

**AGENDA**  
**CITY COMMISSION MEETING**  
**Tuesday, October 7, 2014**  
**1:00 P.M.**

- I. **Note: Pre-meeting at 11:00 a.m. – 11:45 a.m., located in the large meeting room at the City Administrative Center to review species survival plans and how they relate to Lee Richardson Zoo operations and capital improvements. Administrative staff will be present and the pre-meeting is open to the public.**
- II. **REGULAR MEETING CALLED TO ORDER AND CITY CLERK ANNOUNCING QUORUM PRESENT.**
- III. **PLEDGE OF ALLEGIANCE TO THE FLAG AND INVOCATION.**
- IV. **APPROVAL OF THE MINUTES OF THE LAST REGULAR MEETING, WHICH IF NO CORRECTIONS ARE OFFERED, SHALL STAND APPROVED.**
- V. **PUBLIC COMMENT   Agenda Schedule Allowance: 30 minutes (5 minutes per spokesperson)**
- VI. **CONSIDERATION OF PETITIONS, MEMORIALS AND REMONSTRANCES.**
  - A. Janene Radke, Executive Director of Family Crisis Services, requests Governing Body consideration and approval to authorize the Mayor to proclaim the month of October 2014 Domestic Violence Awareness Month.
  - B. Vickie Harshbarger, on behalf of Mosaic requests Governing Body consideration and approval to authorize the Mayor to proclaim the month of October 2014 as National Disability Employment Awareness Month.
  - C. Susan Escareno, Executive Director of Finney County United Way, requests a waiver of sign regulations for off-site signage and a waiver of the temporary sign fees during the United Way fundraising campaign from October 10, 2014 – November 10, 2104 to post Live United yard signs in the right-of-way along Kansas Avenue at the intersections of Main Street, Center Street, 8<sup>th</sup> Street, Fleming, 3<sup>rd</sup> Street and along Fulton Street at Fleming Street, Main Street, Campus Street and at Spruce Street and Campus and along Mary Street at 3<sup>rd</sup> Street, Campus Street and Fleming Street.
- VII. **REPORT OF THE CITY MANAGER.**
  - A. Public Works Director Curran has enclosed a memorandum with the 2015-2021 CIP meeting schedule.
  - B. The Kansas Department of Transportation has awarded the City a FY2016 KLINK project. The project is for reconstruction of Kansas Avenue from 350 feet west of Belmont Place to 400 feet west of Center Street.
  - C. The annual certification inspection of Garden City Regional Airport was conducted September 22-24, 2014. The inspection revealed that the airport is being operated in compliance with Title 14 CFR Part 139, the Airport Certification Manual, and the Airport Operating Certificate.

D. Staff has provided several items of information for Governing Body review including the following: from Director of Aviation Powell the monthly enplanement report and from Finance Director Hitz the monthly sales tax report and monthly financials.

E. Meetings of note:

- ✓ October 10, 2014 – United Way Kick-Off Event at the Central Fire Station from 11:30 a.m. – 1:00 p.m.
- ✓ October 11-13, 2014 – League of Kansas Municipalities Annual Conference – Wichita, Kansas
- ✓ October 18, 2014 – Garden City Fire Department Open House at Labrador Station from 10:00 a.m. – 2:00 p.m.
- ✓ October 18, 2014 – Lee Richardson’s Boo at the Zoo at 4:00 p.m.
- ✓ October 22, 2014 –League of Kansas Municipalities 2014 Regional Supper at the City Administrative Center at 5:30 p.m.
- ✓ October 23 – 25, 2014 – Finney County Historical Society Walking tours at Valley View Cemetery
- ✓ October 28, 2014 – Black Hills Energy Utility dinner at Black Hills Energy office at 1810 Buffalo Jones Avenue at 6:00 p.m.
- ✓ October 30, 2014 – United Way End of Drive Celebration at the Central Fire Station from 11:30 a.m. – 1:00 p.m.

**VIII. CONSIDERATION OF APPROPRIATION ORDINANCE.**

A. Appropriation Ordinance No. 2373-2014A.

**IX. CONSIDERATION OF ORDINANCES AND RESOLUTIONS.**

A. Ordinance No. \_\_\_\_\_-2014, an ordinance amending the fence regulations, for the City of Garden City, Kansas; amending the zoning regulations for the City of Garden City, Kansas; amending zoning regulation Section 22.110; repealing in its entirety current zoning regulation Section 22.110; all to the Code of Ordinances of the City of Garden City, Kansas.

B. Ordinance No. \_\_\_\_\_ - 2014, an ordinance of the City of Garden City, Kansas adopting the Garden City 2013 Downtown Master Plan with attachments, as recommended by the Holcomb – Garden City – Finney County Area Wide Planning Commission, such plan and attachments as a supplement to the Garden City, Kansas 2020 Comprehensive Plan; repealing all prior Garden City Downtown Master Plans.

**X. OLD BUSINESS.**

A. None at this writing.

**XI. NEW BUSINESS.**

A. Kim Inderlied, Executive Director at Finney County Convention & Visitors Bureau will present a quarterly update to the Governing Body.

B. Staff is requesting Governing Body consideration and approval of proposed public art, the location of the proposed art and the assistance of street crews to Mrs. Vivian Fankhauser, Chairperson of Friends of Garden City Arts.

C. Advisory Board Recommendations:

1. Building Safety Board of Appeals – 1 appointment
2. Garden City Board of Zoning – 1 appointment
3. Police Citizens Advisory Board – 1 appointment

D. **Consent Agenda for approval consideration:** (The items listed under this “consent agenda” are normally considered in a single motion and represent items of routine or prior authorization. Any member of the Governing Body may remove an item prior to the vote on the consent agenda for individual consideration.)

1. Governing Body consideration and acceptance of a drainage easement from KML Trust in Lot 1, Block 1, Countryside Park Division.
2. Governing Body consideration and approval the Buffalo Dunes Golf Course use agreement between the City of Garden City, Kansas and the Board of Trustees of Garden City Community College.
3. Governing Body consideration and approval of bids received on September 9, 2014 and acceptance of the low bid from ProBuild for replacement windows in the City Administrative Center.
4. Governing Body consideration and approval of an agreement to terminate the Lee Richardson Zoo Trust between Commerce Bank and the City of Garden City, Kansas.
5. Licenses:

**(2014 New)**

- a) Steckline Communications, Inc .....Temporary Cereal Malt Beverage

## **XII. CITY COMMISSION REPORTS.**

A. Commissioner Law

B. Mayor Cessna

C. Commissioner Dale

D. Commissioner Doll

E. Commissioner Fankhauser

**XIII. ADJOURN.**

## THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS

City of Garden City  
September 16, 2014

The regular meeting of the Board of Commissioners of the City of Garden City was held at 1:00 p.m. at the City Administrative Center on Tuesday, September 16, 2014 with all members present. Commissioner Fankhauser opened the meeting with the Pledge of Allegiance to the Flag and Invocation.

Commissioner Fankhauser moved to approve and authorize the Mayor to proclaim September 23, 2014 as Verna Weber Day. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

The United States Department of Transportation announced that the City of Garden City will receive a TIGER Grant of \$12,469,963 for the Southwest Chief Improvement Project. The grant will be combined with \$9,300,000 of state, local, and private funds and used to improve portions of the BNSF railway, over which Amtrak's Southwest Chief currently travels.

City Engineer Cottrell received the first "Kansas Engineer of the Year Award for Healthy Design" by the Built Environment and Outdoors Summit. This is in recognition of his work on trails and pathways in Garden City. The Sunflower Foundation is one of the sponsors of the program.

Staff provided several items of information for Governing Body review including the following: from Finance Director Hitz the monthly sales tax reports, from Community Development Director Kentner the monthly building and code enforcement reports, from Police Chief Hawkins the monthly activity report, from Public Works Director Curran the city projects monthly report and the City Link monthly report, and from Zoo Director Newland the monthly zoo report.

Meetings of note:

- ✓ September 11 – 13, 2014 – Garden City Charity Classic at Buffalo Dunes Golf Course
- ✓ September 12-13, 2014 – 88<sup>th</sup> Garden City Community Mexican Fiesta – on the 12<sup>th</sup> the queen pageant at 7:00 p.m. at GCCC and on the 13<sup>th</sup> the parade at 10:00 a.m. on Main Street
- ✓ September 13, 2014 – 2<sup>nd</sup> Annual "Razing the Roof" Benefit Concert for the Windsor Hotel from 7:00 p.m. – 11:00 p.m. at Lee Richardson Zoo
- ✓ September 13, 2014 – Dueling Divas and Divos at Clifford Hope Auditorium at 7:30 p.m.
- ✓ September 17, 2014 – The Mayor's State of the City address at Chamber Breakfast at 7:30 a.m. at The Golf Club at Southwind
- ✓ September 17, 2014 – TIGER Grant news conference at the Garden City Train Depot at 9:30 a.m.
- ✓ September 18, 2014 – Special Meeting of the City Commission at 8:30 a.m.
- ✓ September 18, 2014 – Diversity Dinner – Clarion Inn at 6:30 p.m.
- ✓ September 19, 2014 – Multicultural Summit – Garden City Community College starting at 8:00 a.m.
- ✓ September 20, 2014 – Fall Fest 2014
- ✓ September 20, 2014 – Chamber of Commerce Wine Tasting Event – 7:00 p.m. at the Clarion Inn
- ✓ September 28, 2014 – Governor Brownback's Economic Summit on Animal Agriculture at St. Dominic Parish Center from 9:00 a.m. – 3:00 p.m.
- ✓ September 29, 2014 – KDOT Local Consult meeting in Garden City at the Clarion Inn at 9:00 a.m.
- ✓ September 30, 2014 – Town Hall Meeting, TBA

- ✓ October 1, 2014 – Southwest Kansas Coalition meeting in Dodge City from 4:00 p.m. – 7:00 p.m.
- ✓ October 11-13, 2014 – League of Kansas Municipalities Annual Conference – Wichita, Kansas
- ✓ October 22, 2014 – League of Kansas Municipalities 2014 Regional Supper at the City Administrative Center at 5:30 p.m.

Appropriation Ordinance No. 2372-2014A, “AN APPROPRIATION ORDINANCE MAKING CERTAIN APPROPRIATIONS FOR CERTAIN CLAIMS IN THE AMOUNT OF \$1,404,314.50,” was read and considered section by section. Commissioner Fankhauser moved to approve and pass Appropriation Ordinance No. 2372-2014A. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Resolution No. 2606-2014, “A RESOLUTION PRESCRIBING THE FORM AND DETAILS OF GENERAL OBLIGATION BONDS, SERIES B, 2014, IN THE PRINCIPAL AMOUNT OF \$2,910,000 OF THE CITY OF GARDEN CITY, KANSAS, PREVIOUSLY AUTHORIZED BY ORDINANCE NO. 2646-2014 OF THE CITY; MAKING CERTAIN COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY OF THE BONDS AND AUTHORIZING OTHER RELATED DOCUMENTS AND ACTS,” was read and considered section by section. Commissioner Fankhauser moved to approve Ordinance No. 2606-2014. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Ordinance No. 2668-2014, “AN ORDINANCE APPROVING THE REZONING OF LAND FROM “L-R” LOW DENSITY RESIDENTIAL DISTRICT TO “R-3” MULTIPLE FAMILY RESIDENTIAL DISTRICT; AMENDING THE ZONING ORDINANCE AND THE DISTRICT ZONING MAP OF THE CITY; AND REPEALING THE CURRENT ZONING ORDINANCE AND DISTRICT ZONING MAP; ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS (2900 N. 8th Street – First Christian Discipulos de Cristo),” was read and considered section by section. Commissioner Fankhauser moved to approve Ordinance No. 2668-2014. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Mr. Chuck Bouilly of George K. Baum & Company, the City’s Financial Advisor, reviewed with the Governing Body the recommendation for accepting bids for the sale of \$2,910,000 in General Obligation Bonds of the City.

Commissioner Fankhauser moved to accept the low bid from UBS Financial Services for the sale of the \$2,910,000 in General Obligation Bonds. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Ordinance No. 2669-2014, “AN ORDINANCE OF THE CITY OF GARDEN CITY, KANSAS, AUTHORIZING ISSUANCE OF THE CITY’S GENERAL OBLIGATION BONDS, SERIES B, 2014, IN THE PRINCIPAL AMOUNT OF \$2,910,000, PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX FOR THE PURPOSE OF PAYING THE PRINCIPAL OF AND INTEREST ON THE BONDS; AUTHORIZING RELATED DOCUMENTS AND ACTS; AND

MAKING CERTAIN COVENANTS WITH RESPECT TO THE BONDS,” was read and considered section by section. Commissioner Fankhauser moved to approve Ordinance No. 2669-2014. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Ken Green, Frank Wendler, Fran Seba and Ashley Oyler discussed their concerns with the Governing Body allowing retail, commercial and banking institutions in industrial zoned areas on West Mary Street and stated they were against the ordinance.

Adan Keynan, owner of the African Shop was in attendance and apologized for the situation.

Commissioner Fankhauser moved to approve an ordinance regulating the “I-1” Light Industrial District and the “I-2” Medium Industrial District in the City of Garden City, Kansas; amending zoning regulations for the City of Garden City, Kansas; amending zoning regulation sections 17.030 and 18.030; repealing in its entirety current zoning regulation sections 17.030 and 18.030. The motion failed due to a lack of a second.

Staff has been working with a developer on a project that would require the annexation of property north of Schulman Avenue and west of Jennie Barker Road. The Governing Body is asked to consider and approve an Agreement and Consent to Annexation and an Annexation Ordinance. Commissioner Law moved to approve the Agreement and Consent to Annexation with Fansher, Inc. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Ordinance No. 2670-2014, “AN ORDINANCE ANNEXING LAND TO THE CITY OF GARDEN CITY, FINNEY COUNTY, KANSAS, PURSUANT TO K.S.A. 12-520(a)(2) and K.S.A. 12-520(a)(7),” was read and considered section by section. Commissioner Doll moved to approve Ordinance No. 2670-2014. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Doll moved to approve the Integrated Resource Plan (IRP) required by the Western Area Power Administration (WAPA). Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Fankhauser moved to approve the 2015 employee health insurance contributions (Wellness and Non-Wellness Rates) and authorize the City Manager to sign the 2015 Blue Cross and Blue Shield of Kansas Contract. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Fankhauser moved to approve the following:

1. Governing Body consideration and approval to allow the Cemetery Staff to relocate remains, currently buried on the east side of the swimming pool, to a burial site located in Valley View Cemetery.

2. Governing Body consideration and approval of the 2014 Vegetation Mowing Applicant Bid.
3. Governing Body consideration and approval of the plat for First Christian and Giron Addition.
4. Quit Claim Deed from the heirs of Paul V. Rupp transferring Spaces 1 and 2, Lot 143, Zone C of Sunset Memorial Gardens to Ronald P. and/or Melanie M. Rupp.
5. Permission for Veronica Enriquez to reserve Space 5, Lot 63, Zone J of Valley View Cemetery for the consideration of \$50.00 for the period of one year.
6. Licenses:

**(2014 New)**

- a) Energy Guard Midwest, LLC ..... Class B General
- b) WesKan Electric, LLC ..... Class D-E Electrical
- c) Gary's Tree & Landscaping ..... Class E-SOC Specialized

Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Mayor Cessna adjourned the meeting since there was no further business before the Governing Body.

\_\_\_\_\_  
Roy Cessna, Mayor

ATTEST:

\_\_\_\_\_  
Celyn N. Hurtado, City Clerk

**City Commission Reports**

Commissioner Fankhauser congratulated City Engineer Cottrell on the “Kansas Engineer of the Year Award for Healthy Design” and stated he did a nice job. Commissioner Fankhauser congratulated Verna Weber on her retirement. Commissioner Fankhauser reminded the public about the State of the City at the Chamber Breakfast on September 17<sup>th</sup>.

Commissioner Law congratulated City Engineer Cottrell for the award he received and Verna Weber on her retirement. Commissioner Law stated he attended the Wild Affair event at Lee Richardson Zoo and stated it was a well-attended event. Commissioner Law commented that he also attended the Charity Classic and that it was really a neat event and is excited to see it come back for the next couple of years.

Mayor Cessna echoed the thoughts of the other Commissioners regarding staff and volunteers in the community. Mayor Cessna stated it just goes to show that Garden City is a great place to live, work and raise a family. Mayor Cessna encouraged citizens to attend the Chamber’s Breakfast, Fall Fest and the Chamber’s Wine Tasting

event on September 20<sup>th</sup>. Mayor Cessna stated he attended the Charity Classic and said it was a great experience and puts the spotlight on Garden City and looks forward to the next two years.

Commissioner Dale echoed the other Commissioners on congratulating Verna Weber on her retirement and thanked her for her service in Garden City and stated he hopes she stays in town. Commissioner Dale thanked City Engineer Cottrell for his work here at the City and congratulated him on his award.

Commissioner Doll congratulated City Engineer Cottrell for his award. Commissioner Doll thanked and congratulated Verna Weber for her years of service to this community. Commissioner Doll encouraged citizens to attend the Town Hall meeting on September 30<sup>th</sup> at 7:00 p.m. at the City Administrative Center. Commissioner Doll congratulated staff on receiving a great bond sale rating and lower out-of-pocket insurance costs for employees. Commissioner Doll stated she attended the Community Mexican Fiesta and that it was well attended.

**THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS**

City of Garden City  
September 18, 2014

The special meeting of the Board of Commissioners of the City of Garden City was held at 8:30 a.m. at the City Administrative Center on Thursday, September 18, 2014 with all members present. Mayor Cessna opened the meeting.

Ordinance No. 2671-2014, "AN ORDINANCE OF THE CITY OF GARDEN CITY, KANSAS, ESTABLISHING A RURAL HOUSING INCENTIVE DISTRICT WITHIN THE CITY AND ADOPTING A PLAN FOR THE DEVELOPMENT OF HOUSING AND PUBLIC FACILITIES IN SUCH DISTRICT, AND MAKING CERTAIN FINDINGS IN CONJUNCTION THEREWITH (Clarion Park Estates)," was read and considered section by section. Commissioner Doll moved to approve Ordinance No. 2671-2014. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Abstained	Yea

Mayor Cessna adjourned the meeting since there was no further business before the Governing Body.

---

Roy Cessna, Mayor

ATTEST:

---

Celyn N. Hurtado, City Clerk

# Petitions

## PROCLAMATION

- WHEREAS,** family and relationships are often counted among life's greatest blessings, and tragically, many Kansans' relationships are tarnished by violence and fear; and
- WHEREAS,** the crime of domestic violence violates an individual's privacy, dignity, security, and humanity, due to the systematic use of physical, emotional, sexual, psychological, economic and coercive control or abuse; and
- WHEREAS,** the Centers for Disease Control and Prevention reports that 1 in 4 women and 1 in 7 men have been the victim of severe physical violence by an intimate partner, which translates into 12 million people nationally and approximately 557,275 Kansas or 20% of the Kansas population; and
- WHEREAS,** the U.S. Department of Justice reports that intimate partner homicides comprise 14% percent of all homicides in the United States and women are twice as likely as men to be killed by an intimate partner; and
- WHEREAS,** the Kansas Bureau of Investigations reports that 24% of all homicides in Kansas in 2011 were related to domestic violence.
- WHEREAS,** in Kansas in 2011, one domestic violence incident was reported to law enforcement every 21 minutes, 48 seconds; and
- WHEREAS,** this violence is inconsistent with the values of our community and will not be excused or tolerated; and
- WHEREAS,** in declaring this month of October as "Domestic Violence Awareness Month" we encourage all citizens to speak out against domestic violence, to provide support for survivors of these crimes, to encourage community leaders to hold perpetrators accountable, and to make domestic violence prevention efforts a priority by hosting events, by creating policies at school and work, and by working with your local domestic violence victim service providers.
- WHEREAS,** the Kansas Coalition Against Sexual Assault and Domestic Violence, Family Crisis Services, Inc, the Finney County Community Health Coalition, non-profit groups, law enforcement agencies, the Kansas Governor, the Kansas Attorney General, the Kansas Department of Health and Environment and other state agencies work in close collaboration in order to end domestic violence;

**NOW, THEREFORE, BE IT RESOLVED,** that I, Roy Cessna, Mayor of the City of Garden City, Kansas, do hereby proclaim the Month of October 2014 as:

### DOMESTIC VIOLENCE AWARENESS MONTH

In Garden City, and urge all residents of the city to join in this observance.

**SIGNED AND SEALED** this 7<sup>TH</sup> day of October, 2014.

---

Roy Cessna, Mayor

ATTEST:

---

Celyn N. Hurtado, City Clerk

**PROCLAMATION**

**WHEREAS,** the month of October 2014 has been designated as “National Disability Employment Awareness Month” in order to celebrate and recognize individuals with intellectual and developmental disabilities who make important contributions in their workplace; and

**WHEREAS,** employment is vital to the independence, empowerment and quality of life of Americans with disabilities; and

**WHEREAS,** the landmark Americans with Disabilities Act of 1990 removed barriers and enabled many individuals with disabilities to find more opportunities to use their gifts and talents in the workplace; and

**WHEREAS,** the United States Congress, by joint resolution approved August 11, 1945, has designated October of each year as “National Disability Employment Awareness Month” to recognize the contributions of Americans with disabilities and to encourage all citizens to help ensure their full inclusion in the workforce: and

**NOW, THEREFORE, BE IT RESOLVED,** that I, Roy Cessna, Mayor of the City of Garden City, Kansas, do hereby proclaim the Month of October 2014 as:

**NATIONAL DISABILITY EMPLOYMENT AWARENESS MONTH**

in the City of Garden City, Kansas, and call upon the citizens of Garden City to observe this month with appropriate programs and activities. Furthermore, I encourage the citizens of Garden City to seek information from those organizations with expertise in matters concerning employment for individuals with intellectual and developmental disabilities.

**SIGNED AND SEALED** this 7<sup>TH</sup> day of October, 2014.

\_\_\_\_\_  
Roy Cessna, Mayor

ATTEST:

\_\_\_\_\_  
Celyn N. Hurtado, City Clerk



# Special Event Request

301 N 8th Street  
 PO Box 998  
 Garden City, KS 67846  
 620-276-1130

Other  
 Carnival/Circus\*  
 Sports Event\*  
 Haunted House\*  
 \*License Required

September 18, 2014

Today's Date

Finney Co. United Way (yard signs 16"x26" on metal frame post 34" high)

Name of Event (if applicable)

October 10 - November 10, 2014

Date of Event

Several locations - See Additional Request/Remarks

Location of Event

Start and End Time of Event

notification of United Way Drive

Purpose of the Event

Susan Escareno, Executive Director

1511 E Fulton Terrace, GC

620-275-1425

Applicant Name (please print)

Address

Phone

Additional Contact Names & Phone Numbers

**Please mark all that you are requesting. (Note: Amenities are not available at all locations.)**

Street Closure	n/a	Steven's Park Bandshell	n/a	Noise Waiver**	n/a
Extra Trash Receptacles	n/a	Restrooms (Park Shelter Keys)	n/a	Electricity Access	n/a
Additional Request/Remarks	<b>Waive signage fees, hight traffic intersections - Main/Kansas, Center/Kansas, 8th/Kansas, Fleming/Kansas, 3rd/Kansas, Campus/Kansas, Fulton/Fleming, Fulton/Main/ Fulton/Campus, Spruce/Campus, Mary/3rd, Mary/Campus, Mary/Fleming</b>				

**\*\* Sec. 62-9. Excessive sound, music or noise.**

(a) It shall be unlawful for any person to play, use, operate or permit to be played, used, or operated any radio receiving, set musical instrument, or any machine equipment, equipment, or device used for the production, reproduction or creation of sound at a louder volume than is necessary for the reasonable hearing of the person so playing, using or operating such instrument, equipment, machine, or device, and the reasonable hearing of other persons who are voluntary listeners thereto, or in such a manner so to disturb the peace, quiet, and comfort of neighboring inhabitants or other residents of the city.

