

**Garden City Parks & Tree Board
Minutes of Meeting**

Date: January 20, 2015

- I. Call to Order:** John Brennaman called the meeting to order at approximately 5:30 pm.
- II. Members present:** Alan Riedel, John Brennaman, Mike Ramsey, Larry Scheuchzer, and David Miller. Also in attendance were John Klempa, Andy Liebelt and special guest, Pat Geier.
- III. Members absent:** David Coltrain
- IV. Approval of Agenda:** Motion was made by Larry Scheuchzer and seconded by Alan Riedel to approve the agenda. Motion carried.
- V. Approval of Minutes:** Motion was made by Mike Ramsey and seconded by Larry Scheuchzer to approve the minutes as presented. Motion carried.
- VI. Fund Report:**
 - A. General Account - \$26,499.65 – this includes funds for Taylor Avenue. May want to defer the project until development ends. In the past, need city engineer and KDOT approval of parks plans on Taylor Ave. – discussed integrating park’s plans with site development.
 - B. Tree Account - \$35,162.26
 1. 2014 Loans and rebates \$30,000.00 less:
 - i. 22 loans - \$17,660.00
 - ii. 64 rebates for 91 trees - \$4,177.74
 - C. Annual Street Tree Pruning: \$10,000.00
- VII. Staff Report:**
 - A. Report on current department issues.
 1. Lost main grounds maintenance person to Solid Waste – William Coffield
 2. Lost younger employee to work at Overhead Door – Robert Ortiz
 3. Hired a new employee, George Ross, to run mowing maintenance routes
 4. Organizational chart
 - Proposal to go to city HR - discussed.
 - Turf Position will not be shared with Rec.
 - Want to hire horticulturalist
 - Andy will take care of forestry issues
 - Eventually merge park worker I & II into Landscape Maintenance Tech.
 5. Christmas lights – take down starting tomorrow
 6. Eighth & Emerson – focus this year will be weed control – house to be moved within neighborhood maybe
 7. Santa Fe Park sign will be built in house
 8. KANZ flood – Roughly \$5,000 damage
 9. New tables for Ayala Park have been ordered.
 10. Wildcat Park Gazebo– Alan in charge – to be done by 4/1/2015.
 11. Looking at central control irrigation for all city irrigation.

VIII. Committee reports:

IX. Unfinished Business:

1. Alley trees – will follow ordinance – trash truck drivers are reporting problems to Code Enforcement – this is going well – people are hiring contractors to do the work.
2. Santa Fe Park – county still owns property as per Alan Riedel. Examining color photo of plan & electrical plan. All irrigated. Going with Zoysia grass. 18” of top soil removed.

X. New Business:

- A. Tree City USA is filled & filed.
- B. Poster contest – need to set time & place to judge. David Miller – Pierceville/Plymel, Mike Ramsey – Jenny Barker & Bernadine Sitts, Alan Riedel – St. Dominic’s & St. Mary’s, Larry Scheuchzer – Charles O Stone, Andy – Home schools
- C. Arbor Day is 4/24/2015 – March agenda
- D. City Arborist breakfast – requiring signage & license at job site – considering management – start with ordinance
- E. Election of Board Members – David Miller 2015 Chair, John Brennaman – Vice Chair, Mike Ramsey – Secretary. Alan Riedel is unsure if he will continue on the board.
 1. Alan Riedel made a motion to cast a unanimous ballot for nominees
 2. David Miller seconded the motion.
 3. Motion passed.

XI. Announcements:

- A. See agenda for details.
- B. Pat Geier is interested in becoming a new board member.

XII. Schedule next meeting – The next meeting is scheduled for Tuesday, February 17, 2015, at 5:30 p.m.

XIII. Adjournment – Motion was made by David Miller and seconded by Larry Scheuchzer. Motion carried. The meeting was adjourned at approximately 6:32 p.m.

NOTES: Andy is going to send memo to City Commission to approve Board Members after Alan Riedel makes his decision.