked.				
4. Principal office address Must be a street, rural route, or highway. A P.O. box is unacceptable.	Address	4101 E Hwy 50			
	City	State	Zip	Country	
	Garden City	KS	67846	USA	
5. Tax closing date	Month	Year	6. State of Incorporation		
	December	2011	Kansas		
7. Name, title, and address of each officer of corporation If additional space is needed, please provide attachment. Do not leave blank.	Name 1	Bui The Bi		Title	President
	Address	4101 E Hwy 50 # 50			
	City	State	Zip	Country	
		Garden City	KS	67846	USA
	Name 2	Mitch Young		Title	Vice President
	Address	2804 Henderson Drive			
	City	State	Zip	Country	
		Garden City	KS	67846	USA
	Name 3	Chuong Nguyen		Title	Treasurer
Address	513 Colony				
City	State	Zip	Country		
	Garden City	KS	67846	USA	

8. Name and address of each member of governing body of corporation

If additional space is needed, please provide attachment.
Do not leave blank.

Name 1 Nu V Nguyen	Address 2918 Kris Place		
City Garden City	State KS	Zip 67846	Country USA
Name 2 Jimmy Mai	Address 1609 Remington		
City Garden City	State KS	Zip 67846	Country USA
Name 3 Boun Srey	Address 4101 E Hwy 50 # 206		
City Garden City	State KS	Zip 67846	Country USA

9. Federal Employer Identification Number (FEIN)

48-0990577

■ Answer either Question 10 or Question 11.

10. Total number of shares of capital stock issued

0

11. Total number of memberships

Must be numeric. "NA" or "-" is unacceptable.

6

12a. Does this corporation hold more than 50% equity ownership in any other business entity that is filed with the Kansas Secretary of State?

Yes (Complete Question 12b.) No (Skip to Question 13.)

12b. Name and ID number of each business

Name and ID # should be provided exactly as filed with Kansas Secretary of State.

ID number is not Federal Employer ID Number (FEIN).

Business Entity Name	Business Entity ID Number
Business Entity Name	Business Entity ID Number
Business Entity Name	Business Entity ID Number

13. Does this corporation own or lease land in Kansas that is suitable for use in agriculture?

This question does not apply to 1) tracts of land of fewer than 10 acres, 2) contiguous tracts of land that are fewer than 10 acres in aggregate, or 3) state-assessed railroad operating property.

Yes (Complete Attachment AG.) No

14. I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct and that I have remitted the required fee.

Signature of Authorized Officer

X

Bui The Bi

Month Day Year

5 12 2012

Name of Signer (printed or typed)

Bui The Bi

Title

President

Phone Number



SOUTHEAST ASIAN

MUTUAL ASSISTANCE ASSOCIATION



City of Garden City

REFUGEE RESETTLEMENT:

Assisting new arrival refugees to settle in the new environment. The services include: Housing Assistance referral, General Orientation for daily basis needs. Jobs Placement and other Social Adjustments.

JOB SERVICE:

Job Search, Job Entry process, Job Placement, Job Pre-Orientation and follow up for 90 days.

INTERPRETATION:

SEAMAA mainly serves all clients with interpretation including some documentation translated. Business and other service provider's coordination.

TRANSPORTATION:

SEAMAA provides transportation services limited for those who may have the need such the seniors, new refugees and other disability recipients.

COUSELING:

SEAMAA provides counseling for the families as one by one basis for those who may need it. The counseling services includes many issues such as job, children, school and domestic violence matters.

REFERRALS:

Assisting clients with referral services. SEAMAA has a great experience coordinating with many mainstreams by having good source in gear for those need them.

4101 E. HWY 50, SUITE A • GARDEN CITY, KS 67846 • (620) 275-2261



SOUTHEAST ASIAN

MUTUAL ASSISTANCE ASSOCIATION



4101 E. Hwy. 50 Suite A
Garden City, Kansas 67846
(620) 275 – 2261

Board of Directors
June 2011 Through June 2015

	NAME	OCCUPATION	ADDRESS	PHONE
President:	Mr. Bui The Bi	Tyson Team Member	4101 E. Hwy. 50 #55	(620) 272 – 0969
Vice-President:	Mr. Mitch Young	Tyson Personal Manager	2804 Henderson Dr.	(620) 805 - 9001
Secretary:	Mr. Nu Nguyen	Tyson Team Member	2918 Kris Place	(620) 275 –5201
Treasurer:	Mr. Chuong Nguyen	Tyson Team Member	513 Colony	(620) 272 – 0573
Member:	Mr. Jimmy Mai	Jimmy's Repair Owner	1609 Remington	(620) 276 – 3999
Member:	Ms. Botoun Srey	Tyson Team Member	4101 E. Hwy. 50#206	(620) 260-9289
Member:	Mrs. Coi Truong	Work at College	209 St. John	(620) 271 - 0678

Note: The Board of Directors will serve for two terms of 4 years. The new Board of Directors For the term will be selected by the end of each term by the Board of Directors

4101 E. HWY 50, SUITE A • GARDEN CITY, KS 67846 • (620) 275-2261

Application for use of Alcohol Tax Funds

2014 City of Garden City
Alcohol Fund Advisory Committee

You may provide additional information. However, this form must be completed.

Agency Name:	Spirit of the Plains, CASA Inc.						
Purpose for Requested Funds:	To provide advocacy for every abused and neglected child in the court system which will lead to a safe, permanent home placement free of alcohol and drug abuse. To give these children a "voice in court". Funds will be used for the training, assistance, and support of CASA volunteers, Board Members, and staff.						
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request):	<table style="width: 100%; border: none;"> <tr> <td style="padding: 5px;">Recruitment, training, and supervision of CASA volunteers (staff support)</td> <td style="text-align: right; padding: 5px;">\$10,000.00</td> </tr> <tr> <td style="padding: 5px;">Volunteer, Board and Staff Development</td> <td style="text-align: right; padding: 5px;"><u>2,500.00</u></td> </tr> <tr> <td style="padding: 5px; text-align: right;">Total Request:</td> <td style="text-align: right; padding: 5px;">\$12,500.00</td> </tr> </table>	Recruitment, training, and supervision of CASA volunteers (staff support)	\$10,000.00	Volunteer, Board and Staff Development	<u>2,500.00</u>	Total Request:	\$12,500.00
Recruitment, training, and supervision of CASA volunteers (staff support)	\$10,000.00						
Volunteer, Board and Staff Development	<u>2,500.00</u>						
Total Request:	\$12,500.00						
Describe how will your request will address on or more of the following; 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug abuse, or 4) treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.	<p>CASA volunteers enhance protective factors and reverse or reduce risk factors as they consistently meet with and mentor the youth and/or their families assigned to our agency.</p> <p>CASA volunteers facilitate referrals to community services and suggest alternatives to negative and/or illegal behaviors on the part of the child and their family if reintegration is the goal. If reintegration is no longer the goal, then the child(ren) are the main focus.</p> <p>CASA volunteers/staff make recommendations to the Court in regards to the parents/children obtaining alcohol and drug evaluations and to follow the recommendations made in the assessments. We follow up with these recommendations for the duration of the case.</p>						

	<p>The goal of our program is to ensure every child who enters the court system finds a safe, permanent home where they are nurtured and can thrive, which helps to provide protective factors for children who come from homes where alcohol and/or drug use is the norm.</p> <p>The CASA volunteer provides alternatives to alcohol/drug usage by spending time with the child and/or family in healthy environments and participating in activities such as playing in the park, going to the zoo, playing games, reading, or making arts and crafts projects. The volunteer is a positive role model.</p> <p>CASA volunteers provide intervention at preschool age by building and maintaining a nurturing and supportive relationship with the child and modeling appropriate behaviors. The volunteers spend time with the young child in play, demonstrating alternatives to the home environment from which they came where violence and drug/alcohol use may have been the norm.</p> <p>Our agency provides materials to volunteers, staff, children, outside agencies, parents, and foster parents regarding drug/alcohol abuse (brochures, monthly newsletters, inservices, and consultation with individuals/agencies when needed).</p>
<p>How will you measure the effectiveness of your use of the funds?</p>	<p>Statistics are gathered regarding the number of children/families served in which drug and/or alcohol abuse is an issue. These statistics include the number of children reintegrated back into their homes where drugs and/or alcohol were an issue. Our agency utilizes a database that is able to track the number of children/families affected by drugs and/or alcohol that we serve including the number of recommendations for drug/alcohol evaluations and treatment goals. (See attached narrative for additional information).</p>

Please complete and return to Ashley Freburg, Communications Specialist, PO Box 998, Garden City, KS 67846 by 4:00 p.m., January 6, 2014. For a digital version of this form, please visit the City of Garden City website at www.garden-city.org.

(Attachment)

Through the services provided by our Court Appointed Special Advocates (or CASAs), Spirit of the Plains, CASA, Inc. addresses the social problems of child abuse, child neglect, substance abuse, juvenile offenses, and truancy. CASA volunteers act as objective, independent observers who interview all parties involved in a child's case and then provide this information along with recommendations regarding placement, permanency, and any necessary adjunct services, such as those related to drug and alcohol abuse issues, to the Court in the form of a written report for each court hearing. In addition, the volunteer meets with the child or children on their case to provide direct services to the child, including mentoring if the child is old enough.

Our agency has served a total of 185 abused and neglected children in 2013. **A prevalent issue in the vast majority of these "child in need of care" cases is drug and alcohol abuse.** In 2013, 128 of the 185 children we served (70%) were directly affected by issues of substance abuse at the time their case entered the court system. CASA volunteers or staff made recommendations in their Reports to the Court for the parents/children to complete a drug and alcohol assessment and to follow the recommendations of the assessment with the majority of the parents/children completing an evaluation. When illegal drugs and/or alcohol abuse is added to the mix of child abuse and neglect, the severity of the situation worsens.

CASA volunteers deal with alcohol and drug abuse issues by: 1) interviewing all parties, including parents, and alerting the court of confirmed or suspected drug and alcohol abuse; 2) making recommendations/referrals for intervention and treatment; 3) monitoring of the parent's and/or child's treatment progress or lack thereof; 4) and, encouraging individuals to complete treatment programs and to maintain sobriety. The safety of children is always our paramount concern, and this is difficult, if not impossible, to obtain until drug and alcohol issues are addressed and treated. Our volunteers and staff participated in 342 court hearings along with over 280 case plans and meetings in the year 2013 regarding the children we serve (this does not include home and child visitations). Each and every one of these hearings/meetings addresses the tasks of the reintegration or permanency plan for these families. CASA monitors and addresses these tasks which include drug and alcohol assessments, completion of the drug and alcohol treatment, the parent/child's willingness to submit to UA's, and the willingness to stay clean and sober once their treatment was completed.

Our program seeks to target individual risk factors such as alienation and lack of social bonding through building a positive relationship with the children so they have an adult in their lives they can trust. This relationship is built through consistent contact with the child during the duration of their court case. We target the child's attitudes toward alcohol, tobacco, and drugs through communication about these issues and through positive role modeling and education. Through communication, the volunteer can hold the child accountable and work to decrease or eliminate the potential for drug use. Volunteers also target poor social skills, academic failure, aggressive behavior, and rebelliousness with the youth on their case through open and active communication, education, and by setting expectations for the child that these behaviors are inappropriate. By being the child's mentor, volunteers can help to create a drug and alcohol free lifestyle.

It is important for CASA volunteers to receive initial and ongoing training. Spirit of the Plains, CASA provides a minimum of thirty hours of initial training to volunteers, and an additional ten hours of inservice is made available each year. Our agency uses the training module provided by the National CASA Association which includes an entire unit specifically devoted to drug and alcohol issues ("The Impact of Substance Abuse/Chemical Dependency on Children & Families"). Additionally, written material and inservice meetings are made available to CASA volunteers in order to provide timely and valuable information regarding issues of drug and alcohol abuse. Our inservices are made available to not only CASA volunteers, but to the medical and mental health community, parents, foster parents, social service agencies, and the general public.

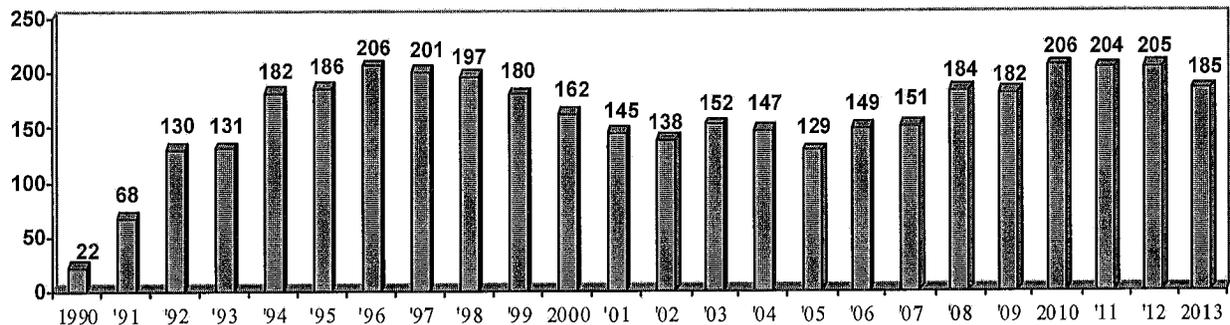
In addition to the previously mentioned information, it is important to understand that CASA volunteers must receive adequate training, support, and supervision. This is provided by CASA staff members. Each volunteer is assigned to a staff member, and close monitoring and support is provided. Staff members provide guidance to advocates, and this assistance is critical due to the ever-changing welfare, social, and court systems. CASA staff members maintain case files, edit and process volunteer court reports, accompany CASA volunteers to all hearings, provide insight and encouragement to volunteers who become overwhelmed or frustrated, remain available to volunteers on a twenty-four hour basis in times of emergency, and assist in negotiating disagreements between agencies and/or professionals involved with "child in need of care" cases.

Our agency is actively involved with the Finney County Drug Endangered Children's Team and the Finney County Health Coalition. It is the desire of Spirit of the Plains, CASA to assist children found in drug environments and to help them in their transition to foster care and/or relative care when necessary. Our agency continues to seek ways whereby we can assist with prevention, intervention, and treatment of children and families suffering with issues of drug and alcohol abuse.

At this time, Spirit of the Plains, CASA is assigned to work with 91 abused and neglected children. Three full-time and one part-time staff supervise volunteers and their cases. According to the US Department of Health and Human Services, when families do not receive proper treatment for substance abuse, children are more apt to remain in foster care longer and re-enter once they have returned home. Our staff and volunteers work diligently to make sure these families receive the services needed and once the children are placed back home, they remain there. It is the desire of our agency to serve as many children as possible, while at the same time providing quality training and support for their CASA volunteers. The number of children involved in the Finney County court system as "children in need of care" identifies the need for CASA.

The following graph illustrates the number of CINC cases served by Spirit of the Plains, CASA:

Number of Children Served by Year



It is difficult to estimate the percentage of time spent on drug, alcohol and related problems. However, CASA has firm statistics which reveal that seventy percent (70%) of the "child in need of care" cases served by Spirit of the Plains, CASA in 2013 involved parents in which drug and/or alcohol abuse was one of the primary areas of concern (and/or the children themselves had drug or alcohol issues). Cumulative data for 2013 is being compiled at this time.

The overall goal of CASA is to improve the quality of life for children who have suffered abuse and/or neglect. To that end, 100% of agency time is devoted to providing quality advocacy service.

The reality in our community is that literally hundreds of children are exposed to the effects of drug and alcohol abuse along with child abuse and neglect. Spirit of the Plains, CASA seeks to intervene in the lives of these very deserving children and to improve the quality of life for them. It is our belief that once the community is aware of the needs of these children, individuals and businesses will step up to meet these needs.

Goals and Objectives of the Organization:

The overall objective for Spirit of the Plains, CASA is to provide each abused and neglected child with a "voice in court". In order to promote this objective, our agency has the following goals in place: 1) completion of at least two group volunteer training sessions per year, with additional volunteers being trained through our independent training curriculum; 2) strengthening public awareness of CASA; 3) development of stable funding; 4) ensuring that the ratio of volunteers to staff is manageable; 5) and, provision of appropriate support and supervision of volunteers.

Program Evaluation Methods:

1. Spirit of the Plains, CASA is certified annually by the Office of Judicial Administration in Topeka, Kansas, using as criteria Supreme Court Administrative Order No. 82: CASA Standards and Guidelines. Our agency has met all criteria for certification since the inception of the CASA program (1990).
2. Spirit of the Plains, CASA submits an Annual Report to the Office of Judicial Administration in Topeka, Kansas. The compilation of the reports from Kansas CASA programs is used to evaluate and compare program strengths and advancements.
3. Spirit of the Plains, CASA reports annually to the National CASA Association and provides statistical year-end information. The compilation of the reports from across the nation is used to measure how our CASA program compares to other programs nationwide (using median statistics).
4. Spirit of the Plains, CASA will continue gathering specific data regarding drug and alcohol issues. Our agency will also continue to educate volunteers and community members on the effects of drug and/or alcohol abuse on parents and children.
5. Spirit of the Plains, CASA will continue to conduct an annual goal-setting and review session whereby staff, Board Members, volunteers, and others have an opportunity to provide insight into program strengths and needs.

Spirit of the Plains, CASA List of References

Chief Judge Wendel W. Wurst
271-6100

Finney County Attorney Susan Richmeier
272-3508

Assistant Finney County Attorney Tamara Hicks
272-3508

Magistrate Judge Christopher Sanders
271-6113

Finney County United Way Director Susan Escareno
275-1425

Application for use of Alcohol Tax Funds

*2014 City of Garden City
Alcohol Fund Advisory Committee*

You may provide additional information. However, this form must be completed.

Agency Name:	SUMMER PLAYGROUND PROGRAM
Purpose for Requested Funds:	To provide a summer program for children in Garden City in cooperation with Big Brothers Big Sisters and Garden City Recreation that will provide kids with healthy outdoor activities, community resource information, reading opportunities, and lunch through USD #457
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request):	\$6,500 To provide for staff and supplies all directly related to services to children attending at East Garden Village, Finnup Park, and Scout Park for 8 weeks this summer
Describe how will your request will address on or more of the following: 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug abuse, or 4) treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.	Our request will address alcohol prevention and education, healthy alternative activities, safety, and community resources to children ages 5-13, and educational activities for children attending this program at no cost to them. These children would not otherwise have the opportunity to attend something like this.
How will you measure the effectiveness of your use of the funds?	Pre/post tests from the Lifeskills Alcohol Prevention Program, and local crime rates during the hours of operation from Youth Services and the Police Department

SUMMER PLAYGROUND PROGRAM

A Community-wide Cooperative Program Providing Free Summer Activities for Children in Garden City

January 3, 2014

Federal ID #48-1007859

City of Garden City
AFAC Grant
301 North 8th Street
Garden City, KS 67846

Dear Committee Members:

Please accept this as an AFAC application for 2014 and a year end AFAC report for 2013. This is a grant request for a community-wide summer playground program for kids age 5-13 years old. This program is being conducted through the cooperative efforts of the Big Brothers Big Sisters of Finney & Kearny Counties and Garden City Recreation Commission. The Summer Playground Program began in 2006 with help from Boy Scouts, Garden City Community College, K-State extension, GCCC/Educational Talent search, USD 457, and the Community Health Coalition. We are asking for \$6,500 to pay for part of the costs associated with this program.

This program was a huge success. As a result of the funding given to the playground program by the city, we were able to serve 307 youth age 5-13 with over 3270 visits to the three sites: East Garden Village, Finnup Park and Scout Park. The programs were able to run Monday –Thursdays in June and July for seven weeks. Buses gave rides to those youth who reside where it is too far or dangerous for youth to walk

Educational presentations were provided by Lee Richardson Zoo, Commerce Bank, Beef Empire Days Rodeo, Lifetime Smiles, Finney County Extension Nutrition and Animal Health, Books on the Bus, Finney County Sheriff's Office, Garden City Police Department, Red Cross, Animal Control, Finney County Health Department, GCCC, and the Garden City Fire Department. The Community Health Coalition provided Lifeskills Alcohol Prevention courses, and a nutritionist from Garden City Recreation provided nutrition/healthy lifestyles courses each week. Youth kept a food journal.

In 2013, bed gardens were added to Scout Park and Finnup Park, and a softball size community garden was added at the East Garden Village site with help from the high school Neighborhood Improvement Project, GCCC, Home Depot, True Value, 21st Century Community Learning Center grant, and Farm Bureau. Kids in the playground program, Big Brothers Big Sisters staff/board members, along with about 300 volunteers cleaned up the area at EGV, put up a fence and tilled up 200 family gardens, and ½ acre children's garden. The kids in BBBS afterschool program started the garden and the playground program kids took care of it over the summer. This was extremely valuable to the kids and families. The kids were able to learn responsibility in growing food, how to

plant food, provide healthy fresh fruit and vegetables for their families. The families were able to work in the gardens together in the evening. We had to have a paid staff member to help supervise this and help with weeding over the summer. The City was able to help with water and irrigation for this project. The kids were also able to enter some of their vegetables in the Finney County Fair. One of the kids from Finnup Park won Grand Champion for his squash. Watermelon was the favorite for the summer!!

Lunch was provided each day by USD 457 through a USDA lunch program grant. Staff and supplies for each site were paid for by grants from the AFAC, United Way, Finnup Foundation, and Western Kansas Community Foundation. Staff training was provided in-kind by Garden City Recreation Commission, Garden City Fire Department and Big Brothers Big Sisters.

These agencies came together in a truly cooperative effort to better serve youth in the community who would not otherwise be engaged in positive activities during the summer. Engaging these children in positive activities and exposing them to area agency representatives will help them become more aware of the community around them. In turn, creating a more educated, more productive area work force in the future. As well as preventing juvenile crimes such as vandalism, graffiti, underage drinking, theft, and early parenting. These children were able to participate free of charge in positive activities each day, receive lunch, and have access to the Big Pool.

The funds we are requesting would be used to provide shared supplies, and labor for the programs at the East Garden Village site, Finnup Park site, and Scout Park sites. Equipment will be saved and used for future years.

This program will be open to all youth in the community who want to participate with special focus by summer playground program agencies on getting youth from East Garden Village, the Burnside Drive Area, Farmland Road, Wagon wheel trailer park, H & H trailer park, Towns Riverview area, and other similar areas to participate. In Garden City Recreation Commission funded by United Way provides transportation to these children to get them to and from the program each day.

The school district will be providing a nutritious lunch for all participating youth and the Books on the Bus program will visit each site every week. Garden City Community College will be providing activities for the older youth at East Garden Village and getting those students involved in their programs. The Finney County Community Health Coalition provided training on Life Skills to the staff at each site. 3rd-6th graders received alcohol prevention education through this proven prevention program.

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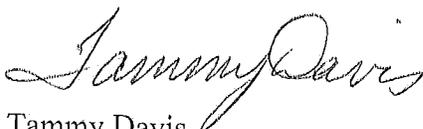
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The program will run for 2-2 1/2 hours each day—not including time for lunch--from June 1 to July 30. Big Brothers Big Sisters 48-1007859 will be the fiscal agent for the purposes of this grant.

If you have further questions please contact Tammy Davis, Big Brothers Big Sisters (620) 275-2424, or Donna Gerstner, Garden City Recreation (620) 276-1200. We are responsible for the completion and oversight of this project. Thank you for your consideration of this project.

Sincerely,



Tammy Davis
Executive Director
Big Brothers Big Sisters



Donna Gerstner, CPRP
Assistant Superintendent
Garden City Recreation Commission

Budget for Program

Contract Labor

1 Coordinator	\$2,000
4 Assistants (2 EGV, 1 Finnup, 1 Scout)	\$4,000
Educational Programs	In Kind
Mulch/soil/straw for bed gardens	\$500
Rent	In Kind
Lunch	In Kind
Sports Supplies	In Kind
Crafts	In Kind
Cups	In Kind
TOTAL Community or AFAC Grant Request	\$6,500

Other

Promotion	\$1000 In Kind
Transportation	\$3600 (requested from other entities)
Training for staff	\$160 In Kind
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Nutrition Coordinator	\$1,600
Additional Garden Supplies	\$3,000
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Supplies for other sites	\$4583 (requested from other entities)
TOTAL	\$26,043

TOTAL PROJECT BUDGET \$32,543

(Total cost per child for this program is \$67 per child)









Application for use of Alcohol Tax Funds

2014 City of Garden City
Alcohol Fund Advisory Committee

You may provide additional information. However, this form must be completed.

Agency Name:	USD 457 (Horace Good and Kenneth Henderson Junior Leadership Corp) Contact: Becky Clark Email: rclark-hermocillo@gckschools.com Phone: (719) 289-8743 Mailing Address: 1412 N. Main Street Garden City, KS. 67846
Purpose for Requested Funds:	To provide funds in support of continuing Junior Leadership Corp at USD 457 Middle Schools
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request):	<p>The request is for \$20,000 in non-salary support of both school's JLC programs, to be divided between the schools by USD 457 administration based on participation and need. Primarily the funds will be used to assist in expenses related to uniforms, supplies, community service events and travel expenses related to attending out-of-town competitions and drills. The future of this program is intended to be one of community partnership whereby USD457 finances the expenses related to the necessary staff and administrative support, and the community partners in the non-personnel, non-building expenses. When originally created, the US government provided support (Project PASS), but that quickly ended after inception due to budget issues at the national level.</p> <p>This program is accountable to USD 457 Administration and a Community Advisory Board consisting of a USD School Board member, private sector supporters of the program, the City Manager, the County Administrator, and citizen-</p>

	<p>appointees. The application is made with their support and their commitment to see that the funds are spent as described.</p> <p>There are currently 150 participants at Horace Good Middle School and 101 participants at Kenneth Henderson Middle School.</p>
<p>Describe how will your request will address on or more of the following;</p> <ol style="list-style-type: none"> 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug abuse, or 4) treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers. 	<p>JLC addresses prevention and education and, in some instances, intervention. While not all participants in JLC have difficult home circumstances or discipline issues in school, it does meet the profile of one target audience of the JLC. Through the teaching of core values, a curriculum centered around building leadership capacity, citizenship skills, and a rigorous extra-curricular schedule steeped in selfless service and promoting self-confidence, participants have become more resistant (and we believe that to be measurable) against the likelihood of using at an early age and abusing as they grow older.</p> <p>Of the 6 prevention areas recognized by the Center for Substance Abuse, we believe the JLC program directly uses 5 of the 6 prevention techniques (only exception being the Community-Based Change Efforts).</p>
<p>How will you measure the effectiveness of your use of the funds?</p>	<p>Tracking the performance of the students over time against non-participants with similar risk factors.</p>

Please complete and return to Ashley Freburg, Communications Specialist, PO Box 998, Garden City, KS 67846 by 4:00 p.m., January 6, 2014. For a digital version of this form, please visit the City of Garden City website at www.garden-city.org.

Alcoholic Liquor Fund

The State of Kansas, in KSA 79-41a04, creates an Alcoholic Liquor Fund, and prescribes how those moneys are to be distributed back to local units of government. For cities with population greater than 6,000 (Garden City fits that category) the law sets forth that 1/3

Application for use of Alcohol Tax Funds

*2014 City of Garden City
Alcohol Fund Advisory Committee*

You may provide additional information. However, this form must be completed.

Agency Name:	SUMMER PLAYGROUND PROGRAM
Purpose for Requested Funds:	To provide a summer program for children in Garden City in cooperation with Big Brothers Big Sisters and Garden City Recreation that will provide kids with healthy outdoor activities, community resource information, reading opportunities, and lunch through USD #457
Requested Amount of Funding (include as much detail concerning your projected expenses as they relate to the request):	\$6,500 To provide for staff and supplies all directly related to services to children attending at East Garden Village, Finnup Park, and Scout Park for 8 weeks this summer
Describe how will your request will address on or more of the following; 1) alcoholism and drug abuse prevention and education, 2) alcohol and drug detoxification, 3) intervention in alcohol and drug abuse, or 4) treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.	Our request will address alcohol prevention and education, healthy alternative activities, safety, and community resources to children ages 5-13, and educational activities for children attending this program at no cost to them. These children would not otherwise have the opportunity to attend something like this.
How will you measure the effectiveness of your use of the funds?	Pre/post tests from the Lifeskills Alcohol Prevention Program, and local crime rates during the hours of operation from Youth Services and the Police Department

SUMMER PLAYGROUND PROGRAM

A Community-wide Cooperative Program Providing Free Summer Activities for Children in Garden City

January 3, 2014

Federal ID #48-1007859

City of Garden City
AFAC Grant
301 North 8th Street
Garden City, KS 67846

Dear Committee Members:

Please accept this as an AFAC application for 2014 and a year end AFAC report for 2013. This is a grant request for a community-wide summer playground program for kids age 5-13 years old. This program is being conducted through the cooperative efforts of the Big Brothers Big Sisters of Finney & Kearny Counties and Garden City Recreation Commission. The Summer Playground Program began in 2006 with help from Boy Scouts, Garden City Community College, K-State extension, GCCC/Educational Talent search, USD 457, and the Community Health Coalition. We are asking for \$6,500 to pay for part of the costs associated with this program.