(b) This prohibition shall include sound, music, or noise created by automobile radios, musical bands, groups or orchestras in public or private buildings. It shall be prima facie evidence of a violation of this sections of the sound, music, or noise is plainly audible at the real property line on the real property from which the sound, music, or noise is emanating; provided, however, that nothing in this section shall be construed to prohibit the playing of church chimes or the ringing of church bells, the testing or use of the civil defense warning system, or the authorized use of public safety vehicle sirens.

(Ord. No. 1858, § 4(20-142), 8-23-94)

**\*\*Please note that a waiver of noise ordinance does not prohibit an officer or City official from advising you to lower the amplified noise of your event or issuing a citation upon failure to comply with such warnings.**

RESOLUTION NO. 2435-2011

A Resolution granting to the City Manager, or Designee, the authority to grant certain request of persons, businesses of groups for special events or activities.

**By signing below, I hereby certify that I have read and understand the statements above and that all related information which I have provided are true, accurate and complete to the best of my knowledge.**

Request on file

September 18, 2014

Signature

Date

<i>For office use only</i>	GC Downtown Vision	n/a
Police	JH 9/19/14	KDOT RC 9/23/14 (comments attached)
Fire	AS 9/24/14	Public Works SC 9/23/14 (comments attached)
Inspection	CD 9/24/14 (comments attached)	Parks/Grounds AG 9/22/14 (if approved will meet before staking)
City Manager/Comm.	Application Received by	Raelene Stoecklein 9/18/14

## Celyn Hurtado

---

**From:** Carol Davidson  
**Sent:** Wednesday, September 24, 2014 10:29 AM  
**To:** Raelene Stoecklein  
**Cc:** Kaleb Kentner  
**Subject:** RE: SER-FI Co. United Way Signage 10/10-11/10/2014

Raelene,

Planning is okay with the United Way sign waiver from October 10<sup>th</sup> – November 10<sup>th</sup> as long as the signs are not located in the sight triangles or pose any type of visibility issues or present safety hazards. The sight triangle is a triangular area on a corner lot which is formed by the street property lines and a line connecting them at points, forty (40) feet from the intersection of the street lines. The distance is forty (40) feet since the waiver request lists all arterial roads as the desired locations for the signs.

Thank you,

## Carol Davidson

Planner  
Planning & Community Development  
City of Garden City  
301 N. 8th Street / PO Box 998  
Garden City, KS 67846  
Phone: 620-276-1170  
Fax: 620-276-1173  
[carol.davidson@gardencityks.us](mailto:carol.davidson@gardencityks.us)  
[www.garden-city.org](http://www.garden-city.org)



---

**From:** Raelene Stoecklein  
**Sent:** Wednesday, September 24, 2014 9:58 AM  
**To:** Carol Davidson  
**Subject:** FW: SER-FI Co. United Way Signage 10/10-11/10/2014

I forgot to send this request to you for your initials. This will be on the October 7<sup>th</sup> Commission agenda. Can you please sign off. Thanks!

*Raelene Stoecklein*

## Celyn Hurtado

---

**From:** Richard Coghill <RCoghill@ksdot.org>  
**Sent:** Tuesday, September 23, 2014 10:53 AM  
**To:** Raelene Stoecklein; Sam Curran  
**Cc:** Gerald Bennett; Ron Munyan; Frankie Burns  
**Subject:** RE: Special Event Request for United Way Signage

Raelene and Sam

We will not require a KDOT permit for these signs on right of way inside the City. If the City approves the request, KDOT would prefer that the signs be located on private property or at the very back of the right of way and not block traffic vision or signage.

If you need anything else let me know.  
Richard

---

**From:** Raelene Stoecklein [<mailto:Raelene.Stoecklein@gardencityks.us>]  
**Sent:** Tuesday, September 23, 2014 9:59 AM  
**To:** Richard Coghill  
**Subject:** Special Event Request for United Way Signage

Hello Richard,  
Sam Curran ask that I send you this Special Event Request for your comments. As the request from United Way states, they are asking to stake signs at high traffic intersections from Oct. 10<sup>th</sup> – Nov. 10<sup>th</sup>. The request gives the locations and the size of the signs. Please email me back with your comments/concerns. Once I have received comments from the City Department Heads and you, the request will be added to the City Commission Agenda. Give me a call if you have any questions. Thanks!

***Raelene Stoecklein***  
Office Clerk  
Engineering/Park Reservations  
301 N 8<sup>th</sup> Street, PO Box 998  
Garden City, KS 67846  
Phone: (620) 276-1130  
Fax: (620) 276-1137  
[raelene.stoecklein@gardencityks.us](mailto:raelene.stoecklein@gardencityks.us)  
[park.reserve@gardencityks.us](mailto:park.reserve@gardencityks.us)

## Celyn Hurtado

---

**From:** Sam Curran  
**Sent:** Tuesday, September 23, 2014 11:05 AM  
**To:** Raelene Stoecklein  
**Subject:** RE: SER-FI Co. United Way Signage 10/10-11/10/2014

Following City policy my answer would be no unless they are placed on private property. We would also echo the KDOT comments about being placed towards the back of the r-o-w, not blocking traffic vision or blocking normal traffic signage if approved.

---

**From:** Raelene Stoecklein  
**Sent:** Friday, September 19, 2014 2:55 PM  
**To:** James Hawkins; Allen Shelton; Sam Curran; Alan Geier; Kaleb Kentner  
**Cc:** Maria Carrasco; Cynthia Beesley; Rhonda Griffin; Ambria Gilliland  
**Subject:** SER-FI Co. United Way Signage 10/10-11/10/2014

Please sign off. Thanks!

***Raelene Stoecklein***

Office Clerk

Engineering/Park Reservations

301 N 8<sup>th</sup> Street, PO Box 998

Garden City, KS 67846

Phone: (620) 276-1130

Fax: (620) 276-1137

[raelene.stoecklein@gardencityks.us](mailto:raelene.stoecklein@gardencityks.us)

[park.reserve@gardencityks.us](mailto:park.reserve@gardencityks.us)

P.O. Box 1268  
1511 E. Fulton Terrace  
Garden City, KS 67846

[www.gardencity.net/unitedway](http://www.gardencity.net/unitedway)

Phone (620)275-1425  
Fax (620)276-3290  
E-mail [fcuwed@gmail.com](mailto:fcuwed@gmail.com)



September 18, 2014

Dear City Commissioners,

Finney County United Way would like to request permission to post Live United Yard Signs in the grassy areas to the side of several high traffic intersections from October 10<sup>th</sup>-November 10<sup>th</sup>. Those intersections would include Main & Kansas; Center & Kansas; 8<sup>th</sup> & Kansas; Fleming & Kansas; 3<sup>rd</sup> & Kansas; Campus and Kansas; Fulton & Fleming; Fulton & Main; Fulton & Campus; Spruce & Campus; Mary and 3<sup>rd</sup>; Mary & Campus; and Mary & Fleming. The signs measure 16 inches x 26 inches and will be posted on metal frames with a total height of 34 inches. We would also like to request the commission to waive the fee associated with this type of temporary signage. If you have any questions or need further clarification please contact me.

Thank you for your support!

Respectfully Submitted,

Susan Escareno, Executive Director

Office Clerk  
Engineering/Park Reservations  
301 N 8<sup>th</sup> Street, PO Box 998  
Garden City, KS 67846  
Phone: (620) 276-1130  
Fax: (620) 276-1137  
[raelene.stoecklein@gardencityks.us](mailto:raelene.stoecklein@gardencityks.us)  
[park.reserve@gardencityks.us](mailto:park.reserve@gardencityks.us)

---

**From:** Raelene Stoecklein  
**Sent:** Friday, September 19, 2014 2:55 PM  
**To:** James Hawkins; Allen Shelton; Sam Curran; Alan Geier; Kaleb Kentner  
**Cc:** 'Lupe Carrasco'; Cynthia Beesley; Rhonda Griffin; Ambria Gilliland  
**Subject:** SER-FI Co. United Way Signage 10/10-11/10/2014

Please sign off. Thanks!

***Raelene Stoecklein***  
Office Clerk  
Engineering/Park Reservations  
301 N 8<sup>th</sup> Street, PO Box 998  
Garden City, KS 67846  
Phone: (620) 276-1130  
Fax: (620) 276-1137  
[raelene.stoecklein@gardencityks.us](mailto:raelene.stoecklein@gardencityks.us)  
[park.reserve@gardencityks.us](mailto:park.reserve@gardencityks.us)

# Report of the City Manager



# MEMORANDUM

**TO:** Governing Body  
**FROM:** Sam Curran, Director of Public Works  
**DATE:** September 29, 2014  
**SUBJECT:** 2015 – 2021 CIP

---

CITY COMMISSION

ROY CESSNA,

Mayor

MELVIN L. DALE

JANET A. DOLL

DAN FANKHAUSER

J. CHRISTOPHER LAW

MATTHEW C. ALLEN  
City Manager

MELINDA A. HITZ, CPA  
Finance Director

RANDALL D. GRISELL  
City Counselor

## ISSUE

City Staff has been busy preparing for the 2015 – 2021 Capital Improvement Planning process (CIP).

## BACKGROUND

In 2006, the City developed this program to increase public involvement in the CIP review process to assist in evaluating City projects. The process begins with soliciting suggestions, ideas and comments from the public starting in September with a deadline in November. The review committee comprised of volunteers from different entities and city at large citizens meet seven times between November and February to review, rate, and make suggestions to the proposed projects.

Meetings are held in the large conference room on the second floor of the City Administrative Center.

Meeting schedule will be as follows:

- **Thursday, November 6, 2014** **5:30 p.m. - 7:30 p.m.**  
Meeting Agenda: Project Review  
Airport, Golf, Drainage
- **Thursday, November 13, 2014** **5:30 p.m. - 7:30 p.m.**  
Meeting Agenda: Project Review  
Cemetery, Zoo, Street
- **Thursday, December 4, 2014** **5:30 p.m. - 7:30 p.m.**  
Meeting Agenda: Project Review  
Local, State
- **Thursday, December 11, 2014** **5:30 p.m. - 7:30 p.m.**  
Meeting Agenda: Project Review  
Parks, Recreation, Traffic
- **Thursday, January 8, 2015** **5:30 p.m. - 7:30 p.m.**  
Meeting Agenda: Project Review  
Electric, Water, Waste Water

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. BOX 998  
GARDEN CITY, KS  
67846-0998  
620.276.1160  
FAX 620.276.1169  
[www.garden-city.org](http://www.garden-city.org)



- **Thursday, January 15, 2015** **5:30 p.m. - 7:30 p.m.**  
Meeting Agenda: Project Review  
Fire, Planning, Police
- **Thursday, February 5, 2015** **5:30 p.m. - 7:00 p.m.**  
Meeting Agenda Final Review  
City Manager Final Review

CITY COMMISSION

ROY CESSNA,

Mayor

MELVIN L. DALE

JANET A. DOLL

DAN FANKHAUSER

J. CHRISTOPHER LAW

We have included the CIP Brochure for your review.

**RECOMMENDATION**

No Action Required.

MATTHEW C. ALLEN

City Manager

MELINDA A. HITZ, CPA

Finance Director

RANDALL D. GRISELL

City Counselor

CITY ADMINISTRATIVE

CENTER

301 N. 8<sup>TH</sup>

P.O. Box 998

GARDEN CITY, KS

67846-0998

620.276.1160

FAX 620.276.1169

[www.garden-city.org](http://www.garden-city.org)

## What is the CIP Request Process?

The CIP document is always evolving. In the CIP request process a wide range of requests are submitted for inclusion in the CIP document. Citizens can suggest projects through the Citizen Input Forms available in an annual mailing to utility customers and online at the City website. These requests are channeled to the appropriate department and are developed into a formal CIP request.

The department head is then responsible for reviewing the CIP requests with the appropriate advisory board to seek its endorsement. All CIP requests are then reviewed by the CIP Committee, which is made up of advisory board representatives, representatives from other taxing entities throughout the community as well as Garden City residents interested in participating in the process.

CIP Committee recommendations are reviewed by the City Manager who is legally obligated to review the proposed CIP and make professional recommendations before sending it to the City Commission. The Governing Body will then review the CIP and the recommendations so that individual projects and/or programs may be inserted into the City's Budget.

## 2014 Meeting Schedule

- **Thursday, November 6, 2014**  
5:30 - 7:30 p.m. (*Project Review*)
- **Thursday, November 13, 2014**  
5:30 - 7:30 p.m. (*Project Review*)
- **Thursday, December 4, 2014**  
5:30 - 7:30 p.m. (*Project Review*)
- **Thursday, December 11, 2014**  
5:30 - 7:30 p.m. (*Project Review*)
- **Thursday, January 8, 2015**  
5:30 - 7:30 p.m. (*Project Review*)
- **Thursday, January 15, 2015**  
5:30 - 7:30 p.m. (*Project Review*)
- **Thursday, February 5, 2015**  
5:30 - 7:00 p.m. (*Final Review*)

All meetings will be held in the large meeting room on the second floor of the City Administrative Center located at 301 N. 8th Street. Public Works Director Sam Curran will facilitate the meetings. Refreshments will be served.



City Administrative Center  
301 N. 8th Street  
P.O. Box 998  
Garden City, KS 67846

Phone: (620) 276-1160  
Fax: (620) 276-1169

[www.garden-city.org](http://www.garden-city.org)

# Your Guide to the CIP Committee



## What is CIP?

CIP stands for Capital Improvement Plan and it is, in essence, a planning document. This document serves a number of important functions in shaping the future of the City.

The CIP is an inventory of recommended and current projects and major capital purchases for the City. The projects, facilities, and other items mapped out by the plan will support the functions and programs of the City for the next one to seven years. As a result, the CIP serves as a guide for elected officials and City management in budget decisions addressing strategic planning for the City.

Examples of typical CIP projects include infrastructure (street projects) or capital purchases (purchasing or renovating a City building or property). There are, however, many kinds of CIP requests as you will soon discover.

You may want to think of the CIP as a recommended shopping list of purchases and projects the City needs to undertake to maintain its current services and achieve future community goals. Keep in mind though the CIP is a strategic document that keeps a mindful eye on the City budget and revenue sources to ensure the conscientious use of taxpayer money.

## What is the Mission of the CIP Committee?

The mission of the CIP Committee is to provide input on the needs and wants of the community by recommending how City Management and the Governing Body should prioritize CIP requests. Specifically, the Committee reviews the priority ranking given to each project identified in the planning document as well as the year in which the project is slated to be implemented.

You don't need special knowledge or expertise to be a constructive team member. Team members represent their opinion only; however, that opinion has been shaped by other members of our community.

What the CIP Committee does not do is make financial decisions on which projects will or will not be funded. These decisions are ultimately made by the City Manager and the Governing Body.

## What is the benefit ?

The City will receive the valuable benefit of citizen input through your participation as a CIP Committee Team member. Moreover, you have the ability to help shape the future of Garden City by assisting the City in identifying and selecting projects that meet the needs of the community.

As a CIP Committee Team member, you will receive exposure into the inner workings of one of the most important work processes of your local government. In addition, you have the deepest thanks of Elected Officials, City Staff, and your fellow friends and neighbors.

## Instructions for CIP Committee Members

The enclosed CIP document summarizes and organizes CIP requests by department. Each CIP request includes:

- ◆ project name
- ◆ priority ranking given by the department head
- ◆ the proposed year(s) for the project to be implemented
- ◆ City's portion of the cost (if any)
- ◆ portion of outside funds for the project (if any)
- ◆ the total project cost
- ◆ a brief project description

1. Consider the priority ranking given to each project. If your preference is the same as the recommended ranking, leave it the same. However, if you prioritize the project differently than the recommended ranking, please cross out the ranking and write in your preference.
2. Consider whether the year(s) proposed for the project to be implemented are appropriate to community needs.

All programs and/or projects appearing on this summary will be discussed by the committee. Keep in mind that some projects, particularly Airport and state infrastructure projects, are tied to grants and may have already been approved by the Commission or are already included in the City's Budget. These projects will have an impact on the total CIP budget figure. As such, please consider whether the year(s) proposed for the project to be implemented are appropriate and meet the needs of the community.

Dwight D. Eisenhower State Office Building  
700 S.W. Harrison Street  
Topeka, KS 66603-3745  
Mike King, Secretary



Phone: 785-296-3461  
Fax: 785-296-0287  
Hearing Impaired - 711  
publicinfo@ksdot.org  
<http://www.ksdot.org>

Sam Brownback, Governor

September 19, 2014

Mr. Steven Cottrell, P.E.  
301 N 8th St, P.O. Box 2990  
Garden City, Kansas 67846

Dear Mr. Cottrell:

I am pleased to announce that your proposed KLINK Resurfacing project on K-156 from 350 ft. W. of Belmont Place to 400 ft. W. of Center Street has been selected for funding and will be included in the Kansas Department of Transportation City Connecting Links "KLINK" Resurfacing Program.

Your project will be scheduled for letting in State Fiscal Year 2016. The Kansas Department of Transportation's (KDOT's) Bureau of Local Projects will be contacting you to discuss the next steps in the process. Please see the attached spreadsheet for further details regarding your project's funding.

We appreciate your application to the Local Partnership Program. By combining resources, KDOT and you, our local partners, are making a difference in improving the state's transportation system.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike King". The signature is stylized and written over the word "Sincerely,".

Mike King  
Secretary of Transportation

Attachment

Dwight D. Eisenhower State Office Building  
700 S.W. Harrison Street  
Topeka, KS 66603-3745

Mike King, Secretary  
Ronald J. Seitz, P.E., Chief



Phone: 785-296-3861  
Fax: 785-296-2079  
Hearing Impaired - 711  
publicinfo@ksdot.org  
<http://www.ksdot.org>

Sam Brownback, Governor

September 19, 2014

Steven Cottrell  
City Engineer  
301 N 8th St, P.O. Box 2990  
Garden City, Kansas 67846

Dear Mr. Cottrell:

Congratulations on the approval of your City Connecting Links KLINK Resurfacing project to resurface K-156 from 350 ft. W. of Belmont Place to 400 ft. W. of Center Street. Your project will be included in the Kansas Department of Transportation (KDOT) fiscal year 2016 KLINK Resurfacing Program.

KDOT has approved funds for this project based on an estimate for the total project cost of \$347,863. The state's participation will be 50 percent of the actual total participating project costs up to a maximum amount of \$200,000. The city will be responsible for all remaining project costs over the \$200,000 maximum and any costs that are determined to be non-participating.

The city will be responsible for plan preparation; however the project plans will require review by KDOT's Bureau of Local Projects for compliance with KDOT's procedures and requirements. Before proceeding with any plan preparation activities, either by the city or by a consultant-engineering firm, it is imperative that you consult with the Bureau of Local Projects in order to follow the proper project development procedures.

Your Project Manager from the Bureau of Local Project's will be contacting you to discuss this procedure, as well as developing a schedule to advance the project to a timely bid letting. The city's share of the project construction and construction engineering costs will be due at the time of the bid letting.

Your interest in this program is appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald J. Seitz". The signature is fluid and cursive.

Ronald J. Seitz, P.E., Chief  
Bureau of Local Project

cc: Mr. Larry L. Thompson, P.E., District 6 Engineer  
Mr. Gary Bennett, P.E., Area Engineer  
Mr. Jim L. Kowach, P.E., Director of Engineering and Design  
Mr. Chris Herrick, P.E., Director of Planning and Development



U.S. Department  
Of Transportation

**Federal Aviation  
Administration**

Central Region  
Iowa, Kansas  
Missouri, Nebraska

901 Locust  
Kansas City, Missouri 64106-2325

September 25, 2014

Ms. Rachelle Powell  
Director of Aviation  
Garden City Regional Airport  
2225 South Air Service Rd., Suite 112  
Garden City, KS 67846

Dear Ms. Powell:

Garden City Regional Airport  
Garden City, Kansas  
Annual Airport Certification Inspection Close-Out

The annual certification inspection of Garden City Regional Airport was conducted September 22-14, 2014. The inspection revealed that the airport is being operated in compliance with Title 14 CFR Part 139, the Airport Certification Manual, and the Airport Operating Certificate.

You are to be commended for the procedures that you are using in the day-to-day operation of the airport. The appearance of the airport indicates that they are effective.

Thank you for your cooperation during the inspection and please do not hesitate to call if we may be of assistance. Your discrepancy free inspection resulted in Garden City Regional Airport receiving the FAA Airport Certification Program Medal of Excellence for 2014. Congratulations on this achievement.

