

AGENDA
CITY COMMISSION MEETING
Tuesday, April 21, 2015
1:00 P.M.

- I. No Pre-meeting.**
- II. REGULAR MEETING CALLED TO ORDER AND CITY CLERK ANNOUNCING QUORUM PRESENT.**
- III. PLEDGE OF ALLEGIANCE TO THE FLAG AND INVOCATION.**
- IV. APPROVAL OF THE MINUTES OF THE LAST REGULAR MEETING, WHICH IF NO CORRECTIONS ARE OFFERED, SHALL STAND APPROVED.**
- V. PUBLIC COMMENT Agenda Schedule Allowance: 30 minutes (5 minutes per spokesperson)**
 - A. Tim Regan requests the opportunity to address the Governing Body.
 - B. Don Harness requests the opportunity to address the Governing Body on a “Saving the Cupola” project for the Windsor Hotel.
- VI. RE-ORGANIZATION OF THE BOARD OF CITY COMMISSIONERS.**
 - A. Comments from Mayor Cessna.
 - B. City Clerk Celyn Hurtado administers the oath of office to newly elected Commissioners Roy Cessna, Melvin Dale and Dan Fankhauser.
 - C. The seating of the newly elected Board of Commissioners of City of Garden City.
 - D. Selection of the Chairperson to the Board, who shall assume the duties and title of Mayor.
 - E. Presentation of recognition awards by the newly selected Mayor to former Mayor Cessna and the passing of the traditional wooden gavel from former Mayor Cessna to the new Mayor.
 - F. Comments by the newly selected Mayor.
 - G. Selection of the Vice Chairperson, who shall assume the duties and title of Vice Mayor and serve as the Chairperson in the absence of the Mayor.
 - H. Commission designation of “Rules of Order” to be followed in the conduct of meetings. (Note: Commission presently follows Division II, Article II of the Code of Ordinances.)
 - I. Discussion regarding time and place for regularly scheduled meetings to be held, which if changed would need to be done by ordinance at the next regularly scheduled meeting. Current practice is to hold regular City Commission meetings on the 1st and 3rd Tuesdays of each month.

- J. Governing Body consideration of personnel authorized to be seated at the Commission bench. Current practice authorizes the City Clerk and City Attorney to be seated at the Commission bench.
- K. Governing Body designation of an official city newspaper, as provided by state statute. Current practice designates The Garden City Telegram as the official city newspaper.
- L. At this time, the Commission will take a short break to allow for family members and the public to recognize the new Commissioners, Mayor and Vice Mayor, and to thank outgoing Commissioners.

VII. CONSIDERATION OF PETITIONS, MEMORIALS AND REMONSTRANCES.

- A. Governing Body consideration and approval to proclaim April 21, 2015 as Don Harness Day.
- B. Governing Body consideration of a request from Sparq Natural Gas for a waiver from the sidewalk requirements for a portion of a project located at 2001 E. Hwy 50.
- C. Ms. Carole Fry, on behalf of the Finney County Fair, requests Governing Body consideration of the following items:
 - 1. Special rate fee (\$20.00) for solid waste service.
 - 2. Permission to close-off Lake Avenue to thru traffic for July 22 – 26, 2015.
 - 3. A waiver of the deposit and daily fees normally required for the carnival.
 - 4. A waiver to the restricted height of aircraft over the corporate limits for allow for helicopter rides.

VIII. REPORT OF THE CITY MANAGER.

- A. Staff has provided a final update on the progress of the emergency repairs at the swimming pool.
- B. The City has received correspondence from Cox Communication regarding digital programming changes.
- C. Staff has provided several items of information for Governing Body review including the following: from Director of Aviation Powell the monthly report, from Community Development Director Kentner the monthly building report and code enforcement report, from Finance Director Hitz the monthly financials, from Police Chief Hawkins the monthly activity report, from Public Works Director Curran the projects report and transit report, from Public Utilities Director Muirhead the quarterly report and from Zoo Director Newland the monthly activity report.
- D. Meetings of note:
 - ✓ April 18, 2015 – Legislative Coffee at St. Catherine Hospital, Classroom B at 10:00 a.m.
 - ✓ April 18, 2015 – Shop Small Saturday in Downtown Garden City
 - ✓ April 22, 2015 – Earth Day at Lee Richardson Zoo

- ✓ April 22, 2015 – Upper Arkansas River Basin Advisory Committee, Meeting Room at City Administrative Center
- ✓ April 28, 2015 – GCCC luncheon
- ✓ April 30, 2015 – Citizens' Academy Graduation – City Administration Center at 6:00 p.m.
- ✓ May 8, 2015 – 2nd Annual Downtown Vision Golf Tournament at The Golf Club at Southwind
- ✓ May 20, 2015 – Garden City Area Chamber of Commerce monthly breakfast – The Golf Club at Southwind at 7:30 a.m.
- ✓ June 17, 2015 – Garden City Area Chamber of Commerce monthly breakfast – The Golf Club at Southwind at 7:30 a.m.

IX. CONSIDERATION OF APPROPRIATION ORDINANCE.

- A. Appropriation Ordinance No. 2386-2015A.

X. CONSIDERATION OF ORDINANCES AND RESOLUTIONS.

- A. An updated Water Conservation and Drought Response Plan is submitted to the Governing Body for adoption.

1. Governing Body consideration and approval of the Water Conservation and Drought Response Plan.
2. Ordinance No. _____ - 2015, an ordinance regulating water supply to conserve or curtail the use of water within the City of Garden City, Kansas; amending current Code Sections 90-143, 90-144 and 90-145; repealing current Code Sections 90-143, 90-144 and 90-145; all to the Code of Ordinances of the City of Garden City, Kansas.

- B. Resolution No. _____ - 2015, a resolution authorizing the removal of motor vehicle nuisances from certain properties in the City of Garden City, Kansas, pursuant to Section 38-63 of the Code of Ordinances of the City of Garden City, Kansas. (708 W. Hamline – red 4 door car, 614 W. Olive Street – green Chevy Trailblazer and 1504 St. John Street – red Ford pickup)

XI. OLD BUSINESS.

- A. None at this writing.

XII. NEW BUSINESS.

- A. Finance Director Hitz will be present to discuss the following items:

1. Review of major issues and assumptions used to draft 2016 departmental budgets. Review commission goals and strategies that were identified in the City Commissioner Retreat. Review the 2015 & 2016 Capital Improvement Program along with proposed financing of those projects. Review of Special Revenue, Support & Misc. Funds – TIF (#04), Capital Improvement Reserve (#5), CD Loan Fund (#6), Cemetery Endowment (#7), Community Trust Reserve (#8), DEA

Enforcement (#10), Drug Enforcement (#11), E-911 Funds (#15), Finnup Foundation (#18), 12-6a13 Revolving Fund (#26), Risk Reserve (#27), Special Drug & Alcohol (#29), Special Park & Rec (#30), Special Trafficway (#32), Street (#01-133), Workers Compensation (#35), Workers Compensation Reserve (#36), Community Development (#50), Economic Development Revolving Loan (#52) and Project Development (#53).

- B. Some projects authorized in the 2015 budget and/or proposed in the 2015 and 2016 Capital Improvement Programs require debt financing. City Engineer Cottrell has provided a memorandum discussing and a history of City Bond issues for 2001 through 2014.
- C. The Governing Body is asked to consider selecting a consulting engineering firm to provide construction engineering (inspection) and right-of-way acquisition services for the Kansas Avenue widening project.
- D. The City has received application materials from KDOT for the FY 2017 KLINK and FY 2018 Geometric Improvement programs. The Governing Body is asked to consider and select projects.
- E. Governing Body is asked to set a procedural schedule for determination of electric service/franchise for annexed areas.
- F. Governing Body consideration and approval of a Master Service Agreement between the City of Garden City and Revere Healthcare Solutions, Inc.
- G. Staff requests Governing Body appoint a Commissioner to the Elephant Stakeholder Committee.
- H. Traffic Advisory Board Recommendations:
 - 1. Deny the request from Garden City Community College and continue gathering traffic data to support the decision that is best for the College and the community.
 - 2. Approve the request to solicit letters of interest from Engineering Consultants to provide Engineering (PE) services for a Transportation Study in 2015.
- I. The 25th Judicial District Community Corrections requests the reappointment of Honorable Peter J. Ramirez, representing as a Garden City representative to serve on the Community Corrections Advisory Board.
- J. **Consent Agenda for approval consideration:** (The items listed under this “consent agenda” are normally considered in a single motion and represent items of routine or prior authorization. Any member of the Governing Body may remove an item prior to the vote on the consent agenda for individual consideration.)
 - 1. Governing Body consideration and approval of the Second Amendment to the Lease Agreement between the City of Garden City, Kansas and Michael Scheiman for the rental of the airport house located at the Garden City Regional Airport.
 - 2. Governing Body consideration and approval of the Consent to Assignment/Subletting and Ratification of Lease between the City of Garden City,

Kansas and Charles Robison for the Eatherly hanger located at Garden City Regional Airport.

3. Governing Body consideration and acceptance of bids received April 14, 2015 for street paving in Clarion Park Estates.
4. Governing Body consideration and approval of new five year term site lease agreement with New Cingular Wireless (NSW) PCS, LLC.
5. Governing Body consideration and approval of a 2015 Vegetation Mowing application from Bernard Froese.
6. Licenses:

(2015 New)

- a) Outlaw Promotions Cereal Malt Beverage

XIII. CITY COMMISSION REPORTS.

A. Commissioner Doll

B. Commissioner Fankhauser

C. Commissioner Law

D. Commissioner Cessna

E. Commissioner Dale

XIV. ADJOURN.

THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS

City of Garden City

April 7, 2015

The regular meeting of the Board of Commissioners of the City of Garden City was held at 1:00 p.m. at the City Administrative Center on Tuesday, April 7, 2015 with all members present except Commissioner Fankhauser. Commissioner Dale opened the meeting with the Pledge of Allegiance to the Flag and Invocation.

State Representative John Doll reviewed with the Governing Body legislative items of importance to the City.

David Crase spoke to the Governing Body and presented an article regarding the exporting of elephants from Zimbabwe.

Kathy Friesen gave an update to the Governing Body regarding the house at 1904 Crestway Drive. She requested to be on the next City Commission meeting to further discuss the state of the unoccupied home.

Roberta & Dean Powell, owners of Berta's Flowers & Festivities located at 1211 Fleming Street requested a waiver of the sign ordinance for the electronic sign in the window of their business. Community Development Director Kentner stated staff would review the request.

Commissioner Law moved to approve and allow the Mayor to proclaim April 7, 2015 as Tevin Briscoe Day. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Mayor Cessna moved to approve and proclaim April 8, 2015 as Michael Prieto Day. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Commissioner Dale moved to approve and allow the Mayor to proclaim the week of April 7 - 14, 2015 as Garden City High School Wrestling Championship Week. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Commissioner Law moved to approve and allow the Mayor to proclaim the month of April 2015 as Child Abuse Prevention month. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Commissioner Doll moved to approve a request from the Appliance & Furniture Mart for a waiver of the sign and temporary structure requirements for a tent sale/sidewalk sale April 18 -27, 2015 at 1117 Fleming Street. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Mayor Cessna moved to approve a request from Sand Hills Amateur Radio to waive the noise ordinance from Saturday, June 27, 2015 at 12:00 p.m. to Sunday, June 28, 2015 in the south parking lot at the Law Enforcement Center. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Commissioner Law moved to approve a request from Primera Iglesia Bautista Hispana for a waiver of the noise ordinance and use of Stevens Park on Sunday, June 21, 2015 from 5:00 p.m. – 10:00 p.m. for a youth concert. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Commissioner Doll moved to approve a request from staff for an additional \$25,000 to make the total authorized amount \$200,000 for emergency repairs at the swimming pool. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Finance Director Hitz provided the 2015 Budget Calendar.

The City received correspondence from Cox Communication regarding renewal of programmers and broadcasters.

The Governing Body congratulated to Garden City Police Officer Troy Davis and Kenneth Henderson Middle School on their award from People Saving People.

Staff provided items of information for Governing Body review including the following: from Cemetery Director Stevenson the monthly activity report, from Finance Director Hitz the sales tax report and from Public Works Director Curran the transit report.

Meetings of note:

- ✓ March 30 – April 10, 2015 – Spring Cleanup
- ✓ April 4, 2015 – Lee Richardson Zoo’s Eggstravaganza from 8:30 a.m. – 3:30 p.m.
- ✓ April 7, 2015 – Election Day
- ✓ April 11-14, 2015 – Western Kansas Congressional Delegation reception in Washington, D.C.
- ✓ April 15, 2015 – Garden City Area Chamber of Commerce monthly breakfast – The Golf Club at Southwind at 7:30 a.m.
- ✓ April 18, 2015 – Legislative Coffee at St. Catherine Hospital, Classroom B at 10:00 a.m.
- ✓ April 18, 2015 – Shop Small Saturday in Downtown Garden City
- ✓ April 18, 2015 – The Taste of Garden City at the Clarion Inn from 6:00 – 8:30 p.m.
- ✓ April 22, 2015 – Earth Day at Lee Richardson Zoo
- ✓ April 30, 2015 – Citizens’ Academy Graduation – City Administration Center at 5:30 p.m.
- ✓ May 8, 2015 – 2nd Annual Downtown Vision Golf Tournament at The Golf Club at Southwind
- ✓ May 20, 2015 – Garden City Area Chamber of Commerce monthly breakfast – The Golf Club at Southwind at 7:30 a.m.

Appropriation Ordinance No. 2385-2015A, “AN APPROPRIATION ORDINANCE MAKING CERTAIN APPROPRIATIONS FOR CERTAIN CLAIMS IN THE AMOUNT OF \$3,103,910.00,” was read and considered section by section. Commissioner Dale moved to approve and pass Appropriation Ordinance No. 2385-2015A. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Ordinance No. 2693-2015, “AN ORDINANCE APPROVING THE REZONING OF LAND FROM “L-R” LOW DENSITY RESIDENTIAL DISTRICT TO “R-1” SINGLE FAMILY RESIDENTIAL DISTRICT; AMENDING THE ZONING ORDINANCE AND THE DISTRICT ZONING MAP OF THE CITY; AND REPEALING THE CURRENT ZONING ORDINANCE AND DISTRICT ZONING MAP; ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN

CITY, KANSAS (Chappel Heights rezoning)” was read and considered section by section. Commissioner Law moved to approve Ordinance No. 2693-2015. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Ordinance No. 2694-2015, “AN ORDINANCE REGULATING SIGNS IN THE CITY OF GARDEN CITY, KANSAS; AMENDING THE ZONING REGULATIONS, THE COMPREHENSIVE PLAN AND THE SIGN OVERLAY OF THE FUTURE LAND USE MAP OF THE COMPREHENSIVE PLAN; OF THE CITY; AMENDING ZONING REGULATION SECTIONS 23.020 AND 23.090; REPEALING IN ITS ENTIRETY CURRENT ZONING REGULATION SECTIONS 23.020 AND 23.090; ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS (sign amendments),” was read and considered section by section. Commissioner Doll moved to approve Ordinance No. 2694-2015. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Resolution No. 2626-2015, “A RESOLUTION OF THE CITY OF GARDEN CITY, KANSAS APPROVING THE SALE OF A CERTAIN PROJECT FINANCED WITH THE PROCEEDS OF REVENUE BONDS OF THE CITY; AUTHORIZING THE EXECUTION AND DELIVERY OF (1) A BILL OF SALE, (2) A SPECIAL WARRANTY DEED, (3) A TERMINATION AND RELEASE OF EASEMENT AGREEMENT, (4) A TERMINATION AND RELEASE OF ASSIGNMENT OF EASEMENTS, (5) A TERMINATION AND RELEASE OF LEASE, AND (6) A SATISFACTION, DISCHARGE AND RELEASE OF INDENTURE. (Wheatland Electric Cooperative Industrial Revenue Bonds.),” was read and considered section by section. Commissioner Doll moved to approve Resolution No. 2626-2015. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Resolution No. 2627-2015, “A RESOLUTION AUTHORIZING THE REMOVAL OF MOTOR VEHICLE NUISANCES FROM CERTAIN PROPERTIES IN THE CITY OF GARDEN CITY, KANSAS, PURSUANT TO SECTION 38-63 OF THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS (2001 Mohawk Drive – Beige & Brown GMC pickup and 1209 N. Ninth Street – grey 2 door car),” was read and considered section by section. Commissioner Law moved to

approve Resolution No. 2627-2015. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Resolution No. 2628-2015, "A RESOLUTION AUTHORIZING THE CITY OF GARDEN CITY TO ENTER INTO A MUNICIPAL LEASE/PURCHASE AGREEMENT (Lease No. 5000127-007) for Police and Fire Department equipment with Clayton Holdings, LLC." was read and considered section by section. Commissioner Dale moved to approve Resolution No. 2628-2015. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Commissioner Law moved to approve an amendment to the development agreement that is part of the development plan for the Clarion Park Estates RHID. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Representatives from the Finney County Preservation Alliance, Strings Academy of the Plains, the Garden City Recreation Commission and the State Theater Project all discussed their proposals for the State Theater and answered Governing Body questions.

Commissioner Law moved to sell the State Theater located at 418 N. Main Street to Duane West for the amount of \$10,000.00 and to allow reimbursement to the subsequent owner of up to the \$50,000.00 previously allotted for environmental remediation and life safety issues in the building. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Commissioner Dale moved to approve a change order in the amount of \$285,672.00, from Dick Construction for an additional vehicle/inventory area to be constructed at the Electric Service Center. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

An interlocal agreement between the City of Garden City, Kansas and the County of Finney, Kansas for Information Technology consulting services was tabled for this meeting to allow time for County Administrator Partington and City Manager Allen to discuss a detailed plan.

Commissioner Law moved to approve a request from County Administrator Partington, on behalf of the Finney County Commission, to waive material costs and fees related to the extension of City utility services in an amount not to exceed \$60,088.00 for the new County court services building. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Mayor Cessna moved to approve and appoint Commissioner Dale to the selection committee for the architectural firm for the Central Fire Station addition and remodeling. Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Commissioner Dale moved to approve the following:

1. Governing Body consideration and approval of bids received on March 25, 2015 for an 8-passenger van for Lee Richardson Zoo.
2. Governing Body consideration and approval of the 2015 Vegetation Mowing applicants for code violations.
3. Governing Body consideration and approval of a Settlement Agreement and Mutual Release between Keith Alexander and the City of Garden City, Kansas.
4. Governing Body consideration and approval of bids received on March 18, 2015 for underground primary power cable for the Electric Department.
5. Governing Body consideration and approval of a bid received for contractual services to trench and install conduit, switch vaults, and transformer vaults along Jennie Barker Road.
6. Governing Body consideration and approval of bids received for padmounted switchgear.

7. Governing Body consideration and approval of bids received on April 1, 2015 for 2015 street chip sealing project.
8. Governing Body consideration and approval of bids received on April 1, 2015 for 2015 street mastic sealing project.
9. Governing Body consideration and approval of the Clarion Park Estates final plat.
10. Governing Body consideration and approval of the Chappel Heights final plat.
11. Permission for Paulette Baughman to reserve Space 4, Lot 124, Zone J of Valley View Cemetery for the consideration of \$50.00 for the period of one year.
12. Quit Claim Deed from Joann Reynolds transferring Spaces 5 and 6, Lot 75, Zone: I of Valley View Cemetery to the City of Garden City.

13. Licenses:

(2015 New)

- a) PECOS League..... Cereal Malt Beverage
- b) Taxi Cab Leos Taxi Cab
- c) American Warrior Construction Class A General
- d) Sperry Construction..... Class A General
- e) Western Kansas Baptist Association. Class B General
- f) RDH Electric Class B General
- g) Thrasher Systems Class D-M Mechanical

(2015 Renewal)

- h) E&E A/C (Gallegos A/C)..... Class D-E Electrical
- i) E&E A/C (Gallegos A/C)..... Class D-P Plumbing w/ Gas
- j) E&E A/C (Gallegos A/C)..... Class D-M Mechanical
- k) Acosta Homes, Inc. Class E-SOC Specialized Other
- l) Castrellon Construction..... Class E-SOC Specialized Other

Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Mayor Cessna moved that the City Commission go into executive session pursuant to K.S.A. 75-4319(b)(2) for 30 minutes for the purpose of consultation with City legal counsel on matters which are privileged in the attorney/client relationship which if discussed in open session would waive that privilege and that the City Commission reconvene into open session in the City Commission Chambers at 3:30 p.m. with City

Attorney Grisell, City Manager Allen and Public Utilities Director Muirhead present. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

At the expiration of the designated time, and in open session, Mayor Cessna stated no action was taken.

Commissioner Law moved that the City Commission go into executive session pursuant to K.S.A. 75-4319(b)(2) for 30 minutes for the purpose of consultation with City legal counsel on matters which are privileged in the attorney/client relationship which if discussed in open session would waive that privilege and that the City Commission reconvene into open session in the City Commission Chambers at 4:00 p.m. with City Attorney Grisell and City Manager Allen present. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

At the expiration of the designated time, and in open session, Mayor Cessna stated no action was taken.

Mayor Cessna adjourned the meeting since there was no further business before the Governing Body.

Roy Cessna, Mayor

ATTEST:

Celyn N. Hurtado, City Clerk

City Commission Reports

Commissioner Dale commended and thanked the Cemetery Department for the beautiful facility that Valley View Cemetery is now. Commissioner Dale congratulated the Garden City High School Wrestling Team for their third consecutive 6A State Championship. Commissioner Dale thanked Spirit of the Plains, CASA for their work and request for Child Abuse Prevention Month. Commissioner Dale commented that this was a topic that was very near to him and that abuse comes in many different ways. Commissioner Dale thanked City staff for all that they do for the community.

Commissioner Doll thanked Water Resource Manager Jones for his work on the pre-meeting topic of water conservation strategies and the Consumer Confidence report. Commissioner Doll congratulated the GCHS wrestling, Tevin Briscoe, Michael Prieto and the whole team on their 6A State Championship. Commissioner Doll congratulated Master Police Officer Davis and Kenneth Henderson Middle School students for their award from the People Saving People program.

Commissioner Fankhauser was absent.

Commissioner Law congratulated the GCHS Wrestling Team on their on-going repeats and stated it is very rare and they obviously have worked very hard for those titles. Commissioner Law congratulated Master Police Officer Davis and Kenneth Henderson Middle School students for their award from the People Saving People program. Commissioner Law thanked the Spirit of the Plains, CASA for Child Abuse Prevention month proclamation.

Mayor Cessna echoed the thoughts from the other Commissioners regarding the GCHS Wrestling Team. Mayor Cessna congratulated Kenneth Henderson Middle School and Master Police Officer Davis. Mayor Cessna reminded everyone to go vote and that the polls were open until 7:00 p.m.

Petitions

PROCLAMATION

WHEREAS, Don Harness has devoted more than 15 years to the Finney County Preservation Alliance, including several years as president and full time advocate for the organization; and

WHEREAS, Under Don's leadership the Finney County Preservation Alliance has worked to see the historic Windsor Hotel renovated and returned to its place as an architectural icon of our community; and

WHEREAS, Don has spent countless hours organizing benefit concerts, implementing and overseeing public tours, securing grants, and working with engineers and architects to oversee improvements made possible by grant funds; and

WHEREAS, Don retired from his role as FCPA President January 1 but continues to work toward the preservation and restoration of the Windsor Hotel

NOW, THEREFORE, I, Mayor of the City of Garden City, Kansas, do hereby proclaim April 21, 2015 as

Don Harness Day

in Garden City, Kansas and urge all citizens to acknowledge and express their sincere appreciation and thanks for his service to this community, and highly commend him for the manner in which he has carried out his responsibilities and duties as President of the Finney County Preservation Alliance.

SIGNED AND SEALED this 21st day of April, 2015.

Mayor

ATTEST:

Celyn Hurtado, City Clerk



COMMUNITY
DEVELOPMENT
DEPARTMENT
SERVING
GARDEN CITY
HOLCOMB
AND
FINNEY COUNTY

620-276-1170

INSPECTIONS

620-276-1120

inspection@garden-city.org

CODE COMPLIANCE

620-276-1120

code@garden-city.org

**PLANNING AND
ZONING**

620-276-1170

planning@garden-city.org

CITY ADMINISTRATIVE
CENTER

301 N. 8TH

P.O. BOX 998

GARDEN CITY, KS

67846-0998

620.276.1170

FAX 620.276.1173

www.garden-city.org

Memo

To: Garden City Commission
From: Craig Fisher
CC: Waiver Request
Date: April 15, 2015
Re: Sidewalk Waiver Request, CNG Station, 2001 E. Hwy. 50

ISSUE: Sparq Natural Gas is purposing to develop a public compressed natural gas (CNG) to be co-located with U Pump it at 2001 E. Hwy 50. They are requesting a waiver from the sidewalk requirements for a portion of their project.

BACKGROUND: Sparq Natural Gas, located in Oklahoma City, Oklahoma is purposing to develop a compressed natural gas (CNG) station in Garden City. The CNG station will be open to the public service station and open 24/7. **(See Figure 3 on Page 4 for a site plan)**

In Chapter 18, Buildings and Building Regulations, of the Garden City Municipal Code, Section 18-10 (d) requires that any commercial project valued over \$25,000.00 shall not be issued a building permit “if sidewalks do not currently exist unless the applicant shall include construction of sidewalks per city specifications”. The project site **(See Figure 1 on Page 2)** currently has sidewalk along Campus Drive, but there is no sidewalk along Old Lovers Lane, and along US Hwy 50. The project is valued over \$25,000.00 and would, per City code, be required to install sidewalks along Old Lovers Lane and US Hwy 50.

Staff has been working with Sparq regarding the installation of the required sidewalks. Sparq is willing to install the sidewalk along Old Lovers Lane. They have also agreed to install a fence along Old Lovers Lane to provide a buffer between the semi-truck parking on site, and the new sidewalk and adjacent residential area. Sparq would however like to request a waiver from the sidewalk along US Hwy 50. **(See Figure 2 on Page 3)**

Installing a sidewalk along US Hwy 50 would be difficult due to the limited amount of space along the roadway. There is a drainage ditch in-between the travel lanes and the CNG site leaving little to no room for a sidewalk without substantial infrastructural upgrades to the area. Kansas Department of Transportation (KDOT) has expressed concern with locating a sidewalk there due to the limited space and the high speed of traffic. Staff feels that it is reasonable to request a waiver from the sidewalk requirement along US Hwy. 50.

The City Commission has in the past issued partial sidewalk waivers when similar extenuating circumstances existed.

ALTERNATIVES:

- The Garden City Commission may approve the sidewalk waiver as presented.



- The Garden City Commission may deny the sidewalk waiver, and require the sidewalk to be installed.

RECOMMENDATION: Staff recommends approval of the sidewalk waiver for this project due to the hardships presented above.

Craig Fisher
 Planning Technician

Figure 1

CNG Station Project Location
 2001 E Hwy. 50, Garden City, KS 67846

— - Missing Sidewalk



COMMUNITY
 DEVELOPMENT
 DEPARTMENT
 SERVING
 GARDEN CITY
 HOLCOMB
 AND
 FINNEY COUNTY
 620-276-1170

INSPECTIONS
 620-276-1120

inspection@garden-city.org

CODE COMPLIANCE
 620-276-1120
code@garden-city.org

PLANNING AND
 ZONING
 620-276-1170
planning@garden-city.org

CITY ADMINISTRATIVE
 CENTER
 301 N. 8TH
 P.O. Box 998
 GARDEN CITY, KS
 67846-0998
 620.276.1170
 FAX 620.276.1173
www.garden-city.org



Figure 2: Email from Sparq, Requesting Sidewalk Waiver

Craig Fisher

From: Sufyan Qarni <sufyan.qarni@sparqng.com>
Sent: Wednesday, April 15, 2015 12:12 PM
To: Craig Fisher
Subject: Re: Wavier Application

Thank you Craig for meeting with Richy and I.

Per our discussion, please use this email as Sparq official request for a waiver in regards to adding a side walk on E. Fulton Street.

Sparq is developing a public, 24/7 compressed natural gas station for vehicles, to be co-located with U Pump It at 156 N Campus Drive, Garden City- KS. The station holds tremendous potential to serve transportation needs for fleets looking for Clean - American -Cheap fuel.

Sparq would be adding a fence as well as side walk on the North property, along Old Lovers Lane.

We would kindly request a waiver, so the project can be completed without any delay.

Thank you,

SUFYAN QARNI

COMMUNITY
DEVELOPMENT
DEPARTMENT
SERVING
GARDEN CITY
HOLCOMB
AND
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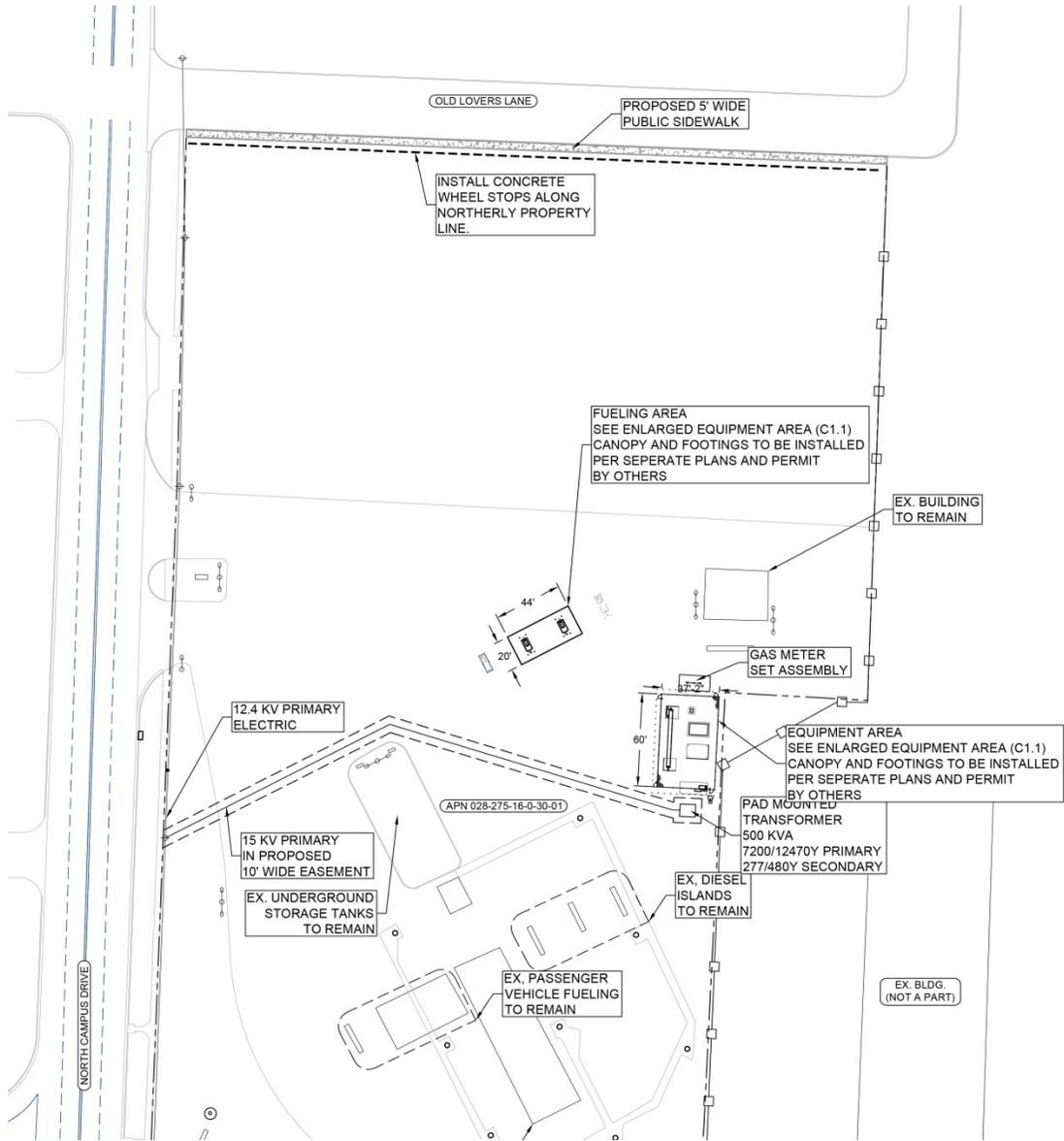
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Figure 3: Site Plan



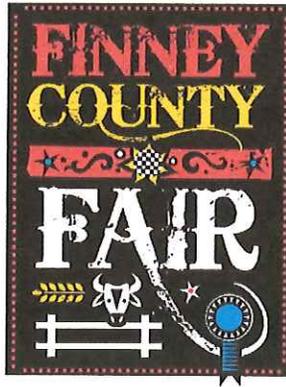
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411 SOUTH 9TH

GARDEN CITY, KS 67846

P.O. BOX 891

April 6, 2015

Garden City Commissioners
City Administrative Center
301 North 8th, P.O. Box 499
Garden City, KS 67846-0499

Dear Commissioners:

It is once again time to get ready for the Finney County Fair at the Finney County Fair Grounds from **July 22 thru July 26, 2015**. We would like to take this opportunity to invite all of you down to visit the Fair and enjoy the many activities planned.

Kicking off the Fair on Wednesday evening is McLain's Mutton Bustin' and Kids Ranch Rodeo.

On Thursday evening there will be a free Hamburger Feed on the plaza. This year's Horse shows and competitions will be held in the Grandstand Arena.

Friday evening's fare includes two concert events! Opening act will be *State Line Drive*, a very talented group of young men between 15 and 18 years of age. Featured act is *Big Time Grain Company*, a Country / Country Rock band. Both groups are from the Kansas City area.

On Friday and Saturday evenings we have the Food Court, where you will find everything from BBQ to pizza.

For the Fair's Main Event on Saturday evening, we're bringing back a Tractor Pull. Presented by Colorado Truck & Tractor Pullers Association, Inc., this event will also include an antique tractor pull and an amateur (street stock class) show.

DWTA Helicopters brought a unique feature to the 2013 Finney County Fair with their popular **helicopter rides**. With your permission, we would like bring the opportunity for others to enjoy the excitement of a helicopter ride.

The Pride of Texas Shows will again be our featured carnival. This year's carnival will feature several new attractions and should be as popular as ever, bringing in many visitors from Finney County and surrounding communities.

Don't forget the 4-H Bake Sale on Wednesday, July 22, starting at 10:00 a.m. and the Open Class Bake Sale on Friday, July 24, at 10:00 a.m. If you come a little late, don't worry – the cakes, cookies and breads being judged for top honors are the last ones to be brought out to the sale table.

Of course, we are writing to do more than invite you down to the fair. We would also like to make a few requests. First is to request a special rate fee (\$20) for trash service for the Finney County Fair. Second is to request permission to close off Lake Avenue to thru traffic, as we have done in the past, beginning Wednesday morning and continuing through Sunday morning. Additionally, we again respectfully request a waiver of the deposit normally required for the carnival, as well as the \$300/day fee. Historically, the deposit has been returned to the Fair Board, in full.

Thank you for considering our requests. We'll look forward to seeing you at the 2015 Finney County Fair!!!!

Sincerely,

A handwritten signature in cursive script that reads "Carole Fry". The signature is written in black ink and is positioned above the typed name and title.

Carole Fry, on behalf of
The Finney County Fair Board



Special Event Request

301 N 8th Street
 PO Box 998
 Garden City, KS 67846
 620-276-1130

- Other
 - Carnival/Circus*
 - Sports Event*
 - Haunted House*
 - Parade**
- *License Required
 **Parade Application Required

April 7, 2015

Today's Date

Finney County Fair

Name of Event (if applicable)

Wednesday-Sunday, 7/22-7/26/2015

Date of Event

Finney County Fair Grounds

Location of Event

Start and End Time of Event

Purpose of the Event

Carole Fry

411 South 9th ST, GC

620-272-7746

Applicant Name (please print)

Address

Phone

Additional Contact Names & Phone Numbers

Please mark for all request. (Note: Amenities are not available at all locations.)

Street Closure and/or Barricades	Close Lake Ave, Wed. morning 7/22 through Sun. morning 7/26	Steven's Park Bandshell	n/a	Noise Waiver**	n/a
Extra Trash Receptacles	special rate fee for trash services	Restrooms (Park Shelter Keys)	n/a	Electricity Access	n/a
Additional Request/Remarks	waiver deposit required for carnival and \$300/day fee, DWTA Helicopter rides (same as (2013))				

Compliance with Code of Ordinances Sections 62-21 to 62-25, pertaining to levels of noise that are permitted, is required unless a waiver is granted by the Governing Body or the City Manager for a specifically designated date and time period. A copy of the applicable code sections can be obtained from the City Clerk.

****Please note that a waiver of noise ordinance does not prohibit an officer or City official from advising you to lower the amplified noise of your event or issuing a citation upon failure to comply with such warnings.**

RESOLUTION NO. 2435-2011

A Resolution granting to the City Manager, or Designee, the authority to grant certain request of persons, businesses or groups for special events or activities.

By signing below, I hereby certify that I have read and understand the statements above and that all related information which I have provided are true, accurate and complete to the best of my knowledge.

Request on file

Signature

April 7, 2015

Date

For office use only	GC Downtown Vision	n/a
Police	Airport	
Fire	Public Works	
Inspection	Parks/Grounds	n/a
City Manager/Commission	Application Received by	Raelene Stoecklein 4/7/2015

Report of the City Manager



901 S. George Washington Blvd.
Wichita, Kansas 67211
316.260.7000 tel
www.cox.com

Matt Allen
City Manager
301 N. 8th St.
Garden City, KS 67846

April 2, 2015

Dear Mr. Allen,

In a continuing effort to keep you up-to-date on our service offerings, I'm writing to inform you about Cox Communications' evolution to an all-digital network. A 100% digital network will lead to better television service and faster Internet speeds for our customers in the Kansas area.

As Cox plans to convert to 100% digital platform, starting on May 4, 2015 Cox will be offering a new equipment option, called a mini box, which enables access to all Cox TV Starter and select Cox TV Essential channels in a digital format. Mini boxes will also give customers access to an on-screen program guide and parental control features. Standard monthly pricing for this equipment option will be \$1.99/per mini box. This equipment option will be the primary piece of equipment Cox will make available to analog only customers and customers that have additional TVs connected to analog only services when Cox prepares to "Go All Digital" in this region, transitioning all customers to digital service and encrypting our basic service tier (Cox TV Starter).

Beginning in July 2015, Cox will begin incrementally transitioning away from dual carriage of channels in an analog and digital format, carrying them only in a single digital format. We will send a more detailed letter with the specifics of that phase closer to the date. Meanwhile, if you have any questions, please feel free to contact me at (405) 418-7370.

Sincerely,

A handwritten signature in blue ink, appearing to read "Curt".

Curt Stamp
Vice President – Government Affairs
Cox Communications Central Region



Memo

To: Mayor and City Commissioners

Thru: Matt Allen, City Manger

From: Fred Jones, Water Resource Manager and Steve Cottrell, City Engineer

Date: April 21, 2015

Re: Progress on Emergency Repairs to the Big Pool

CITY COMMISSION

ROY CESSNA,
Mayor

MELVIN L. DALE

JANET A. DOLL

DAN FANKHAUSER

J. CHRISTOPHER LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

ISSUE

This report will update the Commission on the progress of the emergency repairs to the Big Pool.

BACKGROUND

The new deck has been installed. This will conclude the major concrete work for the project. The dirt ramp that provided access to the shallow end of the pool has been removed. Joint sealing materials will arrive April 17th and installed in the shallow end of the pool. The fence will be reinstalled in the original location the week of April 20th. Project remains on schedule.



ALTERNATIVES

1. No Action Required.

RECOMMENDATION

No action required. The project is on schedule to be completed by May 1st. The GCRC plans to have their maintenance activities completed and begin filling the facility by May 8th.

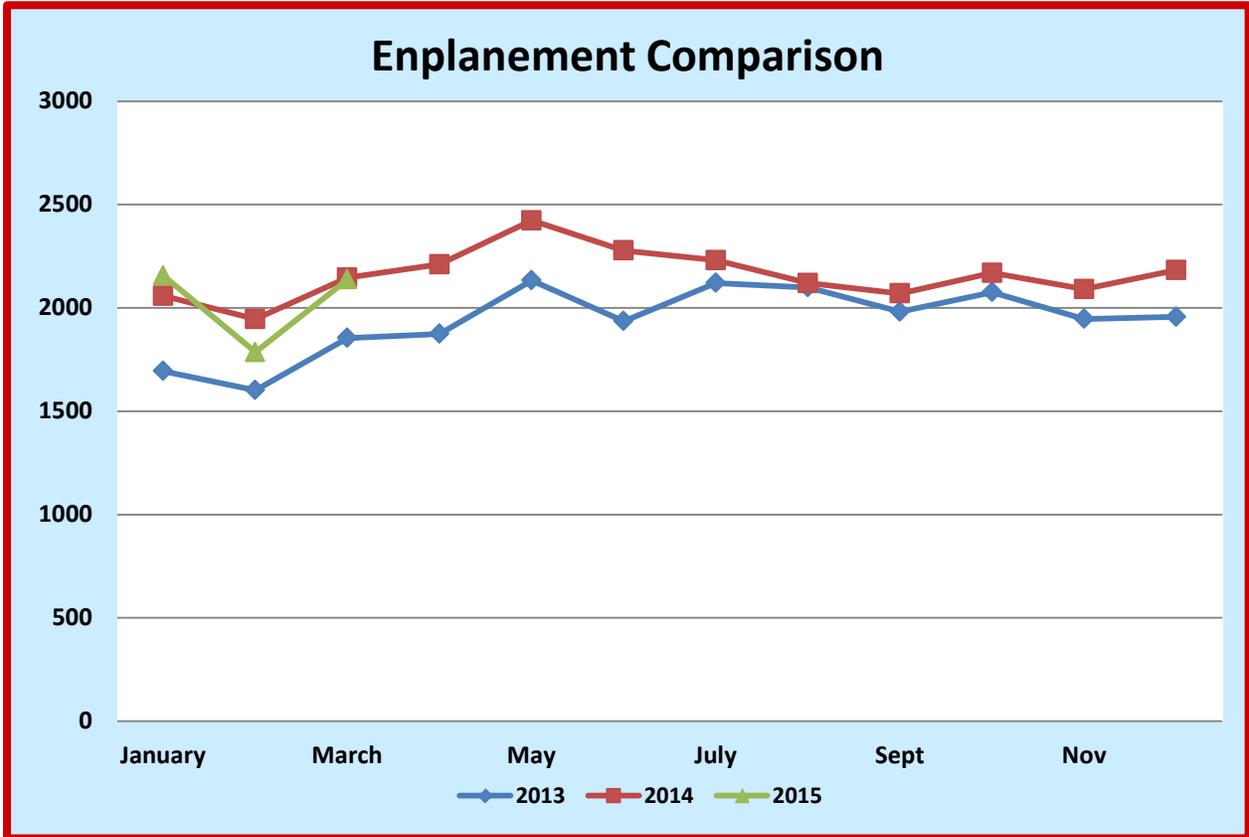
FISCAL NOTE

Sufficient funds are available from previously authorized \$200,000 in the Capital Improvements Fund within the General Fund.

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Staff Reports

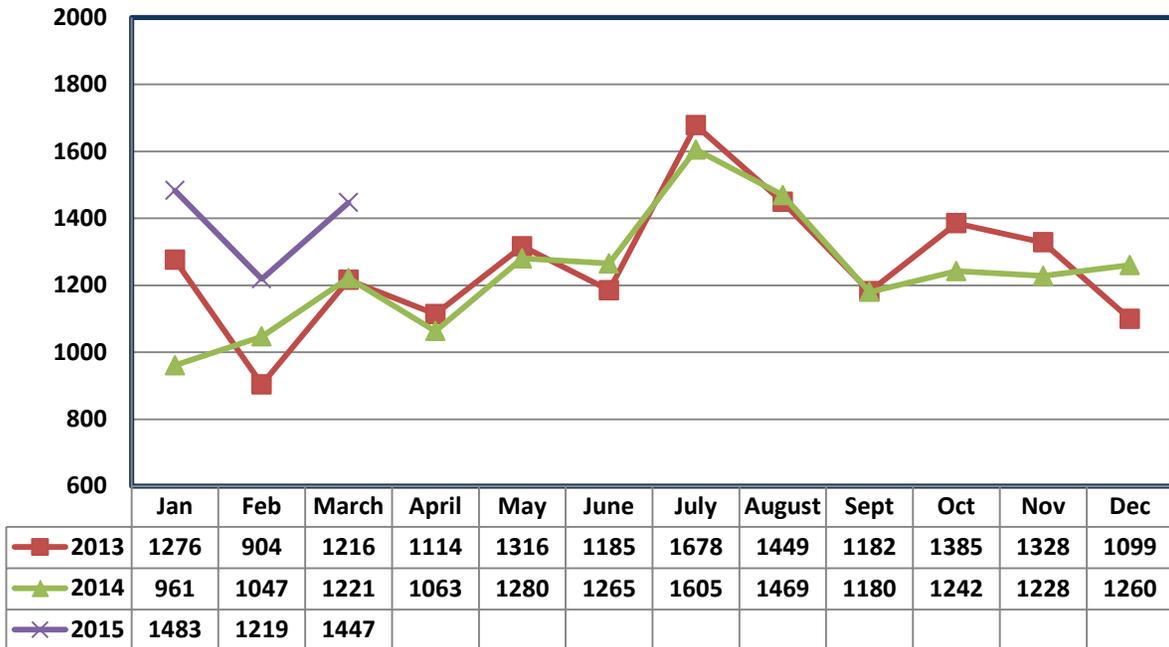
**GARDEN CITY REGIONAL AIRPORT
MONTHLY REPORTS**



Total Enplanements

2015	American Eagle	Charters	Total
Jan	2157	51	2208
Feb	1786	63	1849
March	2138	57	2195
April			0
May			0
June			0
July			0
Aug			0
Sept			0
Oct			0
Nov			0
Dec			0
TOTAL	6081	171	6252

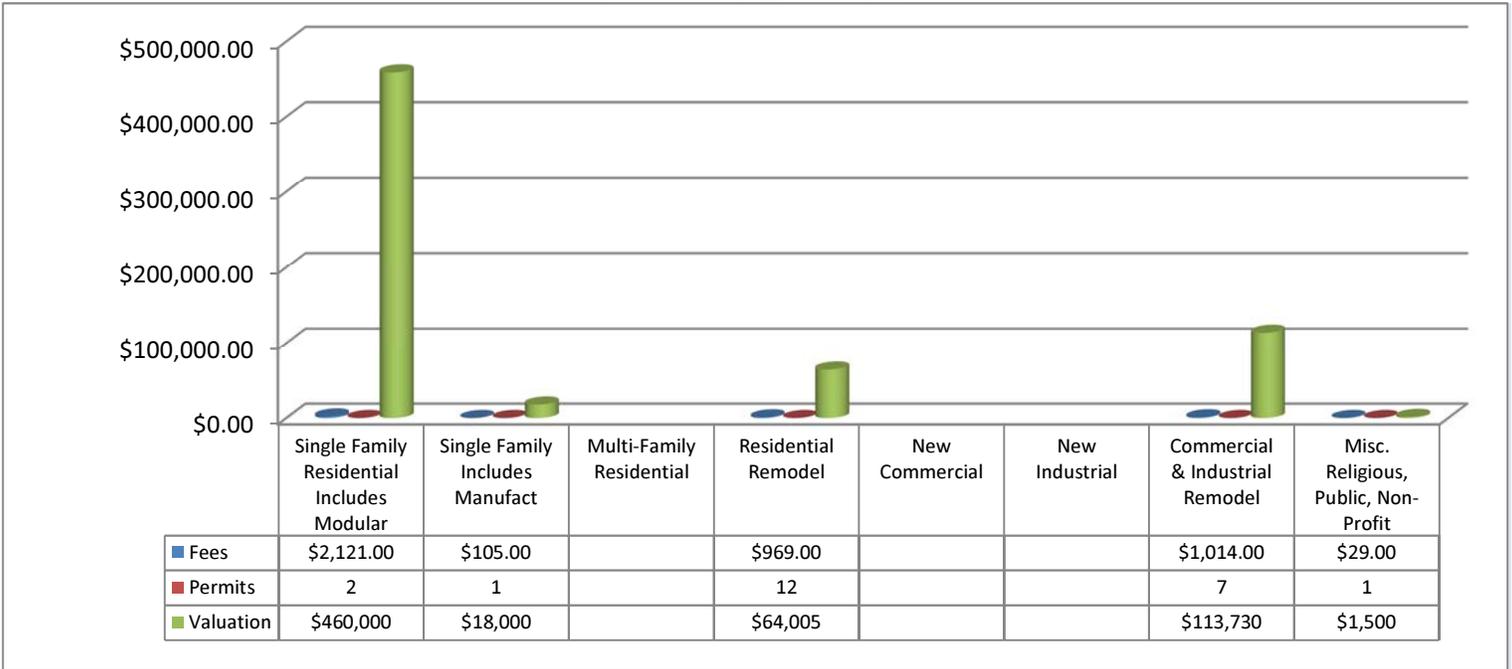
Monthly Operations Comparison



2014					2015						
Month	Itinerant	Local	Total Operations		Itinerant	Local	Total Operations		% +/- monthly	% +/- YTD	
January	779	182	961	961	947	536	1,483	1,483	54%	54%	
February	760	287	1,047	2,008	843	376	1,219	2,702	16%	35%	
March	967	254	1,221	3,229	1,036	378	1,414	4,116	16%	27%	
April	839	224	1,063	4,292			0		-100%	-100%	
May	938	342	1,280	5,572			0		-100%	-100%	
June	1,091	174	1,265	6,837			0		-100%	-100%	
July	1,449	156	1,605	8,442			0		-100%	-100%	
August	1,211	258	1,469	9,911			0		-100%	-100%	
September	1026	154	1,180	11,091			0		-100%	-100%	
October	1,005	237	1,242	12,333			0		-100%	-100%	
November	856	372	1,228	13,561			0		-100%	-100%	
December	866	394	1,260	14,821			0		-100%	-100%	
Total	11,787	3,034	14,821		2,826	1,290	4,116				

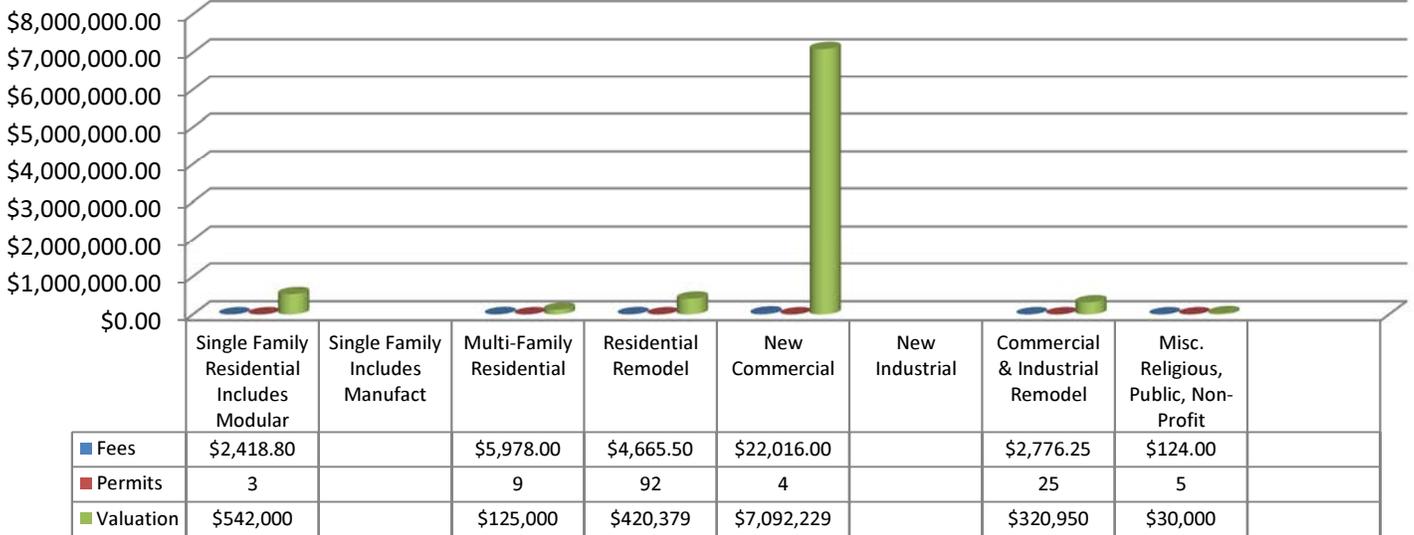
Planning & Community Development Building Report March 2015





Council District	Permit Type	Address	Amount	Value	Purpose	Structure	Project Description
Finney County	BUILDING PERMIT	2508 West HWY 50	259.00	35,000	Building	Commercial/Industrial Remodel	ADDITIONAL TENANT SPACE
Finney County	BUILDING PERMIT	2208 West JONES Avenue	105.00	20,000	Building	Commercial/Industrial Remodel	INTERIOR FINISH
Finney County	BUILDING PERMIT	985 North ANDERSON	233.00	38,000	Building	Commercial/Industrial Remodel	REPLACE ROOF SHEETING - NO STRUCTURAL WORK
Finney County	DEMO PERMIT	2408 West JONES	30.00	0	Demo	Commercial/Industrial Remodel	DEMO WALLS
Finney County	ELECTRICAL	2218 West MARY	130.00	20,000	Electrical	Commercial/Industrial Remodel	INSTALL TWO NEW 200 AMP SERVICES ON TWO NEW BUIDINGS AND WIRE IN ALL ELECTRICAL PER PRINT
Finney County	ELECTRICAL	2508 West HWY 50	32.00	730	Electrical	Commercial/Industrial Remodel	INSTALL NEW RECEPTACLES AND SWITCHES ON WEST WALL ONLY.
Finney County	SIGN PERMIT	1265 SOLAR	225.00	0	Wall Sign	Commercial/Industrial Remodel	ONE WALL SIGN, TWO PYLON CABINET ADDITIONS
Finney County	PLUMBING	2901 North EIGHTH	29.00	1,500	Plumbing	Misc	6" FIRE LEG COMING UP TO CHURCH
Finney County	BUILDING PERMIT	4725 LEONARD Circle	265.00	30,000	Building	Residential Remodel	NEW STORAGE BUILDING
Finney County	BUILDING PERMIT	120 West ANNIE SCHEER	29.00	1,000	Building	Residential Remodel	REPLACE ROOF
Finney County	BUILDING PERMIT	120 West ANNIE SCHEER	68.00	500	Building	Residential Remodel	NEW PORCH COVER & REPLACE DOOR & WINDOW
Finney County	BUILDING PERMIT	4235 NANCY	42.00	2,000	Building	Residential Remodel	8' CHAIN LINK FENCE
Finney County	BUILDING PERMIT	11590 North HWY 83	118.00	7,800	Building	Residential Remodel	REMOVE AND REPLACE SHINGLES AND ROOFING MATERIAL
Finney County	ELECTRICAL	2395 South OLD HWY 83	42.00	800	Electrical	Residential Remodel	REMOVE FEED TO HOUSE FROM 400 AMP SERVICE. INSTALL IN NEW 200 AMP SERVICE.