This program was a huge success. As a result of the funding given to the playground program by the city, we were able to serve 307 youth age 5-13 with over 3270 visits to the three sites: East Garden Village, Finnup Park and Scout Park. The programs were able to run Monday –Thursdays in June and July for seven weeks. Buses gave rides to those youth who reside where it is too far or dangerous for youth to walk

Educational presentations were provided by Lee Richardson Zoo, Commerce Bank, Beef Empire Days Rodeo, Lifetime Smiles, Finney County Extension Nutrition and Animal Health, Books on the Bus, Finney County Sheriff's Office, Garden City Police Department, Red Cross, Animal Control, Finney County Health Department, GCCC, and the Garden City Fire Department. The Community Health Coalition provided Lifeskills Alcohol Prevention courses, and a nutritionist from Garden City Recreation provided nutrition/healthy lifestyles courses each week. Youth kept a food journal.

In 2013, bed gardens were added to Scout Park and Finnup Park, and a softball size community garden was added at the East Garden Village site with help from the high school Neighborhood Improvement Project, GCCC, Home Depot, True Value, 21st Century Community Learning Center grant, and Farm Bureau. Kids in the playground program, Big Brothers Big Sisters staff/board members, along with about 300 volunteers cleaned up the area at EGV, put up a fence and tilled up 200 family gardens, and ½ acre children's garden. The kids in BBBS afterschool program started the garden and the playground program kids took care of it over the summer. This was extremely valuable to the kids and families. The kids were able to learn responsibility in growing food, how to

plant food, provide healthy fresh fruit and vegetables for their families. The families were able to work in the gardens together in the evening. We had to have a paid staff member to help supervise this and help with weeding over the summer. The City was able to help with water and irrigation for this project. The kids were also able to enter some of their vegetables in the Finney County Fair. One of the kids from Finnup Park won Grand Champion for his squash. Watermelon was the favorite for the summer!!

Lunch was provided each day by USD 457 through a USDA lunch program grant. Staff and supplies for each site were paid for by grants from the AFAC, United Way, Finnup Foundation, and Western Kansas Community Foundation. Staff training was provided in-kind by Garden City Recreation Commission, Garden City Fire Department and Big Brothers Big Sisters.

These agencies came together in a truly cooperative effort to better serve youth in the community who would not otherwise be engaged in positive activities during the summer. Engaging these children in positive activities and exposing them to area agency representatives will help them become more aware of the community around them. In turn, creating a more educated, more productive area work force in the future. As well as preventing juvenile crimes such as vandalism, graffiti, underage drinking, theft, and early parenting. These children were able to participate free of charge in positive activities each day, receive lunch, and have access to the Big Pool.

The funds we are requesting would be used to provide shared supplies, and labor for the programs at the East Garden Village site, Finnup Park site, and Scout Park sites. Equipment will be saved and used for future years.

This program will be open to all youth in the community who want to participate with special focus by summer playground program agencies on getting youth from East Garden Village, the Burnside Drive Area, Farmland Road, Wagon wheel trailer park, H & H trailer park, Towns Riverview area, and other similar areas to participate. In Garden City Recreation Commission funded by United Way provides transportation to these children to get them to and from the program each day.

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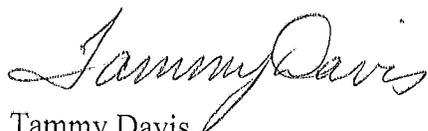
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2014 City of Garden City
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MEMO

TO: City Commissioners

FROM: Alcohol Fund Advisory Committee
Ashley Freburg, Communications Specialist (AFAC Liaison)

DATE: January 15, 2014

RE: Recommendation for 2014 Community Grant Funding

CITY COMMISSION

DAN FANKHAUSER

Mayor

ROY CESSNA

MELVIN DALE

JANET DOLL

CHRIS LAW

ISSUE

The Alcohol Fund Advisory Board served as the Community Grant Selection Committee and has provided the Governing Body with a set of recommendations for distributing those funds in 2014.

BACKGROUND

The City Commission authorized up to \$28,500 in the FY 2014 Budget for the Community Grant. Nineteen agencies submitted applications for the 2014 Community Grant, with requests totaling \$66,417. The Committee met January 13, 2014 to review applications and make a recommendation to the City Commission for the allocation of funds. The Committee looked favorably upon applications that targeted articulated City Commission goals.

The Committee recommends awarding \$28,500 in grants to 14 agencies as follows:

2014 Community Grant Requests

Agency	Amount Requested	Amount Recommended
Alta Brown Elementary School Library	\$2,000	\$500
Communities in Schools	\$5,000	\$2,000
Community Daycare Center	\$6,000	\$0**
Community Mexican Fiesta	\$2,000	\$250
Kristin Doering	\$3,000	\$0
Dominican Sisters Ministry of Presence	\$1,500	\$1,500
Edith Scheuerman Tigerrific Sign Choir	\$600	\$500
Families Together, Inc.	\$700	\$700
Friends of Lee Richardson Zoo	\$2,177	\$2,100
Finney County United Way	\$1,000	\$0
Downtown Vision	\$2,000	\$0**
Girl Scouts of the Kansas Heartland	\$5,000	\$4,600
K-State Research and Extension	\$3,500	\$2,400
Senior Center of Finney County	\$5,000	\$5,000
Southeast Asian Mutual Assistance Association	\$14,000	\$0*
Summer Playground Program	\$6,500	\$5,000

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. BOX 998
GARDEN CITY, KS
67846-0998
620.276.1160
FAX 620.276.1169
www.garden-city.org



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RSVP	\$1,500	\$1,500
United Methodist Mexican American Ministries	\$2,940	\$1,450
Youth Entrepreneurs	\$2,000	\$1,000
Total	\$66,417	\$28,500

*Denotes organization recommended for 2014 AFAC Funding.

**Denotes organization ineligible due to funding received in both 2012 and 2013

Alternatives

1. Approve the Committee’s recommendation to award \$28,500 in Community Grant funds to 14 agencies as outlined.
2. Alter the Committee’s recommendation and award funding as the Governing Body sees fit.
3. Do not approve the Committee’s recommendation and send the item back to the Committee for further review.

Recommendation

The Committee requests the Governing Body approve their recommendation to allocate \$28,500 in 2014 Community Grants as outlined above.

Fiscal Note

If approved, \$28,500 would be awarded from Fund 001-171-6165 “Social Funding.”

City of Garden City Community Grant Application

Applicant/Contact Person:

Penny Cruz, Media Specialist

Alta Brown Elementary School

1110 E. Pine

Garden City, KS 67846

(620) 805-7200

pcruz@gckschools.com

Project/Program:

This grant would enable the school media specialist to purchase books which promote a healthy lifestyle. Last year 25% of the school's student population was considered obese and an additional 13% were overweight. The student body has not changed a great deal since this time. The school nurse continues to conduct programs at every grade level which encourages students to exercise and eat in a healthy manner. I would like to reinforce these concepts by purchasing books which also promote a healthy lifestyle. Books in which the text is provided in English as well as Spanish would be purchased when available. Student access to library books on this topic could possibly lead to better educated parents as well as students.

Amount of Money Requested and Use of the Money:

The amount of money requested is \$2000. This would purchase approximately 100 books which would range in reading level from kindergarten through fourth grade. Books which provide information about healthy eating habits, cookbooks with healthy recipes, books which promote physical activity (such as basketball, football, and soccer books) and biographies of athletes are the types of books which would be purchased with the grant money.

Project Goal:

The goal of the program is to provide students with the needed information to live a healthy life. Many of our students and their families lack this knowledge. By providing books which go back and forth between home and school perhaps not only the student, but also the parents would become better informed. During the 2012-13 school year 83% of the students were of low socioeconomic status. These students have very few resources at home. In addition 54% of the students were second language learners. By purchasing books on the topics of healthy living with text in Spanish as well as English the ability to inform will be tremendously increased.

One-Time Project versus Long Term Project:

This is a one-time project. Last year I was fortunate enough to receive a \$1,000 grant from the City of Garden City. Books were purchased with the grant money and have been made available to students. At this time I would like to complete the project which was begun last year. It is evident that this information is critical after examining the weight issue present in the student body.

Other Contributors:

At this time there are no other contributors to this project.



Communities In Schools

Southwest Kansas

307 Tyler Drive
Holcomb, KS 67851

PH: 620.277.2116
www.ciskansas.org

January 6, 0132

Ashley Freburg
City of Garden City
P.O. Box 998
Garden City, KS 67846

Dear Ashley:

Please find enclosed with this letter a request for financial support from the City of Garden City for the Communities In Schools program at Garden City High School. Communities In Schools of Kansas respectfully request \$5,000 to support this program in Garden City which surrounds students struggling at Garden City High School with a community of support so they can achieve in school and in life.

This request details a massive problem our nation, state and community faces today, the consequences when a child drops out of school, how Communities In Schools is uniquely structured to help students who are in danger of falling through the cracks of our public school system and how this program partners with others in the community to produce great success at Garden City High School.

If you have any questions or desire any additional information, please contact me. We look forward to partnering with the City of Garden City as we continue to build this successful and innovative program in Garden City.

Sincerely

Lisa Knoll
Director
Communities In Schools of Southwest Kansas

**City of Garden City Community Grant
Application to Request Funds**

1. Applicant

Communities In Schools of Kansas
2721 W. 6th Street, Suite E
Lawrence, KS 66049
785-856-5190

Contact Person

Lisa Knoll, Director
Communities In Schools of Southwest Kansas
620-277-2116
lisa.knoll@ciskansas.org

2. Program Requesting Funds

Communities In Schools of Southwest Kansas
307 Tyler, Holcomb, KS 67851

3. Amount Requested: \$5,000

4. Project Description

The number of students who annually drop out of public schools is a massive societal problem. The sheer number of students falling through the cracks of our public school system is alarmingly high with 1.2 million students dropping out of school each year. In Kansas and in the nation as a whole, the number of students who decide to drop out of school more than doubles when you look at minority populations. While the number of dropouts is alarmingly high, the real tragedy of the decision to not attain a high school graduation is the impact it has on our economy and on the individual.

For our state, each dropout means the expense borne by taxpayers will go up. With an average annual income of around \$21,000, it is undeniable that students who don't finish high school increase social service costs of our community. Young people who drop out are disproportionate users of government programs, such as welfare, food assistance and government health care services.

There is also a clear correlation between students who fall through the cracks of the public education system and the development of socially negative behavior. Idle time, poor self-esteem and low employment opportunity lead to a host of bad decisions the dropout often chooses. The dropout population experiences a disproportionate percentage of unwanted pregnancies, as well as a higher percentage of alcohol and drug abuse than high school graduates. Far too often, the high school dropout makes behavioral decisions that lead to criminal activity and correctional programs. Across the country and in Kansas, a large majority of our prison population did not attain a high school diploma. One in eight white men who do not graduate from high school will end up in prison. For black men, the rate of incarceration is one in three.

The social service economic drain, the loss in lifetime earnings and the corresponding failure to contribute to consumer spending and tax rolls makes the cost of the dropout epidemic billions upon billions of dollars.

Communities In Schools is the nation's largest and most effective program to help public school students in danger of dropping out of school because it surrounds students with a community of support to empower them to succeed in school and in life. Founded in 1977, Communities In Schools today serves nearly 1.3 million students in 26 states and the District of Columbia.

Communities In Schools provides services and support to students based on "The Five Basics," which are essential for each young person to learn and thrive in our community.

THE FIVE BASICS

- a. A one-on-one relationship with a caring adult
- b. A safe place to grow and learn
- c. A healthy start and a healthy future
- d. A marketable skill to use upon graduation
- e. A chance to give back to peers and community

Communities In Schools is in its third year of offering individualized case management services and total school programs at Garden City High School, and has expanded to providing full-time services and total school programs at Garden City Alternative Education Center and Horace Good Middle School this year. Communities In Schools works with students at risk for dropping out by determining students' needs and establishing relationships with local businesses, social service agencies, health care providers, and parent and volunteer organizations to provide needed resources to these at risk students to keep them in school, help them graduate and achieve in life.

With full-time site coordinators located at GCHS, GCAEC and HGMS, Communities in Schools connects students and their families to critical community resources tailored to meet the student's and family's needs. Each school based site coordinator provides the students with a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start and future, a marketable skill upon graduation and a chance to give back to peers and the community. Communities In Schools has become the nation's leading dropout prevention organization and the only one proven to both decrease dropout rates and increase graduation rates.

Communities in Schools strives to provide individualized case management to **at least** 105 at risk students at GCHS, **at least** 65 at risk students at GCAEC and **at least** 75 at risk students at HGMS. At risk is defined in many ways but includes students on free or reduced lunch, English as a Second Language students, or students that are truant as defined by state law¹. In addition, the program provides total school programs such as

¹ Up to 200 of the 2000 GCHS students are truant as defined by Kanas law each day.

Reality U (a financial simulation for high school freshmen), Save Your Grades (a homework help program that teams teachers and students to complete missing assignments), Homework Help and Minutes Matter (homework help programs) and Backpack Snacks (weekend snacks for student with food stability issues) to help students focus on school and stay healthy.

5. Project or Program Goal

The goal of Communities in Schools is to reduce the dropout rate at GCHS, GCAEC and HGMS by providing students with a one-on-one relationship with a caring adult, providing a safe place for the student to learn and grow, providing a healthy start and future, providing a marketable skill upon graduation and a chance to give back to peers and the community so that students can focus on learning.

Communities In Schools provides a full-time site coordinator at each of these sites. The site coordinator works with faculty and staff to identify students that are at risk of dropping out. The site coordinator works with the student and the family as needed to assess the student and family's needs and determine the student's barriers to success. This may include academic issues and attendance issues that are ultimately tied to other ongoing issues such as bullying, lack of transportation, substance abuse in the home, physical or mental health issues of the student or family member, low parental support for education, or the student having excessive work hours or home responsibility (i.e. caring for siblings before and after school).

The site coordinator works with the student and family to implement a plan to meet the student's and family's needs and connects them with community organizations and services needed for the student and family to be successful in school. The site coordinator checks in with the student daily, weekly or monthly as needed to keep the student on track and provides support and a positive role model that these students need.

In order to measure and determine program effectiveness, Communities In Schools closely monitors how its programs are impacting students. In 2011-12, Communities In Schools of Kansas served 22,748 students and provided individual case management services to 1,996 students in 50 schools with the help of over 800 partners and 2,266 volunteers. 99% of students who received Communities In Schools case management services in Kansas stayed in school, 98% were promoted to the next grade, 79% had a demonstrated improvement in behavior, 80% were documented to have improved their school attendance, and 81% showed academic improvement. These statistics were of "case managed" students, meaning these students were identified for case management because they were already demonstrating tendencies, behaviors and/or outcomes consistent with students who decide to drop out of school.

Communities in Schools requests \$5,000 from the City of Garden City to help replace start-up funding from AT&T. These funds will be used to fund the Garden City Alternative Education Center Site Coordinator position so that services may continue to be offered to these students who are some of the most at risk students in our district.

6. Funding Sustainability

Communities In Schools in Garden City was originally funded by a one year grant from AT&T and funding from the Finnup Foundation for a single site coordinator at Garden City High School. During year two, the GCHS site coordinator began providing services at Garden City Alternative Education and funding was diversified to include other local foundations, businesses and individuals to replace AT&T funding which was originally awarded as a one year grant.

This year, with funding from the State of Kansas, two additional site coordinators were added. This funding was designated by the state for a full-time site coordinator at GCHS and a full-time site coordinator at HGMS. As stipulated, both of these positions had to be an expansion of services and could not replace or supplant previous funding. As a result, Communities In Schools of Southwest Kansas continues to work to secure local funding to support the program at GCAEC and to expand the program to Kenneth Henderson Middle School and the elementary schools in Garden City.

Communities In Schools is dedicated to continuing this position as it serves students at the Garden City Alternative Education Center who have failed to be successful in the traditional education setting due attendance or academic issues, but who still hope to earn their degree. Sharon Quint, our site coordinator at GCAEC, is experienced and successful in working with these students and helping them overcome the barriers so that they can graduate and achieve in life.

7. Additional Contributors

Communities In Schools of Southwest Kansas received start-up funding from AT&T and the Finnup Foundation. The program continues to receive funding from the Finnup Foundation and, at a reduced level, from AT&T. In addition, our Garden City program has received funding from Wal-Mart, Western Kansas Community Foundation, Western State Bank, Golden Plains Credit Union, Lewis, Hooper & Dick, Hydro Resources, R&R Pallet, WindRiver Grain, LLC and Palmer Tank, a Worthington Industries Company.

In 2014, Communities In Schools will seek funds from the Finney County United Way and will continue to build its donor and sponsor campaign which has met with much success. The program will continue to seek funding from both of these sources in the Garden City area to stabilize program funding and allow for program expansion in the future.

	<i>Total Training</i>								\$	-		
8091	Computer Repairs and Supplies								\$	-		
8092	Software				\$	174	\$	174	\$	348		
8095	Repairs and Maintenance								\$	-		
8099	Furniture and Equipment Expenses		\$	-	\$	600	\$	500	\$	500		
	<i>Total Equipment and Maintenance</i>								\$	-		
8170	Background checks - Volunteers								\$	-		
8180	Depreciation								\$	-		
8840	Licenses and Taxes								\$	-		
8880	Bank Fees								\$	-		
8900	Supervision Data and Evaluation Allocation	\$	(12,626)	\$	6,406	\$	6,220		\$	-		
8905	AmeriCorps Allocation								\$	-		
8910	Admin Allocation			\$	7,238	\$	7,105		\$	14,343		
8930	Individual Assistance								\$	-		
8950	Pass-Through								\$	-		
8951	CIS of Wichita								\$	-		
8952	CIS of Grant County								\$	-		
8953	CIS of Ottawa								\$	-		
	<i>Total Expenses</i>	\$	14,044	\$	61,502	\$	60,690	\$	48,946	\$	48,946	
#####	##									\$	234,128	
	<i>Net Profit & Loss</i>	\$	(1,544)				\$	-	\$	-	\$	(19,546)



Communities
In Schools

Communities In Schools and the Five Basics

At Communities In Schools, everything we do is guided by the "Five Basics." Developed by our founder Bill Milliken, the Five Basics are a set of essentials that every child needs and deserves.

The First Basic: A one-on-one relationship with a caring adult.

Millions of young people in this country don't have "traditional" families that include a mother and father who live together. In many cases, children are not part of a larger extended family or religious community – two entities which have characteristically served as mediating structures to provide a safety net for young people. It's up to the entire community to make sure someone cares about these children. Communities In Schools provides the first Basic by connecting students with mentors and other caring adults. Nearly 90 percent of Communities In Schools affiliates provide mentors who offer encouragement and academic support. Communities In Schools staff members also serve as positive role models for students.

The Second Basic: A safe place to learn and grow.

In today's world, a child's neighborhood is not necessarily a safe or nurturing place. Schools, too, may not be as safe and secure as we would hope. The extended family is much less common than in previous generations, and young people may feel like they live in a community where few people know or care about them. For many children, it's much worse than that. They *know* they're living in a bad, unhealthy place, where violence, drugs, gangs, unemployment and multigenerational poverty are commonplace. Whether through after-school programs or nontraditional school models, Communities In Schools is dedicated to ensuring that all students have a safe, appropriate environment in which to learn and achieve their potential.



Communities
In Schools

Kansas

2721 W. 6th Street
Suite E
Lawrence, KS 66049

PH: 785.856.5190
FX: 785.856.5191
www.ciskansas.org

Communities In Schools: The Most Effective Dropout Prevention Organization in America

Largest and Most Comprehensive Evaluation of Dropout Prevention Programs Ever Completed

Communities In Schools, the nation's leading organization dedicated to empowering students to stay in school and achieve in life, recently released the results of a five-year comprehensive study by ICF International with great news: the Communities In Schools model resulted in the strongest reduction in dropout rates of any dropout prevention program that has been evaluated.

Communities In Schools affiliates are already reshaping the way we deliver services based on these results. The Total Quality System (TQS) was put in place when the midpoint of the study revealed the standards identified as having the greatest impact on student improvement. All Communities In Schools work in Kansas is building on this model.

Additional findings include:

- CIS has been proven through rigorous methods and multiple studies to have positive benefits on student- and school-level dropout rates, graduation rates, attendance, and academic performance
- CIS is unique in its ability to lower dropout rates and increase on-time graduation rates compared to other dropout prevention programs
- CIS helps students achieve proficiency in fourth- and eighth-grade reading and math
- The Austin randomized controlled trial demonstrated a reduction in student-level dropout rates that is nearly three times the What Works Clearinghouse's threshold for "substantively important" effects

Why Does CIS Work?

Presence of a Site Coordinator: Even within unstable school environments, CIS site coordinators are able to stabilize students and help them achieve positive outcomes

Strong Business Practices and Support: The implementation of sound business practices and the delivery of needed support across the CIS network translate into stable and sustained delivery of integrated student support services – and better student outcomes

It is Cost-Effective: The average cost of CIS is less than \$200 per student served

How Does CIS Work?

Intentionality: CIS is able to help students make progress relative to their peers during difficult transition periods (from elementary to middle school, from middle school to high school)

Continuity: Sustained engagement in CIS case-managed services (over consecutive years) results in consistently positive outcomes for students

In What Situations Does CIS Work?

CIS Works At All Grade Levels: CIS effectively addresses risk factors along the education continuum

CIS Works in a Wide Variety of Settings: The focus of the CIS model on delivering integrated student support services makes it work regardless of geography, grade level, and student demographics

City of Garden City Community Grant Application

1. Community Daycare Center, Inc.
2. Our project includes getting internet connection, classroom computers and educational software for 4 classrooms.
3. \$6,000
4. The money will be used to purchase some of the necessary equipment to provide **educational** technology for both centers.
5. The goal of this project is to be able to adequately equip the preschool age classrooms with internet, computers and educational software. Currently we do not have internet or computers in any of our classrooms. We would like to be able to have educational technology available to our children and teachers.
6. This will be a one-time project.
7. Other agencies we will target will be United Way, Western KS Community Foundation and possibly the Finnup Foundation.

Thank you for your consideration.



Jessica E. Bird

Executive Director

Community Daycare Center, Inc.

Jessicabird22@att.net



COMMUNITY MEXICAN FIESTA
ASSOCIATION OF GARDEN CITY
PO BOX 84
GARDEN CITY KS 67846

January 5, 2013

Directors:

Angelica Castillo Chappel
Golden Plains C.U.
President

Jesse Nunez
City of Garden City
Vice-President

Teresa Santos
Wasinger Chiropractic
Secretary

Kristi Kells
Golden Plains C.U.
Treasurer

Committee Representatives

Salvador Castillo
entertainment Chair

Jeremy Haden
Advanced Auto Parts

Miss Garden City Fiesta
2013 Queen

Madison Miller
GCCC Student

Ashley Freburg
Communications Specialist
301 N. 8th
Garden City, KS 67846

Dear Ashley,

The Garden City Community Mexican Fiesta has requested the help of the city through its *Community Grant* in the past. As you make your grant distribution decisions we hope that you keep us in mind. This year we will be celebrating the 88th Anniversary of the longest running community event of Garden City.

The Community Mexican Fiesta is a public non-profit 501 (c) (3) organization whose mission is to celebrate Mexico's Independence from Spanish rule, to promote cultural awareness in our community and, to provide financial assistance to students hoping to attend Garden City Community College by expanding our Endowment Scholarship Fund.

The City of Garden City has been generous in the past and has donated at the platinum level of \$2,000.00; the help that you are able to provide will help us with the planning of the event, the Miss Garden City Fiesta Pageant, entertainment, activities, etc.

On behalf of the board of directors for the Fiesta, we thank you in advance for your consideration and any help that you are able to provide, we also thank the City's employees and support for all of the help they have provided in the past to put this great event together.

If you have any further questions or if any additional information is needed, please feel free to contact myself at (620) 260-1435 or (620) 290-6264 or Jeremy Haden, Treasurer at (816)695-0383.

Sincerely,

Angelica Castillo Chappel
President



Garden City Community Mexican Fiesta 2014 September 13th

SPONSORSHIP OPPORTUNITIES

Platinum Sponsor (\$2000 and up)

Benefits:

- Placement of company logo and name highlighted on promotional flyers, brochures, and posters
- Company logo displayed on banner prominently on stage at the Saturday events
- Display or vendor booth at the event at Stevens Park at no additional charge
- Special recognition at all events and in all media promotions; television, radio and newspaper
- Name Listed as a Sponsor in Event Program

Gold Sponsor \$1000

Benefits:

- Company logo displayed on banner prominently on stage at the Saturday events
- Recognition at events and newspaper advertisements
- Name Listed as a Sponsor in Event Program

Silver Sponsor \$500

Benefits:

- Recognition in newspaper advertisement
- Name Listed as a Sponsor in Event Program

Bronze Sponsor \$250

Benefits:

- Name Listed as a Sponsor in Event Program

Other Donations are greatly appreciated

Event Booth fees:

<input type="checkbox"/> Registration Fee 10:30 a.m. to 4:00 p.m.	-	\$150
<input type="checkbox"/> Registration Fee 5:00 p.m. to 10:00 p.m.	-	\$75
<input type="checkbox"/> All day booth registration	-	\$200

The Community Mexican Fiesta is a public non-profit 501 (c) [3] organization whose mission is to celebrate Mexico's independence from Spanish rule, to promote cultural awareness in our community, and to help provide financial assistance to students hoping to attend Garden City Community College by expanding our Endowment Scholarship Fund.



Garden City Community Mexican Fiesta 2013 Saturday, September 13th

SPONSOR COMMITMENT AGREEMENT

This letter is to serve as commitment by _____ to be a Sponsor of the Garden City Community Mexican Fiesta in the amount of _____.

Booth spaces are limited please indicate which events you will be participating in:

_____ Parade

_____ Saturday Stevens Park

_____ We will provide company banner to display (Platinum and Gold Sponsorship Level)

Signature _____ Date _____

The Garden City Community Mexican Fiesta thanks you for your support.

Company advertising information must be received at Community Mexican Fiesta by July 15, 2014. Sponsorship payment must be received by August 15, 2014.

All sponsors are required to provide a correct copy of the name of the person or company that they wish to have identified in the advertising. All logos and advertisements must be provided in a pdf or jpeg format. Banners to be displayed by the Platinum and Gold level sponsors must be professionally created.

Signed Sponsor Commitment Agreement must be received no later than July 15, 2014. It is imperative that we have the company information (including logo) by this date to guarantee information be reflected in the advertising.

Any suggestions to make the event more successful would be greatly appreciated. For more information please contact Angelica Castillo Chappel, President of the Garden City Community Mexican Fiesta, directly at (620) 260-1435 or (620) 290-6264.

The Community Mexican Fiesta is a public non-profit 501 (c) [3] organization whose mission is to celebrate Mexico's independence from Spanish rule, to promote cultural awareness in our community, and to help provide financial assistance to students hoping to attend Garden City Community College by expanding our Endowment Scholarship Fund.

COMPLIMENTS

Dejando Huellas

2013 Fiesta School
Certamen de Beca
GCCC Pauline Joyce Fine



SEPT. 14

Saturday / Sabado

EVER

at Steven's Park 11 AM

live entertainment

To whom it may concern:

My name is Kristen Doering and I was born and raised in Garden City, Kansas. I am currently studying at The Juilliard School in the Master of Music Program in Collaborative Piano. This proposal will outline the needs of an arts project, The American Fusion Project, which I am developing at The Juilliard School to tour through Kansas this coming September 2014.

The American Fusion Project is exactly that, a fusing of the arts. I have chosen a group of 8 artists from different sections of the performing arts to be the core group of this project: 4 musicians (violin, cello, piano, voice/actor) 3 dancers/choreographers and one composer/pianist. I have received approval from the head of each department to bring these artists from New York to Kansas the first week of September 2014. During this week we will be doing workshops within the schools and community in Garden City, Lawrence and Kansas City. Effectively, I am taking this group of 8 artists from Juilliard on a week-long tour across Kansas to work within each community and perform.