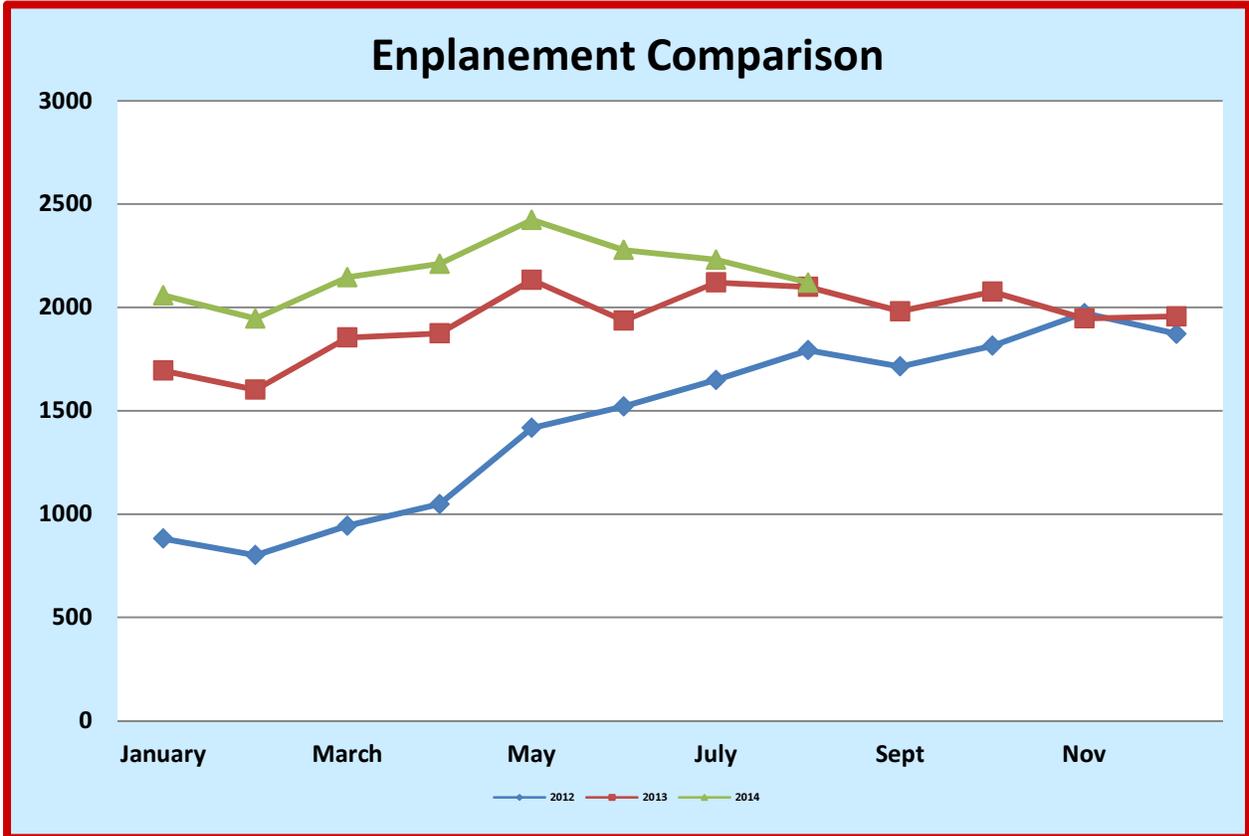
Sincerely,

*Original Signed By:*

Michael Mullen  
Lead Airport Certification Inspector

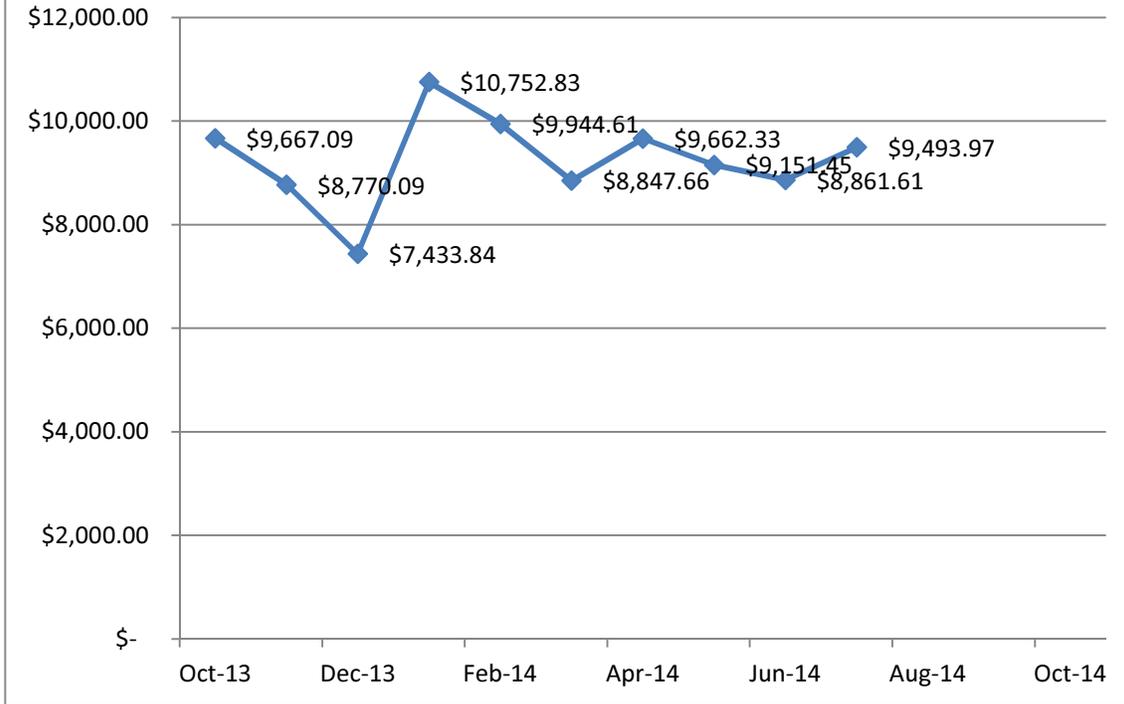
# Staff Reports

**GARDEN CITY REGIONAL AIRPORT  
MONTHLY REPORTS**

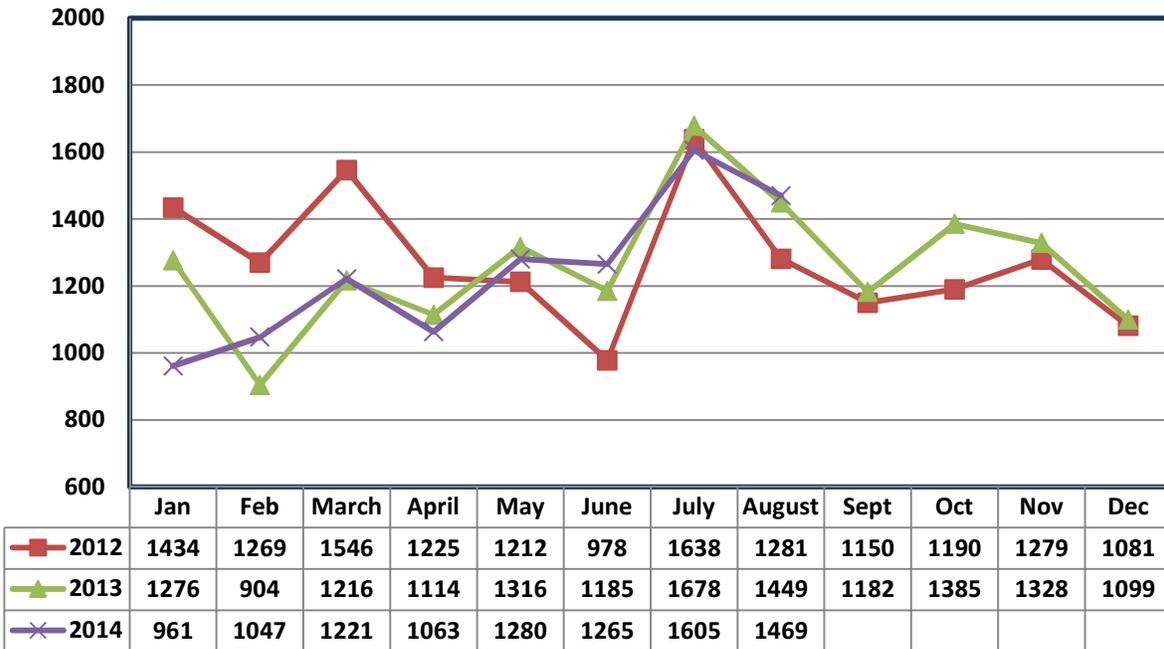


<b>Total Enplanements</b>			
<b>2014</b>	<b>American Eagle</b>	<b>Charters</b>	<b>Total</b>
Jan	2058	63	<b>2121</b>
Feb	1946	75	<b>2021</b>
March	2146	67	<b>2213</b>
April	2163	48	<b>2211</b>
May	2423		<b>2423</b>
June	2210	68	<b>2278</b>
July	2231		<b>2231</b>
Aug	2120	112	<b>2232</b>
Sept			<b>0</b>
Oct			<b>0</b>
Nov			<b>0</b>
Dec			<b>0</b>
<b>TOTAL</b>	<b>17297</b>	<b>433</b>	<b>17730</b>

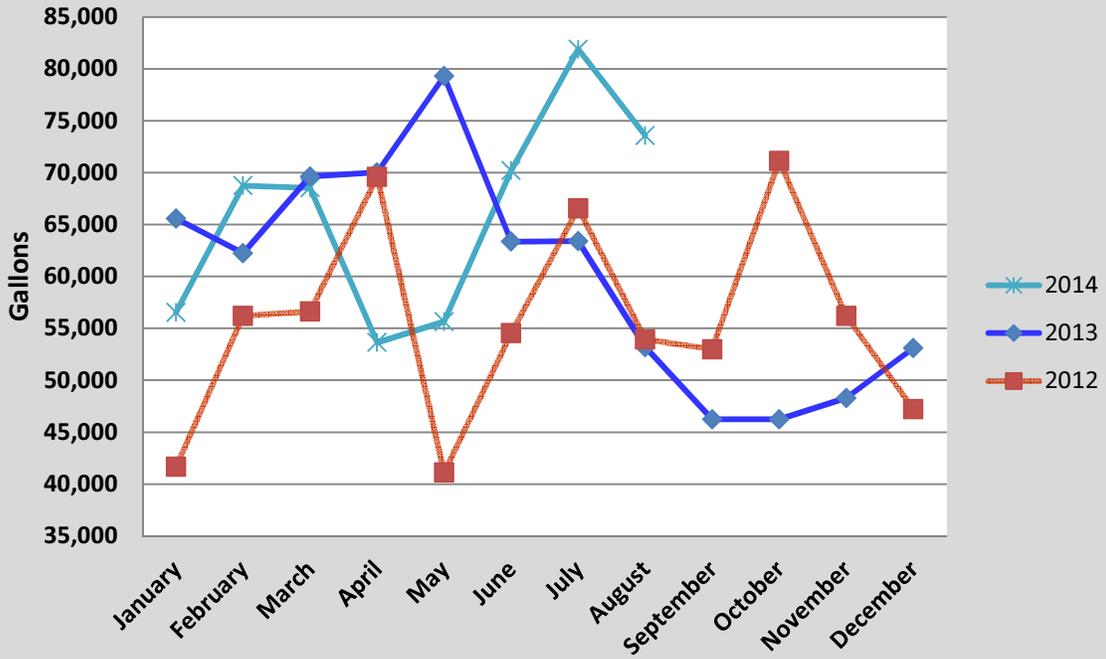
### Passenger Facility Charge (PFC)



### Monthly Operations Comparison



# Fuel Sale Comparison



**CITY OF GARDEN CITY, KANSAS**  
**ANALYSIS OF COUNTY-WIDE SALES TAX RECEIPTS**

MONTH RECEIVED	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
JANUARY	98,895	82,749	119,104	99,080	87,049	90,999	89,620	90,890	96,504	112,365	136,559	194,148	172,402	201,675	215,987	207,262
FEBRUARY	102,071	135,771	115,633	119,867	107,746	112,817	106,162	108,918	117,464	120,392	112,708	168,090	206,332	201,136	213,048	244,277
MARCH	57,317	111,517	94,385	89,945	83,994	93,138	83,528	84,800	91,096	111,384	127,434	176,275	176,089	187,616	198,757	200,357
APRIL	123,837	110,045	92,941	86,892	88,516	82,176	88,156	88,367	97,920	97,076	105,529	136,058	140,393	176,191	179,735	202,588
MAY	97,870	111,720	98,017	94,809	97,270	92,019	96,607	100,809	103,484	113,955	102,518	173,875	182,165	217,621	215,823	225,522
JUNE	82,439	99,148	93,362	101,379	98,922	86,040	82,884	99,561	98,793	107,235	110,225	174,577	192,468	197,406	205,745	227,284
JULY	110,519	111,647	91,208	99,915	97,573	91,205	88,888	95,381	109,492	130,863	126,193	163,203	175,188	199,698	238,623	232,796
AUGUST	103,623	113,844	98,717	96,327	91,715	97,295	101,836	104,308	99,317	123,221	103,580	180,595	178,778	209,006	213,331 *	223,986
SEPTEMBER	99,996	84,773	99,232	88,585	102,820	94,038	87,159	93,570	106,941	133,521	111,381	174,612	178,054	180,008	232,303	304,118
OCTOBER	* 107,914	129,697	106,658	102,705	97,918	90,696	105,259	101,146	112,166	117,796	108,343	174,202	189,062	203,819	218,503	
NOVEMBER	82,861	103,094	97,348	82,869	78,619	89,706	95,946	94,231	107,500	117,428	111,973	153,378	174,342	208,611	184,384	
DECEMBER	<u>75,058</u>	<u>97,466</u>	<u>89,406</u>	<u>101,296</u>	<u>96,993</u>	<u>94,616</u>	<u>88,792</u>	<u>94,570</u>	<u>109,693</u>	<u>114,846</u>	<u>160,409</u>	<u>161,622</u>	<u>196,711</u>	<u>182,159</u>	<u>236,524</u>	
TOTAL RECEIPTS	<u>1,142,399</u>	<u>1,291,473</u>	<u>1,196,011</u>	<u>1,163,668</u>	<u>1,129,136</u>	<u>1,114,745</u>	<u>1,114,837</u>	<u>1,156,551</u>	<u>1,250,370</u>	<u>1,400,082</u>	<u>1,416,852</u>	<u>2,030,635</u>	<u>2,161,984</u>	<u>2,364,946</u>	<u>2,552,763</u>	<u>2,068,190</u>
PERCENTAGE CHANGE	2.13%	13.05%	-7.39%	-2.70%	-2.97%	-1.27%	"FLAT"	3.74%	8.11%	11.97%	1.20%	43.32%	6.47%	9.39%	7.94%	

\* REFLECTS HERE & THEREAFTER THE NET AMOUNT OF COUNTY-WIDE SALES TAX.  
CITY REIMBURSES TO COUNTY THE DEDICATED 1/4 CENT FOR LEC PROJECT THROUGH  
AUGUST 2014 RECEIPTS. FINALED AUGUST 2014.

CITY OF GARDEN CITY, KANSAS

ANALYSIS OF CITY SALES TAX RECEIPTS

MONTH RECEIVED	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
JANUARY	383,636	310,710	390,595	379,780	309,257	357,335	335,673	351,457	351,627	409,255	529,129	415,161	432,278	483,869	508,705	480,712
FEBRUARY	360,909	447,336	389,764	444,123	419,884	434,310	423,853	416,061	444,506	465,707	415,062	416,555	509,745	497,844	514,511	575,307
MARCH	191,835	371,146	344,152	321,705	304,720	346,371	316,320	317,599	338,956	418,336	461,822	432,675	426,585	438,777	468,745	469,435
APRIL	467,188	364,979	334,588	303,909	313,029	317,571	318,835	321,431	358,967	361,119	388,668	328,743	328,309	409,253	411,491	468,167
MAY	343,692	377,482	356,202	340,131	354,013	345,880	351,143	372,027	382,562	426,812	362,989	430,701	442,882	502,577	481,623	528,216
JUNE	284,831	344,293	341,573	336,435	356,920	340,240	319,314	364,552	363,536	398,458	413,934	423,173	471,595	457,884	469,940	526,978
JULY	382,217	361,811	331,627	359,143	329,005	338,923	330,628	350,754	394,947	456,516	469,538	402,144	431,189	453,965	554,262	540,941
AUGUST	365,112	369,837	350,737	342,529	322,875	376,955	371,521	377,510	372,473	456,809	373,995	433,641	420,914	490,394	504,212	526,281
SEPTEMBER	364,871	304,050	363,139	324,385	366,794	362,024	323,475	341,558	388,244	463,398	421,706	415,115	433,117	424,160	529,341	509,837
OCTOBER	362,872	449,981	382,926	368,395	357,624	341,725	369,193	365,725	408,881	446,179	411,421	425,392	450,833	468,586	501,467	
NOVEMBER	319,267	332,271	355,951	296,743	287,373	339,384	337,133	351,892	352,723	435,767	402,883	390,433	412,877	474,976	422,213	
DECEMBER	270,677	327,755	323,048	381,904	364,126	338,971	338,058	356,317	396,872	432,701	461,792	412,973	481,207	424,131	501,046	
TOTAL RECEIPTS	<u>4,097,107</u>	<u>4,361,650</u>	<u>4,264,300</u>	<u>4,199,181</u>	<u>4,085,619</u>	<u>4,239,689</u>	<u>4,135,146</u>	<u>4,286,883</u>	<u>4,554,294</u>	<u>5,171,057</u>	<u>5,112,939</u>	<u>4,926,706</u>	<u>5,241,531</u>	<u>5,526,416</u>	<u>5,867,556</u>	<u>4,625,874</u>
PERCENTAGE CHANGE	0.17%	6.46%	-2.23%	-1.53%	-2.70%	3.77%	-2.47%	3.67%	6.24%	13.54%	-1.12%	-3.64%	6.39%	5.44%	6.17%	



**City of Garden City**  
**Monthly Financial Report FY 2014**  
**For the Eight Months Ended August 31, 2014**

Unaudited--Intended for Management Purposes Only

The following is a summary of the City's financial results for the General Funds and Utility Funds. The subsequent pages provide some narrative, comparison cash balances, line item analysis, and graphic display of revenue trends for the City's General and Utility Funds. This report is intended to assist the City Commission and the City's Administrative team in managing the operational budget. This information is summarized from unaudited financial statements for the monthly period that ended August 31, 2014.

**GENERAL FUND AT A GLANCE**

Category		Revised 2014 Budget	2014 YTD Actual	2013 YTD Actual
Revenues		20,499,537	13,429,518	13,435,943
Expenditures		21,103,295	14,034,365	13,104,460
<b>Revenues Over(Under)</b>		<b>(603,758)</b>	<b>(604,847)</b>	<b>331,483</b>

**UTILITY FUND REVENUES AT A GLANCE**

Category		Revised 2014 Budget	2014 YTD Actual	2013 YTD Actual
Electric		29,859,221	20,373,188	19,071,008
Solid Waste		2,941,819	2,010,658	1,955,521
Drainage Utility		207,456	137,782	137,913
Water and Sewage		8,054,285	4,736,442	4,447,110
<b>TOTAL</b>		<b>41,062,781</b>	<b>27,258,070</b>	<b>25,611,552</b>

Category		Revised 2014 Budget	2014 YTD Actual	2013 YTD Actual
City Sales Tax		5,750,000	4,116,036	3,913,488
County Sales Tax		3,450,000	2,433,671	2,331,491
Franchise Tax				
Gas Utility		440,000	420,646	397,265
Telephone		68,000	44,353	49,688
CATV		230,000	175,127	173,497
Building Permits		248,250	191,539	156,700
Municipal Court Fines		960,000	618,791	704,265



**City of Garden City  
 Monthly Financial Report FY 2014  
 For the Eight Months Ended  
 August 31, 2014**

**General Fund**

General Fund Revenues collected through August were \$13,429,518. The August revenues represent 65.51% of the total revenues expected in the General Fund. Property tax distribution was 96.66% for the third of five payments in 2014.

General Fund Expenses are at 66.50% of the total expenditures expected in the General Fund.

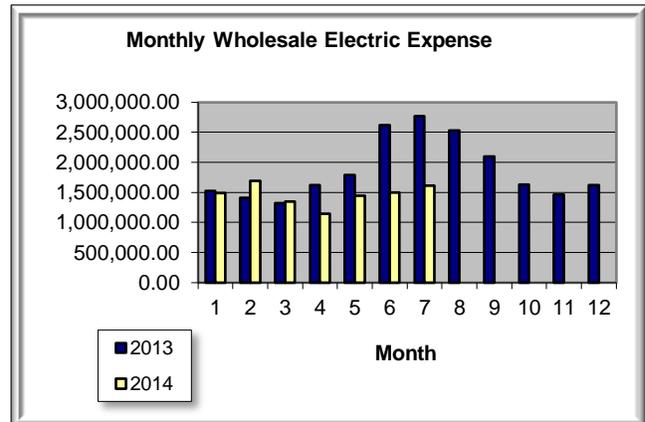
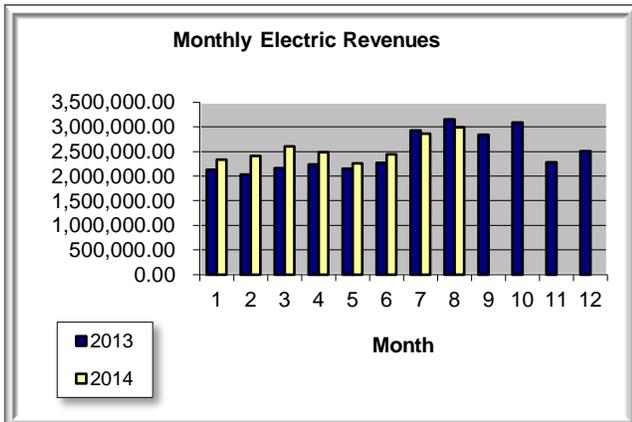
**Selected Revenues**

- City Sales Tax—Ahead by \$202,548 compared to August 2013 year to date collections, 5.18% ahead of 2013 for the eight months ended.
- County Sales Tax— Collections for the eight months ended are ahead of 2013 by \$102,180 or 4.38%.
- Franchise Tax—Budget estimates for 2014 remain approximately the same as 2013. Franchise fees are slightly higher than 2013 with the exception of telephone.
- Building Permits—Budget estimates for 2014 are based on 2013 revenues. Receipts are higher than this period in 2013.
- Municipal Court Fines—Budget estimates were revised down from the 2013 budget and collections through August were behind 2013.

**Utility Funds**

A summary of Utility Fund revenue performance is outlined below:

- Electric revenues – revised budget at \$29,859,221 for 2014 were \$20,373,188 through eight months or 68.23% of budget.

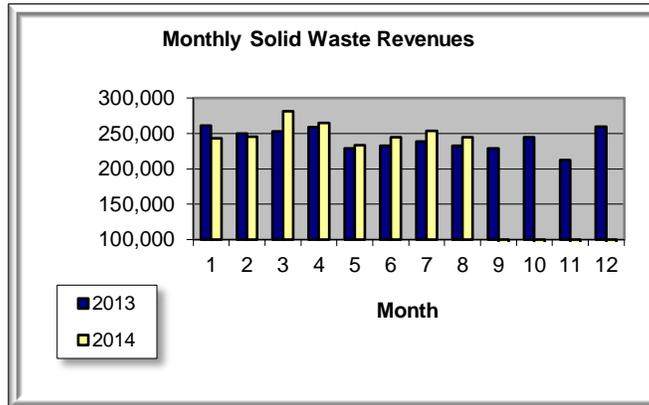


A main expense is Wholesale Electric in the Utility Fund. The 2014 revised budget for wholesale electric is \$19,212,000. The wholesale electric expense for August was not available at this printing.

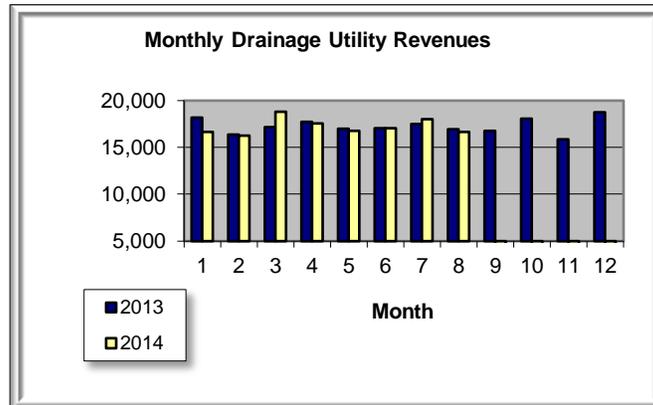


**City of Garden City**  
**Monthly Financial Report FY 2014**  
**For the Eight Months Ended**  
**August 31, 2014**

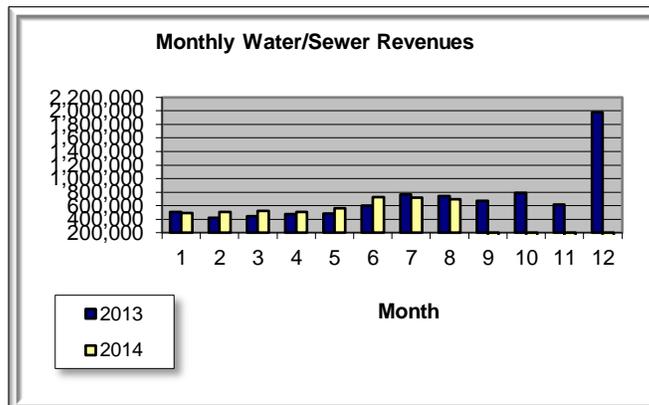
■ Solid Waste revenues – revised budget at \$2,941,819 for 2014 were \$2,010,658 through eight months or 68.35% of budget.