Finney County	GAS	2601 West MARY #407	29.00	300	Gas Permit	Residential Remodel	HOOK UP GAS LINE AND TEST GAS PRESSURE
Finney County	MECHANICAL	990 MAIZE	118.00	6,380	Mechanical	Residential Remodel	REPLACE FURNACE-407662
Finney County	MECHANICAL	2109 GRANDVIEW EAST	69.00	4,525	Mechanical	Residential Remodel	REPLACE AIR CONDITIONING-408122
Finney County	PLUMBING	202 BUFFALO	29.00	300	Plumbing	Residential Remodel	INSTALL 40 GAL NG WATER HEATER - PROVIDED BY BLACK HILLS ENERGY
Finney County	PLUMBING	102 DRURY	42.00	900	Plumbing	Residential Remodel	REPLACE 50 GALLON ELECTRIC WATER HEATER
Finney County	BUILDING PERMIT	2601 West MARY #407	105.00	18,000	Building	SF Manufactured (HUD Standards)	INSTALL NEW TRAILER
Finney County	BUILDING PERMIT	7210 LINDSAY	730.00	120,000	Building	SF Residential Includes Modular	NEW SINGLE FAMILY HOME - Have inspectors verify setback in field. Setbacks are shown on attached aerial.
Finney County	BUILDING PERMIT	204 GRANDVIEW	1,391.00	340,000	Building	SF Residential Includes Modular	NEW SINGLE FAMILY HOUSE



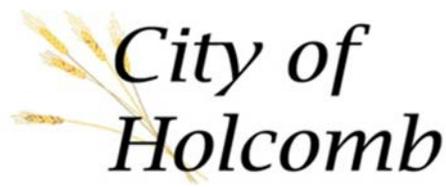
Council District	Permit Type	Address	Amount	Value	Purpose	Structure	Project Description
Garden City	BUILDING PERMIT	1604 BUFFALO JONES	105.00	8,000	Building	Commercial/Industrial Remodel	REMODEL INSIDE OF NEW RESTAURANT - ADA spot to be marked w/sign and striped.
Garden City	BUILDING PERMIT	912 East FULTON	130.00	10,000	Building	Commercial/Industrial Remodel	STORAGE ROOM ADDITION
Garden City	BUILDING PERMIT	1719 East KANSAS	1,106.25	235,000	Building	Commercial/Industrial Remodel	EXTERIOR REMODEL - ARBY'S
Garden City	BUILDING PERMIT	423 North MAIN	130.00	5,000	Building	Commercial/Industrial Remodel	REMODEL
Garden City	DEMO PERMIT	325 North MAIN	30.00	0	Demo	Commercial/Industrial Remodel	REMOVE WALLS BY FRONT WINDOWS
Garden City	DEMO PERMIT	1604 BUFFALO JONES	30.00	0	Demo	Commercial/Industrial Remodel	DEMO WORK TO CLEAR RESTAURANT FOR REMODEL. INTERIOR WALLS, FLOORS AND CEILINGS.
Garden City	ELECTRICAL	CORNER OF CAMPUS AND GENE	29.00	1,000	Electrical	Commercial/Industrial Remodel	NEW ELECTRICAL SERVICE FOR COX BOOSTER CABINET. BOOSTER CABINET TO BE RELOCATED FROM POLE.
Garden City	ELECTRICAL	CORNER OF JENNIE BARKER AND SCHULMAN	29.00	1,000	Electrical	Commercial/Industrial Remodel	NEW ELECTRICAL SERVICE FOR COX BOOSTER CABINET. BOOSTER TO BE RELOCATED FROM SW CORNER TO NW CORNER NORTH OF SCHULMAN.
Garden City	ELECTRICAL	305 East KANSAS	29.00	450	Electrical	Commercial/Industrial Remodel	REPAIR MAIN SERVICE CONDUIT
Garden City	EXCAVATION	107 North SEVENTH	30.00	0	Excavation	Commercial/Industrial Remodel	REMOVE EXISTING PARKING LOT
Garden City	EXCAVATION	423 North MAIN	30.00	0	Excavation	Commercial/Industrial Remodel	REMOVE CONCRETE AND DIG FOR PIPE REPLACEMENT
Garden City	GAS	2901 North EIGHTH	29.00	300	Gas Permit	Commercial/Industrial Remodel	TEMPORARY GAS LINE
Garden City	MECHANICAL	305 North MAIN	130.00	6,500	Mechanical	Commercial/Industrial Remodel	REPLACE 2 FURNACES AND COIL. (2) 100,000 BTU FURNACES AND (1) 10 TON EVAPORATOR COIL.

Garden City	MECHANICAL	1719 East KANSAS	130.00	6,500	Mechanical	Commercial/Industrial Remodel	INSTALL MAKE UP AIR UNIT AND 2 HOODS WITH EXHAUST FANS
Garden City	PLUMBING	1601 BUFFALO JONES	29.00	950	Plumbing	Commercial/Industrial Remodel	INSTALL NEW 50 GALLON NG WATER HEATER
Garden City	PLUMBING	423 North MAIN	29.00	1,250	Plumbing	Commercial/Industrial Remodel	REPLACE SECTION OF 4" SERVICE SEWER LINE IN THE ALLEY.
Garden City	PLUMBING	1719 East KANSAS	62.00	3,500	Plumbing	Commercial/Industrial Remodel	INSTALL TWO STOOLS, 2 LAVATORIES, 1 URINAL, GAS PIPE AND 1 UNDERGROUND 2" FLOOR SINK PIPE.
Garden City	SIGN PERMIT	201 North MAIN	150.00	0	Wall Sign	Commercial/Industrial Remodel	2 NEW 40" X 6" ALUMILITE SIGN
Garden City	SIGN PERMIT	1660 LAREU Road	225.00	0	Wall Sign	Commercial/Industrial Remodel	2-30X180 LOGO BOX WALL SIGNS & 1-15X41 MONUMENT SIGN- GREAT CLIPS
Garden City	SIGN PERMIT	404 East FULTON	0.00	0	Pole Sign	Commercial/Industrial Remodel	RE-FACE ONE PAN FACE (5 X 10) SIGN, RE-FACE ONE PAN FACE (2 X 10) SIGN. A&J SHEET METAL
Garden City	SIGN PERMIT	MAIN STREET ZOO FENCE	0.00	0	Temporary Sign	Commercial/Industrial Remodel	TEMPORARY VINYL BANNER - ANNUAL ANTIQUE APPRAISAL FAIR BANNER
Garden City	SIGN PERMIT	1903 East HWY 50	35.00	0	Roof Sign	Commercial/Industrial Remodel	TEMPORARY FLAG SIGN
Garden City	BUILDING PERMIT	1704 East FAIR	0.00	11,700	Building	Misc	ERECT A GAZEBO
Garden City	BUILDING PERMIT	403 FINNUP Drive	0.00	14,000	Building	Misc	BUILDING NEW DECK - ZOO
Garden City	MECHANICAL	2308 North THIRD	62.00	3,300	Mechanical	Misc	C/O A/C CONDENSER FOR KITCHEN-408209
Garden City	PLUMBING	801 CAMPUS	62.00	1,000	Plumbing	Misc	TAP INTO 3" METER & INSTALL PVB DEVICE FOR IRRIGATION SYSTEM-WEST OF FINE ARTS BLDG
Garden City	SIGN PERMIT	3RD & KANSAS (FRIENDS & FROG PARK)	0.00	0	Temporary Sign	Misc	TEMPORARY VINYL BANNER - ANNUAL ANTIQUE APPRAISAL FAIR BANNER
Garden City	BUILDING PERMIT	630 WARRIOR #A & B	600.00	120,000	Building	Multi-Family	NEW DUPLEX
Garden City	BUILDING PERMIT	626 WARRIOR #A & B	600.00	120,000	Building	Multi-Family	NEW DUPLEX
Garden City	BUILDING PERMIT	614 WARRIOR #A & B	600.00	120,000	Building	Multi-Family	NEW DUPLEX
Garden City	BUILDING PERMIT	610 WARRIOR #A & B	600.00	120,000	Building	Multi-Family	NEW DUPLEX
Garden City	BUILDING PERMIT	606 WARRIOR #A & B	600.00	120,000	Building	Multi-Family	NEW DUPLEX
Garden City	BUILDING PERMIT	622 WARRIOR #A & B	600.00	120,000	Building	Multi-Family	NEW DUPLEX
Garden City	BUILDING PERMIT	618 WARRIOR #A & B	600.00	120,000	Building	Multi-Family	NEW DUPLEX
Garden City	BUILDING PERMIT	3308 EAGLE	804.00	180,000	Building	Multi-Family	NEW TOWN HOME - do not issue CO until lot split has been completed & approved.
Garden City	BUILDING PERMIT	3310 EAGLE	974.00	230,000	Building	Multi-Family	NEW TOWN HOME - do not issue CO until lot split has been completed and approved.
Garden City	BUILDING PERMIT	1515 East KANSAS	11,160.00	4,500,000	Building	New Commercial	NEW CONSTRUCTION (COMMERCE BANK) - contingent upon finalizing utility easement.
Garden City	BUILDING PERMIT	1750 LAREU RD	3,160.00	750,000	Building	New Commercial	CONSTRUCTION OF NEW RESTAURANT BUILDING - RIB CRIB
Garden City	BUILDING PERMIT	1331 LAREU	4,112.00	987,100	Building	New Commercial	NEW RETAIL STORE - SHELL BUILDING WITH SITEWORK (DOLLAR TREE)
Garden City	BUILDING PERMIT	1740 LAREU	3,584.00	855,129	Building	New Commercial	NEW RETAIL STORE - SHELL AND TENANT FINISH WITH ASSOCIATED SITE WORK. (RUE 21)
Garden City	BUILDING PERMIT	1507 HATTIE	56.00	4,000	Building	Residential Remodel	RE-ROOF HOUSE AND GARAGE
Garden City	BUILDING PERMIT	1021 North FOURTH	105.00	7,000	Building	Residential Remodel	NEW GARAGE CONSTRUCTION
Garden City	BUILDING PERMIT	2508 PAWNEE	58.00	1,200	Building	Residential Remodel	INSTALL NEW SIDING ON HOME
Garden City	BUILDING PERMIT	2107 North SEVENTH	29.00	1,000	Building	Residential Remodel	3' AND 6' WOOD FENCE
Garden City	BUILDING PERMIT	2405 LEE	29.00	800	Building	Residential Remodel	6' WOOD FENCE
Garden City	BUILDING PERMIT	403 North SECOND	29.00	1,000	Building	Residential Remodel	CONSTRUCT 5' WOOD FENCE

Garden City	BUILDING PERMIT	2124 COMMANCHE	56.00	4,000	Building	Residential Remodel	6' WOODEN FENCE WITH METAL POST
Garden City	BUILDING PERMIT	1615 CRESTWAY	770.00	180,000	Building	Residential Remodel	COMPLETE REMODEL - RENEWAL OF B13-000218
Garden City	BUILDING PERMIT	2009 JUNIPER	29.00	2,500	Building	Residential Remodel	14X18 STORAGE WOOD SHED
Garden City	BUILDING PERMIT	2812 CLIFF	29.00	1,000	Building	Residential Remodel	REPLACE EXSTING WOOD POSTS WITH METAL POSTS ON FENCE. RE-USE EXISTING WOOD FOR FENCE. INSTALL NEW SECTION OF 6' AND 3' FENCE.
Garden City	BUILDING PERMIT	2137 PIONEER Road	29.00	500	Building	Residential Remodel	65 FOOT WOOD FENCE CONSTRUCTION ON BACK PROPERTY LINE
Garden City	BUILDING PERMIT	2120 COMMANCHE	14.50	200	Building	Residential Remodel	6' AND 3' WOOD FENCE - RENEWAL OF B14-000204
Garden City	BUILDING PERMIT	302 East SANTA FE	56.00	4,000	Building	Residential Remodel	R/R 24 SQ. COMP SHINGLES
Garden City	BUILDING PERMIT	520 North TAYLOR	105.00	15,000	Building	Residential Remodel	HOUSE REMODEL - Permitted as long as there is no addition to the home.
Garden City	BUILDING PERMIT	804 ANDERSON	29.00	2,320	Building	Residential Remodel	CONSTRUCTION OF A NEW STORAGE SHED
Garden City	BUILDING PERMIT	414 West MARY	29.00	2,200	Building	Residential Remodel	REPLACE ROOF WITH 30 YEAR LAMINATED SHINGLE
Garden City	BUILDING PERMIT	1208 PINECREST	29.00	800	Building	Residential Remodel	INSTALL 31X48 EGRESS WINDOW & 36X42 WINDOW WELL IN BASEMENT
Garden City	BUILDING PERMIT	2116 CENTER	29.00	2,500	Building	Residential Remodel	BUILD 6' BRICK & WOOD FENCE
Garden City	BUILDING PERMIT	601 East HAMLIN	56.00	6,000	Building	Residential Remodel	BATHROOM REMODEL
Garden City	BUILDING PERMIT	603 MAGNOLIA	29.00	2,950	Building	Residential Remodel	6' CEDAR FENCE
Garden City	BUILDING PERMIT	2407 LEE AVE	29.00	2,100	Building	Residential Remodel	INSTALL 6 FT CEDAR BOARD FENCE
Garden City	BUILDING PERMIT	1210 OLD MANOR	29.00	1,000	Building	Residential Remodel	6 FT WOODEN FENCE REPLACEMENT
Garden City	BUILDING PERMIT	502 CENTER	29.00	2,500	Building	Residential Remodel	REMODEL DOWNSTAIRS BATHROOM
Garden City	BUILDING PERMIT	1904 North EIGHTH	210.00	10,000	Building	Residential Remodel	REPAIR/REMODEL
Garden City	BUILDING PERMIT	2112 North EIGHTH	29.00	1,800	Building	Residential Remodel	6FT WOOD FENCE REPLACEMENT
Garden City	BUILDING PERMIT	2506 COACHMAN	56.00	4,000	Building	Residential Remodel	6 FT CEDAR FENCE REPLACEMENT
Garden City	BUILDING PERMIT	111 West WALNUT	56.00	4,000	Building	Residential Remodel	16 X 24 PERGOLA PORCH COVER
Garden City	BUILDING PERMIT	305 West MARY #F1	29.00	2,500	Building	Residential Remodel	REPAIR DAMAGE FROM VEHICLE
Garden City	BUILDING PERMIT	517 COLONY	105.00	23,000	Building	Residential Remodel	NEW SIDING AND WINDOWS
Garden City	BUILDING PERMIT	2707 North TENTH	29.00	900	Building	Residential Remodel	REMOVE AND REPLACE SIDING, ONE WINDOW AND ONE DOOR
Garden City	BUILDING PERMIT	1624 BANCROFT	29.00	3,000	Building	Residential Remodel	51x10 FRONT PATIO COVER W/ WOOD DECK
Garden City	BUILDING PERMIT	707 BANCROFT	56.00	3,936	Building	Residential Remodel	14' X 16' GARAGE - Rear setback must be 20' - needs to pave driveway.
Garden City	CURB CUT	2316 North SEVENTH	30.00	0	Driveway	Residential Remodel	EXTEND DRIVEWAY
Garden City	CURB CUT	406 MAGNOLIA	31.00	0	Driveway	Residential Remodel	INSTALL CURBCUT, APPROACH & DRIVEWAY - RENEWAL OF C14-000043
Garden City	CURB CUT	2608 SHAMUS	60.00	0	Driveway	Residential Remodel	TEAR OUT AND REPLACE DRIVEWAY
Garden City	CURB CUT	1714 LABRADOR	30.00	0	Driveway	Residential Remodel	INSTALL NEW CONCRETE - REPAIR
Garden City	CURB CUT	1014 CRESTLINE	30.00	0	Sidewalk	Residential Remodel	REMOVE AND REPLACE SIDEWALK AROUND POOL
Garden City	CURB CUT	812 CENTER	30.00	0	Curb Cut	Residential Remodel	REPLACE EXISTING DRIVE & APPROACH
Garden City	ELECTRICAL	803 SUMMIT	29.00	700	Electrical	Residential Remodel	REWORK EXISTING SERVICE

Garden City	ELECTRICAL	1917 C	29.00	750	Electrical	Residential Remodel	ELECTRICAL SERVICE/PANEL UPGRADE
Garden City	ELECTRICAL	3800 PORTERHOUSE	29.00	220	Electrical	Residential Remodel	CONNECTING WATER WELL TO METER
Garden City	ELECTRICAL	512 West MAPLE	29.00	800	Electrical	Residential Remodel	MOVE AND UPGRADE SERVICE TO 100 AMP. MOVE FROM HOUSE TO POLE, NEW RISER WEATHERHEAD METER CAN & PANEL
Garden City	ELECTRICAL	312 North EIGHTH	29.00	300	Electrical	Residential Remodel	COMBINED TWO ELECTRICAL SERVICES INTO ONE.
Garden City	ELECTRICAL	611 JENNY	29.00	800	Electrical	Residential Remodel	RUN WIRING IN SHOP FOR LIGHTS, WOODWORKING TOOLS, AIR COMPRESSOR & OUTLETS.
Garden City	EXCAVATION	1003 CONKLING	30.00	0	Excavation	Residential Remodel	REPLACE SEWER LINE FROM HOUSE TO ALLEY
Garden City	GAS	308 West CAMPBELL	29.00	100	Gas Permit	Residential Remodel	GAS PRESSURE TEST
Garden City	GAS	2604 CARRIAGE	29.00	600	Gas Permit	Residential Remodel	REPAIRS TO GAS LINE
Garden City	GAS	708 North MAIN	29.00	250	Gas Permit	Residential Remodel	GAS PRESSURE TEST
Garden City	MECHANICAL	1116 SAFFORD	56.00	3,849	Mechanical	Residential Remodel	REPLACE FURNACE-408105
Garden City	MECHANICAL	1110 North SIXTH	56.00	3,299	Mechanical	Residential Remodel	REPLACE FURNACE-4081050
Garden City	MECHANICAL	308 West CAMPBELL	56.00	3,500	Mechanical	Residential Remodel	INSTALL 45,000 BTU FURNACE AND COIL
Garden City	MECHANICAL	907 North EIGHTH	105.00	7,500	Mechanical	Residential Remodel	INSTALL GOODMAN AIR CONDITIONER, GAS FURNACE & COMFORT COIL. 2.5 TON 13 SEER AIR CONDITIONER. 60,000 80% FURNACE, 2.5 TON COIL.
Garden City	MECHANICAL	1515 North THIRTEENTH	56.00	3,200	Mechanical	Residential Remodel	C/O 2.5 TON A/C
Garden City	MECHANICAL	922 CENTER	56.00	4,100	Mechanical	Residential Remodel	C/O 100K 80% FURNACE & 3.5 TON A/C
Garden City	MECHANICAL	2003 MOHAWK	29.00	1,800	Mechanical	Residential Remodel	C/O 2.5 TON 13 SEAR A/C
Garden City	MECHANICAL	204 West CAMPBELL	29.00	300	Mechanical	Residential Remodel	REPLACE VENT/FLUE FOR WATER HEATER & REPLACING SINGLE WALL WITH DOUBLE WALL FOR
Garden City	MECHANICAL	1302 CLOUD	56.00	5,150	Mechanical	Residential Remodel	REPLACE FURNACE & EVAPORATOR COIL-407656
Garden City	MECHANICAL	801 North NINTH	56.00	4,900	Mechanical	Residential Remodel	INSTALL 80% FURNACE & 13 SEER AIR CONDITIONER
Garden City	MECHANICAL	409 North FOURTH	56.00	4,800	Mechanical	Residential Remodel	REMOVE AND REPLACE EXISTING FURNACE. INSTALL NEW 60000BTU, 92% WITH 2 1/2 AC UNIT.
Garden City	MECHANICAL	1510 East LAUREL	56.00	4,500	Mechanical	Residential Remodel	INSTALL NEW FURNACE & AC
Garden City	MECHANICAL	2012 CHEROKEE	105.00	7,825	Mechanical	Residential Remodel	REPLACE FURNACE & AIR CONDITION-407465
Garden City	MECHANICAL	1308 CLOUD	105.00	11,475	Mechanical	Residential Remodel	REPLACE FURNANCE & A/C-407492
Garden City	PLUMBING	211 West OLIVE	29.00	800	Plumbing	Residential Remodel	INSTALL 30 GALLON NG WATER HEATER
Garden City	PLUMBING	1603 YORK	29.00	900	Plumbing	Residential Remodel	INSTALL 50 GALLON NG WATER HEATER
Garden City	PLUMBING	1628 East JOHNSON	29.00	800	Plumbing	Residential Remodel	REMOVE AND INSTALL NEW 40 GALLON WATER HEATER
Garden City	PLUMBING	1615 CRESTWAY	29.00	1,500	Plumbing	Residential Remodel	ROUGH IN FOR WATER LINE AND GAS LINE
Garden City	PLUMBING	914 CENTER	29.00	3,000	Plumbing	Residential Remodel	REPAIR SEWER LINE FROM HOME TO CITY MAIN
Garden City	PLUMBING	2106 North SIXTH	29.00	400	Plumbing	Residential Remodel	INSTALL 40 GALLON NG WATER HEATER
Garden City	PLUMBING	514 STOECKLY	29.00	300	Plumbing	Residential Remodel	INSTALL UNDERGROUND SPRINKLER SYSTEM
Garden City	PLUMBING	1209 RIDGEWOOD	29.00	740	Plumbing	Residential Remodel	REMOVE AND INSTALL 40 GALLON WATER HEATER

Garden City	PLUMBING	502 CENTER	29.00	1,800	Plumbing	Residential Remodel	REPLACE 9" CAST IRON PLUMBING WITH 3" PVC PIPE. REMOVE 1", 3/4" AND 1/2" WATER LINES AND REPLACE WITH PEX A.
Garden City	PLUMBING	1011 North ELEVENTH	29.00	2,000	Plumbing	Residential Remodel	INSTALL A NEW SPRINKLER SYSTEM IN THE BACK AND FRONT YARD
Garden City	PLUMBING	2406 DEE	29.00	900	Plumbing	Residential Remodel	INSTALL 40 GALLON NG WATER HEATER
Garden City	PLUMBING	311 East SANTA FE	29.00	1,200	Plumbing	Residential Remodel	REPLACE SEWER LINE
Garden City	PLUMBING	204 West CAMPBELL	29.00	750	Plumbing	Residential Remodel	REMOVE OLD WATER HEATER AND INSTALL NEW 40 GALLON NG WATER HEATER
Garden City	PLUMBING	2804 LORAINE	29.00	700	Plumbing	Residential Remodel	INSTALL UNDERGROUND SPRINKLER SYSTEM
Garden City	PLUMBING	1003 CONKLING	29.00	2,200	Plumbing	Residential Remodel	REPLACE SEWER LINE FROM HOUSE TO ALLEY
Garden City	PLUMBING	1702 North MAIN	29.00	950	Plumbing	Residential Remodel	INSTALL 40 GALLON NG WATER HEATER
Garden City	PLUMBING	1601 MIKE'S	29.00	900	Plumbing	Residential Remodel	INSTALL 40 GALLON NG WATER HEATER
Garden City	PLUMBING	912 North SECOND	29.00	764	Plumbing	Residential Remodel	INSTALL 40 GALLON WATER HEATER
Garden City	PLUMBING	2910 LORAINE	29.00	850	Plumbing	Residential Remodel	INSTALL 40 GALLON NATURAL GAS WATER HEATER
Garden City	PLUMBING	2815 ELDORADO	29.00	1,800	Plumbing	Residential Remodel	REPLACE UNDERGROUND SERVICE WATER LINE FROM METER TO THE HOUSE.
Garden City	PLUMBING	1407 ST JOHN	29.00	1,252	Plumbing	Residential Remodel	REPLACE WATER HEATER-409392
Garden City	PLUMBING	1712 PRAIRIE PARK	56.00	3,500	Plumbing	Residential Remodel	REPLACE SEWER LINE FROM HOME TO RECENTLY REPAIRED SEWER LINE
Garden City	BUILDING PERMIT	2331 GLENWOOD	810.80	182,000	Building	SF Residential Includes Modular	NEW SINGLE FAMILY RESIDENCE
Garden City	BUILDING PERMIT	521 SUSAN	770.00	170,000	Building	SF Residential Includes Modular	NEW SINGLE FAMILY HOME
Garden City	BUILDING PERMIT	2350 GLENWOOD	838.00	190,000	Building	SF Residential Includes Modular	NEW SINGLE FAMILY HOUSE



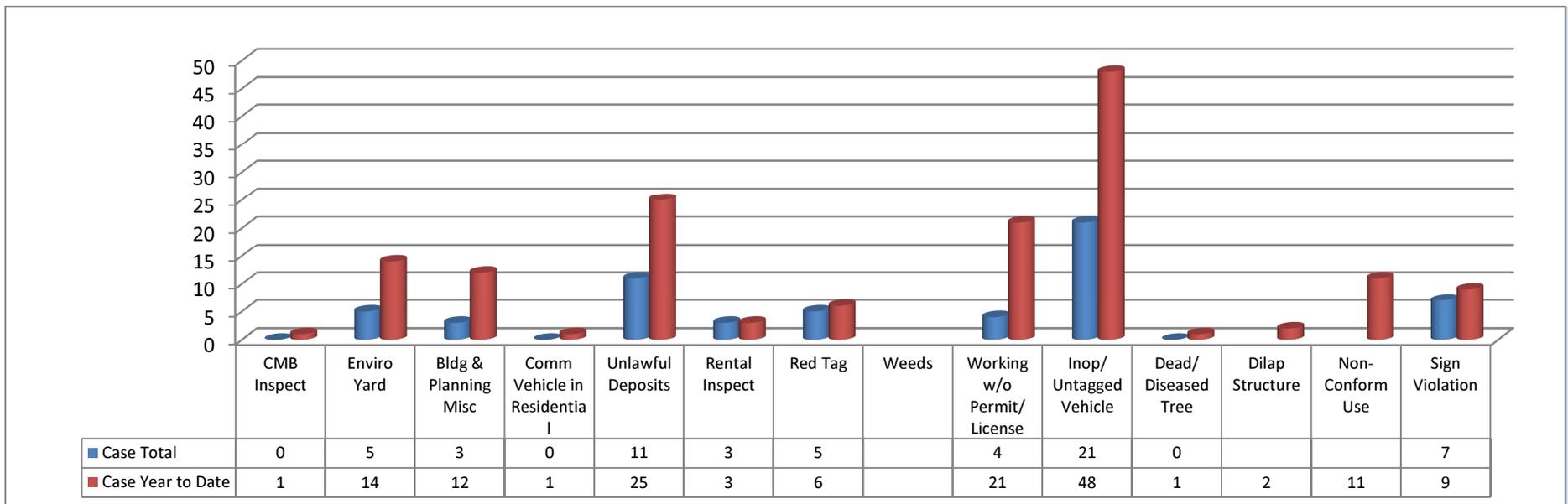
City of Holcomb



Council District	Permit Type	Address	Amount	Value	Purpose	Structure	Project Description
Holcomb	BUILDING PERMIT	110 East JONES	29.00	1,200	Building	Commercial/Industrial Remodel	3' TALL PIPE FENCE
Holcomb	BUILDING PERMIT	401 EMMANUEL #1 & 2	1,132.00	200,000	Building	Multi-Family	NEW DUPLEX
Holcomb	BUILDING PERMIT	401 EMMANUEL #3 & 4	1,132.00	200,000	Building	Multi-Family	NEW DUPLEX
Holcomb	BUILDING PERMIT	206 North WEST	42.00	500	Building	Residential Remodel	BUILD 4 FT PICKET FENCE
Holcomb	BUILDING PERMIT	506 West TAYLOR JONES	42.00	300	Building	Residential Remodel	NEW WOOD FENCE
Holcomb	BUILDING PERMIT	107 LARSON	42.00	550	Building	Residential Remodel	ADD ON TO PORCH TO EXTEND ALONG HOUSE
Holcomb	ELECTRICAL	507 DAVID	29.00	1,000	Electrical	Residential Remodel	SETTING UP NEW SERVICE
Holcomb	ELECTRICAL	208 South HENDERSON	42.00	125	Electrical	Residential Remodel	RUN APPROXIMATELY 130 FT OF UNDERGROUND ELECTRICAL SERVICE FROM METER TO SHOP
Holcomb	ELECTRICAL	107 LARSON	29.00	750	Electrical	Residential Remodel	RELOCATED SERVICE TO HOUSE (100 AMP)
Holcomb	MECHANICAL	300 JEREMY	29.00	2,400	Mechanical	Residential Remodel	C/O 2.5 TON A/C



MARCH 2015 CODE COMPLIANCE REPORT



Jurisdiction	File #	Address	Category	Description	Open Date	Close Date
Garden City	15-000352	702 North SECOND	Rental Inspection	RENTAL INSPECTION	3/2/2015	
Garden City	15-000368	407 West MARY	Environmental Yard	ENVIRONMENTAL YARD- JUNK IN REAR YARD	3/3/2015	
Garden City	15-000361	1009 North ELEVENTH	Unlawful Deposits	UNLAWFUL DEPOSITS-LOVESEAT NEXT TO DUMPSTER IN ALLEY	3/3/2015	3/4/2015
Garden City	15-000372	1610 HATTIE	Vehicles	INOPERABLE/UNTAGGED VEHICLE-JEEP	3/4/2015	3/17/2015
Garden City	15-000376	803 SAFFORD	Vehicles	INOPERABLE/UNTAGGED VEHICLE- BOX TRUCK IN REAR YARD	3/4/2015	4/1/2015
Garden City	15-000380	1303 East FULTON Street	Sign	ABANDONED SIGN-WET NIGHTCLUB	3/5/2015	
Garden City	15-000381	1408 East FULTON	Sign	ABANDONED SIGN-SHWEENI'S FINE DINING	3/5/2015	

Garden City	15-000382	2106 MOHAWK	Vehicles	Blue truck with expired tags	3/5/2015	3/5/2015
Garden City	15-000387	2208 North SEVENTH #1	Unlawful Deposits	UNLAWFUL DEPOSITS-MATTRESSES, COUCH, TV IN ALLEY ROW	3/6/2015	
Garden City	15-000394	2601 East FAIR	Vehicles	INOPERABLE/UNTAGGED VEHICLE-SIVLER JEEP W/ EXPIRED TAGS	3/6/2015	
Garden City	15-000399	2103 North SEVENTH	Vehicles	INOPERABLE/UNTAGGED VEHICLES-PURPLE DODGE MINI-VAN & BLUE PICKUP	3/6/2015	
Garden City	15-000400	2404 North MAIN	Vehicles	INOPERABLE/UNTAGGED VEHICLES-BLUE HONDA CIVIC & WHITE CHEVY PICKUP	3/6/2015	3/20/2015
Garden City	15-000418	401 HUDSON	Unlawful Deposits	UNLAWFUL DEPOSIT- TIRE IN ALLEY	3/9/2015	
Garden City	15-000406	1616 CONKLING	Vehicles	INOPERABLE/UNTAGGED VEHICLE-WHITE CHEVY SILVARADO	3/9/2015	
Garden City	15-000408	1801 WILCOX	Vehicles	INOPERABLE/UNTAGGED VEHICLE- WHITE SUV	3/9/2015	3/24/2015
Garden City	15-000417	407 EVANS	Vehicles	2 cars with expired/no tags on vehicles	3/9/2015	
Garden City	15-000426	2606 East FAIR #28	Unlawful Deposits	UNLAWFUL DEPOSITS- MIS. FURNITURE IN ALLEY ROW	3/10/2015	
Garden City	15-000427	409 North FIFTH	Unlawful Deposits	UNLAWFUL DEPOSITS-TIRES IN ALLEY ROW	3/10/2015	3/10/2015
Garden City	15-000425	407 North THIRD	Vehicles	INOPERABLE/UNTAGGED VEHICLE-Off white FORD LTD 2 door car with expired tags	3/10/2015	
Garden City	15-000429	709 SUMMIT	Vehicles	INOPERABLE/UNTAGGED VEHICLE-GOLD MAZDA SEDAN	3/10/2015	
Garden City	15-000434	208 North THIRD-#5	Red Tag	RED TAG-SECONDARY ELECTRICAL SERVICE LINE NEEDS TO BE REPLACED	3/11/2015	
Garden City	15-000437	305 East KANSAS	Red Tag	RED TAG-MAST NEEDS TO BE RESECURED TO THE POLE	3/11/2015	
Garden City	15-000439	208 South ELEVENTH	Red Tag	RED TAG-FIRE DAMAGE	3/11/2015	
Garden City	15-000440	510 BURNSIDE DR 22B	Red Tag	RED TAG-FIRE DAMAGE	3/11/2015	
Garden City	15-000430	1008 East HAMLINE	Unlawful Deposits	UNLAWFUL DEPOSITS-BOAT IN ALLEY ROW	3/11/2015	
Garden City	15-000431	810 East HAMLINE	Unlawful Deposits	UNLAWFUL DEPOSITS-SOFA IN ALLEY ROW	3/11/2015	
Garden City	15-000445	2001 MOHAWK	Vehicles	INOPERABLE/UNTAGGED VEHICLE-BEIGHE & BROWN GMC PICKUP	3/11/2015	
Garden City	15-000448	2214 South AIR SERVICE Road	Rental Inspection	RENTAL INSPECTION-AIRPORT HOUSE	3/12/2015	
Garden City	15-000450	701 East FULTON	Sign	ILLEGAL BANNER SIGN-RAMIREZ INCOME TAX	3/12/2015	3/12/2015
Garden City	15-000466	116 East CHESTNUT	Bldg Code Misc	CONSULTATION FROM PHONE CALL ON FRIDAY	3/13/2015	
Garden City	15-000465	705 North SIXTH	Vehicles	INOPERABLE/UNTAGGED VEHICLE- Black truck with expired tags	3/13/2015	
Garden City	15-000473	2005 North MAIN	Vehicles	INOPERABLE/UNTAGGED VEHICLE-Motorhome with expired tags	3/16/2015	
Garden City	15-000476	1901 North MAIN	Vehicles	INOPERABLE/UNTAGGED VEHICLE-White Cadillac with expired tags	3/16/2015	3/31/2015
Garden City	15-000482	1206 North TENTH	Environmental Yard	ENVIRONMENTAL YARD-MISC. FURNITURE, SCRAP WOOD & TRASH IN REAR YARD	3/17/2015	3/31/2015
Garden City	15-000488	201 East FULTON	Environmental Yard	ENVIRONMENTAL YARD-	3/17/2015	3/18/2015
Garden City	15-000479	601 East KANSAS	Sign	ABANDONED SIGN-THIRD & KANSAS LIQUOR STORE	3/17/2015	
Garden City	15-000481	401 North MAIN	Sign	ABANDONED SIGN-DAVITA	3/17/2015	
Garden City	15-000487	702 North MAIN	Unlawful Deposits	UNLAWFUL DEPOSITS-TREE BRANCHES NEXT TO DUMPSTER BEHIND 704 N. MAIN	3/17/2015	3/18/2015
Garden City	15-000483	1209 North NINTH	Vehicles	INOPERABLE/UNTAGGED VEHICLE-Grey 2 door car	3/17/2015	

Garden City	15-000486	509 West FAIR	Vehicles	INOPERABLE/UNTAGGED VEHICLE-WHITE CADILLAC 4 DOOR CAR & GREEN 2 DOOR CAR	3/17/2015	3/31/2015
Garden City	15-000501	623 FLEMING	Unlawful Deposits	Tires next to dumpster I pick up the tires	3/18/2015	3/18/2015
Garden City	15-000500	717 East SANTA FE	Vehicles	INOPERABLE/UNTAGGED VEHICLE-Black honda without tags	3/18/2015	3/31/2015
Garden City	15-000498	208 South ELEVENTH	Work w/o Permit	WORKING W/O A PERMIT-FIRE DAMAGED HOUSE	3/18/2015	
Garden City	15-000503	806 North SIXTH	Unlawful Deposits	Tires in alley	3/19/2015	3/19/2015
Garden City	15-000513	612 ST JOHN	Vehicles	INOPERABLE/UNTAGGED VEHICLE-BLACK MINI-VAN W/ EXPIRED TAGS	3/19/2015	
Garden City	15-000504	414 West MARY	Work w/o Permit	WORKING W/O A PERMIT-REROOF	3/19/2015	
Garden City	15-000515	1103 North TAYLOR	Red Tag	RED TAG-ELECTRICAL FIRE	3/20/2015	
Garden City	15-000520	113 West HAZEL	Rental Inspection	UNLAWFUL DEPOSIT-AUTO PARTS, MATTRESSES ON PROPERTY	3/20/2015	3/30/2015
Garden City	15-000533	601 AMY	Environmental Yard	ENVIRONMENTAL YARD- TRASH IN REAR YARD	3/23/2015	
Garden City	15-000536	2408 KOSTER	Unlawful Deposits	UNLAWFUL DEPOSITS-TREE TRIMMINGS IN STREET ROW	3/23/2015	4/2/2015
Garden City	15-000526	1904 North EIGHTH	Work w/o Permit	WORKING W/O A PERMIT	3/23/2015	3/24/2015
Garden City	15-000550	1005 North FIFTH	Environmental Yard	ENVIRONMENTAL YARD- TIRES & JUNK IN REAR YARD	3/24/2015	
Garden City	15-000545	1903 East HWY 50	Sign	SIGN VIOLATION-EXCEED ALLOWABLE PERMITTED SIGNS	3/24/2015	
Garden City	15-000551	1005 North FIFTH	Vehicles	INOPERABLE/UNTAGGED VEHICLE- JEEP	3/24/2015	
Garden City	15-000552	2608 SHAMUS	Work w/o Permit	WORKING W/O A PERMIT- SIDEWALK	3/24/2015	
Garden City	15-000555	902 STONE CREEK Drive	Bldg Code Misc	CONSULTATION TO DISCUSS PERMITTING FOR INTERIOR FINISH	3/25/2015	
Garden City	15-000586	208 South SEVENTH	Bldg Code Misc	CONSULTATION	3/30/2015	
Garden City	15-000591	3225 PRAIRIE AVE	Sign	ILLEGAL SIGN-BANNER SIGN	3/30/2015	
Garden City	15-000616	706 West HAMLIN	Vehicles	INOPERABLE/UNTAGGED VEHICLE- BLUE FORD EXPLORER	3/31/2015	3/31/2015



City of Garden City
Monthly Financial Report FY 2015
For the Three Months Ended March 31, 2015

Unaudited--Intended for Management Purposes Only

The following is a summary of the City's financial results for the General Funds and Utility Funds. The subsequent pages provide some narrative, comparison cash balances, line item analysis, and graphic display of revenue trends for the City's General and Utility Funds. This report is intended to assist the City Commission and the City's Administrative team in managing the operational budget. This information is summarized from unaudited financial statements for the monthly period that ended March 31, 2015.

GENERAL FUND AT A GLANCE

Category		Revised 2015 Budget	2015 YTD Actual	2014 YTD Actual
Revenues		20,987,996	6,691,674	5,931,864
Expenditures		22,017,050	5,778,096	5,909,052
Revenues Over(Under)		(1,029,054)	913,578	22,813

UTILITY FUND REVENUES AT A GLANCE

Category		Revised 2015 Budget	2015 YTD Actual	2014 YTD Actual
Electric		32,323,162	7,317,515	7,348,375
Solid Waste		3,451,750	911,942	770,235
Drainage Utility		207,500	52,143	51,717
Water and Sewage		8,164,750	1,484,404	1,528,440
TOTAL		44,147,162	9,766,005	9,698,768

Category		Revised 2015 Budget	2015 YTD Actual	2014 YTD Actual
City Sales Tax		5,800,000	1,631,088	1,525,454
County Sales Tax		3,450,000	953,702	900,652
Franchise Tax				
Gas Utility		440,000	112,781	109,742
Telephone		67,000	15,163	17,708
CATV		232,000	58,602	56,625
Building Permits		228,250	101,445	61,778
Municipal Court Fines		1,000,000	223,201	242,903



**City of Garden City
 Monthly Financial Report FY 2015
 For the Three Months Ended
 March 31, 2015**

General Fund

General Fund Revenues collected through March were \$6,691,674. The March revenues represent 31.88% of the total revenues expected in the General Fund. Property tax distribution was 57.91% for the second of five payments in 2015.

General Fund Expenses are at 26.24% of the total expenditures expected in the General Fund.

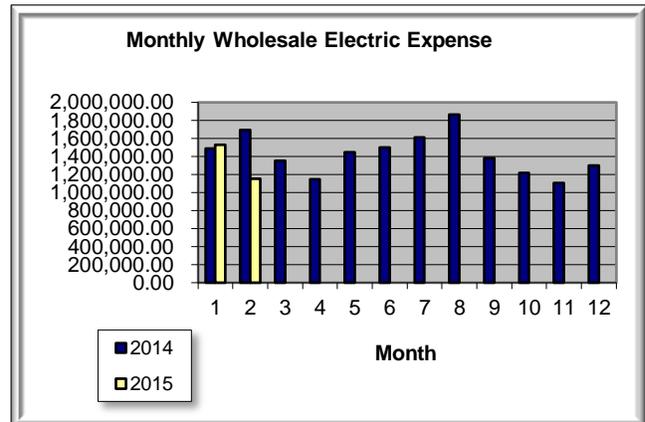
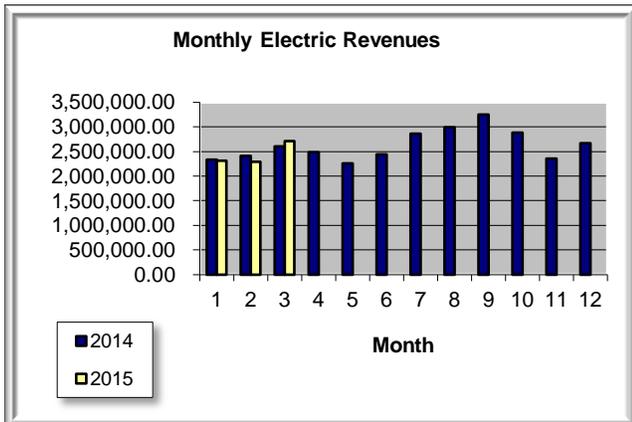
Selected Revenues

- City Sales Tax—Ahead by \$105,634 compared to March 2014 year to date collections, 6.92% ahead of 2014 for the three months ended.
- County Sales Tax— Collections for the three months ended are ahead of 2014 by \$53,050 or 5.89%.
- Franchise Tax—Budget estimates for 2015 remain approximately the same as 2014. Franchise fees are slightly higher than 2014 with the exception of the telephone.
- Building Permits—Budget estimates for 2015 are based on 2014 revenues. Receipts are higher than this period in 2014.
- Municipal Court Fines—Budget estimates were based on 2014 actual and collections through March were behind 2014.

Utility Funds

A summary of Utility Fund revenue performance is outlined below:

- Electric revenues – revised budget at \$32,323,162 for 2015 were \$7,317,515 through three months or 22.64% of budget.

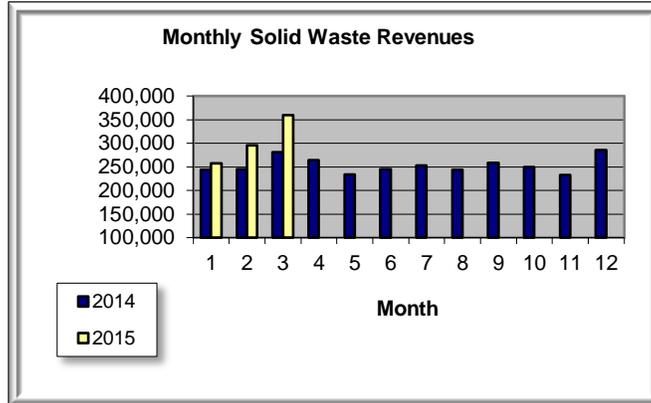


A main expense is Wholesale Electric in the Utility Fund. The 2015 revised budget for wholesale electric is \$19,500,000. The wholesale electric expense for March was not available at this printing.

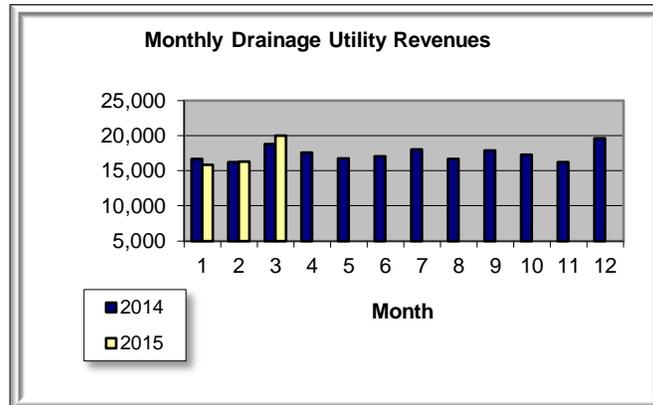


City of Garden City
Monthly Financial Report FY 2015
For the Three Months Ended
March 31, 2015

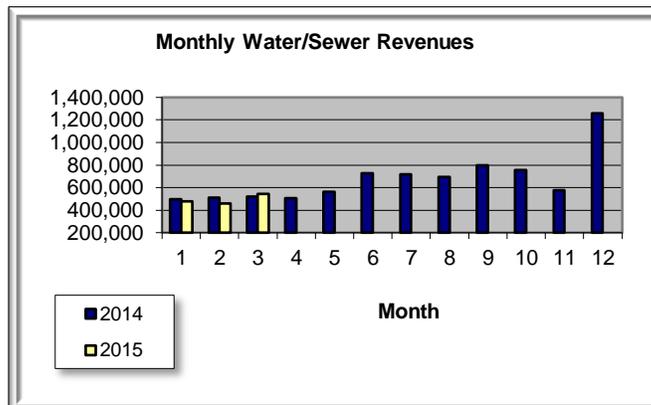
■ Solid Waste revenues – revised budget at \$3,451,750 for 2015 were \$911,942 through three months or 26.42% of budget.



■ Drainage Utility revenues – revised budget at \$207,500 for 2015 were \$52,143 through three months or 25.13%.



■ Water and Sewer revenues - revised budget at \$8,164,750 for 2015 were \$1,484,404 through three months or 18.18% of budget.





