



**ITEM 2  
GARDEN CITY REGIONAL AIRPORT  
ADVISORY BOARD MINUTES  
OCTOBER 8, 2015**

**5:30 P.M. MEETING CALLED TO ORDER**

**MEMBERS PRESENT**

Ed Fischer, Ken Frey, Marlo Miller, Max Meschberger, and Steve Ziegler.

**MEMBERS ABSENT**

Darin Germann and Charlie Robinson

**STAFF PRESENT**

Rachelle Powell and Miranda Benedict

**ITEM 1 PUBLIC COMMENT**

No public comment.

**ITEM 2 APPROVAL OF SEPTEMBER 10, 2015 MINUTES**

Ed Fischer made a motion to approve the September 10, 2015 Airport Advisory Board minutes. Steve Ziegler seconded the motion. The motion passed unanimously.

**ITEM 3 LEASE REVIEW**

Staff reviewed the following leases with the Airport Advisory Board: Aircraft Services, Brookover Hangar, and Poky Feeder's Hangar.

Staff recommends the automatic renewal of the above mentioned leases. Ken Frey made a motion to approve the automatic renewal of the leases and Ed Fisher seconded the motion. The motion passed unanimously.

**ITEM 4 AG SOLUTIONS LEASE**

The Airport Advisory Board reviewed the Ag Solutions, L.L.C. Lease. On September 1, 2015, the Governing Body approved to designate the north hangar and office (commonly referred to as the Deines buildings) as a commercial-use facility. Ag Solutions, L.L.C., requests to lease the facilities from the city to operate an aerial application business. Ag Solutions, L.L.C., desires to renovate the aircraft hangar and office in order for the facilities to comply with City code. Ag Solutions will submit plans and specifications for the improvements and renovations for the aircraft hangar

and office to the City for review and approval and development policies of City. The aircraft occupied or used by Tenant until a Certificate of Occupancy has been issued by City. Renovations are at the expense of Ag

in compliance with City code hangar and office may not be Occupancy has been issued Solutions, L.L.C.

Ed Fischer made a motion of recommending the Governing Body approve of the Lease Agreement between Ag Solutions, L.L.C., and the City of Garden City. Steve Ziegler seconded the motion. The motion passed unanimously.

**ITEM 5 INDUSTRIAL PARK**

Staff discussed Ed Fisher’s two scenarios for future potential growth at the Garden City Regional Airport.

**ITEM 6 CAPITAL IMPROVEMENT PROJECT (CIP) COMMITTEE MEMBER**

Staff discussed the selection of a committee member and the CIP process with the Airport Advisory Board. Staff also requested a volunteer to serve on the committee as an Airport Advisory Board representative.

Charlie Robinson volunteered to serve on the committee on behalf of the Airport Advisory Board.

**ITEM 7 CAPITAL IMPROVEMENT PROJECT REVIEW**

Staff discussed the projects being presented to the CIP committee to the Airport Advisory Board. The Airport Advisory Board recommended amending the project “Construct Terminal Renovations” be moved to 2018 rather than 2019 as amended.

Airport motion passed Ken Frey made a motion to approve the projects as amended to the Capital Improvement Project Committee with the recommendation made by the Advisory Board. Max Meschberger seconded the motion. The motion passed unanimously.

**ITEM 8 DIRECTOR’S REPORT**

Staff discussed the Director’s Report with the Airport Advisory Board.

**ITEM 9 MONTHLY REPORTS**

Staff reviewed the monthly reports with the Airport Advisory Board.

**ITEM 10 BOARD MEMBER COMMENTS**

A. Ed Fischer – No comment.

- B. Charlie Robinson –Absent.
- C. Ken Frey – No comment.
- D. Marlo Miller – No comment.
- E. Darin Germann – Absent.
- F. Max Meschberger – Expressed his appreciation for the teleconference accommodations.
- E. Steve Ziegler – No comment.

**ITEM 11      ADJOURNMENT**

Ken Frey made a motion to adjourn. Steve Ziegler seconded the motion. The motion passed unanimously.