The American Fusion Project itself is a fresh and innovative approach to engaging audiences in the performing arts. According to our Dean and Provost, Dean Guzelimian, this project is singular, having never been done quite in this way before. The concert will be inspired from one central poem by American poet Frank O'Hara. Each artist will read the poem and then have the freedom to choose one musical selection that connects them to the poem to perform. The singer/actor will open the program with a dramatic monologue (which is his interpretation using storytelling), where he will speak the text. The end of the program will be a new composition commissioned from a master's composition student that will be a song for the singer/actor to sing, showing us what a composer hears when he reads the text. In between these two spoken/sung versions of the poem, will be each musician's choice of music; and for the dancers, a musical selection and a dance they have choreographed themselves to show their visual interpretation as well. It does have an abstract quality to it, but in this way the goal is for the audience to see the performing arts through someone, not just the performance. For example, when they experience my choice and think "this is what Kristen hears when she reads the text, and this is what Maria (the violinist) hears when she reads the text..." Since we will have worked with the school prior to the concert, this should allow the students to connect to the artists as someone they interacted with earlier in the day.

Another possibility for bringing the arts into focus is actually using the Public Library. I envision the Library doing a week long exhibit on Frank O'Hara and his poetry, with a feature on the chosen poem for our program. Poetry is another important area of the arts and one that has inspired music, dance, and drama for centuries. I would also like to approach the English classes to do an essay on the poem or Frank O'Hara, or even what each student's personal interpretation is of the poem, followed by a short essay after our performance to discuss how the artists' interpretations were experienced by the students. I have many ideas on how to connect the community through this project that will be discussed with key members of each community during the spring semester.

I am requesting the amount of \$3,000 from the City of Garden City Community Grant. This money will be used specifically for the living/food expenses of the 8 artists coming from New York to Garden City, Lawrence and Kansas City. I have estimated food expenses to be around \$480 per artist for 8 days, for a total food cost of around \$3,840. Therefore, this grant would help cover a substantial amount of the living/food cost for the core group.

The goal of this project is to re-ignite interest in the performing arts. As I have made the decision to work hard and follow my passion as a performing artist, I feel a certain responsibility for doing my part in creating a place for the arts in the future. As I have observed in many concerts, the main audience population consists of the older generation. The presence of our youth is missing. In this way I hope our work within the schools will help make the arts accessible, giving a younger generation a way in. One of my inspirations in developing this concert series was using personal connections based on my experience performing in my home town this past summer.

On the first Tuesday of the fall semester I performed with a singer, Elizabeth Fildes, at the new Garden City High School and was thrilled that there were 350 people in the audience. This was accomplished with email blasts and word of mouth as there wasn't enough time to seriously advertise our concert, but more than this, I believe it was the deep sense of community that made this outcome possible. It was such an overwhelmingly positive response to our world as musicians that I could not ignore it. I have used the city of Garden City as my motivation and my inspiration while I pondered what type of concert would be of interest to a broad audience. So I used my experience of personal connections to create a vision. This concert series will have its first season in September 2014, but it is my vision to create an annual concert series where each year there is a new, innovative concert that I bring to Kansas with artists I work with in New York, becoming the link from New York to the communities here in Kansas. I have the support of The Juilliard School's Administration and am gaining support each day in Kansas as I share the project. The president of my school, President Polisi, and the Dean and Provost, Dean Guzelimian, are both in full support of this project and have offered their time in the spring to personally help develop each workshop that will be brought to Kansas. They are of the same belief, that in order to preserve the tradition of the arts, it begins with our efforts in each community.

In order to fund this project, I am currently approaching individual and business sponsors in Garden City, Lawrence and Kansas City, applying for grants through Garden City and The Juilliard School, creating relationships with the Lied Center and Chancellor Gray at the University of Kansas and working closely with the Arts Council of Johnson County in Kansas City for more funding options in Eastern Kansas. I am expanding my foundation of support as I just threw a Holiday Party where I announced the project in Kansas City for 100 people of the Lawrence and Kansas City communities, and am throwing another party here in Garden City on January 9th to announce the project here. I plan to build the foundation one year at a time with the hope of becoming a not-for-profit foundation in the coming years.

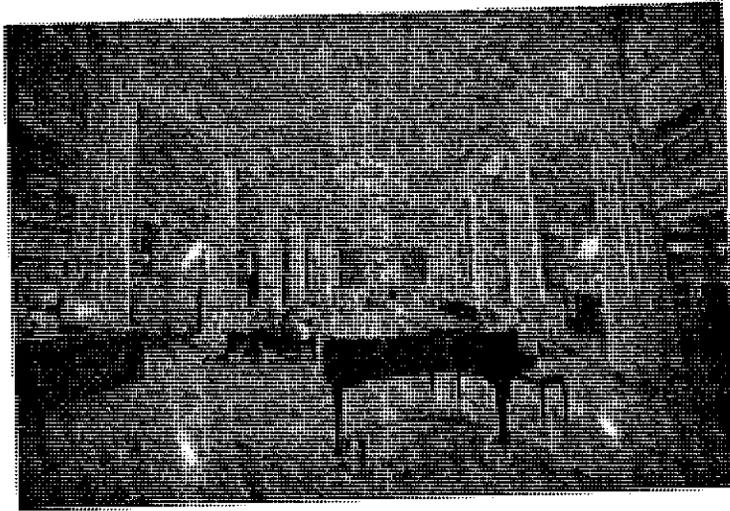
In closing, many people have asked why I am doing this project. They have asked if it is school initiated, or if I receive school credit at the end, and the answer is no. It is my deep sense of community intertwined with my love of music that compels me to move forward with this project. The support I have received from the collective Kansas community throughout my life is one I am extremely grateful for, and is at the heart of my efforts. I have already witnessed in just a few short months how this project is bringing the people of these communities together. The interest in what this project will mean for our youth is creating connections in my hometown and across Kansas. The pure appreciation of my efforts has overwhelmed me many times over. The seven artists I am bringing from New York are just as invested in the community aspect as I am. The major component to the success of this project is built on a community effort. As much as I am looking forward to watching these seven artists use their imaginations and creativity, I am even more excited to share one world of mine with the other; this project is, in a way, my sincere expression of thanks and gratitude to those who supported me along the way.

Thank you for your time and consideration.

Kristen M. Doering

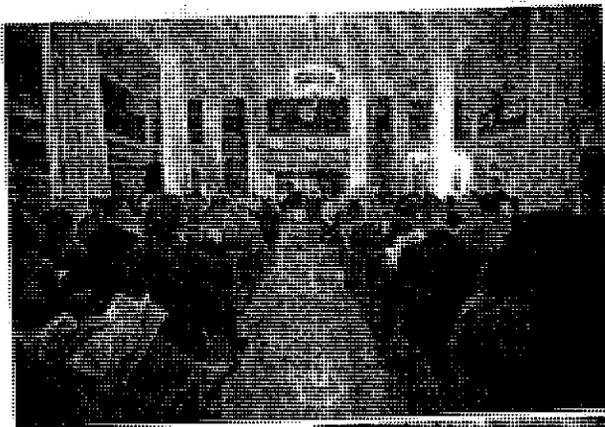
Addendum:

Pictures from our KC concert (the same concert we performed in Garden City on Aug. 20, 2013)



Kansas City Library – Kirk Hall

Kristen Doering & Elizabeth Fildes



The next section of the Addendum is the informational packet I created to hand out at our Holiday Parties as I announced the project. The Packet contains information from each of the 8 artists who will be coming in September from New York. I wanted the people who will be supporting the project to have their first opportunity to get to know these artists through short personal paragraphs. Also, I wanted the poem by Frank O'Hara to be introduced in the packet as well.

DOMINICAN SISTERS MINISTRY OF PRESENCE

1002 GILLESPIE
GARDEN CITY, KS 67846-5943
620-521-1387
January 6, 2014

To: The Garden City Commission
Re: Application to Request Funds from the City of Garden City Community Grant
From: Sister Janice Thome

Sister Roserita and I are very grateful for the grants we have received from the city in years past. The \$1,200 grant we received in 2012 helped us assist 24 families with their utility bills for services provided by the city. All the families were very grateful for such a lift.

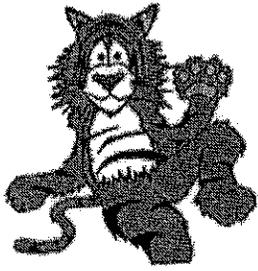
In 2013 we gave \$50 each to 97 families to help pay their utilities to the city of Garden City alone. The volume of persons needing assistance has significantly increased.

In reading over the goals and objectives of the commission, we realize that we do not directly meet any one of them. Because any money given to us would be coming back to the city in the form of payment for utility bills families owe the city of Garden City, can you please consider assisting us again? We would ask that for a grant of \$1,500 for 2014.

1. Dominican Sisters Ministry of Presence
2. Economic Poor Fund
3. \$1,500
4. We assist families in economic stress with \$50 toward the payment of their outstanding utility bills once a year. The \$1,500 would thus be assisting 30 families to pay the pay city. We would earmark this money to be paid only to the city of Garden City utilities.
5. The goal of this program would be to help families continue to access electricity and the other city utilities.
6. We have been doing this service for 16 years and fund it through donations. We will continue to do so. In the present economic downturn families without jobs elsewhere continue to come looking for work. Their finances are dwindled to little more than what it takes to move here. Between that and persons with health problems or who have lost their jobs here, we are receiving a huge increase in families needing help.
7. We have some regular donors but largely the donations come in from sources we cannot predict.

Thank you for considering this request.

Sincerely,



Edith Scheuerman Tigerrific Sign Choir

Edith Scheuerman Elementary School
1901 Wilcox Ave.
Garden City, KS 67846
620-805-7350

Thank you for the opportunity to apply for the Garden City Community Grant. This is the ninth year that the Edith Scheuerman Tigerrific Sign Choir has been offered to our students as an activity in which to participate.

Choir members are in 1st through 4th grade and stay after school to practice each Monday for an hour and a half. The number of students in the choir varies each year, with 51 students currently in the choir. They have a short recess and a snack as they have already been at school for an entire day. Students are taught to sing various songs and to sign them as well. We also teach some students to play bells. Our school houses the elementary program for the deaf and hard of hearing and all students are taught some sign language in the mornings before school. Being in sign choir affords students the opportunity to learn more sign language and the chance to give back to the community by performing at various functions. It is very beneficial for children to be involved in extra-curricular activities, especially music! Research states that students who are involved in activities tend to stay out of trouble and perform better in school.

We have participated in numerous community events including the Veteran's Day Parade and the Winter Parade. We have performed at many functions; private Christmas parties, dinners at the Senior Citizen Center, each of the Retirement homes, caroled at homes, various community organizations, Crystal Apple Award ceremony, USD #457 aff dinner, Garden City Community College, Garden City High School, Lakin Retirement Village, Ulysses Spring Fling, performances for students' families and friends, and performances for the Edith Scheuerman staff and students.

In the past we have received funds from Target Grants, Sunrise Kiwanis, AT&T Pioneers, Veterans of the Vietnam War, Women's Chamber, Community Foundation of Western Kansas, and various private donors. We have also sold Sonic Cards and Burger King coupon books. Each year we look for organizations that are willing to help fund our group. This school year we have not as yet received any formal donations.

Volunteers Loretta King (para-professional) and Jamila Travers (certified ESL/Title 1 teacher) have been the leaders of the Edith Scheuerman Sign Choir for all nine years. Money donated has gone towards buying uniform shirts for the students, which are kept at school. Each trip we take, and we take many, is made possible by USD #457 but we do pay the standard field trip fee for local trips and an extra charge for out of town trips. In addition to shirts and busing, money is regularly spent on snacks for the children and additional CDs and sheet music. Occasionally we buy costumes for the choir members. For example, last year we serenaded people for Valentine's Day and we purchased red bow ties for the boys to wear and red headbands for the girls. Any costumes or accessories purchased are kept as Sign Choir property.

We have had a busy Christmas season....12 performances as well as an evening of caroling!...during which we have spent \$200.00 on busing. We would like to buy some more long sleeved uniform shirts(at \$20.00 apiece) and we always need money for snacks. Busing will continue to be an expenditure as well. We would like to request \$600.00 in grant money to sustain our choir for the rest of this school year and into the next one. Thank you for considering our request.

Respectfully submitted,

Jamila Travers

CITY OF GARDEN CITY COMMUNITY GRANT APPLICATION

Families Together Inc.

Tami Schwindt-Allen

1518 Taylor Plaza

Garden City, KS 67846

PROJECT NAME: Job Olympics " Making Opportunities in Vocational Education".

PROJECT EXPENSE: \$700.00

EXPENDITURES: Funding for this project will be used to purchase the materials needed for students to participate in the job skills competitions such pens, pencils, food items, carpets samples. We would also like to purchase awards such as certificates and small trophies for participants. Printing materials and paper supplies will also be purchased for mailings and scoring sheets.

PROJECT GOAL: This project has been shared with schools across the state of Kansas. The goal of Job Olympics is to give students receiving special education services, the opportunity to learn in a fun competitive environment and give them the tools needed to obtain competitive employment .Grades 9, 10, 11 and 12 will compete. It also teaches students they can make a positive contribution to their community. Students practice job skills in the classroom setting in over 40 different areas of employment such a as table servers, secretarial, janitorial, car detailing, child care, food preparation, carpentry, job applications and much much more. At a one day event they will compete with other students in 5 of the job skills areas they have chosen. Students learn to master job skills in preparation for the Job Olympics , thus preparing them for the adult world after graduation. This event will include opening and closing ceremonies with awards given at the end of the event. We hope to provide this opportunity to students every other year with the supplies we are able to purchase as well as have donated to us .

CONTRIBUTORS: We will partner with local businesses to mentor and provide materials for competitions in their job areas as well as volunteers for judging the events. Garden City High School will partner with us on this project to prepare students for this event as well as recruit community participation.





P.O. Box 1638 • Garden City, KS 67846
620.276.6243 • director@folrz.com



January 6, 2014

City of Garden City Community Grant Application
301 N. Eight Street
Garden City, Kansas 67846
Attention: Community Grant selection committee

CASH GRANT APPLICATION

I am pleased to submit this application on behalf of Friends of Lee Richardson Zoo (FOLRZ) to the City of Garden City for consideration. As you will see through a review of the proposed project, FOLRZ is seeking \$2,177, which will enable the organization to install an electric message board at Lee Richardson Zoo.

According to the 2013-2014 City of Garden City Strategic Objective Plan, one of the goals is to "Install message boards in entryways and other high traffic areas." FOLRZ is an ideal candidate for the eligible funds as our current project will install a message board at the zoo's pedestrian entrance. With 150,000 - 200,000 annual visitors, the zoo pedestrian entrance is indeed a high traffic area. As you review this application, keep in mind that Lee Richardson Zoo attracts not only local citizens, but regional visitors as well. Distributed funds will have a vast impact and may be available for various community notices in addition to the zoo's use.

Enclosed is the grant application, including the proposal. Should you have any questions regarding any of the contents of the enclosed proposal, please feel free to contact Brian Nelson at 620-276-6243.

On behalf of my organization and the people we serve, I respectfully submit the enclosed proposal for your consideration.

Cheers!

Brian Nelson
Executive Director
Friends of Lee Richardson Zoo

PROPOSAL

1. APPLICANT:

Organization: Friends of Lee Richardson Zoo

Address: P.O. Box 1638, Garden City, Kansas 67846

Contact: Brian Nelson, executive director

Phone number: 620-276-6243

2. PROJECT:

Friends of Lee Richardson Zoo (FOLRZ) is currently seeking funds to install a new greeting sign and message board next to the Ben Grimsley Arches – the pedestrian entrance into Lee Richardson Zoo. The current sign has served its limited role by informing guests that the Safari Shoppe gift shop and concession is located directly beyond the arches. The metal sign features an old FOLRZ logo with a zebra, an animal that is no longer part of the collection at Lee Richardson Zoo, and the sign is in need of replacement due to paint that has started to bubble and chip away. A new 80 inch LED outdoor television will offer more benefits as both a sign and message board with the following functions:

- Showcase pre-recorded animal footage of animals on exhibit.
- Promote upcoming events such as Earth Day, Blues At The Zoo, The Global Bazaar & Ten Thousand Villages Festival, A Wild Affair, Boo! At The Zoo, Tails in Tinseltown and Member's-Only Tours.
- List departure times for both the Richardson Railroad and the new zoo shuttle.
- Offer collaboration with other groups and organizations in Frederick Finnap Park to promote activities. (For groups/organizations such as the Big Pool, Finney County Historical Museum and The Tumbleweed Festival).
- Offer a source of music in the zoo's entry from the television's 150 watt speaker bar.

3. MONEY REQUESTED:

FOLRZ is requesting \$2,177 to fund 1/5 of the total cost to acquire an 80" Sky Vue outdoor television.

Cost Breakdown:

80" LED "Smart" Outdoor Sky Vue Television _____	\$ 8,999
150 watt speaker bar _____	\$ 399
Outdoor wall mount _____	\$ 296
Extended warranty _____	\$ 699

Truck Freight _____	\$ 495
TOTAL _____	\$10,888
TOTAL REQUESTED _____	\$ 2,177

4. USE OF MONEY RELATING TO PROJECT:

Given funds will be used to purchase a portion of an outdoor television.

5. PROJECT GOAL:

To offer better promotions of FOLRZ events and operations while improving the overall guest experience.

6. PROJECT REPETITION:

This is a one-time project.

7. OTHER CONTRIBUTORS:

Plans are to request additional funding from the following:

Garden City Company _____	\$ 2,177
Finney County Convention & Visitors Bureau _____	\$ 2,177
Western Kansas Community Foundation _____	\$ 2,177
Finnup Foundation Trust _____	\$ 2,177
TOTAL _____	\$ 8,708

P.O. Box 1268
1511 E. Fulton Terrace
Garden City, KS 67846

Phone (620) 275-1425
Fax (620) 276-3290
E-mail fcuwed@gmail.com

www.gardencity.net/unitedway

Finney County
United Way



January 3, 2014

Ashley Freburg
Communications Specialist
301 N. 8th
Garden City, KS 67846

Tax ID 23-7135802

Dear Ms. Freburg:

Thank you for your past support in our efforts to partner with Black Hills Energy in our Day of Caring/Weatherization Program. Your generosity has assisted us in providing repairs to many homes of the less fortunate in Garden City, giving these individuals a warm and energy efficient home for the cold winter months.

We continue to extend invitations to the college students at GCCC as well as church and school groups to assist us with this worthwhile endeavor. The Finney County Young Professionals also continue to be a vital part of our Day of Caring.

Black Hills Energy uses their expertise to spearhead the work and volunteers from United Way, the partner agencies, and other community participants help complete the tasks. Each year we obtain a list of homes from partner agencies of the United Way along with employees of Black Hills Energy and other community members. We then spend one day with the community volunteers weatherizing these homes by covering windows with plastic, caulking windows and doors, covering water heaters with insulated blankets, providing the home owner with energy efficient light bulbs, along with any other assistance the homeowner might need until the money donated is spent.

2014 will be our eighth year of the annual project and we would like to request a donation of \$1,000.00 from the City of Garden City Community Grant. We hope to grow it with more volunteers and donations so that more homes in Garden City can be weatherized. The whole idea is to LIVE UNITED™ while improving lives and influencing the ability of others to live a better life and keep energy costs down.

\$1,324.04 was spent in 2013 for this project with the help of Black Hills Energy, Home Depot and funds set aside by the United Way. . The money requested from the City of Garden City will be used to purchase caulking, laths and plastic for windows, hot water heater blankets, energy efficient light bulbs and any other needed supplies. In 2014 we will target home repair businesses for donations (Home Depot; Orscheln's; ProBuild; etc.).

Thank you for your consideration of this community effort. We appreciate the willingness of the City of Garden City to be a partner in this endeavor.

Sincerely,

Susan Escareno
Executive Director



GARDEN CITY DOWNTOWN VISION

- A KANSAS MAINSTREET CITY -

Request for Community Grant Funds January 2014

- I. Name of Applicant** Garden City Downtown Vision, Inc.
- II. Project/Program** Downtown Vision Education Series
- III. Amount Requested** \$2000
- IV. Specific Use of Monies** Monies would be used for the execution and promotion of various educational opportunities offered by DVI to our members and others in the business community.
- V. Project Goal** The DVI Education Series will aim to provide education to the business community on issues/topics that interest them. Topics included in this series would include implementing social media in the business place, lighting seminars, retail staging workshops, shoplifting prevention, Point of Sale & Inventory Control, Tax Preparation/Planning Tips, demographic trends, advertising on a budget, and sustaining your business into the next generation.
- VI. On-Going Project** This project will be ongoing, and classes will be offered at least quarterly with new topics selected yearly. Additional funding will be obtained through additional sponsorships.
- VII. Other Contributors** Garden City Downtown Vision would partner with other community organizations (i.e. Chamber of Commerce, FCEDC, City of Garden City, etc.) as necessary to present the varied topics.

**Girl Scouts of Kansas Heartland
City of Garden City Community Grant
2014 Grant Application**

Date: January 3, 2014

Name of Applicant: Girl Scouts of Kansas Heartland

Address: 114 Grant Ave. Garden City, KS 67846

Telephone: (620) 276-7061

Name of project/program: Youth Leadership Development

Amount Requested: \$5,000

Contact Person for this project is: Chandra Lay, email: clay@gskh.org

Program Budget Summary:

The estimated cost of Girl Scout Youth Leadership Development for 2014 in Garden City is \$45,000. Girl Scouts of Kansas Heartland (GSKH) respectfully requests \$5,000 to assist with costs to deliver this program.

Funds for the Youth Leadership Development program are based on the estimated 420+ girls anticipated to be Girl Scouts in Garden City during the 2014 calendar year. Some of the direct costs include:

- Program Supplies – \$3,100.00
- Scholarships/Financial assistance to girls – funds will be used to cover the \$15.00 National Girl Scout Dues and \$10-\$15 per girl for attending special events. \$1,500.00
- Communication – Website, Printing & Publications, Postage - \$2,500.00
- Activity Insurance – \$250.00
- A portion of Program, Membership and Volunteer Services wages – \$23,000.00
- Volunteer recruitment, training & background check – \$14,500.00

Other Financial Contributors:

Additional funds to support Youth Leadership Development programs has been received from individuals, the Finnup Foundation Trust, Finney County Attorney's Office, United Way of Finney County, and the Girl Scouts of Kansas Heartland Cookie Sale Program.

Program Summary:

GSKH delivers the Youth Leadership Development program by utilizing the Pathways approach to Girl Scouting, which means that girls and adult volunteers may choose to participate in the Girl Scout Leadership Experience in the ways that they want. All girls may not have the same experience, but each take away new insights, connections, and a sense of accomplishment. Flexible Pathways include:

- **Camp** – Girls participate in day or resident camps with a focus on the out-of doors and/ or environmental education. Garden City Girl Scouts can attend camp at any one of our 7 camps located throughout the State.

- **Events** – Girls participate in numerous community service events or Cookie Sales (financial literacy event). Specific community service events that area Girl Scouts participated in is located below.
- **Series** – Girls participate in a series of programs with the same group of girls relating to a specific theme or purpose – STEM (Science, Technology, Engineering, & Math). One of the popular series girls can attend is delivered in conjunction with the Lee Richardson Zoo. Garden City Community College also hosts a series for Girl Scouts.
- **Travel** – Girls plan, earn money, prepare, and participate in regional, national, and international trips
- **Troops** – Girls participate in a series of programs with the same group of girls over the course of an academic year.

Through the Girl Scout Leadership Experience we are able to provide girls with a unique leadership experience, where they are able to thrive, in an all-girl atmosphere which is where they feel most comfortable. Our program initiatives focus on *Arts and Culture*, *Environmental and Outdoor Education*, *Healthy Living*, *STEM* (Science, Technology, Education, and Mathematics), and *Financial Literacy*. Girls can choose a variety of Pathways to explore the program initiatives.

- **Arts and Culture** – Participation in arts and culture enables girls to express what they see and encourages them to view the world through the eyes of discovery by helping them to develop creativity, follow their instincts, and hone their communication skills.
- **Environmental and Outdoor Education** – Through Girl Scouting, girls see the earth as their homes where they are given the opportunity to learn about endangered wildlife, develop creative recycling projects, and other ways to ensure the safety of our planet for future generations, through care, conservation, and responsibility.
- **Healthy Living** – Educating girls on how to keep their bodies and minds healthy engages them and keeps their spirits alive. Healthy living includes everything from physical health, exercise, and nutrition to helping girls learn to talk to community leaders about issues of concern (i.e. public water systems) in their lives or communities.
- **STEM** – Girl Scouts introduces girls of every age to STEM activities that are relevant to everyday life and help them look at the world around them with inquisitive eyes. Girls have the opportunities to discover how a car's engine runs, become math whizzes, learn about space and astronomy, or about careers in the STEM fields.
- **Financial Literacy** – Offering girls the opportunity to build their business savvy and hone their financial literacy skills through our curriculum, online learning, and the Girl Scout Cookie Program, the largest girl-led business in the world.

Community service is an integral part of our program. During the 2013 membership year, Girl Scouts in Garden City were extremely active in the city. Some of the community service events that local Girl Scouts organized and/ or participated in were:

- Fall Festival (Sand art) – Downtown Vision
- Donation of money and supplies to Miles of Smiles
- Operation Christmas Child – Troop adopted children to be remembered with Christmas cards during the holidays.
- Healthy Food Campaign – Troop put together a program and invited participants
- Adopt a Soldier – Troop adopts a deployed soldier every year to whom they send food and other items from home
- Bell ringing for the Salvation Army

- Donated canned foods to Emmaus house
- Helped set up for Bible Christian Church Day of service
- Helped other area Girl Scout troops
- Helped organize and serve at Cookie Kickoff

Girl Scouts of Kansas Heartland also worked with these Outreach and Program partners in Garden City:

- Garden City YMCA
- Garden City Recreation Center
- Finney County Health Coalition
- First National Bank of Garden City
- Garden City Arts
- Finney County Historical Museum
- Lee Richardson Zoo
- Garden City Fire Department
- Nazarene Church of Garden City

Goal of the Program

The mission of the Girl Scouts is to *build girls of courage, confidence, and character, who make the world a better place*. The targeted outcomes for Youth Leadership Development in 2014 are: 1) Girls develop a strong sense of self; 2) Girls promote cooperation and team building; and, 3) Girls feel empowered to make a difference in the world.

Program make-up:

This is a year-round program. Per the outcomes and goals developed from the Council's Strategic Learning process, we are committed to diversifying our funding streams. We actively seek funding for our Council needs through many individuals, corporations, and foundations. Our Fund Development Department works throughout the year to secure grants, endowment funds, increase our annual giving contributions and maximize all possible funding opportunities.

**City of Garden City Community Grant
Application to Request Funds
January 6, 2014**

Applicant:

Kansas State University
Debra J. Bolton, Ph.D.
Southwest Research Extension Center
4500 E. Mary St.
Garden City, KS 67846

Project:

Community Assessment Process: We are proposing to complete a second round of the Community Assessment Process (CAP). This research began in 2011 and was completed in June of 2013. The work culminated in a 364-page book called *The Finney County Community Assessment Process Fact Book*. Its purpose is to give community planners, human service providers, educators, and families data from which to base decision-making, service planning, and evaluations toward making Finney County the best place to live, work, raise a family, and play. The original data, gathered in English, Spanish, Somali, and Burmese) came from questions that probed for general demographics, health, well-being, social connectedness, and community involvement. Many organizations have used the data from the CAP to help them quantify the needs of their customers, clients, constituents, and employees. The data published this past June (2013) is considered base-line. Now we must move forward to complete the next stage of data gathering. Based on feedback from users of the base-line data, we know that we have other sorts of questions to ask, and we need to add another language in the surveys.

Funds Requested:

\$3,500

Use of Funds:

The majority of the funds will be used for data analyses by local Statistical Lab: $\$110/\text{hr} \times 25 = \$2,750$
Printing approximately 1,000 surveys in 4-5 languages: we have found that color copies are easier for non-native English speakers who do not have lots of previous experience with being respondents: $.10 \times 4000 = \$400$
The remaining funds will go toward publishing the book with the follow-up qualitative and quantitative data reporting: **\$350**

Total Request: \$3,500

The goals of this project will be to have the most comprehensive data that represents the most constituents/families/residents of Garden City/Finney County.