CITY OF GARDEN CITY, KANSAS
 Comparison of Cash Balances with Encumbrances and Composition of Cash
 For the Three Months Ended March 31, 2015

Fund	Unencumbered Cash Balance 1/1/2015	Receipts and Transfers	Expenditures and Transfers	Unencumbered Cash Balance 3/31/2015	Add Payables and Encumbrances	Treasurer's Cash 3/31/2015
Operating						
1 General	5,499,874.19	6,691,674.23	5,626,732.04	6,564,816.38	151,364.00	6,716,180.38
Debt Service Fund						
40 Bond and Interest	521,036.83	1,548,373.99	296,069.12	1,773,341.70	0.00	1,773,341.70
Special Revenue Funds						
4 TIF	566,068.41	416,343.79	328,973.82	653,438.38	0.00	653,438.38
5 Capital Improvement	940,431.34	1,800.74	6,432.76	935,799.32	0.00	935,799.32
6 Community Development Loan	15,251.69	925.53	0.00	16,177.22	0.00	16,177.22
7 Cemetery Endowment	30,369.43	1,436.45	0.00	31,805.88	0.00	31,805.88
8 Community Trust	1,650,502.33	113,292.57	181,385.90	1,582,409.00	0.00	1,582,409.00
10 DEA Forfeiture	18,078.62	2,625.66	160.04	20,544.24	0.00	20,544.24
11 Drug Enforcement	70,498.18	2,008.97	0.00	72,507.15	0.00	72,507.15
15 Enhanced Wireless 911	359,727.98	44,462.36	24,202.21	379,988.13	0.00	379,988.13
18 Finnup Trust	89,955.66	0.00	2,813.31	87,142.35	0.00	87,142.35
19 JAG Grant	0.00	11,942.00	0.00	11,942.00	0.00	11,942.00
25 Recreation	0.00	551,612.53	551,612.53	0.00	0.00	0.00
26 Special Improvements	-16,899.02	-2,825.00	-41,298.90	21,574.88	0.00	21,574.88
27 Special Liability	161,338.38	0.00	49,818.50	111,519.88	0.00	111,519.88
29 Special Alcohol Programs	55,144.05	30,133.96	0.00	85,278.01	0.00	85,278.01
30 Special Recreation and Parks	113,692.92	33,340.94	614.09	146,419.77	0.00	146,419.77
31 FOLRZ Projects	0.00	0.00	0.00	0.00	0.00	0.00
32 Special Trafficway	975,114.66	175,136.10	208,153.09	942,097.67	36,642.00	978,739.67
50 Community Development Grant	0.00	0.00	0.00	0.00	0.00	0.00
52 Economic Development	386,767.58	3,057.02	351.52	389,473.08	0.00	389,473.08
54 RHID Security Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total Special Revenue	5,666,042.21	1,386,307.27	1,313,218.87	5,739,130.61	36,642.00	5,775,772.61
Capital Projects Funds						
41 2013-GO Bond Projects	179,119.48	0.00	0.00	179,119.48	0.00	179,119.48
42 2014-GO Bond Projects	2,407,443.25	0.00	463,065.16	1,944,378.09	0.00	1,944,378.09
49 2013-Temp Notes Schulman Crossir	1,295,415.45	0.00	287,103.98	1,008,311.47	0.00	1,008,311.47
Total Capital Projects	3,881,978.18	0.00	750,169.14	3,131,809.04	0.00	3,131,809.04
Enterprise Funds						
Electric Utility:						
67 Capital Reserve	750,000.00	187,500.00	0.00	937,500.00	0.00	937,500.00
68 General	4,780,787.17	7,317,515.27	5,056,858.75	7,041,443.69	497,623.13	7,539,066.82
69 Security Deposits	467,473.29	77,350.00	16,318.39	528,504.90	0.00	528,504.90
Total Electric Utility	5,998,260.46	7,582,365.27	5,073,177.14	8,507,448.59	497,623.13	9,005,071.72
Water and Sewer Utility:						
80 General	2,947,952.73	1,484,404.45	1,299,370.08	3,132,987.10	0.00	3,132,987.10
81 Wastewater Repair and Replaceme	317,765.83	32,692.60	0.00	350,458.43	0.00	350,458.43
82 Water and Sewage Maintenance R	372,046.29	38,233.33	0.00	410,279.62	0.00	410,279.62
Total Water and Sewer Utility	3,637,764.85	1,555,330.38	1,299,370.08	3,893,725.15	0.00	3,893,725.15
Airport:						
60 General	521,676.76	580,624.22	209,400.30	892,900.68	0.00	892,900.68
61 Airport Improvement	98,758.68	36,679.46	69,396.53	66,041.61	0.00	66,041.61
Total Airport	620,435.44	617,303.68	278,796.83	958,942.29	0.00	958,942.29
Solid Waste Utility:						
75 General	1,395,919.80	911,942.00	661,233.38	1,646,628.42	460,067.00	2,106,695.42
Recreation Area:						
70 General Golf Course	50,162.64	247,999.12	222,398.83	75,762.93	21,846.00	97,608.93
71 Golf Course Building	6,957.48	191.00	0.00	7,148.48	0.00	7,148.48
Total Recreation Area	57,120.12	248,190.12	222,398.83	82,911.41	21,846.00	104,757.41
Drainage Utility:						
79 General	399,384.41	52,143.13	28,457.53	423,070.01	0.00	423,070.01
Internal Service Funds						
55 Health Insurance	324,738.40	831,887.98	1,052,720.56	103,905.82	0.00	103,905.82
56 Health Insurance Reserve	880,488.91	0.00	0.00	880,488.91	0.00	880,488.91
35 Workers Compensation	196,190.43	440,250.00	250,489.20	385,951.23	0.00	385,951.23
36 Workers Compensation Reserve	480,585.22	15.75	9,412.17	471,188.80	0.00	471,188.80
Total Internal Service	1,882,002.96	1,272,153.73	1,312,621.93	1,841,534.76	0.00	1,841,534.76
Total All Funds	29,559,819.45	21,865,783.80	16,862,244.89	34,563,358.36	1,167,542.13	35,730,900.49



City of Garden City
Statement of Revenues and Expenditures-General Fund Revenues
From 3/1/2015 Through 3/31/2015

001 - GENERAL FUND

		Curr Month Collections	YTD Collections	Revised Budget	Uncollected Balance
Income					
3022	CONNECTING LINKS	0.00	93,558.57	75,000.00	18,558.57
3023	CONSUMER USE TAX	68,899.00	1,093,006.35	800,000.00	293,006.35
3028	LIQUOR CONSUMPTION TAX	30,133.95	129,072.44	79,000.00	50,072.44
3035	STATE REVENUE STAMP	0.00	(1,150.00)	0.00	(1,150.00)
3040	AD VALOREM TAX	65,580.38	5,275,079.74	3,405,000.00	1,870,079.74
3041	AD VALOREM BACK TAX	26,445.69	166,299.45	140,000.00	26,299.45
3044	CITY SALES TAX	470,493.09	7,790,116.86	5,750,000.00	2,040,116.86
3046	COUNTY SALES TAX	290,206.57	4,621,445.26	3,450,000.00	1,171,445.26
3055	MOTOR VEHICLE TAX	36,130.60	632,692.13	455,000.00	177,692.13
3056	RECREATIONAL VEHICLE TAX	584.00	4,948.86	3,600.00	1,348.86
3057	HEAVY DUTY VEHICLE TAX	229.86	5,100.81	3,300.00	1,800.81
3058	COMMERCIAL VEHICLE TAX	5,915.31	30,272.63	0.00	30,272.63
3065	CATV FRANCHISE	58,601.65	292,316.78	230,000.00	62,316.78
3066	GAS UTILITY FRANCHISE	0.00	591,443.53	440,000.00	151,443.53
3067	TELEPHONE FRANCHISE	5,409.50	79,150.04	68,000.00	11,150.04
3115	CEMETERY SPACES	2,650.00	53,550.00	50,000.00	3,550.00
3301.01	ANIMAL BOARDING	691.31	16,094.88	15,000.00	1,094.88
3301.02	CAR STORAGE & TOWING	3,175.00	27,944.00	15,000.00	12,944.00
3301.05	FEES-FALSE ALARM	0.00	5,200.00	2,200.00	3,000.00
3301.07	FEES-GATE RECEIPTS	1,650.00	25,196.00	22,000.00	3,196.00
3301.08	FEES-GRAVE OPENINGS	2,575.00	83,660.00	60,000.00	23,660.00
3301.09	FEES-MONUMENT SETTING	150.00	3,150.00	3,000.00	150.00
3301.10	FEES-PLAT FILING	(20.00)	1,635.33	1,500.00	135.33
3301.11	FEES-REZONING	810.00	5,320.00	3,000.00	2,320.00
3301.12	FEES-RURAL FIRE CONTRACTS	0.00	188,329.12	200,000.00	(11,670.88)
3301.13	FEES-WAIVER FILING	15.00	10,125.31	2,000.00	8,125.31
3301.16	FINES-MUNICIPAL COURT	85,375.28	1,144,117.78	960,000.00	184,117.78
3301.17	FEES-STATE JUDGE	119.50	1,600.26	1,750.00	(149.74)
3301.18	FEES-STATE LAW ENFORCEMENT	4,506.90	60,644.95	55,000.00	5,644.95
3301.19	FEES-REINSTATEMENT	405.00	11,259.00	12,000.00	(741.00)
3301.20	FEES-RESTITUTION	(4,028.43)	(382.67)	0.00	(382.67)
3301.21	LEGAL COPIES	258.00	3,813.40	3,000.00	813.40
3301.22	PROBATION SCREENING	0.00	30.00	250.00	(220.00)
3301.23	FEES-CRIME STOPPER INFRACTION	1,933.00	21,190.00	10,000.00	11,190.00
3301.24	FEES-CRIME STOPPER MAJOR	32.00	1,392.00	0.00	1,392.00
3350.01	LICENSE-AMUSEMENT	0.00	100.00	2,000.00	(1,900.00)
3350.02	LICENSE-ARBORIST	200.00	800.00	500.00	300.00
3350.03	LICENSE-CEREAL MALT BEVERAGE	75.00	3,825.00	2,000.00	1,825.00
3350.04	LICENSE-CONTRACTOR	1,780.00	40,965.00	30,000.00	10,965.00
3350.06	LICENSE-ELECTRICIAN	280.00	8,999.00	6,500.00	2,499.00
3350.08	LICENSE-ITINERANT MERCHANT	1,800.00	11,265.00	8,000.00	3,265.00
3350.09	LICENSE-LIQUOR	0.00	5,650.00	5,000.00	650.00
3350.10	LICENSE-MECHANICAL	0.00	6,465.60	3,000.00	3,465.60
3350.12	LICENSE-PAWN SHOP	0.00	300.00	100.00	200.00
3350.13	LICENSE-PLUMBER	460.00	4,570.00	4,000.00	570.00
3350.15	LICENSE-TAXI	75.00	75.00	200.00	(125.00)
3350.16	TAGS-DOG & CAT	285.31	3,518.86	2,000.00	1,518.86
3400.01	PERMITS-BUILDING	37,003.95	290,932.32	200,000.00	90,932.32



City of Garden City
 Statement of Revenues and Expenditures-General Fund Revenues
 From 3/1/2015 Through 3/31/2015

3400.02	PERMITS-CURB CUT	90.00	1,680.00	250.00	1,430.00
3400.03	PERMITS-ELECTRIC	765.00	9,961.25	8,500.00	1,461.25
3400.04	PERMITS-EXCAVATION	320.00	4,200.00	2,500.00	1,700.00
3400.05	PERMITS-GAS	116.00	5,766.00	5,000.00	766.00
3400.06	PERMITS-HOUSE MOVING	80.00	280.00	0.00	280.00
3400.08	PERMITS-MECHANICAL	1,072.00	14,899.75	12,000.00	2,899.75
3400.09	PERMITS-PLUMBING	5,371.00	20,881.50	10,000.00	10,881.50
3400.11	PERMITS-TV & SIGN	1,085.00	12,567.00	10,000.00	2,567.00
3435	INTEREST INCOME	5,181.82	39,534.03	37,500.00	2,034.03
3437	FINANCE CHARGE INCOME	6,519.30	52,383.74	12,000.00	40,383.74
3440.02	RENTAL-CITY FACILITIES	976.03	50,100.83	50,000.00	100.83
3440.03	RENTAL-DEPOT	100.00	1,500.00	1,200.00	300.00
3447	ROYALTIES-GAS WELLS	1,314.36	38,667.24	30,000.00	8,667.24
3450	SALE OF PROPERTY-AUCTION	0.00	22,755.55	15,000.00	7,755.55
3470.01	REIMBURSE-ADMINISTRATIVE COSTS	0.00	185,000.00	184,000.00	1,000.00
3470.02	REIMBURSE-ENGINEERING	0.00	275,000.00	275,000.00	0.00
3470.03	REIMBURSE-FINNUP TRUST	0.00	0.00	100.00	(100.00)
3470.04	REIMBURSE-POLICE SERVICES	0.00	243,364.90	220,000.00	23,364.90
3470.07	UTILITY FUNDS REIMBURSEMENT	330,175.00	3,930,450.69	2,793,600.00	1,136,850.69
3470.08	REIMBURSE-COUNTY	7,747.49	251,171.02	160,000.00	91,171.02
3470.09	REIMBURSE-HOLCOMB	0.00	84,000.00	42,000.00	42,000.00
3515	FUEL TAX REFUND	0.00	0.00	1,500.00	(1,500.00)
3600.01	MISCELLANEOUS-ADMINISTRATION	0.00	1,173.74	0.00	1,173.74
3600.02	MISCELLANEOUS-CEMETERY	494.75	4,029.75	0.00	4,029.75
3600.04	MISCELLANEOUS-INSPECTION	0.00	85.00	1,487.00	(1,402.00)
3600.07	MISCELLANEOUS-POLICE	25.00	245.00	0.00	245.00
3600.08	MISCELLANEOUS-STREET	0.00	50,000.00	50,000.00	0.00
Total Income		<u>1,562,319.17</u>	<u>28,144,385.58</u>	<u>20,499,537.00</u>	<u>7,644,848.58</u>



City of Garden City
Statement of Revenues and Expenditures-General Fund Expenses
From 3/1/2015 Through 3/31/2015

001 - GENERAL FUND

		Curr Month			
		Expenses	YTD Expenses	Revised Budget	Budget Remaining
Expenses					
111	CITY COMMISSION	4,251.53	19,259.47	94,750.00	75,490.53
112	CITY MANAGER	33,772.54	169,737.20	535,750.00	366,012.80
113	SERVICE AND FINANCE	57,155.06	203,023.30	780,000.00	576,976.70
114	LEGAL SERVICES	18,056.79	32,028.79	116,500.00	84,471.21
115	MUNICIPAL COURT	41,268.28	123,799.27	711,000.00	587,200.73
116	HUMAN RESOURCES	13,307.09	55,376.49	234,750.00	179,373.51
117	INFORMATION TECH	27,189.21	61,348.10	494,800.00	433,451.90
118	CITY PROSECUTION	<u>23,058.20</u>	<u>83,436.79</u>	<u>292,000.00</u>	<u>208,563.21</u>
	Total Administration	218,058.70	748,009.41	3,259,550.00	2,511,540.59
121	POLICE-ADMINISTRATIVE	77,695.87	312,348.97	1,782,250.00	1,469,901.03
122	POLICE-INVESTIGATIONS	67,563.57	244,061.23	886,750.00	642,688.77
123	POLICE-PATROL	242,077.89	933,864.09	3,503,750.00	2,569,885.91
124	POLICE-SUPPORT SERVICES	87,500.56	348,982.61	1,420,000.00	1,071,017.39
125	POLICE-ANIMAL CONTROL	<u>22,715.00</u>	<u>60,033.22</u>	<u>251,000.00</u>	<u>190,966.78</u>
	Total Police	497,552.89	1,899,290.12	7,843,750.00	5,944,459.88
131	PUBLIC WORKS-PLANNING,COMM	27,918.65	100,122.32	371,250.00	271,127.68
132	PUBLIC WORKS-ENGINEERING	22,810.42	69,819.13	250,250.00	180,430.87
133	PUBLIC WORKS-STREET MAINT	66,094.17	496,943.47	1,489,250.00	992,306.53
134	PUBLIC WORKS-INSPECTIONS	32,020.70	110,178.14	440,750.00	330,571.86
135	PUBLIC WORKS-PARKS	<u>102,766.56</u>	<u>239,024.31</u>	<u>1,030,950.00</u>	<u>791,925.69</u>
	Total Public Works	251,610.50	1,016,087.37	3,582,450.00	2,566,362.63
141	ZOO-ADMINISTRATIVE	32,882.54	118,696.37	464,500.00	345,803.63
142	ZOO-MAINTENANCE DIVISION	22,613.33	75,207.51	384,750.00	309,542.49
144	ZOO-ANIMAL DIVISION	<u>80,154.67</u>	<u>291,139.05</u>	<u>1,197,500.00</u>	<u>906,360.95</u>
	Total Zoo	135,650.54	485,042.93	2,046,750.00	1,561,707.07
151	FIRE-ADMINISTRATIVE	18,696.49	78,250.10	406,500.00	328,249.90
152	FIRE-OPERATIONS	186,715.87	807,003.29	2,695,000.00	1,887,996.71
153	FIRE-VOLUNTEERS	435.24	1,999.54	22,000.00	20,000.46
154	FIRE-ARFF STATION	<u>19.54</u>	<u>1,361.36</u>	<u>96,000.00</u>	<u>94,638.64</u>
	Total Fire	205,867.14	888,614.29	3,219,500.00	2,330,885.71
161	CEMETERY-OPERATIONS	27,596.73	104,899.68	532,350.00	427,450.32
171	CAPITAL IMPROVEMENT	293,179.21	336,152.24	1,232,700.00	896,547.76
181	EMPLOYEE BENEFITS	<u>0.00</u>	<u>300,000.00</u>	<u>300,000.00</u>	<u>0.00</u>
	Total Expenses	<u>1,629,515.71</u>	<u>5,778,096.04</u>	<u>22,017,050.00</u>	<u>16,238,953.96</u>



City of Garden City
Statement of Revenues and Expenditures-Utility Fund Revenues
From 3/1/2015 Through 3/31/2015

		Curr Month Collections	YTD Collections	Revised Budget	Uncollected Balance
Income					
068	ELECTRIC				
3101	COLLECTIONS-ELECTRIC	2,591,182.48	7,030,999.74	31,040,565.00	(24,009,565.26)
3110.01	COLLECTIONS-COIN BOX	(261.78)	248.62	0.00	248.62
3118	CONNECT FEES	7,190.00	18,578.00	98,292.00	(79,714.00)
3150	IDENTIFIED LONG/SHORT	(332.71)	(602.71)	0.00	(602.71)
3151	UNIDENTIFIED LONG/SHORT	(39.41)	115.09	0.00	115.09
3154	INSUFFICIENT FUNDS CHECKS	1,593.78	(404.15)	0.00	(404.15)
3155	RETURNED CHECK CHARGE	375.00	1,300.00	4,853.00	(3,553.00)
3185	PENALTIES	0.00	0.00	75,622.00	(75,622.00)
3201	REIMBURSE-DEVELOPER	0.00	11,632.00	27,683.00	(16,051.00)
3435	INTEREST INCOME	21.23	42.47	3,129.00	(3,086.53)
3492	SALES TAX	108,089.24	248,664.88	1,070,618.00	(821,953.12)
3600	MISCELLANEOUS	<u>1,147.09</u>	<u>6,941.33</u>	<u>2,400.00</u>	<u>4,541.33</u>
	Total Electric	2,708,964.92	7,317,515.27	32,323,162.00	(25,005,646.73)
075	SOLID WASTE-GENERAL				
3111	COLLECTIONS-SOLID WASTE	329,466.56	840,124.90	3,340,000.00	(2,499,875.10)
3185	PENALTIES	23,979.63	59,099.57	80,000.00	(20,900.43)
3195	RECYCLING SALES	5,731.70	12,445.75	30,000.00	(17,554.25)
3435	INTEREST INCOME	135.89	271.78	1,250.00	(978.22)
3515	FUEL TAX REFUND	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>(500.00)</u>
	Total Solid Waste	359,313.78	911,942.00	3,451,750.00	(2,539,808.00)
079	DRAINAGE UTILITY				
3104.01	DRAINAGE FEE	19,996.50	52,143.13	207,250.00	(155,106.87)
3435	INTEREST INCOME	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>(250.00)</u>
	Total Drainage Utility	19,996.50	52,143.13	207,500.00	(155,356.87)
080	WATER AND SEWAGE				
3102.01	COLLECTIONS-SEWER	234,753.42	624,335.63	2,660,000.00	(2,035,664.37)
3103	COLLECTIONS-WATER	266,487.17	725,169.59	4,500,000.00	(3,774,830.41)
3118	CONNECT FEES	1,425.00	3,450.00	18,000.00	(14,550.00)
3120	COUNTY SEWER FEES	4,268.56	23,579.60	112,000.00	(88,420.40)
3130	FIRE LEG FEES	0.00	14,900.00	15,000.00	(100.00)
3185	PENALTIES	0.00	357.86	120,000.00	(119,642.14)
3201	REIMBURSE-DEVELOPER	8,534.84	10,534.84	15,000.00	(4,465.16)
3225	SALE OF MATERIAL	0.00	456.17	15,000.00	(14,543.83)
3228	SEWER MAINTENANCE FEES	286.00	572.00	4,500.00	(3,928.00)
3229	SEWER TANK FEES	13,528.36	38,040.92	125,000.00	(86,959.08)
3257	WATER TANK SALES	4,303.50	12,318.76	40,000.00	(27,681.24)
3260	WATER TAP FEES	7,638.02	20,911.60	40,000.00	(19,088.40)
3494	TAX-WATER CONSUMPTION	2,714.00	7,579.98	65,000.00	(57,420.02)
3515	FUEL TAX REFUND	0.00	0.00	250.00	(250.00)
3600	MISCELLANEOUS	732.50	2,197.50	10,000.00	(7,802.50)
4010.20	TRANSFER-WTR SYS MAINT RESV	0.00	0.00	150,000.00	(150,000.00)
4010.21	TRANSFER-WASTEWTR R&R RESV	<u>0.00</u>	<u>0.00</u>	<u>275,000.00</u>	<u>(275,000.00)</u>
	Total Water and Wastewater	<u>544,671.37</u>	<u>1,484,404.45</u>	<u>8,164,750.00</u>	<u>(6,680,345.55)</u>
	Total Income	<u>3,632,946.57</u>	<u>9,766,004.85</u>	<u>44,147,162.00</u>	<u>(34,381,157.15)</u>

GARDEN CITY POLICE DEPARTMENT
MASTER ACTIVITY REPORT
 March of 2015
INCIDENTS REPORTED

OFFENSES	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Murder/Manslaughter	0	0	0
Rape	1	0	1
Robbery	2	1	3
Aggravated Assault	10	3	13
Burglary	5	7	12
Theft	53	41	94
Auto Theft	0	1	1
Arson	0	0	0
TOTAL	71	53	124
All Other Crimes	177	93	270
GRAND TOTAL	248	146	394

CRIMINAL ENFORCEMENT ACTIVITIES

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Adult Arrests	273	218	491
Juveniles Detained	33	20	53
TOTAL CUSTODY	306	238	544
Alcohol Related	16	29	45
Drug Related	57	35	92
Curfew Violations	7	3	10

INVESTIGATIONS DIVISION ACTIVITIES

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Total Cases Assigned	37	22	59
Total Active Cases	166	163	329
Adult Affidavits Filed	17	13	30
Juvenile Affidavits Filed	0	1	1
Follow-Up Contacts	574	488	1062
Special Assignments	58	21	79
Search Warrants	28	12	40
Supplemental Reports	214	131	345
Other Reports	207	139	346
Cases Referred For Prosecution	60	42	102

TRAFFIC ACCIDENT INVESTIGATIONS

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Fatal Accidents	0	0	0
Injury Accidents	6	2	8
Non-Injury Accidents	46	58	104
TOTAL ACCIDENTS	52	60	112
Private Property Accidents	6	2	8

**GARDEN CITY POLICE DEPARTMENT
 MASTER ACTIVITY REPORT
 March of 2015**

OFFICERS ASSAULTED

<i>DESCRIPTION</i>	<i>THIS MONTH</i>	<i>LAST MONTH</i>	<i>TO DATE THIS YEAR</i>
Firearm	0	0	0
Cutting Instrument	0	0	0
Other Dangerous Weapon	0	3	3
Hands, Fist, Feet, Etc.	0	0	0
Police Service Dog	0	0	0
TOTAL ASSAULTS	0	3	3

PATROL/CRD DIVISIONS SUMMARY

<i>DESCRIPTION</i>	<i>THIS MONTH</i>	<i>LAST MONTH</i>	<i>TO DATE THIS YEAR</i>
Offense Reports	260	154	414
Supplemental Reports	132	90	222
Other Reports	118	90	208
Community Oriented Policing	292	269	561
Speeding Citations	63	33	96
Other Traffic Citations	471	279	750
Parking Citations	18	19	37
Warning Notices	807	475	1282
Penal Summons	40	33	73
Felony Cases Cleared	41	28	69
Misdemeanor Cases Cleared	148	113	261
DUI Cases Cleared	13	21	34
Insecure Premises	10	5	15
Field Interviews	8	4	12
Citizen & Business Assists	156	126	282
Alarms	77	68	145
Adult Affidavits Filed	45	29	74
Juvenile Affidavits Filed	16	12	28

COMMUNICATIONS CENTER ACTIVITIES

<i>DESCRIPTION</i>	<i>THIS MONTH</i>	<i>LAST MONTH</i>	<i>TO DATE THIS YEAR</i>
Non-Traffic Activities	2608	2056	4664
Traffic Activities	1213	697	1910
TOTAL ACTIVITIES	3821	2753	6574
911 Calls	1420	1415	2835
Finney County Sheriff's Office Activities	395	412	807

**GARDEN CITY POLICE DEPARTMENT
 MASTER ACTIVITY REPORT
 March of 2015**

RESPONSE TIME SUMMARY

DESCRIPTION	THIS MONTH	LAST YEAR	5 YEARS AGO
Average Emergency	2.5	2.45	4.36
Average Non-Emergency	10.42	11.33	13.33
Average Traffic Accident	13.95	10.46	14.87

ANIMAL INCIDENT ACTIVITIES

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Animals Impounded	122	91	213
Animals Disposed	20	33	53
Citations Issued	5	4	9
Animal Bites	5	1	6
Adoptions	34	46	80

TRAINING HOURS RECEIVED

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Administrative	91.00	31.00	122.00
Patrol/CRD Division	360.00	376.50	736.50
Support Services Division	71.25	27.00	98.25
Investigation Division	138.00	33.00	171.00
Instructor Hours	60.00	69.00	129.00
SUB-TOTAL TRAINING HRS	720.25	536.50	1256.75
Academy Training Hours	0.00	0.00	0.00
TOTAL TRAINING HOURS	720.25	536.50	1256.75

ADMINISTRATIVE INVESTIGATIONS

DESCRIPTION	THIS MONTH	LAST MONTH	TO DATE THIS YEAR
Allegations Received	1	0	1
Unfounded	1	0	1
Unsubstantiated	1	0	1
Sustained	1	2	3
Exonerated	0	1	1
Violation Not Based On Complaint	0	0	0
Investigation In Progress	0	2	2
Administrative Closure	0	1	1
Commendations	1	2	3

Bias-Based Policing Statistics

March 2015

	February #	February %	March #	March %
SUBJECTS CONTACTED:	164	N/A	355	N/A
AGE:				
15 yoa - 19 yoa	28	17%	84	24%
20 yoa - 29 yoa	53	32%	128	36%
30 yoa - 49 yoa	64	39%	110	31%
50+	19	12%	33	9%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	<i>164</i>	<i>100%</i>	<i>355</i>	<i>100%</i>
RACE:				
White	151	92%	333	94%
Black	9	5%	15	4%
Native American	1	1%	0	0%
Asian	3	2%	6	2%
Other	0	0%	0	0%
More Than One Race	0	0%	0	0%
Not Provided	0	0%	1	0%
<i>TOTAL</i>	<i>164</i>	<i>100%</i>	<i>355</i>	<i>100%</i>
GENDER:				
Male	115	70%	251	71%
Female	49	30%	102	29%
Unknown	0	0%	1	0%
Not Provided	0	0%	1	0%
<i>TOTAL</i>	<i>164</i>	<i>100%</i>	<i>355</i>	<i>100%</i>
ETHNICITY:				
Hispanic/Latino	91	55%	225	63%
Non-Hispanic	73	45%	126	35%
Not Provided	0	0%	4	1%
<i>TOTAL</i>	<i>164</i>	<i>100%</i>	<i>355</i>	<i>100%</i>
RESPONSE AREA:				
1	37	23%	88	25%
2	38	23%	46	13%
3	30	18%	84	24%
4	35	21%	90	25%
5	24	15%	47	13%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	<i>164</i>	<i>100%</i>	<i>355</i>	<i>100%</i>
PRIMARY REASON FOR OFFICER INVESTIGATION:				
Call Related	18	11%	21	6%
Officer Initiated	146	89%	334	94%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	<i>164</i>	<i>100%</i>	<i>355</i>	<i>100%</i>
INFORMATION OBTAINED BY:				
Officer's Perception	136	83%	323	91%
Investigation	28	17%	32	9%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	<i>164</i>	<i>100%</i>	<i>355</i>	<i>100%</i>

Bias-Based Policing Statistics

March 2015

	February #	February %	March #	March %
RELIGIOUS DRESS:				
Yes	2	1%	8	2%
No	162	99%	347	98%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	<i>164</i>	<i>100%</i>	<i>355</i>	<i>100%</i>

PRIMARY REASON FOR STOP:				
Moving Violation	109	66%	224	63%
Equipment Violation	33	20%	107	30%
Criminal Offense/Probable Cause	12	7%	10	3%
Other Violation	6	4%	12	3%
To Render Service	1	1%	1	0%
Suspicious Circumstances	3	2%	1	0%
Pre-existing Knowledge	0	0%	0	0%
Special Detail	0	0%	0	0%
Multiple Reasons	0	0%	0	0%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	<i>164</i>	<i>100%</i>	<i>355</i>	<i>100%</i>

ACTION TAKEN:				
Citation	118	72%	218	61%
Search	0	0%	3	1%
Warning	21	13%	76	21%
Arrest	25	15%	58	16%
Warrant Arrest	0	0%	0	0%
Assistance Provided	0	0%	0	0%
No Action	0	0%	0	0%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	<i>164</i>	<i>100%</i>	<i>355</i>	<i>100%</i>

SEARCH RATIONALE:				
Not Applicable	147	90%	313	88%
Vehicle Indicators	1	1%	7	2%
Verbal Indicators	2	1%	0	0%
Physical/Visual Indicators	4	2%	11	3%
Document Indicators	0	0%	1	0%
Incident to Arrest	9	5%	22	6%
Other	1	1%	1	0%
More Than One Reason	0	0%	0	0%
Not Provided	0	0%	0	0%
<i>TOTAL</i>	<i>164</i>	<i>100%</i>	<i>355</i>	<i>100%</i>

TYPE OF SEARCH:				
No Search Conducted	140	85%	304	86%
Consent Search Conducted	3	2%	8	2%
Inventory	0	0%	0	0%
Stop and Frisk	0	0%	0	0%
Search Warrant	0	0%	0	0%
No Search/Consent Denied	0	0%	1	0%
Search Incident to Arrest	17	10%	30	8%
Plain View	2	1%	3	1%
Probable Cause	2	1%	8	2%
More Than One Type	0	0%	0	0%
Not Provided	0	0%	1	0%

Bias-Based Policing Statistics

March 2015

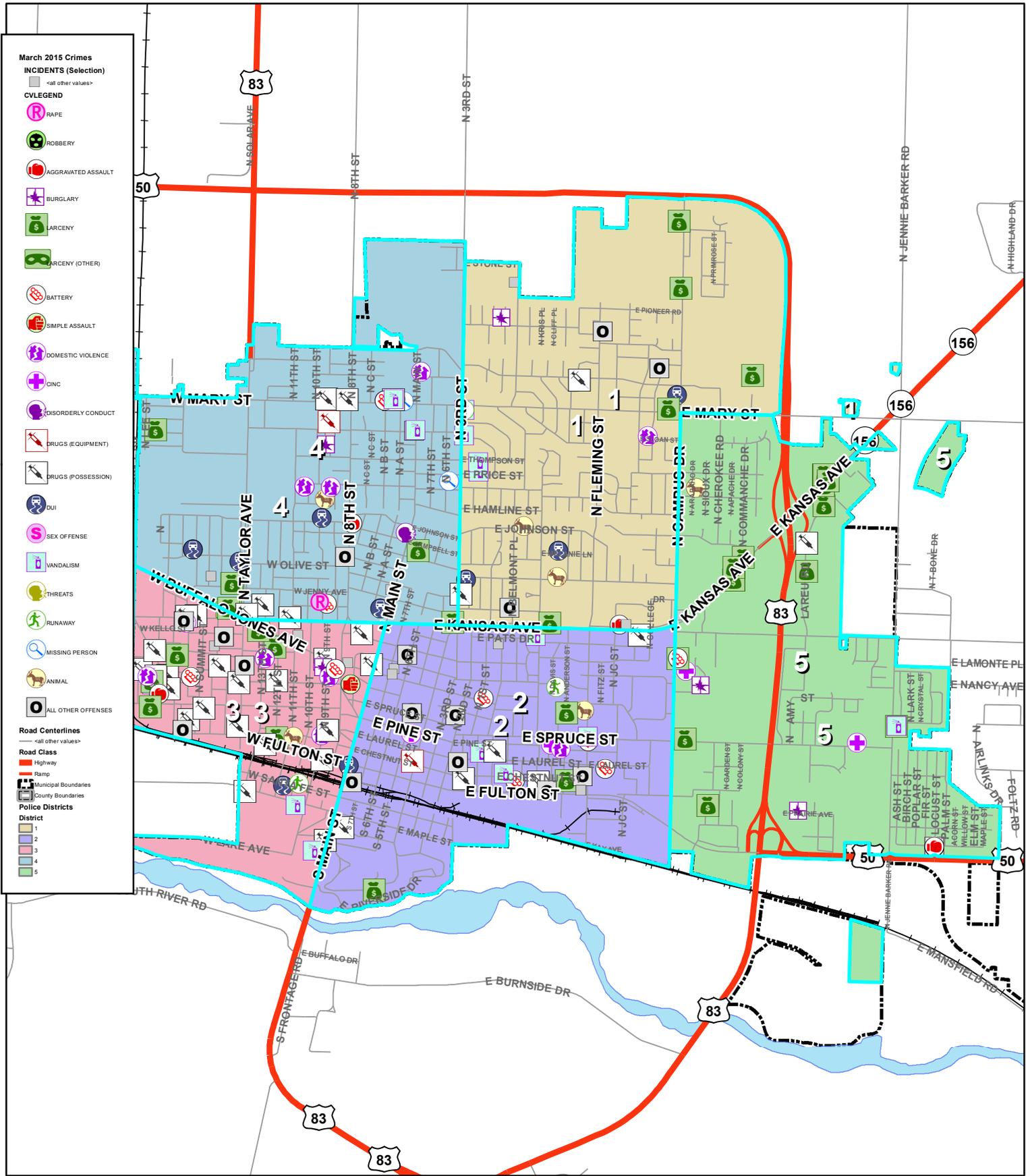
	February #	February %	March #	March %
<i>TOTAL</i>	164	100%	355	100%

Bias-Based Policing Statistics

March 2015

		February #	February %	March #	March %
CONTRABAND SEIZED:					
	None	149	91%	337	95%
	Currency	1	1%	0	0%
	Firearms	0	0%	0	0%
	Other Weapons	0	0%	0	0%
	Drugs/Paraphernalia	3	2%	11	3%
	Alcohol/Tobacco Products	10	6%	6	2%
	Stolen Property	0	0%	0	0%
	Other	1	1%	0	0%
	More Than One Type	0	0%	0	0%
	Not Provided	0	0%	1	0%
	<i>TOTAL</i>	<i>164</i>	<i>100%</i>	<i>355</i>	<i>100%</i>

Hispanic	Arrests	15	16%	47	21%
	Citations	70	77%	141	63%
	Warnings	6	7%	37	16%
Non-Hispanic	Arrests	10	14%	10	8%
	Citations	48	66%	75	60%
	Warnings	15	21%	38	30%



- March 2015 Crimes INCIDENTS (Selection)**
 <all other values>
- CVLEGEND**
- RAPE
 - ROBBERY
 - AGGRAVATED ASSAULT
 - BURGLARY
 - LARCENY
 - LARCENY (OTHER)
 - BATTERY
 - SIMPLE ASSAULT
 - DOMESTIC VIOLENCE
 - CHNC
 - DISORDERLY CONDUCT
 - DRUGS (EQUIPMENT)
 - DRUGS (POSSESSION)
 - DUI
 - SEX OFFENSE
 - VANDALISM
 - THREATS
 - RUNAWAY
 - MISSING PERSON
 - ANIMAL
 - ALL OTHER OFFENSES
- Road Centerlines**
 <all other values>
- Road Class**
- Highway
 - Ramp
- Municipal Boundaries**
 <all other values>
- County Boundaries**
 <all other values>
- Police Districts**
- District**
- 1
 - 2
 - 3
 - 4
 - 5



Garden City PD

This agency is not responsible for the misinterpretation of this map and makes no inference or judgment as to the relative safety of particular areas. This map does not meet national map accuracy standards and should not be used for engineering purposes.



CITY PROJECT UPDATES 2015

Revision No.4 - Date: April 13, 2015

Completed Projects

Carry Over Projects From 2014

Proposed Project Pending

Description	Current Status												Completion Status			Comments	
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Design	Bid	Const.		
ENGINEERING - ADMINISTRATIVE																	
Capital Improvements Bond Issue				Decide Projects?					Ord?	Sale?	Closed?			0%	2/2/2015	0%	
Petitions for New Developments													0%		0%		
ENGINEERING - HIGHWAYS & MAJOR STREETS																	
A. STATE/FEDERAL AID																	
KLINK Fulton St. to Kansas				Const?	Const?	Const?	Const?						100%	8/29/13	80%	\$587,081 City share \$387,081	
East Kansas Ped/Bike Facility	Easements				Bid?	Const?	Const?	Const?	Const?				95%		0%	\$831,000 2015 construction City share \$166,200	
GI - Kansas Avenue Widening	Design		KDOT	Right-of-way?				Bid?	Const?	Const?	Const?	95%		0%	\$1,743,800 2015 work City share \$893,800		
KLINK - FY2014, 15 & 16						Design?	Design?	Design?	Design?	KDOT?	KDOT?	Bid?	0%		0%	\$800,000 2015-16 work City share \$400,000	
B. TE PROJECTS																	
Windsor Hotel stabilization	Const	Const	Const	Const	Const?	Const?	Const?						100%	3/13/14	58%	\$924,423 Preservation Alliance share \$313,063	
ENGINEERING - LOCAL STREETS																	
A. CITY RECONSTRUCTION/CONSTRUCTION																	
KDOT Fund Exchange projects				BID	Const?	Const?	Const?	Const?					0%	4/1/15	0%	\$261,680 FY 2014 - postponed to 2015, Arterial & Collector Modified Sealing	
KDOT Fund Exchange projects		Decide	Apply	KDOT	KDOT?	KDOT?			Design?	Design?	Bid?		0%	2/2/2015	0%	\$286,000 FY 2015 - Walnut & Buffalo Jones	
Harvest Street Construction	Design	Design	Design	Design	Const?	Const?	Const?						90%	2/2/2015	50%	\$150,000 Working with developer.	
New Community Sidewalks		Const?	Const	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	0%		24%	\$30,000 \$7,094 - New Sidewalks throughout the Community, Filling Gaps	
B. DRAINAGE PROJECTS																	
FEMA Floodplain related projects													0%	On-hold	0%	Waiting on FEMA's letter.	
C. TRAFFIC SIGNAL PROJECTS																	
Pedestrian Activated Warning Sign								Order?	Install?	Install?	Install?	Install?	0%	In-house	0%	\$ 15,000	
Vehicle Detection Upgrades								Order?	Install?	Install?	Install?	Install?	0%	In-house	0%	\$ 35,000	
D. SUBDIVISION CONSTRUCTION & SPECIAL ASSESSMENT PROJECTS																	
Samy Addition	Const	Const	Const	Const	Const?								100%	7/29/14	95%	\$1,575,000 Infrastructure for the Old Chicago, hotel & waterpark project	
Clarion Park Estates	Const	Const	Const	Const	Const?								100%		30%	\$1,153,000 subdivision improvements	
Prairie View Acres	Const	Const	Const	Const	Const?								100%		25%	subdivision improvements	
PUBLIC WORKS - STREET MAINTENANCE PROJECTS																	
Steve																	
Street Sealing Program				BID	Const?	Const?							100%	4/1/15	0%	\$414,554 Cycle Two	
Crack Sealing Program	FINAL								Bid?	Const?	Const?		100%	2/2/2015	0%	\$143,424 2015 Cycle 2(172,000 lbs. \$191,150) - 2016 Cycle 3(186,000 lbs. \$212,900)	
Community Sidewalk/Driveway	Const?	Const?	Const	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	0%		0%	\$20,000 (Res. 1 - \$207.00 & Com. 0 - \$0, Obligated \$6,800.00, Available Funds \$12,993)	
FIRE																	
Design Fire Station Remodel				Select	Design?	Design?	Design?	Design?	Design?	Design?	Design?	Design?	0%		0%	\$85,000 Design the Central Fire Station addition and remodel.	
POLICE																	
Design Indoor Shooting Range			Select	Design	Design?	Design?	Design?	Design?	Design?	Design?	Design?	Design?	0%		0%	\$50,000 Conduct a study and 30% preliminary design plans.	

**CITY PROJECT UPDATES
2015**

Revision No.4 - Date: April 13, 2015

Completed Projects

Carry Over Projects From 2014

Proposed Project Pending

Description	Current Status												Completion Status			Comments	
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Design	Bid	Const.		
PUBLIC WORKS - PARKS & GROUNDS																	
2014 Street Tree Pruning Prog.					Mark?	Bid?	Const?	Const?	Const?	Const?			0%	1/??/2015	0%	\$20,000	Carry over project for 2015, waiting on tree damage after the winter.
Maintenance Sealing Program					Const?	Const?	Const?	Const?					100%		0%	\$28,100	Carry over project for 2015
Entryway Improvements			Design?	Design?	Design?	Design?	Design?	Bid?	Const?	Const?	Const?		0%	1/??/2015	0%	\$25,000	Working with CVB on the design of the entryway signs.
Sports Complex/Building Improve.				Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?		0%	1/??/2015	0%	\$70,000	Make improvements to sports complexes and public buildings.
Santa Fe Park Project	Design	BID	Const	Const	Const?	Const?							100%	2/10/15	45%		City/County Project to relocate the Santa Fe Park
REGIONAL AIRPORT																	
Design Partial Twy F and Twy C	Design	Design	Design	FAA									95%		0%	\$196,809	FAA Grant approved 6/11/14, City Share \$23,520
Construct Partial Twy F and Twy C					Bid?		Const?	Const?	Const?	Const?			0%	5/6/15	0%	\$1,369,128	FAA Grant approved 6/11/14, City Share \$136,914
Snow Removal Equipment	Design?	Design?	Design?	Design?	Design?	Design?	Bid?	Purchase?					0%		0%	\$977,200	FAA Grant approved 6/11/14, City Share \$97,720
RECREATION																	
Finnup Park Walking Trail Phase 2			Const	FINAL									100%	4/10/14	100%	\$60,000	Sunflower Trails Grant to Rec Commission, City share \$30,000
Swimming Pool Pipe Replacement	Const	Const	Const	Const									100%		80%	\$175,000	replace filler pipelines in pool floor and reconstruct west wall
ZOO																	
Elephant Yard Expansion													0%		0%	\$423,000	Under Review
Construct Picnic Shelter						Const?	Const?	Const?	Const?				100%		0%	\$36,000	Finnup Foundation \$15,000, City \$21,000
Maintenance Sealing Program					Const?	Const?	Const?	Const?					100%	1/??/2015	0%	\$19,630	In-house process
ELECTRIC																	
SCADA Development	Const?	Const?	Const?	Const?	Const?	Const?	Const?						100%		90%	\$125,000	System Monitoring
Street Construction Lighting Upgrade	Design	Bid?		Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	75%			\$31,586	Kansas Ave (7th to 3rd)
Upgrade Street Lighting	Design	Bid?	Contract?			Const										\$18,501	Palace Drive
Substation #6 Transformer Repair	Bid	Contract	Const													\$35,000	De-gas both power transformers
Various Substations	Plan	Plan	Install	Install						Install	Install	Install				\$13,000	Wildlife mitigation
System Improvements (CIP 2015-13)	Design	Bid	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?				\$226,698	Belmont to Squire
System Improvements (CIP 2015-9)	Design	Bid	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?				\$139,641	Labrador Ridge Phase 3 rebuild
System Improvements (CIP 2015-2)	Design	Bid	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?				\$155,332	Terrace to Belmont
System Improvements (CIP 2015-14)	Design	Bid	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?				\$103,143	Cottontail-Windyview-Pioneer
System Improvements (CIP 2015-15)	Design	Bid	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?				\$168,792	Fleming-Campus, Mary-Windyview
System Improvements (CIP 2015-10)	Design	Bid	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?				\$40,887	Kingsbury-Mary-Coachman
WATER																	
Building Construction		Const	Const	Const	Const?	Const?	Const?	Const?	Const?	Const?	Const?	Const?	100%	12/29/15	11%	\$1,201,800	New Water Service Building at Electric Service Facility
Main Replacement - Lyle Avenue	Design	Design	Design	Design	Design?	Design?	Design?	Design?	Design?	Design?	Design?	Design?	95%			\$164,000	Lyle Avenue - recommended from 2014
Main Replacement - 7th Street					Pre-Dsn?	Pre-Dsn?	Pre-Dsn?	Pre-Dsn?	Pre-Dsn?	Pre-Dsn?	Pre-Dsn?	Pre-Dsn?				\$36,000	Seventh Street (Laurel to Holmes) 3000' (2016 project)
Master Control Valve	Design	Design	Design	Design	Design?	Design?	Design?	Design?	Design?	Design?	Design?	Design?	95%			\$74,000	Fulton east of the US83/US 50 interchange. Highly recommended in 2014 Master Plan

**CITY PROJECT UPDATES
2015**

Revision No.4 - Date: April 13, 2015

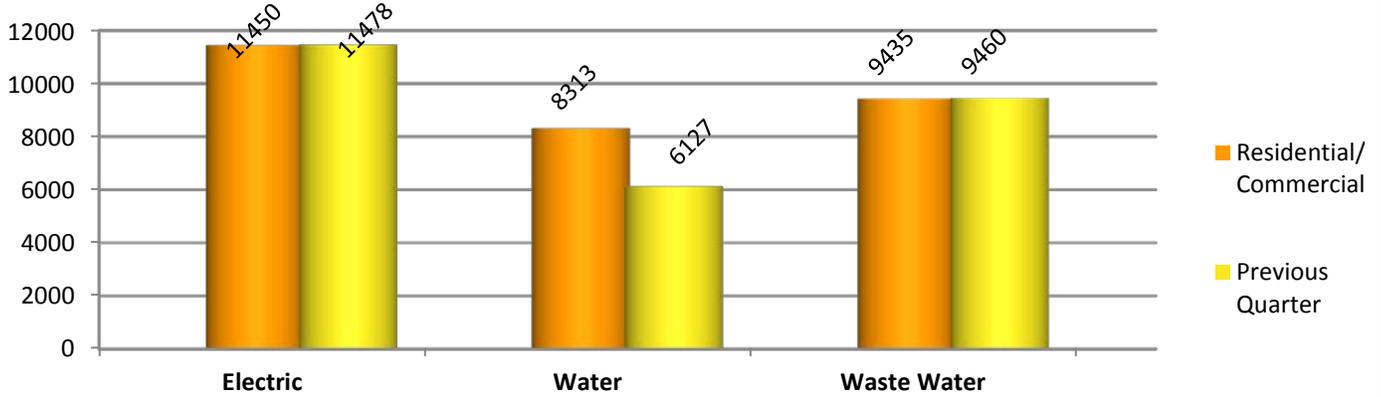
Completed Projects
Carry Over Projects From 2014
Proposed Project Pending

Description	Current Status												Completion Status			Comments		
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Design	Bid	Const.			
WATER CONT.																		
Main and Kansas Tower																	\$140,000	Clean and paint water tower
Water Main Cleaning Rehabilitation																	\$21,000	Fifth Street (Fulton to Spruce)
Water Main Cleaning Rehabilitation																	\$9,000	Conkling Avenue (Wallace to W Gibson)
Water Main Cleaning Rehabilitation																	\$13,950	Summit Street (W Kansas to Wallace)
Water Main Cleaning Rehabilitation																	\$7,830	Wallace Street (Summit to Bancroft)
Water Main Cleaning Rehabilitation																	\$17,070	Chesterfield Street (Chesterfield - L Shaped Street)
Water Main Cleaning Rehabilitation																	\$8,655	N Stoeckly Place (St John to Chesterfield)
Water Main Cleaning Rehabilitation																	\$8,655	N Eugene Place (St John to Chesterfield)
Water Main Cleaning Rehabilitation																	\$14,370	St John (Inge to Chesterfield)
WASTEWATER																		
SCADA Development		Design?	Design?	Design?	Const?	Const?	75%				\$125,000	WWTP Operation and Security						
Airport Lagoon			Design?			Const?							0%				\$85,000	Rip-rap banks per KDHE
Campus & Harding Lift Station	BID			Const?	Const?	Const?							100%	1/27/15	0%		\$119,800	Rehab Lift station from wet/drywell to wetwell/submersible pumps
Manhole Rehabilitation			BID					Const									\$45,000	Various
Rehabilitation of Lift Station																	\$115,000	Mary Street
Design of Major Electrical Repairs							Design?										\$85,000	Oxidation Ditch

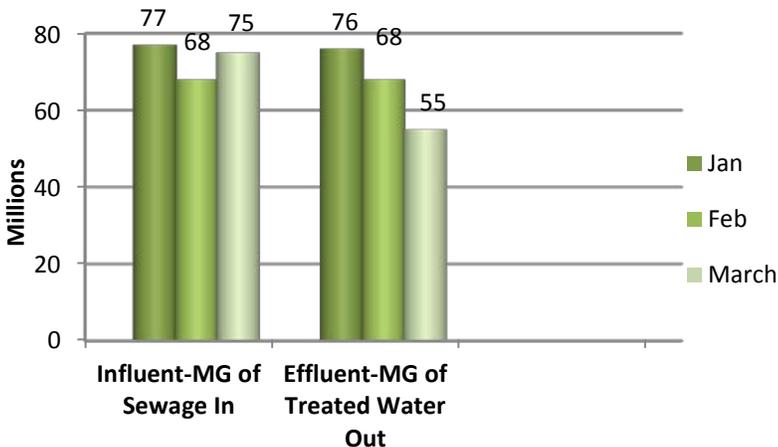
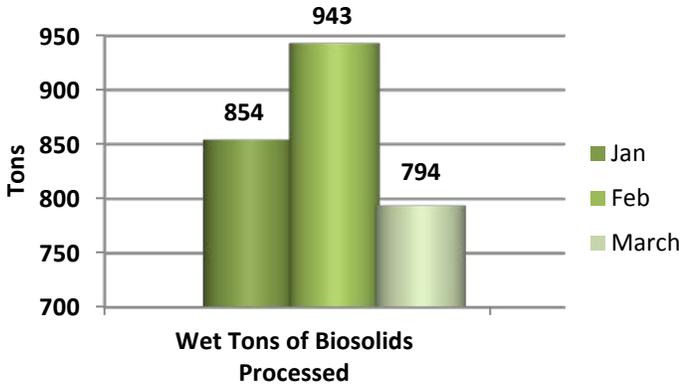
JANUARY-MARCH 2015

Service • Community • Performance

ACTIVE ACCOUNTS BY CLASS (Quarterly Average)



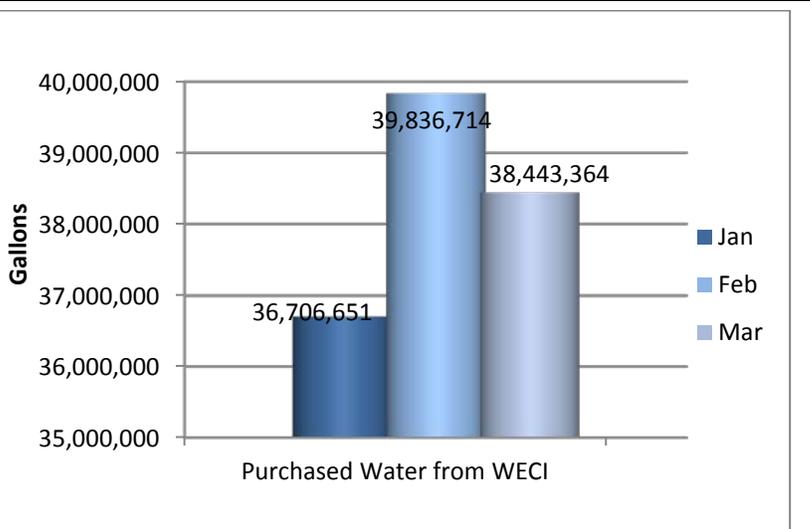
WASTE WATER



First Quarter Activities:

- ☞ The Kansas Department of Health and Environment conducted the Annual Plant Inspection. The Plant was found to be in compliance with all KDHE regulations.
- ☞ The Department of Labor conducted an audit. No deficiencies were found.