■ Drainage Utility revenues – revised budget at \$207,456 for 2014 were \$137,782 through eight months or 66.41%.



■ Water and Sewer revenues - revised budget at \$8,054,285 for 2014 were \$4,736,442 through eight months or 58.81% of budget.





CITY OF GARDEN CITY, KANSAS  
 Comparison of Cash Balances with Encumbrances and Composition of Cash  
 For the Eight Months Ended August 31, 2014

Fund	Unencumbered Cash Balance 1/1/2014	Receipts and Transfers	Expenditures and Transfers	Unencumbered Cash Balance 8/31/2014	Add Payables and Encumbrances	Treasurer's Cash 8/31/2014
1 General	4,730,963.09	13,429,518.15	14,034,364.98	4,126,116.26	0.00	4,126,116.26
<u>Debt Service Fund</u>						
40 Bond and Interest	394,287.06	2,002,315.54	187,700.25	2,208,902.35	0.00	2,208,902.35
<u>Special Revenue Funds</u>						
4 TIF	0.00	629,004.32	39,787.11	589,217.21	0.00	589,217.21
5 Capital Improvement	690,371.20	518,907.22	466,925.45	742,352.97	0.00	742,352.97
6 Community Development Loan	14,667.06	6,229.51	7,085.47	13,811.10	0.00	13,811.10
7 Cemetery Endowment	27,023.48	3,665.40	1,869.25	28,819.63	0.00	28,819.63
8 Community Trust	1,277,499.49	358,930.82	471,683.45	1,164,746.86	0.00	1,164,746.86
10 DEA Forfeiture	41,720.15	11,868.29	18,804.64	34,783.80	0.00	34,783.80
11 Drug Enforcement	18,513.87	57,210.95	1,991.84	73,732.98	0.00	73,732.98
15 Enhanced Wireless 911	293,153.99	127,238.29	39,841.96	380,550.32	0.00	380,550.32
18 Finnup Trust	54,752.18	109,200.00	45,605.49	118,346.69	0.00	118,346.69
25 Recreation	0.00	848,711.84	854,155.26	-5,443.42	0.00	-5,443.42
26 Special Improvements	86,770.07	1,932.00	43,789.40	44,912.67	0.00	44,912.67
27 Special Liability	155,936.04	0.00	12,439.99	143,496.05	0.00	143,496.05
29 Special Alcohol Programs	41,205.59	47,748.04	42,500.00	46,453.63	0.00	46,453.63
30 Special Recreation and Parks	97,756.84	69,318.34	60,031.31	107,043.87	15,675.00	122,718.87
31 FOLRZ Projects	0.00	0.00	0.00	0.00	0.00	0.00
32 Special Trafficway	971,543.57	541,180.57	519,318.76	993,405.38	0.00	993,405.38
50 Community Development Grant	0.00	13,279.25	9,701.97	3,577.28	0.00	3,577.28
52 Economic Development	371,988.85	7,481.52	538.42	378,931.95	0.00	378,931.95
53 Project Development	191,617.19	100,002.06	41,613.25	250,006.00	0.00	250,006.00
54 RHD Security Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total Special Revenue	4,334,519.57	3,451,908.42	2,677,683.02	5,108,744.97	15,675.00	5,124,419.97
<u>Capital Projects Funds</u>						
41 2013-GO Bond Projects	976,721.17	0.00	797,601.69	179,119.48	0.00	179,119.48
45 2012-GO Bond Projects	772,811.11	0.00	175,035.36	597,775.75	0.00	597,775.75
46 2012- Temporary Notes Durango Pr	2,300,843.93	10,764,276.84	11,813,292.24	1,251,828.53	0.00	1,251,828.53
48 2013-Temp Notes Series D	29,170.74	56,200.00	76,572.34	8,798.40	0.00	8,798.40
49 2013-Temp Notes Schulman Crossir	5,618,097.65	0.00	4,920,700.60	697,397.05	0.00	697,397.05
Total Capital Projects	9,697,644.60	10,820,476.84	17,783,202.23	2,734,919.21	0.00	2,734,919.21
<u>Enterprise Funds</u>						
Electric Utility:						
68 General	3,508,279.17	20,373,188.13	15,679,890.21	8,201,577.09	389,365.88	8,590,942.97
69 Security Deposits	450,703.24	202,200.00	57,746.94	595,156.30	0.00	595,156.30
Total Electric Utility	3,958,982.41	20,575,388.13	15,737,637.15	8,796,733.39	389,365.88	9,186,099.27
Water and Sewer Utility:						
80 General	2,616,964.74	4,736,442.25	4,953,685.28	2,399,721.71	0.00	2,399,721.71
81 Wastewater Repair and Replaceme	285,056.03	87,903.50	0.00	372,959.53	0.00	372,959.53
82 Water and Sewage Maintenance R	579,758.01	141,639.19	0.00	721,397.20	0.00	721,397.20
Total Water and Sewer Utility	3,481,778.78	4,965,984.94	4,953,685.28	3,494,078.44	0.00	3,494,078.44
Airport:						
60 General	310,665.07	863,473.72	420,661.23	753,477.56	0.00	753,477.56
61 Airport Improvement	58,774.14	170,480.95	206,498.24	22,756.85	0.00	22,756.85
Total Airport	369,439.21	1,033,954.67	627,159.47	776,234.41	0.00	776,234.41
Solid Waste Utility:						
75 General	1,371,930.93	2,010,658.15	2,014,834.69	1,367,754.39	0.00	1,367,754.39
Recreation Area:						
70 General Golf Course	70,927.93	585,116.91	638,638.48	17,406.36	0.00	17,406.36
71 Golf Course Building	15,150.15	2,241.00	8,691.67	8,699.48	0.00	8,699.48
Total Recreation Area	86,078.08	587,357.91	647,330.15	26,105.84	0.00	26,105.84
Drainage Utility:						
79 General	390,794.39	137,781.63	146,428.47	382,147.55	0.00	382,147.55
<u>Internal Service Funds</u>						
55 Health Insurance	350,019.55	2,267,191.09	2,432,337.06	184,873.58	188,465.43	373,339.01
35 Workers Compensation	70,497.31	432,115.00	301,231.47	201,380.84	0.00	201,380.84
36 Workers Compensation Reserve	502,503.37	40.24	10,151.88	492,391.73	0.00	492,391.73
Total Internal Service	923,020.23	2,699,346.33	2,743,720.41	878,646.15	188,465.43	1,067,111.58
Total All Funds	29,739,438.35	61,714,690.71	61,553,746.10	29,900,382.96	593,506.31	30,493,889.27



City of Garden City  
 Statement of Revenues and Expenditures-General Fund Revenues  
 From 8/1/2014 Through 8/31/2014

**001 - GENERAL FUND**

		Curr Month			
		Collections	YTD Collections	Revised Budget	Uncollected Balance
Income					
3022	CONNECTING LINKS	0.00	55,889.47	75,000.00	(19,110.53)
3023	CONSUMER USE TAX	79,390.79	568,046.86	800,000.00	(231,953.14)
3028	LIQUOR CONSUMPTION TAX	0.00	47,748.05	79,000.00	(31,251.95)
3035	STATE REVENUE STAMP	0.00	(175.00)	0.00	(175.00)
3040	AD VALOREM TAX	0.00	3,366,228.79	3,405,000.00	(38,771.21)
3041	AD VALOREM BACK TAX	0.00	60,423.60	140,000.00	(79,576.40)
3044	CITY SALES TAX	526,281.27	4,116,036.27	5,750,000.00	(1,633,963.73)
3046	COUNTY SALES TAX	310,325.91	2,433,671.14	3,450,000.00	(1,016,328.86)
3055	MOTOR VEHICLE TAX	0.00	227,277.34	455,000.00	(227,722.66)
3056	RECREATIONAL VEHICLE TAX	0.00	1,426.85	3,600.00	(2,173.15)
3057	HEAVY DUTY VEHICLE TAX	0.00	3,301.71	3,300.00	1.71
3065	CATV FRANCHISE	59,992.74	175,126.98	230,000.00	(54,873.02)
3066	GAS UTILITY FRANCHISE	0.00	420,645.94	440,000.00	(19,354.06)
3067	TELEPHONE FRANCHISE	5,209.89	44,352.97	68,000.00	(23,647.03)
3115	CEMETERY SPACES	2,075.00	29,600.00	50,000.00	(20,400.00)
3301.01	ANIMAL BOARDING	1,132.39	9,170.16	15,000.00	(5,829.84)
3301.02	CAR STORAGE & TOWING	2,806.00	13,239.00	15,000.00	(1,761.00)
3301.05	FEES-FALSE ALARM	0.00	2,200.00	2,200.00	0.00
3301.07	FEES-GATE RECEIPTS	2,680.00	18,536.00	22,000.00	(3,464.00)
3301.08	FEES-GRAVE OPENINGS	4,650.00	44,335.00	60,000.00	(15,665.00)
3301.09	FEES-MONUMENT SETTING	400.00	1,625.00	3,000.00	(1,375.00)
3301.10	FEES-PLAT FILING	0.00	988.00	1,500.00	(512.00)
3301.11	FEES-REZONING	0.00	2,510.00	3,000.00	(490.00)
3301.12	FEES-RURAL FIRE CONTRACTS	0.00	(3,600.00)	200,000.00	(203,600.00)
3301.13	FEES-WAIVER FILING	825.00	6,415.00	2,000.00	4,415.00
3301.16	FINES-MUNICIPAL COURT	74,569.45	618,790.84	960,000.00	(341,209.16)
3301.17	FEES-STATE JUDGE	92.50	859.69	1,750.00	(890.31)
3301.18	FEES-STATE LAW ENFORCEMENT	3,532.00	32,615.58	55,000.00	(22,384.42)
3301.19	FEES-REINSTATEMENT	486.00	7,614.00	12,000.00	(4,386.00)
3301.20	FEES-RESTITUTION	3,271.67	1,922.43	0.00	1,922.43
3301.21	LEGAL COPIES	308.25	2,162.65	3,000.00	(837.35)
3301.22	PROBATION SCREENING	0.00	30.00	250.00	(220.00)
3301.23	FEES-CRIME STOPPER INFRACTION	1,858.00	11,156.00	10,000.00	1,156.00
3301.24	FEES-CRIME STOPPER MAJOR	(4.00)	1,264.00	0.00	1,264.00
3350.01	LICENSE-AMUSEMENT	0.00	100.00	2,000.00	(1,900.00)
3350.02	LICENSE-ARBORIST	0.00	0.00	500.00	(500.00)
3350.03	LICENSE-CEREAL MALT BEVERAGE	0.00	1,050.00	2,000.00	(950.00)
3350.04	LICENSE-CONTRACTOR	800.00	11,605.00	30,000.00	(18,395.00)
3350.06	LICENSE-ELECTRICIAN	40.00	2,590.00	6,500.00	(3,910.00)
3350.08	LICENSE-ITINERANT MERCHANT	900.00	8,100.00	8,000.00	100.00
3350.09	LICENSE-LIQUOR	500.00	4,100.00	5,000.00	(900.00)
3350.10	LICENSE-MECHANICAL	0.00	1,965.60	3,000.00	(1,034.40)
3350.12	LICENSE-PAWN SHOP	0.00	225.00	100.00	125.00
3350.13	LICENSE-PLUMBER	0.00	910.00	4,000.00	(3,090.00)
3350.15	LICENSE-TAXI	0.00	0.00	200.00	(200.00)
3350.16	TAGS-DOG & CAT	202.21	1,892.88	2,000.00	(107.12)
3400.01	PERMITS-BUILDING	47,527.00	155,539.92	200,000.00	(44,460.08)
3400.02	PERMITS-CURB CUT	210.00	1,110.00	250.00	860.00



City of Garden City  
Statement of Revenues and Expenditures-General Fund Revenues  
From 8/1/2014 Through 8/31/2014

3400.03	PERMITS-ELECTRIC	530.00	6,720.25	8,500.00	(1,779.75)
3400.04	PERMITS-EXCAVATION	90.00	1,630.00	2,500.00	(870.00)
3400.05	PERMITS-GAS	701.00	2,670.00	5,000.00	(2,330.00)
3400.06	PERMITS-HOUSE MOVING	0.00	200.00	0.00	200.00
3400.08	PERMITS-MECHANICAL	1,861.00	7,374.00	12,000.00	(4,626.00)
3400.09	PERMITS-PLUMBING	1,483.00	9,145.00	10,000.00	(855.00)
3400.11	PERMITS-TV & SIGN	520.00	7,150.00	10,000.00	(2,850.00)
3435	INTEREST INCOME	3,047.98	20,019.10	37,500.00	(17,480.90)
3437	FINANCE CHARGE INCOME	1,508.54	16,074.49	12,000.00	4,074.49
3440.02	RENTAL-CITY FACILITIES	10,147.63	32,515.52	50,000.00	(17,484.48)
3440.03	RENTAL-DEPOT	100.00	800.00	1,200.00	(400.00)
3447	ROYALTIES-GAS WELLS	2,491.15	23,463.86	30,000.00	(6,536.14)
3450	SALE OF PROPERTY-AUCTION	34,295.05	34,295.05	15,000.00	19,295.05
3470.01	REIMBURSE-ADMINISTRATIVE COSTS	0.00	0.00	184,000.00	(184,000.00)
3470.02	REIMBURSE-ENGINEERING	0.00	0.00	275,000.00	(275,000.00)
3470.03	REIMBURSE-FINNUP TRUST	0.00	0.00	100.00	(100.00)
3470.04	REIMBURSE-POLICE SERVICES	75.00	2,820.00	220,000.00	(217,180.00)
3470.07	UTILITY FUNDS REIMBURSEMENT	70,132.12	589,428.42	2,793,600.00	(2,204,171.58)
3470.08	REIMBURSE-COUNTY	5,516.30	120,199.10	160,000.00	(39,800.90)
3470.09	REIMBURSE-HOLCOMB	0.00	42,000.00	42,000.00	0.00
3515	FUEL TAX REFUND	0.00	0.00	1,500.00	(1,500.00)
3600.01	MISCELLANEOUS-ADMINISTRATION	151.32	165.64	0.00	165.64
3600.02	MISCELLANEOUS-CEMETERY	0.00	2,005.00	0.00	2,005.00
3600.04	MISCELLANEOUS-INSPECTION	75.00	75.00	1,487.00	(1,412.00)
3600.07	MISCELLANEOUS-POLICE	25.00	145.00	0.00	145.00
3600.08	MISCELLANEOUS-STREET	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>(50,000.00)</u>
Total Income		1,262,812.16	13,429,518.15	20,499,537.00	(7,070,018.85)



City of Garden City  
Statement of Revenues and Expenditures-General Fund Expenses  
From 8/1/2014 Through 8/31/2014

**001 - GENERAL FUND**

		Curr Month			
		Expenses	YTD Expenses	Revised Budget	Budget Remaining
Expenses					
111	CITY COMMISSION	5,852.88	52,296.50	82,750.00	30,453.50
112	CITY MANAGER	40,687.81	337,719.44	498,600.00	160,880.56
113	SERVICE AND FINANCE	88,852.75	525,026.52	760,700.00	235,673.48
114	LEGAL SERVICES	9,509.09	78,639.53	115,500.00	36,860.47
115	MUNICIPAL COURT	49,710.05	331,091.24	718,500.00	387,408.76
116	HUMAN RESOURCES	34,864.04	140,586.43	213,800.00	73,213.57
117	INFORMATION TECH	48,511.61	350,174.15	457,650.00	107,475.85
118	CITY PROSECUTION	<u>36,501.89</u>	<u>192,132.90</u>	<u>289,900.00</u>	<u>97,767.10</u>
	Total Administration	314,490.12	2,007,666.71	3,137,400.00	1,129,733.29
121	POLICE-ADMINISTRATIVE	116,960.98	1,022,766.92	1,556,500.00	533,733.08
122	POLICE-INVESTIGATIONS	96,338.88	570,197.99	818,750.00	248,552.01
123	POLICE-PATROL	418,383.63	2,267,551.94	3,376,250.00	1,108,698.06
124	POLICE-SUPPORT SERVICES	158,099.71	845,554.72	1,284,500.00	438,945.28
125	POLICE-ANIMAL CONTROL	<u>28,445.04</u>	<u>143,526.78</u>	<u>231,250.00</u>	<u>87,723.22</u>
	Total Police	818,228.24	4,849,598.35	7,267,250.00	2,417,651.65
131	PUBLIC WORKS-PLANNING,COMM	36,774.46	214,979.88	356,500.00	141,520.12
132	PUBLIC WORKS-ENGINEERING	25,844.54	143,054.78	242,350.00	99,295.22
133	PUBLIC WORKS-STREET MAINT	100,173.46	1,115,844.42	1,465,750.00	349,905.58
134	PUBLIC WORKS-INSPECTIONS	34,379.32	209,102.83	420,615.00	211,512.17
135	PUBLIC WORKS-PARKS	<u>97,102.88</u>	<u>574,831.19</u>	<u>887,000.00</u>	<u>312,168.81</u>
	Total Public Works	294,274.66	2,257,813.10	3,372,215.00	1,114,401.90
141	ZOO-ADMINISTRATIVE	48,439.28	303,525.42	443,500.00	139,974.58
142	ZOO-MAINTENANCE DIVISION	45,259.34	232,494.69	347,500.00	115,005.31
144	ZOO-ANIMAL DIVISION	<u>114,399.04</u>	<u>741,076.25</u>	<u>1,195,250.00</u>	<u>454,173.75</u>
	Total Zoo	208,097.66	1,277,096.36	1,986,250.00	709,153.64
151	FIRE-ADMINISTRATIVE	25,743.42	178,052.71	300,750.00	122,697.29
152	FIRE-OPERATIONS	278,981.34	1,804,980.54	2,649,700.00	844,719.46
153	FIRE-VOLUNTEERS	<u>903.76</u>	<u>4,212.57</u>	<u>22,000.00</u>	<u>17,787.43</u>
	Total Fire	305,628.52	1,987,245.82	2,972,450.00	985,204.18
161	CEMETERY-OPERATIONS	58,797.34	345,739.36	527,500.00	181,760.64
171	CAPITAL IMPROVEMENT	217,572.48	1,141,820.28	1,672,845.00	531,024.72
181	EMPLOYEE BENEFITS	<u>0.00</u>	<u>167,385.00</u>	<u>167,385.00</u>	<u>0.00</u>
	Total Expenses	2,217,089.02	14,034,364.98	21,103,295.00	7,068,930.02



City of Garden City  
 Statement of Revenues and Expenditures-Utility Fund Revenues  
 From 8/1/2014 Through 8/31/2014

		Curr Month Collections	YTD Collections	Revised Budget	Uncollected Balance
Income					
068	ELECTRIC				
3101	COLLECTIONS-ELECTRIC	2,847,224.96	19,548,561.84	28,500,000.00	(8,951,438.16)
3110.01	COLLECTIONS-COIN BOX	(402.39)	(475.90)	250.00	(725.90)
3118	CONNECT FEES	9,184.00	67,029.23	75,000.00	(7,970.77)
3150	IDENTIFIED LONG/SHORT	4,781.88	2,704.27	0.00	2,704.27
3151	UNIDENTIFIED LONG/SHORT	(15.05)	251.49	0.00	251.49
3154	INSUFFICIENT FUNDS CHECKS	(501.40)	(1,524.70)	0.00	(1,524.70)
3155	RETURNED CHECK CHARGE	500.00	3,100.00	3,971.00	(871.00)
3185	PENALTIES	20,521.28	72,900.07	100,000.00	(27,099.93)
3201	REIMBURSE-DEVELOPER	2,520.00	10,825.75	65,000.00	(54,174.25)
3435	INTEREST INCOME	20.55	145.22	5,000.00	(4,854.78)
3476	REIMBURSE-DAMAGE PAYMENTS	69.35	1,911.61	0.00	1,911.61
3492	SALES TAX	101,372.24	668,213.77	1,100,000.00	(431,786.23)
3600	MISCELLANEOUS	190.53	(454.52)	10,000.00	(10,454.52)
	Total Electric	2,985,465.95	20,373,188.13	29,859,221.00	(9,486,032.87)
075	SOLID WASTE-GENERAL				
3111	COLLECTIONS-SOLID WASTE	239,786.16	1,895,612.79	2,830,000.00	(934,387.21)
3185	PENALTIES	0.00	80,208.52	80,000.00	208.52
3195	RECYCLING SALES	4,327.33	33,992.46	30,000.00	3,992.46
3435	INTEREST INCOME	131.51	844.38	1,300.00	(455.62)
3515	FUEL TAX REFUND	0.00	0.00	519.00	(519.00)
	Total Solid Waste	244,245.00	2,010,658.15	2,941,819.00	(931,160.85)
079	DRAINAGE UTILITY				
3104.01	DRAINAGE FEE	16,662.39	137,531.32	207,100.00	(69,568.68)
3435	INTEREST INCOME	0.00	250.31	356.00	(105.69)
	Total Drainage Utility	16,662.39	137,781.63	207,456.00	(69,674.37)
080	WATER AND SEWAGE				
3102.01	COLLECTIONS-SEWER	201,917.23	1,682,020.23	2,650,000.00	(967,979.77)
3103	COLLECTIONS-WATER	457,738.49	2,689,924.54	4,300,000.00	(1,610,075.46)
3118	CONNECT FEES	1,857.68	10,527.68	18,000.00	(7,472.32)
3120	COUNTY SEWER FEES	4,175.36	78,921.76	112,000.00	(33,078.24)
3130	FIRE LEG FEES	2,000.00	12,630.00	15,000.00	(2,370.00)
3185	PENALTIES	0.00	597.66	120,000.00	(119,402.34)
3201	REIMBURSE-DEVELOPER	0.00	40,835.32	15,000.00	25,835.32
3225	SALE OF MATERIAL	1,747.54	8,664.94	15,000.00	(6,335.06)
3228	SEWER MAINTENANCE FEES	346.00	2,098.00	4,035.00	(1,937.00)
3229	SEWER TANK FEES	11,046.96	77,268.23	125,000.00	(47,731.77)
3257	WATER TANK SALES	5,222.00	36,104.79	40,000.00	(3,895.21)
3260	WATER TAP FEES	0.00	51,542.07	30,000.00	21,542.07
3494	TAX-WATER CONSUMPTION	6,160.75	32,650.30	65,000.00	(32,349.70)
3515	FUEL TAX REFUND	0.00	0.00	250.00	(250.00)
3600	MISCELLANEOUS	732.50	12,656.73	10,000.00	2,656.73
4010.20	TRANSFER-WTR SYS MAINT RESV	0.00	0.00	435,000.00	(435,000.00)
4010.21	TRANSFER-WASTEWTR R&R RESV	0.00	0.00	100,000.00	(100,000.00)
	Total Water and Wastewater	692,944.51	4,736,442.25	8,054,285.00	(3,317,842.75)
	Total Income	3,939,317.85	27,258,070.16	41,062,781.00	(13,804,710.84)

# Meetings of Note



2330 North Hoover Road  
Wichita, KS 67205

October 1, 2014

Matt Allen, City Manager  
City of Garden City  
P. O. Box 499  
Garden City, KS 67846

Dear Mr. Allen:

Black Hills Energy cordially invites you, the city commission, city clerk, city finance director, public works director, fire chief and city attorney to join us for a dinner meeting at our new Black Hills Energy office at 1810 Buffalo Jones Ave. on Tuesday, October 28. We'll begin at 6:00 p.m. and conclude by 7:30 p.m.