The Community Assessment Process is an on-going project since populations change, needs change, and the ability to address any issues that arise change. Our original funding came from the Finnup Foundation, and The Finney County Community Health Coalition. We are now searching elsewhere for funding. Other funds that are used for this project include materials for workshops, which are necessary to help users of the data learn how to properly read tables, graphs, and other data illustrators to further use of data in setting goals.





Senior Center of Finney County

"To Enrich, Educate, and Serve"

907 North Tenth • Garden City, Kansas 67846 • (620) 272-3620

Website: www.seniorcenterfc.com

City Commission
301 N. 8th
Garden City, Kansas 67846

January 4, 2014

Dear City Commission,

Our goal is to provide a low-cost, nutritious meal to the homebound in Finney County, a goal we have been committed to since 1972 when Meals on Wheels was started. St. Catherine Hospital prepares our meals. They have a registered dietician that plans the varied nourishing menus. The cost of the meals are \$3.00. We had a \$.35 increase in November. No one is ever turned away because they cannot afford the cost. Currently we have eight (8) routes, seven (7) in town and one (1) county route. The program involves two (2) staff members and three hundred seventy five (375) volunteers a year to deliver the meals and provide a safety check and a social contact to the homebound on a daily basis. Meals are delivered Monday thru Friday with a choice of a sack lunch for Saturday that's delivered along with Friday's meal.

Last year Meals on Wheels delivered 24,471 meals. Of those meals 7,727 meals were served to thirty seven (37) low income clients throughout the year. The cost of these meals were \$20,971.57. These are citizens with very limited income, no family to help them and usually large medical expenses. Three (3) of these clients live outside of Garden City on the county route so not only do we need funding for these meals but also the gas, insurance and repairs on the Meals on Wheels' vehicle.

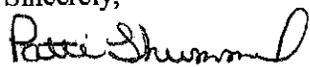
Another service we offer to all our clients is blizzard packs. These are packages of non-perishable food that we send out to everyone. In the event of bad weather and we cannot get out to deliver meals they have the pack of food on hand to eat. Last year we handed out blizzard packs four (4) different times throughout the winter with the cost of \$1,400.00. These blizzard packs give our clients, their families and us peace of mind when we are having inclement weather.

Meals on Wheels buys ice chests for clients who can't afford them. A lot of time they have doctor's appointments that run over into their lunch time. Some of the clients were having the volunteers leave their meals out on their porches. There are times when animals get into the meals or they set too long out in the sun posing a health hazard.

We would like to request funding in the amount of \$5,000.00. These funds along with funds from Finney County, Finney County United Way, Mary Jo Williams, Finnup Foundation, Garden City Company along with memorials and private donations provide free or reduced meals to low income customers, blizzard packs, free holiday meals and ice chests. Funds are also used to purchase gasoline, insurance and repairs to our vehicle.

We are a 501 (c) 3 nonprofit organization and our Federal ID# is 48-0867950. If you have any questions, please contact me at 620-272-3620.

Sincerely,

A handwritten signature in black ink that reads "Patti Thummel". The signature is written in a cursive style with a large, looped initial "P".

Patti Thummel
Meals on Wheels Director

SOUTHEAST ASIAN

MUTUAL ASSISTANCE ASSOCIATION

(SEAMAA)



SOUTHEAST ASIAN MUTUAL ASSISTANCE ASSOCIATION



To: Ms. Ashley Freburg, Communications Specialist
301 N. 8th Garden City, KS 67846

From: Shelly Le Dinh – Executive Director
Southeast Asian Mutual Assistance Association
4101 E. Hwy 50 Suite A Garden City, KS 67846

Date 12 – 20 – 2013

Subject: Application to Request Funds of Garden City Community Grant

Dear Madam,

Our agency, Southeast Asian Mutual Assistance Association (SEAMAA), has received your letter dated November 27, 2013. We are very excited to make this application for funds of Garden City Community Grant.

SEAMAA is a non-profit organization. Our program is to help the Asian refugees who have problems of adjusting in American society. We help Asian people with orientation for daily basic needs, job search, housing assistance, interpretation & transportation at any places they need help (such as: doctor's, dentist's offices, hospital, police department, insurance companies, lawyer office, court house, SRS, School District, WIC, etc.)

In summary, our task is to build a comprehensive bridge for families coming from Southeast Asia to the U.S.A. Our goal is to help Asian people understand English, American life style and laws so that they can overcome difficulties in their new life.

To realize this program we need about \$34,000.00. Currently, our agency mostly depends on the support of the Finney County United Way. We have received from it an award of \$22,250.00 for the year of 2013. Next year, 2014, the fund we receive from United Way will be \$20,000.00. It's not enough. We need some more money to keep our office open and continue to serve people. We want to help people living in our community with comfortable and better life in the society.

4101 E. HWY 50, SUITE A • GARDEN CITY, KS 67846 • (620) 275-2261



SOUTHEAST ASIAN
MUTUAL ASSISTANCE ASSOCIATION



Madam, next year, 2014, we need some more money (\$14,000) to do better our job to help people.

The ultimate goal is to provide all the necessary needs for the Asian to be successful and become productive in the community.

Enclosed is our proposed use of that amount of money. Please, accept that proposal so that we can improve our services. Thank you for your consideration for our agency.

Sincerely

Shelly Le Dinh
Executive Director



SOUTHEAST ASIAN

MUTUAL ASSISTANCE ASSOCIATION



Agency name: Southeast Asian Mutual Association Assistance

F.I.D #48-0990577

Email and/or web site: seamaa@sbcglobal.net

Physical Address: 4101 E. Hwy. 50 Suite A – Garden City, Kansas 67846

Mailing Address: 4101 E. Hwy. 50 Suite A – Garden City, Kansas 67846C

Contact Person: Shelly Le Dinh

Telephone: (620) 275 – 2261

Funding Request for next year: **\$14,000.00**

Breakdown of funding:

Office Supplies	\$1,500.00
Office and Shipping	\$400.00
Printing	\$1,300.00
Salary	\$3,200.00
Rent	\$3,000.00
Training for clients (jobs and life skills)	\$1,500.00
Telephone	\$1,300.00
Transportation	\$1,800.00
Total	\$14,000.00

Every year, there are Asian newcomers coming to the U.S.A. Their life is difficult on the first days in the new country because of the language barrier. Our program continues to help people. Recently our agency doesn't receive enough money. In future we hope you will help us to do that job.

4101 E. HWY 50, SUITE A • GARDEN CITY, KS 67846 • (620) 275-2261

NP
50

**KANSAS SECRETARY OF STATE
Not-for-Profit Corporation
Annual Report**

Kansas Office of the Secretary of State:

Memorial Hall, 1st Floor
120 S.W. 10th Avenue
Topeka, KS 66612-1594

(785) 296-4564
kssos@sos.ks.gov
www.sos.ks.gov

THIS SPACE FOR OFFICE USE ONLY.

1. **Business entity ID #** This is not the Federal Employer ID Number (FEIN). 086-649-1

2. **Name of corporation** Must match name on record with Kansas Secretary of State. Southeast Asian Mutual Assistance Associati

3. **Mailing address**
Address will be used to send official mail from the Secretary of State's Office. Do not leave blank.

Attention Name		Address		
Shelly Dinh		4101 E Hwy 50		
City	State	Zip	Country	
Garden City	KS	67846	USA	

Check this box if this is a new address. Our records will be updated only if this box is checked.

4. **Principal office address**
Must be a street, rural route, or highway. A.P.O. box is unacceptable.

Address		4101 E Hwy 50		
City	State	Zip	Country	
Garden City	KS	67846	USA	

5. **Tax closing date** Month Year December 2011

6. **State of incorporation** Kansas

7. **Name, title, and address of each officer of corporation**
If additional space is needed, please provide attachment. Do not leave blank.

Name 1		Title		
Bui The Bi		President		
Address				
4101 E Hwy 50 # 50				
City	State	Zip	Country	
Garden City	KS	67846	USA	

Name 2		Title		
Mitch Young		Vice President		
Address				
2804 Henderson Drive				
City	State	Zip	Country	
Garden City	KS	67846	USA	

Name 3		Title		
Chuong Nguyen		Treasurer		
Address				
513 Colony				
City	State	Zip	Country	
Garden City	KS	67846	USA	

8. Name and address of each member of governing body of corporation

If additional space is needed, please provide attachment.
Do not leave blank.

Name 1 Nu V Nguyen	Address 2918 Kris Place		
City Garden City	State KS	Zip 67846	Country USA
Name 2 Jimmy Mai	Address 1609 Remington		
City Garden City	State KS	Zip 67846	Country USA
Name 3 Boun Srey	Address 4101 E Hwy 50 # 206		
City Garden City	State KS	Zip 67846	Country USA

9. Federal Employer Identification Number (FEIN)

48-0990577

■ Answer either Question 10 or Question 11.

10. Total number of shares of capital stock issued

0

11. Total number of memberships

Must be numeric. "NA" or "-" is unacceptable.

6

12a. Does this corporation hold more than 50% equity ownership in any other business entity that is filed with the Kansas Secretary of State?

Yes (Complete Question 12b.) No (Skip to Question 13.)

12b. Name and ID number of each business

Name and ID # should be provided exactly as filed with Kansas Secretary of State.
ID number is not Federal Employer ID Number (FEIN).

Business Entity Name	Business Entity ID Number
Business Entity Name	Business Entity ID Number
Business Entity Name	Business Entity ID Number

13. Does this corporation own or lease land in Kansas that is suitable for use in agriculture?

This question does not apply to 1) tracts of land of fewer than 10 acres, 2) contiguous tracts of land that are fewer than 10 acres in aggregate, or 3) state-assessed railroad operating property.

Yes (Complete Attachment AG.) No

14. I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct and that I have remitted the required fee.

Signature of Authorized Officer X <i>Bui The Bi</i>	Month 5	Day 12	Year 2012
Name of Signer (printed or typed) Bui The Bi	Title President	Phone Number	

Please review to ensure completion.



SOUTHEAST ASIAN

MUTUAL ASSISTANCE ASSOCIATION



City Garden Community Grant

REFUGEE RESETTLEMENT:

Assisting new arrival refugees to settle in the new environment. The services include: Housing Assistance referral, General Orientation for daily basis needs. Jobs Placement and other Social Adjustments.

JOB SERVICE:

Job Search, Job Entry process, Job Placement, Job Pre-Orientation and follow up for 90 days.

INTERPRETATION:

SEAMAA mainly serves all clients with interpretation including some documentation translated. Business and other service provider's coordination.

TRANSPORTATION:

SEAMAA provides transportation services limited for those who may have the need such the seniors, new refugees and other disability recipients.

COUSELING:

SEAMAA provides counseling for the families as one by one basis for those who may need it. The counseling services includes many issues such as job, children, school and domestic violence matters.

REFERRALS:

Assisting clients with referral services. SEAMAA has a great experience coordinating with many mainstreams by having good source in gear for those need them.



SOUTHEAST ASIAN

MUTUAL ASSISTANCE ASSOCIATION



4101 E. Hwy. 50 Suite A

Garden City, Kansas 67846

(620) 275 - 2261

Board of Directors
June 2011 Through June 2015

	NAME	OCCUPATION	ADDRESS	PHONE
President:	Mr. Bui The Bi	Tyson Team Member	4101 E. Hwy. 50 #55	(620) 272 - 0969
Vice-President:	Mr. Mitch Young	Tyson Personal Manager	2804 Henderson Dr.	(620) 805 - 9001
Secretary:	Mr. Nu Nguyen	Tyson Team Member	2918 Kris Place	(620) 275 - 5201
Treasurer:	Mr. Chuong Nguyen	Tyson Team Member	513 Colony	(620) 272 - 0573
Member:	Mr. Jimmy Mai	Jimmy's Repair Owner	1609 Remington	(620) 276 - 3999
Member:	Ms. Botoun Srey	Tyson Team Member	4101 E. Hwy. 50#206	(620) 260-9289
Member:	Mrs. Coi Truong	Work at College	209 St. John	(620) 271 - 0678

Note: The Board of Directors will serve for two terms of 4 years. The new Board of Directors For the term will be selected by the end of each term by the Board of Directors

4101 E. HWY 50, SUITE A • GARDEN CITY, KS 67846 • (620) 275-2261



SOUTHEAST ASIAN

MUTUAL ASSISTANCE ASSOCIATION



ORGANIZATION OF STAFF AS FOLLOWED:

SEAMAA Board of Director

Meeting every quarter to discuss the organization activities outcomes and concerns.

SEAMAA Executive Director

Monitoring and following up all activities. Supervising all staffs.
Reporting to the Board Member

Bilingual Case Managers

In house and outreaching services to the refugees' population in Finney County.
Reporting all servicing activities to the Executive Director

SUMMER PLAYGROUND PROGRAM

A Community-wide Cooperative Program Providing Free Summer Activities for Children in Garden City

January 3, 2014

Federal ID #48-1007859

City of Garden City
Community Grant
301 North 8th Street
Garden City, KS 67846

Dear Committee Members:

Please accept this as a Community Grant application for 2014 and a year end AFAC report for 2013. This is a grant request for a community-wide summer playground program for kids age 5-13 years old. This program is being conducted through the cooperative efforts of the Big Brothers Big Sisters of Finney & Kearny Counties and Garden City Recreation Commission. The Summer Playground Program began in 2006 with help from Boy Scouts, Garden City Community College, K-State extension, GCCC/Educational Talent search, USD 457, and the Community Health Coalition. We are asking for \$6,500 to pay for part of the costs associated with this program.

This program was a huge success. As a result of the funding given to the playground program by the city, we were able to serve 307 youth age 5-13 with over 3270 visits to the three sites: East Garden Village, Finnup Park and Scout Park. The programs were able to run Monday –Thursdays in June and July for seven weeks. Buses gave rides to those youth who reside where it is too far or dangerous for youth to walk

Educational presentations were provided by Lee Richardson Zoo, Commerce Bank, Beef Empire Days Rodeo, Lifetime Smiles, Finney County Extension Nutrition and Animal Health, Books on the Bus, Finney County Sheriff's Office, Garden City Police Department, Red Cross, Animal Control, Finney County Health Department, GCCC, and the Garden City Fire Department. The Community Health Coalition provided Lifeskills Alcohol Prevention courses, and a nutritionist from Garden City Recreation provided nutrition/healthy lifestyles courses each week. Youth kept a food journal.

In 2013, bed gardens were added to Scout Park and Finnup Park, and a softball size community garden was added at the East Garden Village site with help from the high school Neighborhood Improvement Project, GCCC, Home Depot, True Value, 21st Century Community Learning Center grant, and Farm Bureau. Kids in the playground program, Big Brothers Big Sisters staff/board members, along with about 300 volunteers cleaned up the area at EGV, put up a fence and tilled up 200 family gardens, and ½ acre children's garden. The kids in BBBS afterschool program started the garden and the playground program kids took care of it over the summer. This was extremely valuable to the kids and families. The kids were able to learn responsibility in growing food, how to

plant food, provide healthy fresh fruit and vegetables for their families. The families were able to work in the gardens together in the evening. We had to have a paid staff member to help supervise this and help with weeding over the summer. The City was able to help with water and irrigation for this project. The kids were also able to enter some of their vegetables in the Finney County Fair. One of the kids from Finnup Park won Grand Champion for his squash. Watermelon was the favorite for the summer!!

Lunch was provided each day by USD 457 through a USDA lunch program grant. Staff and supplies for each site were paid for by grants from the AFAC, United Way, Finnup Foundation, and Western Kansas Community Foundation. Staff training was provided in-kind by Garden City Recreation Commission, Garden City Fire Department and Big Brothers Big Sisters.

These agencies came together in a truly cooperative effort to better serve youth in the community who would not otherwise be engaged in positive activities during the summer. Engaging these children in positive activities and exposing them to area agency representatives will help them become more aware of the community around them. In turn, creating a more educated, more productive area work force in the future. As well as preventing juvenile crimes such as vandalism, graffiti, underage drinking, theft, and early parenting. These children were able to participate free of charge in positive activities each day, receive lunch, and have access to the Big Pool.

The funds we are requesting would be used to provide shared supplies, and labor for the programs at the East Garden Village site, Finnup Park site, and Scout Park sites. Equipment will be saved and used for future years.

This program will be open to all youth in the community who want to participate with special focus by summer playground program agencies on getting youth from East Garden Village, the Burnside Drive Area, Farmland Road, Wagon wheel trailer park, H & H trailer park, Towns Riverview area, and other similar areas to participate. In Garden City Recreation Commission funded by United Way provides transportation to these children to get them to and from the program each day.

The school district will be providing a nutritious lunch for all participating youth and the Books on the Bus program will visit each site every week. Garden City Community College will be providing activities for the older youth at East Garden Village and getting those students involved in their programs. The Finney County Community Health Coalition provided training on Life Skills to the staff at each site. 3rd-6th graders received alcohol prevention education through this proven prevention program.

Other participating businesses/agencies from the community are Commerce Bank, Red Cross, the Garden City Fire Department, the Garden City Police Department, Finney County Humane Society, Finney County Sheriff's Office, Finney County Extension Office, Boy Scouts, Finney County EMS, Mexican American Ministries, Lee Richardson Zoo, Boy Scouts, students from the community college, Telegram, GCCC, Southwest Arts & Humanities Council and Buffalo Refuge.

Big Brothers Big Sisters and the Garden City Recreation Commission will be coordinating and providing the programs at the three sites. In addition, Big Brothers Big Sisters and the Rec Commission will be providing liability insurance and responsible, trained, adult staff at each site. The coalition will be requesting some funding from the City of Garden City, AFAC, Western Kansas Community Foundation, Finnup Foundation, and Finney County United Way.

This program is very important to the children in the community who would not otherwise be able to participate in activities in the summer due to cost or transportation. Many of these children are left unsupervised at home during the summer. All activities will be provided free to participants with the exception of daycares. We hope to provide activities that will provide fun, physical exercise, engagement, and some life skills to the children involved.

In 2013, we were also able to mentor 182 children through our summer school mentoring program. This program focusses on reading and math skills and is provided for students who would like to improve their skills over the summer and those students who would have been referred to summer school. We were also able to work with their families on resource and referrals to engage them in the community.

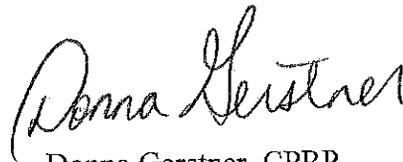
The program will run for 2-2 1/2 hours each day—not including time for lunch—from June 1 to July 30. Big Brothers Big Sisters 48-1007859 will be the fiscal agent for the purposes of this grant.

If you have further questions please contact Tammy Davis, Big Brothers Big Sisters (620) 275-2424, or Donna Gerstner, Garden City Recreation (620) 276-1200. We are responsible for the completion and oversight of this project. Thank you for your consideration of this project.

Sincerely,



Tammy Davis
Executive Director
Big Brothers Big Sisters



Donna Gerstner, CPRP
Assistant Superintendent
Garden City Recreation Commission

Budget for Program

Contract Labor

1 Coordinator	\$2,000
4 Assistants (2 EGV, 1 Finnup, 1 Scout)	\$4,000
Educational Programs	In Kind
Mulch/soil/straw for bed gardens	\$500
Rent	In Kind
Lunch	In Kind
Sports Supplies	In Kind
Crafts	In Kind
Cups	In Kind

TOTAL Community or AFAC Grant Request \$6,500

Other

Promotion	\$1000 In Kind
Transportation	\$3600 (requested from other entities)
Training for staff	\$160 In Kind
Liability Insurance	In Kind
Administration	\$3700 (requested from other entities)
Additional Assistants	\$8,200 (requested from other entities)
Nutrition Coordinator	\$1,600
Additional Garden Supplies	\$3,000
Mileage for staff	\$200
Supplies for other sites	\$4583 (requested from other entities)
TOTAL	\$26,043

TOTAL PROJECT BUDGET \$32,543

(Total cost per child for this program is \$67 per child)











RSVP

A Community of Talents Serving YOU

Corporation for
NATIONAL &
COMMUNITY
SERVICE 

Finney County Retired & Senior Volunteer Program, Inc. • 907 N. 10th, Garden City, KS 67846

620-275-5566 • fax 620-275-2285

finneycountyrsvp@sbcglobal.net

12-17-2013

RE: City of Garden City Community Grant

Dear Community Grant Selection Committee,

Each year the Finney County Retired & Senior Volunteers Program, Inc. offers a Volunteer Income Tax Assistance Site (VITA). The site is in partnership with the IRS. The IRS provides us with the on-line tax site to prepare returns free of charge for individuals in our community, tech support and keeps us updated on any tax changes. Our main focus is the elderly, low to moderate income and disabled persons. Each person involved with the VITA site must pass certifications each year. Last year we had 7 individuals preparing and quality reviewing returns. This year we will have 9 volunteers.

Last tax season 66% of the clients served had an annual income of \$20,000.00 or less, 26% had an annual income of \$30,000.00 or less and the remaining clients had an annual income under \$40,000.00.

We respectfully request consideration of City of Garden City Community Grant funds in the amount of \$1,500.00 to help with our VITA Program. The monies would be used to help purchase additional equipment for our quality reviewers. In prior years once the preparer has completed the return it along with backup are documents are given to the quality reviewer. If the quality reviewer finds an error it must be given back to the preparer for corrections. If the quality reviewers had their own equipment they could pull up the actual return and make corrections on their own. This would speed the process up and allow additional time to prepare more returns.

Our goal is to provide a service for our community to prepare accurate and on time filing of tax returns. In addition to educate those of tax credits they may not be aware of.

We also receive funding from United Way to help with the purchase of supplies and copier maintenance.

Respectfully Submitted,



Marty Dinkel, RSVP Director

Finney County
United Way



United Methodist Western Kansas Mexican-American Ministries Community Health Centers and Community Centers



Garden City **Administrative Offices**

712 St. John
(620)275-1766

Care Center
224 N. Taylor
(620)275-4970

Medical Clinic
712 St. John
(620)275-1766

Dental Clinic
310 E. Walnut
(620)272-0570

Dodge City

Care Center
1700 Avenue F
(620)225-0625

Medical Clinic
1700 Avenue F
(620)225-6821

Dental Clinic
2011 Central
(620)227-9797

Liberal

Care Center
311 N. Grant
(620)624-6865

Medical Clinic
311 N. Grant
(620)624-0463

Ulysses

**Care Center &
Medical Clinic**
321 W. Grant
(620)356-4079

www.ummam.org



January 03, 2014

City of Garden City
Ashley Freburg
301 N. 8th
Garden City, KS 67846

Dear Ashley,

Please see the attached grant proposal for the City of Garden City Community Grant. This grant request is for funding Citizenship course tool-kits offered by United Methodist Mexican American Ministries (UMMAM), Community Developer. The Community Developer will provide community members with assistance completing their N-400 application for Naturalization document, in addition to providing education about American Government, American History and Civics, with Mock Interviews in preparation for the citizenship process.

One of the city's goals is to "fund a project that has a community-wide benefit or significant benefit to a targeted segment of the population". UMMAM is currently providing immigration documentation assistance to community members. The requested funding would enable us to enhance those services moving closer towards removing some of the barriers to legal immigration.

We appreciate your consideration of our proposal and we look forward to working with you. Should you have questions, please contact me at 620-275-1766 or director@ummam.org. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Joan Robbins".

Joan Robbins
Chief Executive Officer

City of Garden City

Community Grant Proposal

United Methodist Mexican-American Ministries
Contact: Joan Robbins, Chief Executive Officer

United Methodist Mexican-American Ministries, Inc. (UMMAM) was incorporated as a 501(c)(3) in 1974 under sponsorship of the United Methodist Church. UMMAM's mission has been to provide social, educational, and spiritual services for people of all races, colors and faiths. Initially, the target population was migrant workers. By 1985, offices were located in Garden City, Dodge City, Liberal, Ulysses, Johnson and Satanta. UMMAM re-incorporated as an independent agent in 2007.

UMMAM serves a diverse population throughout Southwest Kansas by providing assistance with social services such as food, clothing, emergency assistance, interpretation/translation, and immigration documentation assistance. UMMAM also has medical and dental clinics that serve the community. In 2013, UMMAM Care Center was able to assist 1,457 individuals with food; 933 individuals with emergency assistance; over 2,394 individuals with clothing; and 30 individuals with immigration documentation.

The grant proposal requests funding to provide a 18-week immigration course to clients applying for citizenship. The course will assist applicants with lessons on American Government, American History, integrated Civics covered in the Civics Test and mock interviews. The 18-week course will be student-centered encompassing all four language skills: speaking, listening, reading, and writing.

The demand for immigration services provided at UMMAM has increased over the years. Citizenship courses are limited in our geographic area. The growing number of immigrants settling in Southwest Kansas presents a need for additional knowledge and training for this population. Due to the cost associated with immigration paperwork this is a costly experience for someone applying for citizenship. A typical immigration course can cost up to \$700.00 or more for individuals. In addition, the cost to travel to courses increases the costs. Our course fee's which will include their N-400, application for Naturalization fee will be offered for \$300.00, or 50 percent less than courses offered in other geographical locations across the state.

The Community Developers in our Garden City, Dodge City and Liberal offices provide immigration services, which includes assistance with the following applications: I-485, I-130, I-765, I-90, I-751, N-400, N-600, visa packets and translations. Services are provided under the oversight of a local immigration attorney in Dodge City, Michael Feltman. The Community Developers provide immigration services to not only those clients in their community, but throughout Southwest Kansas. Garden City residents may travel to UMMAM in Liberal or Dodge City if the Community Developer in Garden City is unable to take the case due to caseload; therefore, training for all clients in southwest Kansas applying for citizenship would benefit Garden City residents.

This funding request is to provide the course attendees with an additional immigration toolkit to enhance the services already being provided. The Civics and Citizenship toolkit costs are \$49.00 each. Each kit includes Civics Flash Cards for the Naturalization Test, An introduction to U.S. History for Immigrants, Becoming a U.S Citizen: An overview of the Naturalization Process flashcards, The Citizenship Almanac, and much more. The course will be offered two times in 2014 with 30 registered applicants for each course. Amount being requested with this proposal is \$2940.00.

The goal of this project is to provide the necessary tools to those residents applying of their N-400 status. The attainment of resident status will provide benefits to both the participant and the community at large. -by helping them understand their responsibilities as a citizen.

“Citizenship is more than a subject. If taught well and tailored to local needs, it’s skills and values will enhance democratic life for all of us, both rights and responsibilities, beginning and school and radiating out”, Bernard Crick, National Curriculum Citizenship, 1999.

Consideration for future funding for immigration training for UMMAM would be appreciated. A similar cost would be associated with future trainings, but can be supported by the course applicant.

Currently, funding for Community Developer programs are a combination of funds from the West Conference of the United Methodist Church, local United Methodist Churches, community donors, local United Way (Liberal and Dodge City), limited revenue produced through assisting with immigration documentation, and other grants. This funding is for the operational expenses associated with the six Care Center locations.



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December 12, 2013

Ashley Freburg
Communications Specialist
City of Garden City – Community Grant
301 N. 8th
Garden City, KS 67846

Dear Ashley,

Jim Clifton, Chairman and CEO of the Gallup Corporation and author of *The Coming Jobs War* asserts “What everyone in the world wants, is a *good job*.” Creating said good job relies heavily on our regional and city leaders to promote and foster entrepreneurship. Our communities and schools can be the incubators for developing the necessary entrepreneurial spirit, but we all must be invested in the process.

Youth Entrepreneurs currently serves more than 1,000 students and over 12,000 alumni. Our pilot Tier II programs, in three additional areas in Kansas, are delivering curriculum in new ways. In just the last seven months, more than 700 students and alumni have participated in the thriving YE Academy, which provides continuing education and enhanced learning experiences. Self-reported results are staggering with 90-percent of students stating YE’s positive influence in their education and career goals. Further, YE alumni business startups are nearly double that of the national average.

Entrepreneurial education is changing lives and making a difference in our communities; it is all possible because of supporters like you. The potential for our students, alumni, and the program is enormous! As we continue to grow, there is more work to be done. We can help win *The Jobs War*.

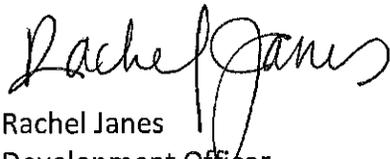
This school year we have two classes including 48 students eager to learn about the world of business and entrepreneurship at GCHS. We are requesting support to fund the classroom costs at Garden City High School. We have received funds for salaries and other overhead from Koch Nitrogen and the Fred and Mary Koch Foundation. Cargill and other local businesses and individuals have also contributed to our program costs.