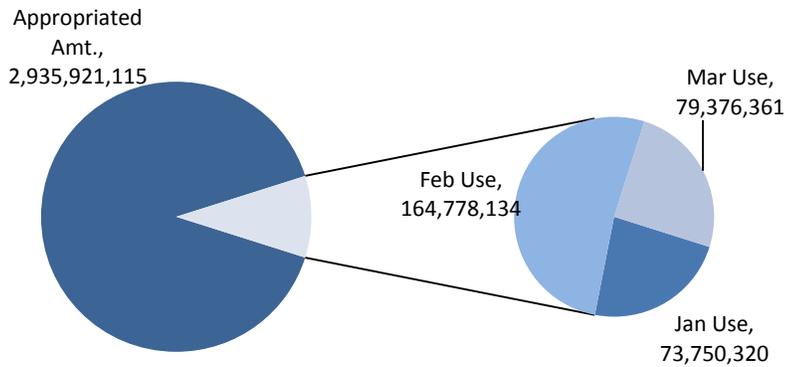
WATER



Month	AVG Gallons / Day
Jan	1,184,085
Feb	1,422,740
Mar	1,240,109

Month	Leak Detection	Main Repairs
Jan	56	5
Feb	77	0
Mar	70	2

Water Produced Relative to Total Appropriation (gallons)

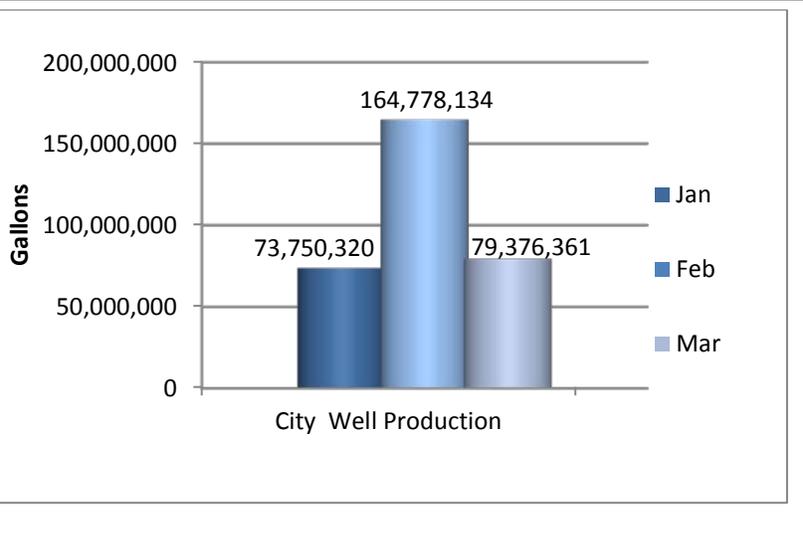


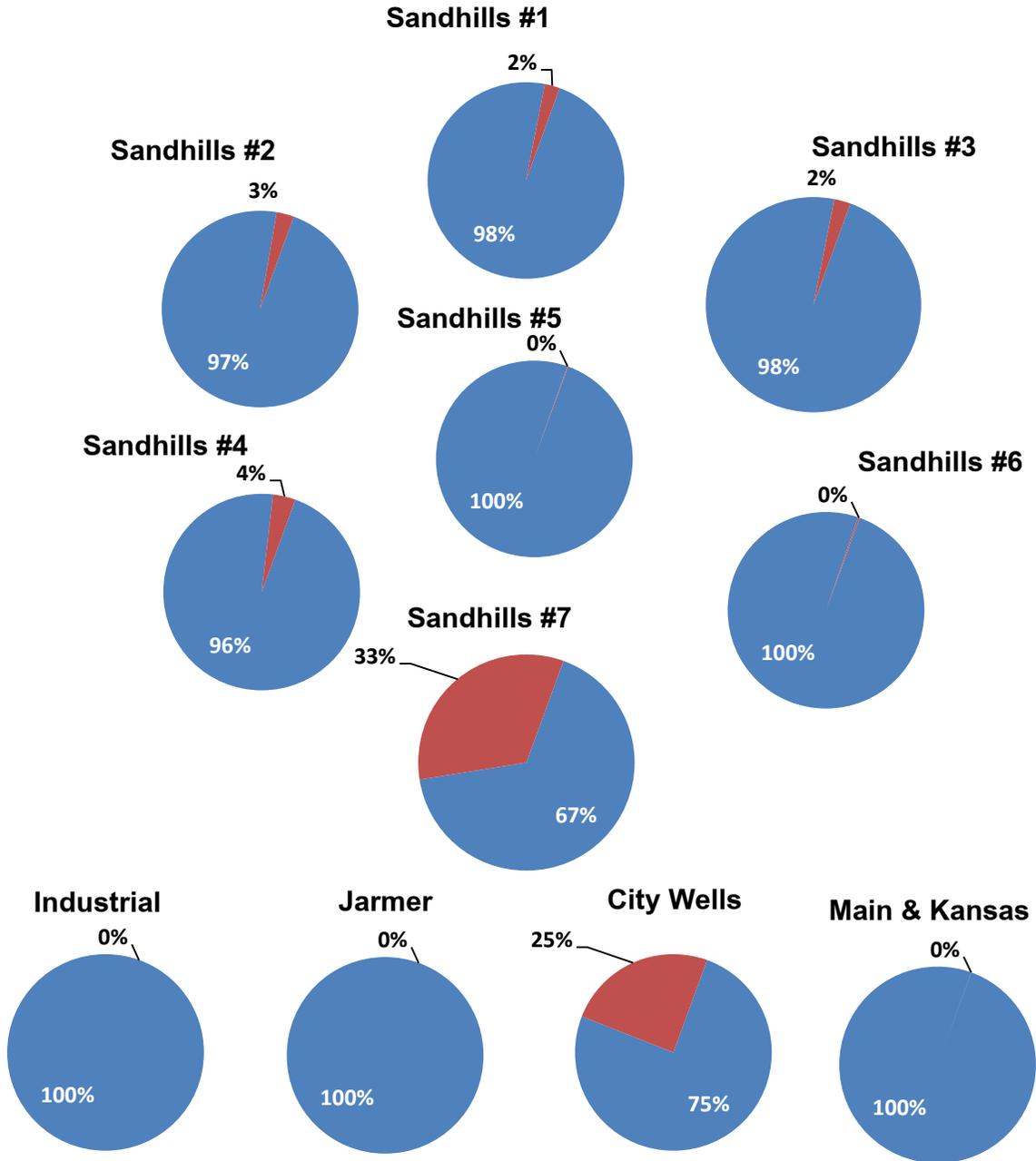
2" Omni Meter



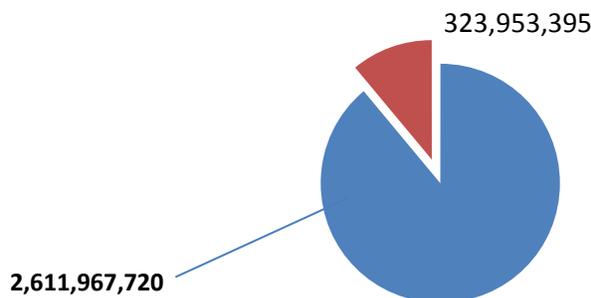
Major Project Updates

- Crews have installed water services to half of the duplex units at Clarion Park Estates. We will complete the remaining water services once more duplexes are built.
- Crews are exercising water main valves throughout the city. Doing so will ensure the valves operate correctly and allow the department to isolate water mains for any repairs/maintenance and directional flushing.





TOTAL APPROPRIATION REMAINING



Major Project Updates

The underground primary cable replacement at Antler Ridge is complete.

The transformer and metering equipment has been installed and energized for the new Fuel Station at Dillon's East location.

The alley rebuild is complete at south 13th St. & Santa Fe for the new playground being installed.

The vertical group operated air break switch replacement is complete at the 11th & Campbell Substation #5.

An additional storm siren, located by the maintenance shop at GCCC has been installed..

The transformer and metering equipment has been installed and energized at 125 W. Pine St. for the Gardino's Restaurant.

Transformers and streetlights have been installed and energized at the new Clarion Park Estates housing addition at Spruce and Jennie Barker Rd.

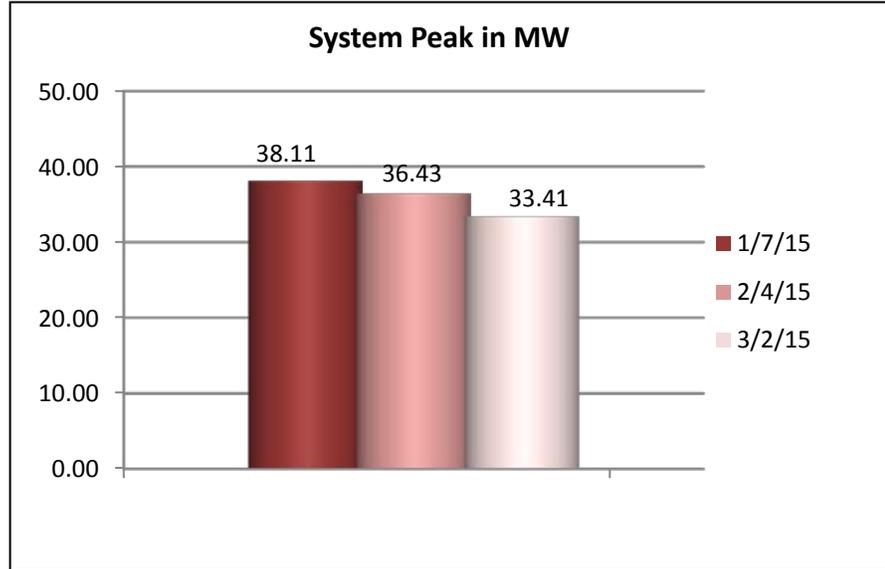
Two poles were installed at 406 & 503 E. Kansas Ave. for the upcoming street widening project.

New underground cable was installed and energized for the new Dollar Tree location at 1331 Lareu Rd

Concrete street light bases were installed on the new frontage road of Stonecreek Rd.

The necessary transformers were installed and energized at the new housing addition at Mac & Anderson St.

The underground primary cable was upgraded between the 600 block of Magnolia & Center St.



Month	Utilities Located
Jan	109
Feb	91
Mar	212

Outage Data
⚡ There were no significant outages for this quarter.

Underground Rebuild Project (600 block of Magnolia & Center)



Month	Assisted Contractors	Assisted Customers	Street Light repairs
Jan	4	32	17
Feb	9	16	23
Mar	4	21	87

FINNEY COUNTY TRANSIT
City Link
MINI BUS ADA PARATRANSIT SERVICE
1008 N. ELEVENTH STREET
GARDEN CITY, KANSAS 67846
620-272-3626 FAX 620-271-6191
TOLL FREE 877-323-3626
www.seniorcenterfc.com/transportation.html

TRANSPORTATION DEPARTMENT REPORT FOR MARCH, 2015

I would like to take this opportunity to introduce myself as the new Finney County Transit Director as of March 23. I am honored to have been accepted for the position and look forward to working within the community to continue to grow the program. I replaced Bonnie Burgardt and am very pleased to have worked with her during this transition. Working at FIT has given me insight to how valuable and important it is to our community in assisting citizens.

City Link provided 5,554 for a daily average of 252 rides. Mini Bus was 1,324 for a daily average of 60. This was an increase from the previous month. We provided dispatching for Dodge City's scheduled door to door bus service for 1,946 rides in March for a daily average was 88.

We completed the A-133 audit for the CTD for the State Fiscal year 2013/2014. It was submitted to the federal clearinghouse by March 31, 2015. The audit for the City of Dodge City and the City of Liberal as part of the CTD audit was completed via email due to the auditor being involved in an accident near Cimarron. Bonnie traveled to Cimarron to recover the auditors belongs and the audit information and shipped them to CMA.

Stacey Cowan was hired to work remotely from home to complete CTD reimbursement requests. This was good news resulting in our reimbursements coming back to us in two weeks rather than two months.

Bus # 10 was sold through Purple Wave for a bid of \$11,500 and it was picked up by the new owner in the middle of March. Insurance was cancelled on it the same day.

Bonnie and I attended a Webinar for Quick Books for existing non-profit users. We found it very beneficial and plan to implement some of the information.

We were excited to learn that we were awarded 3 new buses along with increased funding for operating and admin through KDOT. The three new buses were ordered in March and should arrive sometime this summer. I look forward to working with the Assistant Director Marcy Duncan as we prepare for the new grant year July 1.

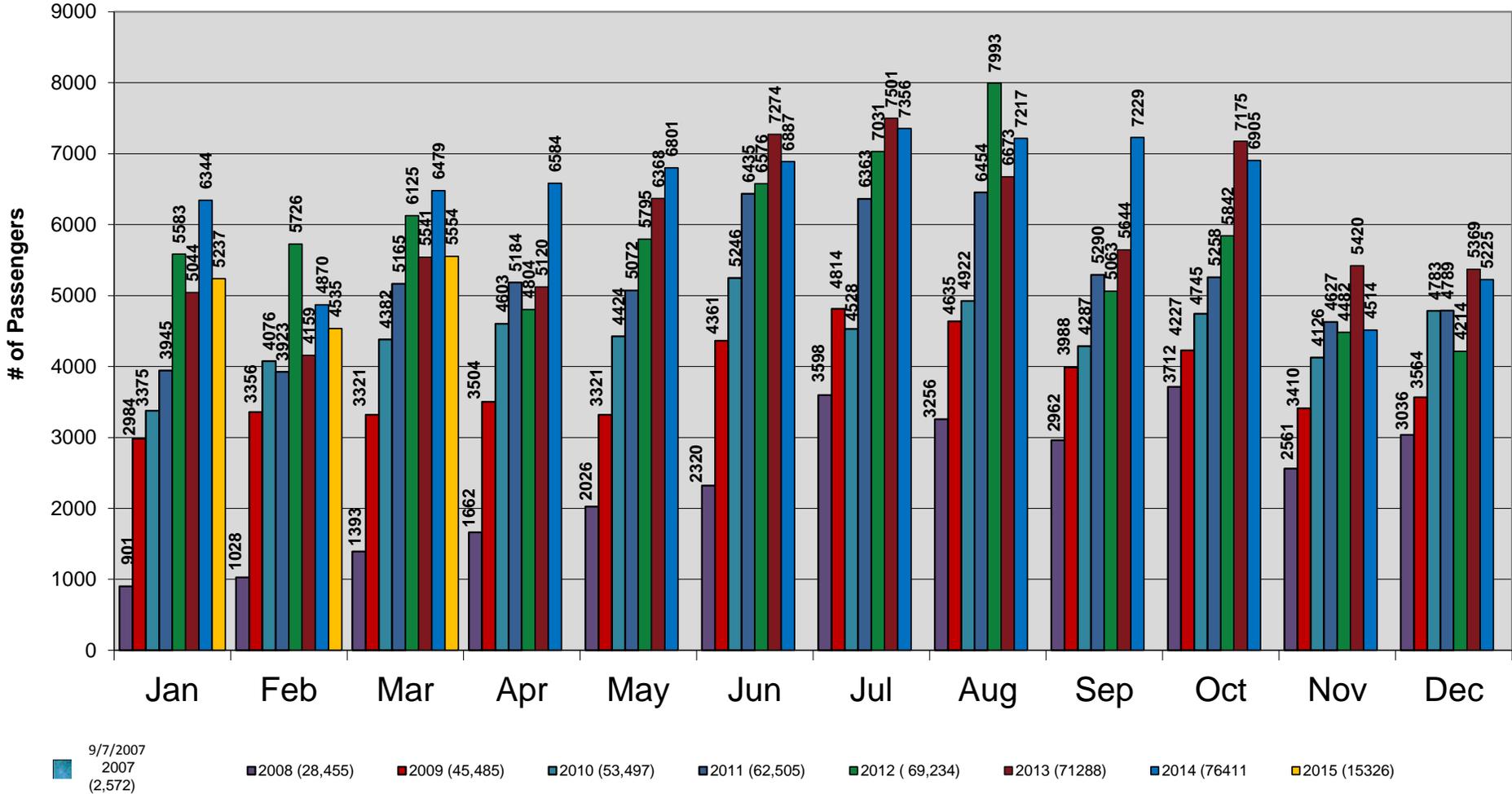
Patty Warren and I did a presentation on City Link and Mini Bus for the Citizens Academy at the Garden City Airport Fire Fighting Station. Many of the attendees enjoyed the bus ride to the airport and felt the presentation was beneficial in aiding our community.

Respectfully submitted,

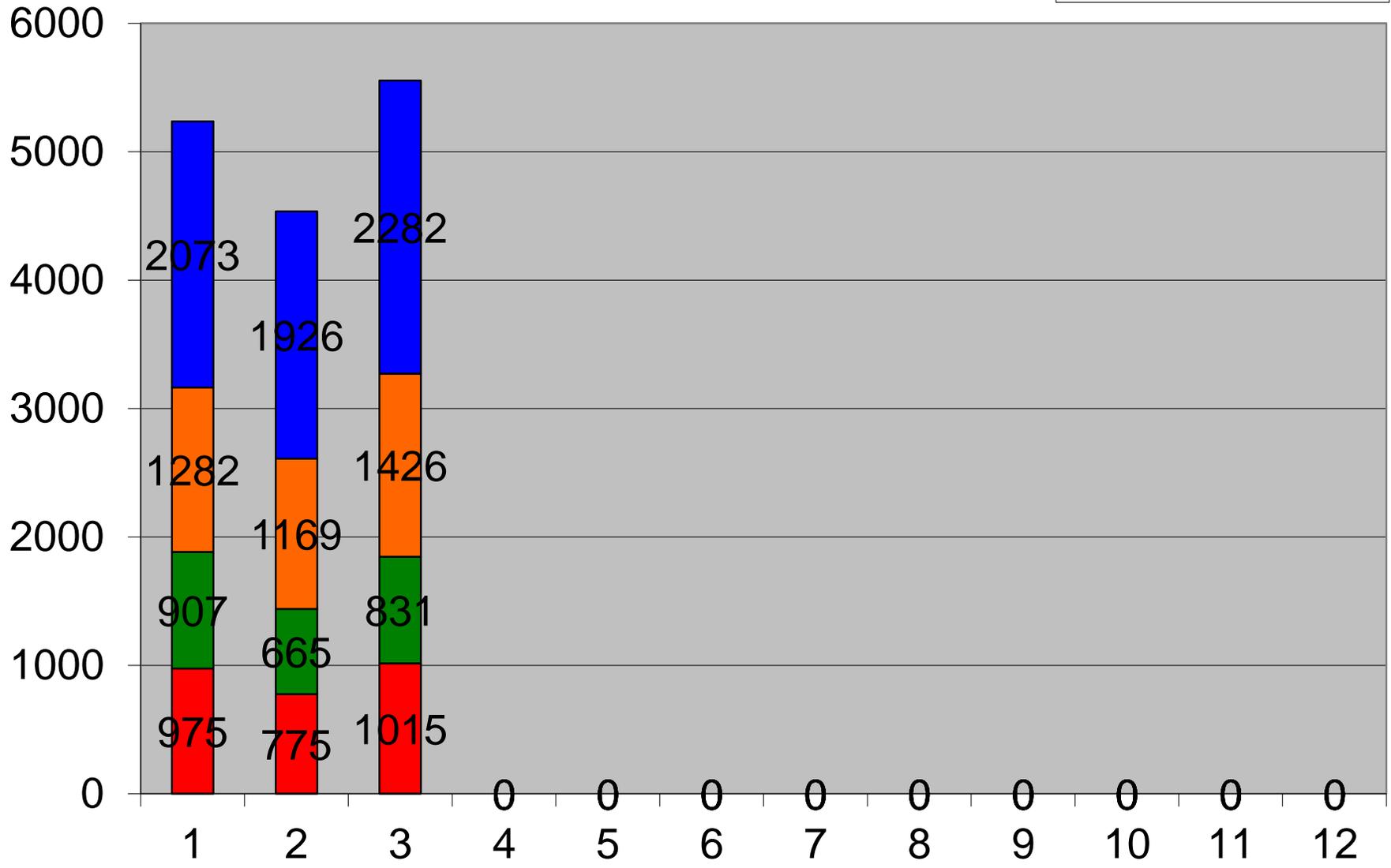
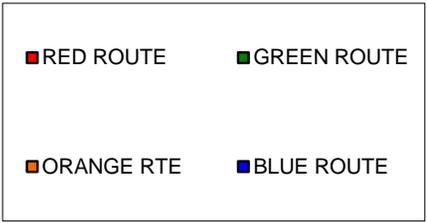


Transportation Director

City Link Ridership Yearly Comparison

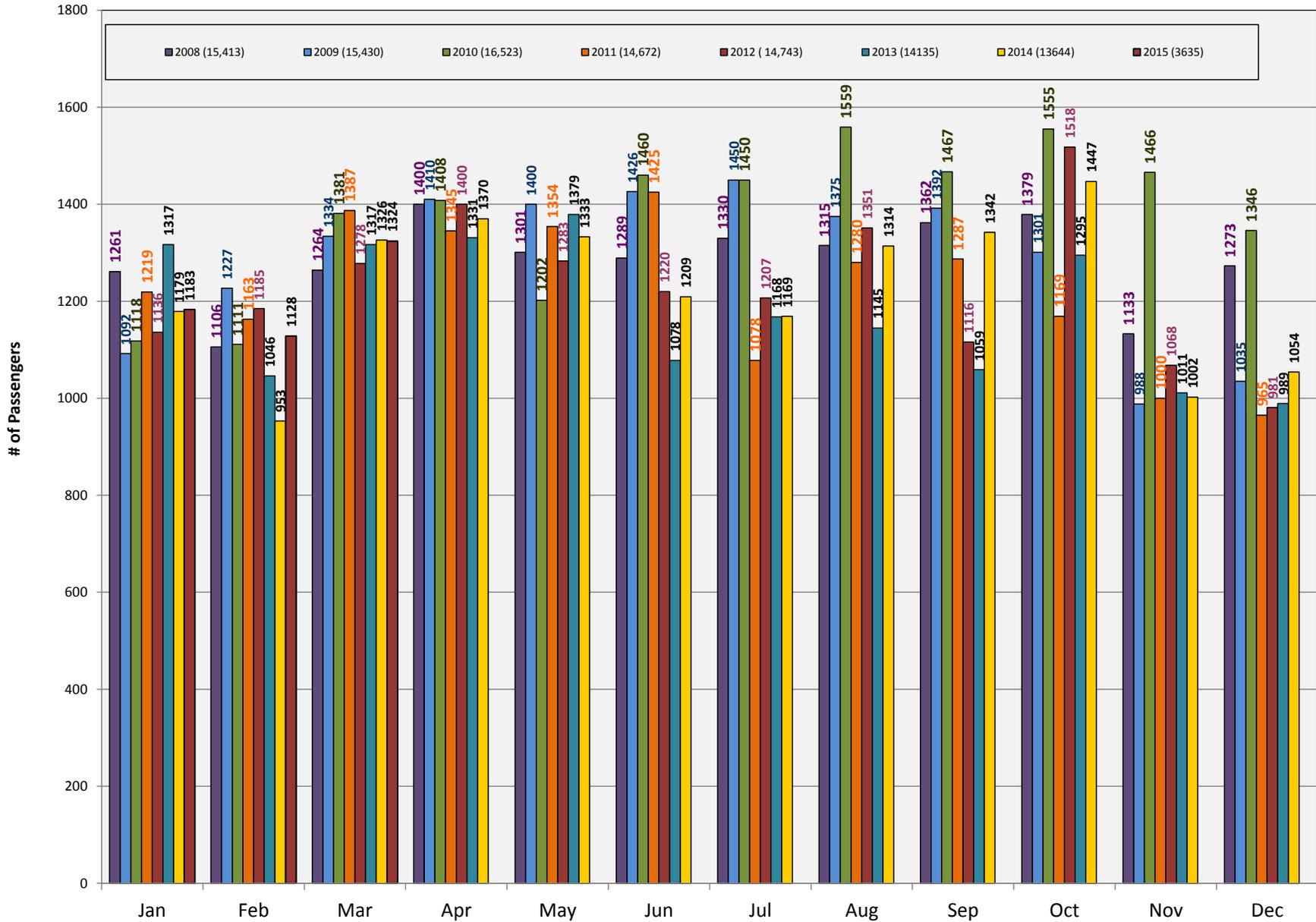


CITY LINK RIDERSHIP 2015



JANUARY 2015 THRU DECEMBER 2015

Mini Bus Ridership Yearly Comparison



**FINNEY COUNTY TRANSIT REPORT
MARCH, 2015**

	REPAIRS/ MAINT./ OTHER	FUEL	MILES DRIVEN	MILES ON VEHICLE	FARES	ELDLY	DSBL	GEN. PUBLIC	TOTAL PASS.	NON- AMBUL.	LIFT STANDEE	CANE/ WLKR.	INSURANCE	NON- ON-TIME
#28		\$94.56	1,724	7560	\$239.51	43	47	546	636	0	0	0	\$0.00	0
#29	\$166.79 Change oil, filter, lube, air filter, rotate tires, Air Filter	\$243.24	1,461	11602	\$307.48	45	22	306	373	0	0	0	\$0.00	0
#30		\$93.01	720	8925	\$118.92	23	14	224	261	0	0	0	\$0.00	0
#27	\$186.61 Change oil, lube, filter, rotate tires		2,144	76213	\$410.89	74	109	750	933	0	0	0	\$0.00	0
#12		\$484.96	1,925	43665	\$418.00	228	135	60	423	64	85	131	\$0.00	0
#14			49	70227	\$4.00	1	0	2	3	0	0	0	\$0.00	0
#15	\$300.22 R&R rear brakes, replaced dome lights		970	39555	\$155.00	156	85	19	260	32	48	92	\$0.00	0
#16	\$29.91 Cleaning Supplies	\$1,004.03	518	39216	\$166.14	26	48	287	361	0	0	0	\$0.00	0
#17	\$299.85 Changed hydraulic fluid on lift		900	46684	\$114.00	121	79	17	217	39	15	74	\$0.00	0
#18	\$14.96 Cleaning Supplies	\$213.68	824	33076	\$273.00	111	34	28	173	19	40	51	\$0.00	0
#19	\$214.00 6 new tires mounted and balanced		835	35735	\$120.05	137	63	13	213	23	9	41	\$0.00	0
#20	\$29.91 Change oil, lube, filter, rotate tires, Cleaning Supplies	\$1,212.32	4,184	34121	\$439.06	72	71	988	1131	0	0	0	\$0.00	0
#21		\$50.18	1,323	108098	\$330.65	61	116	664	841	0	0	0	\$0.00	0
#23	\$663.88 Change oil, lube, filter 6 used tires from inventory on hand		1,210	94716	\$208.07	20	32	300	352	0	0	0	\$0.00	0
#24		\$59.52	231	104067	\$55.00	12	16	126	154	0	0	0	\$0.00	0
#25	\$18.28 Change oil, filter, lube, air filter, rotate tires, Air Filter	\$562.39	2,196	96721	\$254.58	78	50	419	547	0	0	0	\$0.00	0
#26		\$86.67	0	94909	\$0.00	0	0	0	0	0	0	0	\$0.00	0

TOTALS \$259.85 \$5,769.12 21,214 \$3,614.35 1,208 921 4,749 6,878 177 197 389 \$0.00 0

Rides This Month:	Year to Date Rides:	REIMBURSEMENTS: 64569.86/5: FROM: KDOT	FOR : January, 2015 and February, 2015
CITY LINK RIDERSHIP: 5,554	15,326		# on Mini Bus ADA List: 272
MINI BUS RIDERSHIP: 1,324	3,635		# on Mini Bus DR List: 29
	18,961		# on City Link Half Fare: 123



CITY OF GARDEN CITY ZOO DEPARTMENT MARCH 2015 MONTHLY REPORT

ANIMAL DIVISION

ACCESSIONS:

Births/Hatchings

None

Transactions (Purchases, donations, etc.)

None

DEACCESSIONS

Deaths

0.1 Chilean flamingo

Necropsy results: amyloidosis

0.1 Guira cuckoo

Euthanized: airsacculitis

Transactions (Sales, donations, etc.)

None

Consulted state veterinarian regarding: HPAI (avian flu) - recommended preparations and bio-security measures were taken, including moving Trumpeter swans and aviary waterfowl off exhibit. Working on estimates/plans to retrofit old red panda yard in Wild Asia as an exhibit for Pallas Cats; contact with TAG/SSP on availability. Following up on black rhino availability with SSP coordinator. General Curator went to AZA Mid-Year conference. Conducted preshipment tests on juvenile camel. Sending in samples for lion hormone assay. Expanding giraffe training program to include hoof presentations (useful if hoof trimming is necessary in the future). Cross training keepers in preparation for summer schedule to provide better coverage throughout extended hours while reducing impact on budget.

ADMINISTRATION DIVISION

Zoo Director attended Non-Profit CEO Peer Networking Forum sponsored by Finnup Foundation Trust, City's Safety Council meeting, and committee meeting regarding City's new employee review process. Conducted internal review of proposed budgets and reviewed same with City Manager and City's Finance Director. Zoo Director presented recommendation re: elephants to City Commission. Put out bid request and opened bid for replacement zoo van. Confirmed and updated contractor for cleaning of restrooms out in the zoo (April-Oct). Previewed "Exercise Like an Animal" video (WKCF, Healthy Kids Challenge, and Zoo project). Administrative Assistant attended Purchasing Log training.

EDUCATION DIVISION

The education division gave 177 formal programs to 4197 people, reached an additional 268 people through 6 hours of informal programming, and 31 people in 3 classes learned from 2 discovery box checkouts. Distance Learning earned \$1,900 via program fees. The first Spring Break Zoo Adventures was held and was well attended. Volunteers from a national church organization assisted with the creation of a sand pit for the nature play space. Eggstravaganza preparations were completed and advertisements were distributed. Giraffe feeding protocols were updated in preparation for public feeding opportunities being offered during the warmer weather season. Signs were created to explain the absence of duck/fish food dispensers at the ponds and waterfowl from exhibits due HPAI. All Education Managers attended training regarding providing excellent customer service. Earth Day preparations are underway.

MAINTENANCE DIVISION

Cutting and bringing bamboo in weekly from offsite groves to feed resident red pandas, offsetting what has to be purchased for this purpose. Moving forward with plans to rejuvenate existing bamboo growth and establishing an expanded bamboo grove for this purpose. Worked with a contractor on new Kansas Waters exhibit shade structure (funded through Finnup Foundation Trust) and with FOLRZ on new duckpond deck. Rhino yard cleanup was completed, update to exhibit (tree guard, shade shelter, etc.) still in planning phase. Rejuvenating butterfly garden (pond will be removed). Assisting with development of Nature Play space. Several smaller projects are underway to include, but not limited to: elevated walkway repairs, winter bird holding yard modification, and modification to the public fence around rhino/elephant yards (USDA related) and siamang exhibit. Time was also devoted to other zoo maintenance and repair needs, i.e., prepping irrigation lines, mowers, and trimmers for summer, electrical maintenance, rust and chipping paint, fraying door operator cables, failing swing gates, as well as many more necessities that help keep the zoo running smoothly.

CONSIDERATION OF APPROPRIATION ORDINANCE

Ordinances & Resolutions



Memo

CITY COMMISSION

ROY CESSNA,
Mayor

MELVIN L. DALE

JANET A. DOLL

DAN FANKHAUSER

J. CHRISTOPHER LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

To: Mayor and City Commissioners

Thru: Matt Allen, City Manger

From: Fred Jones, Water Resource Manager

Date: April 21, 2015

Re: Water Conservation and Drought Response Plan

ISSUE

An updated Water Conservation and Drought Response Plan is submitted to the Governing Body for adoption.

BACKGROUND

The current Water Conservation and Drought Response Plan was developed and adopted in 1990. Due to the growth of the community and changes to City infrastructure during the ensuing years, it is necessary to update the plan.

The plan is organized into four sections:

1. Introduction: Describes current city water supply resources, storage facilities, and infrastructure features of the City water supply. It also incorporates by reference the Garden City Water Distribution System Master Plan, which was adopted by the City Commission in 2014.
2. Long Term Water Use Efficiency: Reviews past City performance within its region and sets a water conservation goal of 206 Gallons per Capita Day (GPCD). The plan also outlines an implementation timeline for Education, Management, and Regulatory actions to achieve or exceed the conservation GPCD goal.
3. Drought Response: This section of the plan establishes drought response triggers, or conditions. If drought conditions are triggered, the plan outlines the steps water customers will be asked to take to reduce water demand. The section also outlines the role of the City during the drought response and provides a template for communications with stakeholders

City ordinances have been revised and will require adoption by the Commission to allow for the enforcement of provisions contained within the Drought Response section of the plan as presented.

CITY ADMINISTRATIVE
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301 N. 8TH
P.O. Box 998
GARDEN CITY, KS
67846-0998
620.276.1160
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www.garden-city.org



CITY COMMISSION

ROY CESSNA,
Mayor

MELVIN L. DALE

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City Manager

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Finance Director

RANDALL D. GRISELL
City Counselor

4. Plan Revision, Monitoring, and Evaluation: Ongoing review and updates of the plan will be necessary to ensure that this plan remains current and effective. This section outlines steps that staff will take to will provide current information to the City Manager and City Commission. It also outlines the annual review process. This will provides for staff input, and direction from the City Commission to meet existing goals or to set new goals in subsequent years.

ALTERNATIVES

1. Adopt Water Conservation and Drought Response Plan
2. Direct staff to provide alternate Water Conservation and Drought Response Plan

RECOMMENDATION

Staff recommends that the plan and accompanying ordinances be adopted.

FISCAL NOTE

Increased water conservation may impact department expenses and revenues. Staff will monitor these conditions as implementation of the plan progresses, as part of regular public utility finance updates.

CITY ADMINISTRATIVE

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MUNICIPAL WATER CONSERVATION AND DROUGHT RESPONSE PLAN



Adopted:

Municipal Water Conservation Plan For the City of Garden City

TABLE OF CONTENTS

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SECTION 1: INTRODUCTION

The primary objectives of the Water Conservation Plan for the City of Garden City are to develop long-term water conservation plans (Long-Term Water Use Efficiency Section) and short-term water emergency plans (Drought Response Section) to assure the City customers of an adequate water supply to meet their needs.

Water Supply

The City of Garden City has undertaken a number of steps to ensure a dependable water supply for our customers. Water supplied to the City of Garden City is exclusively supplied by groundwater resources. The City's water supply consists of 17 wells and is supplemented by water purchased from Wheatland Electric Cooperative.

Well	Appropriation – Acre Feet ¹
#1 (Sand Hills Wells)	809.0
#2	1,091.0
#3	809.0
#4	809.0
#5	353.5
#6	353.5
#7	1,000.0
#13 (City Wells)	2,885.0
#15	
#16	
#17	
#18	
#29	
#30	
#26 (Dakota Wells)	500.0
#27	500.0
#28	500.0
Total	9,610.0

At least 3 million gallons of water is treated daily via Reverse Osmosis by Wheatland Electric cooperative. The remaining water supplied to the City distribution system is disinfected according to KDHE standards. Water entering the system from the Reverse Osmosis plant is fluoridated.

¹ 1 Acre Foot = 325,851 U.S. Gallons

Reverse Osmosis Treatment (sources)	Minimum Gallons Per Year (Millions)
Wheatland Electric Cooperative	365.00
City of Garden City	730.00
Loss due to treatment (15%)	(164.25)
Total	900.75

Water Storage Facilities

The City is served by 3 reservoirs. There is an additional storage reservoir at the Wheatland Electric Cooperative plant to store Reverse Osmosis treated water. The distribution system has four water towers. Two towers are located in the upper pressure zone and two towers are located in the lower pressure zone.

Name	Volume (MG)
Old South Reservoir	2.0
South Reservoir	1.0
East Reservoir	4.0
RO Reservoir	3.0
Main & Kansas Tower	0.5
Taylor & Campbell Tower	0.5
3 rd & Mary Tower	0.5
Campus & Mary Tower	0.5
Total	12.0

Distribution System and Fire Protection

The water system relies on a network of water mains and pumps to ensure water is delivered from the well field, then to reservoirs, then to the towers located in the City. Finally water is then delivered to the customers tap.

There are three system booster pump stations to deliver water from the lower elevations to the higher elevations. An additional pumping station at the RO Plant delivers treated water into the system.

The Water Utility puts forth projects annually to ensure the system is properly maintained and improved as infrastructure ages. The City engages in regular inspection of our water storage facilities. Ongoing maintenance of the distribution system includes; valve maintenance, water main cleaning, and water main replacement activities. Our system loss in 2014 was 6.4%.

There are 163.2 miles of water main in the City, of that amount 79.8 miles of water main are constructed of cast iron.

There are approximately 925 fire hydrants in the Garden City water distribution system. Fire hydrants are maintained by the Water Utility and inspected two times per year by the Garden City Fire Department.

The City has adequate fire protection coverage in most areas of the city, but there are areas identified within the Garden City Water Distribution System Master Plan that need to be addressed to increase flow and availability.

The City completed a Water Distribution System Master Plan in 2014. The plan scope includes the following elements:

- Facility descriptions
- Field flow testing
- Population and demand projections
- Water distribution system modeling
- Evaluation of fire protection
- Identification of service issues present and projected
- Develop recommendations to address any system deficiencies

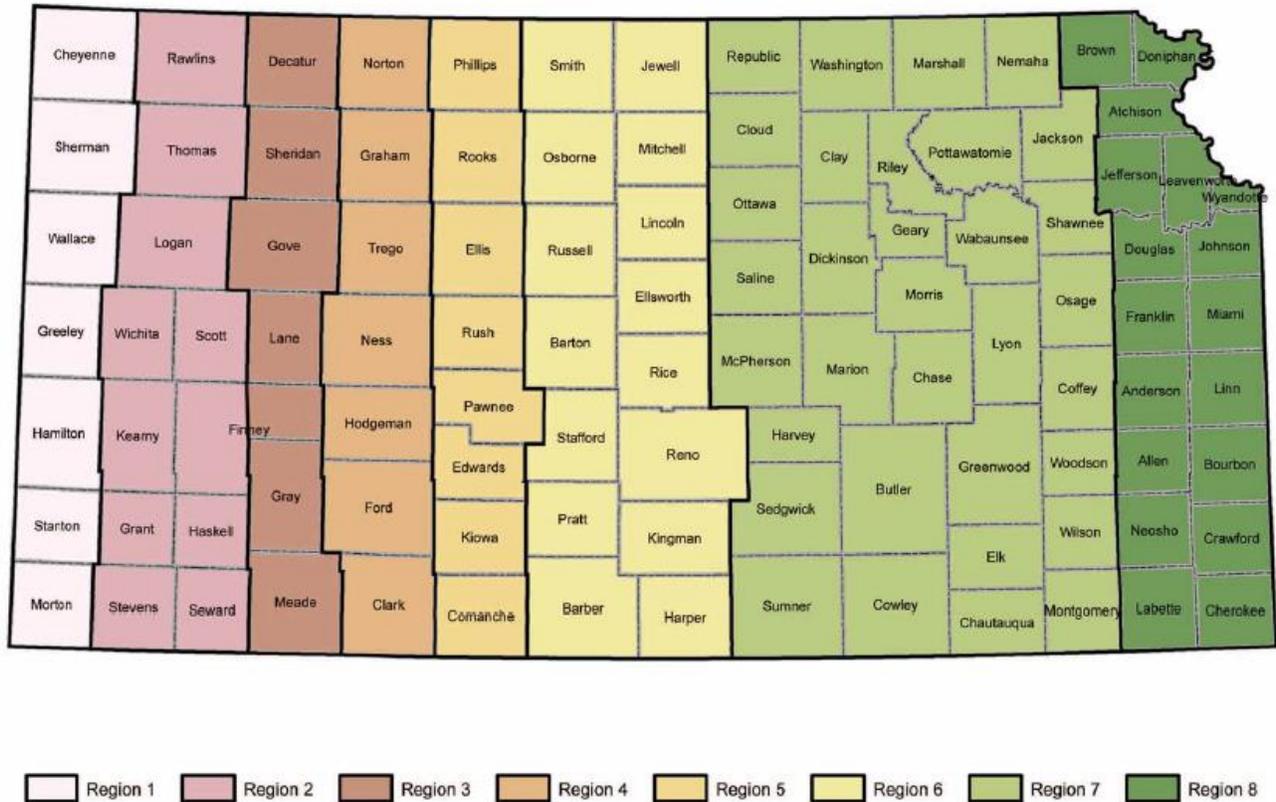
Elements of the master plan are incorporated into the City of Garden City Capital Improvement Plan and funded through the annual budget process. Proposed system improvements are presented to citizen advisory committees and to the City Commission during the budget process each spring.

There is also a newly minted Public Utilities Advisory board that will be implemented in 2015. The committee will give additional guidance to the City Commission regarding Water, Wastewater, and Electric Utility issues.

SECTION 2: LONG-TERM WATER USE EFFICIENCY

The Kansas Municipal Water Use Report which is provided by the Kansas Department of Agriculture categorizes communities regionally to compare their water consumption. Garden City is compared to other public Water supplies in Region 2 which includes 11 counties in the western Kansas. Each region extends from the Nebraska border to the Oklahoma border.

Figure 1
Regions Used for Gallons Per Capita Per Day (GPCD) Analysis



Public Water supplies measure their water use performance by calculating Gallons Per Capita Day (GPCD). This calculation measures how many gallons of water are required per person, per day during a given year. The calculation includes the following water uses:

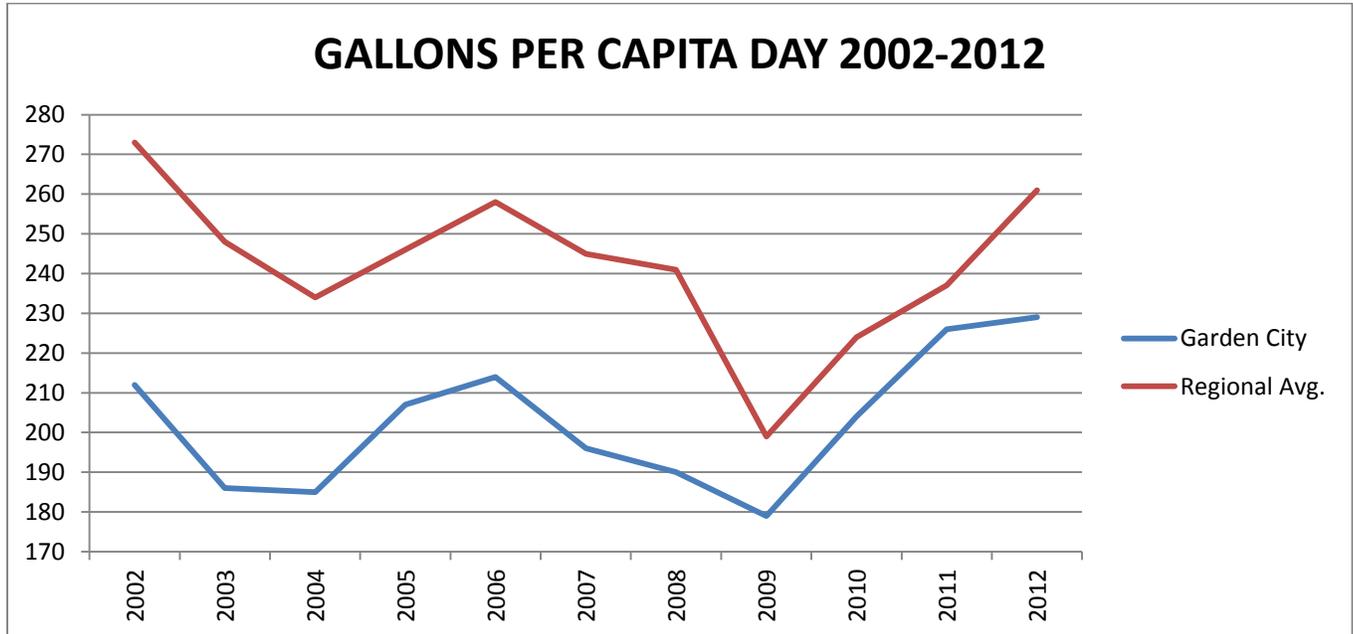
- Water sold to residential/commercial customers
- Water distributed for free public services (parks, cemeteries, swimming pools etc.)
- Water lost by leaks in the water distribution system.

The GPCD figure does not include municipally supplied water for industries that use over 200,000 gallons per year.

The City of Garden City used 229 GPCD in 2012. The City's average water use from 2008-2012 was 206 GPCD. City average use is 12% lower than the regional average of 232 GPCD.

Water Conservation Goal

The City's water conservation goal is not to exceed the 206 GPCD. The goal is based on the average GPCD as recorded in the past five published editions (2008-2012) of the Kansas Municipal Water Use publication. The City anticipates meeting this goal by carrying out actions outlined in this plan.



Water Conservation Practices

The plan contains three conservation sub-sections (Education, Management, and Regulation). The city will implement or pledge to continue established best practices that will benefit the long-term conservation of water in the City. The goals listed are specific, measurable, achievable, and time specific.

Education: City water bills show the total number of gallons of water used during the billing period and the dollar amount of the bill. In addition to communicating the cost and quantity of water delivered to customers, the City is able to convey water conservation tips via the City public information channel, newspaper articles, and social media.

The City also participates in educational programs with schools in the community. Examples of current and ongoing involvement include: The annual Earth Day event sponsored by Lee Richardson Zoo which targets elementary age students and, the bi-annual Ark River Festival which targets middle school students. Local school staff has also received specialized water conservation training to assist with water use education in the classroom. City staff intends to provide support to these staff in any way they request.

City staff is evaluating future participation in established programs such as EPA WaterSense® and AWWA Drinking Water Week activities.

The following conservation practices and target dates for the Education Component of the Long-Term Water Use Efficiency Section of our Water Conservation Plan are outlined below.

Education Conservation Practices to be Taken	Target Date
1. Water bills will show the amount of water used in gallons and the cost of the water.	Implemented
2. Make available information on water conserving landscape practices through publications, local news media, seminars or other appropriate means.	Implemented
3. Provide staff and resources to assist with conservation activities at local schools. (i.e. Earth Day, Ark River Festival)	Implemented
4. Frequently provide water conservation information on public information channel, city website, and social media networks.	Implemented
5. Host art contest with local schools and provide recognition to students for AWWA Drinking Water Week. Local winner will be submitted to national competition.	April 2015
6. Evaluate implementation of EPA WaterSense® program into existing information and materials provided by Water Utility. Work with local businesses who market WaterSense® compliant fixtures and appliances.	January 2016

Management: The City of Garden City has installed an Advanced Metering Infrastructure (AMI) system. The system transmits water meter readings to a central location for accounting. The City also performs manual checks of individual water meters when the meter shows an increase or decrease in water consumption outside of normal parameters of the customers historical use. Inspections are also performed if the meter is not communicating with the AMI system. Well and pump station meter data is collected and reported to staff on a separate spreadsheet that allows comparison of well production information from month to month. All water meters collect a meter reading on an hourly basis.

The City of Garden City has installed water meters at all well locations. Metering equipment is also installed at the Wheatland Electric Cooperative, Inc. Reverse Osmosis plant. Any new water supplies will have individual meters for each source of supply.

Water meters were installed for all residential/commercial customers by 1965. The AMI system was installed in 2010. Meters are on a 10 year replacement / refurbishment program.

The City of Garden City reads each customer's water meter and mails a monthly water bill to each customer every month. Customer water bills show the cost of water and the consumption during the billing cycle.

Water leaks from the public water distribution system are repaired no more than 24 hours after discovery. Current operating procedure is to begin excavation on Main Breaks as soon as emergency facility locates are completed (less than 3 hours). Leaks from customer services are investigated when AMI information indicates a possible leak, or upon customer inquiry.

System water pressure is checked at least 2 times per year when the Garden City Fire Department performs fire hydrant tests of all the City hydrants. We also investigate individual service pressures upon customer request or when making repairs to individual services.

The City of Garden City has emphasized and invested in significant improvements to accurate measurement of water use at our source and at customer meters. The metering information available to the City allows the staff and our governing body to develop an accurate accounting of water resource use in order to make policy decisions to ensure an adequate water supply for citizens.

The water rate structure for the City of Garden City effective October 1, 2013.

Minimum Monthly Charges Residential / Commercial	
Meter Size	Minimum
¾"	\$ 11.15
1"	\$ 12.65
1 ½"	\$ 15.15
2"	\$ 23.90
3"	\$ 42.65
4"	\$ 61.15
6"	\$ 80.15
8"	\$ 130.15

Water Rates - Residential	
Gallons	Rate per 1,000
0-15,000	\$ 1.80
15,001 - 30,000	\$ 2.05
30,001- 60,000	\$ 2.45
60,001 and Over	\$ 3.00
Water Rate - Commercial	
Gallons	Rate per 1,000
All Consumption	\$ 1.86

The City of Garden City has chosen the following conservation practices and target dates for the Management component of the Long-Term Water Use Efficiency Section of our Water Conservation Plan.