We have also extended invitations to Finney County officials and chamber and economic development representatives.

The meeting will be a good opportunity for you to hear from Todd Jacobs, our new general manager of KS gas operations. He will provide an update on our corporate, state and local operations. We also look forward to discussing our partnerships in the community; the value of our product, including a winter price outlook and overview of our current rate filing; as well as some growth opportunities that we're pursuing, like natural gas vehicles. In addition, we're excited to display the latest investment we've made in the community, by hosting you at our new office and employee training facility.

We believe the information will be of interest to the city and hope everyone can join us that day. In order to properly plan for the meeting, I will contact the City Clerk the week of October 20 for the number of city attendees.

Sincerely,

Gabe Schlickau



**CONSIDERATION OF  
APPROPRIATION ORDINANCE**

# Ordinances & Resolutions



COMMUNITY  
DEVELOPMENT  
DEPARTMENT  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEY COUNTY  
620-276-1170

INSPECTIONS  
620-276-1120  
[inspection@garden-city.org](mailto:inspection@garden-city.org)

CODE COMPLIANCE  
620-276-1120  
[code@garden-city.org](mailto:code@garden-city.org)

PLANNING AND  
ZONING  
620-276-1170  
[planning@garden-city.org](mailto:planning@garden-city.org)

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)

# Memo

To: Garden City Commission  
From: Kaleb Kentner  
CC: File  
Date: August 18, 2014  
Re: GC2014-50, Amend Section 22.110, the Fence Regulations for the City of Garden City

**ISSUE:** To amend Section 22.110, the Fence Regulations for the City of Garden City.

**BACKGROUND:** Staff is requesting an amendment to the fence regulations (Section 22.110) for the City of Garden City. This amendment will clarify the wording regarding fencing on corner lots and edit the contents to help the regulations read more smoothly and to help lessen the confusion regarding the fence regulations. The changes are primarily in the General Provisions section and they are highlighted in yellow.

## THE CURRENT SECTION 22.110 READS:

### 22.110 FENCE REGULATIONS.

#### (A) Permit & Fee:

(1) Building permits are required for all fences constructed, altered, or repaired within the City. The permit fee will be based on the Building Permit and Inspection Fees schedule and shall be included with the application. Permit applications shall include type of materials, sketch plan of fence location and other pertinent information as required by the Building Inspector. Construction without a permit, and the subsequent investigative fee, and re-inspection fee shall be assessed as outlined in the building code.

#### (B) General Provisions:

(1) All fencing shall be constructed of brick, wood, metal, concrete block, chain link, vinyl, or other material normally intended to be used for fencing. Electric and Razor wire fences are prohibited in all zoning districts.

(2) No fence shall be constructed that may constitute a hazard to traffic or a danger to persons or animals.

(3) On any corner lot that abuts another street a sight triangle shall be required if the fence is greater than three (3) feet in height or seventy percent (70%) or more visually closed. Sight triangles are measured twenty-five (25) feet along the property lot lines from the point of intersection, the third line being a diagonal line connecting the first two (2) lines. At the intersection of a collector or arterial street, the sight triangle may be increased to provide adequate sight distance as determined by the City Engineer. Fences placed adjacent to driveways shall not cause sight visibility issues or present safety hazards.

(4) A fence may be located along any property line and shall not be placed on any right-of-way.



COMMUNITY  
DEVELOPMENT  
DEPARTMENT  
SERVING  
GARDEN CITY  
HOLCOMB

AND  
FINNEY COUNTY  
620-276-1170

INSPECTIONS  
620-276-1120  
[inspection@garden-city.org](mailto:inspection@garden-city.org)

CODE COMPLIANCE  
620-276-1120  
[code@garden-city.org](mailto:code@garden-city.org)

PLANNING AND  
ZONING  
620-276-1170  
[planning@garden-city.org](mailto:planning@garden-city.org)

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)

- (5) Solid or privacy type fences three (3) feet or less in height shall be permitted in any yard.
- (6) Solid or privacy type fences exceeding three (3) feet shall be permitted in any yard, at or behind the setback line outlined in these regulations or by plat, so long as sight triangles are maintained. On lots with frontages of one hundred (100) feet or more a privacy type fence exceeding three (3) feet shall be permitted at or behind the property line so long as sight triangles are maintained.
- (7) Seventy percent (70%) visually open fences may be permitted in any yard.
- (8) Fences on public property, school grounds and parks may be constructed of a height no higher than ten (10) feet.

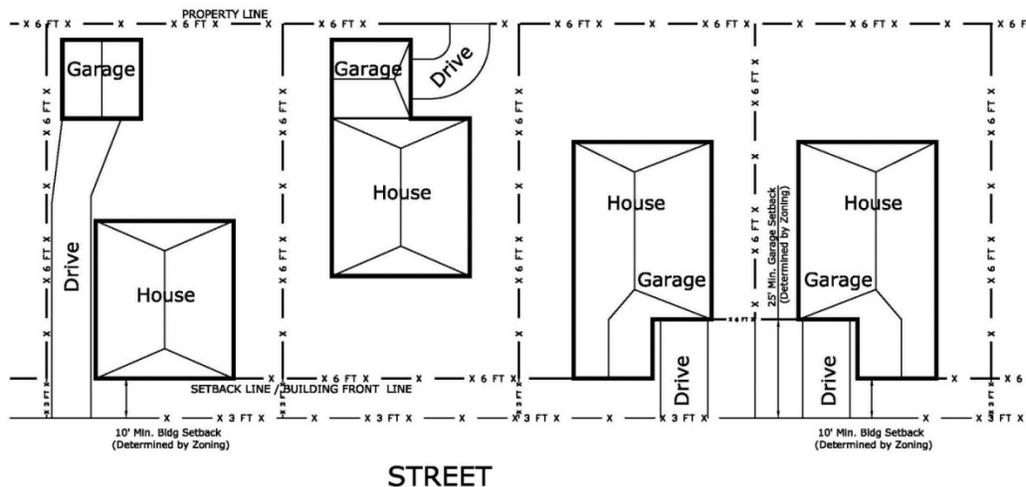


Fig. 22.100 (a) – Typical Fences for Central Lots



COMMUNITY  
DEVELOPMENT  
DEPARTMENT  
SERVING  
GARDEN CITY

HOLCOMB  
AND  
FINNEY COUNTY  
620-276-1170

INSPECTIONS  
620-276-1120  
[inspection@garden-city.org](mailto:inspection@garden-city.org)

CODE COMPLIANCE  
620-276-1120  
[code@garden-city.org](mailto:code@garden-city.org)

PLANNING AND  
ZONING  
620-276-1170  
[planning@garden-city.org](mailto:planning@garden-city.org)

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)

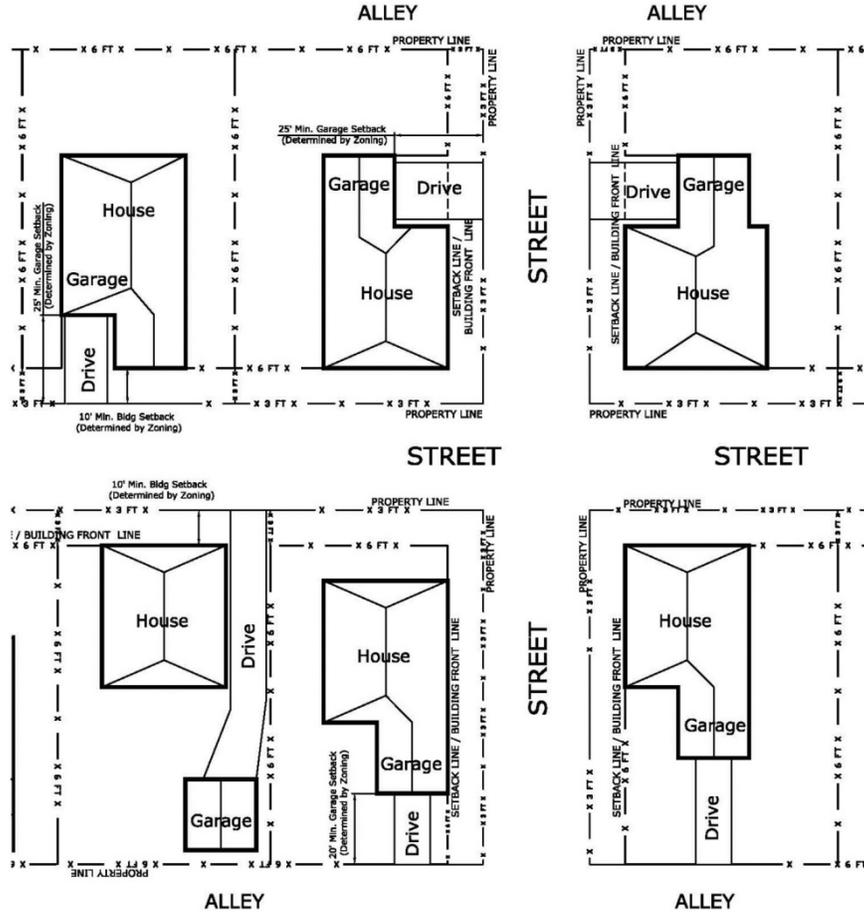


Fig. 22.100 (b) – Typical Fences for Corner Lots

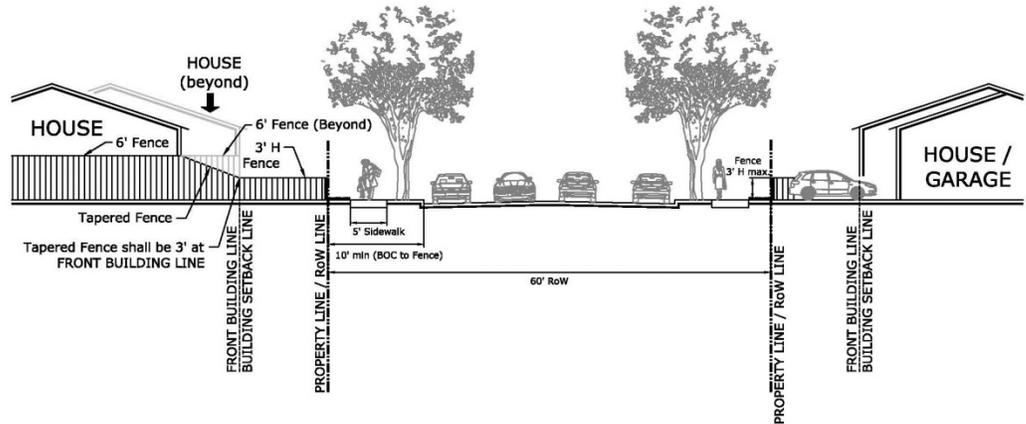


Fig. 22.100 (c) – Typical Cross Section with Landscaped Area and Sidewalk



COMMUNITY  
DEVELOPMENT  
DEPARTMENT  
SERVING  
GARDEN CITY  
HOLCOMB

AND  
FINNEY COUNTY  
620-276-1170

INSPECTIONS  
620-276-1120

[inspection@garden-city.org](mailto:inspection@garden-city.org)

CODE COMPLIANCE  
620-276-1120  
[code@garden-city.org](mailto:code@garden-city.org)

PLANNING AND  
ZONING  
620-276-1170  
[planning@garden-city.org](mailto:planning@garden-city.org)

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)

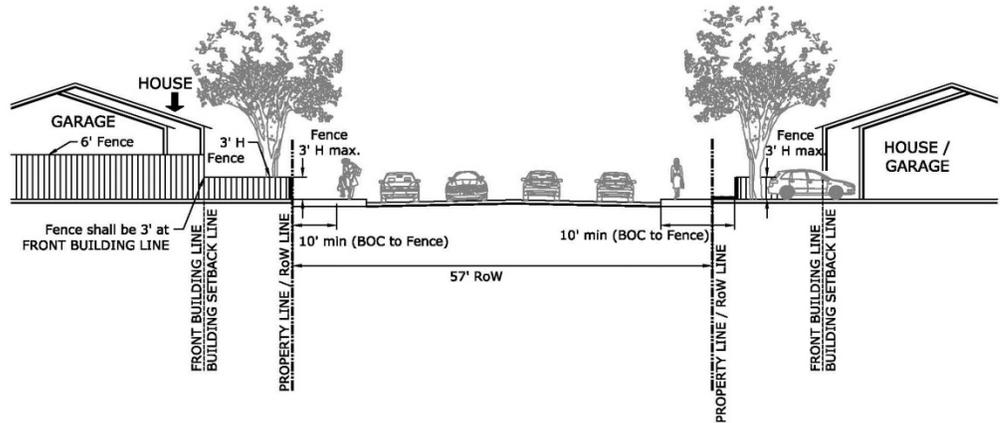


Fig. 22.100 (d) – Typical Cross Section with NO Landscaped Area and Sidewalk

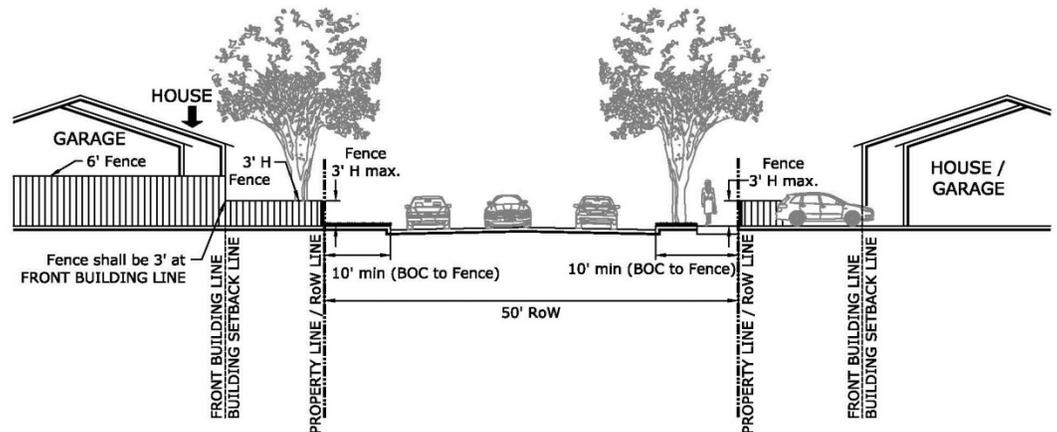


Fig. 22.100 (e) – Typical Cross Section with NO Landscaped Area and Sidewalk

(C) Fences on Residential Districts:

- (1) No fence shall exceed eight (8) feet in height.
- (2) Barbed wire fences are prohibited in all residential districts.
- (3) A fence may be located beyond the property line, within the right-of-way, only after the following conditions are met:
  - i. The applicant shall provide a recorded copy of the Fence Liability Waiver Form, recorded at the Register of Deeds, together with the Fence Permit Application and applicable fees.
  - ii. The applicant shall permanently affix a mechanically stamped, carved or engraved metal plate, not less than 4 inches x 6 inches in area, to the fence located on the right-of-way stating "Fence on Right of Way. DO NOT REMOVE THIS SIGN. Verify with the City for any repairs, alteration or removal of this fence".
  - iii. If a sidewalk exists on the block, the applicant shall construct a sidewalk or provide enough space for the sidewalk to be constructed to match the neighborhood.
  - iv. The applicant will be required to meet the applicable State and Federal Highway Regulations.



COMMUNITY  
DEVELOPMENT  
DEPARTMENT  
SERVING  
GARDEN CITY  
HOLCOMB

AND  
FINNEY COUNTY  
620-276-1170

INSPECTIONS  
620-276-1120

[inspection@garden-city.org](mailto:inspection@garden-city.org)

CODE COMPLIANCE  
620-276-1120  
[code@garden-city.org](mailto:code@garden-city.org)

PLANNING AND  
ZONING  
620-276-1170  
[planning@garden-city.org](mailto:planning@garden-city.org)

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)

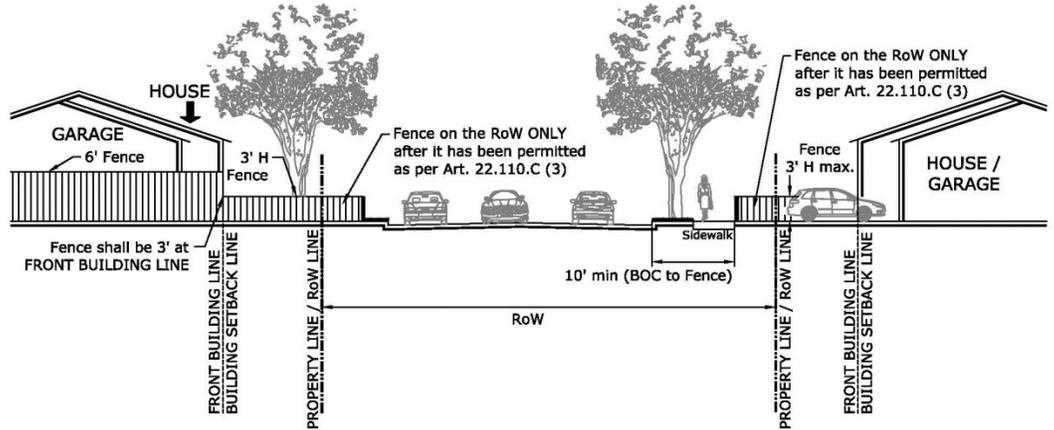


Fig. 22.100 (f) – Typical Cross Section Fences on the Right-of-Way (Row)

(D) Fences on Agricultural, Commercial, and Industrial Districts:

- (1) All fences constructed in agricultural, commercial, and industrial districts shall be included in the site plan approval process.
- (2) Barbed wire fences may be placed in agricultural districts.
- (3) Barbed wire fencing may be used in commercial and industrial districts for security purposes only. The barbed wire shall be at least six (6) feet above grade, and not to exceed eight (8) feet from the immediate adjacent grade, and shall not project beyond the property line.
- (4) No fence shall exceed ten (10) feet in height.

**THE AMENDED SECTION 22.110 WITH THE PLANNING COMMISSIONS RECOMMENDATION WOULD READ:**

**22.110 FENCE REGULATIONS.**

(A) Permit & Fee:

- (1) Building permits are required for all fences constructed, altered, or repaired within the City. The permit fee will be based on the Building Permit and Inspection Fees schedule and shall be included with the application. Permit applications shall include type of materials, sketch plan of fence location and other pertinent information as required by the Building Inspector. Construction without a permit, and the subsequent investigative fee, and re-inspection fee shall be assessed as outlined in the building code.

(B) General Provisions:

- (1) All fencing shall be constructed of brick, wood, metal, concrete block, chain link, vinyl, or other material normally intended to be used for fencing. Electric and Razor wire fences are prohibited in all zoning districts.
- (2) No fence shall be constructed that may constitute a hazard to traffic or a danger to persons or animals.



COMMUNITY

DEVELOPMENT

DEPARTMENT

SERVING

GARDEN CITY

HOLCOMB

AND

FINNEY COUNTY

620-276-1170

INSPECTIONS

620-276-1120

[inspection@garden-city.org](mailto:inspection@garden-city.org)

CODE COMPLIANCE

620-276-1120

[code@garden-city.org](mailto:code@garden-city.org)

PLANNING AND

ZONING

620-276-1170

[planning@garden-city.org](mailto:planning@garden-city.org)

CITY ADMINISTRATIVE

CENTER

301 N. 8<sup>TH</sup>

P.O. Box 998

GARDEN CITY, KS

67846-0998

620.276.1170

FAX 620.276.1173

[www.garden-city.org](http://www.garden-city.org)

(3) Seventy (70) percent visually open fences and privacy type fences three (3) feet in height or less may be permitted in any yard up to the property line.

(4) All lots, including corner lots, with a frontage of one hundred (100) feet or more may be permitted to place a privacy type fence with a height greater than three (3) feet on the property line of that frontage.

(5) Sight triangles shall be maintained on corner lots unless the fence is three (3) feet in height or less, or is seventy percent (70%) or more visually open. Fences placed adjacent to driveways and alleys shall not cause sight visibility issues or present safety hazards. Sight triangles are measured twenty-five (25) feet along the property lot lines from the point of intersection, the third line being a diagonal line connecting the first two (2) lines. At the intersection of a collector or arterial street, the sight triangle may be increased to provide adequate sight distance as determined by the City Engineer.

(6) Fences on public property, school grounds and parks may be constructed of a height no greater than ten (10) feet.

(C) Fences in Residential Districts:

(1) No fence shall exceed eight (8) feet in height unless it is located on public property, school grounds, and/or parks where the fence may be constructed of a height no higher than ten (10) feet.

(2) Barbed wire fences are prohibited in all residential districts.

(3) A fence may be located within the right-of-way, only after the following conditions are met:

- i. The applicant shall provide a recorded copy of the Fence Liability Waiver Form, recorded at the Register of Deeds, together with the Fence Permit Application and applicable fees.
- ii. The applicant shall permanently affix a mechanically stamped, carved or engraved metal plate, not less than 4 inches x 6 inches in area, to the fence located on the right-of-way stating "Fence on Right of Way. DO NOT REMOVE THIS SIGN. Verify with the City for any repairs, alteration or removal of this fence".
- iii. If a sidewalk exists on the block, the applicant shall construct a sidewalk or provide enough space for the sidewalk to be constructed to match the neighborhood.
- iv. The applicant will be required to meet the applicable State and Federal Highway Regulations.