We would greatly appreciate your consideration of supporting the YE program in Garden City with a grant of **\$2,000**. This grant would help cover classroom costs, allowing students to participate in hands-on activities, take fieldtrips where they will experience how their learning applies to the real world, and complete individual business plans. Not only that, but it will also help cover the additional expenses associated with the new YE Academy Continuing Education

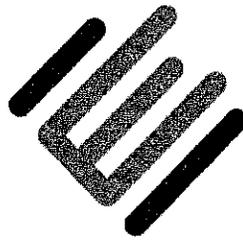
Curriculum & Events designed to take current students and alumni to the next level in their business and/or education.

Entrepreneurship education is at the forefront of education reform, and we look forward to working with you to provide entrepreneurship education to the youth in Garden City. Thank you in advance for your time and consideration of our request. Please let me know if you have any questions or need additional information at any time. I can be reached at 316-828-3924 or rachel@YouthEntrepreneurs.org.

Sincerely,

A handwritten signature in black ink that reads "Rachel Janes". The signature is written in a cursive style with a large, stylized "R" and "J".

Rachel Janes
Development Officer
Youth Entrepreneurs



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Summary of Youth Entrepreneurs (YE)

For the past 22 years, YE has been teaching business and entrepreneurial skills in high school classrooms across Kansas and in Independence, Missouri. This school year we will serve over 1,099 students, 48 of which are at Garden City High School.

Students who enroll in the year-long elective course receive entrepreneurial education that results in significantly higher knowledge and increased confidence in starting a business and/or understanding how to apply being entrepreneurial wherever they work.

Experiential in-class instruction and activities are accompanied by business and college tours, a chance to run a business for a day, business mentors, job shadowing, the Dare to Dream educational workshop, and more. Students apply core skills such as math, writing and public speaking as they each research, write and present a comprehensive business plan. Each student competes with their plan in front of a panel of judges, with opportunities to earn capital and scholarship awards.

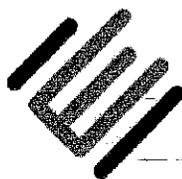
Many students and alumni also take part in YE Academy, with access to more advanced continuing education programming, business/entrepreneurial experiences and additional opportunities for capital funding, propelling them to the next level.

We measure our success through pre- and post-tests given to the students, as well as end-of-the-year surveys given to parents, teachers and volunteers. The program results in more productive members of society who improve their lives and the lives of others.

2013-2014 Budget Garden City High School

Direct Site Budget	Garden City HS
Dreams to Dividends Awards Ceremony	487
Biz Bags with Student Supplies	2,750
Dare 2 Dream Workshop	2,229
NFTE License Fees	236
Business Plan Advisor Recruitment/ Training/Screening	255
Curriculum Expenses - Teacher Supplies	2,250
Curriculum Expenses - YE program staff-led activities	748
Teacher Stipends	3,053
Annual & Monthly Teacher Training	595
Online Curriculum Development and Fees	1,625
Market Day Seed Capital	11
Field Trips	774
Total 13-14 Direct Site Budget	15,013

Additional Program Expenses (Not Including In-Kind)	
Business Plan Competition (BPC)	253
Venture Capital Grants for BPC Winners	1,406
NFTE National Competition and Gala	400
YE Academy Continuing Education Curriculum & Events	5,226
Capital Grants and Higher Education Scholarships for YE Academy Participants	3,515
Annual Report, Newsletter, Communication, & Marketing	748
Special Events (Business for Breakfast)	1,975
Website and Video Production (Includes Contract Labor)	1,218
Program Evaluation	2,343
Professional Development	567
Additional Program Expenses Subtotal	17,651
Total Direct Site and Additional Program Expenses	32,664



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2013-14 Board of Directors & Officers

Denise Bade

Senior Executive Vice President,
Lockton Companies
Kansas City, MO

Hal McCoy II

President, Restaurant Management
Company
Wichita, KS

W. W. (Bill) Hanna, YE Vice Chairman

Retired President, Koch Industries
Wichita, KS

Brian Menkes, Secretary

Senior Council, Charles G Koch Foundation
Arlington, VA

**Elizabeth Koch, YE Founder &
Chairwoman**

Wichita, KS

Jim Ogle

General Manager, WIBW Channels
Topeka, KS

Karla Fazio

Retired Attorney and Community Volunteer
Wichita, KS

Kevin Rooney

Senior Vice President, Bank of America
Kansas City, MO

Dr. Kevass Harding

Pastor, Dellrose United Methodist Church
Wichita, KS

Lynne Sangimino

Vice President, Kansas/Arkansas Region
Cox Business Services
Wichita, KS

Jeff Johnson

President, Flint Hills National Golf Club
Wichita, KS

Robert Tempel

COO, Wind River Grain LLC
Garden City, KS

Shawn Lancelot

Wichita Market President, Bank of America
Wichita, KS



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Participating Schools 2013-2014

Andover

Andover Central High School
Sherri Goforth
Andover High School
Julie Bailey

Augusta

Augusta High School
Kellee Roberts

Bucklin

Bucklin High School*
Lori Crawford

Clearwater

Clearwater High School
Cheryl Meyer

Council Grove

Council Grove High School*
Marita Bachura

Dodge City

Dodge City High School
Melody Head
Julie Stegman

Garden City

Garden City High School
Juan Neri

Haysville

Campus High School
Zac Kliewer

Hutchinson

Hutchinson High School*
Clayton Evans

Independence, MO

Truman High School
Erica Hart
Van Horn High
Laura Solomon
William Chrisman
Sheri Wheaton

Kansas City, KS

J.C. Harmon High School
Sue Rollins
Washington High School
Edward Tate
Wyandotte High School
Tiffany Jasper
Bishop Ward High School
Cindy Heiman

Lansing

Lansing High School
Dustin Myers

Liberal

Liberal High School
Tasha Miller

Newton

Newton High School
Lisa George

Scott City

Scott City High School
Kevin Reese

Topeka

Highland Park High School
Jackie Cummings
Hopetreet Academy
Chris Bagshaw
Larry Brayton
Topeka High School
Murray Moore
Topeka West High School
Blake Ballinger

Wichita

Learning² eSchool
Wil Thompson
East High School
Brandon Reith
Heights High School
Whitney Wilson
Kapaun Mt. Carmel
Jim Vanek
North High School
Jon Berseth
Matt Silverthorne
Northwest High School
Jeff Darr
South High School
Adam Klausmeyer
Southeast High School
Valerie Most
West High School
Janet Hartley
Wichita Children's Home
Michael Barrett

Winfield

Winfield High School
Jayna Bertholf

**Tier II programs*



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2012-2013 Highlights

Youth Entrepreneurs is a year long class that teaches business and entrepreneurial education to high school students, providing experiences that help them prosper and become contribution members of society.

This year, YE has focused on continually improving the effectiveness of our programming for both students and alumni. With the development of an innovative digital curriculum that reaches students in a way they learn best, coupled with the newly created YE Academy that allows our alumni to deepen their understanding and application of how they can be productive members of society, YE is making an impact on the lives of students.

- Served 1,403 students and alumni
- Started year with 8 weeks of economic and business lessons leading to *Market Day*. Students learned and applied the basics of running a business and experienced profit as a pathway to prosperity. Results: students took home an average of \$129 in earnings and an ROI of 126%.
- Provided student tours to 19 various companies and college campuses.
- Over 900 students wrote and presented individual business plans
- 32 classroom teachers, 258 volunteer *Business Plan Advisors*, and 70 volunteer judges
- \$127,750 in funding awarded for students' businesses and higher education
- 138 graduates intern with 32 various companies during *Summer Partnerships* (Cerner, GM, Bernstein Rein, Westar, Freddy's Frozen Custard, Eric Fisher Academy, H+H Architecture, Hutton Construction, Morgan Stanley Smith Barney, AutoCraft Collision, etc.)

Spring 2013 surveys and post-tests of our students found the following:

- 97 percent of students said that YE improved their understanding of entrepreneurship
- 96 percent expect to apply the information they learned in their future education and careers
- 90 percent said the course positively changed their future education/career goals
- 54 percent average gain made in students' pre to post test scores measuring business and economic knowledge.
- 11 percent of 2012-13 students reported that they had started a business by May 2013, and 1 percent had started more than one business. (*The Bureau of Labor Statistics and the Federal Reserve report that nationally, only 0.3% of employed people ages 20-24 run their own incorporated businesses, and 11.4% of American households own a business.*)
- Of those who had started a business, 63 percent were still operating in May 2013, and 34 percent had one or more employees.
- 19 percent of students reported getting a job as a result of their experience with YE.
- 43 percent of students held a job in May 2013, and of those, 52 percent reported the YE class helped them become more entrepreneurial in their current jobs.
- 50 percent had participated in at least one YE Academy (continuing education) event, and of those, 93 percent would recommend YE Academy to their friends.

When filtering the 267 students who responded that they had participated in YE Academy at least once:

- 14 percent reported they had actually started a business and 1.5% had started more than one business.
- 77 percent of these students (33 total) had a business still operating:
 - 60% were started within the year; 31% had been operating 1-3 years, 5% operating 3-5 years and 5% operating more than 5 years.
 - 67% had no other employees; 23% had one employee; and 5% had 3 or more employees.
- 47 percent of students held a job and 58 percent reported the YE class helped them become more entrepreneurial in their current jobs.
- 70 percent plan to participate in YE Academy events this year (2013-14)
- 93 percent would recommend YE Academy to their friends.



MEMORANDUM

TO: Governing Body
FROM: Ashley Freburg, Art Grant Committee Staff Liaison
DATE: January 17, 2014
RE: Committee Appointments

CITY COMMISSION

DAN FANKHAUSER,
Mayor

ROY CESSNA

MELVIN DALE

JANET DOLL

CHRIS LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

Issue

The Commission is asked to appoint community members to the Art Grant Committee.

Background

The Art Grant was created by the Garden City Commission in 2012. The primary motivation for creating the program was to establish a formal process by which arts programs can request funding. The program is funded by General Fund Line Item 001-171-6165 (Social Funding), which also funds the Community Grant.

When the Commission established the Art Grant, it also authorized the mayor to appoint a three-member committee to make recommendations to the City Commission. Three people were appointed to one-year terms for 2013. Those terms ended in January, creating three vacancies. Staff is asking that two committee members are appointed for three-year terms as indicated below. This will leave one vacancy to be filled.

Brian Seagraves – 3 year term
Shawna Deal – 3 year term

Alternatives

1. Approve the appointment of Brian Seagraves and Shawna Deal to the Art Grant Committee
2. Do not approve the appointments

Recommendation

Staff recommends alternative 1.

Fiscal Note

In 2014, the Commission has budgeted \$14,250 for the Art Grant.

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. Box 998
GARDEN CITY, KS
67846-0998
620.276.1160
FAX 620.276.1169
www.garden-city.org

GARDEN CITY IS MY TOWN TOO!

I would be willing to serve on a planning or advisory board/committee.

NAME: Brian Seagraves HOME PHONE: 620-290-6990

ADDRESS: 1111 N. 6th St. WORK PHONE: 620-276-1200

E-MAIL ADDRESS: brian.seagraves@gardencityks.us

OCCUPATION (if employed): Arts Director

PLACE OF EMPLOYMENT: GC Recreation Commission

HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? 6 years

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:

I feel one should take every opportunity to serve in the community and an arts committee is perfect for me.

OTHER APPLICABLE EXPERIENCE: Served on the 2013 Arts Grant Comm.

Work in the Arts Industry. Involved in the community.

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

- | | |
|---|--|
| <input type="checkbox"/> Airport | <input type="checkbox"/> Lee Richardson Zoo |
| <input type="checkbox"/> Alcohol Fund Advisory Board | <input type="checkbox"/> Parks & Tree |
| <input checked="" type="checkbox"/> Art Grant Committee | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Building Safety Board of Appeals | <input type="checkbox"/> Police/Citizen |
| <input type="checkbox"/> Cultural Relations | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Golf | <input type="checkbox"/> Traffic Committee |
| <input type="checkbox"/> Environmental Issues Board | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Landmarks Commission | |
| <input type="checkbox"/> Local Housing Authority | |

RETURN THIS FORM TO:

City Manager's Office - Attn: Celyn
City Administrative Center
P.O. Box 998
Garden City, KS 67846-0998

GARDEN CITY IS MY TOWN TOO!

I would be willing to serve on a planning or advisory board/committee.

NAME: Shawna Deal HOME PHONE: 620-805-9959

ADDRESS: 903 N. 1st Street WORK PHONE: 620-272-2259

E-MAIL ADDRESS: shawnadeal@catholichealth.net

OCCUPATION (if employed): Community Relations Coordinator at St. Catherine Hospital

PLACE OF EMPLOYMENT: _____

HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? Born and raised

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:

I love my City! I want to make it a place that people will be proud to say they are from; kids want to move back to and a great place to live.

OTHER APPLICABLE EXPERIENCE: I have and currently sit on various committees and boards around the city and currently do as well.

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

- | | |
|---|--|
| <input type="checkbox"/> Airport | <input type="checkbox"/> Local Housing Authority |
| <input type="checkbox"/> Alcohol Fund Advisory Board | <input type="checkbox"/> Lee Richardson Zoo |
| <input checked="" type="checkbox"/> Art Grant Committee | <input type="checkbox"/> Parks & Tree |
| <input type="checkbox"/> Building Safety Board of Appeals | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Cultural Relations | <input type="checkbox"/> Police/Citizen |
| <input type="checkbox"/> Golf | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Environmental Issues Board | <input type="checkbox"/> Traffic Committee |
| <input type="checkbox"/> Landmarks Commission | <input type="checkbox"/> Zoning Board of Appeals |

RETURN THIS FORM TO:

City Manager's Office – Attn: Celyn
City Administrative Center
P.O. Box 998
Garden City, KS 67846-0998

MEMORANDUM



TO: City Commission
FROM: James R. Hawkins, Chief of Police
DATE: January 16, 2014
SUBJECT: Police / Citizen Advisory Board Recommendation

I am recommending Charles Allen and Sabrina Rodriguez be accepted to serve as a members of the Police/Citizen Advisory Board.

The board would welcome Mr. Allen and Ms. Rodriguez as new members. Mr. Allen would serve as the Retired member and Ms. Rodriguez would serve as Citizen at Large.

If approved, the Police/Citizen Advisory Board would be left with seven vacancies; GCCC Student, High School Student, Homemaker, Religious Community, Business, African American and Hispanic Representatives.

Your thoughtful consideration is appreciated.

A handwritten signature in black ink, appearing to read 'James R. Hawkins', is positioned above the typed name.

James R. Hawkins
Chief of Police



MEMORANDUM

DATE: January 13, 2014
TO: Governing Body
FROM: Sam Curran
RE: Transit Advisory Board Vacant Position

CITY COMMISSION

DAN FANKHAUSER,
Mayor

ROY CESSNA

MELVIN DALE

JANET DOLL

CHRIS LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

Issue: Governing Body appointing City representative to fill the vacant position on the Transit Advisory Board.

Background:

- Gary Fuller's term to the Board has expired in 2013.
- Anna May Velez has expressed an interested in serving as the City's representative on the Transit Advisory Board.
 - She served on the City Link Steering Committee.
 - Previously served on the Transit Advisory Board.
 - She is eligible for re-appointment.
 - Also been involved with the City Transit for many years.

Alternatives:

- Appoint Anna May Velez to the Transit Advisory Board.
- Governing Body could select another candidate to fill the position.

Recommendation:

- Transit staff recommends appointing Anna May Velez to fill the vacant position on the Transit Advisory Board

The Transit Advisory Board requests Governing Body consideration on the above item.

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. Box 998
GARDEN CITY, KS
67846-0998
620.276.1160
FAX 620.276.1169
www.garden-city.org

Consent Agenda



**Engineering
Department**

Steven F. Cottrell, P.E.,
City Engineer

C.W. Harper, P.E.
Project Engineer

MEMORANDUM

TO: GOVERNING BODY

FROM: STEVE COTTRELL

DATE: 16 January 2014

RE: 2014 STREET TREE & STUMP REMOVAL ~ BIDS

ISSUE

Bids were received today for the 2014 Street Tree & Stump Removal project.

BACKGROUND

57 trees are on this year's list, a copy of the tree & stump location list is attached. The bids submitted are:

Pro-Cut tree Service, Garden City	\$ 8,806.00
Alfred's Superior Tree Service, Wichita	\$22,950.00

Both bidders are well qualified, Pro-Cut Tree Service, has worked for the City on several past tree removal and tree trimming contracts.

ALTERNATIVES

1. As the recommended bid is within the Department Head's authority under the Purchasing and Contracting Policy, the Governing Body is asked to concur with the award to Pro-Cut Tree Service.
2. The Governing Body may reject all bids and defer the work to a later date.

RECOMMENDATION

Staff recommends awarding the contract to Pro-Cut Tree Service, Garden City, in the amount of \$8,806.00 and authorizing the Mayor and City Clerk to execute the contracts when the documents are returned by the contractor.

FISCAL

This project is funded from the Special Parks and Recreation and the Capital Improvement Reserve budgets.

A handwritten signature in blue ink that reads "Steve Cottrell".

Street Tree and Stump Removal 2014

	Address	Tree ID	Location of tree
1.	209 S. 7th	Medium Elm	South property line by mail box
2.	211 S. 7th	Medium Elm	East of entry walk on Maple
3.	211 S. 7th	Large Elm	East of parking lot on Maple
4.	210 E. Pine	Large Maple	East end of Garnand Funeral
5.	612 N. 7th	Huge Elm	South of entry walk
6.	812 N. 7th	Large Elm	North of entry walk
7.	812 N. 7th	Huge Elm	SEC 7th & Hackberry
8.	904 N. 7th	Large Elm	Only tree on Hackberry R.O.W.
9.	304 Pony	Large Elm	On 7th Street
10.	802 N. 6th	Large Elm	North of entry walk
11.	506 N. 6th	Huge Elm	In line with front door
12.	805 N. 5th	Large Elm	South of entry walk
13.	901 N. 5th	Huge Elm	NWC 5th & Hackberry
14.	402 N. 5th	Medium Elm	By driveway on Laurel
15.	309 N. 4th	Huge Elm	North property line
16.	309 N. 4th	Medium Elm	South property line
17.	402 N. 4th	Medium Tree of Heaven	On Laurel Street
18.	412 N. 4th	Large Elm	On Pine by alley
19.	811 N.4th	Large Elm	On Hackberry by alley
20.	412 N. 3rd	Large Elm	South of property line
21.	407 N. 3rd	Large Elm	South of driveway
22.	402 N. 3rd	Huge Elm	North of entry walk
23.	506 Laurel	Large Elm	Only R.O.W. tree

	ADDRESS	TREE ID	TREE LOCATION
24.	211 N. 3rd	Huge Elm	SWC 3rd and Chestnut
25.	303 N. 2nd	Medium Elm	North of entry bricks
26.	407 N. 2nd	Medium Elm	North property line
27.	504 N. 2nd	Medium Elm	On Spruce Street
28.	1002 N. 2nd	Small Maple	On Hazel by driveway
29.	1004 N. 2nd	Topped Medium Elm	North of Driveway
30.	902 N. 1st	Medium Elm	South property line
31.	1014 Evans	Medium American Elm	South property line by water meter
32.	1302 N. Main	Large Elm	On Holmes next to driveway
33.	1307 N. Main	Large Elm	North property line
34.	1312 N. Main	Medium Elm	North of driveway
35.	2314 N. 7th	Medium Elm	South of entry walk
36.	1311 B Street	Medium Elm	Backyard on Olive
37.	1211 N. 9th	Small Elm	NWC 9th & Jenny
38.	1211 N. 9th	Small Elm	South of entry walk by water meter
39.	602 Howerton	Medium Elm	NEC Howerton & alley
40.	111 W. Hazel	Huge Elm	By driveway
41.	622 Garden City Ave.	Large Elm	South property line
42.	613 Garden City Ave.	Medium Elm	South of entry walk
43.	601 N. 9th	Large Elm	South of driveway
44.	903 N. 9th	Huge Elm	Only R.O.W. tree
45.	505 N. 10th	Small Elm	North of entry walk
46.	211 N. 10th	Large Elm	SWC 10th and Chestnut
47.	203 N. 10th	Large Elm	North R.O.W. tree



Memo

To: City Commission
From: Kaleb Kentner
CC: File
Date: January 13, 2014
Re: Development Agreement Approval for K & A Transport, LLC

COMMUNITY
DEVELOPMENT
DEPARTMENT
SERVING
GARDEN CITY
HOLCOMB
AND
FINNEY COUNTY
620-276-1170

INSPECTIONS
620-276-1120
inspection@garden-city.org

CODE COMPLIANCE
620-276-1120
code@garden-city.org

**PLANNING AND
ZONING**
620-276-1170
planning@garden-city.org

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. Box 998
GARDEN CITY, KS
67846-0998
620.276.1170
FAX 620.276.1173
www.garden-city.org

ISSUE: The Development Agreement for K & A Transport, LLC has been drafted to the specifications of the Planning Commission in order to rezone 3225 Prairie Avenue.

BACKGROUND: On November 21, 2013 cases 2013-88 and 91 were brought before the Planning Commission. The purpose was to amend the General Plan and rezone 3225 Prairie Avenue from "C-2" General Commercial to "I-1" Light Industrial. The applicant would like to sell the property to a buyer who wants to use the property for semi-truck maintenance.

The Planning Commission recommended approval of the amendment and rezoning contingent upon a development agreement. The development agreement was to address the improvements of Harvest Street and Prairie Avenue.

Ordinance 2632-2013 was brought before the Commission on December 17, 2013. It was approved with a 5-0 vote. The Development Agreement has been drafted and signed by the applicant. It is now presented before the commissioners for approval. According to the attached agreement, the developer is to pave Harvest Street in concrete and post a no truck entrance sign on Prairie Avenue to prevent semi-trucks from entering the business on Prairie Avenue.

ALTERNATIVES: The City Commission may recommend

1. Approval of the Development Agreement as requested
2. Against approval of the Development Agreement

STAFF RECOMMENDATION: Staff recommends approval of the Development Agreement as it supports both previous decisions by the Planning and City Commissions.

FISCAL NOTE: None

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (Agreement), made and entered into this 17th day of December, 2013, by and between the **City of Garden City** (“City”) and Carlos Guevara (“Developer”).

RECITALS

- A. Developer owns the real property identified and legally described on Exhibit “A” as **K & A Transport, LLC Project**.
- B. Developer and City each recognize the importance of there being a general plan to guide the growth and development of the Property.
- C. City has adopted regulations concerning development within its corporate limits, in place upon approval of this agreement.
- D. City has established and recognizes the zoning on the property to be **I-1**, conditional on successful execution of this agreement.
- E. City has approved a Parcel Plat and Site Plan for **K & A Transport, LLC**, a copy of which Parcel Plat is attached hereto as Exhibit “B”.
- F. The Property is to be developed as follows: **K & A Transport, LLC will be installing a fence per the site plan that is enclosed.**
- G. Developer and City desire to provide in this Agreement for (i) Developers’ assurances to City that the Property and **K & A Transport, LLC** Infrastructure improvements will be developed in accordance with the provisions of this Agreement, the Parcel Plan and Site Plan (ii) City’s assurances to Developer that it will be permitted to develop the Property in accordance with the provisions of this Agreement, and the Parcel Plat and Site Plan. Nothing in this agreement shall restrict the authority of the City to modify or amend any current policies or regulations.
- H. City and Developer acknowledge that the development of the Property pursuant to this Agreement will significantly benefit Developer by providing the ability to improve the Property.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth in this Agreement, City and Developers state, confirm and agree as follows:

AGREEMENT

- 1. **Incorporation of Recitals.** The foregoing Recitals are incorporated into this Agreement by this reference.

2. **Definitions.** The following terms and phrases shall have the meaning set forth below:

2.1 *Commencement of Construction:* That date upon which ground is broken in connection with the construction of an infrastructure improvement.

2.2 *Exhibits:* A complete list of all Exhibits to this Agreement is found immediately after the signature page.

2.3 *Parcel Plat:* The Parcel Plat for the development of the Property as recorded (copy of Parcel Plat attached hereto as Exhibit "B").

2.4 *Site Plan – K & A Transport, LLC Project,* as approved by the Area Planning Commission on ____ with conditions as noted.

2.5 *Developer – K & A Transport, LLC*

3. **Infrastructure.** All improvements shall be designed in compliance with standards and specifications of City and applicable state agencies. City shall approve all plans prior to construction. Construction of improvements shall not commence until the plans and specifications have been approved by the City Engineer. All infrastructure improvements shall be constructed prior to the issuance of Building Permits for the **K & A Transport, LLC Project**. Below are additional descriptions of the infrastructure improvements for the **K & A Transport Project**:

(a) *Harvest Street:* K & A Transport, LLC is to improve Harvest Street by paving said street in concrete from Fulton Street (HWY US40-400) extending north to fifteen feet (15') past the entrance to business on Harvest Street.

(b) *Prairie Avenue:* K & A Transport, LLC is also to improve Prairie Ave by paving said street in concrete from Harvest Street extending fifteen feet (15') past the entrance to business on Prairie Avenue if semi-trucks use the entrance on Prairie Avenue. The Site Plan illustrates a "No Truck Entrance" sign to be posted at the entrance on Prairie Avenue. However, if the city receives complaints or determines that semi-trucks are using the entrance on Prairie Avenue, K & A Transport, LLC shall make the improvements that have been outlined.

3.2 Responsibility for funding and construction of the Infrastructure Improvements: Subject to the provisions herein contained, Developer agrees to assume and satisfy all applicable development costs pursuant to applicable policies of City, and to construct or install, or cause to be constructed or installed, all applicable improvements in accordance with such policies.

- (a) *Engineer Fees.* Developer accepts responsibility for all engineering and surveying costs for all improvements for the Development. City shall be responsible for inspection of all infrastructure construction. Developer shall pay the City an amount equal to 3.0% of the construction costs of those improvements constructed at developer expense.
 - (b) *Construction Contracts.* For those improvements constructed by direct cost of Developer, all contracts issued by Developer for such improvements shall include the following:
 - (i) Contract and Maintenance Bond (1 year) and Statutory Bond, or other maintenance and payment guarantee acceptable and consented to by City.
4. **Infrastructure dedication; operation; maintenance.** All infrastructure improvements shall be constructed in a good and workmanlike manner and in accordance with all applicable laws, codes, ordinances and design standards. City reserves right to inspect any/all construction at any time. Infrastructure improvements intended to become a part of City system shall, after approval by City in accordance with applicable laws, codes, ordinances, rules and regulations, be dedicated to City. Thereafter, City shall accept the dedication and be solely responsible for the operation and maintenance of the infrastructure improvement, upon completion of the following:
- 4.1 Developer shall provide a reproducible set of construction drawings and in digital format per City Engineering Department requirements for such improvements and plat.
 - 4.2 City maintenance responsibilities are subject to any contractor(s) maintenance bond obligations.
5. **Development rights.** Developer and City acknowledge and agree that upon recordation of the Final Plat, City shall not, unless requested by Developer, rescind or modify the approved Zoning during the term of this Agreement.
6. **Representatives; default; cure period.**
- 6.1 Appointment of Representatives. City and Developer each shall designate and appoint a representative to act as a liaison between City and its various departments and Developer. The initial representative for City shall be the City Manager, and the initial representative for Developer shall be **Carlos Guevara** as identified by Developer from time to time in writing pursuant to Paragraph 7.1. The representatives shall be available at all reasonable times to discuss and review the performance of the parties to this Agreement, and the development of the Property pursuant to the Site Plan and Parcel Plat as submitted and approved.

6.2 Default; cure period. Failure by either party to perform or otherwise act in accordance with any term or provision of this Agreement for a period of thirty (30) days after written notice thereof from the other party shall constitute a default under this Agreement. Such notice shall specify the nature of the alleged default and the manner in which said default may be satisfactorily cured, if possible. In the event such default is not cured within the thirty (30) days, the non-defaulting party shall have all rights and remedies which may be available under law or equity including without limitation the right to institute an action for damages.

7. **Notices and filings.**

7.1 Manner of serving. All notices, filings, consents, approvals and other communications provided for herein or given in connection herewith shall be validly given, filed, made, delivered or served if in writing and delivered personally or sent by certified United States Mail, postage prepaid, return receipt requested, if to:

City: **Matt Allen, City Manager
City of Garden City
Address: 301 N. 8th St.
Garden City, Kansas 67846**

Developer: **Carlos Guevara
1702 Parkwood Lane
Garden City, Kansas 67846**

or to such other address as either party hereto may from time to time designate in writing and deliver in a like manner.