Management Conservation Practices to be Taken	Target Date
1. All source water will have meters installed and the meters will be repaired or replaced within two weeks when malfunctions occur.	Implemented
2. Meters for source water will be tested for accuracy at least once every three years. Each meter will be repaired or replaced if its test measurements are not within industry standards (such as AWWA standards).	Implemented
3. Meters will be installed at all residential service connections and at all other service connections whose annual water use may exceed 300,000 gallons, including separate meters for municipally operated irrigation systems which irrigate more than one acre of turf.	Implemented
4. Meters at each individual service connection will be replaced or tested for accuracy on a regular basis, per industry standards (such as AWWA standards), if they are one inch or less. Meters between one inch and six inches will be tested for accuracy at least once every five years and meters six inches and above will be tested on at least an annual basis. Each meter will be repaired or replaced if its test measurements are not within industry standards (such as AWWA standards).	Implemented
5. All meters for source water and individual connections will be read at least on a monthly basis.	Implemented
6. A water utility will implement a water management review, which will result in a specified change in water management practices or implementation of a leak detection and repair program or plan, whenever the amount of unsold water (amount of water provided free for public service, used for treatment purposes, water loss, etc.) exceeds 20 percent of the total source water for a four month time period.	Implemented
7. Water sales will be based on the amount of water used.	Implemented
8. A water rate structure designed to curb excessive use of water will be evaluated.	January 2017
9. Develop and implement a program to incorporate water conserving landscape principles into future landscape development projects, including renovation of existing landscapes.	Underway. Implementation by Summer 2016
10. Develop and implement an irrigation management program for irrigated grounds. Identify public / private projects to participate in program and evaluate conservation impact.	Underway. Implementation by Summer 2016
11. Encourage the recycling of wastewater for selected industrial or irrigation purposes.	Implemented

Regulation: The City of Garden City does not have any water conservation regulations in effect at the present time. Because of our ability to supply water during normal periods, regulatory controls on water use are included only in the Drought Response section of this plan and water drought/emergency ordinance where they constitute the primary means for conserving water during a supply shortage.

Garden City does have a plumbing code, but has not incorporated mandatory water conservation measures regarding installation of plumbing fixtures. Most new homes and/or remodeling projects do include the use of more water efficient fixtures.

Regulation Actions to be Considered	Target Date
Revision of commercial landscape requirements to promote the installation of low water usage plants, and ground cover materials.	November 2015
Universally restrict hours for lawn watering.	January 2016
Revision of requirements for new lawn irrigation systems to include soil and rain sensors and submittal of irrigation plan.	December 2016

SECTION 3: DROUGHT RESPONSE

The City of Garden City addresses its short-term water shortage problems through a series of stages based on conditions of supply and demand with accompanying triggers, goals and actions. Each stage is more stringent in water use than the previous stage since water supply conditions are more deteriorated. The City Manager is authorized by ordinance to implement the appropriate conservation measures.

Historical Water Usage (2012) / Million Gal. ²		
Class	Average	Maximum
Residential	3.66	6.91
Commercial	2.18	3.81
Industrial	0.62	0.76
Total	6.46	11.48

Seasonal Maximum (2014) / Million Gal ³		
Max Use Month	Gallons	MG Day
August	277.3	8.95

*****DROUGHT RESPONSE PLANS ON FOLLOWING PAGES*****

² Garden City Water Distribution System Master Plan – Final Report; Professional Engineering Consultants, P.A.

³ Data from 2014 Municipal Water Use report.

Stage 1: Water Watch

Goals

The goals of this stage are to heighten awareness of the public on water conditions and to maintain the integrity of the water supply system.

Triggers

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 85% percent capacity, and will not recover ;
2. Groundwater levels have fallen 5 feet below the normal seasonal level;
3. Demand for one day is in excess of 10.5 million gallons per day.
4. Provider of purchased water has issued a Stage 1 Water Watch.

Education Actions

1. The City will make occasional news releases to the local media describing present conditions and indicating the water supply outlook for the upcoming season.
2. Previous months summaries of precipitation, temperature, water levels and storage will be made public at the beginning of each month.
3. Water-saving tips will be included in billings to water utility customers.

Management Actions

1. The City wells will be cleaned and flushed to maintain optimal efficiency.
2. Leaks will be repaired within 48 hours of detection.
3. Main Breaks will be repaired within 24 hours of detection.
4. The City will monitor its use of water and will curtail activities such as hydrant flushing and street cleaning.

Regulation Actions

The public will be asked to curtail some outdoor water use and to make efficient use of indoor water, i.e. wash full loads, take short showers, don't let faucets run, etc.

Stage 2: Water Warning

Goals

The goals of this stage are to reduce peak demands by 20% percent and to reduce overall weekly consumption by 10% percent.

Triggers

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 70% percent capacity, and will not recover;
2. Pumping lowers water level to within 10 feet of the top of the well screens;
3. Groundwater levels have fallen 10 feet below the normal seasonal level;
4. Demand for one day is in excess of 12 million gallons per day;
5. Provider of purchased water has issued a Stage 2 Water Warning.

Education Actions

1. The City will make weekly news releases to the local media describing present conditions and indicating the water supply outlook for the upcoming week.
2. Previous week summaries of precipitation, temperature, water levels and storage will be made public each week.
3. Water conservation articles will be provided to the local newspaper, and city communication outlets
4. Water-saving tips will be included in billings to water utility customers.

Management Actions

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 24 hours of detection.
3. Main breaks will be repaired immediately after emergency facility locates have been completed.
4. Pumping at wells will be reduced to decrease drawdown and to maintain water levels over well screens.
5. The City will curtail its water usage, including operation of fountains, watering of City grounds and washing of vehicles.
6. Reserve supplies, such as standby well fields, will be prepared for use.
7. The City will contact DWR for permission to require private well owners to comply with the City's drought response regulations as authorized under K.S.A. 82a-733(i).⁴

(Continued on next page: "Stage 2: Water Warning)

⁴ If management action #7 is chosen the water drought/emergency ordinance must also address private wells.

Regulation Actions

These regulation actions apply to City residents, including private domestic well users, if authority is delegated by the Chief Engineer under K.S.A. 82a-733(i).⁵

1. Outdoor water use, including lawn watering and car washing will be restricted to before 10:00 am and after 9:00 pm.
2. Golf courses will restrict watering to tees and greens after sunset.
3. Refilling of swimming pools will be allowed one day a week after sunset.
4. Outdoor watering will be restricted to use of a hand-held hose or bucket only.
5. Excess water use charges for usage of water over the amount used in the winter will be considered.
6. Waste of water will be prohibited.

⁵ If management action #7 is chosen the water drought/emergency ordinance must also address private wells.

Stage 3: Water Emergency

Goals

The goals of this stage are to reduce peak demands by 50% and to reduce overall weekly consumption by 25%.

Triggers:

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 50% percent capacity;
2. Pumping lowers water level to within 5 feet of the top of the well screens;
3. Groundwater levels have fallen 15 feet below the normal seasonal level;
4. Demand for one day is in excess of 13 million gallons per day.
5. Demand for three consecutive days is above 12 million gallons per day.
6. Provider of purchased water has issued a Stage 3 Water Emergency.
7. Emergency conditions related to repairs or water quality.

Education Actions

1. The City will make daily news releases to the local media describing present conditions and indicating the water supply outlook for the next day.
2. Previous days summaries of precipitation, temperature, water levels and storage will be made public each day.
3. The City will hold public meetings to discuss the emergency, the status of the City water supply and further actions, which need to be taken.

Management Actions

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 24 hours of detection.
3. Main Breaks will be repaired immediately after emergency facility locates have been completed.
4. Pumping at wells will be reduced to decrease drawdown and to maintain water levels over well screens.
5. The City will seek additional emergency supplies from other users, the state or the federal government.

(Continued on next page: "Stage 3: Water Emergency")

Regulation Actions

These regulation actions apply to City residents, including private domestic well users, if authority is delegated by the Chief Engineer under K.S.A. 82a-733(i).⁶. Outdoor water use will be banned.

1. Waste of water will be prohibited.
2. Outdoor water use, including lawn watering and car washing will be prohibited
3. Refilling of swimming pools will be prohibited.
4. Excess water use charges for usage of water over the amount used in the winter will be considered.

⁶ *Include this statement if Water Warning management action #7 is chosen.*

SECTION 4: PLAN REVISION, MONITORING & EVALUATION

The City of Garden City has established a monthly management practice of reviewing totals for water production, residential/commercial sales, water provided free-of-charge, and “unaccounted for water”. Problems noted during the monthly review will be solved as soon as possible

The City Commission and City Manager will receive, as part of the quarterly utility report, updates regarding water usage and conservation activities for the Water Utility.

The City of Garden City Municipal Water Conservation Plan will be reviewed during the month of April each year and on a more frequent basis during drought or other water shortage conditions. If the water conservation GPCD goals for the previous year are not met, then the City will review the data collected from the previous year in relationship to the status and effectiveness of the conservation practices that are outlined in our plan and will provide a status report to the DWR which will also include any additional water conservation practices that may need to be taken in order for the city to achieve and maintain its water use conservation GPCD goals.

*****End of Document*****

ORDINANCE NO. _____-2015

AN ORDINANCE REGULATING WATER SUPPLY TO CONSERVE OR CURTAIL THE USE OF WATER WITHIN THE CITY OF GARDEN CITY, KANSAS; AMENDING CURRENT CODE SECTIONS 90-143, 90-144 AND 90-145; REPEALING CURRENT CODE SECTIONS 90-143, 90-144 AND 90-145; ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GARDEN CITY, KANSAS:

SECTION 1. Section 90-143 of the Code of Ordinances for the City of Garden City, Kansas, is hereby amended, to read as follows:

Sec. 90-143. - Declaration of a water warning or emergency.

- (a) Whenever the governing body of the city finds that drought conditions or some other condition causing a major water supply shortage are present and supplies are starting to decline, it shall be empowered to declare by resolution that a water warning exists and that it will recommend restrictions on nonessential uses during the period of warning. Such a warning shall be deemed to continue until it is declared by resolution of the governing body to have ended. The resolutions declaring the beginning and ending of the water warning shall be effective upon their publication in the official city newspaper. Pursuant to the approval of the Chief Engineer, Division of Water Resources, Kansas Department of Agriculture, the recommended restrictions on nonessential uses may be extended to private wells within the city limits.
- (b) Whenever the governing body of the city finds that any emergency exists by reason of a shortage of water supply needed for essential uses, it shall be empowered to declare by resolution that a water supply emergency exists and that it will encourage voluntary water conservation or impose mandatory restrictions on water use during the period of the emergency. Such an emergency shall be deemed to continue until it is declared by resolution of the governing body to have ended. The resolutions declaring the existence and end of a water supply emergency shall be effective upon their publication in the official city newspaper and may be publicized additionally through the general news media or any other appropriate method for making such resolutions public. Pursuant to the approval of the Chief Engineer, Division of Water Resources, Kansas Department of Agriculture, the mandatory restrictions on water use may be extended to private wells within the city limits.

SECTION 2. Section 90-144 of the Code of Ordinances for the City of Garden City, Kansas, is hereby amended, to read as follows:

Sec. 90-144. - Voluntary and mandatory conservation measures.

- (a) Upon the declaration of a water warning as provided in Section 90-143(a), the city manager is authorized to call on all water consumers to employ voluntary water conservation measures to limit or eliminate nonessential water uses including, but not limited to, limitations on the following uses:
- (1) Outdoor water use, including lawn watering and car washing will be restricted to before 10:00 am and after 9:00 pm.
 - (2) Golf courses will restrict watering to tees and greens after sunset.
 - (3) Refilling of swimming pools will be allowed one day a week after sunset.
 - (4) Outdoor watering will be restricted to use of a hand-held hose or bucket only.
 - (5) Excess water use charges for usage of water over the amount used in the winter will be considered.
 - (6) Waste of water will be prohibited.
- (b) Upon the declaration of a water supply emergency as provided in section 90-143(b), the city manager is authorized to call on all water consumers to employ voluntary water conservation measures to limit or eliminate nonessential water uses including, but not limited to, limitations on the following uses:
- (1) Sprinkling of water on lawns, shrubs or trees (including golf courses);
 - (2) Washing of automobiles;
 - (3) Use of water in swimming pools and fountains;
 - (4) Waste of water.
- (c) Upon the declaration of a water supply emergency as provided in section 90-143(b), the city manager is also authorized to implement certain mandatory water conservation measures, including, but not limited to, the following:
- (1) Suspension of new connections to the city's water distribution system, except connections of fire hydrants and those made pursuant to agreements entered into by the city prior to the effective date of the declaration of the emergency;
 - (2) Restrictions on the uses of water in one or more classes of water use, wholly or in part;
 - (3) Restrictions on the sales of water at coin-operated facilities or sites;
 - (4) The imposition of water rationing based on any reasonable formula including, but not limited to, the percentage of normal use and per capita or per consumer restrictions;
 - (5) Complete or partial bans on the waste of water; and
 - (6) Any combination of the foregoing measures.

SECTION 3. Section 90-145 of the Code of Ordinances for the City of Garden City, Kansas, is hereby amended, to read as follows:

Sec. 90-145. - Emergency water rates and regulations.

- (a) Upon the declaration of a water supply emergency as provided in section 90-143(b), the governing body of the city shall have the power to adopt emergency water rates by ordinance designed to conserve water supplies. Such emergency rates may provide for, but not be limited to:
 - (1) Higher charges for increasing usage per unit of use (increasing block rates);
 - (2) Uniform charges for water usage per unit of use (uniform unit rate); or
 - (3) Extra charges in excess of a specified level of water use (excess demand surcharge).

- (b) During the effective period of any water supply emergency as provided for in section 90-143(b), city manager is empowered to promulgate such regulations as may be necessary to carry out the provisions of this division, any water supply emergency resolution, or emergency water rate ordinance. Such regulations shall be subject to the approval of the governing body at its next regular or emergency meeting.

SECTION 4. The Code of Ordinances for the City of Garden City, Kansas, Sections 90-143, 90-144 and 90-145 as previously existing, are hereby repealed, to be replaced as specified in this ordinance.

SECTION 5. This ordinance shall be in full force and effect from and after its publication in The Garden City Telegram, the official city newspaper.

APPROVED AND PASSED by the Governing Body of the City of Garden City, Kansas, this 21st day of April, 2015.

Mayor

ATTEST:

CELYN N. HURTADO, City Clerk

APPROVED AS TO FORM:

RANDALL D. GRISELL
City Counselor

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE REMOVAL OF MOTOR VEHICLE NUISANCES FROM CERTAIN PROPERTIES IN THE CITY OF GARDEN CITY, KANSAS, PURSUANT TO SECTION 38-63 OF THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS.

WHEREAS, the Governing Body of the City of Garden City has declared it unlawful for any person to maintain a motor vehicle nuisance on private property within the City of Garden City, and

WHEREAS, the residents and/or owners of the private property at the addresses listed herein have been notified pursuant to Section 38-63 of the Code of Ordinances and have neither abated the nuisance conditions nor requested a hearing before the Governing Body.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the City of Garden City, Kansas:

SECTION 1. Ten (10) days after passage of this Resolution the Public Officer is hereby authorized to abate the following motor vehicle nuisance conditions:

- 708 W. Hamline Street- Inoperable and/or unregistered vehicle-Red 4 door car*
- 614 W. Olive Street- Inoperable and/or unregistered vehicle- Green Chevy Trailblazer*
- 1504 St. John Street- Inoperable and/or unregistered vehicle- Red Ford Pickup*

SECTION 2. The abatement costs incurred by the City shall be charged against the lots or parcels of ground on which the motor vehicle nuisance is located.

PASSED AND APPROVED by the Governing Body of the City of Garden City, Kansas, on this 21st day of April, 2015.

MAYOR

ATTEST:

Celyn N. Hurtado, CITY CLERK

708 W. Hamline Street



614 W. Olive Street



1504 St. John Street



Old Business

New Business

MEMORANDUM

TO: GOVERNING BODY

FROM: Steve Cottrell

DATE: April 14, 2015

RE: 2015 & 2016 CAPITAL IMPROVEMENTS – BOND ISSUE

ISSUE

Some projects authorized in the 2015 budget and/or proposed in the 2015 and 2016 Capital Improvement Programs require debt financing.

BACKGROUND

At your retreat on February 23rd, the Governing Body briefly discussed the Capital Improvements Program and the potential projects that will require debt financing. As we are now beginning the 2016 budget process, deliberation on the 2015 bond issue should also include preliminary discussion of the potential needs for 2016 financing. The 2015 and 2016 CIP Schedules are also provided in the Commissioner's budget notebooks.

The current General Obligation Bond Debt schedule is provided. As shown, we had an increase of \$269,538 (1.497 mills) in debt service from 2015 to 2016. In 2016 we will have a reduction in debt service of \$85,371(0.474 mills); this would service approximately \$683,000 in new debt at no increase to the 2016 Bond and Interest mill levy.

Proposed 2015 and 2016 projects requiring bond financing are shown below. Funding options are presented in more detail on the following spreadsheet.

2015

Kansas Avenue FY 2014/15/16 combined KLINK Project	\$ 506,000*
Garden City Regional Airport Construct T/W F (AIP-36)	\$ 136,900*
Convention Center Concept/Location Study	\$ 500,000
Indoor Shooting Range	<u>\$2,000,000</u>
Total 2015 projects	\$3,142,900*

2016

Fulton Street curb & gutter replacement	\$ 90,600
Construct public restroom – Talley Trail @ Rotary Park	\$ 62,100
Southeast community park improvements – Phase 1	\$ 140,800
Garden City Regional Airport – landside business master plan	\$ 20,000
Central Fire Station addition	\$1,186,500
Lee Richardson Zoo – flamingo exhibit	<u>\$ 321,000</u>
Total 2016 projects	\$1,821,000



Engineering Department

Steven F. Cottrell, P.E.,
City Engineer

C.W. Harper, P.E.
Assistant City Engineer

CITY ADMINISTRATIVE
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301 N. 8TH
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www.garden-city.org



**Engineering
Department**

Steven F. Cottrell, P.E.,
City Engineer

C.W. Harper, P.E.
Assistant City Engineer

* Grant funding secured for project, amount shown is City share

Options

Option 1: The 2014-16 KLINK project and Taxiway F could be bonded in 2015 without increasing the 2016 mill levy,. The shooting range project is currently under design and can easily be delayed until 2016. The Convention Center could be deferred until outside funding is secured.

Option 2: Add the Indoor Shooting Range to Option 1, which results in a 1.36 mill increase.

Option 3: Bond all four proposed 2015 projects, which results in a 1.71 mill increase.

This discussion does not consider the \$9,340,000 in Phase 2 debt in the fall of 2015, as the TIF revenue is dedicated to that debt.

ALTERNATIVES

- 1) Defer final action on the CIP projects until a later date in the budget process.
- 2) Authorize all or some of the proposed 2015 projects for a bond sale.

RECOMMENDATION

Staff recommends that the Governing Body defer action, at this time, on the new bond projects until later in the budget process.

FISCAL

The projected debt service schedule for the above options, excluding the special assessments and TIF bonds, are provided on the attached Proposed General Obligation Bond Debt ~ 2015 Bond Issue Options.

A handwritten signature in blue ink that reads "Steve Cottrell".

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2015 Capital Improvement Projects

Capital Improvement Project Description	City Cost	Outside Funds	Project Costs	Funding Source	Funded	Comments
AIRPORT						
Construct Partial Parallel Twy F Realign Twy C	136,914	1,232,214	1,369,128	2015 Bond	Not Budgeted	Construct partial parallel Twy F realign Twy C Phase 1.
Facility Improvements (HVAC, Wall & Floor Rpr.)	66,000	0	66,000	General	Budgeted	Replacements or upgrades to the facilities.
Snow Removal Equipment	97,720	879,480	977,200	General	Budgeted	Acquire snow removal equipment.
Sub-Total	300,634	2,111,694	2,412,328			
PUBLIC WORKS						
State						
KLINK (2013)	302,700	200,000	502,700	2013 Bond	Budgeted	Main Street - Fulton to Kansas
Kansas Avenue Widening	893,800	850,000	1,743,800	2014 Bond	Budgeted	Kansas Avenue - 7th to 3rd
East Kansas Ave Ped/ Bike Facility (2014)	166,200	664,800	831,000	2014 Bond	Budgeted	North side of Kansas from Campus to Wal-Mart
KLINK (2014/2015)	331,000	331,000	662,000	2015 Bond	Not Budgeted	Kansas Avenue - West of Center Street Intersection to Anderson
KLINK (2016)	175,000	175,000	350,000	2015 Bond	Not Budgeted	Kansas Avenue - West of Belmont to West of Center Street Intersection
Sub-Total	1,868,700	2,220,800	4,089,500			
Local						
Community Sidewalks	30,000		30,000	General	Budgeted	Construct sidewalks on Spruce and Campus.
KDOT Fund Exchange Program (2014)	0	326,450	326,450	Fed/KDOT	Budgeted	Resurface project for Major Roads
KDOT Fund Exchange Program	0	280,000	280,000	Fed/KDOT	Funds Pending	Reconstruct Buffalo Jones - 5 pts to 13 St. & 8th to Main St.
Sub-Total	30,000	606,450	636,450			
Drainage						
Center Street Drainage Improvement	0		0	Utility Fund/Bond	Not Budgeted	Project pending FEMA requirements
Concrete Alley Reconstruction	15,000		15,000	Utility Fund	Budgeted	Provide funds to repair concrete alleys
Curb & Gutter Replacement Program	15,000		15,000	Utility Fund	Budgeted	Provide funds to repair curb & gutter
Main Line Cleaning	35,000		35,000	Utility Fund	Budgeted	Provide funds for stormwater main cleaning.
Sub-Total	65,000	0	65,000			
Traffic						
Traffic System Upgrades	50,000		50,000	General	Budgeted	Replace 20 School Zones Clocks/2 Video Controllers/Street Signage
Complete Street Transportation Study	50,000		50,000	General	Budgeted	Study current road infrastructure to enhance mobility.
Sub-Total	100,000	0	100,000			

2015 Capital Improvement Projects

Capital Improvement Project Description	City Cost	Outside Funds	Project Costs	Funding Source	Funded	Comments
Street						
Annual Crack Sealing Program	210,000		210,000	Special Trafficway	Budgeted	Fill cracks ahead of the street sealing program.
Annual Street Sealing Program	447,000		447,000	ST/General	Budgeted	Resurfacing asphalt streets.
Sidewalk/Driveway Cost Share Program	20,000		20,000	General	Budgeted	Sidewalk/driveway approach replacement program.
Street Maintenance Material	54,500		54,500	Special Trafficway	Budgeted	Materials to maintenance road infrastructure.
Sub-Total	731,500	0	731,500			
Parks						
Entryway Improvements	12,500	12,500	25,000	General	Budgeted	Re-design entryway signs/Work with CVB (First Location)
Street/Trail Maintenance Program	0	30,000	30,000	Finnup Foundation	Budgeted	Finnup Park Roads/Parking Lots (2014 Project)
Picnic/Gazebo Shelter	15,000		15,000	Special Parks & Recreation	Budgeted	Wildcat Park Shelter
Construct Sunflower Trail	30,000	30,000	60,000	General	Budgeted	Constructing the Sunflower Trail in Finnup Park (2014 Project)
Annual Facility Improvements	70,000		70,000	General	Budgeted	KANZ Building and Clint Lightener Complex
Sub-Total	127,500	72,500	200,000			
CEMETERY						
Perimeter Fencing	16,300	0	16,300	General	Budgeted	Construct 6 foot chain link fence in three phases.
Sub-Total	16,300	0	16,300			
GOLF						
Golf Course Master Plan	40,000	0	40,000	General	Budgeted	Hire a consultant to develop a master plan for future development.
Street Maintenance Program	13,600	0	13,600	General	Budgeted	Resurfacing asphalt pavement using city crews.
Sub-Total	53,600	0	53,600			
RECREATION						
Municipal Pool Project	175,000	0	175,000	General	Budgeted	Replace portions of the recirculation system.
Sub-Total	175,000	0	175,000			
ZOO						
Picnic Shelter West Green	21,000	15,000	36,000	General/Finnup Foundation	Budgeted	Construct 20'x36' shelter on the west green.
Street maintenance Program	19,630	0	19,630	General	Budgeted	Resurface asphalt pavement.
Sub-Total	40,630	15,000	55,630			

2015 Capital Improvement Projects

Capital Improvement Project Description	City Cost	Outside Funds	Project Costs	Funding Source	Funded	Comments
UTILITY						
Electric						
Distribution System Improvements	1,092,600	0	1,092,600	Utility Fund	Budgeted	URD replacement and voltage conversion.
Electrical Service Center Expansion	1,750,000	61,100	1,811,100	2014 Bond	Budgeted	Expansion of Service Center and the construction of Harvest Rd (186,600).
Sub-Total	2,842,600	61,100	2,903,700			
Waste Water						
Design of Major Electrical Upgrades	125,000	0	125,000	Utility Fund	Budgeted	Design of new electrical system for the oxidation ditches.
Sewer Lift Station Upgrades	240,000	0	240,000	Utility Fund	Budgeted	Replace equipment at Campus/Harding and West Mary.
Airport Lagoon	85,000	0	85,000	Utility Fund	Budgeted	Installation of riprap along edge of lagoon.
SCADA/Plant Monitoring Upgrade	125,000	0	125,000	Utility Fund	Budgeted	Install new SCADA control systems for plant monitoring.
Manhole Rehab	65,000	0	65,000	Utility Fund	Budgeted	Continuation of annual rehabilitation of manholes.
Sub-Total	640,000	0	640,000			
Water						
Water Main Replacement	775,000	0	775,000	Utility Fund	Budgeted	Lyle Avenue and Kansas Widening Projects
Water main Cleaning, Valve Replacement	125,000	0	125,000	Utility Fund	Budgeted	Continue with main cleaning of older water mains.
Sub-Total	900,000	0	900,000			
FIRE						
Design Central Fire Station Plans	85,000	0	85,000	General	Budgeted	Create design plans for Central Fire Station addition and remodeling.
Sub-Total	85,000	0	85,000			
POLICE						
Design Indoor Shooting Range	25,000	25,000	50,000	General/Partners	Budgeted	Hire consultant for design indoor shooting range building (Sand/Sage, GCCC)
Indoor Shooting Range Construction	2,000,000	0	2,000,000	2015 Bond	Not Budgeted	Construct indoor shooting range building.
Sub-Total	2,025,000	25,000	2,050,000			
PLANNING						
Convention Design Concept/Location Selection	500,000	0	500,000	2015 Bond/CVB	Not Budgeted	Hire consultant for concept design/location of a convention/civic center.
Upgrade City Administration Building	175,000	0	175,000	General	Budgeted	Replace windows and electrical system.
State Theater Renovation	50,000	0	50,000	General	Budgeted	Environmental remediation project.
Sub-Total	725,000	0	725,000			
TOTAL	10,726,464	5,112,544	15,839,008			

2016 Capital Improvement Projects

Capital Improvement Project Description	City Cost	Outside Funds	Project Costs	Funding Source	Funded	Comments
PUBLIC WORKS						
Local						
Community Sidewalks	30,000		30,000	General	Budgeted	Construct sidewalks on Spruce and Campus.
Public Transit Stop Amenities	14,000	0	14,000	General	Budgeted	Construct shelter at Menards and the High School Stop.
Fulton Street Curb & Gutter Replacement	90,570	0	90,570	2016 Bond	Not Budgeted	Replace 2500 feet of c&g on Fulton Street in conjunction with sidewalk.
KDOT Fund Exchange Program	0	280,000	280,000	Fed/KDOT	Future App.	Reconstruct Shamus cul-de-sac and Easy St. cul-de-sac
Sub-Total	134,570	280,000	414,570			
Drainage						
Concrete Alley Reconstruction	15,000		15,000	Utility Fund	Budgeted	Provide funds to repair concrete alleys
Curb & Gutter Replacement Program	15,000		15,000	Utility Fund	Budgeted	Provide funds to repair curb & gutter
Main Line Cleaning	35,000		35,000	Utility Fund	Budgeted	Provide funds for stormwater main cleaning.
Sub-Total	65,000	0	65,000			
Traffic						
Traffic System Upgrades	50,000		50,000	General	Budgeted	Replace 20 School Zones Clocks/2 Video Controllers/Street Signage
Sub-Total	50,000	0	50,000			
Street						
Annual Crack Sealing Program	205,000		205,000	Special Trafficway	Budgeted	Fill cracks ahead of the street sealing program.
Annual Street Sealing Program	439,000		439,000	ST/General	Budgeted	Resurfacing asphalt streets.
Sidewalk/Driveway Cost Share Program	20,000		20,000	General	Budgeted	Sidewalk/driveway approach replacement program.
Street Maintenance Material	54,500		54,500	Special Trafficway	Budgeted	Materials to maintenance road infrastructure.
Sub-Total	718,500	0	718,500			
Parks						
Entryway Improvements	12,500	12,500	25,000	General	Budgeted	Re-design entryway signs/Work with CVB (First Location)
Construct Public Restroom	62,100		62,100	General/Bond	Not Budgeted	The funding amount is pending KH/YMCA Project.
SE Community Park Improvements	140,760		140,760	2016 Bond	Not Budgeted	Project could be pushed to 2017 pending the speed of the new development.
Annual Facility Improvements	70,000		70,000	General	Budgeted	KANZ Building and Clint Lightener Complex
Sub-Total	285,360	12,500	297,860			

2016 Capital Improvement Projects

Capital Improvement Project Description	City Cost	Outside Funds	Project Costs	Funding Source	Funded	Comments
AIRPORT						
Landside Business Master Plan	20,000	0	20,000	General/2016 Bond	Budgeted	Develop business plan for the landside property.
Airfield Pavement Improvements	101,530	913,770	1,015,300	General	Budgeted	Repair t-hangar, fuel farm, ARFF access, north hangar taxi lane.
Sub-Total	121,530	913,770	1,035,300			
UTILITY						
Electric						
Distribution System Improvements	551,000	0	551,000	Utility Fund	Budgeted	URD replacement and voltage conversion.
Sub-Total	551,000	0	551,000			
Waste Water						
Manhole Rehab	65,000	0	65,000	Utility Fund	Budgeted	Continuation of annual rehabilitation of manholes.
Sub-Total	65,000	0	65,000			
Water						
Repair and Paint Water Towers	325,000		325,000	Utility Fund	Budgeted	Repair and paint water towers at Main/Kansas and East Reservoir
Water Main Replacements	425,000		425,000	Utility Fund	Budgeted	Replacement of water main on 7th Street from Laurel to Kansas
Water main Cleaning, Valve Replacement	125,000		125,000	Utility Fund	Budgeted	Continue with main cleaning of older water mains.
Sub-Total	875,000	0	875,000			
FIRE						
Central Fire Station Addition and Remodeling	1,186,500	0	1,186,500	2016 Bond	Not Budgeted	Build addition to the Central Fire Station
Sub-Total	1,186,500	0	1,186,500			
CEMETERY						
Perimeter Fencing	18,100	0	18,100	General	Budgeted	Construct 6 foot chain link fence in three phases.
Construct Cremation Wall	30,000	0	30,000	General	Not Budgeted	Design and construct a cremation wall.
Street Maintenance Program	55,000		55,000	General	Budgeted	Resurfacing asphalt pavements using city crews.
Sub-Total	103,100	0	103,100			
ZOO						
Flamingo Exhibit	321,000	0	321,000	2016 Bond	Not Budgeted	New holding building and fenced exhibit for the Flamingo.
Sub-Total	321,000	0	321,000			
TOTAL	4,476,560	1,206,270	5,682,830			

GENERAL OBLIGATION BOND DEBT SERVICE

SERIES	PRINCIPAL AMOUNT	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
2004	\$614,000											
2005	\$1,385,000	171,270										
2006	\$1,370,000	172,758	171,517									
2007	\$1,755,300	217,248	220,228	222,847								
2008	\$3,072,000	379,643	388,918	392,017	394,060							
2009	\$2,173,700	261,215	265,590	269,128	271,778	273,745						
2010 A	\$1,125,000	135,653	139,063	140,508	143,023	145,159	145,597					
2011	\$2,360,000	289,950	291,050	297,605	298,205	193,025	199,245	199,875				
2012	\$925,000	100,565	98,865	102,165	110,365	108,365	106,365	104,365	112,365			
2013	\$1,670,412	147,468	148,503	148,728	149,658	150,528	150,243	150,618	150,133	150,302	133,600	125,000 Ends 2028
2013 B	\$612,000	71,690	70,590	74,390	73,190	71,690	74,890	72,745	75,600	77,800		
2014 A	\$3,655,000 TIFF - AT LARGE	205,594	272,063	272,000	271,750	271,313	270,688	274,875	273,688	272,313	270,750	268,000 Ends 2034
2014 B	\$1,184,600	127,054	128,350	131,250	134,050	131,750	134,450	137,050	139,550	136,625	138,375	0
TOTALS (1/1/2015)		2,280,108	2,194,737	2,050,638	1,846,079	1,345,575	1,081,478	939,528	751,336	637,040	542,725	393,000
Difference from prior year		269,538	-85,371	-144,099	-204,559	-500,504	-264,097	-141,950	-188,192	-114,296	-208,611	-244,040

WATER FUND GENERAL OBLIGATION BOND DEBT SERVICE												
SERIES	PRINCIPAL AMOUNT	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
2010 A	\$1,730,000	194,775	199,305	201,791	205,359	208,386	209,096					
2010 B	\$11,895,000	1,396,665	1,392,465	1,399,790	1,393,165	1,182,690	574,240	178,040	178,240	178,125	82,600	
2013 A	\$1,008,830	115,662	116,628	116,838	117,707	118,520	118,253	118,604	118,149	118,311		
2014 B	\$1,725,400	185,424	189,038	190,938	187,737	194,538	196,137	197,737	199,038	204,875	205,000	
TOTALS (1/1/2015)		1,892,526	1,897,436	1,909,357	1,903,968	1,704,134	1,097,726	494,381	495,427	501,311	287,600	0
Difference from prior year		189,205	4,910	11,921	-5,389	-199,834	-606,408	-603,345	1,046	5,884	-207,827	-501,311

ELECTRIC FUND GENERAL OBLIGATION BOND DEBT SERVICE												
SERIES	PRINCIPAL AMOUNT	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
2010 A	\$1,730,000	186,675	190,859	193,223	196,723	199,693	200,157					
2013 A	\$5,112,750	586,170	591,068	592,134	596,535	600,652	599,303	601,078	598,770	599,588		
TOTALS (1/1/2015)		772,845	781,927	785,357	793,258	800,345	799,460	601,078	598,770	599,588	0	0
Difference from prior year		-704	9,082	3,430	7,901	7,087	-885	-198,382	-2,308	818	-598,770	-599,588

MEMORANDUM

TO: GOVERNING BODY

FROM: Steve Cottrell

DATE: 13 April 2015

RE: BOND FINANCING HISTORY 2001 TO 2014

ISSUE

As we are now beginning the 2016 budget process, a review of past use of Bond financing is presented.

BACKGROUND

The City generally uses three types of General Obligation Bonds for debt financing; these are described below, along with a review of the City's use of bonding from 2000 through 2013. Some projects avail themselves to other types of bonds, but those are infrequently used.

Major Trafficway Bond

K.S.A. 12-685 *et seq.*, authorizes and enables the City to construct main trafficway improvements and to issue general obligation bonds for improvements on arterial and collector streets that are identified in Section 86-11 of the City Code.

<u>Year</u>	<u>Project(s)</u>	<u>Amount</u>
2001	Mary Street and Campus Drive intersection and traffic signal, E. Fulton Street KLINK, Kansas Avenue & Leslie Road traffic signal, Jennie Barker Road widening design engineering	\$979,500
2004	Campus Drive reconstruction, 3rd Street reconstruction	\$180,000
2005	Fulton Street KLINK, Jennie Barker Road, Mary Street and Eighth Street intersection reconstruction, Campus Drive modified slurry seal	\$1,035,000
2006	Kansas Avenue/K-156 reconstruction, Jennie Barker Road right-of-way acquisition, Taylor Avenue widening, South Main Street completion of widening	\$1,075,000
2007	Mary Street resurfacing, Fulton Street Curb & Gutter, Bonanza BioEnergy Plant (road improvements on US-50/400 and Jennie Barker Road), Kansas Avenue K-156 widening, and Jennie Barker Road	\$924,300
2008	Mary Street reconstruction Fulton Street Curb & Gutter Repair, West Kansas Avenue KLINK, 5-Points	



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City Engineer

C.W. Harper, P.E.
Assistant City Engineer

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	intersection traffic signal, Main and Fulton intersection, South Main Street pathway & landscaping	\$998,000
2009	North Taylor Avenue STP widening, Taylor Avenue KLINK, Mary Street reconstruction and Fulton Street reconstruction	\$1,545,100
2010	K-156/Mary/Jennie Barker intersection realignment, Mary Street reconstruction, Mary Street right-of-way acquisition	\$1,125,000
2011	Main Street KLINK (Fulton to Maple)	\$595,000
2012	Main Street KLINK (Kansas to Fulton)	\$310,000
2014	Kansas Avenue Widening	\$893,800
	Kansas Avenue Bikepath	\$166,200

Public Building Bond

K.S.A. 12-1736 *et seq.*, authorizes and enables the City to acquire and construct, make repairs, reconstruct, remodel, replace, make additions to, furnish or equip any public building.

<u>Year</u>	<u>Project(s)</u>	<u>Amount</u>
2001	Electric Department Service Center	\$786,200
2002	Municipal Swimming Pool renovation & rehabilitation (filtration system, disinfection system, recirculation system, bathhouse repair, etc.)	\$600,000
2007	Live Fire Training Facility, new barn in the South American exhibit, Pachyderm Barn Roof	\$670,000
2008	Garden City Animal Pound, Airport Rescue and Fire Fighting (ARFF) Station and new ARFF apparatus	\$824,000
2011	State Theatre environmental remediation, sprayground, Aviary flight cage, elephant yard expansion, Long Park Restroom	\$916,000
2012	Elephant yard expansion (additional funds), Airport Parking lot	\$615,000
2013	Buffalo Dunes Irrigation System Renovation	\$1,500,000
2014	Service Center Addition for Water Department	\$1,700,000

Discretionary Bond

Generally, the Charter Ordinance No. 13 Discretionary Bond has been used to fund the City share of grant projects that don't fit major trafficway and/or public building bond requirements (Airport AIP grants, KDOT KLINK and Transportation Enhancement grants), or small building projects and parking lots.

Occasionally, the discretionary bond is used when projects may qualify for other bond types, but several small projects are combined in one bond to



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reduce the paperwork required – as was the case in 2000, when the Depot project could have been a public building bond and the KLINK could have been a major trafficway bond.

<u>Year</u>	<u>Project(s)</u>	<u>Amount</u>
2003	new wading pool	\$350,000
2005	Taxiway A, Phase I, parking lots at Deane Wiley Park and Buffalo Dunes	\$350,000
2006	Depot St/7 th St urban landscaping, Forest Park Lake Pathway, Stevens Park restroom	\$295,000
2007	Taxiway A, Phase II, repair Taxiway C, K.O.C. alley	\$166,000
2008	Airport industrial park access road, Southeast Park parking lot	\$350,000
2009	Taxiway A, Phase III	\$272,100
2011	JC Street and Terminal Avenue reconstruction, Taxiway B & C design fees	\$259,000

RECOMMENDATION

No action is required.

FISCAL

Background information only, no cost to the City.

MEMORANDUM

TO: GOVERNING BODY

FROM: Steve Cottrell

DATE: 13 April 2015

RE: KANSAS AVENUE WIDENING PROJECT – CONSULTANT
SELECTION

ISSUE

The Kansas Avenue widening project is in final design stages. The City must select a consulting engineering firm to provide construction engineering (inspection) and right-of-way acquisition services.

BACKGROUND

The accompanying RFQ has been sent to five qualified firms, with a response date of April 17, 2015. A representative from the Governing Body is needed for the selection committee, which will review the submittals, conduct interviews and negotiate a contract for Governing Body approval.

ALTERNATIVES

- 1) The Mayor may appoint a Commissioner to the selection committee..
- 2) The Governing Body may defer action until a later date.

RECOMMENDATION

Staff requests that the Mayor appoint a commissioner to the selection committee.

FISCAL

Costs of these services are included in the 2014 GO Bond issue, 042-91-000-6400.01.



Engineering Department

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City Engineer

C.W. Harper, P.E.
Project Engineer

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A handwritten signature in cursive script that reads "Steve Cottrell".

31 March 2015

The City of Garden City is soliciting letters of interest from engineering consultants to provide construction engineering and right-of-way acquisition services meeting KDOT criteria, for a geometric improvement project, 156-28 KS-2621-01. The purpose of this letter is to determine if you wish to be considered.

The City is a certified LPA through KDOT and will be letting and administering the project. The design work was done in-house by City Staff.

We will follow City of Garden City professional services (QBS) selection guidelines. We expect to execute an agreement with a consultant in May.

Attached is information on the project. Most of the right-of-way needed is 3 to 4 feet wide along the project; however, there may be need for complete acquisition and relocation in at least one instance.

If you wish to be considered for this project, please respond by 11:00 a.m., April 17, 2015, and include the following information. Electronic submittal is preferred.

- A copy of the current KDOT Form No. 1050 (completion of Page 5 is not mandatory).
- A signed and notarized Certification by Prospective Participants as to Current History Regarding Debarment, Eligibility, Indictments, Convictions, or Civil Judgements.
- Capabilities of the firm.
- List of the staff, proposed for this project, and their qualifications, work history (design and construction inspection and special training).
- References
- Other pertinent information.

From those firms responding, a Selection & Negotiating Committee will select a short list for interviews. The interviews will be by telephone in late April. The Committee's selected consultant will be requested to submit a detailed cost proposal by early May. The Committee will simultaneously recommend the consultant and acceptance of the proposal to the City Commission, for action in May.

If you have any questions, do not hesitate to contact me by phone or e-mail at Scottrell@garden-city.org.



Sincerely,
Steven F. Cottrell, P.E.
City Engineer

Encl.



Engineering Department

Steven F. Cottrell, P.E.,
City Engineer

C.W. Harper, P.E.
Project Engineer

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City of Garden City
CONSTRUCTION ENGINEERING SERVICES
SUPPLEMENTAL DATA SHEET

1. Project No.: *156-28 KA-2621-01*
2. Project Location: *K-156 (Kansas Avenue) Main St. to Third St.*
3. Project Description: *widening and reconstruction to 5 lane urban section*
4. Project Length: *0.326 miles*
5. Estimated Cost: *\$ 1,400,000±*
6. Estimated Letting Date: *August- September 2015*
7. Scope of Services requested:

Yes No Phase I: Design and plan preparation for Grading, Bridges and Surfacing for the above described project, including Special Specifications as required.

Yes No Phase II: The review and recommendations for approval of all shop drawings and drawings for falsework as may be required, except for items designed by others.

Yes No Phase III: The construction engineering necessary to ensure proper construction of the project that will include the contract administration, survey and materials testing.

9. KDOT References that are the normal control for the Preliminary Engineering:
 - a. Standard Specifications for State Road and Bridge Construction of the Kansas Department of Transportation (1990 Edition or current edition)
 - b. KDOT Design Manual
 - c. American Association of State Highway and Transportation Officials – “A Policy of Geometric Design of Highways and Streets” (current edition of the Green Book)
10. The Construction Engineering duties, if requested, will include on-site inspection, on-site testing and contract administration for the project. The Consultant should verify in their submittal that they have or will have qualified personnel who can be assigned to this project. The agreement will be developed will include a conflict of interest clause that will preclude the consultant selected for construction engineering from also performing work for the construction contractor.

9. The provisions of the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Executive Order 12898 (1994) (and any amendments to each) will apply to all firms and will be included as part of the Agreement.
10. Worker's Compensation Insurance will be required for the Consultant's personnel assigned to the project.
11. The Consultant's accounting system must provide:
 - a. Valid, reliable and current costs to support the firm's cost and pricing data.
 - b. A means of measuring the reasonableness of incurred costs.
 - c. Identifiable and accumulative allowable cost by contract or project records which will reconcile with the general ledger.
 - d. Supporting documentation of actual expenditures for each billing, based on costs.



Geometric Improvements of City Connecting Links*

Fiscal Year 2014

Submittal Date: June 30, 2011

1. General Applicant Information

a. Name of Governmental Unit: City of Garden City, Kansas

County of Project location: Finney

City of Project location: Garden City

Population of City: 28,532 (City Estimate 30,683)

State Highway of Project: K-156

b. Name and title of primary contact person: Steven F. Cottrell, PE, City Engineer

Should be an elected official or employee of the governmental unit

Address: PO Box 998 Garden City KS 67846

Phone Number: 620-276-1130

Email: scottrell@garden-city.org

b. Governmental official name and title (if applicable): _____

Address: _____

Phone Number: _____

Email: _____

c. Public works official name and title (if applicable): _____

Address: _____

Phone Number: _____

Email: _____

*A City Connecting Link is that part of the State Highway System that is within the city limits. It is not a local roadway that intersects with or leads to the state highway.

2. Project Location and Description – Attach additional sheets as necessary

- a. Project Location: K-156/Kansas Av from 150' E of Main St to 150' E of Third St
- b. Project length (in miles or feet): 0.326 miles
- c. Project scope (description of work; Milling, Overlay, etc.): widening to 5-lanes & reconstruction

3. Local Match – Minimum Local Match based upon city’s population in the table found below

Table 1 – State participation guide

City Population Group	Participation Ratio		Max State Participation
	Min City %	Max State %	
0 – 2,499	0	100	\$700,000
2,500 – 4,999	5	95	750,000
5,000 – 24,999	10	90	800,000
25,000 – 49,999	15	85	850,000
50,000 – 99,999	20	80	900,000
100,000 – Greater	25	75	950,000 (maximum)

4. Estimated Cost of the Project – (2011)

- a. Construction 1,018,800.00
 - Right-of-way 150,000.00
- b. Preliminary Engineering/Design (10%) 101,900.00
- c. Construction Engineering/Inspection (15%) 152,800.00
- d. Inflation amount (sum of line a-c x 1.225) 286,600.00
 - Inflation w/ROW 320,300.00
- e. Total Estimated Cost (sum of lines a-d) 1,560,100.00
 - Total Estimated Cost w/ROW 1,743,800.00
- f. Local Match (see Section 3, Table 1) 710,100.00 - 893,800.00
- g. Total Requested from KDOT
 (subtract lines f from e; not to exceed maximum from Table 1) 850,000.00

5. Coordination information

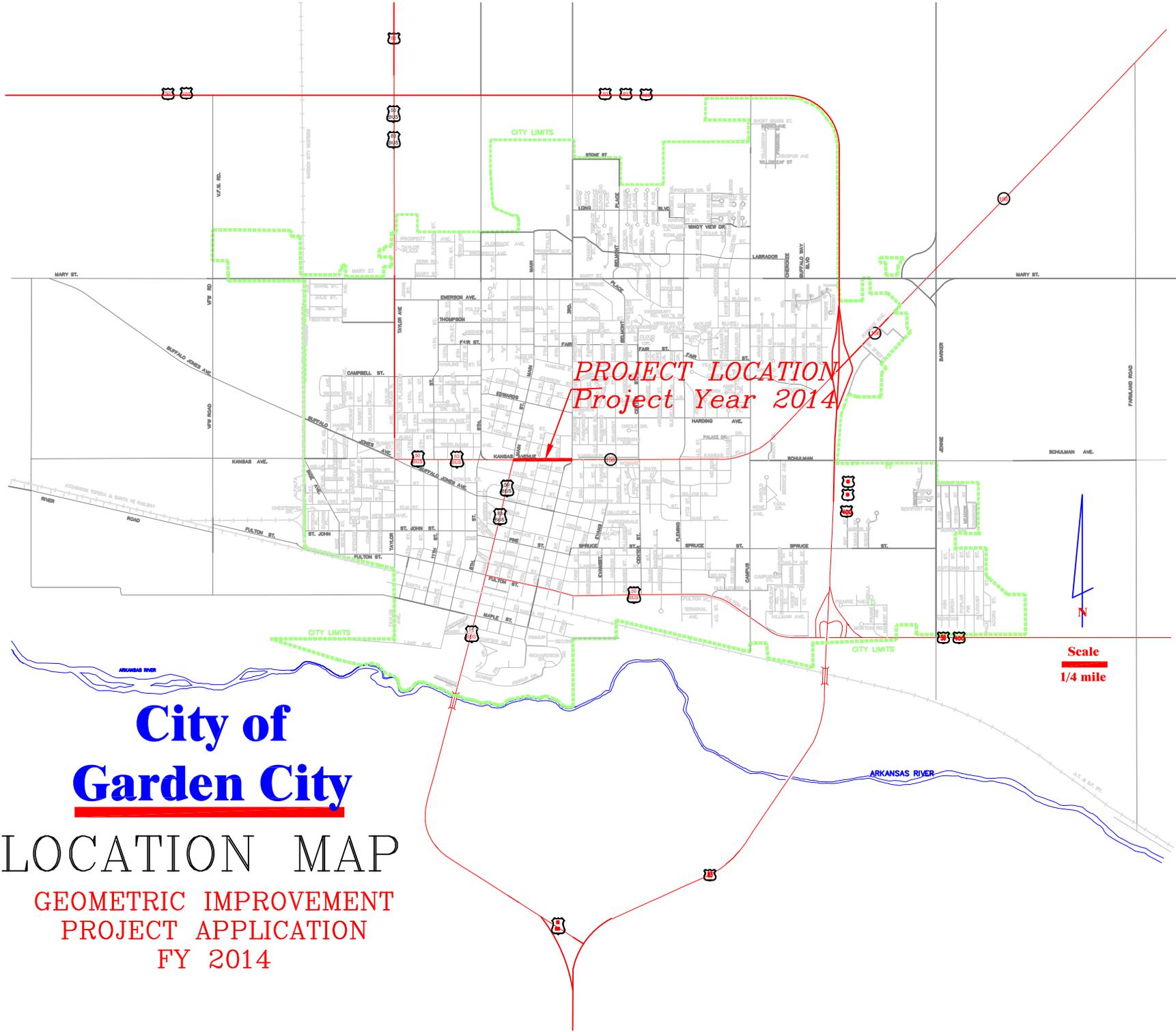
a. Describe any known KDOT or other projects that may need coordination: none

b. Has the proposed project been discussed or reviewed by any KDOT field staff? yes

If so, who? Larry Thompson, Dist. Eng. & Gerald Bennett, Area Eng.

Attachment Checklist

- Project map
- Completed detailed cost estimate (LINK)
- Submit Application by mail to:
 - Kansas Department of Transportation
 - Attn: David L. Marten II Bureau
 - of Local Projects Eisenhower
 - State Office Building
 - 700 Harrison, 10th Floor
 - Topeka KS 66603
- Complete applications may also be emailed to David L. Marten II at damarten@ksdot.org. To ensure receipt, if you do not receive an email response, please follow up with a call to the Bureau of Local Projects at 785.296.3861.