COMMUNITY  
DEVELOPMENT  
DEPARTMENT  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEY COUNTY  
620-276-1170

INSPECTIONS  
620-276-1120

[inspection@garden-city.org](mailto:inspection@garden-city.org)

CODE COMPLIANCE  
620-276-1120  
[code@garden-city.org](mailto:code@garden-city.org)

PLANNING AND  
ZONING  
620-276-1170  
[planning@garden-city.org](mailto:planning@garden-city.org)

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)

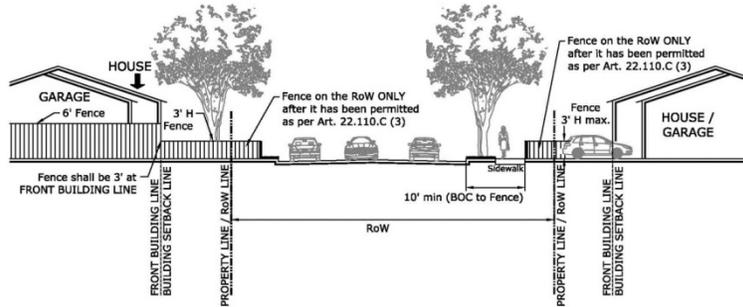


Fig. 22.100 (f) – Typical Cross Section Fences on the Right-of-Way (Row)

(D) Fences in Agricultural, Commercial, and Industrial Districts:

- (1) All fences constructed in agricultural, commercial, and industrial districts shall be included in the site plan approval process.
- (2) Barbed wire fences may be placed in agricultural districts.
- (3) Barbed wire fencing may be used in commercial and industrial districts for security purposes only. The barbed wire shall be at least six (6) feet above grade, and not to exceed eight (8) feet from the immediate adjacent grade, and shall not project beyond the property line.
- (4) No fence shall exceed ten (10) feet in height.

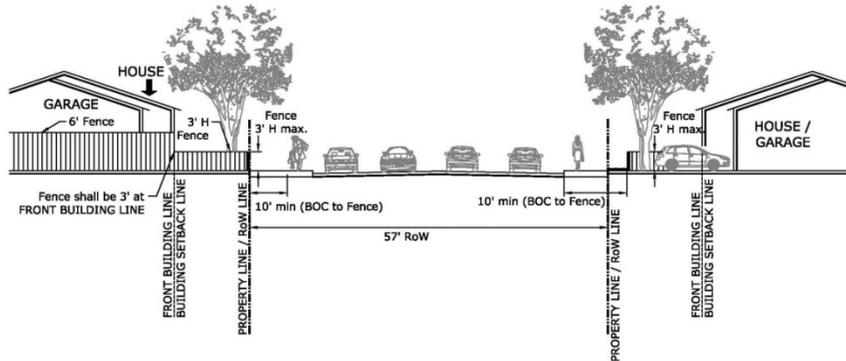


Fig. 22.100 (d) – Typical Cross Section with NO Landscaped Area and Sidewalk

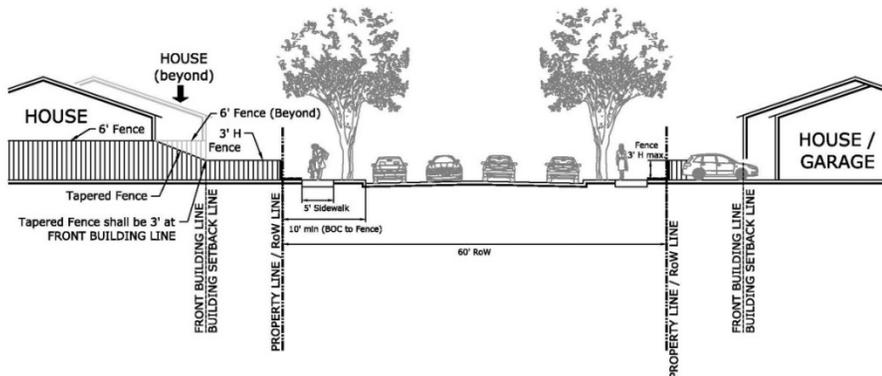


Fig. 22.100 (c) – Typical Cross Section with Landscaped Area and Sidewalk



COMMUNITY  
DEVELOPMENT  
DEPARTMENT  
SERVING  
GARDEN CITY  
HOLCOMB

AND  
FINNEY COUNTY  
620-276-1170

INSPECTIONS  
620-276-1120  
[inspection@garden-city.org](mailto:inspection@garden-city.org)

CODE COMPLIANCE  
620-276-1120  
[code@garden-city.org](mailto:code@garden-city.org)

PLANNING AND  
ZONING  
620-276-1170  
[planning@garden-city.org](mailto:planning@garden-city.org)

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)

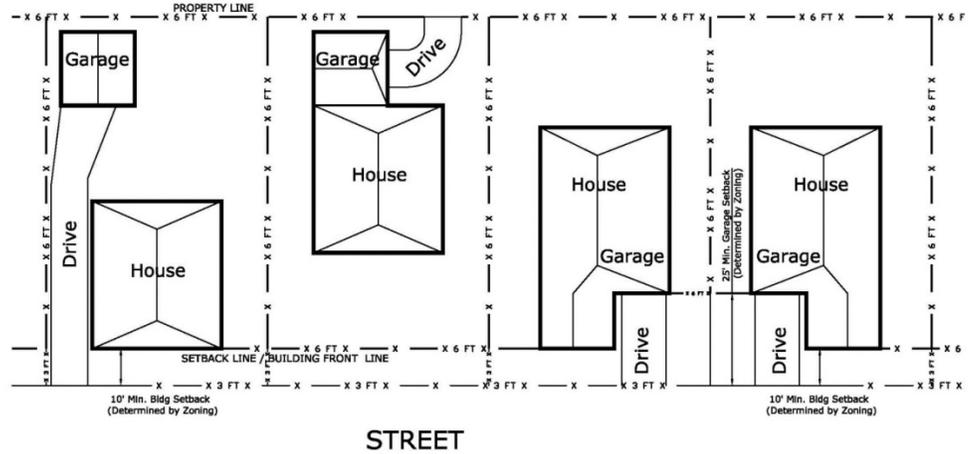


Fig. 22.100 (a) – Typical Fences for Central Lots

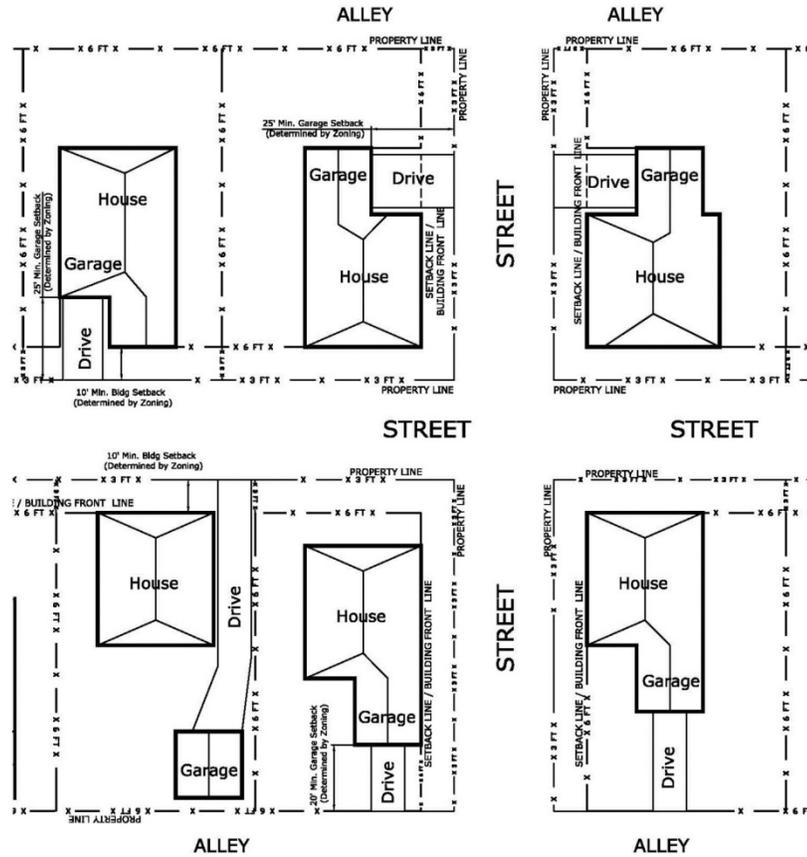


Fig. 22.100 (b) – Typical Fences for Corner Lots

**ALTERNATIVES:** The Commission may

1. Approve the amendment as requested.
2. Approve the amendment with changes.
3. Not approve the amendment.

**STAFF RECOMMENDATION:** Staff recommends approval of this amendment.

**PLANNING COMMISSION RECOMMENDATION:** The Planning Commission recommended approval of the fence regulations with the one hundred (100) foot frontage permissible for all lots



**Present - 7**  
**Yea - 7**  
**Nay - 0**

COMMUNITY  
DEVELOPMENT  
DEPARTMENT  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEY COUNTY  
620-276-1170

**INSPECTIONS**  
620-276-1120  
[inspection@garden-city.org](mailto:inspection@garden-city.org)

**CODE COMPLIANCE**  
620-276-1120  
[code@garden-city.org](mailto:code@garden-city.org)

**PLANNING AND  
ZONING**  
620-276-1170  
[planning@garden-city.org](mailto:planning@garden-city.org)

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)

**ORDINANCE NO. \_\_\_\_\_-2014**

AN ORDINANCE AMENDING THE FENCE REGULATIONS, FOR THE CITY OF GARDEN CITY, KANSAS; AMENDING THE ZONING REGULATIONS FOR THE CITY OF GARDEN CITY, KANSAS; AMENDING ZONING REGULATION SECTION 22.110; REPEALING IN ITS ENTIRETY CURRENT ZONING REGULATION SECTION 22.110; ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS.

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GARDEN CITY, KANSAS:**

**SECTION 1.** Section 22.110 of the Zoning Regulations for the City of Garden City, Kansas, is hereby amended to read as follows:

22.110 FENCE REGULATIONS.

(A) Permit & Fee:

- (1) Building permits are required for all fences constructed, altered, or repaired within the City. The permit fee will be based on the Building Permit and Inspection Fees schedule and shall be included with the application. Permit applications shall include type of materials, sketch plan of fence location and other pertinent information as required by the Building Inspector. Construction without a permit, and the subsequent investigative fee, and re-inspection fee shall be assessed as outlined in the building code.

(B) General Provisions:

- (1) All fencing shall be constructed of brick, wood, metal, concrete block, chain link, vinyl, or other material normally intended to be used for fencing. Electric and razor wire fences are prohibited in all zoning districts.
- (2) No fence shall be constructed that may constitute a hazard to traffic or a danger to persons or animals.
- (3) Seventy percent (70%) visually open fences and privacy type fences three (3) feet in height or less may be permitted in any yard up to the property line.
- (4) All lots, including corner lots, with a frontage of one hundred (100) feet or more may be permitted to place a privacy type fence with a height greater than three (3) feet on the property line of that frontage.
- (5) Sight triangles shall be maintained on corner lots unless the fence is three (3) feet in height or less, or is seventy percent (70%) or more visually open. Fences placed adjacent to driveways and alleys shall not cause sight visibility issues or present safety hazards. Sight triangles are measured twenty-five (25) feet along the property lot lines from the point of intersection, the third line being a diagonal line connecting the first two (2) lines. At the intersection of a collector or arterial street, the sight triangle may be increased to provide adequate sight distance as determined by the City Engineer.
- (6) Fences on public property, school grounds and parks may be constructed of a height no greater than ten (10) feet.

(C) Fences in Residential Districts:

- (1) No fence shall exceed eight (8) feet in height unless it is located on public property, school grounds, and/or parks where the fence may be constructed of a height no higher than ten (10) feet.
- (2) Barbed wire fences are prohibited in all residential districts.
- (3) A fence may be located within the right-of-way, only after the following conditions are met:
  - i. The applicant shall provide a recorded copy of the Fence Liability Waiver Form, recorded at the Register of Deeds, together with the Fence Permit Application and applicable fees.
  - ii. The applicant shall permanently affix a mechanically stamped, carved or engraved metal plate, not less than 4 inches x 6 inches in area, to the fence located on the right-of-way stating "Fence on Right of Way. DO NOT REMOVE THIS SIGN. Verify with the City for any repairs, alteration or removal of this fence".
  - iii. If a sidewalk exists on the block, the applicant shall construct a sidewalk or provide enough space for the sidewalk to be constructed to match the neighborhood.
  - iv. The applicant will be required to meet the applicable State and Federal Highway Regulations.

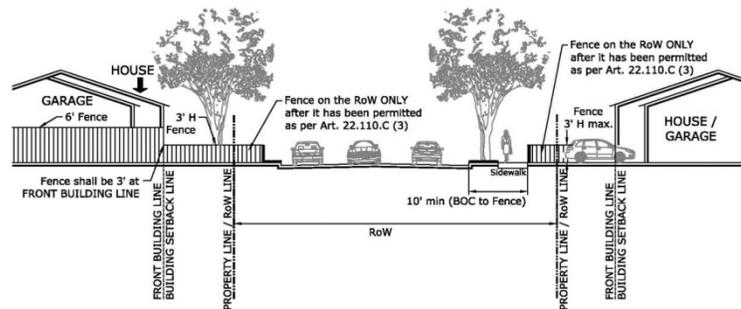


Fig. 22.100 (f) – Typical Cross Section Fences on the Right-of-Way (Row)

(D) Fences in Agricultural, Commercial, and Industrial Districts:

- (1) All fences constructed in agricultural, commercial, and industrial districts shall be included in the site plan approval process.
- (2) Barbed wire fences may be placed in agricultural districts.
- (3) Barbed wire fencing may be used in commercial and industrial districts for security purposes only. The barbed wire shall be at least six (6) feet above grade, and not to exceed eight (8) feet from the immediate adjacent grade, and shall not project beyond the property line.
- (4) No fence shall exceed ten (10) feet in height.

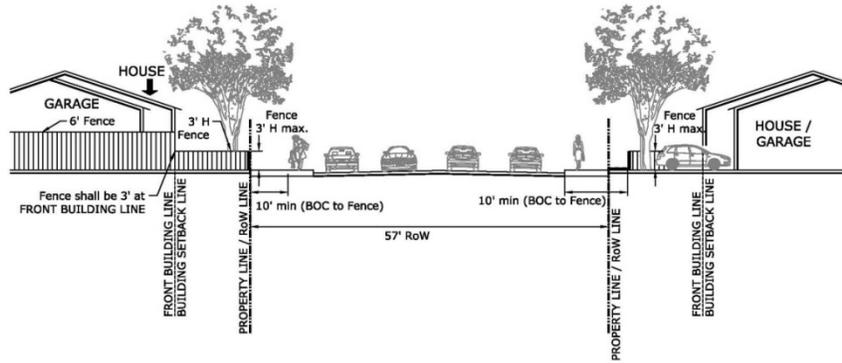


Fig. 22.100 (d) – Typical Cross Section with NO Landscaped Area and Sidewalk

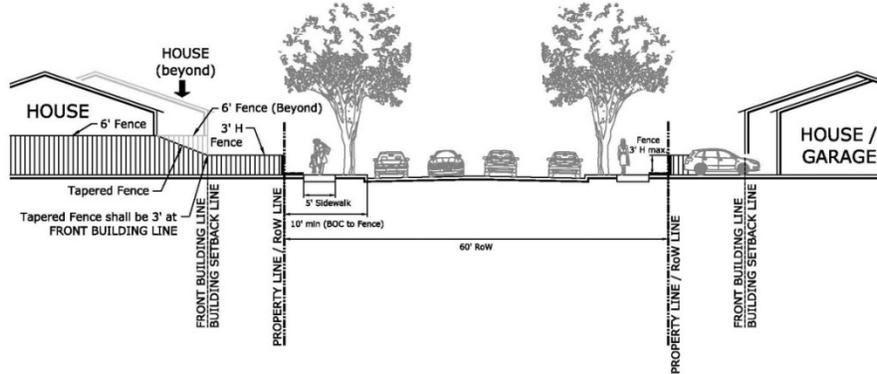


Fig. 22.100 (c) – Typical Cross Section with Landscaped Area and Sidewalk

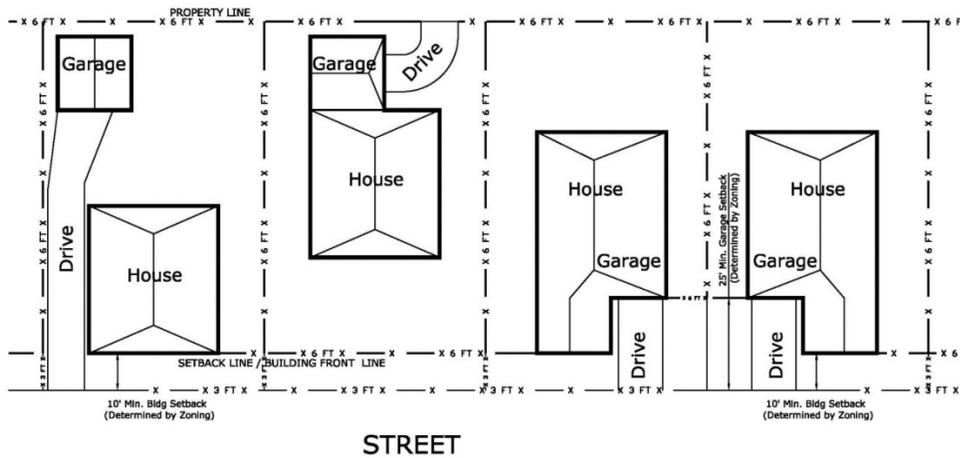


Fig. 22.100 (a) – Typical Fences for Central Lots

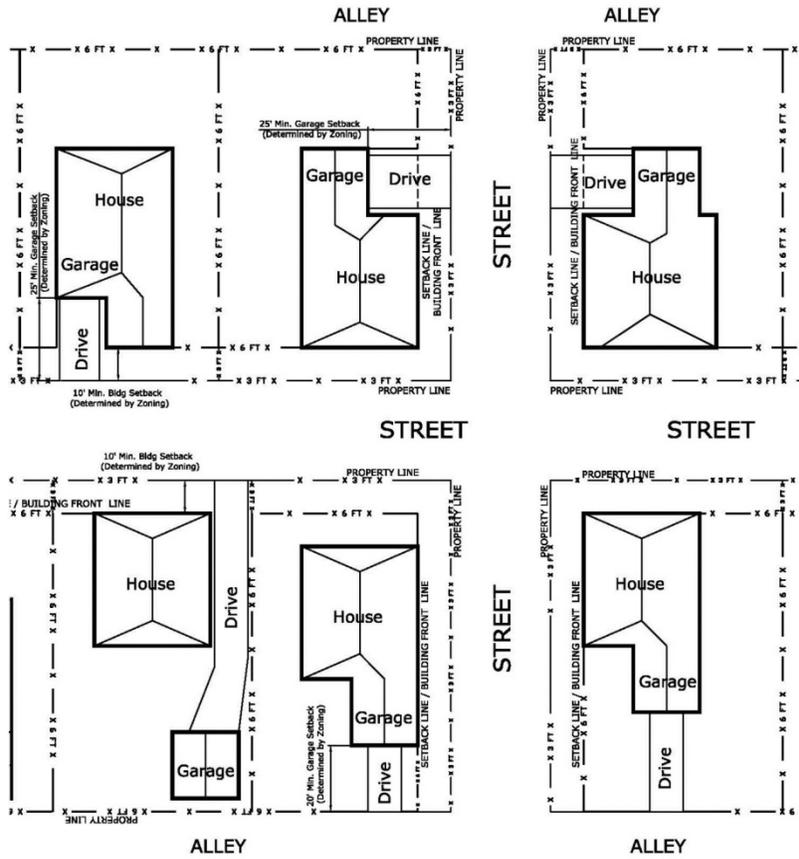


Fig. 22.100 (b) – Typical Fences for Corner Lots

**SECTION 2.** The Zoning Regulations for the City of Garden City, Kansas, Section 22.110 as previously existing, is hereby repealed, to be replaced as specified in this ordinance. All Zoning Regulation Sections not specifically amended or deleted herein shall remain in full force and effect.

**SECTION 3.** This ordinance shall be in full force and effect from and after its publication in the Garden City Telegram, the official city newspaper.

APPROVED AND PASSED by the Governing Body of the City of Garden City, Kansas, this 7<sup>th</sup> day of October, 2014.

\_\_\_\_\_  
ROY CESSNA, Mayor

ATTEST:

\_\_\_\_\_  
CELYN N. HURTADO, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
RANDALL D. GRISELL

City Counselor



# Memo

To: Garden City Commission  
From: Kaleb Kentner  
CC: File  
Date: August 18, 2014  
Re: GC2014-52, To adopt the 2013 Downtown Master Plan by Ordinance for the City of Garden City

---

**ISSUE:** The City Commission is asked to adopt the Downtown Master Plan by Ordinance for the City of Garden City.

**BACKGROUND:** On July 18, 2014, the Planning Commission reviewed and recommended adoption of the Downtown Master Plan for the City of Garden City. The Downtown Master Plan was later approved by the City Commission on August 6, 2013.

Staff is proposing to take the next step and officially adopt the Downtown Master Plan for the City of Garden City by adopting an ordinance.

**ALTERNATIVES:** The Commission may:

1. Adopt the 2013 Downtown Master Plan for the City of Garden City by ordinance
2. Not adopt the 2013 Downtown Master Plan for the City of Garden City

**STAFF RECOMMENDATION:** Staff recommends adoption by ordinance.

**PLANNING COMMISSION RECOMMENDATION:** The Planning Commission recommended approval by resolution to adopt the 2013 Downtown Master Plan by Ordinance.

**Present - 7**

**Yea - 7**

**Nay - 0**

COMMUNITY  
DEVELOPMENT  
DEPARTMENT  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEY COUNTY  
620-276-1170

INSPECTIONS  
620-276-1120  
[inspection@garden-city.org](mailto:inspection@garden-city.org)

CODE COMPLIANCE  
620-276-1120  
[code@garden-city.org](mailto:code@garden-city.org)

PLANNING AND  
ZONING  
620-276-1170  
[planning@garden-city.org](mailto:planning@garden-city.org)

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF GARDEN CITY, KANSAS ADOPTING THE GARDEN CITY 2013 DOWNTOWN MASTER PLAN WITH ATTACHMENTS, AS RECOMMENDED BY THE HOLCOMB – GARDEN CITY – FINNEY COUNTY AREA WIDE PLANNING COMMISSION, SUCH PLAN AND ATTACHMENTS AS A SUPPLEMENT TO THE GARDEN CITY, KANSAS 2020 COMPREHENSIVE PLAN; REPEALING ALL PRIOR GARDEN CITY DOWNTOWN MASTER PLANS.

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GARDEN CITY, KANSAS:**

**SECTION 1. Statement of Purpose.** It is the purpose of this Ordinance to adopt the Garden City 2013 Downtown Master Plan and corresponding appendixes as recommended by the Holcomb – Garden City – Finney County Area Wide Planning Commission, to supplement the Garden City, Kansas, 2020 Comprehensive Plan, pursuant to K.S.A. 12-747.

**SECTION 2. Recommendation by the Holcomb – Garden City – Finney County Area Wide Planning Commission.** The Holcomb – Garden City – Finney County Area Wide Planning Commission has recommended adoption of the Garden City 2013 Downtown Master Plan after public hearings were held on July 18, 2013 and on September 18, 2014, as required by K.S.A. 12-747. After hearing final testimony, the Holcomb – Garden City – Finney County Area Wide Planning Commission recommended approval of the Garden City 2013 Downtown Master Plan and attachments.

**SECTION 3. Purpose.** The purpose and intent of the Garden City 2013 Master Plan is to establish a strong and sustainable framework that sets the character of downtown Garden City through open spaces, streetscapes, and it supports a vibrant environment of mixed use retail and residential uses.