7.2 Mailing Effective. Notices, filings, consents, approvals and communication given by mail shall be deemed delivered upon receipt or seventy-two (72) hours following deposit in the U.S. Mail, postage prepaid and addressed as set forth above, whichever first occurs.

8. **General.**

8.1 Waiver. No delay in exercising any right or remedy shall constitute a waiver thereof, and no waiver by City or Developer of the breach of any covenant of this Agreement shall be construed as a waiver of any preceding or succeeding breach of the same or any other covenant or condition of this Agreement.

8.2 Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which

together shall constitute one and the same instrument. The signature pages from one or more counterparts may be removed from such counterparts and such signature pages all attached to a single instrument.

- 8.3 Captions. The captions or descriptive headings of the paragraphs of this Agreement are inserted for convenience only and shall not control or affect the meaning or construction of any of the provisions hereof.
- 8.4 Adoption of Agreement. This Agreement shall be binding upon City only upon adoption of same by City's Governing Body.
- 8.6 Successors. All of the provisions hereof shall ensure to the benefit of and be binding upon the successors and assigns of the parties hereto as covenants running with the land.
- 8.7 No Agency/Partnership. It is not intended by this Agreement to, and nothing contained in this Agreement shall, create any partnership, joint venture or any other business relationship between Developer and City.
- 8.8 Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto pertaining to the subject matter hereof. All prior and contemporaneous agreements, representations and understandings of the parties, oral or written, are hereby superseded and merged herein.
- 8.9 Amendment. No change or addition is to be made to this Agreement except by a written amendment executed by the parties hereto. Within ten (10) days after any amendments to this Agreement, such amendment shall be recorded with the Register of Deeds, Finney County, Kansas.
- 8.10 Good Standing; Authority. Each of the parties represents and warrants to the other that:
- (a) It is duly formed and validly existing under the laws of Kansas,
 - (b) It is duly qualified to do business in the State of Kansas and is in good standing under applicable state laws, and
 - (c) The individuals executing this Agreement on behalf of the respective parties are authorized and empowered to bind the party on whose behalf each such individual is signing.
- 8.11 Governing Law. This Agreement shall be construed and interpreted under the laws of Kansas.

- 8.12 Recordation/Agreement To Run With The Land and Effect. This Agreement, except for Exhibits identified and attached, shall be recorded in its entirety with the Register of Deeds, Finney County, Kansas, not later than ten (10) days after its execution. **This Agreement shall constitute covenants that run with the land and are binding on successors in interest.** Exhibits “A” through “C” which are too voluminous and/or not in an appropriate form for recording, shall be available for review and inspection during normal business hours at:

**City of Garden City, Kansas
City Clerks Office and
Community Development Department
Address: 301 N. 8th St., P.O. Box 499
Garden City, Kansas 67846**

- 8.13 Construction of Agreement. This Agreement has been arrived at by negotiation and shall not be construed against either party to it or against the party who prepared the last draft.
- 8.14 Exhibits. The exhibits listed on the page immediately following the signature page are attached hereto and shall be deemed to have been incorporated herein by this reference with the same force and effect as is fully set forth in the body hereof.

IN WITNESS WHEREOF, this Development Agreement is executed by City and Developer effective as to the day and year first above written.

CITY OF Garden City, Kansas

By: _____
Dan Fankhauser, MAYOR

ATTEST:

Celyn N. Hurtado, CITY CLERK

TO FORM:

Randall Grisell, CITY ATTORNEY

DEVELOPER – K & A Transport, LLC

By: _____

Carlos Guevara, Owner

ACKNOWLEDGEMENT

STATE OF KANSAS)
)
COUNTY OF FINNEY) **Ss.**

This instrument was acknowledged before me on Date _____ by Dan Fanhauser, MAYOR and Celyn N. Hurtado, CITY CLERK of the City of Garden City, Kansas, a Kansas municipal corporation.

Notary Public

My Appointment Expires:

ACKNOWLEDGEMENT

STATE OF KANSAS)
)
COUNTY OF FINNEY) **Ss.**

The foregoing document was acknowledged before me this ____ day of Month ____, 2013 by _____ (Developer)

Notary Public

My Commission Expires:

ACKNOWLEDGEMENT

STATE OF KANSAS)
)
COUNTY OF FINNEY) **Ss.**

The foregoing document was acknowledged before me this ____ day of ____, 2013, by _____ (Representative)

Notary Public

My Commission Expires:

NOTICE

Public notice is hereby given that the City of Garden City, Kansas, a municipal corporation, has entered into a certain Development Agreement dated _____, with Carlos Guevara d/b/a, K & A Transport, LLC therein described as “Developer”, covering and upon certain Property described as: **K & A Transport, LLC Project**, according to the recorded plat thereof.

Said Development Agreement shall exist for a term of **four (4) years**, subject to provisions therein contained with respect to extension of such agreement, and provides for the development of and provision for Infrastructure Improvement to such Property, in addition to various other covenants, terms and conditions.

A copy of said Development Agreement, together with exhibits attached thereto, is and will remain permanently on file in the offices of the City Clerk, and the Planning Department, of the City of Garden City, and shall there be available for inspection and copying during normal business hours.

Executed by authority of the Board of City Commissioners of the City of Garden City, Kansas, this ____th day of _____ 20__.

GARDEN CITY, KANSAS

By: _____
Dan Fankhauser, MAYOR

ATTEST:

Celyn N. Hurtado, CITY CLERK

STATE OF KANSAS)
) Ss.
COUNTY OF FINNEY)

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20 ____.

Notary Public

My appointment Expires: _____

EXHIBITS

- Exhibit “A”** **Legal Description of the Parcel Plat of K & A Transport, LLC**
- Exhibit “B”** **The Parcel Plat – K & A Transport, LLC**
- Exhibit “C”** **Site Plan – K & A Transport, LLC**

Exhibit "A"

Legal Description:

3225 PRAIRIE AVE

GARDEN CITY 67846

SUBDIVISION: MCNAUGHTON'S SECOND REPLAT LOT: BLOCK: 01

SECTION: 16 TOWNSHIP: 24 RANGE: 32W

Exhibit "B"

McNAUGHTON'S SECOND REPLAT BEING A REPLAT OF BLOCK 1, PRAIRIE PLAZA SUBDIVISION, FINNEY COUNTY, KANSAS



BE COR. OF THE COR. N. OF THE COR. OF SEC. 16, T. 28 N., R. 20 W., 6TH P.M.



DESCRIPTION AND CERTIFICATION

I, L. F. Taylor, do hereby certify to the best of my knowledge, this to be a true and correct copy of a survey of McNaughton's Second Replat, being a Replat of Block 1, Prairie Plaza Subdivision, Finney County, Kansas, more particularly described as follows: Beginning at the Northwest corner of said Prairie Plaza Subdivision, being the Northwest corner of the Southwest Quarter of the Southwest Quarter of Section 16, Township 28 South, Range 22 West of the Sixth P.M.; thence in a Southerly direction along the East line of said Prairie Plaza Subdivision at a bearing of South 00°17'00" East for a distance of 1203.76 feet; thence in a Northerly direction at a bearing of North 84°24'11" West for a distance of 289.43 feet; thence in a Northerly direction at a bearing of North 00°17'00" West for a distance of 1166.16 feet; thence in an Easterly direction along the North line of said Prairie Plaza Subdivision at a bearing of South 84°24'11" East for a distance of 267.80 feet to the point of beginning. This survey contains 13 acres more or less. This survey does not certify to ownership.

L. F. Taylor
Registered Land Surveyor

STATE OF KANSAS
COUNTY OF FINNEY

The above and foregoing document known as a McNaughton's Second Replat, being a Replat of Block 1, Prairie Plaza Subdivision, Finney County, Kansas having been submitted to the Governing Body of the County of Finney County, Kansas at the regular meeting held on the 22nd day of March, 1999, and said plat has been approved and considered and the same is hereby approved this 22nd day of March, 1999.

THE COUNTY OF FINNEY COUNTY, KANSAS
Robert Jones Chairman
Martha Henshaw Commissioner
Way Stok Supervisor
Carl Brown County Clerk

OWNER'S CERTIFICATE

STATE OF KANSAS
COUNTY OF FINNEY

The undersigned, being the Proprietors and Owners of the Property Described herein have caused to be laid out and plotted, McNaughton's Second Replat, being a Replat of Block 1, Prairie Plaza Subdivision, Finney County, Kansas. All streets, alleys, and utility easements in said plat are fully set forth and defined upon said plat and are hereby dedicated to public use and purposes for street, drainage, and utility purposes. Witness our signature this 22nd day of March, 1999.

Warren McNaughton
Donna McNaughton
Charles Green
Warren McNaughton
Donna McNaughton
Charles Green

STATE OF KANSAS
COUNTY OF FINNEY

Before me, a Notary Public, within and for said County and State, personally appeared, Warren McNaughton and Donna McNaughton and Jean and Elizabeth Green, to me known to be the Married persons who executed the above and foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes set forth.

In witness whereof I have hereunto put my hand and seal the day and year last above written.
My Commission expires 7-28-97
Hendry Russell
Notary Public

STATE OF KANSAS
COUNTY OF FINNEY

The above and foregoing document known as, McNaughton's Second Replat, being a Replat of Block 1, Prairie Plaza Subdivision, in the County of Finney County, Kansas has been reviewed and considered by the Henshaw-Borden City-Finney County Area Planning Commission and the same is hereby recommended to be approved or proposed this 22nd day of March, 1999.

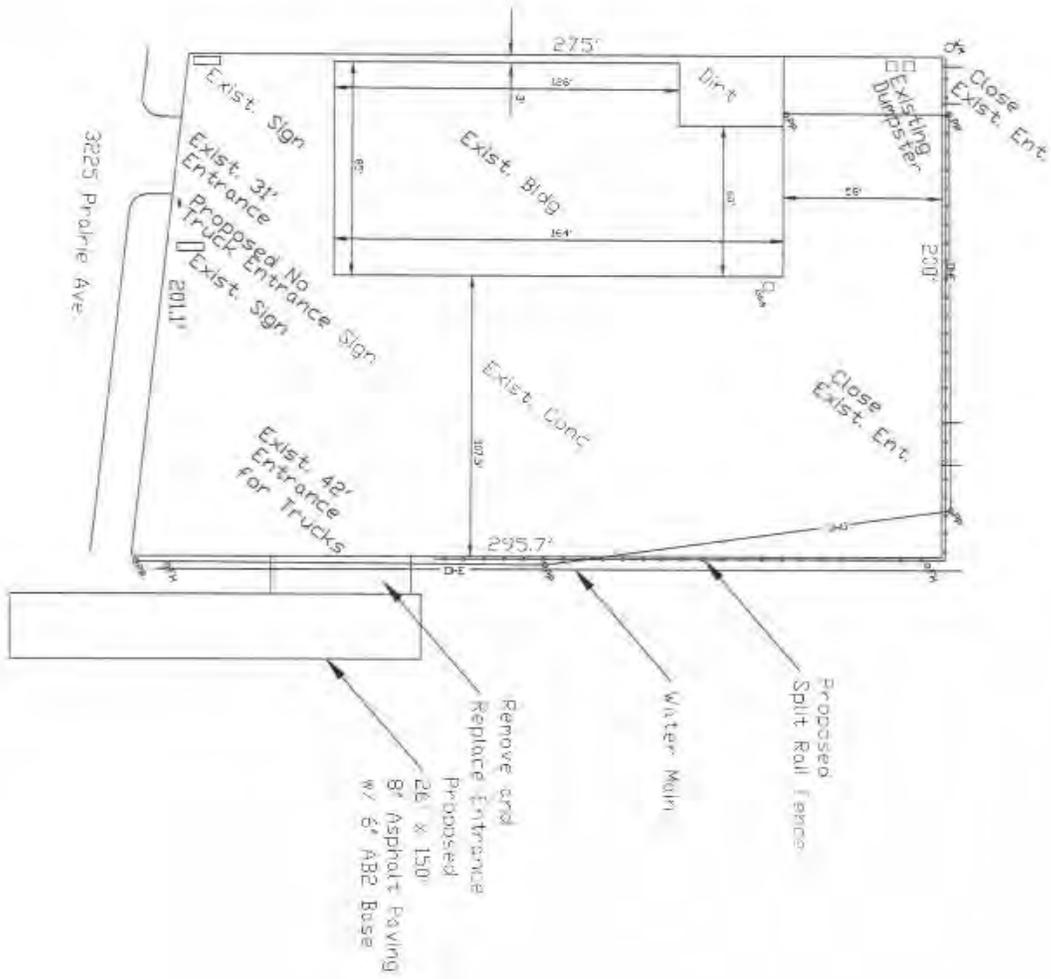
Way Stok Supervisor
Carl Brown County Clerk

STATE OF KANSAS
COUNTY OF FINNEY

This is to certify this instrument was filed for record in the office of the Finney County Register of Deeds on this 25th day of March, 1999 and is duly recorded at 3:30 p.m.
Envelope 3413 B
2000
Walter Alsop
Walter Alsop, Register of Deeds



Exhibit "C"



SITE ADDRESS:
3225 Prairie Ave

SCALE: 1"=40'

Revised

<p>DATE: 12/19/08 DRAWN BY: JEC CHECKED BY: JEC</p>	<p>JOB NO: 14814</p>	<p>G.E. Engineering, P.A. 4305 E. 129th St GARDEN CITY, ILLINOIS 62539 PH: (618) 272-4248 FAX: (618) 272-7851</p>	<p>EXISTING SITE For K & A TRUCKING</p>	
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MEMORANDUM

TO: Governing Body
FROM: Sam Curran, Director of Public Works
DATE: January 15, 2014
SUBJECT: Purchase Request on Vehicle Bid

CITY COMMISSION

DAN FANKHAUSER,
Mayor

ROY CESSNA

MELVIN DALE

JANET DOLL

CHRIS LAW

ISSUE

Staff is requesting Governing Body consideration of accepting the low bid from Maupin-Western Star Truck for the following item:

- Solid Waste Sideload Collection Truck

BACKGROUND

Bids were opened on the January 15, 2014 in the Administration Building at 10:00 a.m. for one (1) Solid Waste Collection Truck (sideloader). The low bidder was Maupin-Western Star Truck from Dodge City for \$135,165.00. The new truck will have a Freightliner Chassis with a Champion Packer Body. The delivery date for the truck is 24-28 weeks from approval of the bid.

Staff has attached the bid tabulation sheet for your review.

RECOMMENDATION

Staff recommends Governing Body consideration and approval for the purchase of the 2014 Sideload Collection Truck from Maupin-Western Star Truck for \$135,165.

FISCAL NOTE

Collection Truck - \$135,165, fund cite #075-51-511-6100.16; Budgeted Amount \$155,000.

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. Box 998
GARDEN CITY, KS
67846-0998
620.276.1160
FAX 620.276.1169
www.garden-city.org

CITY OF GARDEN CITY

SOLID WASTE COLLECTION TRUCK (SIDELOAD)

Bid Tabulation Sheet

Date & Time: Tuesday, 14 January 2014 10:00 a.m.
 Equipment: One (1) Solid Waste Collection Truck (SIDELOAD)
 Location: City Hall

DEPT. BUDGET
SOLID WASTE **\$0.00**

BIDDERS	LIST PRICE	GOV'T DISCOUNT	LESS TRADE-IN	NET CITY COST	DELIVERY DATE	EXCEPTIONS & COMMENTS
Maupin-Western Star Truck Brian Tabor (800) 950-4155	\$156,915.00		(\$21,750.00)	\$135,165.00	24 - 28 weeks	Freightliner Champion
Dodge City International Ken Kerschen (620) 276-8500	\$169,380.68		(\$27,500.00)	\$141,880.68	24 - 28 weeks	2014 Int'l 7400 Kann Mfg - Model SLEC
Downing Sales & Service Inc. Jaret Wohler (785) 770-2612	\$179,967.00		(\$30,000.00)	\$149,967.00	210 - 260 days (30- 38 weeks)	2015 Freightliner M2-106 Kann Mfg

MEMORANDUM

TO: Governing Body
FROM: James R. Hawkins, Chief of Police
DATE: January 10, 2014
SUBJECT: Approval of Police Motorcycle Purchase



ISSUE

Bids were received for the purchase of two police motorcycles for use by the Garden City Police Department.

BACKGROUND

Bids were opened on December 2, 2013 at the Garden City Police Department. The only bid received by the specified date was from Victory Motorcycles.

BIDDER	Make & Model	Mileage	NET CITY COST	Delivery Time	Exceptions & Comments
Victory Motorcycles (Corporate Office)	2014 Victory Commander 1	New	\$32,305.65	84 days from order	Meets all specifications as outlined by the bid.

The following bids are non-conforming to the bid specifications and were not received by the original deadline. A second request was made for their nearest comparable model:

Harley Davidson of Dodge City	2014 HD Electra-Glide	New	\$27,312.88	Depends on factory availability.	Does not meet all specifications as outlined in the bid.
BMW of Lakewood, CO	2014 BMW R 1200 RT-P	New	\$26,668.55	3-6 months depending on paint color.	Does not meet all specifications as outlined in the bid.

RECOMMENDATION

The recommendation is for the Governing Body to consider and approve the purchase of the *two Victory Commander 1 motorcycles*. Victory Motorcycles submitted the only bid within the allotted time frame that meets all specifications set forth in the original bid, to include: safety features, additional equipment, maintenance and warranty requirements.

ALTERNATIVES

1. Approve the low qualifying bid from Victory, or
2. Reject all bids and re-bid.

FISCAL NOTE

The budget would allow for a four-year lease of the Victory Motorcycles with a down payment of \$11,500.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "James R. Hawkins".

James R. Hawkins
Chief of Police

MEMORANDUM

TO: Matthew C. Allen, City Manager
FROM: James R. Hawkins, Chief of Police
DATE: 15 January 2014
SUBJECT: Police Patrol Vehicles Bids



Issue:

Bids were opened for four (4) Police Patrol Vehicles for the Garden City Police Department

Background:

Competitive bids were opened on January 11, 2014 at 2:00 p.m. The table below details the vendors and the bids that were received from each:

Vendor	Location of Vendor	Net Cost to City (Per Vehicle)	Delivery Time	Exceptions and Comments
Burtis Motor Company	Garden City, Kansas	\$27,219	8-9 Weeks	**2% Local Dealer
Lewis Ford	Dodge City, Kansas	NO BID REC'D	NO BID REC'D	NO BID REC'D
Mel Hamilton Ford	Wichita, Kansas	\$27,100	12 Weeks	Lowest Bid
Olathe Ford	Olathe, Kansas	\$27,990	10-12 Weeks	
KHP Partners / GSA Auto	Internet	\$27,656	Unknown	

Recommendation:

Although Mel Hamilton Ford in Wichita, Kansas submitted the lowest bid, section 3.9 of the Bidding instructions details the following: **3.9 If there are bids from a bidder having a principal place of business in Finney County, Kansas (local bidder), and a bidder with a principal place of business outside of Finney County, Kansas, and the lowest bid is submitted by a bidder which is not a local bidder, the Governing Body may award the bid to the local bidder, under the following conditions:**

- (i) **For City vehicles, the amount of the bid of the local bidder is not more than 2% greater than the amount of the low bid.**

The **Lowest** bidder (Mel Hamilton Ford, Wichita, Kansas) submitted a bid of \$27,100 and the bid from Burtis Motor Company falls within the 2% (\$542) difference.

The recommendation is to consider and approve the purchase of four (4) 2014 Ford Police Interceptor Utility Vehicles from Burtis Motor Company in Garden City, Kansas.

Alternatives

1. Approve the bid from Burtis Motors
2. Approve the low qualifying bid from Mel Hamilton Ford.
3. Reject all bids and re-bid.

Fiscal Note:

The 2014 Budget allows for approximately \$24,500 / vehicle for the lease/purchase of Patrol Vehicles. This does not include the money for outfitting the vehicles with the necessary equipment. This is a separate budget item and, with this in mind, particular specifications were requested in the vehicle bids that will off-set some of the costs on the tail-end associated with equipment installations. These items include particular wiring harnesses necessary for the installation of the of equipment officers use on a daily basis (i.e. Mobile Data Terminals, Radars, Radios, etc.) This off-setting on the front end more than makes up for the additional cost per vehicle (\$24,500 vs. \$27,219). Also, the Police Department will utilize any current equipment that can be transferred from vehicle to vehicle to help defray equipment costs.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "James R. Hawkins".

James R. Hawkins
Chief of Police



To: Governing Body
From: Rachelle Powell
Date: January 17, 2014
RE: Professional Service Agreement

Issue

Governing Body consideration and approval of the Master Agreement between the City of Garden City and HNTB Corporation for Professional Services at the Garden City Regional Airport.

Background

The FAA requires airports to go through a selection process for airport consultants every five years. The airport released a request for qualifications (RFQ) to airport consultants in November 2013. The airport received seven responses from airport consultants. A committee was formed to review the responses and select a consultant. Members on the committee consisted of Commissioner Melvin Dale, Assistant City Engineer C.W. Harper, Airport Advisory Board member Marlo Miller, Director of Operations Derek Barr, and Director of Aviation Rachelle Powell.

Through lengthy evaluation and discussion of all the proposals, the committee decided to select HNTB as the airport consultant. HNTB is the current airport consultant and upon approval will continue to serve for five more years. HNTB will provide professional services on Airport Improvement Projects (AIP).

Alternatives

1. Governing Body consideration and approval of the Master Agreement between the City of Garden City and HNTB Corporation for Professional Services at the Garden City Regional Airport.
2. Governing Body reject the Master Agreement between the City of Garden City and HNTB Corporation for Professional Services at the Garden City Regional Airport.
3. Governing Body recommendation to evaluate the selection process for professional services at Garden City Regional Airport.

Recommendation

Governing Body consideration and approval of the Master Agreement between the City of Garden City and HNTB Corporation for Professional Services at the Garden City Regional Airport.

Fiscal Note

The Master Agreement doesn't include any financial obligations. The financial obligations are entered into under a Task Order Agreement that is specific to a project.

MASTER AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is entered into between the City of Garden City, Kansas (Owner) and HNTB Corporation (HNTB), for the following reasons:

1. Owner intends to perform certain projects as shown in "Exhibit B" for the development of the Garden City Regional Airport, HNTB Project Number 59464 (the Project); and,
2. Owner requires certain professional architecture, engineering, planning and construction observation services in connection with the Project (the Services); and,
3. HNTB is prepared to provide the Services.

In consideration of the promises contained in this Agreement, Owner and HNTB agree as follows:

ARTICLE 1 - EFFECTIVE DATE

The effective date of this Agreement shall be _____.

ARTICLE 2 - TASK ORDERS

Task Orders shall be used to describe the parties' mutual agreement on the scope of the Services, schedule, compensation and other particulars as stated therein. Task Orders shall be in the general form shown in attached Exhibit "A". Task Orders are binding only after acceptance and execution by duly authorized representatives of both parties. Each Task Order shall govern the parties' rights and obligations with respect to each assignment, but all within the framework of this Agreement. All Task Orders will meet the required federal clauses for professional services contracts as outlined in attached Exhibit "C".

ARTICLE 3 - SCOPE OF SERVICES

HNTB shall provide the Services described in Section A (Scope of Services) of each Task Order.

ARTICLE 4 - SCHEDULE

HNTB shall exercise its reasonable efforts to perform those Services within the time frame set forth in Section B (Schedule) of each Task Order.

ARTICLE 5 - COMPENSATION

A. Owner shall pay HNTB in accordance with Section C (Compensation) of each Task Order. Notwithstanding anything to the contrary in this Agreement or any Task Order, should the Services under this Agreement include products or services that are commercially priced by HNTB, such amounts shall be invoiced to Owner at the catalog price(s) offered by HNTB and are not subject to audit on the basis of costs incurred.

B. HNTB shall periodically invoice Owner for Services rendered. Invoices shall be due and payable upon receipt. Owner shall give prompt written notice of any disputed amount and shall pay the remaining amount. Invoice amounts not paid within 30 days after receipt shall accrue interest at the rate of 1.5% per month (or the maximum rate permitted by law, if less), with payments applied first to accrued interest and then to unpaid principal. Owner shall pay HNTB's reasonable attorneys' fees incurred in connection with any litigation instituted to recover invoice amounts.

ARTICLE 6 - OWNER'S RESPONSIBILITIES

A. Owner shall be responsible for all matters described in Section D (Owner's Responsibilities), of each Task Order. In addition, Owner shall perform and provide the following in a timely manner so as not to delay the Services of HNTB:

- (1) Place at HNTB's disposal all available information pertinent to the Project, including previous reports, drawings, specifications or any other data as may be reasonably required by HNTB to perform its Services.
- (2) Give prompt written notice to HNTB whenever Owner becomes aware of any development that affects the scope or timing of HNTB's Services, or any defect in the Services of HNTB.
- (3) Advise HNTB of the identity and scope of services of any independent consultants retained by Owner to provide services in regard to the Project.

B. Owner hereby represents that it owns the intellectual property rights in any plans, documents or other materials provided by Owner to HNTB. If Owner does not own the intellectual property rights in such plans, documents or other materials, prior to providing same to HNTB, Owner shall obtain a license or right to use, including the right to sublicense to HNTB. Owner hereby grants HNTB the right to use the intellectual property associated with plans, documents or other materials it owns or has the right to use for the limited purpose of performing the Services. Owner represents that HNTB's use of such documents will not infringe upon any third parties' rights and Owner will indemnify and protect HNTB from any infringement claims arising from HNTB's use of any plans, documents

or other materials provided to HNTB in the performance of its Services hereunder.

ARTICLE 7 - STANDARD OF CARE

The same degree of care, skill, and diligence shall be exercised in the performance of the Services as is ordinarily possessed and exercised by a member of the same profession, currently practicing, under similar circumstances. No other warranty, express or implied, is included in this Agreement or in any Task Order, drawing, specification, report, opinion, or other instrument of service, in any form or media, produced in connection with the Services.

ARTICLE 8 - INDEMNIFICATION AND LIABILITY

- A.** Having considered the potential liabilities that may exist during the performance of the Services, the relative benefits and risks of the Project, and HNTB's fee for the Services, and in consideration of the promises contained in this Agreement, Owner and HNTB agree to allocate and limit such liabilities in accordance with this Article.
- B.** HNTB agrees to indemnify and hold the Owner harmless from and against legal liability for all judgments, losses, damages, and expenses to the extent such judgments, losses, damages, or expenses are caused by HNTB's negligent acts, errors, or omissions arising out of its performance of the Services. In the event judgments, losses, damages, or expenses are caused by the joint or concurrent negligence of HNTB and Owner, they shall be borne by each party in proportion to its own negligence.
- C.** To the fullest extent permitted by law, the total aggregate liability of HNTB and its subconsultants to Owner for all judgments, losses, damages, and expenses resulting in any way from the performance of the Services shall not exceed the total compensation actually received by HNTB for Task Orders completed under this Agreement.
- D.** To the fullest extent permitted by law, HNTB shall not be liable to Owner for any consequential damages resulting in any way from the performance of the Services.
- E.** The terms and conditions of this Article shall survive completion of the Services, or any termination of this Agreement.

ARTICLE 9 - INSURANCE

- A.** During the term of this Agreement, HNTB shall maintain the following insurance:
- (1) General Liability Insurance, with a limit of \$1,000,000 per occurrence and \$2,000,000 annual aggregate.
 - (2) Automobile Liability Insurance, with a combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.
 - (3) Workers' Compensation Insurance in accordance with statutory requirements and Employers' Liability Insurance, with a limit of \$500,000 for each occurrence.
 - (4) Professional Liability Insurance, with a limit of \$1,000,000 per claim and annual aggregate.
- B.** HNTB shall, upon written request, furnish Owner certificates of insurance which shall include a provision that such insurance shall not be canceled without at least thirty days' written notice to Owner. Owner shall require all Project contractors to include Owner, HNTB, and its parent company, affiliated and subsidiary entities, directors, officers and employees as additional insureds on their General and Automobile Liability insurance policies, and to indemnify both Owner and HNTB, each to the same extent.
- C.** HNTB and Owner waive all rights against each other and their directors, officers, partners, commissioners, officials, agents, and employees for damages covered by property insurance during and after the completion of the Services. If the Services result in any construction related to the Project, a similar provision shall be incorporated into all construction contracts entered into by Owner and shall protect Owner and HNTB to the same extent.