*PROJECT LOCATION
Project Year 2014*

City of Garden City

LOCATION MAP

GEOMETRIC IMPROVEMENT
PROJECT APPLICATION
FY 2014

Estimate

Project Location K-156 (Kansas Avenue) from 150' east of Main Street to 150' east of 3rd Street
 Roadway Width var. -- 53' to 60' Surfacing Type & Thickness 9" concrete
 Estimate By Steve Cottrell Date 5/10/2011

ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
Clearing & Grubbing	0	L.S.		\$ -
Common Excavation	500	CY	\$ 25.00	\$ 12,500
Common Exc. (Contractor Furnished)	500	CY	\$ 25.00	\$ 12,500
Rock Excavation	3025	CY	\$ 30.00	\$ 90,810
Compaction of Earthwork	1900	CY	\$ 10.00	\$ 19,000
Entrance Pipe		LF		\$ -
Crossroad Pipe		LF		\$ -
End Sections		EA.		\$ -
Storm Sewer		LF		\$ -
Inlets		EA.		\$ -
Slope Drains		EA.		\$ -
Steel Plate Guard Fence		LF		\$ -
Field Office & Lab	1	L.S.	\$ 4,000.00	\$ 4,000
Mobilization (5%)	1	L.S.	\$ 44,800.00	\$ 44,800
Contractor Staking (2%)	1	L.S.	\$ 17,900.00	\$ 17,900
Seeding & Erosion Control	1	L.S.	\$ 5,000.00	\$ 5,000
Pavement Marking	1	L.S.	\$ 15,000.00	\$ 15,000
Curb & Gutter 6" monolithic edge curb	2500	LF	\$ 20.00	\$ 50,000
Concrete Pavement (9" Uni)(AE)(NRDJ)	11420	SY	\$ 48.00	\$ 548,160
Portland Cement Treated Base		SY		\$ -
Lime Treated Subgrade		SY		\$ -
Milling 9"	0	SY	\$ 10.00	\$ -
Patching bit. Patch @ sidestreets	100	SY	\$ 100.00	\$ 10,000
Bituminous Surfacing		SY		\$ -
RCB extensions		LF		\$ -
Traffic Control 4%	1	L.S.	\$ 35,900.00	\$ 35,900
Other				\$ -
Sidewalk 4"	1390	SY	\$ 32.00	\$ 44,480
Concrete Pavement (9" Uni)(Colored/Patterned)	215	SY	\$ 75.00	\$ 16,125
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Subtotal				\$ 926,175
Plus 10% Contingencies				\$ 92,625
Total				\$ 1,018,800.00

CERTIFICATION OF PROSPECTIVE PARTICIPANTS AS TO CURRENT HISTORY REGARDING DEBARMENT, ELIGIBILITY, INDICTMENTS, CONVICTIONS, OR CIVIL JUDGMENTS

President, Chairman, or Authorized Official
being duly sworn (or under penalty of perjury under the laws of the United States), certifies that, except as noted below, _____

Agency or Company
or any person associated therewith in the capacity of _____

Owner, partner, director, officer, principal investigator, project director, manager, auditor, or any other position involving the administration of federal funds is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;

has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;

does not have a proposed debarment pending; and

has not been indicted, convicted, or had a civil judgment rendered against (it) by a court of competent jurisdiction in any manner involving fraud or official misconduct within the past three years;

Exceptions _____

Exceptions will not necessarily result in denial of award, but will be considered in determining bidder or respondent responsibility. For any exceptions noted, indicate below to whom it applies, initiating agency, and dates of action.

Providing false information may result in criminal prosecution or administrative sanctions.

Signature

Sworn to before me, a Notary Public in and for the County of _____, State of _____, this _____ day of _____, 20__.

Notary Public

My Commission expires _____

MEMORANDUM

TO: GOVERNING BODY

FROM: Steve Cottrell

DATE: 13 April 2015

RE: KDOT APPLICATIONS – FY 2017 & 2018

ISSUE

We have received application materials from KDOT for the FY 2017 KLINK and FY 2018 Geometric Improvement programs. The Governing Body is asked to consider and select projects.

BACKGROUND

KLINK projects must be on the highway system and are funded on a 50/50 basis, with a state maximum of \$300,000. Our FY 2014/15/16 KLINK is a combined project for 2015-16 on Kansas Avenue from 350 ft. west of Belmont Place to Anderson Street.

Geometric Improvement projects must also be on the highway system and are funded on an 85/15 basis, with a state maximum of \$1,000,000. Our FY 2016 GI application was not selected; our FY 2014 Geometric Improvement project is scheduled for letting later this summer for widening and reconstruction of Kansas Avenue from Main Street to Third Street.

KDOT has increased the state contributions in both categories from \$200,000 for KLINKs and from \$850,000 for Geometric Improvements.

ALTERNATIVES:

FY 2017 KLINK APPLICATION

- Kansas Avenue from 450 ft west of Crestway Drive to 550 ft east of Crestway Drive
- Main Street – start a multi-year program for concrete reconstruction from Fulton Street to Kansas Avenue, working between the recently reconstructed intersections

FY 2018 GEOMETRIC IMPROVEMENT APPLICATION

- Kansas Avenue from Third to Belmont: widening to 5-lanes would provide a 5-lane roadway from Third east through the new Kansas Avenue/Mary Street/Jennie Barker Road intersection. (unsuccessful the last 3 application cycles)



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620.276.1130
FAX 620.276.1137
www.garden-city.org



**Engineering
Department**

Steven F. Cottrell, P.E.,
City Engineer

C.W. Harper, P.E.
Assistant City Engineer

RECOMMENDATION

Direction from the Governing Body is requested, to allow staff to submit applications by the May 29th deadline. KDOT anticipates that approved projects will be announced by years end.

FISCAL

Traditionally, the City share of such projects has been funded with a Major Trafficway Bond, with the first debt service payments occurring in 2017 and/or 2018. The State share of a KLINK project is generally borrowed from the community trust fund, until KDOT reimbursement is made.

A handwritten signature in blue ink that reads "Steve Cottrell". The signature is written in a cursive style.

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**PUBLIC UTILITIES
DEPARTMENT**

MIKE MUIRHEAD
Public Utilities
Director
301 N 8th St
620.276.1577

CLIFF SONNENBERG
Electric Service's Center
Superintendent
140 Harvest Ave
620.276.1290

FRED JONES
Water Department
Resource Manager
106 S 11th St
620.276.1292

ED BORGMAN
Waste Water
Superintendent
345 S Jennie Barker Rd
620.276.1281

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MEMORANDUM

TO : Governing Body
THRU: Matt Allen, City Manager
FROM: Mike Muirhead, Public Utilities Director
DATE : April 16, 2015
RE : Procedural Schedule

ISSUE:

Set a procedural schedule for determination of electric service / franchise for annexed areas.

BACKGROUND:

The Wheatland Electric Cooperative (WEC) has requested consideration of the Governing Body for issuing a franchise agreement to provide electrical service to annexed areas. Pursuant to K.S.A.66-1,176 WEC has presented an analysis of the 9 factors used in the statute for the City to consider in granting a franchise. This procedural schedule will provide a schedule for both the WEC and the City of Garden City to follow.

ALTERNATIVE:

April 21, 2015 Set procedural schedule
April 30, 2015 City's Analysis of 9 factors
May 6, 2015 WEC reply to City
May 12, 2015 City's Reply
May 14, 2015 Analysis presented to City Commission
May 19, 2015 City Commission final determination.

RECCOMENDATION:

Staff recommends approval of the procedural schedule outlined above.

FISCAL NOTE:

No financial impact by setting the procedural schedule.



MEMORANDUM

TO: City Commission
FROM: Matt Allen, City Manager
Randy Grisell, City Attorney
DATE: April 17, 2015
RE: Consideration of a Master Services Agreement with Revere Health Systems for the operation of an on-site clinic

CITY COMMISSION

ROY CESSNA,

Mayor

MELVIN L. DALE

JANET A. DOLL

DAN FANKHAUSER

J. CHRISTOPHER LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

Issue

The Governing Body is asked to consider a Master Service Agreement for the operation of the City's on-site health clinic.

Background

WINS provided notice of default on their contract with the City of Garden City on March 16th. The City has considered a proposal by Revere Health System to resume operation of the clinic under new terms and conditions outline in the attached Master Service Agreement. If the agreement is approved and the City finds the relationship to be satisfactory, the agreement provides for a continuation of services by Revere Health Systems and some "credit" for payments made without services rendered under the WINS contract.

Alternatives

1. Approve the Master Service Agreement.
2. Deny the Master Service Agreement and direct staff to issue request for proposals for on-site health clinic services.
3. Deny the Master Service Agreement and discontinue offering an on-site health clinic for insureds.

Recommendation

Staff recommends approval as the contract provides for the quickest reopening of our on-site clinic, an opportunity to recover "losses" following WINS's default, and provisions for termination of the agreement should the City not be happy with the services.

Fiscal Note

For the remainder of 2015, the additional cost to Fund 55 will be the sum of the \$83,000 of payments made but services not received and approximately an additional \$30,000 which accounts for the monthly cost difference between the Revere proposed MSA and the WINS contract.

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MASTER SERVICE AGREEMENT

(* * *)

This Master Services Agreement (the "Agreement") is entered into this _____ day of the month of April 2015, by and between:

REVERE HEALTHCARE SOLUTIONS INC. ("RHS"), a Kansas corporation with offices located at 4121 W. 83rd Street, Suite 151, Prairie Village, KS 66208;

AND

THE CITY OF GARDEN CITY, KS (the "City of GC" and together with RHS the "Parties"), with offices located at 301 N. 8th Street, Garden City, KS 67846.

This Agreement details the terms and conditions under which, RHS undertakes to deliver the Services (as defined below) to Participants (as defined below) at a location provided by the City of GC (the "Clinic").

Parties hereby agree to the following terms and conditions of this Agreement.

(* * *)

1. RHS' UNDERTAKINGS

- 1.1. Services. RHS undertakes to provide to the employees of the City of GC (the "Participants"), as identified by the City of GC, health screenings and other healthcare and wellness services as detailed in Exhibits 1); 2) and 3).
- 1.2. Personnel, Employment and Taxes. RHS undertakes to cause that all personnel provided by RHS for the delivery of the Services are either employees ("RHS Employed Personnel") or contractors ("RHS Contracted Personnel") of RHS. RHS undertakes to follow its standard employment policies and procedures to verify that all Personnel meet applicable licensing requirements. RHS (or its subcontractors), undertakes to maintain direct responsibility as employer (or contractor) for the payment of wages and other compensation, and for any applicable mandatory withholdings and contributions such as federal, state, and local income taxes, social security taxes, workers' compensation and unemployment insurance.
- 1.3. Health & Safety Guidelines. Prior to the commencing of operations RHS undertakes to obtain a physician's order authorizing the provision of Services, as required under the applicable law of the State of Kansas. RHS undertakes to follow applicable guidelines issued by the Kansas Department of Health and Environment related to Services and waste disposal. Upon receipt of written request, RHS shall forward a copy of its Infection Control Guidelines to the City of GC.
- 1.4. Supplies. RHS undertakes to provide all necessary medical supplies, vaccine, and forms to be used in administering and/or providing the Services. However, RHS is not responsible for the payment of such Supplies, which shall be billed to the City of GC in accordance to Exhibit 4).3.

Insurance. At its own expenses, RHS undertakes to maintain, or require the Personnel to maintain, a valid insurance policy with general and professional liability coverage of not less than \$1 million (One Million US\$/00) per occurrence and \$3 million (Three Million US\$/00) in aggregate, covering negligent acts or omissions of Personnel occurring in connection with the provision of the Services under this Agreement. Upon request by the City of GC, RHS shall provide a certificate of insurance proving such coverage. RHS undertakes to maintain any required workers' compensation insurance for RHS Employed Personnel. RHS shall also include a minimum of \$500,000 Hired and Non-Owned Auto Liability Insurance during the term of this Agreement. City of GC shall be listed as an

additional insured on all applicable insurance policies. RHS shall be responsible for insuring all of the personal property and equipment owned by RHS.

2. THE CITY OF GC'S UNDERTAKINGS

- 2.1. Insurance.At its own expense, the City of GC undertakes to maintain a valid insurance policy with general liability limits of not less than Five Hundred Thousand Dollars (\$500,000) per occurrence as may be subjected to the Kansas Tort Claims Act, covering the alleged negligent acts of its elected officials, employees or agents within their scope of duties for the City of GC. Upon request by RHS, the City of GC shall provide a Certificate of Insurance with RHS listed as certificate holder. The City of GC shall insure all personal property and equipment owned by the City of GC.
- 2.2. Emergency situations.On the first day of operations and then once every three months, the City of GC undertakes to instruct in writing all the Participants that i) emergency situations are not handled by RHS; ii) are not included in the Services provided by RHS under this Agreement and iii) shall be handled by Participants solely by activating 911. For the avoidance of any doubt, the City of GC acknowledge that emergency situations are not included in the Services provided by RHS under this Agreement.
- 2.3. Clinic; Clinic's Rent. The City of GC undertakes to provide, at its own expenses, a suitable location which will enable RHS to safely provide the Services to Participants. The City of GC also undertakes to provide furniture, including, but not limited to, tables and chairs, and provide, at its own expenses, for Personnel to have reasonable access to telephone and internet connections.
- 2.4. Clinic's Cleaning. The City of GC undertakes to be responsible, at its own expenses, for daily and extended cleaning of the Clinic.
- 2.5. Non-Solicitation. The City of GC undertakes not to solicit, directly or indirectly, for employment (as an employee or as a contractor) RHS' Personnel for a period of 2 (two) years after such Personnel has terminated any employment or contractor engagement with RHS.

3. OTHER UNDERTAKINGS

- 3.1. Non-discrimination.The Parties undertake not to discriminate on the basis of age, race, color, national origin, religion, gender, sexual orientation, disability, being a qualified veteran, being a qualified disabled veteran of the Vietnam era, or any other category protected by applicable law.

4. COMPENSATION

- 4.1. Billing. RHS shall submit invoices to the City of GC for the Services rendered, according to the provisions set forth in the Exhibit 4); the City of GC shall promptly pay the invoices.
- 4.2. Payment Terms. All amounts invoiced by RHS are due and payable within fourteen(14) days from the date of such invoice. Payments shall be sent to:

Revere Healthcare Solutions Inc.

Attention: Treasury Department

4121 W.83rd Street, Suite 151

Prairie Village, KS 66208

5. **TERMS OF THE AGREEMENT**

- 5.1. Interim Term. This Agreement shall be in effect for the period of i) the later of May 4th, 2015 and the first day of opening of the Clinic, throughout November 30th, 2015.
- 5.2. First Term. Unless the First Termination Option (as defined below) is exercised by the City of GC, this Agreement shall be extended for the period of December 1st, 2015 throughout November 30th, 2016.
- 5.3. Second Term. Unless the Second Termination Option (as defined below) is exercised by the City of GC, this Agreement shall be extended for the period of December 1st, 2016 throughout November 30th, 2017.
- 5.4. Third Term. Unless the Third Termination Option (as defined below) is exercised by the City of GC, this Agreement shall be extended for the period of December 1st, 2017 throughout November 30th, 2018.
- 5.5. Termination If Clinic Not Open By June 1, 2015. If the Clinic is not opened by RHS and in full service by June 1, 2015, this Agreement shall terminate as of June 1, 2015.

6. **TERMINATION AND TERMINATION OPTIONS**

- 6.1. Termination for Cause. Both Parties have the right to terminate this Agreement for Cause. Cause is intended as the breach of the terms and conditions of this Agreement as undertaken by the other party. The breaching party shall have 10 (ten) business days (the "Cure Period") to cure the breach, following the receipt of a written notice of breach from the non-breaching party. If the breach is not cured in the course of the Cure Period, the non-breaching party has the right to immediately terminate this Agreement for Cause.
- 6.2. The City of GC Termination Options. The City of GC has three options (in aggregate the "Three Termination Options") to terminate this Agreement, for any reason. The first termination option can be exercised in the period between September 15th, 2015 and September 30th, 2015 (the "First Termination Option"); the second termination option can be exercised in the period between September 15th, 2016 and September 30th, 2016 (the "Second Termination Option"); the third termination option can be exercised in the period between September 15th, 2017 and September 30th, 2017 (the "Third Termination Option"). The Three Termination Options can be exercised by way of sending a written termination notice to RHS. If the City of GC exercises a termination option, the term of this Agreement shall end on November 30th of the then current term. Upon termination of this Agreement, all obligations and duties of the Parties shall cease, except for payment of fees already earned to date of termination by RHS, but not yet paid by the City of GC. For the avoidance of any doubt, i) RHS shall deliver the Services through November 30th of the then current term and ii) fees already earned to date of termination by RHS shall be intended as the fees to be paid by the City of GC through November 30th of the then current term.
- 6.3. Medical Records. Upon termination of this Agreement, RHS shall cooperate with the City of GC to promptly and efficiently transfer and deliver Participants' medical records to the City of GC (the "Medical Records' Transfer"), or its designated medical representative, to allow for the uninterrupted provision of medical services to Participants by other health care providers. Any cost incurred by RHS in connection with the Medical Records' Transfer shall be entirely paid for by the City of GC.

7. GENERAL TERMS

- 7.1. Independent Contractors.RHS enters into this Agreement as an independent contractor, and nothing contained in this Agreement shall be construed to create a partnership, joint venture, agency, or employment relationship between the Parties.
- 7.2. Assignment. Neither of the Parties shall assign this Agreement to a third party without the prior written consent (the "Consent") of the other party, and such Consent shall not be unreasonably withheld. However, no such Consent shall be required for the assignment to an entity owned by or under common control with the assignor; in such event, the assignor shall provide the assignee with a written notice of the assignment, within 15 (fifteen) business days. In any circumstance, the assignor shall remain responsible for the performance under this Agreement.
- 7.3. City of GC Indemnification. RHS agrees to indemnify and hold harmless the City of GC, including its elected officials, employees, and agents from and against any and all claims, actions, and liabilities which may be asserted against them by third parties as a consequence of RHS' and/or its directors', officers', employees' or agents' negligence in providing the Services.
- 7.4. RHS Indemnification. The City of GC agrees to indemnify and hold harmless the RHS, including its directors, officers, employees, contractors and agents from and against any and all claims, actions, and liabilities which may be asserted against them by third parties as a consequence of The City of GC' and/or its elected officials', employees' or agents' negligence under the terms and conditions of this Agreement.
- 7.5. Notices. Any notice required under this Agreement shall be in writing; shall be served or sent by certified mail, return receipt requested and postage pre-paid, or by a recognized overnight carrier which provides proof of receipt; and shall be sent to the addresses below. Parties may change the address to which notices shall be sent, by sending a written notice of such changes to the other party.

The City of Garden City, Kansas

Attention: Mr. Matt Allen
City Manager
301 N.8th Street
P. O. Box 998
Garden City, KS 67846

Revere Healthcare Solutions Inc.

Attention: Mr. Carmine Di Palo
Chairman and Chief Executive Officer
4121 W.83rd Street, Suite 151
Prairie Village, KS 66208

- 7.6. Entire Contract, Counterparts. This Agreement constitutes the entire contract between the City of GC and RHS regarding the Services and supersedes any other letters, term sheets, agreements, promises or representations not expressly set forth in this Agreement. This Agreement shall be executed in 2 (two) copies, each of which will be deemed to be the original, but both shall constitute one and the same document. No amendments to this Agreement will be effective unless made in writing and signed by duly authorized representatives of each of the Parties. The Parties hereby acknowledge and agree that the execution and delivery of this Agreement by facsimile transmission or by e-mail of a scanned copy shall be valid and binding.
- 7.7. Availability of Vaccine and/or Supplies.As applicable, the Parties agree that RHS' undertaking under this Agreement to provide the Services is expressly conditioned upon the availability of vaccine and / or Supplies. Should vaccine and / or Supplies become unavailable, RHS shall not be required to provide the Services, and shall have no liability whatsoever to the City of GC or to any third party as a result of its failure or inability to provide the Services.
- 7.8. Force Majeure.Neither RHS nor the City of GC shall be liable for any failure or inability to perform their respective obligations under this Agreement for a period of up to 45 (forty-five) days due to any cause beyond the reasonable control of the non-performing party, including but not limited to acts of God, regulations of laws of any government, acts of war or terrorism, acts of civil or military authority, fires, floods, accidents, epidemics, quarantine restrictions, unusually severe weather,

explosions, earthquakes, strikes, labor disputes, loss or interruption of electrical power or other public utility, freight embargoes or delays in transportation, or any similar or dissimilar cause beyond its reasonable control. If a party's non-performance under this section extends for at least forty-five (45) calendar days, the party affected by such non-performance may terminate this Agreement by providing written notice thereof to the other party.

- 7.9. Compliance with Laws. RHS undertakes that the Services shall be performed in compliance with all applicable federal, state and / or local laws and regulations.
- 7.10. Severability. In the event that one or more provisions of this Agreement is deemed invalid, unlawful and / or unenforceable, then only that provision will be omitted, and will not affect the validity or enforceability of any other provision; the remaining provisions shall be deemed to continue in full force and effect.
- 7.11. Governing Law; Jurisdiction. This Agreement shall be governed and construed in accordance with the laws of the State of Kansas. Any dispute or claim from this Agreement shall be resolved exclusively in the federal and state courts of the State of Kansas.
- 7.12. Amendment. No amendment, modification or discharge of this Agreement, and no waiver hereunder, shall be valid or binding unless set forth in writing and duly executed and signed by both Parties.
- 7.13. Attorneys' Fees. In the event that either of the Parties is required to obtain legal assistance to enforce its rights under this Agreement, or to collect any monies due, the prevailing party shall be entitled to recover from the other party, in addition to all other sums due, reasonable attorneys' fees, court costs and expenses, if any, incurred enforcing its rights and/or collecting its monies, subject to a cap of \$7,500.00 (Seven Thousand Five Hundred US Dollars/00).
- 7.14. Non appropriation of Funds. In the event sufficient funds shall not be appropriated by the City of GC for the payments and obligations required under the terms and conditions of this Agreement, the City of GC may terminate this Agreement pursuant to Section 6.2 above. This Agreement is subject to the terms and provisions of the Cash Basis Law, K.S.A. 10-1101 *et seq.*, and the Kansas Budget Law, K.S.A. 79-2925 *et seq.*

8. CONFIDENTIALITY OF PROTECTED HEALTH INFORMATION ("PHI")

- 8.1. HIPAA Compliance. RHS undertakes:
- a) To comply with the applicable provisions of the Administrative simplification section of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. Par. 1320d through d-8 and as amended ("HIPAA"), and the requirements of any regulation promulgated thereunder;
 - b) Not to use or further disclose any Participants' PHI, other than as permitted by this Agreement, the requirements of HIPAA and/or applicable federal regulations. The receiving party shall implement appropriate safeguards to prevent the use or the disclosure of Participants' 'PHI other than as provided by this Agreement.
 - c) To promptly report to the City of GC any violation, use and /or disclosure of PHI not provided for by this Agreement as soon as it is practicable, upon becoming aware of the improper violation, use and .or disclosure; and
 - d) To comply with the privacy, security and electronic transaction requirements as defined in the HIPAA regulations.
- 8.2. Breach of Confidentiality. In the event that either party is in material breach of any provision(s) of section 8.1. above, such party shall immediately advise the other party and take commercially reasonable steps to remedy such breach, including, but not limited to protecting against the consequences of any disclosure or use of PHI in violation of this Agreement. Both Parties

acknowledge that use or disclosure of the PHI, in any manner inconsistent with this Agreement, may result in irreparable and continuing damage. As applicable by law, legal remedies, such as equitable relief may be necessary to protect against such breach or threatened breach, including, without limitation, injunctive relief.

(* * * * *)

The City of GC and RHS have acknowledged their understanding of and agree to the mutual promises written above by executing this Agreement as of the date first set forth above.

THE CITY OF GARDEN CITY, KS

REVERE HEALTHCARE SOLUTIONS INC.

Date: _____

Printed Name: _____

Title: _____

Date: _____

Carmine Di Palo

Chairman and Chief Executive Officer

EXHIBIT 1) GENERAL TERMS

Index	Description	Detailed Description
1).1	Description of Services	<ul style="list-style-type: none"> ✓ Health Risk Assessments (HRAs), including biometrics and lab work. <i>Each Participant (as defined above) shall meet with a RHS nurse to review HRS results, receive wellness recommendations, and set appropriate personal health improvement goals. All High Risk Participants (“HRPs”) shall meet with RHS’ NP (as defined below).</i> ✓ Lifestyle Management shall be provided for all HRPs by RHS’ NP and, Dietitian and Fitness Experts. <i>Mid-year lab will be included. Participants who qualify as Medium Risk shall be provided a mid-year coaching session and mid-year lab.</i> ✓ Provision of aggregate report to the management of the City of GC. <i>The City of GC’ management shall be provided with aggregate report providing health information based on all Participants. RHs will assist the City of GC’ management in the analysis of reports.</i> ✓ Treatment of only minor work related injuries and illnesses can be treated at the onsite clinic. ✓ Occupational health services including, but not limited to, DOT exams, urine drug screening, and other required health screenings shall be offered at the onsite clinic, as appropriate. <p><i>Other Information: Wellness Guides, Lifestyle Management Guides, Self Care Guides, Wellness Website and all other educational materials utilized in the wellness program will be branded with the City of Garden City logo.</i></p>
1).2	Clinic’s Hours of Operation	<ul style="list-style-type: none"> ✓ 20 hours per week, 50 weeks per year (excluding Thanksgiving and Christmas through New Year’s Day weeks). ✓ 3 onsite nursing days per week
1).3	Staffing	<ul style="list-style-type: none"> ✓ 1 (One) Advanced Registered Nurse Practitioner (“NP”). ✓ 1 (One) Receptionist / Admin staff member.
1).4	Promotion of Services	The City of GC and, to a lesser extent, RHS shall promote the utilization of Services by Participants. Promotion activities may include, from time to time, posting of hours of operations, participation to employees’ meetings, participation to employees’ events, submissions to the City of GC’ newsletter, distribution of informational material to Participants, maintenance of a bulletin board at the clinic, with health education, self- care and wellness information.
1).5	Administrative Board	The Administrative Board shall be formed including 2 (two) representatives from RHS and 2 (two) representatives from the City of GC. The Administrative Board shall meet once a month until November 30 th , 2015. And once every two months, thereafter. The key objectives of the Administrative Board shall be: setting goals, strategies to optimize / maximize employees’ utilization of Services, troubleshooting, overall program evaluation (including the identification of best practices).
1).6	Referrals	Referrals from NP will be made to in-network clinic providers only.
1).7	Clinic Hours	Clinic hours shall be posted and advertised. Wellness appointments shall be scheduled. Episodic care appointments shall be scheduled. Walk-ins will be accommodated, only if possible, or given a scheduled appointment. Emergency situations shall not be handled and are expressly excluded from Services: all clinic materials to Participants and to the City of GC’ employees will include instructions clearly stating that such situations should be handled solely by activating 911.
1).8	Evaluation of Return on Investment	RHS shall identify, with the City of GC assistance, appropriate methodologies to evaluate, on an annual basis, the City of GC’ Return-On-Investment related to the Services. Such methodologies may include, but are not limited to, a comparison of estimated future claims trends with current claims trends, direct costs avoidance connected by RHS’ pricing for its Services, reduction in health risks (and costs avoidance), and workers’ compensation costs.

EXHIBIT 2): ONSITE CLINIC SERVICES

Index	Description	Detailed Description	Delivered by	Estimated month of Delivery	Additional Information
2).1	Triage and Treatment of Personal and Work related Conditions	Medical evaluation and treatment of minor illnesses / injuries and routine care: sore throats; respiratory infections; sinus infections; ear infections; urinary tract infections; routine physicals; athletic physicals; musculoskeletal pain; strains/sprains; minor burns; minor lacerations; allergy shots; vaccinations.	Nurse Practitioner	Target Clinic Open Date: May 4th, 2015*	<ul style="list-style-type: none"> ✓ Instant testing utilized whenever appropriate; ✓ Bulk lab rates will be negotiated for specimens which are sent to external lab for processing; ✓ Medications such as antibiotics and anti-inflammatory medications will be dispensed on site; ✓ Physician referrals will be made to in-networks providers only.
2).2	Medical Management of Disease and Pre-Disease Conditions	Diagnosis and ongoing medical treatment including: hypertension; pre-diabetes and uncomplicated diabetes; hyper-lipidemia; tobacco addiction; metabolic syndrome; obesity	Nurse Practitioner	Target Clinic Open Date: May 4th, 2015*	<ul style="list-style-type: none"> ✓ Bulk lab rates will be negotiated for specimens which are sent to external lab for processing; ✓ Treatment includes prescribing and monitoring medication. Generics will be utilized if appropriate; ✓ Physician referrals will be made to in-networks providers only.
2).3	Additional Occupational Medicine Services	Include: treatment of minor work related injuries and illnesses; urine drug screens; DOT physicals, post-employment exams; safety training; return-to-work management; administrative (first report of injury and case management); coordination of referrals.	Nurse Practitioner	Target Clinic Open Date: May 4th, 2015*	<ul style="list-style-type: none"> ✓ Common medications used to treat work injuries will be dispensed onsite.
					✓

Note *: Actual Clinic Open Date no later than June 1st, 2015.

EXHIBIT 3): WELLNESS SERVICES

Index	Description	Detailed Description	Delivered by	Est. month of Delivery	Additional Information
3).1	Coordination with City of GC's Benefits Coordinator	Once a month meetings during the Interim Period, once every two months meetings afterwards.	Nurse Practitioner		
3).2	Program Promotion	Attend informational and employees' benefit meetings; collaborate with Benefits Coordinator.	RHS	As needed	
3).3	Health Risk Assessments ("HRAs") (Optional, in case the City of GC elects to conduct annual Health Risk Assessments)	<ul style="list-style-type: none"> ✓ Biometrics: height, weight, % body fat; blood pressure; waist circumference; ✓ Cholestech Lab including Lipid panel (cholesterol, LDL, HDL, triglycerides), glucose ✓ Lifestyle questionnaire (20 minutes / employee) ✓ Meeting to discuss aggregate data ✓ 20-minute coaching session for each HRA participant with RN 	RHS	October – November (2015, 2016, 2017 and 2018)	<ul style="list-style-type: none"> ✓ RHS will conduct screenings at the beginning of each shift to accommodate for fasting (12 hours fast); ✓ Cholesterol finger-stick collection; ✓ Participants with abnormal blood pressure results and key questionnaire questions shall receive RN follow-up the day of testing. ✓ Distribute results and annual wellness guide
3).4	Lifestyle Management	<ul style="list-style-type: none"> ✓ 1st coaching session (30 minutes) ✓ 2nd coaching session (30 minutes) ✓ 3rd coaching session (30 minutes) ✓ 4th coaching session (15 minutes) ✓ 5th coaching session (15 minutes) ✓ 6th coaching session (15 minutes) 	<ul style="list-style-type: none"> ✓ NP ✓ Dietitian ✓ Fitness Pro ✓ NP ✓ NP ✓ NP 	<ul style="list-style-type: none"> ✓ Feb ✓ Mar ✓ Apr ✓ Jun ✓ Aug ✓ Oct 	<ul style="list-style-type: none"> ✓ Coaching will be provided onsite for high risk participants (6 sessions) and for medium risk (1 session); ✓ Plan outlined in column (2) is for year one Lifestyle Management participants. Repeat participants may have a different schedule, based on mutual agreement between the City of GC and RHS, prior to the beginning of each wellness year.
3).5	Blood Pressure Screenings	<ul style="list-style-type: none"> ✓ Quarterly screenings 		Feb; May; Aug; Nov	
3).6	Exercise/Wellness Challenges	<ul style="list-style-type: none"> ✓ 2 (two) or 4 (four) challenges; ✓ Weigh-ins and weigh-outs may be included for all challenges, if provided during onsite hours; ✓ RHS shall provide IT support for challenges and track participation to the wellness program. 		To be agreed	<ul style="list-style-type: none"> ✓ Pedometer included for all participants for pedometer challenges.

EXHIBIT 3): WELLNESS SERVICES CONT'D

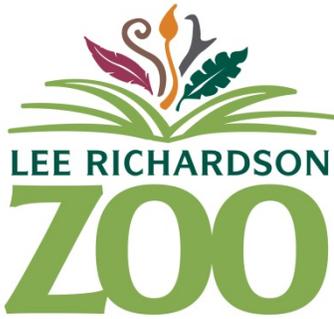
Index	Description	Detailed Description	Delivered by	Est. month of Delivery	Additional Information
3).7	Wellness Education	<ul style="list-style-type: none"> ✓ Bulletin board information wellness newsletter ✓ Quarterly Wellness Presentations ✓ Presentations ✓ Wellness Website 	<p align="center">RHS</p> <p align="center">NP, Dietitian, Fitness Professional</p> <p align="center">RN</p>	<p align="center">Monthly</p> <p align="center">To be agreed</p> <p align="center">To be agreed</p>	<p>Self-care guides</p> <p>Each topic presented in single presentation (1 hour)</p> <p>Links to benefit website of other requested links can be added. Links to reputable medical and resource websites are included.</p>

EXHIBIT 4): FEES AND PAYMENT TERMS

4).1	Base Fees	Interim Period	1 st Extension	2 nd Extension	3 rd Extension
		Starting Date	May 4 th , 2015*	December 1 st , 2015	December 1 st , 2016
Ending Date	November 30 th , 2015	November 30 th , 2016	November 30 th , 2017	November 30 th , 2018	
Number of Monthly Payments	8*	12	12	12	
Amount/Monthly Payment	24,000.00\$**	22,950.00\$	24,210.00\$	25,533.00\$	
Payment Terms	1 st day of operation or 1 st day of the month	1 st day of the month	1 st day of the month	1 st day of the month	
<p><i>Note *: Actual Clinic Open Date no later than June 1st, 2015.</i></p> <p><i>Note **: For the Month of opening, pro-rata based on actual days of operations.</i></p>					
4).2	Health Risk Assessments (HRA) (Optional in case the City of GC elects to conduct annual Health Risk Assessment, in any given year)	Interim Period	1 st Extension	2 nd Extension	3 rd Extension
		Estimated Months of Performance	October - November 2015	October - November 2016	October - November 2017
Finger-stick (1;3) Price/ Participant	115.00\$	121.00\$	127.00\$	133.00\$	
Venipuncture (2;3) Price / Participant	125.00\$	131.00\$	138.00\$	145.00\$	
Down-payment	20,000.00\$	21,000.00\$	22,000.00\$	23,000.00\$	
Down-payment payment term	September 1 st , 2015	September 1 st , 2016	September 1 st , 2017	September 1 st , 2018	
Balance	Based on actual participation	Based on actual participation	Based on actual participation	Based on actual participation	
Balance payment term	Upon invoice	Upon invoice	Upon invoice	Upon invoice	
<p><i>Note (1): Includes lipid panel, glucose, blood pressure, height, weight, waist measurement, body fat analysis, and HRA questionnaire.</i></p> <p><i>Note (2): Includes comprehensive metabolic panel, lipid panel, glucose, HbA1C, complete blood count plus blood pressure, height, weight, waist measurement, body fat analysis, and HRA questionnaire. \$25 additional for men who need prostate antigen testing (based on age and history); \$25 additional for women who need thyroid testing (TSH) (based on age and history).</i></p> <p><i>Note (3): Both Finger-stick and Venipuncture include in clinic mid-year retest (panel, glucose, blood pressure, height, weight, waist measurement, and body fat analysis).</i></p>					
4).3	Lab Tests	Excluding HRAs related lab tests (covered by HRAs fees), pass-through including shipping and handling with 10% markup (administrative costs coverage). Invoiced monthly.			

EXHIBIT 4): FEES AND PAYMENT TERMS CONT'D

4).3	Supplies	Pass-through including shipping and handling with 10% markup (administrative costs coverage). Invoiced monthly.				
4).4	Hourly Rate for additional clinic hours (over 20 Hours/week)		Interim Period	1st Extension	2nd Extension	3rd Extension
		Price / Hour	197.50\$	207.50\$	217.50\$	227.50\$
4).5	Clinic Rent, Phone and Internet Connection	Landlord and respective Phone and Internet Provider(s) bill directly to and are paid by the City of GC.				



Inspiring conservation of
wildlife and wild places.

KRISTI NEWLAND
Director
Kristi.Newland@gardencityks.us

JORDAN PIHA
General Curator
Jordan.Piha@gardencityks.us

NEIL ELMS
Facilities Manager
Neil.Elms@gardencityks.us

312 Finnup Drive
Garden City, KS 67846

Phone (620) 276-1250
Fax (620)-276-1259
Zoo.Department@gardencityks.us
www.leerichardsonzoo.org

*Lee Richardson Zoo is accredited
by the Association of Zoos and
Aquariums and is dedicated to
recreation, conservation,
education, and scientific studies.*

ACCREDITED BY THE
**ASSOCIATION
OF ZOOS &
AQUARIUMS**

April 15, 2015

To: Governing Body
Cc: Matt Allen, City Manager

From: Kristi Newland, Zoo Director

Issue: Staff requests that the governing body appoint a commissioner to the elephant stakeholder committee.

Background:

Following the direction received from the City Commission on March 17, 2015, staff will be sending out a Request For Proposals to qualified zoos that are interested in assuming the care and custody of the elephants currently at Lee Richardson Zoo. As previously described, a stakeholder committee will finalize the RFP to be sent out, will review responses received, and conduct onsite inspections and interviews with top candidates identified through the process. The committee will then make a recommendation to the City Commission.

Alternatives:

1. The Mayor may appoint a Commissioner to the stakeholder committee.
2. The Governing Body may choose not to appoint a member to the stakeholder committee.

Recommendation:

Staff requests that the governing body appoint a commissioner to the review committee.

Fiscal Note:

Staff will be reviewing the 2015 revised budget in regards to any funds needed for possible travel for this committee to inspect other facilities if necessary.



MEMORANDUM

TO: Governing Body
FROM: Sam Curran, Director of Public Works
DATE: April 15, 2015
SUBJECT: Traffic Advisory Board Recommendations

CITY COMMISSION

ROY CESSNA,
Mayor

MELVIN L. DALE

JANET A. DOLL

DAN FANKHAUSER

J. CHRISTOPHER LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

ISSUE

The Traffic Advisory Board discussed the following issues at their April 13th Meeting:

1. GCCC request for the installation of a crosswalk on Campus Drive at the intersection of Gene Avenue. They also request a flashing warning signal be included in their request.
2. Staff is requesting approval to solicit letters of interest from Engineering Consultants to provide Engineering (PE) services for a Transportation Study which is outlined in the memorandum.

Item 1: The City received a request to install a crosswalk on Campus Drive at Gene Avenue with flashing warning system¹.

BACKGROUND

The Traffic Advisory Board has reviewed this request in three separate Board meetings. They tabled discussions for the first two meetings making requests for additional information. Their requests mainly involved two items:

1. Provide information about GCCC's plans for the area on the east side of Campus Drive.
2. Answer from the College if they would be willing to participate in the costs associated with this project. Their response was unclear.

The third meeting held on Monday, April 13, 2015 the Board reviewed the issue again. The College provided the following information for the meeting:

1. Dee Wigner, Executive Vice President, provided an e-mail² stating the College would participate in the costs associated with this project.
2. A support letter from Joel T. Erskin³ from University Medical for the crosswalk. In the support letter, it stated UM is willing to consider cost sharing with GCCC and the City on the improvement. The Board asked

¹ Map of proposed crosswalk and flashing warning signal

² Dee Wigner's email

³ Joel Erskin Letter

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Rodney Dozier if he knew what the split would be involving UM. Mr. Dozier was unable to answer the question.

The Chair asked for any information on the future plans or expansion of the area east of Campus Drive. No new information was provided at the meeting. Staff advised the Board that future plans would be reviewed by City Staff as part of the site review process.

CITY COMMISSION

ROY CESSNA,
Mayor

After additional discussions on the issue, the Board voted two to two with one member being absent from the meeting. The Board did not want to rush into a decision until all traffic data can be collected and analyzed.

MELVIN L. DALE

ALTERNATIVES

JANET A. DOLL

DAN FANKHAUSER

J. CHRISTOPHER LAW

1. Deny the request and continue gathering traffic data to support the decision that is best for the College and the community.
2. Approve the installation of the crosswalk, flashing lights and sidewalks on Campus Drive at Gene Avenue with the cost split between the City (\$3,630 plus labor) and the College (\$4,500).

RECOMMENDATION

The Traffic Advisory Board recommends (Alternative 1) denying the request at this time; however, the City should continue gathering traffic data for a future meeting and decision.

MATTHEW C. ALLEN
City Manager

FISCAL NOTE:

MELINDA A. HITZ, CPA
Finance Director

City Share - \$3,630, fund cite #032-21-212-5347.10

RANDALL D. GRISELL
City Counselor

Item 2: Staff is requesting approval to solicit letters of interest from Engineering Consultants to provide Engineering (PE) services for a Transportation Study.

BACKGROUND

In early February, the LiveWell Finney County Healthy Community Design Summit⁴ involving Mark Fenton, a nationally-known public health, planning, and transportation consultant was held in our community. In response to the Summit, Staff placed a second item on the agenda requesting Board's support of a Transportation Study⁵ to investigate the following scope of work:

1. Segment Capacity Analysis to understand the level of potential congestion of roadway exhibits as a 3-lane roadway compared to the existing 4-lane condition (road diet analysis). The road segments to be evaluated include:
 - a. Fulton Street between Main Street and Campus Drive
 - b. Campus Drive between Fulton Street to Mary Street
 - c. Mary Street between Taylor Avenue and the US 50/83/400 Bypass

⁴ Article on LiveWell Finney County Healthy Community Design Summit

⁵ Workshop Outcomes: Key Findings and Recommendations

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CITY COMMISSION

ROY CESSNA,
Mayor

MELVIN L. DALE

JANET A. DOLL

DAN FANKHAUSER

J. CHRISTOPHER LAW

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

- d. Jenny Barker Road between Fulton Street and Schulman Avenue.
- 2. Diagrammatic stripping plans will be developed for the four corridors based on the analysis and conclusions.
- 3. Conceptual single-lane roundabout geometric layouts will be completed to identify potential right-of-way conflicts prior to conducting detailed intersection capacity analysis. The intersections to be evaluated include:
 - a. Jenny Barker Road/Spruce Street
 - b. Jenny Barker Drive/Schulman Avenue
 - c. Lareu Street/Leslie Road
 - d. Lareu Street/Schulman Avenue
 - e. E. Mary Street/High School Entrance
 - f. Fulton Street/Main Street
- 4. Intersection Traffic Control Analysis will be conducted at the following intersections, using the peak hour traffic counts provided by the City:
 - a. Jenny Barker Road/Spruce Street
 - b. Jenny Barker Drive/Schulman Avenue
 - c. Lareu Street/Leslie Road
 - d. Lareu Street/Schulman Avenue
 - e. E. Mary Street/High School Entrance
 - f. Fulton Street/Main Street

The consultant will include all modes of traffic when studying the four corridors. Staff has estimated the proposed study at \$50,000. The timeframe for the study is the summer of 2015. The Board voted four to zero in support of the proposed study. We have included an endorsement from the Community Health Advisory Board⁶ in support of the Transportation Study.

ALTERNATIVES

- 1. Approve the request to solicit letters of interest from Engineering Consultants to provide Engineering (PE) services for a Transportation Study in 2015.
- 2. Deny the request.

RECOMMENDATION

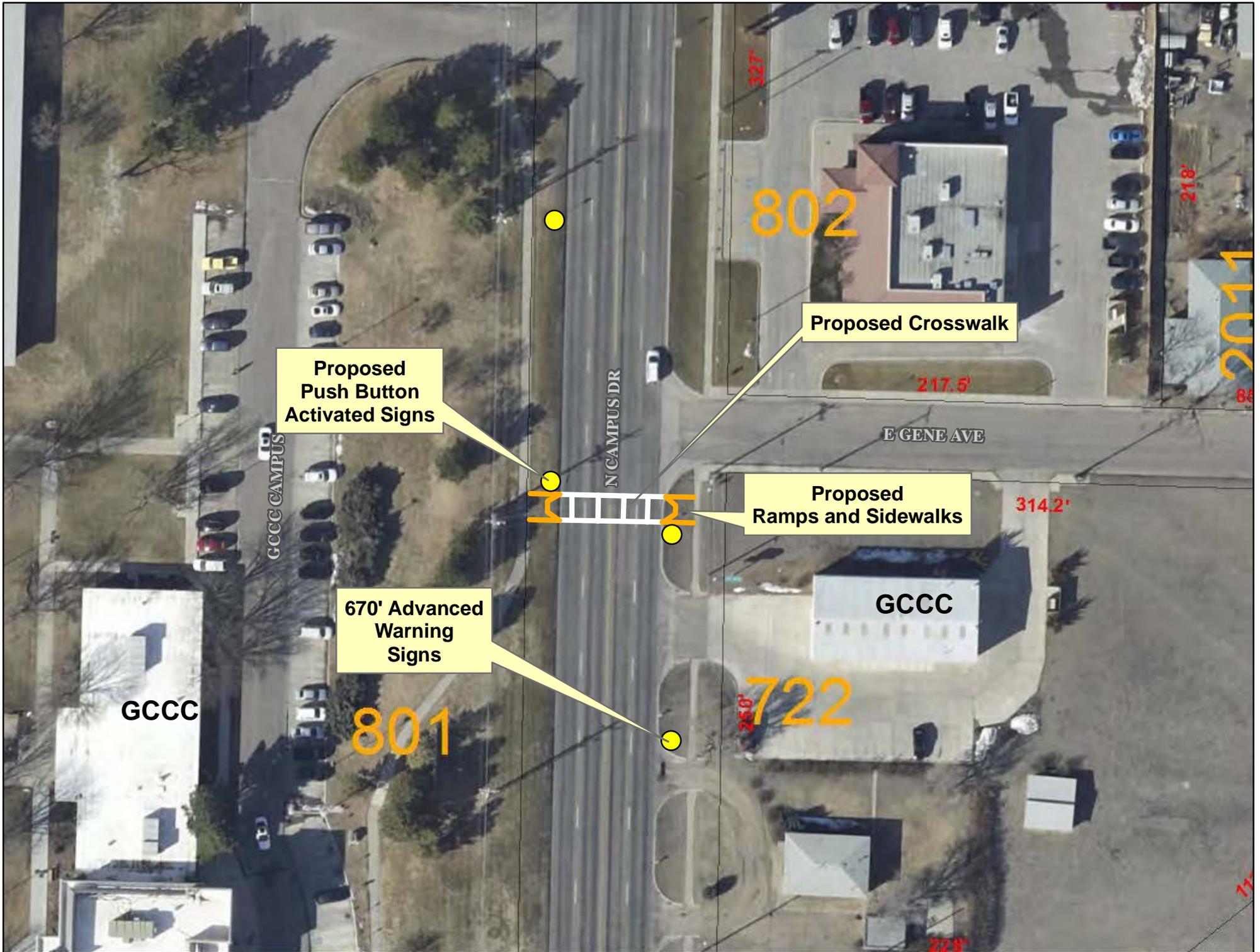
Board recommends approval of the request (Alternative 1).

FISCAL NOTE

Estimated Cost - \$50,000, fund cite #001-21-133-5347.10

⁶ Community Health Advisory Board Endorsement

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Proposed Push Button Activated Signs

Proposed Crosswalk

Proposed Ramps and Sidewalks

670' Advanced Warning Signs

802

801

722

E GENE AVE

N CAMPUS DR

GCCC CAMPUS

GCCC

GCCC

2011

Rhonda Griffin

From: Sam Curran
Sent: Thursday, April 09, 2015 8:29 AM
To: Rhonda Griffin
Subject: FW: Campus Drive crosswalk

Attachment to the agenda for traffic advisory. We will need the map as well.

-----Original Message-----

From: Dee Wigner [<mailto:deewigner@gcccks.edu>]
Sent: Wednesday, April 08, 2015 8:09 PM
To: Sam Curran
Cc: Rodney Dozier
Subject: RE: Campus Drive crosswalk

Yes, my email will serve as approval. You can email or fax to my attention any contracts that need to be signed.

Dee A. Wigner
Executive Vice President
Garden City Community College
801 Campus Drive
Garden City, KS 67846
620-276-9577
620-276-0464 (fax)

From: Sam Curran [Sam.Curran@gardencityks.us]
Sent: Wednesday, April 08, 2015 10:22 AM
To: Dee Wigner
Subject: RE: Campus Drive crosswalk

Dee,

Just a follow up to your email; yes, the estimated cost for the college will be \$4,500. We will need to have a contract signed by the college stating you will reimburse the City for this project. This is common practice for this type of work involving city forces. We will be presenting this to the Traffic Advisory Committee at their April 13, 2015 meeting for their recommendation to the Governing Body.

Can I use your email as approval for reimbursement of costs to the City?

Sam

From: Dee Wigner [<mailto:deewigner@gcccks.edu>]
Sent: Tuesday, April 07, 2015 4:36 PM
To: Sam Curran
Cc: Rodney Dozier; Rosalita Wilson
Subject: Campus Drive crosswalk

Sam,

Thank you for assisting with our request to establish a crosswalk at the intersection of Campus Avenue and Gene. I was asked to send you written confirmation of our agreement to split the cost with the City of Garden City for this project. Campus Police Chief Rodney Dozier has informed me that you estimated our cost at \$4,500. Please contact me if you have any questions.

Again, we appreciate your assistance with this project .

Dee A. Wigner, CPA
Executive Vice President
Garden City Community College
801 Campus Drive
Garden City, Kansas 67846
620-276-9577
620-276-0464 (fax)

University Medical

a clinic of Renovo Medical LLC

Daniel Dunn MD Joel T. Erskin ScD PA-C Kristi Schmitt APRN

16 March 2015

TO: City Commission of Garden City Kansas
Traffic Advisory Board City of Garden City Kansas

FROM: CEO

RE: Support of crosswalk at the intersection of Campus Drive and Gene Avenue
Commissioners;

I am writing in support of the aforementioned crosswalk due to the direct impact on the services provided to Garden City Community College (GCCC) by University Medical (UM).

UM is located at 816 N. Campus Dr. Suite 500 which is directly across from the GCCC campus to the east. We recently moved to this location to be the primary provider of health services to the students and faculty at GCCC.

With this new service comes a significant amount of increased pedestrian traffic to and from GCCC across Campus Drive to the student health services facility and vice versa UM staff crossing Campus Drive to GCCC athletics complex to provide health services.

I have personally spoken with the principals Hopkins, Hopkins, and Ackerman Optometry, Kennedy and Coe and Rabo Agrifinance, as well as the manager of Dollar General store as these would be the businesses directly impacted by increased pedestrian traffic and none of these businesses raised any objections to the crosswalk at the location requested.

While crosswalks associated with traffic lights do exist at Campus Drive and Kansas Ave and Campus Drive and Spruce St. these crosswalks are approximately a quarter of a mile from the athletic complex and student health thus a situation has been created where most students are crossing midway between these crosswalks in an unprotected area of Campus Dr. I believe with the increased amount of students crossing Campus Drive to utilize the athletic complex and now the student health services it makes sense from a safety standpoint to provide this crosswalk.

UM is willing to consider cost sharing with GCCC and the City of Garden City under similar circumstances as the already approved crosswalk at Spruce St. and GCCC campus rd.

Thank you for your consideration.



LTC(ret) Joel T. Erskin ScD MHA MPAS BHS PA-C RPhS
CEO Renovo Medical LLC

816 N. Campus Suite 500 Garden City KS 67846 V620.805.5162 F620.805.5183



Western Kansas Community Foundation

Spring 2015 402 N. Main Street Garden City, Kansas 67846 (620) 271-9484

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WKCF MISSION STATEMENT

Enriching
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philanthropy,
collaboration
and leadership.