**SECTION 4. Repeal/adoption.** The “Garden City 2013 Downtown Master Plan” and with attachments is hereby adopted, all prior Garden City Downtown Master Plans are hereby repealed.

**SECTION 5.** This ordinance shall be in full force and effect from and after its publication in the Garden City Telegram, the official city newspaper.

APPROVED AND PASSED by the Governing Body of the City of Garden City, Kansas, this 7<sup>th</sup> day of October, 2014.

\_\_\_\_\_  
ROY CESSNA, Mayor

ATTEST:

\_\_\_\_\_  
CELYN N. HURTADO,  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
RANDALL D. GRISELL,  
City Counselor

# Old Business

# New Business



# MEMORANDUM

**TO:** Governing Body  
**FROM:** Sam Curran, Director of Public Works  
**DATE:** September 29, 2014  
**SUBJECT:** Request for Public Art

---

CITY COMMISSION

ROY CESSNA,

Mayor

MELVIN L. DALE

JANET A. DOLL

DAN FANKHAUSER

J. CHRISTOPHER LAW

MATTHEW C. ALLEN  
City Manager

MELINDA A. HITZ, CPA  
Finance Director

RANDALL D. GRISELL  
City Counselor

## **ISSUE**

Staff is requesting Governing Body consideration and approval of proposed public art, the location of the proposed art, and the assistance of street crews to Mrs. Vivian Fankhauser, Chairperson of Friends of Garden City Arts.

## **BACKGROUND**

Mrs. Vivian Fankhauser, Chairperson of Friends of Garden City Arts has been working with a local artist on an art piece (rustic buffalo) for the past 12 – 18 months. This art piece should be completed in the next couple of weeks ready to be displayed in the Downtown area. With growing interest in public art in the Downtown area, the City developed a map that identifies possible locations for pieces of artwork. This rustic buffalo would be placed in accordance with the map.

The Friends of Garden City Arts requests Governing Body's consideration and approval to place this new public art on public property at the corner of 8<sup>th</sup> Street and Laurel Street in an existing brick planter located in the City parking lot. The group also requests City assistance with the installation of the piece and a waiver of costs.

Staff has attached the following documents for your review:

1. Friends of Garden City Request Letter
2. Downtown Art and Street Furniture Location Map
3. Letter of Support from Downtown Vision

## **ALTERNATIVES**

1. Approve the request from Friends of Garden City Arts for the new public art, the location of the art and waive the costs associated with the installation by City crews.
2. Approve the request from Friends of Garden City Arts for the new public art and the location of the art, but require reimbursement of labor and material costs.

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1160  
FAX 620.276.1169  
[www.garden-city.org](http://www.garden-city.org)



CITY COMMISSION

ROY CESSNA,  
Mayor

MELVIN L. DALE

JANET A. DOLL

DAN FANKHAUSER

J. CHRISTOPHER LAW

MATTHEW C. ALLEN  
City Manager

MELINDA A. HITZ, CPA  
Finance Director

RANDALL D. GRISELL  
City Counselor

3. Approve the request from Friends of Garden City Arts for the new public art and the location of the art, but require reimbursement of material costs.
4. Approve the request from Friends of Garden City Arts for the new public art and the location of the art, but require the group to hire and pay a contractor to install the art piece following City standards.
5. Deny the request and provide direction.

**RECOMMENDATION**

Staff recommends Governing Body consideration and approval of the new public art, the location for the art, and providing labor and material assistance to the project at no costs to the Friends of Garden City Arts (**Alternative 1**).

**FISCAL NOTE**

Project-Public Art, fund #005-17-000-6005.01; Budgeted Amount \$29,000.

CITY ADMINISTRATIVE  
CENTER

301 N. 8<sup>TH</sup>

P.O. Box 998

GARDEN CITY, KS

67846-0998

620.276.1160

FAX 620.276.1169

[www.garden-city.org](http://www.garden-city.org)

## FRIENDS OF GARDEN CITY ARTS

318 N MAIN  
GARDEN CITY, KS 67846  
276-8767

September 29, 2014

City of Garden City  
301 N 8th  
Garden City, KS 67846

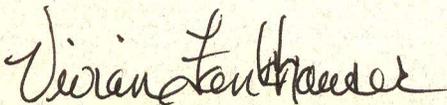
Dear Mayor Cessna & Commissioners:

On behalf of the Friends of Garden City Arts, the public art committee of the local arts council, I am pleased to inform you that our latest sculpture project, "Prairie Thunder" has been completed by local artist, Russell "Rusty" Burgardt and is ready for installation. It is a life-size rustic version of a bison/buffalo that we feel ties in well with our city's high school mascot and the Sandsage Bison Preserve on the South edge of our city. It is constructed of welded pieces of Core-10 steel with various recycled metal gears & parts used in the construction.

As with our past 6 public art projects, we would like to donate this sculpture to the City of Garden City for the permanent enjoyment of its citizens and visitors and we request the City to aid us in its installation by providing the base, lighting (if needed), and landscaping. Because of the size of this sculpture, we worked with the Garden City Downtown Vision board in choosing its location in the downtown area. They chose the unused raised planter at the corner of Laurel and Eighth streets. Friends of Garden City Arts request that a raised concrete platform be constructed diagonally over the planter box and the remaining corners be planted with xeriscape prairie plants such as sagebrush, yucca, flowering cactus, etc.

Our organization is pleased that the Commissioners again chose public art as one of your goals for the year and we thank you for your help in making the installation of this impressive sculpture project possible.

Sincerely,

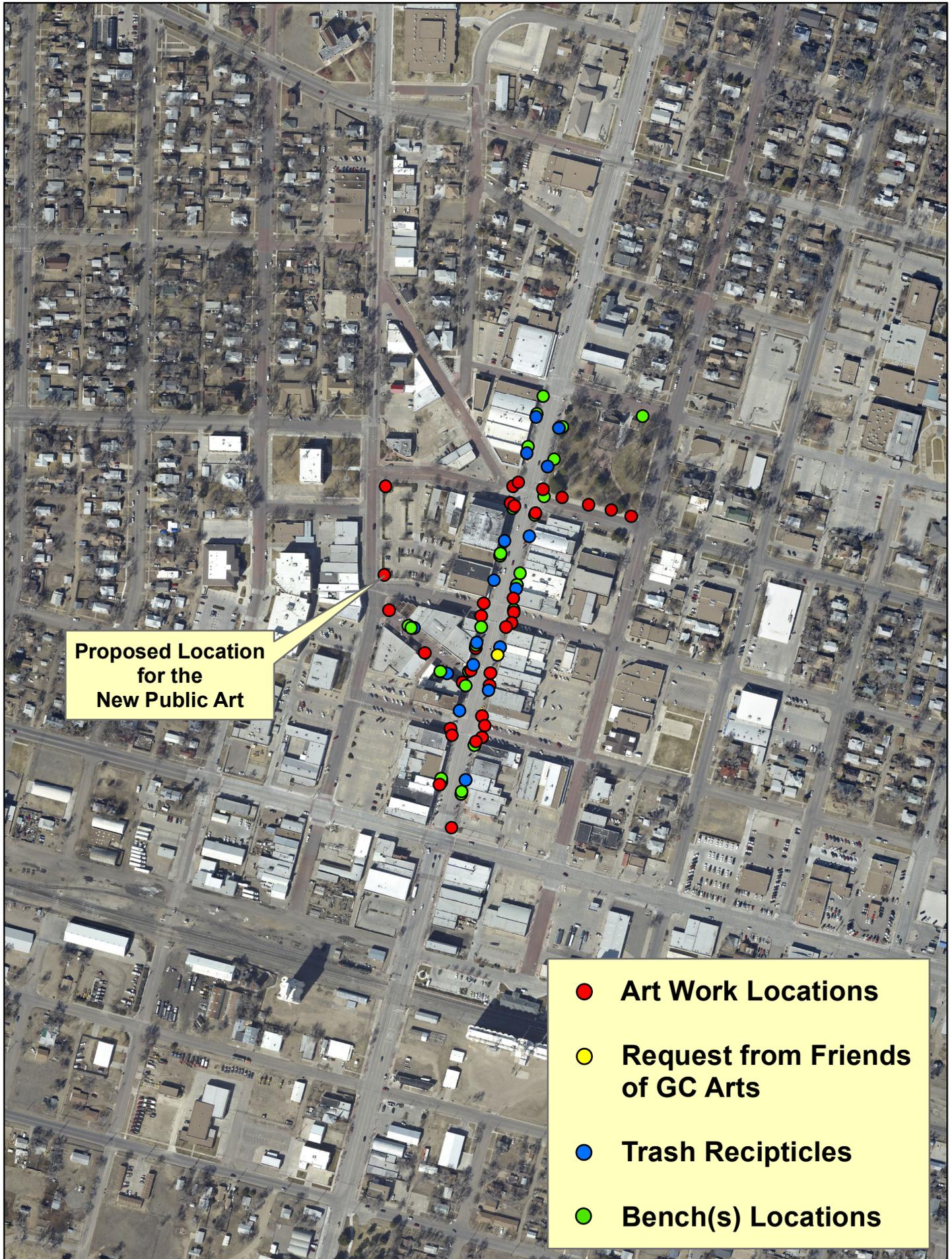


Vivian Fankhauser  
Chair of FoGCA



# CITY OF GARDEN CITY DOWNTOWN ART AND STREET FURNITURE POSSIBLE LOCATIONS

9/26/2014



Proposed Location  
for the  
New Public Art

- Art Work Locations
- Request from Friends of GC Arts
- Trash Recepticles
- Bench(s) Locations



# Memorandum

**To:** City of Garden City Commissioners  
**CC:** Sam Curran, Public Works Director  
**From:** Downtown Vision Board of Directors  
**Date:** 9/26/2014  
**Re:** Request for public art

ANDY FAHRMEIER  
President

KENDALL KEPLEY  
Vice President

CURT KINNEY  
Treasurer

JULIE CHRISTNER  
Secretary

ERIN BURKE  
CASSANDRA GONZALES  
MIRANDA HELFRICH  
DANA MILLER  
DEBORAH OYLER

NICOLE LUCAS  
Executive Director

The Downtown Vision Board of Directors would like to extend their support for the request to place public art at the corner of 8<sup>th</sup> and Laurel streets in Downtown Garden City.

The Design Committee and Board of Directors have reviewed the request from Mrs. Vivian Fankhauser, Chairman of Friends of Garden City Arts, and agree with the City's suggested placement, which is consistent with the map constructed for art placement. We thank Mrs. Fankhauser and the Friends of Garden City Arts for their support of the arts in Garden City and look forward to seeing the art placed Downtown.

If you have any questions, please feel free to contact our office at 276.0891. Thank you.

Sincerely,

Nicole Lucas  
Executive Director

GARDEN CITY  
DOWNTOWN VISION,  
INC.  
120 E. Laurel  
Garden City, KS 67846  
620.276.0891  
vision@gcdowntown.com  
[www.gcdowntown.com](http://www.gcdowntown.com)





# Memo

To: City Commission

From: Kaleb Kentner

Date: 9/16/2014

Re: Board Appointment

---

Building Safety Board of Appeals:

Jared Hoffman is a licensed architect who has expressed interest in serving on the Building Safety Board of Appeals. The position was left vacant by Kent Carmichael in 2013. The position has a two-year term set to expire in August of 2015.

Garden City Board of Zoning Appeals:

Mr. Hoffman has also expressed interest in serving on the Garden City Board of Zoning Appeals. Chairperson Christen Schroeder submitted her resignation from the board as of September 2014. Chairperson Schroeder's position is a three-year term set to expire December 31, 2016.

No other applications have been submitted expressing interest in either board.

Staff recommends filling both positions.

COMMUNITY  
DEVELOPMENT  
DEPARTMENT  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEY COUNTY  
620-276-1170

**INSPECTIONS**  
620-276-1120  
[inspection@gardencityks.us](mailto:inspection@gardencityks.us)

**CODE COMPLIANCE**  
620-276-1120  
[code@gardencityks.us](mailto:code@gardencityks.us)

**PLANNING AND  
ZONING**  
620-276-1170  
[planning@gardencityks.us](mailto:planning@gardencityks.us)

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
PH 620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)

**GARDEN CITY IS MY TOWN TOO!**

And I would be willing to serve on a planning or advisory board/committee.

NAME: Jared R. Hoffman

HOME PHONE: 620-290-5555

ADDRESS: 914 Amy Street

WORK PHONE: 620 - 276-3244

OCCUPATION (if employed): Architect

PLACE OF EMPLOYMENT: GMCN Architects

HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? 10 months

**DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:**

I would like an opportunity to serve in my community, to use my skill set to help make a positive impact for growth and expansion as our city continues to grow and shape itself for the future.

OTHER APPLICABLE EXPERIENCE: \_\_\_\_\_

*PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:*

Airport

Lee Richardson Zoo

Alcohol Fund Advisory Board

Parks & Tree

Building Safety Board of Appeals

Planning Commission

Cultural Relations

Police/Citizen

Golf

Recreation Commission

Environmental Issues Board

Traffic Committee

Landmarks Commission

Youth Council

Local Housing Authority

Zoning Board of Appeals

**RETURN THIS FORM TO:**

City Manager's Office – Attn: Celyn Hurtado  
City Administrative Center  
P.O. Box 499  
Garden City, KS 67846-0499

<b>BOARD OF APPEAL MEMBERS</b>			
<b>GCBZA</b>			
KEN RISHEL	3 YEAR	12/31/2014	
BRUCE GLASS	3 YEAR	12/31/2014	ARCHITECT
ROY DIXON	3 YEAR	12/31/2015	
LINDA ADAMS	3 YEAR	12/31/2015	VICE-CHAIRMAN
vacant	3 YEAR	12/31/2016	CHAIRMAN

<b>BUILDING SAFETY BOARD OF APPEALS</b>			
VACANT	2 YEAR	8/1/2013	LICENSED ARCHITECT
DAVE GILKISON	2 YEAR	8/1/2015	AT LARGE CITIZEN
HARVEY BRUNGARDT	2 YEAR	8/1/2015	LICENSED PLUMBER
ROGER UNRUH	2 YEAR	8/1/2014	LICENSED ELECTRICIAN
SAM MCMILLAN	3 YEAR	8/1/2015	LICENSED MASTER MECHANICAL
MEL TRAVERS	3 YEAR	8/1/2015	LICENSED RES CONTRACTOR
MATT LEE	3 YEAR	8/1/2015	LICENSED COMM CONTRACTOR

# MEMORANDUM



**TO:** City Commission  
**FROM:** James R. Hawkins, Chief of Police  
**DATE:** March 10, 2014  
**SUBJECT:** Police / Citizen Advisory Board Recommendation

I am recommending Cindy Hernandez be accepted to serve as a member of the Police/Citizen Advisory Board.

The board would welcome Ms. Hernandez as a new member. Ms. Hernandez would serve as the High School Student representative.

If approved, the Police/Citizen Advisory Board would be left with four vacancies; GCCC Student, Religious Community, Citizen at Large and Social Services.

Your thoughtful consideration is appreciated.

James R. Hawkins  
Chief of Police

**GARDEN CITY IS MY TOWN TOO!**

I would be willing to serve on a planning or advisory board/committee.

NAME: Cindy Hernandez HOME PHONE: (620) 521-6987

ADDRESS: 4101 E Hwy 50 #372 WORK PHONE: \_\_\_\_\_

E-MAIL ADDRESS: hernandez.cindy.79@gmail.com

OCCUPATION (if employed): Student - Garden City High School Senior

PLACE OF EMPLOYMENT: \_\_\_\_\_

HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? 10 years

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:

Also, I think it would be a good experience to see what goes on in the community. I am interested in serving because I think it would be a very good

experience for me, also so the youth community can express through me issues and concerns, and it would be good for the adults to see what the youth is really

OTHER APPLICABLE EXPERIENCE: Completed and graduated the Student

Police Academy.

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

Airport

Lee Richardson Zoo

Alcohol Fund Advisory Board

Parks & Tree

Building Safety Board of Appeals

Planning Commission

Cultural Relations

Police/Citizen

Golf

Recreation Commission

Environmental Issues Board

Traffic Committee

Landmarks Commission

Youth Council

Local Housing Authority

Zoning Board of Appeals

**RETURN THIS FORM TO:**

City Manager's Office - Attn: Celyn  
City Administrative Center  
P.O. Box 998  
Garden City, KS 67846-0998

## Police/Citizen Advisory Board

Resolution No. 2196  
December Appointments, 3 Year Terms

13 members; 1 member at large  
Third Tuesday, 5:30 p.m.

GCCC Student *1 Year Term* May 2012-May 2013  
**VACANT**

High School Student *1 Year Term* August 2011 – May 2012  
**VACANT**

Asian/Vietnamese Dec 2011 – Dec 2014  
**Dan Le**  
209 St. John #9  
Garden City, KS 67846  
[dle@gckschools.com](mailto:dle@gckschools.com)

Senior Citizen/Retired Feb 2014 – Dec 2016  
**Charles Allen**  
2101 Fleming St.  
Garden City, KS 67846  
620-275-2600  
clallen21@cox.net

Citizen At. Large Jun 2011 – Dec 2014  
**Connie Bonwell**  
1610 Neil St.  
Garden City, KS 67846  
276-6054  
[Connie.bonwell@probuild.com](mailto:Connie.bonwell@probuild.com)

Religious Community Dec 2008 – Dec 2011  
**VACANT**

Social Services Dec 2011 – Dec 2014  
**VACANT**

Business Dec 2013 – Dec 2016  
**Helen Batchelder**  
P.O. Box 168  
Garden City, KS 67846  
620-276-9100  
helenjb@wbsnet.org

Schools  
**Brandon Neeb**  
518 Alyssa Ct.  
Garden City, KS 67846  
620-805-6244  
989-225-5989  
Bneeb31@gmail.com

Dec 2013 – Dec 2016

African American  
**Mellaina Johnson**  
1915 Sloan Apt. 5  
Garden City, KS 67846  
313-772-0096  
[Mjohnson2@gckschools.com](mailto:Mjohnson2@gckschools.com)  
mellainajohnson@yahoo.com

Aug 2012-Dec 2015

Hispanic  
**Sabrina Rodriquez**  
114 Grant Ave.  
Garden City, KS 67846  
620-287-0923  
[srodriquez@kansasgirlscouts.org](mailto:srodriquez@kansasgirlscouts.org)

Feb 2014 – Dec 2016

Homemaker  
**Alicia Weber**  
506 Alyssa Ct.  
Garden City, KS 67846  
620-789-1340  
hisbutterflygirl@hotmail.com

Dec 2013 – Dec 2016

Citizen At Large  
**Vacant**

GCPD Representative  
**Sgt. David Wheet**

Dec 2012 – Dec 2015

# Consent Agenda

# ***MEMORANDUM***

**TO:** GOVERNING BODY

**FROM:** Steve Cottrell

**DATE:** 1 October 2014

**RE:** DRAINAGE EASEMENT

## ISSUE

The Public Works Department is working with the owner of Countryside Mobile Home Park to resolve a drainage problem. An easement is needed for a stormwater retention pond.

## BACKGROUND

The mobile home park at Eighth Street and Prospect Avenue has had drainage issues since it was originally constructed in the late 1960's. As Eighth Street and Prospect Avenue were improved over the years, the problems remained. The property owner, KML Trust, and Public Works and Engineering staff have determined that a retention pond on the property is the solution, and will work together on its completion.

The retention pond will be located to the west of the house on the large lot of the property. An easement has been obtained from KML Trust.

## ALTERNATIVES

The Governing Body may accept or reject the easement.

## RECOMMENDATION

Staff recommends accepting the easement.

## FISCAL

The work will be completed by City forces, any incidental expenditures will be covered by the Drainage Utility budget.



## **Engineering Department**

Steven F. Cottrell, P.E.,  
City Engineer

C.W. Harper, P.E.  
Assistant City Engineer

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1130  
FAX 620.276.1137  
[www.garden-city.org](http://www.garden-city.org)

**EASEMENT**

In consideration of the sum of One Dollar and other valuable consideration, the receipt of which is hereby acknowledged, the undersigned,

**KML TRUST**

their successors and assigns, hereby grant to the City of Garden City, Kansas (City), its successors, assigns, lessees, agents, franchisees, and all others granted the right to use or occupy a City right-of-way or easement, the right, privilege, and authority to construct, maintain, repair, reconstruct, operate, or remove a stormwater retention pond on, over, and under the surface of the following described real estate:

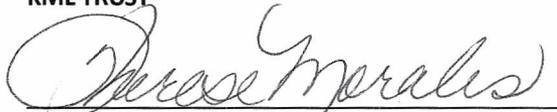
**The West 50.00 feet, as measured parallel with and perpendicular to the West line of Block 1, of Block 1, Countryside Park Subdivision, Garden City, Finney County, Kansas**

together with the rights and privileges therein necessary for the full enjoyment thereof, including the right of ingress and egress. This Easement shall run with the land.

It is expressly understood that the undersigned, in granting the use herein specified, have done so without divesting themselves of the use and enjoyment of the described premises, subject only to the rights of the City, its successors, assigns, lessees, agents, and franchisees to use the same for the purposes herein specified.

IN WITNESS WHEREOF, the Grantors have caused this Easement Agreement to be signed this 18 day of September, 2014.

**KML TRUST**

  
**THERESE MORALES, TRUSTEE**

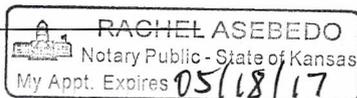
STATE OF KANSAS )  
                          ) ss.  
COUNTY OF FINNEY )

BE IT REMEMBERED, that on the 18 day of September, 2014, before me, a Notary Public in and for the County and State aforesaid, came **THERESE MORALES, TRUSTEE, KML TRUST** who is personally known to me to be the same person who executed the foregoing instrument of writing and duly acknowledged the execution of the same.

IN WITNESS WHEREOF, I have subscribed my name and affixed my seal as of the day and year last above written.

  
Notary Public

My Commission Expires:



**EASEMENT**

In consideration of the sum of One Dollar and other valuable consideration, the receipt of which is hereby acknowledged, the undersigned,

**KML TRUST**

their successors and assigns, hereby grant to the City of Garden City, Kansas (City), its successors, assigns, lessees, agents, franchisees, and all others granted the right to use or occupy a City right-of-way or easement, the right, privilege, and authority to construct, maintain, repair, reconstruct, operate, or remove a stormwater retention pond on, over, and under the surface of the following described real estate:

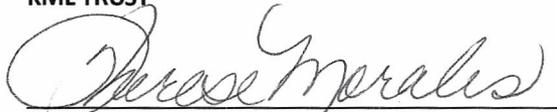
**The West 50.00 feet, as measured parallel with and perpendicular to the West line of Block 1, of Block 1, Countryside Park Subdivision, Garden City, Finney County, Kansas**

together with the rights and privileges therein necessary for the full enjoyment thereof, including the right of ingress and egress. This Easement shall run with the land.

It is expressly understood that the undersigned, in granting the use herein specified, have done so without divesting themselves of the use and enjoyment of the described premises, subject only to the rights of the City, its successors, assigns, lessees, agents, and franchisees to use the same for the purposes herein specified.

IN WITNESS WHEREOF, the Grantors have caused this Easement Agreement to be signed this 18 day of September, 2014.

