

**Garden City Parks & Tree Board  
Minutes of Meeting**

**Date: February 18, 2015**

- I. Call to Order:** John Brennaman called the meeting to order at approximately 5:31 pm.
- II. Members present:** John Brennaman, Mike Ramsey, Larry Scheuchzer, and Pat Geier. Also in attendance were John Klempa, Andy Liebelt and Alan Geier.
- III. Members absent:** David Miller and David Coltrain
- IV. Approval of Agenda:** Motion was made by Larry Scheuchzer and seconded by Pat Geier to approve the agenda. Motion carried.
- V. Approval of Minutes:** Motion was made by Mike Ramsey and seconded by Pat Geier to approve the minutes as presented. Motion carried.
- VI. Fund Report:**
  - A. General Account - \$26,499.65 – as per end of year budget.
  - B. Tree Account - \$35,162.26
    1. 2014 Loans and rebates \$30,000.00 less:
  - C. Annual Street Tree Pruning: \$10,000.00
- VII. Staff Report:**
  - A. Report on current department issues.
    1. The Human Resource Department is getting ready to do a study of jobs and pay. The Hay Group is the consulting company performing the study. New positions have been plugged into the budget for 2015-2016. Two positions in the proposal will add salary expense in 2016 but not 2015. We are hoping Hay Group addresses loss of staff to other city departments.
    2. Santa Fe Park irrigation bid of \$6000 will be paid by the county. There were three bids that came in – Wards, Western & a firm from Scott City. Most of the concrete has now been poured and we will be moving some trees. The Parks department will be repairing and re-assembling playground equipment. There is a meeting scheduled in March between City & County management to discuss deeding the property to the city. We may keep the park closed this summer to allow Zoysia grass to establish.
    3. Central control irrigation - \$2 million grant request from City Manager involves hardware, installation and plant changes. It will include all city properties (rec/elec/parks/cemetary,etc).
    4. Department of Labor audit on February 10, 2015. (label electric breakers, check safety equipment more frequently, avoid skin contact with high pressure air)

5. Taylor project – move educational type plantings to Forest Park Lake. Apply for trail grant on the west side to develop while the east side is undergoing development. Hired Prairie Wind Aquatics to do labeling at Forest Park Lake. May look for additional specimen trees.
6. Signage for state champion trees – Alan Geier is working on applying technology.
7. Hired contractor to build monument at Grimsley Sports Complex.
8. Have Wildcat Park gazebo up by April 1<sup>st</sup>.
9. Need someone to manage plots at Community Garden on ditch at A Street.
10. Mike Ramsey suggested board to tour the City Rec’s new “Core Fitness Facility.”

**VIII. Committee reports:**

**IX. Unfinished Business:**

1. An Arbor Day poster from Garden City 5<sup>th</sup> grade won district and went to the state competition. Discussed ordering pencils for district classes with posters.
2. City arborist breakfast – no ordinance other than getting license – no vehicle marking ordinance – carry license – need to explain tree loan program to arborists.

**X. New Business:**

- A. Pat Geier & David Coltrain were approved by Governing Body as Parks & Tree Board members.
- B. Will submit nomination of Ed Sattler to Governing Body.
- C. Andy will go to playground inspection school in March.
- D. Deck mower bids opening February 24<sup>th</sup> and will be approved on March 3<sup>rd</sup>.

**XI. Announcements:**

- A. KSU Extension Agent, Kathy Lavis, will be presenting at the KSU Research Center on March 20, 2015.
- B. Tree City USA will take place in Topeka on March 25-26, 2015.

**XII. Schedule next meeting** – The next meeting is scheduled for Tuesday, March 17, 2015, at 5:30 p.m.

**XIII. Adjournment** – Motion was made by Larry Scheuchzer and seconded by Pat Geier. Motion carried. The meeting was adjourned at approximately 6:29 p.m.

**NOTES:**