LiveWell Finney County Healthy Community Design Summit

Mark Fenton, a nationally-known public health, planning, and transportation consultant was in Garden City in early February to work with citizens interested in creating a healthier more active community. The three day convening was sponsored by Western Kansas Community Foundation (WKCF) and other community partners through the LiveWell Finney County initiative. LiveWell Finney County is a collaboration of WKCF and the Finney County Community Health Coalition and is funded through a grant sponsored by Kansas Health Foundation of Wichita.



Fenton is trying to help America find its way to more active and more livable cities, towns, and neighborhoods. He works with organizations and communities around the country to build environments, policies, and programs that help to create places where more people walk, bicycle, and take transit more of the time. And it's not just about healthier people. Done well, active community designs lead to economically, environmentally, and socially thriving cities, towns, and rural settings where people of all ages, abilities, and incomes lead long, vibrant lives.

Fenton was candid in his assessment of the design landscape of most American cities, he noted, "If we're really concerned about the health of our kids and our communities, I think we have to make a pretty hard admission right up front. We're doing a pretty crummy job."

Sobering statistics back up Fenton's assessment. One in three kids today in America will develop Type 2 diabetes in their lifetime because of inactive lifestyles and poor nutrition. This is a dramatic change in public health over the last 30 to 40 years. Efforts to change this significant trend begin with increasing physical activity. To create communities that encourage, support, build and sustain ways to get outside and get active will begin to help move startling health statistics in a positive direction over time.

Fenton spent three days conducting workshops with Finney County elected officials and community leaders, walk-audits and the full-day Healthy Community Design Summit attended by over 20 communities from around Kansas.

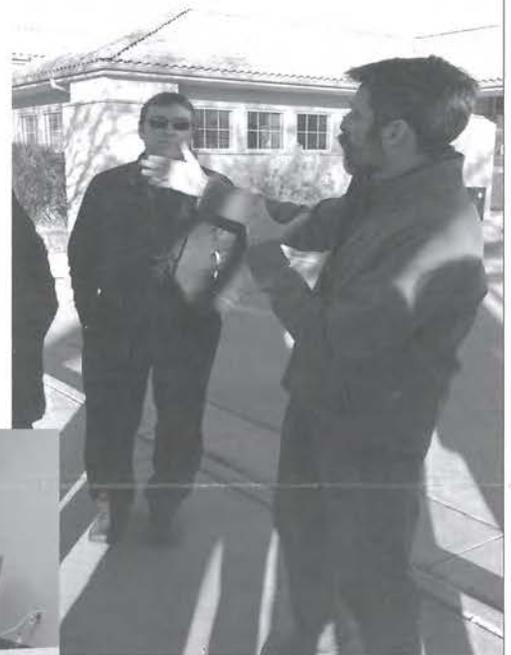
Continued on page 3

In addition, Fenton spent time with students at Garden City Senior High School speaking with them about physical activity and the benefits of choosing to be active throughout their lives.

WKCF was pleased to host Mark Fenton in Finney County and look forward to further discussion, planning and improvements ahead in building a healthier, more active Finney County in the coming months and years.



Mark Fenton addresses Garden City Senior High School students about active living.



Mark Fenton conducts a walk-audit of downtown Garden City.



Engaged citizens learning about walk audits and how to see their community through the lens of active living.

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May we discuss your needs?



Kirk Olomon



John Maurer



Perry Winter



Nick Burroughs

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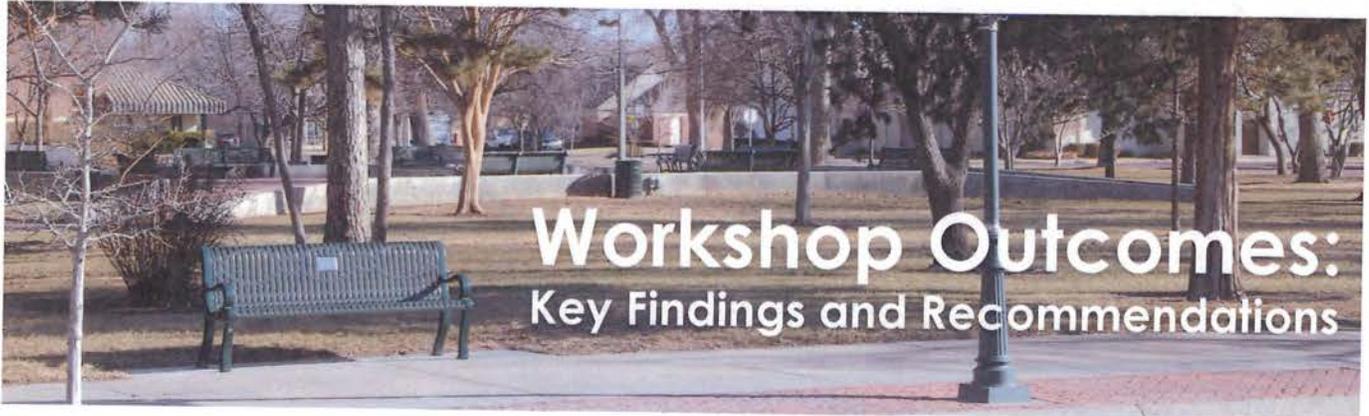

 Over 15 communities from around Kansas joined the discussion with Mark Fenton to learn more about healthy community design at the LiveWell Finney County Healthy Community Design Summit held February 3rd in Garden City.



WESTERN KANSAS
 COMMUNITY FOUNDATION
 402 N MAIN STREET
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Workshop Outcomes: Key Findings and Recommendations



Build Pedestrian-Friendly Crossings for the Talley Trail

Help people get safely and comfortably across the street.

The Talley Trail is an incredibly important transportation and recreation resource and destination that can connect people to shopping, schools, employment, parks, friends, natural areas and more.

Many of the street crossings along the trail include crosswalk markings, flashing beacons and signage. However, there are more opportunities to improve crossings along the trail and thereby increase its usage and safety.

For example, in the Fleming Street crossing shown here the overly wide road and visually diminutive crosswalk markings give drivers very little cue that they should expect to yield to people walking or bicycling across the street.

The crossing is wide enough to accommodate a center, raised, landscaped and signed crossing island, and may have enough space for bike lanes, or at least curbside buffers.

With lanes widths at a maximum of 10 feet, the crossing island would provide a safety and comfort zone for people walking and bicycling across Fleming Street. The street crossing would now require people to only cross one narrow lane at a time, dramatically improving safety and comfort.

The crosswalk markings should be regularly maintained with high-visibility stripes.

Existing conditions: Fleming Street crossing



There is enough roadway width at this Fleming Street intersection to allow for a center, raised crossing island, which would give pedestrians a narrower crossing distance and only one lane to cross at a time.



The crosswalk is partially obscured and provides very little cue to drivers that they should expect to yield to people crossing here. From this downhill travel direction, drivers need additional stopping time and visibility.

Envision, from this...



to this.





Use curb extensions, crossing islands or raised speed tables, signage, and high-visibility markings to create a safer, shorter 'mid-block' crossing.

As Campus Drive is put on a road diet, move the trail crossing at the Campus Drive and E. Harding Avenue intersection (*see image below*) to the north side of Harding, and create a crossing island in the new center turn lane, as there is no left turn possible for southbound traffic.



High-quality mid-block street crossings along the Talley Trail should incorporate as many of the following treatments as possible:

Crossing island with a 'Z' design, or angled, walkway

Crossing islands provide pedestrians a safe refuge and reduce the distance they must cross at one time. Angle the walkway through the island to position the pedestrian to face oncoming traffic. In combination with



Kailua Town, HI

curb extensions, crossing islands can reduce crossing distances to eight feet at a time.

Curb extensions

Also called "bump outs," curb extensions visually narrow the street, which encourages drivers to slow down, and minimize the crossing distance, which keeps people in the path of vehicles for as short a time as possible. Inexpensive or temporary options as shown in the bottom images include planters and rubber curb bumps.



Golden, CO





Raised speed tables

Especially near schools, it can be helpful for crossings to be raised in order to make people—like youngsters—more visible. The raised table also serves to slow vehicles down to safer speeds. Speed tables can also be sloped to accommodate snow plows.



Millilani, HI

Signage and high-visibility markings

A best practice in signage for mid-block crossings is to ensure drivers see signs on both sides of the street as they approach. Also, the crossing itself should have high-emphasis markings such as those shown below and to the right.



Photo-vision for ideal signage



Boulder, CO



Charlotte, NC



Golden, CO



Boulder, CO



Case Study: Completing the Street in Asheville, NC

Contact

Ken Putnam, PE
City of Asheville Transportation Department
(828) 259-5943 or kputnam@ashevillenc.gov

17

In the mid-2000s, the city of Asheville, NC transformed a key stretch of College Street, the major artery through downtown, from an overly wide thoroughfare dominated by cars into a street that today works just as well for pedestrians, bicyclists and transit users.

Traffic engineers added bike lanes and on-street parking, and widened the sidewalks to create safer conditions.

While Asheville ended up spending nearly \$450,000 on the project, the city had already planned to resurface the road and saw the additional incremental costs as a good return on that investment. Engineers added bike lanes and on-street parking, and widened the sidewalks to create safer conditions for walking and biking, all within the existing right of way.

Challenges and Goals

In 2005, College Street was Asheville's widest road at 76 feet. It had two lanes running in each direction and additional turning lanes at the intersections, where pedestrians had to

cross up to seven lanes. Mid-block crossings presented another challenge. The road had the highest-volume uncontrolled crosswalks in the city, with one or two pedestrians getting hit every year.

College Street's design invited high speeds and worked against the city's goal of promoting walking, biking and transit. It also represented a missed opportunity to create an attractive gateway to downtown with a lively streetscape and sense of place. The road also had a lot of excess capacity, having once served as U.S. Route 70 before losing most of its traffic to Interstate 240 when it opened on a parallel route. Traffic counts on College Street were 90 percent higher in 1954 than they were 50 years later in 2004, when the road carried just 13,000 vehicles a day.

Asheville's Complete Streets Solutions

The excess capacity made College Street an ideal candidate for a "road diet," leading the city to reduce vehicle lanes in favor of improving the experience of pedestrians and cyclists. Ultimately, Asheville narrowed a stretch of road that once spanned four lanes into just two lanes divided by a landscaped median. That created room for bike lanes, on-street angled parking, bold, ladder-style crosswalks and "pedestrian refuge islands" to make mid-block crossings safer.



This "complete street" in Asheville, NC reflects opportunities for street crossings in Garden City. Utilizing existing right-of-way, the streets can still move traffic efficiently while better supporting all roadway users.

A crossing in Asheville, NC similar to a mid-block crossing recommended for Fleming Street in Garden City.



Asheville also replaced the signalized intersection at Oak and Valley Streets with a single-lane roundabout that moves traffic at a safer, continuous pace and provides safer pedestrian crossings. The roundabout has helped turn College Street into a newly vibrant gateway into downtown.

City staff witness vehicles stopping more readily at crosswalks to yield to pedestrians, who are more visible as they cross in greater numbers.

The city has also made progress with smaller, low-cost steps such as Central Avenue, where new painted “sharrows,” or shared-use arrows, alert motorists that bikes and cars share the same lane.

Asheville formalized its goal of ensuring that road projects consider all users with the adoption of a Complete Streets policy in the summer of 2012. In 2014, planners will consider that policy alongside the city’s bicycle, pedestrian, greenways and transit plans to develop a comprehensive multi-modal transportation plan.

Outcomes

Crashes at the location of the roundabout have been less severe -- largely fender benders -- and pedestrians face far fewer potential conflicts with motor vehicles at the intersection, which provides much shorter crossing distances. City staff witness vehicles stopping more readily at crosswalks to yield to pedestrians, who are more visible as they cross in greater numbers. And traffic is moving more smoothly through the corridor, which is attracting infill development.



Memo

To: Sam Curran, Public Works Director

From: Craig Fisher

Date: 4/14/2015

Re: Community Health Advisory Board Recommendation

Issue: The City is considering hiring a 3rd party consultant to conduct a transportation study to look at the feasibility of converting several four lane roadways into three lane roadways and the feasibility of installing roundabouts at several intersections throughout town.

Background: On April 9, 2015 the Community Health Advisory Board, during their regularly scheduled meeting, discussed the proposed transportation study. The Board discussed the benefits of conducting the study as well as the benefits of decreasing the number of travel lanes on major roadways to more safely accommodate all modes of transportation, including walking and bicycling. The safety benefits of roundabouts were also discussed.

Recommendations: The Community Health Advisory Board voted to recommend or endorse the City of Garden City to hire the transportation planning firm, Wilson and Company, to conduct the study. Votes were taken by yeas and nays and recorded as follows:

Campbell	Desalvo	Gerstner	Goss	Koksal	Nusser	Shrader	Taylor	Unruh
Yea	Yea	Not Present	Yea	Not Present	Yea	Yea	Yea	Yea

The motioned passed unanimously seven to zero.

Thank you-

Craig Fisher
Planning Technician
Community Development Department

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HOLCOMB
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FINNEY COUNTY
620-276-1170

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inspection@gardencityks.us

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planning@gardencityks.us

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COMMUNITY CORRECTIONS
&
REHABILITATIVE SERVICES

BETH A. BEAVERS, DIRECTOR

April 8, 2015

STEPHANIE HORNBAKER, DEPUTY
DIRECTOR

Garden City Commission
P.O. Box 499
Garden City, Kansas 67846

YOLANDA HERRERA, OFFICE MANAGER

COMMUNITY CORRECTIONS
OFFICE:

RE: Judge Peter J. Ramirez

601 N. MAIN, SUITE A
GARDEN CITY, KANSAS 67846
OFFICE (620) 272-3630
FAX (620) 272-3635

Dear Commissioners:

CARLOS MURILLO, ISO II

The 25th Judicial District Community Corrections is requesting the re-appointment of the Honorable Peter J. Ramirez as the Garden City representative to serve on the Community Corrections Advisory Board. In accordance with KSA 75-5297, the appointment would be for a two-year term and run from April 2015 through March 2017.

DIANA VASQUEZ, ISO I

HOLLY MEYERS, ISO I

DORA HERRERA, ISO I

Please feel free to contact me if you have any questions. Your assistance in this matter is greatly appreciated.

REHABILITATIVE SERVICES
OFFICE:

Respectfully,

601 N. MAIN, SUITE I
GARDEN CITY, KANSAS 67846
OFFICE (620) 272-3650
FAX (620) 272-3635

Beth A. Beavers
Director

VACANT, REHABILITATIVE SERVICES
SUPERVISOR

KATHY FRICK, COUNSELOR

CURTIS KNIGHT, COUNSELOR

DEVI BLUVAN, PROGRAM PROVIDER

cc: Judge Ramirez
Copy

Consent Agenda



To: City Commission
From: Rachelle Powell
Date: April 7, 2015
RE: Airport House Lease

Issue

City Commission consideration and approval of the Second Amendment to the Lease Agreement between the City of Garden City and Michael Scheiman for the rental of the airport house located at the Garden City Regional Airport.

Background

Mike Scheiman entered into the Airport House Lease on July 15, 2005 with rent of \$550 per month. The lease agreement is a month to month lease with 30 day notice required. The first amendment for a rent increase to the current amount of \$600 per month occurred on July 15, 2012. The house is approximately 1,500 square feet (upstairs), 4 bedrooms, 1 & ¾ bath, basement (partially finished), yard, no garage and tenant pays electric utility only.

The Airport Advisory Board reviewed a staff recommendation to increase rent to \$750 per month during the March 15th meeting. The recommendation was to increase rent to \$750 per month. The recommendation was based on the 2012 Community Housing Assessment. The house's estimated value range is between \$99,999 to \$150,000 and the rent range is estimated between \$800 to \$1,250 per month. Below is an excerpt from the Airport Advisory Board minutes.

Darin Germann made a motion to leave the rent at \$600 per month. The motion failed due to lack of a second. Discussion followed. Ken Frey suggested \$700 per month. Mike Scheiman said the increase to rent from 2012 to the proposed rent was a 33% rent increase. He said he takes good care of the property and it reflects well on the city and airport. He stated that he doesn't ask for a whole lot and the house needs updated such as the kitchen floors, countertops and stove hood. Ed Fischer mentioned increasing the rent to \$650 a month. Marlo Miller said he agreed with the \$650.00 per month. Ed Fischer made a motion to increase the rent to \$650 per month and Ken Frey seconded the motion. Ken requested to revisit the lease on an annual basis to determine if a gradual rent increase is warranted. Ed Fischer, Ken Frey, Marlo Miller and Steve Ziegler voted aye and Darrin German noted nay. Motion passed.

The Second Amendment to the Lease Agreement reflects the Airport Advisory Board's recommendation to the City Commission.

Alternative

1. City Commission approval of the Second Amendment to the Lease Agreement between the City of Garden City and Michael Scheiman for the rental of the airport house located at the Garden City Regional Airport.
2. City Commission denial and approval of the Second Amendment to the Lease Agreement between the City of Garden City and Michael Scheiman for the rental of the airport house located at the Garden City Regional Airport.
3. City Commission recommendation of an alternative action.

Recommendation

City Commission approval of the Second Amendment to the Lease Agreement between the City of Garden City and Michael Scheiman for the rental of the airport house located at the Garden City Regional Airport.

Fiscal Note

The aforementioned recommendation will generate an additional \$600 in annual revenue.

AMENDMENT TO LEASE AGREEMENT

AMENDMENT to Lease Agreement, dated June 29, 2005, by and between:

CITY OF GARDEN CITY, KANSAS, a municipal corporation, **LESSOR**,

and

MICHAEL SCHEIMAN, Lessee.

This Amendment shall be part of the Lease Agreement identified above by date and parties covering all of the following described property, to-wit:

Residence commonly referred to as Airport House located at 2214 South A. Air Drive, Garden City Regional Airport (GCRA), said residence located east of the main GCRA terminal, leased premises to include front and back yard, together with storage building behind residence (Leased Premises).

1. Paragraph 4 of the Lease Agreement, Rent, is hereby amended, and the following is substituted as paragraph 4:

4. RENT. Lessee agrees to pay as rent for the Leased Premises, the sum of Six Hundred Fifty Dollars (\$650) per month, payable on or before the 15th day of each month, with such payments to begin July 15, 2015. All rent payments shall be made to the Clerk of the City of Garden City, Kansas.

This Amendment shall become effective the 1st day of July, 2015.

All terms and conditions of the Lease Agreement not modified herein, shall remain in full force and effect.

IN WITNESS WHEREOF, Lessor and Lessee have executed this Amendment on the dates set forth below.

CITY OF GARDEN CITY, KANSAS

Date

By: _____
MAYOR
Lessor

ATTEST:

CELYN N. HURTADO, City Clerk

Date

MICHAEL SCHEIMAN
Lessee



To: City Commission
From: Rachelle Powell
Date: April 7, 2015
RE: Consent to Assignment -Robison

Issue

City Commission consideration and approval of the Consent to Assignment/Subletting and Ratification of Lease between the City of Garden City and Charles Robison for the Eatherly hangar located at the Garden City Regional Airport.

Background

The City of Garden City has not received documentation indicating Eatherly has assigned the Agreement to Robison or sublet the hangar to Robison, but has knowledge that Robison is occupying the hangar. Staff contacted both parties and both parties agree to the document presented as Consent to Assignment/Subletting and Ratification of Lease.

Alternative

1. City Commission consideration and approval of the Consent to Assignment/Subletting and Ratification of Lease between the City of Garden City and Charles Robison for the Eatherly hangar located at the Garden City Regional Airport.
2. City Commission consideration and denial of the Consent to Assignment/Subletting and Ratification of Lease between the City of Garden City and Charles Robison for the Eatherly hangar located at the Garden City Regional Airport.
3. City Commission recommendation of an alternative action.

Recommendation

City Commission consideration and approval of the Consent to Assignment/Subletting and Ratification of Lease between the City of Garden City and Charles Robison for the Eatherly hangar located at the Garden City Regional Airport.

Fiscal Note

The Consent to Assignment/Subletting and Ratification of Lease has no financial impact.

**CONSENT TO
ASSIGNMENT/SUBLETTING AND RATIFICATION OF LEASE**

This Consent to Assignment/Subletting and Ratification of Lease (Consent and Ratification Agreement), made and entered into this 21st day of April, 2015, by and between the City of Garden City, Kansas (City), and Charles Robison (Robison).

WHEREAS, City entered into an agreement with Eatherly Constructors, Inc. (Eatherly) on April 13, 1988 (Agreement), to lease real property (leased premises) located at the Garden City Regional Airport; and

WHEREAS, Eatherly constructed a hangar on the leased premises pursuant to the terms of the Agreement, and thereafter, occupied the hangar; and

WHEREAS, subsequent agreements, entitled Addendum, dated August 24, 1988, and Supplemental Agreement No. 1, dated July 11, 1989, were entered into between City and Eatherly; and

WHEREAS, Eatherly has assigned the Agreement and/or sublet the hangar to Robison; and

WHEREAS, consent by City for assignment or a subletting of the hangar is required pursuant to paragraph 9 of the Agreement.

NOW, THEREFORE, the parties agree as follows:

1. City consents to the assignment of the Agreement to and/or subletting of the leased premises by Robison.
2. Robison agrees to be bound by and ratifies, all terms and conditions of the Agreement, Addendum and Supplemental Agreement No. 1.
3. City has not received any document indicating Eatherly has assigned the Agreement to Robison or sublet the hangar to Robison, but it has knowledge that Robison is occupying the hangar. Until such time as Eatherly provides City with documentation that Robison has assumed all obligations under the Agreement, City shall not release Eatherly from any obligation, requirement, or duty under the Agreement, Addendum or Supplemental Agreement No. 1. A copy of this Consent and Ratification Agreement will be forwarded to Eatherly.

IN WITNESS WHEREOF, the parties have executed this Consent to Assignment/Subletting and Ratification of Lease on the dates set forth below.

CITY OF GARDEN CITY, KANSAS

Date

By: _____
Mayor

ATTEST:

Celyn N. Hurtado, City Clerk

Date

Charles Robison



MEMORANDUM

TO: GOVERNING BODY

FROM: Steve Cottrell

DATE: 15 April 2015

RE: CLARION PARK ESTATES PAVING BIDS

Engineering Department

ISSUE

Governing Body consideration and acceptance of bids received April 14, 2015 for street paving in Clarion Park Estates.

Steven F. Cottrell, P.E.,
City Engineer

BACKGROUND

The developer of this project, Samy's Development, LLC, is utilizing RHID for the infrastructure costs, including street paving. Mr. Samy has asked for City assistance with the paving contract. Two bids were received, both of which exceeded the engineer's estimate.

C.W. Harper, P.E.
Project Engineer

Our purchasing and contracting policy allows us to negotiate with the lowest bidder if the bid is within 2.0% of the estimate. The lowest bid from Klotz Sand Co., Inc. is 3.07% above the estimate. If we rebid the project, there is nothing that can be changed or revised, so it would likely result in a slightly higher engineer's estimate and no changes to the bids. The Governing Body could waive the policy and award a negotiated contract at or below the engineer's estimate. Klotz is agreeable to negotiation.

ALTERNATIVES

- 1) The Governing Body may waive policy and award the bid.
- 2) The Governing Body may reject the bids and direct staff to rebid the work.
- 3) Defer action until a later date.

RECOMMENDATION

Staff recommends waiving policy and accepting the bid and awarding the contract to Klotz Sand Co., Inc. in the amount of \$231,090.00, and authorizing the Mayor and City Clerk to execute the contracts when the documents are returned by the contractor.

FISCAL

Funding for this project is provided 100% by Samy's Development, LLC.

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. BOX 998
GARDEN CITY, KS
67846-0998
620.276.1130
FAX 620.276.1137
www.garden-city.org

**CITY OF GARDEN CITY, KANSAS/
ENGINEERING DEPARTMENT**

TABULATION OF BIDS
4/14/2015 10:00

CLARION PARK ESTATES PAVING

BIDDER	TOTAL	COMMENT
Engineer's Estimate	\$ 231,090.00	
Klotz Sand Co., Inc. Holcomb	\$ 238,415.10	
APAC-Kansas, Inc., Shears Division, Dodge City	\$ 261,033.60	

CLARION PARK ESTATES PAVING

				Engineer's Estimate		Klotz Sand Co., Inc. Holcomb		APAC-Kansas, Inc., Shears Division, Dodge City	
<i>No.</i>	<i>Item</i>	<i>Quantity</i>	<i>Unit</i>	<i>Unit Cost</i>	<i>Extension</i>	<i>Unit Cost</i>	<i>Extension</i>	<i>Unit Cost</i>	<i>Extension</i>
1.	6" AB-2 Base	5,840	SY	\$ 5.00	\$ 29,200.00	\$ 6.60	\$ 38,544.00	\$ 9.17	\$ 53,552.80
2.	6" Asphalt Pavement	7,765	SY	\$ 26.00	\$ 201,890.00	\$ 25.74	\$ 199,871.10	\$ 26.72	\$ 207,480.80
TOTAL				\$	231,090.00	\$	238,415.10	\$	261,033.60

3.07%



**PUBLIC UTILITIES
DEPARTMENT**

MIKE MUIRHEAD
Public Utilities
Director
301 N 8th St
620.276.1577

CLIFF SONNENBERG
Electric Service's Center
Superintendent
140 Harvest Ave
620.276.1290

FRED JONES
Water Department
Resource Manager
106 S 11th St
620.276.1292

ED BORGMAN
Waste Water
Superintendent
345 S Jennie Barker Rd
620.276.1281

CITY ADMINISTRATIVE
CENTER
301 N 8TH ST
P.O. Box 998
GARDEN CITY, KS
67846-0998
620.276.1160
FAX 620.276.1169
www.garden-city.org

MEMORANDUM

TO : Governing Body
THRU: Matt Allen, City Manager
FROM: Mike Muirhead, Public Utilities Director
DATE : April 16, 2015
RE : Site Lease Renewal / New Cingular Wireless

ISSUE:

Approval of new 5 year term site lease agreement with New Cingular Wireless (NCW) PCS, LLC.

BACKGROUND:

The original site lease agreement for use of Garden City property located at 107 West Kansas Avenue (Water Tower) was approved on October 11, 2004. This agreement expired on October 10, 2014 and NCW has been occupying the City property on a month to month basis. Staff has worked with NCW to modify the previous agreement and develop this new 5 year lease agreement for use of City property.

ALTERNATIVE:

- 1.) Approve the 5 year site agreement and authorize the Mayor to sign and City Clerk to attest the agreement.
- 2.) Do not approve the 5 year site agreement and provide staff direction on how to proceed.

RECCOMENDATION:

Staff recommends approval of the new 5 year site agreement with NCW for use of City property located at 107 West Kansas Avenue.

FISCAL NOTE:

NCW will pay the City of Garden City an annual payment of \$12,095.25 commencing on October 11, 2015 through October 11, 2020.

Cell Site Number: KS5837
Cell Site Name: ZRC - DT GARDEN CITY
Fixed Asset No. 10138546
Market: KS/MO
Address: 107 West Kansas Street, Garden City, KS 67846

REINSTATEMENT AND RATIFICATION OF AND FIRST AMENDMENT TO SITE AGREEMENT

THIS REINSTATEMENT AND RATIFICATION OF AND FIRST AMENDMENT TO SITE AGREEMENT (“**Amendment**”), dated as of the latter of the signature dates below (the “**Effective Date**”), is by and between City of Garden City, Kansas, having a mailing address of 301 N. 8th Street, Garden City, KS 67846 (hereinafter referred to as “**Owner**”), and New Cingular Wireless PCS, LLC, a Delaware limited liability company, as successor in interest to RCC Holdings, Inc., having a mailing address of 575 Morosgo Drive NE, Atlanta, GA 30324 (hereinafter referred to as “**Tenant**”).

WHEREAS, Owner and Tenant (or its respective predecessor-in-interest) entered into a Site Agreement dated October 11, 2004, whereby Owner leased to Tenant certain Premises, therein described, that are a portion of the Owner’s Property located at 107 West Kansas Street, Garden City, KS 67846 (hereinafter, collectively referred to as the “**Agreement**”); and

WHEREAS, the term of the Agreement expired on October 10, 2014 and Owner acknowledges that Tenant has been occupying the Premises on a month-to-month basis and Owner has accepted Rent during such month-to-month basis from Tenant and the parties mutually desire to renew the Agreement, memorialize such renewal period and modify the Agreement in certain other respects, all on the terms and conditions contained herein; and

WHEREAS, Owner and Tenant desire to amend the Agreement to extend the term of the Agreement; and

WHEREAS, Owner and Tenant desire to amend the Agreement to adjust the rent in conjunction with the modifications to the Agreement contained herein; and

WHEREAS, Owner and Tenant desire to amend the Agreement to modify the notice section thereof; and

WHEREAS, Owner and Tenant desire to amend the Agreement to permit Tenant to add, modify and/or replace equipment in order to be in compliance with any current or future federal, state or local mandated application, including but not limited to emergency 911 communication services; and

WHEREAS, Owner and Tenant desire to amend the Agreement to clarify scope of Tenant's permitted use of the Premises; and

WHEREAS, Owner and Tenant, in their mutual interest, wish to amend the Agreement as set forth below accordingly.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Owner and Tenant agree that the recitals set forth above are incorporated herein as if set forth in their entirety and further agree as follows:

Cell Site Number: KS5837
Cell Site Name: ZRC - DT GARDEN CITY
Fixed Asset No. 10138546
Market: KS/MO
Address: 107 West Kansas Street, Garden City, KS 67846

1. **Reinstatement and Ratification.** The Agreement, including all amendments thereto, if any, entered into prior to the date hereof, is attached hereto as **Exhibit A**. Owner and Tenant hereby reinstate, ratify, confirm and adopt the Agreement, as amended herein, as of the latter signature date below.

2. **Extension of Term.** The Term of the Agreement shall be extended to provide that the Agreement has a new initial term of five (5) years ("**New Initial Term**") commencing on October 11, 2015. The Agreement will automatically renew, commencing on the expiration of the New Initial Term, for up to four (4) separate consecutive additional periods of five (5) years each (each such five (5) year additional period is hereinafter referred to as an "**Additional Extension Term**" and each such Additional Extension Term shall be considered an Extension Term under the Agreement), upon the same terms and conditions of the Agreement, as amended herein, unless Tenant notifies Owner in writing of Tenant's intention not to renew the Agreement at least sixty (60) days prior to the expiration of the then current Additional Extension Term. The New Initial Term and the Additional Extension Term are collectively referred to as the Term ("**Term**").

3. **Termination.** Section 13 of the Agreement is hereby deleted in its entirety and replaced with the following:

"This Agreement may be terminated by Tenant or Owner, for any reason, at the end of the existing term or any renewal term, with twenty-four (24) months notice. Tenant may terminate without further liability if Tenant does not obtain all permits or other approvals (collectively, "Approvals") required from any governmental authority or any easements required from any third party to operate its Facilities, or if any such Approvals are canceled, expire, or are withdrawn or terminated."

4. **Rent.** Commencing on October 11, 2015, the current rent payable under the Agreement shall be Twelve Thousand Ninety-Five and 25/100 Dollars (\$12,095.25) payable annually in advance, and shall continue during the Term, subject to adjustment as provided herein.

5. **Future Rent Increase / Extension Term Increase.** The Agreement is amended to provide that commencing on October 11, 2020, rent shall increase by ten percent (10.00%) and at the beginning of each Extension Term, as applicable.

6. **Acknowledgement.** Owner acknowledges that: 1) this Amendment is entered into of the Owner's free will and volition; 2) Owner has read and understands this Amendment and the underlying Agreement and, prior to execution of this Amendment, was free to consult with counsel of its choosing regarding Owner's decision to enter into this Amendment and to have counsel review the terms and conditions of this Amendment; 3) Owner has been advised and is informed that should Owner not enter into this Amendment, the underlying Agreement between Owner and Tenant, including any termination or non-renewal provision therein, would remain in full force and effect.

7. **Notices.** Paragraph 19 G. of the Agreement is hereby deleted in its entirety and replaced with the following:

"(a) All notices, requests, and demands hereunder will be given by first class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid,

Cell Site Number: KS5837
Cell Site Name: ZRC - DT GARDEN CITY
Fixed Asset No. 10138546
Market: KS/MO
Address: 107 West Kansas Street, Garden City, KS 67846

to be effective when properly sent and received, refused or returned undelivered. Notices will be addressed to the parties as follows:

If to Tenant:

New Cingular Wireless PCS, LLC
Attn: Network Real Estate Administration
Re: Cell Site Number: KS5837
Cell Site Name: ZRC - DT GARDEN CITY (KS)
Fixed Asset No: 10138546
575 Morosgo Drive NE
Atlanta, GA 30324

With a required copy of the notice sent to either of the addresses above to:

New Cingular Wireless PCS, LLC
Attn: Legal Department – Network Counsel
Re: Cell Site Number: KS5837
Cell Site Name: ZRC - DT GARDEN CITY (KS)
Fixed Asset No: 10138546
208 S. Akard Street
Dallas, Texas, 75202-4206

As to Owner:

City of Garden City
Attn: City Manager
301 N. 8th Street
Garden City, KS 67846

With a copy to:

City of Garden City
Attn: Director of Public Utilities
301 N. 8th Street
Garden City, KS 67846

(b) In the event of a change in ownership, transfer or sale of Owner's Property, within ten (10) days of such transfer, Owner will send the below documents to Tenant. In the event Tenant does not receive such appropriate documents, Tenant shall not be responsible for any failure to make payments under the Agreement and reserves the right to hold payments due under the Agreement.

- (i) New deed to Owner's Property
- (ii) New W-9
- (iii) New Payment Direction Form
- (iv) Full contact information for new Landlord including all phone numbers
- (v) Bill of Sale or Transfer
- (vi). Copy of current Tax Bill

Cell Site Number: KS5837
Cell Site Name: ZRC - DT GARDEN CITY
Fixed Asset No. 10138546
Market: KS/MO
Address: 107 West Kansas Street, Garden City, KS 67846

Either party hereto may change the place for the giving of notice to it by thirty (30) days prior written notice to the other as provided herein.”

8. **Expansion of the Premises.** Owner grants, to the extent practicable and on a space available basis, and upon Owner’s consent which shall not be unreasonably withheld, conditioned, or delayed, the Tenant the right to enlarge the Premises or the Owner shall make space available on Owner’s Property for Tenant so that Tenant may implement any necessary modifications, supplements, replacements, refurbishments, or expansions to the communication facility or to any equipment related thereto, or for any other reasons, as determined by Tenant in its sole discretion. Should Tenant exercise the right to expand the Premises, Tenant will pay and Owner will accept as additional Rent under the Agreement an amount equal to the then current rent calculated on a per square foot basis as multiplied by each additional square foot added to the Premises. Upon notice to Owner, a description and/or depiction of the modified Premises ground will become part of the Agreement without any additional action on the part of Tenant and Owner; however, at the request of Tenant, the parties will execute a Memorandum of Lease in recordable form memorializing the modification of the ground space of Owner’s Property, which either party may record at its option.

9. **Permitted Use.** Tenant, its personnel, invitees, contractors, agents, subtenants, or assigns may use the Premises, at no additional cost or expense, for the transmission and reception of any and all communications signals and to modify, supplement, replace, upgrade, expand, including but not limited to the number and type(s) of antennas, or refurbish the equipment and/or improvements thereon, or relocate the same within the Premises at any time during the term of the Agreement for any reason, or in order to be in compliance with any current or future federal, state or local mandated application, including but not limited to emergency 911 communication services or for any other reason. Owner shall reasonably cooperate in obtaining governmental and other use permits or approvals necessary or desirable for the foregoing permitted use. If Owner does not comply with the terms of this section, in addition to any other rights it may have at law, Tenant may terminate the Agreement and shall have no further liability to Owner. If Owner does not comply with the terms of this section, Tenant will have the right to exercise any and all rights available to it under law and equity, including the right to cure Owner’s default and to deduct the costs of such cure from any monies due to Owner from Tenant.

10. **Memorandum of Lease.** Either party will, at any time upon fifteen (15) days prior written notice from the other, execute, acknowledge and deliver to the other a recordable Memorandum of Lease substantially in the form of the Attachment 1. Either party may record this memorandum at any time, in its absolute discretion.

11. **Rental Stream Offer.** If at any time after the date of this Amendment, Owner receives a bona fide written offer from a third party or receives a modified bona fide written offer from a third party seeking an assignment or transfer of the rent payments associated with the Agreement (“**Rental Stream Offer**”), Owner shall immediately furnish Tenant with a copy of the Rental Stream Offer. Tenant shall have the right within ninety (90) days after it receives such copy to match the Rental Stream Offer and agree in writing to match the terms of the Rental Stream Offer. Such writing shall be in the form of a contract substantially similar to the Rental Stream Offer. If Tenant chooses not to exercise this right or fails to provide written notice to Owner within the ninety (90) day period, Owner may assign the right to receive rent payments pursuant to the Rental Stream Offer, subject to the terms of the Agreement. If Owner attempts to assign or transfer rent payments without complying with this Section, the assignment or transfer shall be void. Tenant shall not be responsible for any failure to make payments under the

Cell Site Number: KS5837
Cell Site Name: ZRC - DT GARDEN CITY
Fixed Asset No. 10138546
Market: KS/MO
Address: 107 West Kansas Street, Garden City, KS 67846

Agreement and reserves the right to hold payments due under the Agreement until Owner complies with this Section.

12. **Charges.** All charges payable under the Agreement such as utilities and taxes shall be billed by Owner within one (1) year from the end of the calendar year in which the charges were incurred; any charges beyond such period shall not be billed by Owner, and shall not be payable by Tenant. The foregoing shall not apply to rent which is due and payable without a requirement that it be billed by Owner. The provisions of this subsection shall survive the termination or expiration of the Agreement.

13. **Other Terms and Conditions Remain.** In the event of any inconsistencies between the Agreement and this Amendment, the terms of this Amendment shall control. Except as expressly set forth in this Amendment, the Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this Amendment.

14. **Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

[SIGNATURES APPEAR ON THE NEXT PAGE]

Cell Site Number: KS5837
Cell Site Name: ZRC - DT GARDEN CITY
Fixed Asset No. 10138546
Market: KS/MO
Address: 107 West Kansas Street, Garden City, KS 67846

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute this Amendment on the dates set forth below.

OWNER:

City of Garden City, Kansas

By: _____
Name: _____
Title: _____
Date: _____

TENANT:

New Cingular Wireless PCS, LLC,
A Delaware limited liability company
By: AT&T Mobility Corporation
Its: Manager

By: _____
Name: _____
Title: _____
Date: _____

[ACKNOWLEDGMENTS APPEAR ON THE NEXT PAGE]

ATTACHMENT 1

Prepared by and When

Recorded Return to:

*Black Dot Wireless
27271 Las Ramblas, Suite 300
Mission Viejo, CA 92691*

Re: Cell Site Number: KS5837
Cell Site Name: ZRC - DT GARDEN CITY (KS)
Fixed Asset Number: 10138546
State: Kansas
County: Finney

**MEMORANDUM
OF
LEASE**

This Memorandum of Lease is entered into on this ____ day of _____, 2015, by and between City of Garden City, Kansas, having a mailing address at 301 N. 8th Street, Garden City, KS 67846 (hereinafter referred to as "**Owner**") and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 575 Morosgo Drive NE, Atlanta, GA 30324 (hereinafter referred to as "**Tenant**").

1. Owner and Tenant entered into a certain Owner and Tenant (or its respective predecessor-in-interest) entered into a Site Agreement dated October 11, 2004, as amended by that certain First Amendment to Site Agreement dated _____, 2015 (hereinafter, collectively the "**Agreement**") for the purpose of installing, operating and maintaining a communications facility and other improvements at Owner's real property located in the City of Garden City, County of Finney, commonly known as 107 West Kansas Street, Garden City, KS 67846. All of the foregoing are set forth in the Agreement.
2. The Agreement commenced and has been in effect since October 11, 2004 and the parties agree to continue the Agreement with a new initial lease term of five (5) years ("**New Initial Term**") commencing on October 11, 2015, with four (4) successive five (5) year Additional Extension Terms, unless Tenant notifies Owner in writing of Tenant's intention not to renew the Agreement at least sixty (60) days prior to the expiration of the then current Additional Extension Term.
3. The portion of the land being leased to Tenant (the "**Premises**") is described in **Exhibit 1** annexed hereto.
4. This Memorandum of Lease is not intended to amend or modify, and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the

Agreement, all of which are hereby ratified and affirmed. In the event of a conflict between the provisions of this Memorandum of Lease and the provisions of the Agreement, the provisions of the Agreement shall control. The Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, successors, and assigns, subject to the provisions of the Agreement.

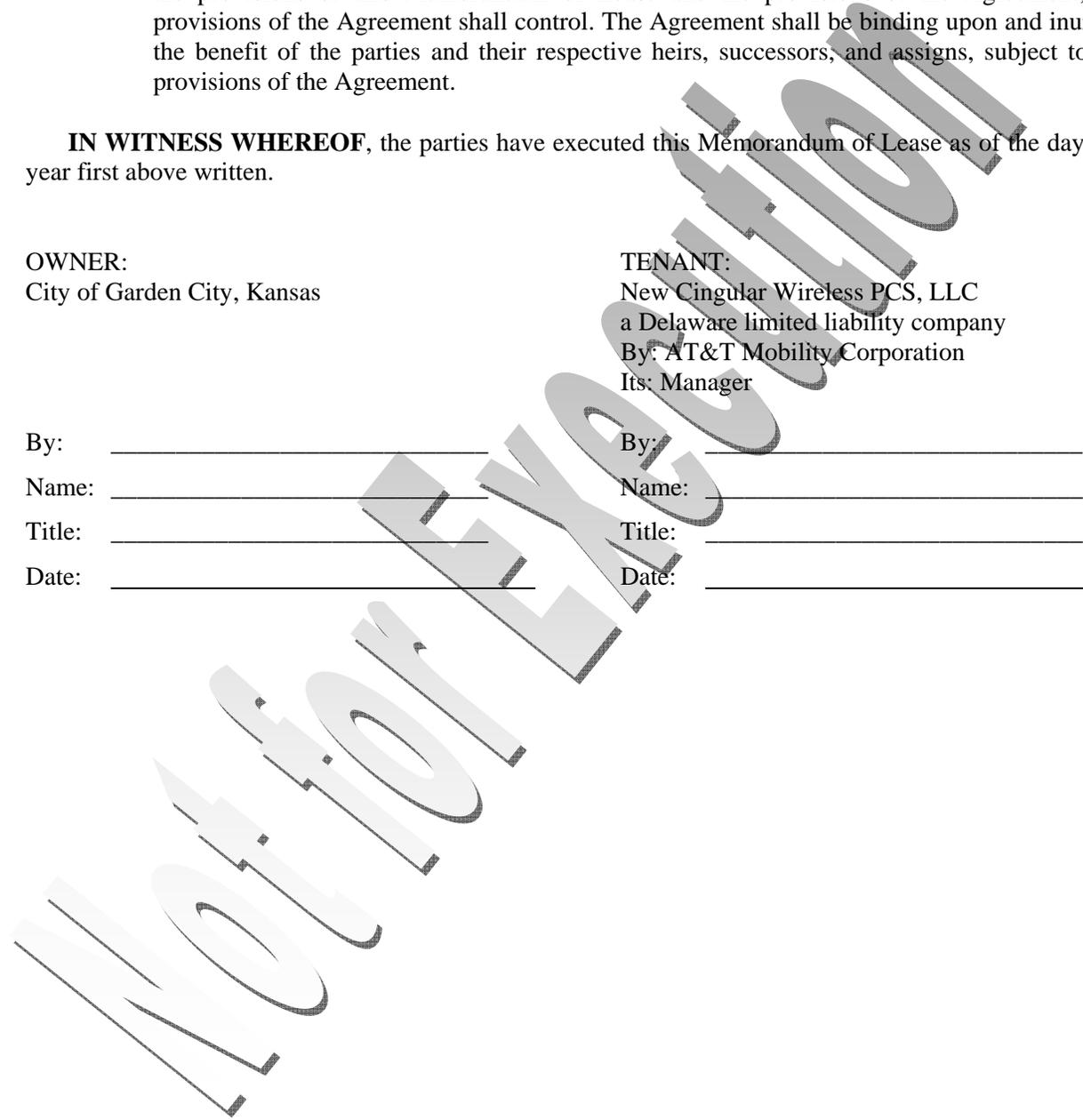
IN WITNESS WHEREOF, the parties have executed this Memorandum of Lease as of the day and year first above written.

OWNER:
City of Garden City, Kansas

TENANT:
New Cingular Wireless PCS, LLC
a Delaware limited liability company
By: AT&T Mobility Corporation
Its: Manager

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

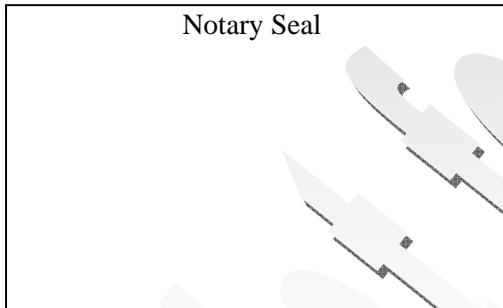


TENANT ACKNOWLEDGEMENT

STATE OF _____)
) SS.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the _____ of AT&T Mobility Corporation, the Manager of New Cingular Wireless PCS, LLC, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: _____.



(Signature of Notary)

(Legibly Print or Stamp Name of Notary)

Notary Public in and for the State of _____

My appointment expires: _____

Exhibit 1 to Memorandum of Lease

Premises

The Premises includes land and space on the Water Tower located on a portion of Owner's Property described and/or depicted as follows:

A tract of ground in Block One (1), Holmes Fourth Addition to Garden City, Kansas, described as follows: Beginning at the Southeast corner of the West 1/2 of Block One (1), Holmes Fourth Addition, thence Northerly along the East line of the West 1/2 of said Block One, 138', thence Westerly and parallel to the North line of said Block One, 80', thence southerly and parallel to the East side of said Block One, 66' and 5', thence Easterly and parallel to the North line of said Block One, 11', thence Southerly and parallel to the East line of said Block One, 88', thence Easterly along the South line of said Block One, 71' to the Point of Beginning

Prepared by and When

Recorded Return to:

Black Dot Wireless

27271 Las Ramblas, Suite 300

Mission Viejo, CA 92691

Re: Cell Site Number: KS5837
Cell Site Name: ZRC - DT GARDEN CITY (KS)
Fixed Asset Number: 10138546
State: Kansas
County: Finney

**MEMORANDUM
OF
LEASE**

This Memorandum of Lease is entered into on this ____ day of _____, 2015, by and between City of Garden City, Kansas, having a mailing address at 301 N. 8th Street, Garden City, KS 67846 (hereinafter referred to as "**Owner**") and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 575 Morosgo Drive NE, Atlanta, GA 30324 (hereinafter referred to as "**Tenant**").

1. Owner and Tenant entered into a certain Owner and Tenant (or its respective predecessor-in-interest) entered into a Site Agreement dated October 11, 2004, as amended by that certain First Amendment to Site Agreement dated _____, 2015 (hereinafter, collectively the "**Agreement**") for the purpose of installing, operating and maintaining a communications facility and other improvements at Owner's real property located in the City of Garden City, County of Finney, commonly known as 107 West Kansas Street, Garden City, KS 67846. All of the foregoing are set forth in the Agreement.

2. The Agreement commenced and has been in effect since October 11, 2004 and the parties agree to continue the Agreement with a new initial lease term of five (5) years (“**New Initial Term**”) commencing on October 11, 2015, with four (4) successive five (5) year Additional Extension Terms, unless Tenant notifies Owner in writing of Tenant’s intention not to renew the Agreement at least sixty (60) days prior to the expiration of the then current Additional Extension Term.
3. The portion of the land being leased to Tenant (the “**Premises**”) is described in **Exhibit 1** annexed hereto.
4. This Memorandum of Lease is not intended to amend or modify, and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the Agreement, all of which are hereby ratified and affirmed. In the event of a conflict between the provisions of this Memorandum of Lease and the provisions of the Agreement, the provisions of the Agreement shall control. The Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, successors, and assigns, subject to the provisions of the Agreement.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Lease as of the day and year first above written.

OWNER:
City of Garden City, Kansas

TENANT:
New Cingular Wireless PCS, LLC
a Delaware limited liability company
By: AT&T Mobility Corporation
Its: Manager

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

Exhibit 1 to Memorandum of Lease

Premises

The Premises includes land and space on the Water Tower located on a portion of Owner's Property described and/or depicted as follows:

A tract of ground in Block One (1), Holmes Fourth Addition to Garden City, Kansas, described as follows: Beginning at the Southeast corner of the West 1/2 of Block One (1), Holmes Fourth Addition, thence Northerly along the East line of the West 1/2 of said Block One, 138', thence Westerly and parallel to the North line of said Block One, 80', thence southerly and parallel to the East side of said Block One, 66' and 5', thence Easterly and parallel to the North line of said Block One, 11', thence Southerly and parallel to the East line of said Block One, 88', thence Easterly along the South line of said Block One, 71' to the Point of Beginning

CERTIFICATE OF INCUMBENCY AND AUTHORITY

Complete Organization Name: _____

Type of Entity: _____

The undersigned members and/or owners and/or shareholders and/or employed management and/or officers of the organization referenced above hereby certify that the individual(s) named below are all members and/or owners and/or shareholders and/or employed management and/or officers of the said organization:

And that _____ (print name) _____ (print title), has the authority to sign, seal, deliver, negotiate, accept and enter into agreements, contracts, purchases and other instruments or documents by and on behalf of said organization in accordance with the agreement of said organization and under the authority of the said organization, and that any of the foregoing actions taken by the person referenced above on behalf of said organization with New Cingular Wireless PCS, LLC, a Delaware limited liability company and/or its subsidiaries and affiliates and the officers, directors and employees of each, is hereby adopted, ratified and confirmed by the said organization.

WITNESS our hands as of the ____ day of _____, 20__

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____



**COMMUNITY
DEVELOPMENT
DEPARTMENT**
SERVING THE
CITIES OF
GARDEN CITY
HOLCOMB
AND
FINNEY COUNTY
620-276-1170

INSPECTIONS
620-276-1120
inspection@garden-city.org

CODE
ENFORCEMENT
620-276-1120
code@garden-city.org

PLANNING AND
ZONING
620-276-1170
planning@garden-city.org

CITY ADMINISTRATIVE
CENTER
301 N. 8TH
P.O. BOX 998
GARDEN CITY, KS
67846-0499
620.276.1170
FAX 620.276.1173
www.garden-city.org

MEMORANDUM

DATE: April 15, 2015
TO: Mayor & City Commission
FROM: Kaleb Kentner, Planning & Community Development Director
cc: File
RE: 2015 Vegetation Mowing Applicant

Issue: 2015 Vegetation Mowing Applications for Code Violations

Background: The Community Development Department has received an application from Bernard Froese for the 2015 vegetation mowing season at the following rates:

Small Lots- \$30/ hour
Large Lots- \$70/ hour

Lot size is determined by the Code Compliance Officer.

Alternatives:

1. City Commission may approve the applicant.
2. City Commission may not approve the applicant.
3. City Commission may take no action.