ARTICLE 10 - LIMITATIONS OF RESPONSIBILITY

- A.** HNTB shall not be responsible for (a) construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the Project; (b) the failure of any contractor, subcontractor, vendor, or other Project participant, not under contract to HNTB, to fulfill contractual responsibilities to Owner or to comply with federal, state, or local laws, regulations, and codes; or (c) procuring permits, certificates, and licenses required for any construction unless such procurement responsibilities are specifically assigned to HNTB in a Task Order.
- B.** In the event the Owner requests HNTB to execute any certificates or other documents, the proposed language of such certificates or documents shall be submitted to HNTB for review at least 15 days prior to the requested date of execution. HNTB shall not be required to execute any certificates or documents that in any way would, in HNTB's sole judgment, (a) increase HNTB's legal or contractual obligations or risks; (b) require knowledge, services or responsibilities beyond the scope of this Agreement; or (c) result in HNTB having to certify, guarantee or warrant the existence of conditions whose existence HNTB cannot ascertain.

ARTICLE 11 - OPINIONS OF COST AND SCHEDULE

Because HNTB has no control over the cost of labor, materials, or equipment furnished by others, or over the resources provided by others to meet Project schedules, HNTB's opinion of probable costs and of Project schedules, if any, shall be made on the basis of experience and qualifications as a practitioner of its profession. HNTB does not guarantee that proposals, bids, or actual Project costs will not vary from HNTB's cost estimates or that actual schedules will not vary from HNTB's projected schedules.

ARTICLE 12 - REUSE OF DOCUMENTS

All documents, including, but not limited to, plans, drawings, and specifications prepared by HNTB as deliverables pursuant to the Scope of Services are instruments of service in respect to the Project. They are not intended or represented to be suitable for reuse by Owner or others on modifications or extensions of the Project or on any other project. Any reuse without prior written verification or adaptation by HNTB for the specific purpose intended will be at Owner's sole risk and without liability or legal exposure to HNTB. Owner shall indemnify and hold harmless HNTB and its subconsultants against all judgments, losses, damages, injuries, and expenses, including reasonable attorneys' fees, arising out of or resulting from such reuse. Any verification or adaptation of documents will entitle HNTB to additional compensation at rates to be agreed upon by Owner and HNTB.

ARTICLE 13 - OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Except as otherwise provided herein, documents, drawings, and specifications prepared by HNTB and furnished to Owner as part of the Services shall become the property of Owner; provided, however, that HNTB shall have the unrestricted right to their use. HNTB shall retain its copyright and ownership rights in its design, drawing details, specifications, data bases, computer software, and other proprietary property. Intellectual property developed, utilized, or modified in the performance of the Services shall remain the property of HNTB.

ARTICLE 14 - TERMINATION AND SUSPENSION

- A.** This Agreement may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement; provided, however, the nonperforming party shall have 14 calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.
- B.** Owner may terminate or suspend performance of this Agreement for Owner's convenience upon written notice to HNTB. HNTB shall terminate or suspend performance of the Services on a schedule acceptable to Owner, and Owner shall pay HNTB for all the Services performed plus termination or suspension expenses. Upon restart of suspended Services, an equitable adjustment shall be made to HNTB's compensation and the Project schedule.
- C.** The provisions of this Article shall also apply to each individual Task Order, separate and apart from any other Task Orders, and without terminating or otherwise affecting this Agreement as a whole.
- D.** The provisions of sections B and C of this Article shall not apply as to any matters undertaken pursuant to a Task Order to which the "Termination Of Contract" provisions of Exhibit "C" are applicable.

ARTICLE 15 - DELAY IN PERFORMANCE

- A.** Neither Owner nor HNTB shall be considered in default of this Agreement or any Task Order for delays in performance caused by circumstances beyond the reasonable control of the nonperforming party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restraint; and delay in or inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either Owner or HNTB under this Agreement or any Task Order. HNTB shall be granted a reasonable extension of time for any delay in its performance caused by any such circumstances.
- B.** Should such circumstances occur, the nonperforming party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance.

ARTICLE 16 - NOTICES

A. Any notice required by this Agreement shall be made in writing to the address specified below:

Owner: Ms. Rachelle Powell
Director of Aviation
Garden City Regional Airport
2225 S. Air Service Road, Suite 112
Garden City, KS 67846

HNTB: Mr. Michael R. Hess, P.E.
Vice President
7400 W 129th St., Suite 100
Overland Park, KS 66213

B. Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of Owner and HNTB.

ARTICLE 17 - DISPUTES

A. In the event of a dispute between Owner and HNTB arising out of or related to this Agreement, or any Task Order, the aggrieved party shall notify the other party of the dispute within a reasonable time after such dispute arises. If the parties cannot thereafter resolve the dispute, each party shall nominate a senior officer of its management to meet to resolve the dispute by direct negotiation or mediation.

B. Should such negotiation or mediation fail to resolve the dispute, either party may pursue resolution of the dispute by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association; provided, however, in the event the parties are unable to reach agreement to arbitrate under terms reasonably acceptable to both parties, either party may pursue resolution in any court having jurisdiction.

C. During the pendency of any dispute, the parties shall continue diligently to fulfill their respective obligations hereunder.

ARTICLE 18 - EQUAL EMPLOYMENT OPPORTUNITY

A. HNTB hereby affirms its support of affirmative action and that it abides by the provisions of the "Equal Opportunity Clause" of Section 202 of Executive Order 11246 and other applicable laws and regulations.

B. HNTB affirms its policy to recruit and hire employees without regard to race, age, color, religion, sex, sexual preference/orientation, marital status, citizen status, national origin or ancestry, presence of a disability or status as a Veteran of the Vietnam era or any other legally protected status. It is HNTB's policy to treat employees equally with respect to compensation, advancement, promotions, transfers and all other terms and conditions of employment.

C. HNTB further affirms completion of applicable governmental employer information reports including the EEO-1 and VETS-100 reports, and maintenance of a current Affirmative Action Plan as required by Federal regulations.

ARTICLE 19 - WAIVER

A waiver by either Owner or HNTB of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

ARTICLE 20 - SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement or any Task Order. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if it did not contain the particular portion or provision held to be void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

ARTICLE 21 - INTEGRATION

This Agreement, including Exhibit "A" (incorporated by this reference), and subsequently issued Task Orders (and their respective attachments, if any), represents the entire and integrated agreement between Owner and HNTB. It supersedes all prior and contemporaneous communications, representations, and agreements, whether oral or written, relating to the subject matter of this Agreement.

ARTICLE 22 - SUCCESSORS AND ASSIGNS

Owner and HNTB each binds itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners, to the other party to this Agreement and to the successors, executors, administrators, permitted assigns, legal representatives, and partners of such other party in respect to all provisions of this Agreement.

ARTICLE 23 - ASSIGNMENT

Neither Owner nor HNTB shall assign any rights or duties under this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld; provided, however, HNTB may assign its rights to payment without Owner's consent. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement. Nothing contained in this Article shall prevent HNTB from engaging independent consultants, associates, and subcontractors to assist in the performance of the Services.

ARTICLE 24 - NO THIRD PARTY RIGHTS

The Services provided for in this Agreement are for the sole use and benefit of Owner and HNTB. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than Owner and HNTB.

ARTICLE 25 - GOVERNING LAW

This Agreement shall be governed by the laws of the State of Kansas.

IN WITNESS WHEREOF, Owner and HNTB have executed this Agreement. The individuals signing this Agreement represent and warrant that they have the power and authority to enter into this Agreement and bind the parties for whom they sign.

City of Garden City, Kansas
(Owner)

HNTB Corporation
(HNTB)

By _____

By 

Name Dan Frankhauser

Name Michael R. Hess, P.E.

Title Mayor

Title Vice President

Date _____

Date JANUARY 09, 2014

Exhibit "A" - Sample Task Order

TASK ORDER NUMBER _____

This Task Order is made as of this ____ day of _____, 20 __, under the terms and conditions established in the MASTER AGREEMENT FOR PROFESSIONAL SERVICES, dated _____ (the Agreement), between _____ (Owner) and *[insert appropriate entity name]* (HNTB). This Task Order is made for the following purpose, consistent with the Project defined in the Agreement:

[Insert a brief description of the Project elements to which the Task Order applies]

Section A. - Scope of Services

A.1. HNTB shall perform the following Services:

A.2. The following Services are not included in this Task Order, but shall be provided as Additional Services if authorized or confirmed in writing by the Owner:

A.3. In conjunction with the performance of the foregoing Services, HNTB shall provide the following submittals/deliverables (Documents) to Owner:

Section B. - Schedule

HNTB shall perform the Services and deliver the related Documents (if any) according to the following schedule:

Section C. - Compensation

C.1. In return for the performance of the foregoing obligations, Owner shall pay to HNTB the amount of \$_____, payable according to the following terms:

C.2. Compensation for Additional Services (if any) shall be paid by Owner to HNTB according to the following terms:

Section D. - Owner's Responsibilities

Owner shall perform and/or provide the following in a timely manner so as not to delay the Services of HNTB. Unless otherwise provided in this Task Order, Owner shall bear all costs incident to compliance with the following:

Section E. - Other Provisions

The parties agree to the following provisions with respect to this specific Task Order:

IN WITNESS WHEREOF, the Owner and HNTB have executed this Task Order.

(Owner)

[Insert appropriate entity name]
(HNTB)

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Exhibit "B"

Garden City Regional Airport Development Projects

The development projects proposed for the Garden City Regional Airport may include, but not be limited to the following projects:

1. Design and Construction of Taxiway C west of Runway 17-35
2. Design and Construction of Terminal Building Renovations
3. Design and Construction of Access Road
4. Design and Construction of Parking/Curbside Improvements
5. Design and Construction of Apron Rehabilitation Project
6. Other projects that may or may not be eligible for federal funding

The previously listed development projects may include, but not be limited to the following tasks:

1. Airport land acquisition, including appraisals, surveys, legal, plat preparation, negotiation, purchase, environmental site assessments and Exhibit A, Property Line Map preparation and updates.
2. Demolition or relocation of buildings.
3. Construction, reconstruction, overlay, light, mark and groove existing and proposed pavements including runways, taxiways, aircraft aprons, airport entrance roads and vehicular parking facilities.
4. Construct facilities including site development for aircraft storage facilities, terminals, ARFF Stations, storage buildings, FBO's and airport offices.
5. Installation/rehabilitation of navigational aid facilities, airport lighting, including electrical vault improvements/installation.
6. Airport drainage/storm water studies, improvements, permits and control plans.
7. Update Airport Layout Plans, Environmental Assessments, and noise studies.
8. Preparation of pre-application/applications for the FAA and preparation of Capital Improvement Program sheets.
9. Extension of municipal utilities to airport development areas. Utility line installations, burials and relocations.
10. Relocating, removing, burying and/or lighting of obstructions to runway approaches.
11. Installation of fuel farms.
12. ARFF and snow removal requirements.
13. Airfield security and fencing.
14. Equipment acquisition.
15. Airport hazard zoning.
16. Wetlands delineation/investigation including preparation of mitigation plans and permits.
17. Airfield signage.
18. Assistance with Passenger Facility Charge applications.
19. Preparation of FAA Grant Documentation.

Exhibit "C"
Required Federal Clauses for Professional Services Contracts
Federal Provisions Required for all A/E Contracts

CIVIL RIGHTS ACT OF 1964, TITLE VI – CONTRACTOR CONTRACTUAL REQUIREMENTS

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1.1 Compliance with Regulations. The contractor shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

1.2 Nondiscrimination. The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

1.3 Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

1.4 Information and Reports. The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.

1.5 Sanctions for Noncompliance. In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the contractor under the contract until the contractor complies, and/or
- b. Cancellation, termination, or suspension of the contract, in whole or in part.

1.6 Incorporation of Provisions. The contractor shall include the provisions of paragraphs 1 through 5 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

AIRPORT AND AIRWAY IMPROVEMENT ACT OF 1982, SECTION 520 - GENERAL CIVIL RIGHTS PROVISIONS

The contractor assures that it will comply with pertinent statutes, Executive orders and such rules as are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from Federal assistance. This provision obligates the tenant/concessionaire/lessee or its transferee for the period during which Federal assistance is extended to the airport a program, except where Federal assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon. In these cases the provision obligates the party or any transferee for the longer of the following periods: (a) the period during which the property is used by the airport sponsor or any transferee for a purpose for which Federal assistance is extended, or for another purpose involving the provision of similar services or benefits or (b) the period during which the airport sponsor or any transferee retains ownership or possession of the property. In the case of contractors, this provision binds the contractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required of Title VI of the Civil Rights Act of 1964.

DISADVANTAGED BUSINESS ENTERPRISES

Contract Assurance (§26.13) - The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

Prompt Payment (§26.29) - The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than *[specify number]* days from the receipt of each payment the prime contractor receives from *[Name of recipient]*. The prime contractor agrees further to return retainage payments to each subcontractor within *[specify the same number as above]* days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the *[Name of Recipient]*. This clause applies to both DBE and non-DBE subcontractors.

LOBBYING AND INFLUENCING FEDERAL EMPLOYEES

(1) No Federal appropriated funds shall be paid, by or on behalf of the contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant and the amendment or modification of any Federal grant.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal grant, the contractor shall complete and submit Standard Form-LLL, "Disclosure of Lobby Activities," in accordance with its instructions.

ACCESS TO RECORDS AND REPORTS

The Contractor shall maintain an acceptable cost accounting system. The Contractor agrees to provide the Sponsor, the Federal Aviation Administration and the Comptroller General of the United States or any of their duly authorized representatives access to any books, documents, papers, and records of the contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Contractor agrees to maintain all books, records and reports required under this contract for a period of not less than three years after final payment is made and all pending matters are closed.

RIGHTS TO INVENTIONS

All rights to inventions and materials generated under this contract are subject to regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

TRADE RESTRICTION CLAUSE

The contractor or subcontractor, by submission of an offer and/or execution of a contract, certifies that it:

- a. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
- b. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
- c. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a contractor or subcontractor who is unable to certify to the above. If the contractor knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the contractor agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower tier subcontracts. The contractor may rely on the certification of a prospective subcontractor unless it has knowledge that the certification is erroneous.

The contractor shall provide immediate written notice to the sponsor if the contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The subcontractor agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

Additional Federal Provisions Required for A/E Contracts Exceeding \$10,000

TERMINATION OF CONTRACT

- a. The Sponsor may, by written notice, terminate this contract in whole or in part at any time, either for the Sponsor's convenience or because of failure to fulfill the contract obligations. Upon receipt of such notice services shall be immediately discontinued (unless the notice directs otherwise) and all materials as may have been accumulated in performing this contract, whether completed or in progress, delivered to the Sponsor.
- b. If the termination is for the convenience of the Sponsor, an equitable adjustment in the contract price shall be made, but no amount shall be allowed for anticipated profit on unperformed services.
- c. If the termination is due to failure to fulfill the contractor's obligations, the Sponsor may take over the work and prosecute the same to completion by contract or otherwise. In such case, the contractor shall be liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
- d. If, after notice of termination for failure to fulfill contract obligations, it is determined that the contractor had not so failed, the termination shall be deemed to have been effected for the convenience of the Sponsor. In such event, adjustment in the contract price shall be made as provided in paragraph 2 of this clause.
- e. The rights and remedies of the sponsor provided in this clause are in addition to any other rights and remedies provided by law or under this contract.

Additional Federal Provisions Required for A/E Contracts Exceeding \$25,000

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION (NON-PROCUREMENT)

- a. Certification Regarding Debarment and Suspension (Non-Procurement) – Title 2 CFR Part 180 & Title 2 CFR Part 1200

The contract agreement that ultimately results from this solicitation is a "covered transaction" as defined by Title 2 CFR Part 180. Bidder must certify at the time they submit their proposal that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction. The bidder with the successful bid further agrees to comply with Title 2 CFR Part 1200 and Title 2 CFR Part 180, Subpart C by administering each lower tier subcontract that exceeds \$25,000 as a "covered transaction".

- b. Certification Regarding Debarment and Suspension (Non-Procurement) – Title 2 CFR Part 1200 and Title 2 CFR Part 180, Subpart C

The successful bidder by administering each lower tier subcontract that exceeds \$25,000 as a "covered transaction" must verify each lower tier participant of a "covered transaction" under the project is not presently debarred or otherwise disqualified from participation in this federally assisted project. The successful bidder shall accomplish this by:

- i. Checking the System for Award Management at website: <http://www.sam.gov>
- ii. Collecting a certification statement similar to paragraph a.
- iii. Inserting a clause or condition in the covered transaction with the lower tier contract

If the FAA later determines that an individual failed to tell a higher tier that they were excluded or disqualified at the time they entered the covered transaction with that person, the FAA may pursue any available remedy, including suspension and debarment.

Additional Federal Provisions Required for A/E Contracts Exceeding \$100,000

BREACH OF CONTRACT TERMS

Any violation or breach of terms of this contract on the part of the contractor or their subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.



MEMORANDUM

TO: Governing Body

THROUGH: Matt Allen, City Manager

FROM: Mike Muirhead, Public Utilities Director

DATE: January 3, 2014

RE: Waste Water Treatment Plant (WWTP) Conduit and Fiber Installation and Fiber Splicing

ISSUE:

Bids were solicited from seven contractors for installation of conduit, fiber and splicing of the fiber at the WWTP on December 13, 2013. Three contractors' submitted bids on January 3, 2014 at 10 a.m. CT. Bids have been reviewed and the engineer's estimate are attached.

BACKGROUND:

The WWTP is in the process of upgrading the existing SCADA system within the facility to enhance communication between buildings. The placement of conduit and fiber will insure better communications between the buildings, monitoring and operations at the WWTP.

ALTERNATIVES:

Accept the low bid from Electricomm, Inc.
Reject all bids and direct staff to re advertise.

RECOMMENDATION:

Staff recommends the City Commission award the bid to Electricomm, Inc. in the total amount of \$24,025.

FISCAL NOTE:

The Waste Water Treatment Plant's SCADA budget contains adequate funds to finance the completion of this contract.

CITY COMMISSION

DAN FANKHAUSER,
Mayor

ROY CESSNA

MELVIN DALE

JANET DOLL

CHRIS LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

CITY ADMINISTRATIVE
CENTER

301 N. 8TH

P.O. Box 998

GARDEN CITY, KS

67846-0998

620.276.1160

FAX 620.276.1169

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Contractor	Conduit install	Fiber install	Fiber patch panels	Total
Dick Construction	No Bid	No Bid	No Bid	No Bid
Dreiling Construction	\$10,614.20	\$14,030.00	\$15,168.00	\$39,812.20
Lee Construction	No Bid	No Bid	No Bid	No Bid
Speer Construction	\$32,120.00	\$9,200.00	\$18,680.00	\$60,000.00
Underground Specialists	No Bid	No Bid	No Bid	No Bid
Ideatek	No Bid	No Bid	No Bid	No Bid
Electricomm	\$11,242.00	\$2,783.00	\$10,000.00	\$24,025.00
Engineer's Estimate	\$14,600.00	\$5,750.00	\$3,000.00	\$23,350.00

* \$150 more for each utility crossing



MEMORANDUM

TO: Governing Body

THRU: Matt Allen, City Manager

FROM: Mike Muirhead, Public Utilities Director

DATE: January 17, 2014

RE: Farm Lease Agreement

ISSUE:

Consideration of a renewable, one year Farm Lease Agreement for approximately 130 acres of City property with Sterling Farms.

BACKGROUND:

In January 2104, the City closed on the purchase of approximately 214 acres of property from the Jameson family. This property is adjacent to the current Waste Water Treatment Plant and the Jameson Energy Center. This property farmed by Sterling Farms for the Jameson's and this Farm Lease Agreement (attached) would allow for Sterling Farms to farm the now City owned property.

ALTERNATIVES:

Approve the Farm Lease Agreement with Sterling Farms and authorize the Mayor so sign the agreement.

Do not approve the Farm Lease Agreement with Sterling Farms.

RECOMMENDATION:

Recommendation is to approve the Farm Lease Agreement with Sterling Farms and authorize the Mayor so sign the agreement.

FISCAL NOTE:

Sterling Farms agrees to pay the City \$9,500.00 per year as rent for farming of the property.

CITY COMMISSION

DAN FANKHAUSER,
Mayor

ROY CESSNA

MELVIN DALE

JANET DOLL

CHRIS LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
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FARM LEASE AGREEMENT

THIS FARM LEASE AGREEMENT (Agreement) is made and entered into effective the 1st day of February, 2014, by and between the CITY OF GARDEN CITY, KANSAS (City); and STERLING FARMS, a partnership (Tenant).

1. DESCRIPTION OF LEASED PROPERTY. City does hereby let and lease to Tenant and Tenant does hereby lease from City the following described land located in Section Twenty-one (21), Township Twenty-four (24) South, Range Thirty-two (32) West of the 6th P.M., Finney County, Kansas, to-wit:

Lot One (1), Lot Two (2), and all that part of the Northeast Quarter (NE/4) lying south of the AT&SF Railroad, EXCEPT a tract described as follows:

Commencing at a point three thousand four and nine-tenths feet south and one hundred four feet west of the northeast corner of said Northeast Quarter; thence west seven hundred eighty feet; thence north on an interior angle of 90°00' and parallel to the east section line a distance of 1,496.16 feet to an iron pin with cap stamped KLS 891; thence S74°26'40"E 809.66 feet to an iron pin with cap stamped KLS; thence south parallel to the east section line to the point of beginning, containing 24.04 acres, more or less; and,

All that portion of Lot Three (3) and the North Half of the Northwest Quarter (N/2NW/4) lying south of the AT&SF Railroad and east of US Highway 83. (Leased Property)

The Leased Property contains approximately 130 acres as specified on Exhibit A attached hereto and incorporated herein.

2. TERM. The initial term of this Agreement shall begin February 1, 2014, and terminate February 28, 2015; provided, however, this Agreement shall automatically renew itself for successive one (1) year terms on March 1 of each year (beginning March 1, 2015), unless either party notifies the other, on or before the 1st day of February immediately preceding the annual renewal date, that the Agreement is to terminate.

3. POSSESSION. Tenant is currently in possession of the Leased Property by reason of a previous written lease agreement. Tenant shall be entitled to possession of the Leased Property under the terms and conditions of this Agreement as of the effective date of this Agreement.

4. OPERATION DURING LEASE TERMINATION YEAR. In the event any open ground exists during a lease termination year, City and Tenant shall mutually agree upon a method for working such ground in order to make it available for planting by the new tenant. To this end, Tenant shall either allow City's new tenant access to the open ground for working purposes, or City shall reimburse Tenant for its expenses for labor, fuel, tillage, fertilizer, herbicide and insecticide applied to such open ground in the ordinary and normal course of Tenant's farming operations. In the event of a dispute as to the amount or reasonableness of such expenses, the custom rate applicable to such operations in such area shall be controlling.

5. CASH RENT. Tenant agrees to pay City, as rent for the Leased Property, Nine Thousand Five Hundred Dollars (\$9,500) per year. The first payment shall be made by Tenant on or before December 10, 2014, with subsequent annual rent payments due on or before December 10th of each year.

6. TENANT PRODUCTION EXPENSES. Tenant shall furnish the following with regard to the Leased Property:

- (a) All machinery necessary for planting, cultivating, harvesting and transportation of the crops on the Leased Property;
- (b) All labor for planting, cultivating and harvesting crops;
- (c) All gasoline and diesel fuel for farm tractors, vehicles and rolling stock;
- (d) All seed necessary for the planting of crops;
- (e) All fertilizer, and all application costs;
- (f) All insecticide;
- (g) All herbicide and all application costs for the treatment of noxious weeds;
- (h) All of the cost of crop consulting services; and
- (i) All other expenses not specifically listed in paragraphs 7 and 11 below.

7. REAL PROPERTY TAXES. City shall be responsible for the prompt payment of all real property taxes assessed against and attributable to the Leased Property.

8. GOVERNMENT PROGRAMS. Tenant agrees to consult with City, on an annual basis, regarding the various programs of the Farm Service Agency (hereinafter referred to as "FSA") available for such lease year. Tenant further agrees to utilize its best efforts to participate in and comply with all agreed upon FSA programs, including but not limited to the U.S. Department of Agriculture wheat, feed grain and farm programs. To the extent Tenant participates in FSA programs, all FSA payments (including, but not limited to, set-aside payments, deficiency payments and disaster payments) attributable to the Leased Property shall be paid to Tenant.

9. COMPLIANCE REPORTS; FARMING PRACTICES. Tenant shall furnish all required annual acreage usage reports to City by January 31 of each year. Tenant shall farm all Leased Property according to acceptable farming practices applicable to comparable ground situated in Finney County, Kansas.

10. HUNTING RIGHTS. City shall retain all hunting rights associated with the Leased Property. City shall insure that any person given permission to hunt on the Leased Property does not interfere with Tenant's use of the Leased Property, or damage Tenant's crops. Further, City shall require and obtain a written release of liability (release) from any person obtaining the permission of City to enter

the Leased Property for the purposes of hunting or other recreational activities. The release shall specifically relieve City and Tenant from any and all liability arising out of use of the Leased Property by any third party.

11. IRRIGATION WATER. City shall furnish effluent water from City's wastewater treatment plant for irrigation of the Leased Property from April through September of each year, at no expense to Tenant. The effluent water provided by City to Tenant for irrigation shall not exceed 270 acre feet per year (approximately 488,780 gallons per day). City shall be responsible for maintenance of all underground irrigation pipes and any equipment used to pump the effluent water.

12. SURRENDER AND TERMINATION. Upon expiration or termination of this Agreement, whether by reason of expiration of the term hereof or cancellation for default or otherwise, Tenant shall, and hereby covenants and agrees to peacefully surrender and deliver possession of the Leased Property to City. Tenant shall have a reasonable time to harvest and remove any growing crops from the Leased Property, subject to the crop division set forth in this Agreement.

13. OIL AND GAS LEASING DAMAGES. Tenant agrees to allow all persons or corporations holding an oil and gas lease, now or hereafter executed on the Leased Property, free access to the Leased Property for the purposes provided in such oil and gas lease. City agrees to consult with Tenant prior to authorizing or designating the location of any drilling operations. City and Tenant stipulate and agree that neither shall accept payment for damages from the oil and gas leasing company or operator without consulting with the other. To the extent the payment of damages is attributable to crop damage, the damages shall be shared in accordance with the crop share provisions set forth in Paragraph 5, above. To the extent such damages are payable with respect to the land, all such proceeds shall be retained by City; provided, however, if Tenant is required to work any of the Leased Property additional times or otherwise perform additional services due to compaction or other destruction, Tenant and City shall agree upon an equitable division of the damage proceeds for such purpose.

14. DEFAULT. This Agreement is made upon the express condition that if Tenant fails to deliver the crop rental reserved hereunder or any part thereof after the same shall have been harvested and such failure shall continue for a period of thirty (30) days after written notice from City to Tenant, or if the Tenant fails or neglects to perform or observe any of Tenant's other obligations and such failure and neglect shall continue for thirty (30) days after notice to Tenant from City, City at any time thereafter, by written notice to Tenant, may lawfully declare the termination hereof and re-enter said Leased Property.

15. ASSIGNMENT. Tenant shall not assign, transfer, pledge or dispose of this Agreement or any interest therein to any other party.

16. POWER CENTER. City will be constructing a power center (Jameson Energy Center) on a portion of the Leased Property as designated on Exhibit A. During construction, and thereafter, City, and all employees, contractors, suppliers and agents shall be granted reasonable egress and ingress to the Jameson Energy Center by Tenant, and Tenant consents to use of all roads in the Leased Property for such purposes. City agrees to use reasonable care to minimize damage to Tenant's crops or interfere with Tenant's operations.

(b) If to Tenant: Sterling Farms
c/o Steven W. Sterling, Partner
2702 Rowland Road
Garden City, Kansas 67846

23. RIGHT TO ENTER. City, its agents or assigns, shall have the right to go upon the Leased Property at any time to inspect the Leased Property, or for any other purposes incidental to the management of the Leased Property.