**KML TRUST**

  
**THERESE MORALES, TRUSTEE**

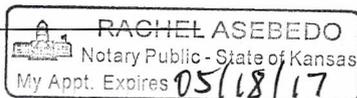
STATE OF KANSAS )  
                          ) ss.  
COUNTY OF FINNEY )

BE IT REMEMBERED, that on the 18 day of September, 2014, before me, a Notary Public in and for the County and State aforesaid, came **THERESE MORALES, TRUSTEE, KML TRUST** who is personally known to me to be the same person who executed the foregoing instrument of writing and duly acknowledged the execution of the same.

IN WITNESS WHEREOF, I have subscribed my name and affixed my seal as of the day and year last above written.

  
Notary Public

My Commission Expires:



## **BUFFALO DUNES GOLF COURSE USE AGREEMENT**

THIS BUFFALO DUNES GOLF COURSE USE AGREEMENT (Agreement) made and entered into this \_\_\_\_ day of October, 2014, by and between **THE CITY OF GARDEN CITY, KANSAS** (CITY), and **THE BOARD OF TRUSTEES OF GARDEN CITY COMMUNITY COLLEGE** (GCCC).

WHEREAS, CITY owns and operates Buffalo Dunes Golf Course (Buffalo Dunes Golf Course), a municipal golf course; and

WHEREAS, the GCCC Golf Team desires to use Buffalo Dunes Golf Course for practice and tournaments, and

WHEREAS, CITY agrees to allow the GCCC Golf Team to use Buffalo Dunes Golf Course.

NOW THEREFORE, in consideration of the terms and conditions set forth in this Agreement, the parties agree as follows:

1. **USE OF BUFFALO DUNES GOLF COURSE.** CITY grants to GCCC and the GCCC Golf Team, the use of Buffalo Dunes Golf Course for the 2014-15 school year for practice, both on the course and the range. Use of Buffalo Dunes Golf Course by the GCCC Golf Team shall be coordinated by the GCCC Golf Team coach and the Buffalo Dunes Golf Course Head Professional (Buffalo Dunes PGA Professional) when such use will not materially interfere with use of Buffalo Dunes Golf Course by members and others using Buffalo Dunes Golf Course. The GCCC Golf Team shall be expected to practice proper golf course etiquette, golf course care, show courtesy and respect to members of the public playing and using Buffalo Dunes Golf Course, and wear proper golf course attire, at all times. Should a member of the GCCC Golf Team violate any golf course use regulation, he may be suspended by the GCCC Golf Team coach, the Buffalo Dunes PGA Professional, or the GCCC Athletic Director from future use of Buffalo Dunes Golf Course.

2. **PAYMENT TO CITY.** GCCC shall pay to CITY for use of Buffalo Dunes Golf Course, the sum of One Thousand Dollars (\$1,000), on or before September 1, 2014, and for each subsequent term of this Agreement on September 1st. The GCCC Golf Team shall also be entitled to use Buffalo Dunes Golf Course for one (1) tournament per year for the fee paid by GCCC to CITY. The expense for use of Buffalo Dunes Golf Course by the GCCC Golf Team for additional tournaments shall be negotiated between GCCC and CITY.

3. **TERM.** The term of this Agreement shall be for a period of one (1) year, from July 1, 2014 to June 30, 2015. This Agreement shall automatically be renewed for additional one (1) year terms, unless either party gives notice of termination not less than one hundred twenty (120) days prior to the end of the initial or any renewal term.

4. **LIABILITY.** GCCC shall be liable to CITY for any damage to Buffalo Dunes Golf Course, carts, equipment, or buildings, caused by the GCCC Golf Team.

5. **GENERAL COVENANTS.**

- (a) All notices which are required or which may be given hereunder shall be considered as properly given if delivered in writing, personally or sent by first class mail, postage prepaid, and addressed as follows:

- (1) If to CITY: City Manager  
301 North Eighth  
P. O. Box 998  
Garden City, Kansas 67846
- (2) If to GCCC: Athletic Director  
Garden City Community College  
801 Campus Drive  
Garden City, Kansas 67846

Notices served by mail shall be deemed to be given on the date on which such notice is deposited in the United States mail.

- (b) This document incorporates all the obligations, agreements and understandings of the parties hereto and there are no oral agreements or understandings between the parties hereto concerning the purpose covered by this Agreement.
- (c) This Agreement may be amended, changed or modified, only upon the written consent of both parties.
- (d) This Agreement shall be binding upon and inure to the benefit of the parties hereto, their respective heirs and personal representatives and permitted assigns.
- (e) This Agreement shall be construed in accordance with the laws of the state of Kansas.

IN WITNESS WHEREOF, the parties hereto have adopted and signed this Agreement as noted herein.

THE CITY OF GARDEN CITY, KANSAS

By \_\_\_\_\_  
Roy Cessna, Mayor

\_\_\_\_\_  
Date  
ATTEST:

\_\_\_\_\_  
Celyn N. Hurtado, City Clerk

THE BOARD OF TRUSTEES OF  
GARDEN CITY COMMUNITY COLLEGE

By \_\_\_\_\_  
Merilyn K. Douglass, GCCC Chairperson

\_\_\_\_\_  
Date  
ATTEST:

\_\_\_\_\_  
Debra Atkinson, Board Clerk

W:\RDG\GCCC\AGREEMENTS\BuffaloDunes(2014-15).docx



# MEMORANDUM

**TO:** Governing Body  
**FROM:** Sam Curran, Director of Public Works  
**DATE:** September 17, 2014  
**SUBJECT:** Purchase Request on Window Replacement

---

CITY COMMISSION

ROY CESSNA,

Mayor

MELVIN L. DALE

JANET A. DOLL

DAN FANKHAUSER

J. CHRISTOPHER LAW

MATTHEW C. ALLEN  
City Manager

MELINDA A. HITZ, CPA  
Finance Director

RANDALL D. GRISELL  
City Counselor

## **ISSUE**

Staff is requesting Governing Body consideration of accepting the replacement window low bid from ProBuild for the City Administration Building.

## **BACKGROUND**

Bids were opened on September 9, 2014 in the Administration Building at 10:00 a.m. for the replacement of 55 windows in the Administration Building. The low bidder was ProBuild for \$69,314.97. The new windows are Anderson Eagle with internal blinds.

Staff has attached the bid tabulation sheet for your review.

The approved budget for improvements to the City Administration Building was set at \$175,000. Other improvements included the following:

1. Upgrade to the electrical system.
2. Cleaning and re-caulking exterior joints.

## **ALTERNATIVES**

1. Approve the low bid for the replacement windows from ProBuild for \$69,314.97.
2. Reject the low bid from ProBuild.

## **RECOMMENDATION**

Staff recommends Governing Body consideration and approval for replacement windows from ProBuild for \$69,214.97 (**Alternative 1**).

## **FISCAL NOTE**

Replacement Windows - \$69,214.97, fund cite #001-17-171-6026.01; Budgeted Amount \$175,000.

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1160  
FAX 620.276.1169  
www.garden-city.org

# CITY OF GARDEN CITY

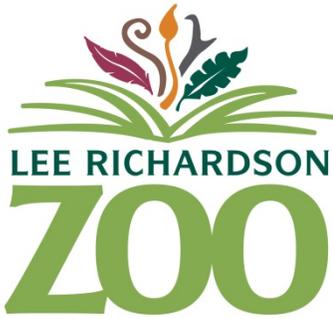
## REPLACEMENT WINDOWS - CITY HALL

Bid Tabulation Sheet

Date & Time: Tuesday, 9 September 2014 10:00 a.m.  
 Equipment: Replacement Windows  
 Location: City Hall

DEPT.      BUDGET  
**Admin**      **\$175,000.00**

Bidders	Non-Taxable Cost	Less Gov't Discount	Total	Start/Completion Date	Exceptions & Comments
<b>ProBuild</b>	<b>\$69,314.97</b>	<b>\$0.00</b>	<b>\$69,314.97</b>	<b>Start: 10/28/2014 Complete By: 12/28/2014</b>	<b>Anderson Eagle Windows</b>
Roth Glass	NO BID				
Kinney Glass	NO BID				
Pella Window & Doors	NO BID				
Southward Corporation Renewal By Anderson	NO BID				



Inspiring conservation of  
wildlife and wild places.

KRISTI NEWLAND  
Director  
Kristi.Newland@gardencityks.us

JORDAN PIHA  
General Curator  
Jordan.Piha@gardencityks.us

HIRAM THOMAN  
Maintenance Foreman  
Hiram.Thoman@gardencityks.us

312 Finnup Drive  
Garden City, KS 67846

Phone (620) 276-1250  
Fax (620)-276-1259  
Zoo.Department@gardencityks.us  
www.leerichardsonzoo.org

*Lee Richardson Zoo is accredited  
by the Association of Zoos and  
Aquariums and is dedicated to  
recreation, conservation,  
education, and scientific studies.*

ACCREDITED BY THE  
**ASSOCIATION  
OF ZOOS &  
AQUARIUMS**

Memo  
To: City Commission  
Cc: Matt Allen, City Manager  
From: Kristi Newland, Zoo Director  
Date: 1 Oct 2014

**Issue:**

Termination of trust currently held at Commerce Bank.

**Background:**

In 1967 five zoo patrons established a trust that was to be used for acquisition of zoo animals, property, etc... to improve the zoo. The trust has been primarily used for the acquisition (including shipping) of new animals since that time. Any funds from animals sold by the zoo are reinvested in the trust. Recently Commerce Bank advised Zoo Director Newland and City of Garden City Finance Director Hitz that the fees will be increasing to the point of eroding the principal. The trust cannot simply be moved to another bank unless that bank has a trust branch. There are none in Garden City other than Commerce Bank.

**Alternatives:**

- 1) Leave the trust with Commerce Bank where the principal will slowly be consumed by fees.
- 2) Terminate trust and move funds to City of Garden City where it can be invested in money market with very little gain expected.
- 3) Terminate trust and move funds to Friends of Lee Richardson Zoo (FOLRZ) who have agreed to invest it with a money manager who will charge administrative fees that will not generally exceed the income, pose minimal risk to the principal, and to use funds as intended by the original trust, making them available at the request of the Zoo Director, if City Commission approves this alternative.

**Recommendation:**

Zoo Director Newland and the Zoo Advisory Board as well as City of Garden City Finance Director Hitz recommend terminating the trust and moving the funds to FOLRZ.

**Fiscal note:**

The trust currently consists of approximately \$47,000. Over the last 10 years the fund has ranged from \$20,000 to \$57,000.

## **LEE RICHARDSON ZOO TRUST AGREEMENT TO TERMINATE TRUST**

THIS AGREEMENT TO TERMINATE TRUST ("Agreement") is made and entered into as of the \_\_\_\_ day of October, 2014, between the Trustee, and the Qualified Beneficiary of the Trust, to-wit:

The "**Trustee**" of the Trust, is COMMERCE BANK, 215 North Main, Garden City, Kansas.

The "**Qualified Beneficiary**" of the Trust, is the City of Garden City, Kansas, 301 North 8<sup>th</sup> Street, Garden City, Kansas.

### **RECITALS**

A. The Lee Richardson Zoo Trust (the "Trust"), dated June 30, 1967, is an irrevocable trust established by James Dunn, Sr., Lee Puckett, W.E. Brown, Ben L. Kelley, and Ray E. Ladd (collectively "Settlers") with the stated intention of improving the Municipal Park and Zoo for the use and benefit of the people of Southwestern Kansas, and more particularly those residing in and about the City of Garden City, Finney County, Kansas.

B. The Settlers of the Trust named The Fidelity State Bank of Garden City as Trustee. Since the establishment of the Trust, The Fidelity State Bank of Garden City merged with Commerce Bank (the merger occurred in 1999) and the Trust has been maintained by Commerce Bank as Trustee since the merger.

C. The sole Beneficiary of the Trust is the City of Garden City, Kansas.

D. K.S.A. 58a-103(12)(A) defines a "Qualified Beneficiary" as a beneficiary who, as of the date in question, either is eligible to receive mandatory or discretionary distributions of trust income or principal, or would be so eligible if the trust terminated on that date.

E. The City of Garden City, Kansas is the sole Qualified Beneficiary of the Trust. Pursuant to Paragraph Third of the Trust, the Qualified Beneficiary is eligible for income and principal distributions from the Trust through written requisitions to the Trustee, with such written requisitions to be approved by the Mayor, City Manager and Director of the Zoo (the title referenced in the Trust regarding the Director of the Zoo is "acting zoo superintendent").

F. The assets of the Trust consist of a diverse portfolio of investments (summary of assets on Exhibit A, attached hereto) with a total market value as of June 30, 2014 of \$48,020.16.

G. The Trustee will implement a new administration fee beginning January 1, 2015, the result of which will be the Trust incurring annual fees that exceed the Trust's annual income. The Trustee has expressed its concern that due to an increased annual fee of \$2,500.00, plus accounting fees and related expenses with the administration of the Trust, it will not be economically feasible to continue to administer the Trust.

H. Pursuant to Paragraph Eighth, Subparagraph (c) of the Trust "if at anytime this trust fail[s] or [is] unable to accomplish the purpose, aims, intent or reasons for its creation...then all assets, securities, funds, property or other accumulations, and additions thereto, shall be immediately vested in the City of Garden City, Kansas, free and clear of any conditions or terms of this trust, and the Trustee shall be relieved of all further and future duties save and excepting only the proper accounting."

I. K.S.A. §58a-414(a) provides the trustee of a trust property having a total value less than \$100,000 with the authority to terminate the trust if the trustee concludes that the value of the trust property is insufficient to justify the cost of administration.

J. The sole Qualified Beneficiary (i.e. the City of Garden City, Kansas) is in agreement with the Trustee that the continuation of the Trust on its existing terms is not economically feasible.

K. The Qualified Beneficiary and the Trustee, in an effort to honor the original intention of the Settlers when establishing this Trust, have agreed to transfer the assets of the Trust to the Friends of Lee Richardson Zoo, Inc. (FOLRZ), a Kansas corporation, and an IRS recognized 501(c)(3) organization, whose primary objective is encouraging and aiding the development of Lee Richardson Zoo as an educational and recreational center.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree to terminate the Trust and distribute the assets thereof upon the following terms and conditions:

1. TERMINATION OF TRUST. The Qualified Beneficiary and Trustee are in mutual agreement that it is in its best interest that the Trust be terminated as of the date first written above, with such termination to take place in the manner set forth herein.

2. PAYMENT OF ADMINISTRATION EXPENSES; RETENTION OF CASH FOR FINAL EXPENSES. All of the administration expenses incurred by the Trust during the year of termination, 2014, including the cost of termination, shall be charged against the Trust. In connection with making the terminating distributions, the Trustee may retain a cash reserve sufficient to pay for final distribution expenses and preparation of the final fiduciary income tax return. When these final expenses have been determined and paid, the remaining funds shall be distributed to the FOLRZ as described herein.

3. TRANSFER OF TRUST ASSETS. As soon as practical following the execution of this Agreement, the Trustee will initiate the transfer of all of the Trust assets to the designated custodian or bank account as is directed by FOLRZ. Trustee agrees to provide Qualified Beneficiary with an accounting identifying the transfer of all assets as soon as is practical after the same has been accomplished. All parties to this Agreement acknowledge that subsequent to the transfer of the Trust assets, FOLRZ shall be the sole entity responsible for the investment and management of the same.

4. FULL DISCLOSURE. The Qualified Beneficiary represents and acknowledges that it has reviewed and clearly understands all of the information about the Lee Richardson Zoo Trust which they desire to review.

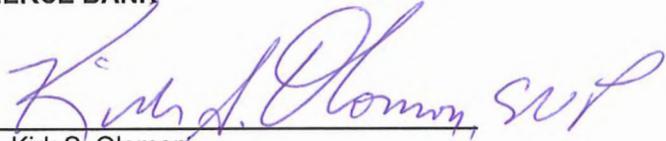
5. EXECUTION OF AGREEMENT. As enumerated in Paragraph Third of the Trust, this Agreement represents and is a valid written requisition of funds and thus has been executed by the duly appointed, authorized and acting Mayor and City Manager of the City of Garden City Kansas, as well as the Director of the Lee Richardson Zoo, namely:

- a. Roy Cessna, Mayor;
- b. Matthew C. Allen, City Manager; and
- c. Kristi L. Newland, Director, Lee Richardson Zoo.

6. BINDING EFFECT. All of the provisions of this Agreement shall be binding upon, inure to the benefit of, and be enforceable by the parties hereto and their respective heirs, executors and administrators, or other legal representatives and successors in interest.

IN WITNESS WHEREOF, the Trustee and Qualified Beneficiary have executed this Agreement as of the effective date set forth above.

**COMMERCE BANK**

By   
Name: Kirk S. Olomon  
Title: Senior Vice President and Trust Officer

**CITY OF GARDEN CITY, KANSAS**

ATTEST:

By \_\_\_\_\_  
Name: Roy Cessna  
Title: Mayor

\_\_\_\_\_  
Celyn N. Hurtado, City Clerk

By   
Name: Matthew C. Allen  
Title: City Manager

By   
Name: Kristi L. Newland  
Title: Director

**Lee Richardson Zoo Charitable Trust#**

April 1, 2014 - June 30, 2014

Account Number: 45-0091-01-2

CITY OF GARDEN CITY  
MELINDA HITZ FINANCE DIRECTOR  
PO BOX 998  
GARDEN CITY KS 67846-0499

Investment Officer:

Administrative Officer:

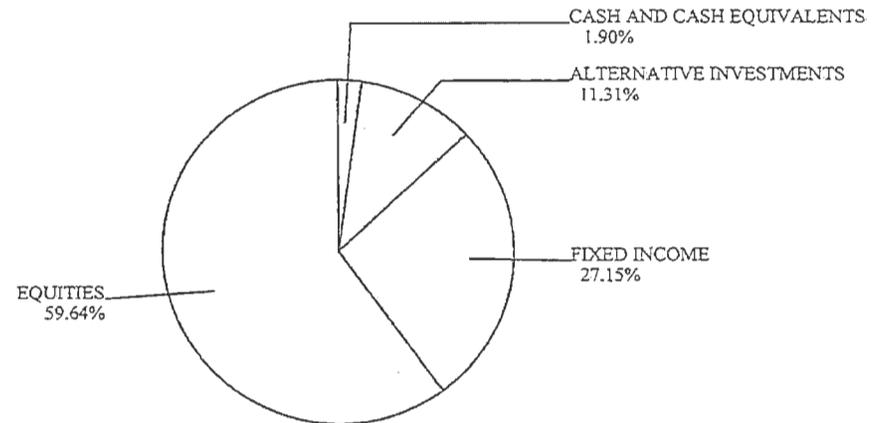
Kirk S Olomon (620) 276-5725  
kirk.olomon@commercebank.com

Kirk S Olomon (620) 276-5725  
kirk.olomon@commercebank.com

**Account Review**

<b>Your Beginning Market Value :</b>	<b>\$ 46,693.30</b>
<b>Income and Receipts :</b>	<b>\$ 466.10</b>
<b>Disbursements and Expenses :</b>	<b>\$ -709.89</b>
<b>Realized Gains and Losses :</b>	<b>\$ 299.99</b>
<b>Unrealized Gains and Losses :</b>	<b>\$ 1,270.66</b>
<b>Your Ending Market Value :</b>	<b>\$ 48,020.16</b>

**Summary of Assets**



# Other Entities Minutes



**GARDEN CITY REGIONAL AIRPORT  
ADVISORY BOARD MINUTES  
AUGUST 14, 2014**

**5:30 P.M. MEETING CALLED TO ORDER**

**MEMBERS PRESENT**

Charlie Robinson, Ken Frey, Ed Fischer, Max Meschberger, and Darin Germann

**MEMBERS ABSENT**

Marlo Miller and Bill Jones

**STAFF PRESENT**

Rachelle Powell and Miranda Benedict

**ITEM 1 PUBLIC COMMENT**

No public comment.

**ITEM 2 APPROVAL OF JULY 10, 2014 MINUTES**

Charlie Robinson made a motion to approve the July 10, 2014 Airport Advisory Board. Max Meschberger seconded the motion. The motion passed unanimously.

**ITEM 3 DIRECTOR'S REPORT**

Staff discussed the Director's Report with the Airport Advisory Board.

**ITEM 4 MONTHLY REPORTS**

Staff reviewed the monthly reports with the Airport Advisory Board.

**ITEM 5 BOARD MEMBER COMMENTS**

- A. Ed Fischer – Complimented the Airport on the restroom renovation.
- B. Charlie Robinson – No Comment.
- C. Ken Fry – No Comment.
- D. Marlo Miller – Absent.
- E. William (Bill) Jones – Absent.
- F. Darin Germann – No comment.

G. Max Meschberger – No Comment.

**ITEM 6 ADJOURNMENT**

Ed Fischer made a motion to adjourn. Max Meschberger seconded the motion. The motion passed unanimously.



**Golf Advisory Board  
Sept 22, 2014**

**7:00 pm - 7:45 pm**

Members Present: Sandy Rodgers, Deanna Mann, Ray Navarro, Scott Ackerman, Tom Richardson, Toby Whitthun, Scott Ackerman, Caleb Woods, Cole Wasinger

**Cole Wasinger report: Golf Professional**

There is one more main event for the season.

Cole will prepare a brochure for couple's golf, to begin Oct. 5<sup>th</sup> with a covered dish meal.

FOBD process is getting close to having our 501c3.

**Monthly financial report:**

Total revenue is down \$12,335.00 at this point. Driving range is up \$96.00

**Symetra tournament:**

A lengthy discussion was held concerning the Symetra Golf tournament. Many positive ideas were discussed. Next year, the event will be on Friday, Saturday and Sunday. This should be a benefit for finding volunteers. The consensus of the golf advisory board is: board members will continue to take an active role in showcasing large tournaments at Buffalo Dunes Golf course and will take charge of the volunteer portion of the Symetra Golf Tournament for the 2015 tournament. Ray Navarro will be the head coordinator for the volunteer portion, with board members taking on specific areas of need.

**Toby Whitthun report: Greens superintendent**

Aeriation is being done to fairways.

**Advisory Board Members Terms: (added as discussion for next meeting)**

There will be three board members whose terms are up December 2014.

Caleb Woods, Sandy Rodgers, and Tom Richardson.

Members are encouraged to bring suggestions to the next scheduled meeting.

**Next meeting: November 10, 2014 @ 7:00pm @ Samy's - NOTE MEETING CHANGE**

Reported by Sandy Rodgers

**Garden City Police Department**  
**Police Citizen's Advisory Board**  
**September 16, 2014**

**Present:** Captain Michael Reagle; Sergeant David Wheet; Alicia Weber; Mellaina Johnson; Charles Allen; Helen Batchelder; Brandon Neeb.

**Not Present:** Sabrina Rodriguez; Dan Le

The meeting convened at 1730.

Captain Reagle informed PCAB members of current events within the Garden City Police Department.

Captain Reagle led the review of the Master Activity Reports.

Captain Reagle discussed on the "You Drink, You Drive, You Lose" campaign and DUI check lane.

Sgt. Wheet discussed on the fall Citizen's Academy.

Captain Reagle reviewed auto burglary awareness procedures.

The meeting adjourned at 1813.