Recommendation: Staff recommends approving Mr. Froese's application.

Fiscal Impact: Fees assessed through the code compliance process cover the cost of contractors. However, if the violator does not pay fees, the City covers the cost of the contractor until the fee is collected through either collections or through specials assessed to the property.

Other Entities Minutes



April 7, 2015

VIA EMAIL and CERTIFIED MAIL

Roy Cessna
City Commission
Mayor
Phone: 620-805-7014
roy.cessna@gardencityks.us

Dear Mr. Cessna,

This letter is being provided to you in accordance with the Federal Worker and Retraining Notification Act (WARN) as notice that the Worthington Industries, Inc., Garden City facility located at 2814 Jones Ave, Garden City, KS will reducing its workforce by 74 positions on April 7, 2015.

The reduction was announced to all employees at the plant today. Each affected employee will receive official written notice of their last day of work consistent with WARN Act requirements. Attached is a list of the job titles and number of employees in each job title who will be dislocated as a result of the reduction.

Enclosed is a copy of the letter that was sent to Shelly Thompson, Adult Services Coordinator at Kansas Commerce today.

The contact person for information regarding this notice is Heidi Duckworth, Human Resources Manager at 620-765-5319 or Stephanie Dershaw, Regional Human Resources Manager at 614-840-3602.

Sincerely,

A handwritten signature in blue ink that reads 'Stephanie Dershaw'.

Stephanie Dershaw
Regional HR Manager, Oil and Gas Equipment

Attachment
Enclosure



April 7, 2015

VIA EMAIL and CERTIFIED MAIL

Shelly Thompson
Adult Services Coordinator
Topeka, Kansas 66612
Phone: (785) 296-2115
Email: sthompson@kansascommerce.com

Dear Ms. Thompson,

This letter is being provided to you in accordance with the Federal Worker and Retraining Notification Act (WARN) as notice that the Worthington Industries, Inc., Garden City facility located at 2814 West Jones Ave, Garden City, KS will reducing its workforce by 74 positions on April 7, 2015.

The reduction was announced to all employees at the plant today. Each affected employee will receive official written notice of their last day of work consistent with WARN Act requirements. Attached is a list of the job titles and number of employees in each job title who will be dislocated as a result of the reduction.

Enclosed is a copy of the letter that was sent to Roy Cessna – Mayor of Garden City today.

The contact person for information regarding this notice is Heidi Duckworth, Human Resources Manager at 620-765-5319 or Stephanie Dershaw, Regional Human Resources Manager at 614-840-3602.

Sincerely,

A handwritten signature in blue ink that reads 'Stephanie Dershaw'.

Stephanie Dershaw
Regional HR Manager, Oil and Gas Equipment

Attachment
Enclosure

Job Name	# Affected
Asst.Clerical.1.N	1
Buyer..1.E	1
CAD Drafter..1.N	1
Custodian.Palmer..N	1
Estimator...E	1
Group Leader..1.N	1
Inspector..1.N	1
Inventory Control.Production..N	2
Maintenance..2.N	1
Maintenance..3.N	1
Material Handling...N	7
Operator.WC.1.N	10
Operator.WC.2.N	3
Paint Prep..1.N	5
Painter..1.N	4
Truck Driver..1.N	1
Welder..1.N	29
Welder..2.N	2
Welder..3.N	2
Total #	74



**GARDEN CITY REGIONAL AIRPORT
ADVISORY BOARD MINUTES
MARCH 12, 2015**

5:30 P.M. MEETING CALLED TO ORDER

MEMBERS PRESENT

Ed Fischer, Ken Frey, Marlo Miller, Darin Germann, and Steve Ziegler

MEMBERS ABSENT

Charlie Robinson and Max Meschberger

STAFF PRESENT

Rachelle Powell

ITEM 1 PUBLIC COMMENT

No public comment.

ITEM 2 APPROVAL OF FEBRUARY 12, 2015 MINUTES

Ken Frey made a motion to approve the February 12, 2015 Airport Advisory Board minutes. Darin Germann seconded the motion. The motion passed unanimously.

ITEM 3 AIRPORT HOUSE LEASE REVIEW

Mike Scheiman entered into the Airport House Lease on July 15, 2005 with rent of \$550 per month. The lease agreement is a month to month lease with 30 day notice required. An amendment for rent increase to the current amount of \$600 per month occurred on July 15, 2012. The house is approximately 1,500 square feet upstairs, 4 bedrooms, 1 & ¾ bath, basement (partially finished), yard, pays only electricity, and no garage. The Housing Study revealed that the average rental cost for a comparable rent is in the \$900 - \$1,100 per month range.

Staff's recommendation: Airport Advisory Board recommended rent increase to \$750 per month for the Airport House lease between Mike Scheiman and the City of Garden City.

Darin Germann made a motion to leave the rent at \$600 per month. The motion failed due to lack of a second. Discussion followed. Ken Frey suggested \$700 per month. Mike Scheiman said the increase to rent from 2012 to the proposed rent was a 33% rent increase. He said he takes good care of the property and it reflects well on the city and airport. He stated that he doesn't ask for a whole lot

and the house needs updated such as the kitchen floors, countertops and stove hood. Ed Fischer mentioned increasing the rent to \$650 a month. Marlo Miller said he agreed with the \$650.00 per month. Ed Fischer made a motion to increase the rent to \$650 per month and Ken Frey seconded the motion. Ken requested to revisit the lease on an annual basis to determine if a gradual rent increase is warranted. Ed Fischer, Ken Frey, Marlo Miller and Steve Ziegler voted aye and Darrin German noted nay. Motion passed.

ITEM 4 EAGLEMED LEASE REVIEW

EagleMed LLC rents office space at the airport. The lease began on August 1, 2010 and renews automatically on an annual basis. The original rent was \$845.75 per month, but was amended on July 1, 2011 to include additional space with an increase in rent to \$890.75 per month.

EagleMed LLC is responsible for any and all necessary maintenance and repairs to the improvements on the leased premises, janitorial services and electricity and gas. The City provides water at no charge.

Ed Fischer made a motion to recommend the approval of the automatic renewal of the lease agreement between EagleMed LLC, and the City of Garden City. Steve Ziegler seconded the motion. The motion passed unanimously.

ITEM 5 HERTZ LEASE REVIEW

The lease began on July 1, 2013 with Wheatlands, d/b/a Hertz and was amended on December 1, 2014 to reflect Regency Autogroup, d/b/a Hertz as the tenant. The lease expires on June 30, 2018. Hertz rents office/counter space and parking spaces at the airport. Hertz pays \$120 per month for office/counter space, \$42.50 a month for 15 parking places, and \$2.50 fee per vehicle rented.

Ken Frey made a motion to recommend the approval of the automatic renewal of the lease agreement between Regency Autogroup, d/b/a Hertz and the City of Garden City. Darin Germann seconded the motion. The motion passed unanimously.

ITEM 6 ENTERPRISE LEASE REVIEW

The lease began on July 1, 2013 and expires on June 30, 2018. EAN Holdings LLC, d/b/a Enterprise rents office/counter space and parking spaces at the airport. Enterprise pays \$120 per month for office/counter space, \$42.50 a month for 12 parking places, and \$2.50 fee per vehicle rented.

Ed Fischer made a motion to recommend the approval of the automatic renewal of the lease agreement between EAN Holdings LLC, d/b/a Enterprise and the City of Garden City. Ken Frey seconded the motion. The motion passed unanimously.

ITEM 7 DIRECTOR'S REPORT

Staff reviewed the Director's report with the Airport Advisory Board.

ITEM 8 MONTHLY REPORTS

Staff discussed the monthly and year end reports with the Airport Advisory Board.

ITEM 9 BOARD MEMBER COMMENTS

- A. Ed Fischer – Staff does a great job under time of duress.
- B. Charlie Robinson – Absent
- C. Ken Frey – The airport house is under market value, but I know that Mike has an invested interest in aviation and the airport. I would like to revisit the lease next year.
- D. Marlo Miller – No comment
- E. Darin Germann – No comment
- F. Max Meschberger – Absent
- E. Steve Ziegler – No comment

ITEM 10 ADJOURNMENT

Ed Fischer made a motion to adjourn. Ken Frey seconded the motion. The motion passed unanimously.

**MINUTES
COMMUNITY HEALTH ADVISORY BOARD
GARDEN CITY, KANSAS**

THURSDAY MARCH 12, 2015 AT 4:00PM

The Community Health Advisory Board met in the City Administration Building located at 301 N. Main Street, Garden City, Kansas at 4:00 P.M.

Present were Chairperson Nusser, Co-Chairperson Koksai, Member Shrader, Member Goss, Member Gerstner, Member Campbell, Member Unruh, and Member Desalvo. Also in attendance was Community Health Advisory Board Staff Liaison Fisher.

I. CALLED MEETING TO ORDER

At 4:00pm. *Staff Fisher* called the meeting to order.

II. BOARD MEMBER INTRODUCTIONS:

- a) Each board member gave a brief introduction and explained why they volunteered to participate in the Community Health Advisory Board.
- b) During *Member Nusser's* introduction there was a discussion about the importance of pedestrian and bicycle amenities to potential residents of Garden City. *Member Nusser* is a real estate agent and she highlights the City's recreation amenities to clients that are considering moving to Garden City, but she really hasn't had many clients ask for homes in areas with high walkability.

III. ELECTION OF BOARD CHAIRMAN AND CO-CHAIRMAN:

- a) *Member Unruh* makes motion to elect *Member Nusser* as Chairperson. The motion was seconded and votes were taken by yeas and nays and recorded as follows:

Campbell	Desalvo	Gerstner	Goss	Koksai	Nusser	Shrader	Taylor	Unruh
Not Present	Yea	Yea	Yea	Yea	Yea	Yea	Not Present	Yea

- b) Motion was made to nominate *Member Koksai* as Co-Chairperson. The motion was seconded and votes were taken by yeas and nays and recorded as follows:

Campbell	Desalvo	Gerstner	Goss	Koksai	Nusser	Shrader	Taylor	Unruh
Not Present	Yea	Yea	Yea	Yea	Yea	Yea	Not Present	Yea

**Member Campbell* arrived a little late, after the votes had been taken.

IV. BUSINESS

- a) **Set Regular Meeting Time and Location:** Regular meeting location was determined as the City Commission Chambers in the City Administration Building at 301 N. 8th Street, Garden City, KS. The regular meeting time was determined as the 2nd Thursday of each month at 4:30 pm.
- b) **Staff Presentation:** *Staff Fisher* gave a brief presentation to the board members to initiate conversation and help facilitate the creation of a vision and set goals for the Community Health Advisory Board. The purpose of the Board was reviewed: "The Community Health Advisory Board may act in an advisory capacity on issues relating to community health, including but not limited to, promoting healthy initiatives within the community and matters of healthy design." *Staff Fisher* outlined the Comprehensive Plan for the City of Garden City and some of the goals in the Plan that are relevant to public or community health, particularly the desire to connect existing trails and green space, and adopting a complete streets policy. *Staff Fisher* recommended that the Board focus on a complete streets policy to leave a lasting change on the community. *Staff Fisher* described that a complete street policy's goal is that all transportation modes be accommodated in street design. Establishing a complete street policy would require that City Staff and elected personnel consider all modes of transportation (pedestrians, bicyclists, wheel chair users, elderly and young citizens, cars, trucks, buses, and public transit users) be considered any time a street is developed, or redeveloped.

Discussion ensued about the responsibility of building streets and sidewalks. The City's Sidewalk Program was discussed. Specials were also discussed as a means to pay for infrastructure in new developments. City sidewalk standards were discussed, as were the pros and cons to detached and attached sidewalks.

Staff Fisher presented a visual graphic of E. Fulton Street in Garden City to illustrate the lack of pedestrian and bicycle amenities and displayed what the street might look like redone with fewer travel lanes for cars and bike lanes. *Member Unruh* discussed the advantages to having a center turn lane and that although there are fewer travel lanes in each direction traffic moves more efficiently, more safer, because cars aren't constantly switching lanes, and that turning cars get out of the way of through traffic.

Bike lanes types and bike lane widths were discussed. Discussion about the City's existing bike routes, and sharrow lanes were discussed. The importance of creating a connected bicycle lane network was discussed. *Member Campbell* pointed out the importance of connecting destinations throughout town with bicycle infrastructure.

Staff Fisher made a point that not all streets need to necessarily be 100% complete and have every element of a complete street, but rather the network needs to be complete, so bicyclists can still get around to major destinations.

Member Unruh began the discussion of Fulton Street as a gateway corridor for Garden City. *Member Goss* mentioned that it is the ugliest street in the City, and that it would take a lot of work to spruce it up by adding trees to make the street more inviting. *Member Gerstner* pointed out the nice landscaping that exists along portions of Fulton that ought to be incorporated throughout the corridor.

Discussion ensued about the importance of creating a broad vision or policy, and then to incrementally implement the vision through small projects. The cost of implementing bike lanes was discussed. *Chairperson Nusser* requested that *Staff Fisher* compile a photographic library of different types of bicycle infrastructure, so the board could familiarize itself with the various types of bike treatments available.

- c) **Vision and Goals:** Discussion ensued concerning creating goals for the Board. *Staff Fisher* recommended that the Board look into the creation of a complete street policy. The Board agreed that this is a good direction to go. *Staff Fisher* concluded his presentation by pointing out various organizations that can assist in creating such a policy.

The Board discussed the various City departments that would need to be involved in creating a complete street policy including Public Works and the Engineering Department. *Chairperson Nusser* made the assignment for all Board members to put together a list of destinations. These key destinations throughout the City need to be known before we can look at the best way to connect them through a plan.

Discussion ensued about having bike racks at destinations, including having bike racks at City bus stops. The importance of having safe and comfortable bus shelters was discussed.

Various types of destinations throughout town were discussed, such as parks, recreation facilities, and shopping destinations like downtown, Schulman Crossing, Garden City Plaza, Target, and Wal-Mart. *Member Unruh* discussed Wal-Mart and the potential for rewarding pedestrians that visit the store by creating a pedestrian only plaza that extended out from the front doors.

Discussion ensued about the best way to influence the City Commissioners and actually get something done, so the public doesn't lose faith in the Board, or before the excitement that was created from the Healthy Design Summit is lost. Small projects such as improving the Talley Trail crossing at Fleming and the trail crossing at Campus were discussed.

Discussion ensued about the first step in creating a complete street policy should be to determine the key destinations in town and then look at the key corridors that need to be updated to make bicycling and walking safer for all users especially young children accessing places like the zoo and the Big Pool.

Next meeting time confirmed as April 9th, 2015 at 4:30 pm.

Meeting adjourned at approximately 5:00pm.

Judy Nusser, Chairman

Craig Fisher, Staff Liason

**MINUTES
COMMUNITY HEALTH ADVISORY BOARD
GARDEN CITY, KANSAS**

THURSDAY APRIL 9, 2015 AT 4:30PM

The Community Health Advisory Board met in the City Administration Building located at 301 N. Main Street, Garden City, Kansas at 4:00 P.M.

Present were Chairperson Nusser, , Member Shrader, Member Goss, Member Taylor, Member Campbell, Member Unruh, and Member Desalvo. Also in attendance was Community Health Advisory Board Staff Liaison Fisher.

I. CALLED MEETING TO ORDER

At 4:38pm. *Chairperson Nusser* called the meeting to order.

II. APPROVAL/REVIEW OF MINUTES:

- a) *Member Unruh* makes a motion to approve the minutes from March 12, 2015. *Member Shrader* seconds the motion. Votes were taken by yeas and nays and recorded as follows:

Campbell	Desalvo	Gerstner	Goss	Koksal	Nusser	Shrader	Taylor	Unruh
*Not Present	Yea	Not Present	Yea	Not Present	Yea	Yea	Yea	Yea

**Member Campbell* arrived a little late, after the votes had been taken.
Motion passed.

III. BUSINESS

- a) **Staff update on road diet plans:** Sam Curran, City of Garden City's Public Works Director, gave a presentation on the City's proposal to hire a 3rd party consultant to conduct a transportation study in Garden City.

Sam began his presentation with a brief overview of the history of transportation planning/engineering. When he went to school the focus was on moving cars as quickly and efficiently as possible with little to no concern for other modes of transportation (walking, and cycling). He said that is changing and that now many transportation professionals are shifting their methods to accommodate all transportation types.

The City has plans and funding in place to blacken (or repave) many 4 lanes roads in town, and now is an excellent time to change the character of these roadways and put them on a diet to more safely accommodate pedestrians and cyclists. Sam expressed the need to have a 3rd party consultant, or professional study these roadways to determine the feasibility of putting these roads on a diet. Sam explained that taking these four lane roads down to three lanes may be controversial and it may be difficult to sell the public on this idea. Sam explained that it would be best to have the consultant, or expert recommend the changes. The consultation fee for the proposed study would cost around \$50,000.00. Sam outlined the scope of the project. The following image was presented highlighting the four lane roads that will be studied as well as intersections that will be studied for the potential for installing roundabouts.

their right-of-way to accommodate the trail. *Member Campbell* said that he has some contacts with the railroad and that it is about talking to the right people. *Member Campbell* volunteered to contact the railroad company and try to make some progress in building the Garden City-Holcomb trail.

Discussion ensued about areas in need of trail improvements including the crosswalks for the Talley Trail at Campus Drive. Discussion ensued about the importance of building a new multi-use trail (similar to Talley Trail) on the north end of town, north of Pioneer Road, to connect those residential subdivisions (both existing and future) to the High School.

- c) **Sidewalk Discussion:** *Staff Fisher* and Sam Curran explained the City's process for dealing with sidewalks that are in disrepair. The home owner is responsible for maintenance of sidewalks along their property. The City does have a sidewalk match program that has \$20,000 budgeted annually for sidewalk installation and repair. Those funds are used up each year, but isn't enough to fix the sidewalk issues in Garden City in timely manner. The City does receive complaints from time to time about sidewalks in need of repair that have tripping hazards. The City will respond to such complaints by notifying the property owner that they have so many days to address the issue, or the City will condemn the sidewalk, make the needed repairs, and then assess the repair costs to the property's tax roll. Sam expressed concern that if he responds to a complaint in this manner (which is dictated by State Statutes) that residents may begin to complain about other broken sidewalks, and then those residents will complain about other broken sidewalks, and so forth. The issue could quickly mushroom outward and the City doesn't have the resources to repair every broken sidewalk, even if the costs are assessed to property owner's tax rolls. Sam encouraged the *Board* to pursue new funding mechanisms for repairing the City's aging broken up sidewalks, and for adding in sidewalks where they are non-existent.

Member Taylor expressed concern that it wasn't this *Board's* responsibility to fix sidewalks. *Member Unruh* explained the importance of sidewalks in creating an environment that encourages walking, and would thus lead to healthier living.

This discussion item will be discussed at a later date. No decisions were made concerning this agenda item.

Next meeting time confirmed as May 14th, 2015 at 4:30 pm.

Meeting adjourned at approximately 5:00pm.

Judy Nusser, Chairman

Craig Fisher, Staff Liason

February Board Meeting | 2015

Wednesday, February 25, 2015 4:35 p.m.

AGENDA

Approved

Pollet	Sterling	Brock	Nelson	Winter
Aye	Not Present	Aye	Aye	Aye

MINUTES

Member Pollet made a correction to the Minutes of January 21, 2015. City auction is to be changed to County auction on the first page.

Approved

Pollet	Sterling	Brock	Nelson	Winter
Aye	Not Present	Aye	Aye	Aye

PUBLIC COMMENT

Henry invited board members to birthday party March the 13th.

NEW BUSINESS

New Board Member

We have received a new application. Applicant is known by Board Member Nelson and Board Member Winter. Applicant has been a long time teacher and has served on an endowment board which gives her some knowledge in finances. Applicant has retired recently.

Member Sterling needs to resign before a new board member can be elected. Board approved applicant Janice Deal upon receiving the resignation of Board Member Sterling.

Approved

Pollet	Sterling	Brock	Nelson	Winter
Aye	Not Present	Aye	Aye	Aye

Incentive Plan

We would like to offer a program for the tenants to reward them for paying rent on time and in full, with no lease violations. This includes housekeeping, dog feces, cigarette butts, no violations whatsoever. Rent needs to be paid in full on time by the fifth business day of the month. We would like to hold a drawing and draw one name every three to four months. We talked about giving a free month's rent. But with that option it will vary depending on which tenant won the drawing. Another option is just giving a set amount of cash for the prize. Executive Director asked the board for some suggestions as this incentive plan is just a draft.

Member Pollet believes this incentive program will encourage tenants to take care of their surroundings. Member Brock suggested an amount of \$250.00 every three months. Member Brock asked the tenants present at the board meeting what their thoughts were in regards to a preference of a prize. Tenants suggested a free month's rent. Member Nelson asked about those tenants that may only be paying \$50.00 for rent. Executive Director advised the board with either option the money would have to come out of the vending fund. If the amount were to be taken off the rent charge this money would come out of the operations money. Member Nelson would like to see a simple and constant cash prize. Member Pollet suggested the tenants receive the cash prize and then with that pay their month's rent if that is what they wished to do with it.

The Board and Executive Director agree to move forward with an incentive plan that offers a cash prize of \$250.00 every quarter. The board also agrees the requirements to be entered into the drawing are to follow all the rules of the lease as written.

CAPITAL FUND

The Executive Director would like the board to know that amount was higher this year.

DIRECTOR'S REPORT

TRAINING

Executive Director received a book to step through each form that is required for CFP. There are a numerous amount of forms required to be submitted for projects. The Garden City Housing Authority will need to have a Physical Needs Assessment completed as there are new rules in place. This could cost \$55.00 to \$65.00 per unit. Maintenance has already started retrieving serial numbers from our appliances and putting an updated inventory list together. HUD will not give housing authorities money for rehab or remodels. HUD is putting a lifespan on the buildings and will only give 90% of capital funds money. For example, if it takes \$190,000 for a remodel of one apartment, twenty years or 90% of the estimated remodel costs, whichever comes 1st, is all we will receive in CFP money. HUD is now allowing housing authority to mortgage the properties. Your finances have to support that mortgage. There are several ways to do this, after remodel the housing authority will go green which saves utility bills. Another option is tax credits. Investors give the housing authority money and they receive tax breaks for a set amount of years. The average amount is fifteen years. You can ask for state funding. Executive

Director has found an FHL bank that has a grant of \$30,000 per unit up to \$750,000. Member Nelson made a suggestion of asking the City to provide us with some of their capital outlay funds. Member Pollet advised the Executive Director the City was doing their capital outlay funds in the next month. The city is working on their CIP for the next year 2016. 2015 has been approved for 2014.

Some Housing Authorities are adding flat rent apartments on their properties to help make money but you cannot add additional apartments that receive subsidy. One of the problems with that option is keeping everything separate. Chairman Brock inquired about joining up with another housing authority like Goodland to create a bigger group to get more money, or to get a big contractor to do several smaller housing authorities as one project. Member Pollet suggested some private partnerships.

Member Pollet left meeting at 5:05 pm

FINANCIAL REPORT

No comments or questions on the financials.

An Executive Session needs to be added to the March Board meeting for the Executive Directors review.

OCCUPANCY REPORT

One apartment open at redwood.

WAITING LIST REPORT

CALENDAR

The REAC inspector will be here at the beginning and the Auditor will be here at the end of the first week in March.

Board Members agree for the March board meeting to be held on March 25, 2015.

BOARD MEMBERS' REPORT

Member Brock: Nothing to report.

Member Sterling: Not Present.

Member Nelson: Nothing to report.

Member Pollet: Not Present for the Board Members Report.

Member Winter: The outside handicap access needs new turf. Executive Director has talked to Maintenance about replacement options however with inspections going on they have not had a chance to address it.

February Board Meeting | 2015

Motion for adjournment

Approved

Pollet	Sterling	Brock	Nelson	Winter
Not Present	Not Present	Aye	Aye	Aye

Meeting Adjourned 5:21 p.m.

Jennifer Brock, Chairman

Robyn Graffia, Secretary

**GARDEN CITY HOUSING AUTHORITY BOARD OF DIRECTORS MEETING
AGENDA**

Wednesday March 25, 2015
4:30 PM 606 Pershing Ave – Garden City, Kansas

- I. CHAIRMAN CALLS REGULAR MEETING TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF THE MINUTES OF February 25, 2015**
- IV. BUSINESS**

OLD BUSINESS:

New Board Member
Emergency Evacuation Plan

NEW BUSINESS:

Resolution 2015 PHA 5-Year Plan
Resolution 2015 Changes to 5-Year CFP Action Plan
REAC Inspection Report
2014 Audit

REPORTS:

Director's Report:

- Financial Report
- Occupancy Report
- Waiting List Report
- Calendar

Board Members' Report:

- Member Brock
- Member Nelson
- Member Pollet
- Member Winter

- V. EXECUTIVE SESSION**
- VI. ADJOURN**

City of Garden City Park & Tree Board Agenda

Tuesday, April 21, 2015 ▪ 5:30 p.m. ▪ Finnup Center

I. Call Meeting to Order

II. Approval of Agenda

III. Approval of Minutes

IV. Fund Report

A. General Account - \$35,157.20 - 030-6035

B. Tree Trimming and Landscaping Account - \$45,750.00 -030-6039 + 001-5580 + 001-6035

C. 2015 Rebates: 3-\$200 -030-6039

D. 2015 Tree Loans: 4 - \$3,300 -030-6039

V. Staff Report

A. Report on current Departmental Issues

1. Organizational Changes Update – Signed by City Manager
2. Hired Eric Porter full time
3. 3 Seasonal Employees Hired for Summer
4. Sunflower Trail Finished
5. Plant Loss Report – November 2014 Freeze
6. Santa Fe Park Update – Irrigation Installed – Ordering trees
7. Playground Inspection School – Andy - Passed
8. State Champion Tree Signage - Update
9. Irrigation – Finnup Park

VI. Committee Report

VII. Unfinished Business

A. Arbor Day Planning : 4-24-15

B. City Arborist Breakfast – Marking Vehicles/Carrying License – Discuss in May

VIII. New Business

Hiring Horticulturalist and Turf Specialist

IX. Announcements

Arbor Day at St. Mary's 2:45 pm. Friday April 24th

X. Schedule Next Meeting

XI. Adjournment

NOTES: _____

**Garden City Parks & Tree Board
Minutes of Meeting**

Date: March 17, 2015

- I. Call to Order:** David Miller called the meeting to order at approximately 5:32 pm.
- II. Members present:** David Coltrain, Pat Geier, David Miller, Mike Ramsey, Ed Sattler and Larry Scheuchzer. Also in attendance were John Klempa – District Forester, Andy Liebelt - Liaison and Darrel Combs – guest.
- III. Members absent:** John Brennaman
- IV. Approval of Agenda:** Motion was made by David Coltrain and seconded by Pat Geier to approve the agenda. Motion carried.
- V. Approval of Minutes:** Motion was made by Pat Geier and seconded by David Coltrain to approve the minutes as presented. Motion carried.
- VI. Guest comments:** At 5:40pm Darrel Combs – former owner of Coyote’s Shooting Supply – addressed the board. Appropriate introductions were made at that time. Mr. Combs enjoys gardening, trees and wildlife. He has a large English walnut tree + pecan trees but he has no nuts due to the squirrels. Mr. Combs has concerns about squirrel control, the ordinances limiting squirrel control, and property damage from the squirrels. He would like a permit system for licensed squirrel control with air guns.
- VI. Fund Report:**
 - A. General Account - \$26,499.65 – as per end of year budget.
 - B. Tree Account - \$35,162.26
 1. 2014 Loans and rebates \$30,000.00 less:
 - C. Annual Street Tree Pruning: \$10,000.00
- VII. Staff Report:**
 - A. Report on current department issues.
 1. Terri Gonzales was promoted to Administrative Assistant. Among other duties, she tracks tree loans and can process tree loans, as well. Alan explained the streamlined loan application and approval process.
 2. Organizational changes are now on the City Manager’s desk. The Parks department is trying to develop a tiered system of knowledgeable staff with the department.
 3. Santa Fe Park – Some trees have been moved from the previous location across the street. This was done using the Park’s department tree spade, + Eugene Saloga was hired to move (6) trees at a cost of \$444.00. New playground equipment has been received.

4. Central Control Irrigation – Fred Jones, Water Resource Manager, and Andy Liebelt, Superintendent of Public Grounds, attended a seminar in Colorado Springs that focused on irrigation, xeriscape and native plants.
5. Andy Liebelt, Superintendent of Public Grounds, attended CPSI Playground Safety Inspector School in Shawnee; this will help him to internally audit our parks playground equipment. No federal laws – liability issues
6. A new mower has been approved by the City Commission. Slid in under new emission standard (3,000 hr. maintenance requirements). Next mower will need to meet requirements and will have maintenance issues.
7. State Champion Tree signage prints were passed around for four trees in Finnup Park.
8. Irrigation for Finnup & Lion Parks – redo. Fourth & pool was done by Western Irrigation to accommodate Sunflower Trail extension. Ready for trail with crossings, etc.
9. Gene Greer cleaned up the willow grove south of the zoo. Will revamp irrigation to be automated and separate from zoo controls.
10. Lion Park – Want some grasses to mask utility equipment.
11. KANZ building – Steps, windows, paint, carpet, heat & A/C. Getting prices. To be financed with the city from the general fund.
12. Firewood issue – Local nursery brought in walnut wood from Missouri. Will need to dispose.

VIII. Committee reports:

IX. Unfinished Business:

1. Arbor Day – Passed around posters of three local winners. Local winner won district. Poster submitted to state. Eric Ivey of ITC is buying a tree at a cost of \$200.00 to plant at winner’s school. Discussed returning posters with a pencil.
2. City arborist breakfast – Tabled.
3. “A” street garden west of Tally Trail on south side of drainage ditch #1 (Formerly maintained by Fred Palmblade)

X. New Business:

XI. Announcements:

- A. KSU Extension Agent, Kathy Lavis, will be presenting Xeriscape/Landscape Irrigation training at the KSU Research Center on March 20, 2015 at 8:30-am.
- B. Have a good prospect for Park Worker I

XII. Schedule next meeting – The next meeting is scheduled for Tuesday, April 21, 2015, at 5:45 p.m.

XIII. Adjournment – Motion was made by Pat Geier and seconded by Mike Ramsey. Motion carried. The meeting was adjourned at approximately 6:33 p.m.

NOTES: Speech by Alan Geier

**HOLCOMB-GARDEN CITY-FINNEY COUNTY AREA PLANNING COMMISSION
AGENDA**

Thursday, April 16, 2015
9:00 A.M. City Commission Chamber – Garden City, Kansas

Note: If you require any accommodation (i.e. qualified interpreter, large print, reader, hearing assistance) in order to attend this meeting, please notify this office at (620) 276-1170 no later than 48 hours prior to the scheduled commencement of the meeting.

8:30 A.M.	WORKSHOP - AGENDA REVIEW BETWEEN STAFF AND COMMISSION MEMBERS <i>Public Comments/questions are welcome - NO DECISION CAN BE RENDERED.</i>
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- I. CHAIRMAN CALLS REGULAR MEETING TO ORDER
- II. APPROVAL OF MINUTES- MARCH 19, 2015.
- III. PUBLIC COMMENT - Agenda Schedule Allowance: 30 minutes (5 minutes per spokesperson)
- IV. GENERAL STAFF REPORT AND UPDATE
- V. SUBMITTAL OF EXHIBITS FOR THE RECORD
 - A. Finney County Zoning Regulations, Garden City Zoning Regulations and City of Holcomb Zoning Regulations all as amended
 - B. Finney County, City of Garden City, and City of Holcomb Subdivision Regulations all as amended
 - C. Finney County, City of Garden City, and City of Holcomb Comprehensive Plans all as amended
 - D. All Visual Aid Presentations with Aerial Maps, Site Plans, and Plats
 - E. All application files in their entirety including Staff Reports
- VI. BUSINESS
 - o *Staff Report & Applicant Presentation*
 - o *Public Hearing*
 - o *Staff or Applicant Address Public Hearing Comments*
 - o *Commission Action*

NEW BUSINESS:

FC2015-19: To consider a plat of the Stalter Addition, 4860 N. 3rd, at the request of Heritage Realty.

FC2015-20: To consider rezoning the Stalter Addition, 4860 N. 3rd, from “A” Agriculture to “R-R” Rural Residential at the request of Heritage Realty.

FC2015-18: To consider rezoning 5455 W. 7 Mile Rd. from “R-I” Rural Industrial to “R-R” Rural Residential at the request of Ana Salazar.

GC2015-16: To consider an amendment to the Garden City Zoning Regulations regarding Funeral Homes in “C-3” Central Business District at the request of The City of Garden City.

H2015-17: To consider an amendment to the Holcomb Zoning Regulations regarding the requirement of sidewalks at the request of The City of Holcomb.

H2015-21: To consider an amendment to the Holcomb Zoning Regulations regarding sign height at the request of Effective Images.

VII. ADJOURN

MINUTES

HOLCOMB - GARDEN CITY - FINNEY COUNTY AREA
PLANNING COMMISSION

March 19, 2015

The Holcomb-Garden City-Finney County Area Wide Planning Commission scheduled a Public Hearing at 9:00 a.m. Thursday, March 19, 2015 in the City Commission Chambers at the City of Garden City Administrative Center located at 301 North 8th Street, Garden City, Kansas.

I. CALL TO ORDER

Chairman Lopez called to order the Area Wide Planning Commission meeting at 9:00 a.m. The following Commission members were present: Member Germann, Member Lucas, Member Gigot, Member Law, Vice-Chairman Laubach, Member Schneider, Member Schwindt, and Chairman Lopez. Also present were Secretary Kentner, Staff Davidson and Staff Fisher.

II. SWEARING IN OF REAPPOINTED MEMBERS- Marc Gigot

III. APPROVAL OF MINUTES- February 19, 2015

Member Laubach makes motion to approve the minutes from February 19, 2015. Member Lucas seconds the motion. Votes were taken by yeas and nays and recorded as follows:

Germann	Lucas	Gigot	Howard	Law	Lopez	Laubach	Schneider	Schwindt
Yea	Yea	Yea	Not Present	Yea	Yea	Yea	Yea	Yea

Motion passed.

IV. PUBLIC COMMENT- Agenda Schedule Allowance: 30 minutes (5 minutes per spokesperson)

V. SUBMITTAL OF EXHIBITS FOR THE RECORD

- A. Finney county Zoning Regulations of 1995 as amended
- B. Subdivision Regulations of 1996 as amended
- C. Finney County Comprehensive Plan as amended
- D. All Visual Aid Presentations with Aerial Maps, Site Plans, and Plats
- E. All application files in their entirety including Staff Reports

NEW BUSINESS

Chairman Lopez requested that Case #H2014-40 be moved to the front because the Board member representing Holcomb, Member Schneider, has another commitment and needs to leave early.

H2014-40 Rezone a tract of land located at S12, T24S, R34W, from “A” to “I-1”, KJK Land Management

Staff Fisher reads staff report.

OPEN PUBLIC COMMENT

CLOSE PUBLIC COMMENT

Member Laubach- Has the land owner agreed that the I-1 district will work for what he wants to do?

Secretary Kentner- Yes.

Member Laubach- And what about the well? Isn't there a well out there?

Secretary Kentner- There is a well out there, but as this property develops it will be connected to the City's water, waste water system. The well can be used for irrigation, but the water from the well couldn't be used as source water for a new business.

Member Laubach- Does the owner own the well?

Secretary Kentner- Yes.

Member Schneider- Are there proposed businesses to occupy the site?

Secretary Kentner- It is my understanding that there are potential businesses interested in the property.

Member Laubach- The property needs to first be rezoned before any potential businesses will show any interest in the property.

Secretary Kentner- Economic Development has been marketing this property.

Member Lucas- Is the property owner aware that this case is being brought before us today?

Secretary Kentner- Yes.

MEMBER LUCAS MAKES MOTION TO APPROVE.
MEMBER SCHEIDER SECONDS MOTION.

Votes were taken by yeas and nays and recorded as follows:

Germaan	Lucas	Gigot	Howard	Law	Lopez	Laubach	Schneider	Schwindt
Yea	Yea	Yea	Not Present	Yea	Yea	Yea	Yea	Yea

Motion passed.

GC2015-12: Replat of Clarion Estates, Ken Parks

Staff Davidson reads staff report.

Ken Parks- The setbacks on the southern lots haven't changed. They are the same as they were on the original plat. We now have a lot more information from the utility companies then we did when we first went through this process for the original plat. We now know exactly where we are going to put the utilities. We were able to do a much better job with the utility easements.

Member Laubach- So you are square with the utility companies concerning the easements.

Ken Parks- Yea.

Member Laubach- I want to make sure that I am reading this right. How many ingress/egress are there on the property? Is there only one access to the development?

Ken Parks- There is the one on Spruce, another on Jennie Barker, and actually there is a third where we are connecting to Amy Street.

Member Lucas- Are we satisfied that this infrastructure will satisfactorily meet the traffic demand?

Secretary Kentner- Yes.

MEMBER LAUBACH MAKES MOTION TO APPROVE.

MEMBER GERMAAN SECONDS MOTION.

Votes were taken by yeas and nays and recorded as follows:

Germaan	Lucas	Gigot	Howard	Law	Lopez	Laubach	Schneider	Schwindt
Yea	Yea	Yea	Not Present	Yea	Yea	Yea	Yea	Yea

Motion passed.

GC2015-13; Plat of Chappel Heights Unit II, Bernard Chappel

Staff Davidson reads staff report.

Kurth Lancaster (SMH Consultants)- If you are not familiar with the location, this plat is just east of the existing subdivision, and just up the hill.

Secretary Kentner- Will the lots on the west side of Stetson Way be served by poly-carts, or dumpsters in the alley for trash collection?

Bernard Chappel- They will be served in the alley.

Secretary Kentner- I just noticed that there isn't an alley shown on the plat, how will trash be collected?

Kurth Lancaster- The alley already exists as a part of the first phase.

Member Laubach- Maybe I missed this, but why are you wanting the 8' easement?

Kurth Lancaster- That is to reduce the number of utilities in the front. We want those in the rear.

Member Lucas- What is the reason of the 15' front easement?

Secretary Kentner- We have had a lot of developers asked to have that reduced to force the utilities into the rear.

Bernard Chappel- The only utility we have in the front is the water lines.

Member Laubach- With the utilities mostly in the back you don't really need a large front yard easement.

Bernard Chappel- Correct.

Member Lucas- Staff's recommendation for the easement is based on what is in the zoning regulations, correct?

Secretary Kentner- Yes, the Planning Commission can dictate the design of the plat. We are okay with the easement being reduced down to 8'.

Staff Davidson- We are bound to the regulations.

Member Lucas- Okay, but from a logistical standpoint staff is okay with the reduced setback although it varies from what the regulations require.

Secretary Kentner- Yes.

MEMBER LUCAS MAKES MOTION TO APPROVE THE PLAT WITH THE REDUCED FRONT YARD EASEMENT.

MEMBER LAUBACH SECONDS MOTION.

Votes were taken by yeas and nays and recorded as follows:

Germann	Lucas	Gigot	Howard	Law	Lopez	Laubach	Schneider	Schwindt
Yea	Yea	Yea	Not Present	Yea	Yea	Yea	Yea	Yea

Motion passed.

GC2015-14; Rezone of Chappel Heights Unit II from “L-R” to “R-1”, Bernard Chappel

Staff Davidson reads staff report.

Member Laubach- You said that they’d need to follow all Zoning Regulations for the “R-1” District including setbacks. While approving the plat we granted them a setback waiver. Can you explain that?

Staff Davidson- I would like to point out that on the plat that was an easement waiver, not a setback waiver.

Member Laubach- Okay.

OPEN PUBLIC COMMENT

CLOSE PUBLIC COMMENT

MEMBER LAUBACH MAKES MOTION TO APPROVE.

MEMBER LUCAS SECONDS MOTION.

Germann	Lucas	Gigot	Howard	Law	Lopez	Laubach	Schneider	Schwindt
Yea	Yea	Yea	Not Present	Yea	Yea	Yea	Yea	Yea

Motion passed.

GC2015-15; Amend Sign Regulations

Staff Davidson reads staff report.

Steve Walter (Love’s Project Manager)- I want to clarify that the directional signs are not to attract people to our business. That is the purpose of the pole sign. The purpose of the directional signs are to guide cars and trucks to the appropriate entrance and exit. We are concerned about the safety of people getting in and out of their cars and walking to the store.

Secretary Kentner- Can you pause for a minute and explain the full scope of your project. Currently all we are talking about is a convenience store for cars.

Steve Walter- Initially we were planning on a full scale truck stop. We are purchasing the entire parcel and eventually we will add in the truck stop portion. First we are doing the convenience store with a Subway, and the entire infrastructure necessary to add the diesel bays. We will add the diesel truck bays later. We are working on a deal with the City to use some of their property to the north, where the utility service center is, for a drainage basin. In return we are going to pave Harvest Street. I know that signs can be a touchy subject. This is the only city I have worked in that changes the ordinance. Everywhere else grants waivers on a case by case basis. I can make a good case as to why our signs should be allowed, but I can understand why you wouldn’t want to change the entire ordinance and impact the whole city. We understand that there is no limit to the number of directional signs that we can have. We are allowed to have over 2000 square feet of signage based on our street frontage. We are only asking for roughly 8% of our allowed sign square footage. I agree with the code to reduce sign clutter, but based on the ordinance we can have a lot of sign square footage. I have a problem with the directional signs displayed of Pizza Hut, and those signs are small, but adequate for people driving cars that are sitting a few feet off the ground, but those small signs would be very difficult for a truck driver, sitting much higher off the ground, to see. We just want to make sure, for safety’s sake that the cars and trucks are kept separate on our site. That is our purpose of the signs. We had someone put up a balloon on the site and then drive along the highway to check for visibility. To the point of the directional signs I think they need to be large enough for the truck drivers to see.

OPEN PUBLIC COMMENT

Steve Walter- I want to point out that there is no negative comment from the public.

CLOSE PUBLIC COMMENT

Secretary Kentner- I want to clarify the City’s sign ordinance. It is designed to not limit the square footage of signs, but the ordinance does limit the number of signs, and the type of signs allowed. I think that if there is a safety issue it is because of the site plan design. It has nothing to do with the signs. I want to also point out that the limited distance from Hwy. 50 to the first entrance on Harvest Street will make it very difficult if not impossible for trucks to enter, so they will intuitively enter at the second entrance anyway. Truck drivers sit up higher and can see better, so they will have more time to react.

Member Germann- What about trucks coming from the other direction?

Secretary Kentner- It will be the same issue there.

Discussion ensues regarding the purpose of the pole sign, the directional signs, and the safety concerns.

Member Lucas- We are seeing so many requests to redo the sign ordinance. It is getting to the point that new amendments are undoing other amendments. We are making the regulations so complicated. Is it possible to create some sort of mechanism for variances to the sign regulations? I think the compromise *Staff* has recommended for this case is fine, but in the future I would like to see these types of cases brought on a case-by-case basis before the Board of Zoning Appeals.

Secretary Kentner- We can research the issue and come back to you at our next meeting with a memo outlining options for this issue.

Member Laubach- I agree that what *Member Lucas* is requesting is right on, but concerning this case I have some concerns. I visited the site and I have visited similar sites in different towns unfamiliar to me, and it can be difficult to find your way around safely without directional signs. Has a traffic study been conducted for this site?

Secretary Kentner- They are working with KDOT to conduct a traffic study. The results of that study are forthcoming.

Discussion ensues about truck drivers and access to this site.

MEMBER LUCAS MAKES MOTION TO APPROVE THE OPTION RECOMMENDED BY STAFF.

MEMBER LUBACH SECONDS MOTION.

Germand	Lucas	Gigot	Howard	Law	Lopez	Laubach	Schneider	Schwindt
Yea	Yea	Yea	Not Present	Yea	Yea	Yea	Not Present	Yea

Motion passed.

Meeting adjourned at approximately 10:10am.

Mario Lopez
Doug Laubach

Chairman
Vice-Chairman

Kaleb Kentner
Carol Davidson
Craig Fisher

Secretary

CITY OF GARDEN CITY
Traffic Advisory Committee
Minutes of Meeting
Monday, April 13, 2014
5:30 p.m.

A. Call Meeting to Order: Keith Collins called the meeting to order at 5:30 p.m.

B. Members Present: Gloria Allen, Julie Christner, Keith Collins, Vicki Germann, and MPO Troy Davis

C. Members Absent: Gary Bennett

D. Others Present: Rodney Dozier (GCCC)

E. Approval of Minutes:

- Vicki motioned to approve the March 2, 2015 Minutes
- Gloria 2nd
- Motion passed

F. Summary of Current Projects:

- None

G. Old Business:

1. **Request for Pedestrian Crosswalk at 800 N Campus Drive for GCCC Students and Employees. This request also includes a push button activated warning sign system.**

Background:

- GCCC is requesting the installation of a pedestrian crosswalk with signage on Campus Drive to help identify the crossing point for the students and employees in this area.
- GCCC has a number of activities in this area which increases pedestrian traffic needing to cross Campus Drive while creating visual for the motorist.

- The cost for the activated warning system is \$6,000. In the past, the City has required the entity making the request to half the cost. After the installation has been completed, the City assumes the responsibility of maintaining the system.
- This installation would also require two ADA Ramps and sidewalks be constructed by someone. Staff would recommend the City do the work using City workforces and GCCC reimburse the City for the cost of the concrete.
- Attached email from Dee Wigner¹, Executive Vice President from Garden City Community College confirming the agreement to split the cost of the project with the City.
- Attached drawing shows the proposed location of the crosswalk, ramps and sidewalks².

Discussion:

- Joel Erskin (Dean for NAU – National American University) has moved into the old Kennedy & Coe Building who crosses the street quite frequently along with several students. Mr. Erskin submitted a letter to the City³.
- Access & Opportunity Center (old Outwest Building) – several students cross.
- Students have to cross Campus Drive to get to the Safe Haven located in the basement of the Administration Building during inclement weather.
- Spring Football has started so several players are starting to cross Campus Drive.
- Staff wants more information for future plans on the east side of Campus Drive – originally asked for in the August 7, 2014 Meeting and again in the March 2, 2015 Meeting.
 - Officer Dozier mentioned the questions the Board has asked he does not have answers for as far as the sidewalks go.
 - College is seeking donations to build the Sports Complex (north side of the stadium) and would pave the parking lot for the Stadium.
 - Officer Dozier stated they do not have any long term plans and that Dr. Swindler advised Dozier to go as is. So sidewalks could be added in the future but for right now would not make that part of the proposal. Dozier stated he is basing his request on the students and Mr. Erskin practice.

¹ Dee Wigner's e-mail

² Map of proposed signal and crosswalk

³ Joel Erskin's letter

- Staff mentioned MUTCD has warrants and this location would not meet the warrants; however, the High School would not meet the pedestrian warrants for a signal. This is a community issue with some support.
- Board wanted clarification on Mr. Erskin's letter – is he willing to share a third, a third, and a third or what is he talking? Mr. Dozier did not know the answer.

Recommendation:

- Keith motioned to install a crosswalk with the lighted pedestrian signal on Campus as suggested in the material we have.
- Vicki 2nd.
- Motion did not pass. Two ayes and two noes.
- Board recommends the Governing Body deny the request at this time; however, to continue gathering traffic information for a future meeting.
- Dozier thanked the Board and then he left.

H. New Business:

1. Introducing Proposal for Transportation Study

- Road Diet (lane reduction or road rechannelization)
- Roundabouts
- Pedestrian Refuge Islands for Crosswalks
- Bike Lanes
- Intersection Traffic Control Analysis

Discussion:

- Staff explained the different attachments.
- After hearing the different types of traffic control, the Board recommends the City not rush into the decision for the College until all traffic information has been gathered.

Recommendation:

- Julie motioned to have City Staff proceed with the study.

- Vicki 2nd.
- Motion passed.

I. Other Business:

1. Board needs to select officers for 2014
 - Chair
 - Vice Chair
 - Gloria motioned to have Julie Christener as Chairperson and Vickie Germann as Vice Chair.
 - Keith 2nd.
 - Motion passed.

J. Committee Member Observations:

1. Keith Collins - Chairperson:
2. Julie Christner – Vice-Chairperson: Mary Street and Fleming Street – maybe do a double timing for there are times when it is hard to turn.
3. Gloria Allen: Plaza Medical – can the City paint one car length yellow on the curb to make easier to turn north.
4. Garry Bennett
5. Vicki Germann:
6. MPO Troy Davis:

K. Adjourn Meeting

- Julie motioned to adjourn meeting
- Keith 2nd
- Motion passed
- Meeting adjourned at 6:40 p.m.

Zoo Advisory Board
Minutes of Meeting Held
Tuesday, April 7, 2015

Members Present: Taylor Freburg, Kathy Diehl, Jimmy Deal, Jami Kilgore, Tammy Rieth

Members Absent: Debbie Reynolds, Evelyn Bowman

Others Present: Kristi Newland, Donna Wohler, Brian Nelson, Jordan Piha

- I. The meeting was called to order at 5:17
- II. Approval of Agenda –The agenda was approved.
- III. Approval of Minutes –The minutes from the March meeting were approved.
- IV. New Business
 - a. Zoo Monthly Report – Duckpond feeders have been pulled and swans moved off-exhibit in response to a strain of avian flu that was found in birds, mostly ducks, in the Mississippi flyway. Samples were sent in for hormone testing on the female lion to determine pregnancy/cycling patterns. The zoo van is being replaced with a newer model. *Exercise Like an Animal*, a video project sponsored by WKCF, Healthy Kids Challenge, and the zoo, was previewed. The video promotes healthy eating habits for kids and will be available to schools and the zoos after final editing. A sandpit was added to the nature play space. Giraffe feedings have started up again. Staff has been cutting bamboo from area sites and will transplant bamboo to the zoo and rejuvenate existing growth to offset the purchasing of bamboo. The memorial deck at the duckpond is nearing completion.
 - b. FOLRZ Report – Brian announced that he is resigning to take a position with the Preservation Alliance. He will work through May 29 in order to find, hire and train his replacement. 3 applications have been received. Hullabaloo at the Zoo will take place July 11. A coin funnel was purchased and another one that is scratched was offered for the price of shipping.
 - c. Review of Master Plan – Kristi went over the Master Plan and plans for CIP's that are coming up in the next few years, such as the picnic shelter, flamingo project, primate exhibit, and Australia exhibit.
- V. Old Business
 - a. Elephant Update – The City Commission voted to release a request for proposals (RFP) from qualified zoos to assume the care and custody of the zoo's elephants. 15 zoos have expressed interest in acquiring elephants. A committee made up of representatives from the ZAB, FOLRZ board, staff, Kathy Sexson, Kirk Olomon, possibly Scott Bauer, and a City Commissioner or their appointee will be formed to draft an RFP and review responses received from interested zoos. Representatives would be sent to the top facilities identified. Any recommendation of the committee would then go to the City Commission for consideration. Taylor volunteered to serve on the committee. Kathy moved to recommend Taylor for the committee, Jimmy seconded and the motion passed.
- VI. Board Member Reports –
- VII. The meeting was adjourned at 6:37 p.m.

Next scheduled Meeting is May 5, 2015 at 5:00 p.m.