24. BINDING EFFECT. This Agreement shall inure to the benefit of and be binding upon the parties hereto, their permitted successors, legal representatives, and permitted assigns.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

CITY OF GARDEN CITY, KANSAS

Date

By _____
Dan Fankhauser, Mayor

"City"

STERLING FARMS

Date

By _____
Steven W. Sterling, Partner

"Tenant"

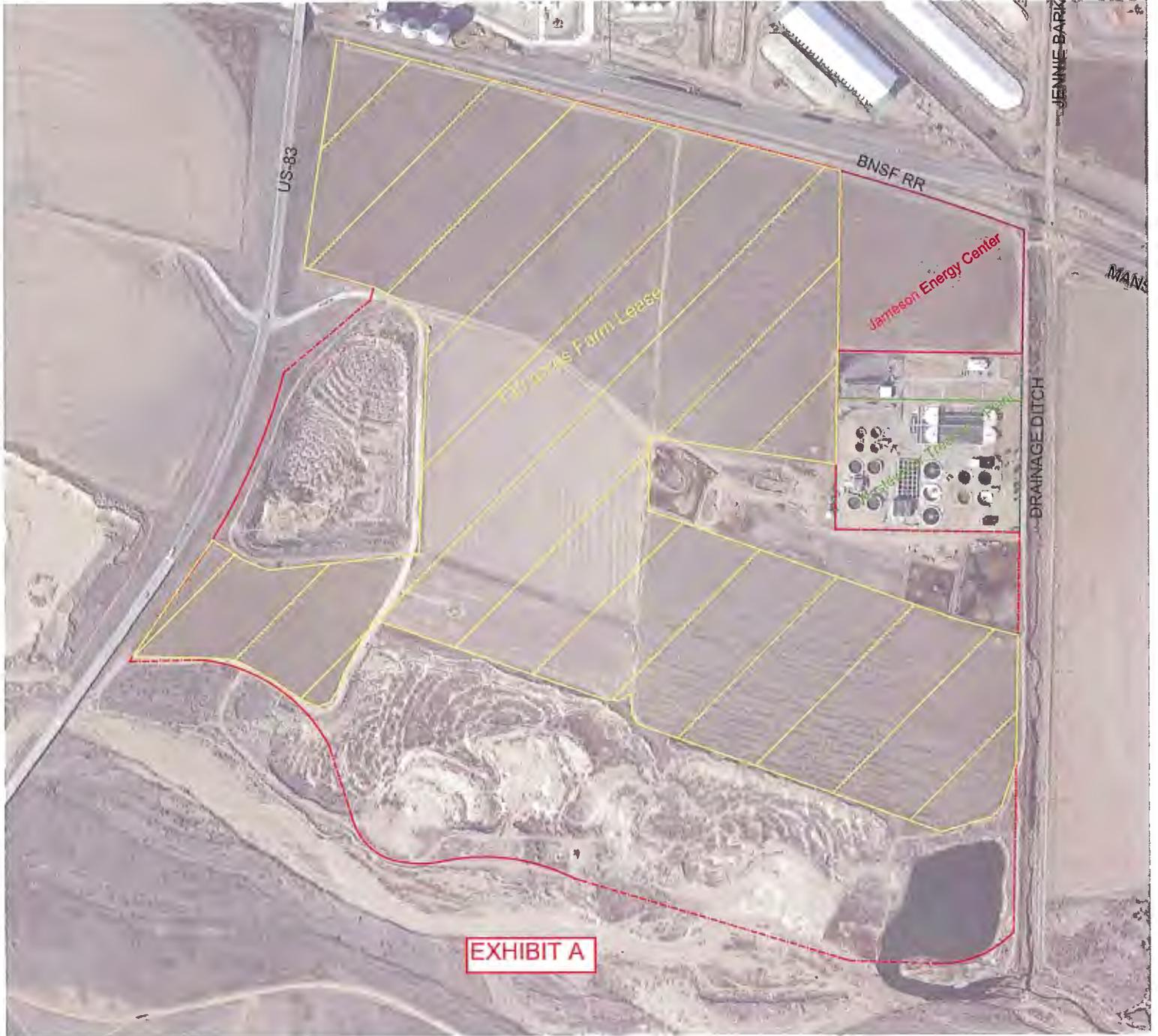


EXHIBIT A

Other Entities Minutes



**GARDEN CITY REGIONAL AIRPORT
ADVISORY BOARD MINUTES
DECEMBER 12, 2013**

5:30 P.M. MEETING CALLED TO ORDER

MEMBERS PRESENT

Ed Fischer, Charlie Robinson, Ken Frey, Bill Jones, Darin Germann

MEMBERS EXCUSED

Marlo Miller

STAFF PRESENT

Rachelle Powell, Derek Barr, and Miranda Benedict

ITEM 1 PUBLIC COMMENT

No public comment.

ITEM 2 APPROVAL OF NOVEMBER 14, 2013 MINUTES

Darin Germann made a motion to approve the November 14, 2013 Airport Advisory Board minutes. Ken Frey seconded the motion. The motion passed unanimously.

ITEM 3 SELECTION OF AIRPORT ADVISORY BOARD MEMBER

The Airport Advisory Board has one vacant position with an expired term of 12/31/2014. Two applicants have applied for the vacancy; Edward Ziegler and Max Meschberger. After lengthy discussion with both applicants, Bill Jones has made the recommendation to City Commission to appoint Max Meschberger to fill the vacant position. Darin Germann seconded the motion. The motion passed unanimously.

ITEM 4 ESSENTIAL AIR SERVICE RECOMMENDATION

Staff requested the Airport Advisory Board's recommendation to the City Commission to recommend to the Department of Transportation to award American Eagle Essential Air Service at Garden City Regional Airport. In addition to; the Airport Advisory Board recommendation of approval of American Airline's requested flexibility to use a Bombardier CRJ200 and the Embraer Regional jets; as well as, recommendation of approval of American Airline's service upon issuance of 120-days-notice to terminate service. Ed Fischer made a motion to approve the recommendation. Darin Germann seconded the motion. The motion passed unanimously.

ITEM 5 DIRECTOR’S REPORT

Staff reviewed the director’s report with the Airport Advisory Board.

ITEM 6 MONTHLY REPORTS

Staff reviewed the monthly reports with the Airport Advisory Board.

ITEM 7 BOARD MEMBER COMMENTS

- A. Ed Fischer – Complemented staff on the parking lot.
- B. Charlie Robinson – Expressed his apologies for not attending November meeting.
- C. Ken Fry – Requested that staff paint stripes on the Eaglemed hangar doors to judge closure distance.
- D. Marlo Miller – Absent.
- E. William (Bill) Jones – No comment.
- F. Darin Germann - Inquired about a center line in front of each hangar door.
- G. Vacant

ITEM 9 ADJOURNMENT

Ed Fischer made a motion to adjourn. Darin Germann seconded the motion. The motion passed unanimously.



Cultural Relations Board Agenda

December 11, 2013

5:15 pm

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. Box 998
GARDEN CITY, KS
67846-0998
620.276.1160
FAX 620.276.1169
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City of Garden City Administrative Center 2nd Floor Meeting Room

- I. Call Meeting to Order
- II. New Board Member Introductions and CRB Overview—Leon Wilkerson and Dan Le
- III. Approval of November 2013 minutes
- IV. Old Business
 - A. 2013 Board Appointments
 - B. 2014 Diversity Dinner and Multi-Cultural Summit
- V. New Business
- VI. Monthly Financial Report
- VII. Adjournment



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**City of Garden City
Cultural Relations Board Meeting Minutes
November 14, 2013
5:15 pm**

Present: Chairperson Dr. Debra Bolton, Nancy Harness, Geovannie Goné, Verna Weber, and Vice-Chair Adam Cassellius

Absent: Simon Muturi, Liz Sabandith and Leon Wilkerson

Staff: Michelle Stegman

Guest: None

I. Call the Meeting to Order

Chairperson Dr. Debra Bolton called the meeting to order at 6:00 pm.

II. Guest Presentations

There were no guests that attended this meeting.

III. Approval of Minutes

Chairperson Debra Bolton asked for a motion to approve the September 2013 minutes. Verna Weber motioned first with a second from Nancy Harness. The minutes were approved by the board.

IV. Old Business

A. Review of CRB Application – Dan Le, USD 457 Translator

The board reviewed Dan Le's board application. He is from the Vietnamese community. Vice-Chair Adam Cassellius made the motion to recommend appointment to the CRB with a second from Geovannie Goné. The motion was approved by the board.

B. CRB Board Expirations and Reappointments

Leon Wilkerson and Geovannie Goné terms expire in December 2013. Both board members have agreed to stay on the CRB board. Michelle Verna Weber motioned first with a second from Nancy Harness. The motion was approved by the board. A recommendation will go on the December 3rd City Commission agenda.

C. Recap of 2013 Diversity Dinner and Multi-Cultural Summit

The board discussed the success of both events and a recap of the MC Summit evaluations. It was a unanimous decision that the Dinner and Summit happen in 2014 from both the CRB and Planning Committee members. It was suggested that there only be one speaker at the Diversity Dinner. The event will be held September 18th – 20th, 2014 in conjunction with Fall Fest. The CRB will sponsor cuisine booths again. Michelle shared the updated revenue and expenses and an overview of the CVB grant expenses. Michelle will make reservations with GCCC and the High School (Diversity Dinner location). The next planning meeting will



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be held on December 11th at 4:00 pm. The CRB members present signed thank you flyers for all the speakers that participated in the events.

D. Jessica Fabin – Garden City High School student

This request was tabled from the September 2013 meeting. Jessica had requested funds from the CRB to assist for her trip to study abroad in Africa. Michelle reported that the board could not donate funds for this type of request. The request was not approved.

V. New Business

None

VI. Financial Report

The board reviewed the monthly financial report.

VII. Adjournment

Meeting adjourned at 6:40 pm.

**HOLCOMB-GARDEN CITY-FINNEY COUNTY AREA PLANNING COMMISSION
AGENDA**

Thursday, January 16, 2014
9:00 A.M. City Commission Chamber – Garden City, Kansas

Note: If you require any accommodation (i.e. qualified interpreter, large print, reader, hearing assistance) in order to attend this meeting, please notify this office at (620) 276-1170 no later than 48 hours prior to the scheduled commencement of the meeting.

8:30 A.M.	WORKSHOP - AGENDA REVIEW BETWEEN STAFF AND COMMISSION MEMBERS <i>Public Comments/questions are welcome - NO DECISION CAN BE RENDERED.</i>
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- I. CHAIRMAN CALLS REGULAR MEETING TO ORDER
- II. APPROVAL OF MINUTES- December 19, 2013.
- III. PUBLIC COMMENT - Agenda Schedule Allowance: 30 minutes (5 minutes per spokesperson)
- IV. GENERAL STAFF REPORT AND UPDATE
- V. SUBMITTAL OF EXHIBITS FOR THE RECORD
 - A. Finney County Zoning Regulations, Garden City Zoning Regulations and City of Holcomb Zoning Regulations all as amended
 - B. Finney County, City of Garden City, and City of Holcomb Subdivision Regulations all as amended
 - C. Finney County, City of Garden City, and City of Holcomb Comprehensive Plans all as amended
 - D. All Visual Aid Presentations with Aerial Maps, Site Plans, and Plats
 - E. All application files in their entirety including Staff Reports
- VI. BUSINESS
 - o *Staff Report & Applicant Presentation*
 - o *Public Hearing*
 - o *Staff or Applicant Address Public Hearing Comments*
 - o *Commission Action*

NEW BUSINESS:

GC2013-104: To consider rezoning 109 S. 13th from “I-1” Light Industrial to “R-3” Multi-Family Residential at the request of Salvador Rojo.

GC2013-101: To consider an amendment to the Garden City Zoning Regulations regarding parking regulations at the request of the City of Garden City.

GC2013-102: To consider an amendment to the Garden City Zoning Regulations regarding Planning Commission fees at the request of the City of Garden City.

FC2013-103: To consider an amendment to the Finney County Zoning Regulations regarding Planning Commission fees at the request of the City of Garden City.

GC2013-98: To consider an amendment to the Garden City Zoning Regulations regarding Electronic Message Boards and billboards at the request of Nathan Strandmark.

H2013-105: To consider an amendment to the Finney County Zoning Regulations regarding Electronic Message Boards and billboards at the request of Nathan Strandmark.

FC2013-106: To consider an amendment to the Holcomb Zoning Regulations regarding Electronic Message Boards and billboards at the request of Nathan Strandmark.

VII. ADJOURN

MINUTES

HOLCOMB - GARDEN CITY - FINNEY COUNTY AREA
PLANNING COMMISSION

December 19, 2013

The Holcomb-Garden City-Finney County Area Wide Planning Commission scheduled a Public Hearing at 9:00 a.m. Thursday, December 19, 2013 in the City Commission Chambers at the City of Garden City Administrative Center located at 301 North 8th Street, Garden City, Kansas.

I. CALL TO ORDER

Chairman Howard called to order the Area Wide Planning Commission meeting at 9:00 a.m. The following Commission members were present: Chairman Howard, Member Laubach, Member Law, Member Rishel, Member Lopez, Member Weber, Member Gigot and Member Lucas. Also present were Secretary Kentner, Staff Davidson and Staff Henderson.

II. APPROVAL OF MINUTES- November 21, 2013

Member Laubach makes motion to approve the minutes from November 21, 2013. *Member Rishel* seconds motion. Votes were taken by yeas and nays and recorded as follows:

Weber	Lucas	Gigot	Howard	Law	Lopez	Laubach	Rishel	Sheets
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Yea	Not Present

Motion passed.

III. ELECTION OF PLANNING REPRESENTATIVE TO THE FCBZA

Member Law makes motion to elect *Member Laubach* as Planning Commission representative to the FCBZA. *Member Lopez* seconds motion.

Weber	Lucas	Gigot	Howard	Law	Lopez	Laubach	Rishel	Sheets
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Yea	Not Present

Motion passed.

IV. PUBLIC COMMENT- Agenda Schedule Allowance: 30 minutes (5 minutes per spokesperson)

V. SUBMITTAL OF EXHIBITS FOR THE RECORD

- A. **Finney county Zoning Regulations of 1995 as amended**
- B. **Subdivision Regulations of 1996 as amended**
- C. **Finney County Comprehensive Plan as amended**
- D. **All Visual Aid Presentations with Aerial Maps, Site Plans, and Plats**
- E. **All application files in their entirety including Staff Reports**

OLD BUSINESS

FC2013-96 College Addition Plat, 202 College St.

Staff Henderson reads staff report.

MEMBER LAW MAKES MOTION TO APPROVE PLAT.

MEMBER LUCAS SECONDS MOTION.

Votes were taken by yeas and nays and recorded as follows:

Weber	Lucas	Gigot	Howard	Law	Lopez	Laubach	Rishel	Sheets
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Yea	Not Present

Motion passed.

GC2013-98 Amendment regarding EMB's as billboards, Nathan Strandmark

Staff Henderson reads staff report.

Richard Strandmark- You mentioned that you are unable to recommend approval. Why is that?

Secretary Kentner- Our standard is that we are unable to recommend approval because we are responsible for what is in the code book. The planning commission knows that that is our standard response.

Richard Strandmark- Ok. I think the LED message boards are a really good way to get an advertisers point across. There are several in Hays, a few in Great Bend, one in Dodge City and one in Liberal. If I were you, I would think about not allowing them in high-traffic areas in the middle of town. I live here and I wouldn't want to see that. But, in the outside perimeters on the highways, I think it's a feasible situation. Dodge City set up a zone on the east side of town where you can have electronic billboards. They have one out there that they are allowing Garden City businesses to advertise on. If you get into the county, they have a lot of the same restrictions. It's no news to you that Garden City is becoming a shopping mecca. There are a lot of folks that are coming to Garden City to shop every day. What we want to do is put up LED billboards in SW Kansas to try to catch the folks coming from the surrounding towns and draw them to Garden City. We were planning to put signs on all the major highways around Garden City and then all the highways leaving surrounding towns. We tried to put together a package deal for advertisers. Electronic billboards will placed where they aren't offensive to homeowners or drivers and there won't be any moving images. During the day, I personally don't think they are that great. But at night, they really pop out and I think they are a very effective way of advertising. To me, the core of what we need to do is in Garden City because of all the people driving here from the surrounding towns. It's great for businesses as well as events going on in the community.

Member Rishel- You keep saying "we". Who is "we"?

Richard Strandmark- Pretty much just me. Nathan started this and I'm taking it over.

Member Lucas- Can you give me an idea of your strategy? Where do you plan on placing these and how many?

Richard Strandmark- Around Garden City, I would try to hit up all the highways coming into town.

Member Lucas- You are just thinking about the entry corridors?

Richard Strandmark- Yes, all of the highways.

Member Lopez- Just a point of clarification; what is being brought before us is within the city limits. Mr. Strandmark is talking about outside city limits.

Secretary Kentner- He initially talked to us about amending all the jurisdictions and Garden City is the one we are starting with.

Member Lopez- What I'm saying is the proposal we have here is to amend within the city limits, correct?

Secretary Kentner- Correct. He would then go through the process of finding locations within city limits. There are some on the bypass. There is only one change that they might discuss and that is the ambient light.

Staff Henderson- They should be set at no more than 3% above the ambient light levels. The brightness of the sign is usually the cause of most complaints.

Member Lopez- I just wanted clarification.

Secretary Kentner- The other two jurisdictions will be brought to the board later.

Chairman Howard- The brightness is something that I was concerned about.

Secretary Kentner- That's one proposed change we would be adding and that's the ambient light. And they can set those on the computer that controls the sign.

Member Lopez- That's always been an issue for those of us that have been here awhile. I think it's an evolving technology and it continues to get cheaper and more accessible. When we first starting allowing these signs, we were a lot more restrictive on what we allowed but we have gotten a little relaxed. Our primary concern in the past is due to the continuing evolution of this technology. With that comes the freedom of speech. We don't have any regulation over what they put on the sign. Personally I would still be against billboards whether they are electronic or not.

Member Lucas- One of the major issues that I hear from people is the lack of signage coming into town. Is there a scenario in which we could allow such technology in the county or within a certain distance from the county and not allow that technology in the city?

Member Lopez- Like a zone?

Member Lucas- Yes, is there a way to do that? I personally think the idea is solid but content control becomes an issue.

Secretary Kentner- With this amendment, you could say that the billboards could be located along the corridors of the bypass.

Staff Henderson- There is a sign overlay that allows taller signs on the bypass.

Member Lopez- I think it would be good to have them coming into the city. I don't really have a problem with that. Once again, that's why I want us to be specific when we are talking about in the city limits. Also, there is considerable difference between a billboard and just a sign.

Member Weber- Currently, you can't exceed 64' x 8' or 50' if it's electronic. The proposed change is allowing both. All the discussion has been on electronic but if we pass this, nothing stops someone from putting a 12' x 12' painted billboard in the center of town.

Staff Henderson- Right. On a vacant property.

Member Weber- Or a 20' x 20' if they want to.

Staff Henderson- Right.

Secretary Kentner- It does make it difficult. We did put a separation of advertising in the regulations where they can't be closer than ¼ of a mile apart. The area you see on the map with the lines through it is the sign overlay. The regulations could restrict the billboards to those overlays.

Member Weber- Do you have enough control now?

Secretary Kentner- We only have one billboard in the city limits. It was put up prior to the regulations and there have been several legal battles over it. It is in the Subway parking lot on Kansas Ave. We don't see the same sign issues that they have in Dodge City or Great Bend because they are more lax. When you have that many signs, you lose the effectiveness of those signs.

Member Gigot- I know before when we've had this discussion, we had that church in the middle of residential that wanted to put one up and the residences weren't happy which I totally understand. Ken and I have talked about when you drive by the 3I building, nobody has any idea what's going on there. If a sign were sitting there that displayed the events, that would take care of that. Dodge City has a sign that displays community events and it's not that distracting.

Member Laubach- Have the city and county ever taken this issue and done a comprehensive study to see if maybe it's time for a review?

Secretary Kentner- Every three years we have gone over the electronic message boards and we've amended it to be more lax. Granted, there are still a lot of restrictions on them but the places that these signs would be allowed, the most would probably be on Taylor Ave. and the bypass.

Member Weber- How do you get that?

Secretary Kentner- Based on the separation required.

Staff Henderson- And based on the number of vacant lots.

Member Laubach- Wouldn't it be better to make a corridor for these signs?

Secretary Kentner- Yes. It could easily be amended to allow them in the overlay zone.

Member Laubach- That would be my preference.

Secretary Kentner- We could keep the separation and allow them in the overlay zone.

Member Lucas- We could go so far as identifying specific locations where they are allowed.

Member Laubach- We have that authority and I think Mr. Lopez is right. We want to stay away from the sign clutter and maintain the aesthetic value of the city but again we want this signage to exist at the entryways to town. To me, it makes sense for us to look at specific locations where it makes sense for an LED sign.

Member Lopez- The only thing is when we change the sign ordinance, we are painting with a broad brush stroke. I don't have a problem with specific locations but I think it makes sense along the entryways to town. The people who live here know where everything is at and if they read the paper, they know what's going on in town.

Member Laubach- And as you mentioned before, this is for the city.

Member Lopez- Right. There is significant difference between a billboard and a sign.

Richard Strandmark- I'd like to add to that; one of the other issues with putting them in the county is that the property will have to be zoned commercial. If it's going on a quarter section of farm land, that is going to raise the taxes significantly and I don't know that the planning commission is interested in zoning small plots. If you don't allow them in the city at all and you can't get folks in the county to rezone, then no one will put signs here and you are back to where you started.

Secretary Kentner- Currently, electronic message boards are not permitted in the county at all. That's why there are none. We would be amending that to allowing them in the county and set up the regulations similar to what's already in place.

Member Weber- I think we ought to make sure it's written to where we won't have them where we don't want them and let the market decide.

Member Lopez- I don't think we need to make a motion, we can just not take action on it.

Member Rishel- Is there any reason why you need to go to the 64sqft versus the 50sqft which is already in place?

Richard Strandmark- The boards we are looking at are 8' x 16'. I wouldn't want to go any bigger than that mostly because of the cost. I don't think I'd want to go smaller or bigger than that.

Secretary Kentner- Sam just went to training specifically about electronic message boards. It's an evolving technology and there is better control. The biggest issue we have is not with us, but with the businesses that bought these signs. They buy these signs, which aren't cheap, and then they don't know how to operate them.

Member Gigot- I think we are looking way too deep into this. We can go to other communities and look at theirs; Cimarron has one. Where is the downfall? Where are all the complaints and wrecks? I haven't seen any of them.

Member Rishel- Personally, I'd rather see a sign over at the Watering Hole than a tractor trailer advertising the 3I show. They were always getting waivers for that trailer and I'd rather see something modern and permanent.

Member Gigot- Everyone wants all these new businesses to come to Garden City but no one wants to advertise them. That's where I see that we are looking way too deep into these "ugly" signs that aren't that bad. It's going to help way more than it's ever going to hurt. I think we need to move forward with this.

Member Rishel- The biggest issue that everyone is complaining about is content. That could be regulated by regulations.

Secretary Kentner- You can't regulate content.

Member Weber- You can regulate it to a certain point. There is a state law that follows federal statute. It spells it out really clear and it isn't objective.

Doug Laubach- The content on an electronic sign is no different than a painted sign.

Chairman Howard- You could add in that it can't be offensive.

Secretary Kentner- We do have obscenity laws. If you upset someone and it doesn't meet community standards, then it would fall under obscene. I don't think anyone will do that.

Member Laubach- I think we need to look into the ambient light and location of signage.

Member Lopez- Personally I like the signs. I just have a problem with billboards and I don't want to see a lot of them in the city. We are talking about two separate issues here.

Staff Henderson- We have two issues that are kind of separate; allowing billboards and allowing the use of electronic message boards as billboards. Right now, the regulations prohibit billboards in the city limits and the electronic message board signs can't be considered billboards.

Member Weber- Can you redefine billboards to excluded electronic message boards and allow electronic message boards that size inside city limits?

Staff Henderson- Yes, however, they generally want an off-site sign greater than 64sqft which would be a billboard.

Member Weber- That's what I'm saying. Don't allow billboards; redefine billboard to not include electronic signs.

Member Rishel- That seems to be the issue is the size.

Member Weber- And then have an ordinance for electronic signs that says they can't exceed 2000sqft.

Secretary Kentner- Billboards and off-site advertisements are the same thing. It's advertising away from your location. Their sizes are limited and electronic message boards don't have any limitations as far as off-site advertising right now because there is nothing that prohibits or allows. If it's not listed, it's not allowed. What we are looking at is amending the billboard ordinance which changes the size, location and allows them to be electronic.

Member Rishel- If you did the proposal of the area with the hash marks (sign overlay), people would be able to put up paper billboards too, right?

Secretary Kentner- Correct. I don't know how many sites would be able to meet that ¼ mile distance rule either so that would be an issue.

Member Laubach- Were those locations all in the city limits?

Secretary Kentner- Yes. They are all within the area of future growth.

Member Laubach- So we are talking about billboards within the city limits.

Secretary Kentner- Yes. So the question is would you rather us go back and clarify and come back with a few options?

Member Weber- Is it not an option to have a stationary billboard ordinance and electronic sign ordinance?

Secretary Kentner- Right now they are differentiated because they are separate.

Member Weber- I'd hate to see an electronic sign held up.

MEMBER RISHEL MAKES MOTION TO HAVE PLANNING STAFF GATHER MORE INFO AND CLARIFICATION.

MEMBER LUCAS SECONDS MOTION.

Member Rishel- I'd like for you to specify the different locations. For example, the corridors and entry ways.

Secretary Kentner- Okay. I think when we bring this back, we'll also bring the county and Holcomb to you.

Votes were taken by yeas and nays and recorded as follows:

Weber	Lucas	Gigot	Howard	Law	Lopez	Laubach	Rishel	Sheets
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Yea	Not Present

Motion passed.

GC2013-100 Amend setbacks in Commercial and Industrial Districts

Secretary Kentner reads staff report.

OPEN PUBLIC COMMENT

CLOSE PUBLIC COMMENT

Member Lopez- Would things like run-off and drainage be affected by this?

Staff Henderson- All site plan requirements will still need to be met.

Member Lopez- So this would be more about building placement?

Staff Henderson- Yes.

Member Laubach- What prompted this request?

Secretary Kentner- It's been an issue we've had with several commercial properties. This helps us and the developer determine the primary and secondary frontage if it's on a corner lot.

Staff Henderson- It should also be noted that the minimum utility easement on the front yard is 15ft. That's why we went with 15ft.

MEMBER LOPEZ MAKES MOTION TO APPROVE.

MEMBER RISHEL SECONDS MOTION.

Zoo Advisory Board
Minutes of Meeting Held
Tuesday, January 7, 2014

Members Present: Taylor Freburg, Jimmy Deal, Debbie Reynolds, Tammy Rieth, Elaine Lott

Members Absent: Becky Clark, Evelyn Bowman

Others Present: Kathy Sexson, Donna Wohler, Brian Nelson

- I. The meeting was called to order at 5:02
- II. Approval of Agenda – The agenda was approved.
- III. Approval of Minutes – The minutes of the December meeting were approved.
- IV. New Business
 - a. Zoo Monthly Report – A cougar cub was received from CA Dept. of Fish & Wildlife and was introduced to the older cougar cub. The 3 bobcats were introduced to each other. The pronghorn fawns were introduced to the adult pronghorn and the exhibit. All went well.
 - b. FOLRZ Report – The Friends received an ID card printer for membership cards. The cards will be reusable and will cut costs of printing membership cards each year. Tails in Tinseltown went well with 68 guests at the breakfast and 166 people total attending the event.
 1. Ecostar Shuttle – A 14 passenger electric shuttle has been ordered and should arrive in March. The tickets will be \$2.00. It will transport zoo guests within the zoo for a small fee, benefitting FOLRZ.
 2. 2014 Event Dates – Brian handed out a calendar magnet with the lineup of 2014 events.
 3. Annual Dinner January 30 – Dale Leeds, Curator of Toyota Elephant Passage at the Denver Zoo will be the guest speaker. Smokehoss will cater the dinner.
 - c. 5th Street Gate Funding Complete – Bid Awarded – Additional funds were received which enabled the project to go to bid earlier than expected. Work should begin in February.
 - d. Staff Update – Kathy announced that she will be retiring on March 28 after thirty years at the zoo. Board members expressed their appreciation for all she has done and wished her a very happy retirement. Kathy explained the process for appointing an interim director and hiring of a new director.
 - e. Kathy advised the board that our 24 year old black rhino passed away today. A post mortem exam will be conducted this evening to determine cause of death.
- V. Old Business
 - a. Elephant Yard Expansion Update – Kathy hoped to have plans by the end of the year, but changes are still being made. Specialized gates are being designed by a specialist to ensure smooth operability. It is hoped the design will come together this month, and we could bid in late February.
- VI. Board Member Reports
- VII. The meeting was adjourned at 5:27 p.m.

Next Meeting February 4, 2013 at 5:00 p.m.