

**Garden City Parks & Tree Board
Minutes of Meeting**

Date: November 17, 2015

- I. Call to Order:** David Miller called the meeting to order at approximately 5:52 pm.
- II. Members present:** David Miller, John Brennaman, Ed Sattler, Mike Ramsey, Andy Liebelt – Liaison and John Klempa, District Forester – Not a member.
- III. Members absent:** Pat Geier, Larry Scheuchzer and David Coltrain
- IV. Approval of Agenda:** Motion was made by Ed Sattler and seconded by John Brennaman to approve the agenda as presented. Motion carried.
- V. Approval of Minutes:** Motion was made by John Brennaman and seconded by Ed Sattler to approve the minutes as presented. Motion carried.
- VI. Fund Report:**
 - A. General Account - \$36,067.77
 - a.
 - B. Tree Trimming and Landscaping Account - \$28,637.70.
 - a.
 - C. Tree Account - loans and rebates:
 - a. 15 loans - \$13,875.00, and
 - b. 22 rebates for \$1537.50.00
- VII. Staff Report:**
 - A. Report on current department issues.
 - a. Ruby's – Time spent with Matt Allen, Melinda Hitz and Sam Curran – Matt suggested renaming park “Alan Geier Park”. Approached Finnup Foundation about a future memorial – Andy suggested adding Alan’s name to the sign. Motion was made by John Brennaman and seconded by Ed Sattler to add “Alan Geier Park” to sign. Motion carried.
 - b. Alfred’s Tree Service – Derby, Kansas – won the tree contract with a bid of \$16,997 for 50 trees. Andy is pleased with the bid. Work is scheduled to begin on November 30, 2015. (Pro-Cut’s bid was \$32,000)
 - c. Finnup Drain – Have funds (\$42,000 available) to extend covered portion with “in house” labor. Inlet by zoo & access 250’ to east – storm water only.
 - d. Turf Tech - set to join the Parks Department after Thanksgiving.
 - e. Netafim presentation (city irrigation controls) - scheduled for December 10
 - f. Finnup sign landscaping – 4 Greenspire Oak + grasses
 - g. 8th Street parking lot – 20’ main rerouted due to fire station expansion north. Hoping to upgrade irrigation and re-landscape at City Hall and also to landscape city parking lot east of 8th street in the future. This would include expanding drip irrigation and adding plants and trees.

- h. Kansas Avenue Project – T grant – walking path from Quick Shop at Kansas and Campus north to Wal-Mart has been approved and will be Parks Department responsibility.
- i. Fall Clean up – 61 loads of branches were taken to the Kiddie Pond.
- j. Fansler Field – Must be ready for JV baseball practice by end of February 2016.
- k. Downtown – Currently installing Christmas lights.
- l. Finnup Foundation tour – Was held on October 26. Will talk water conservation and central control irrigation.
- m. Tree City USA – Have numbers but have not calculated total. This is due by January 11, 2016.

VIII. Committee reports: None.

IX. Unfinished Business.

- A. City Arborist Breakfast – Move to February – will distribute new keys to Kiddie Pond – review rules and ordinances, along with, tree rebate / tree loan criteria.
- B. Tree List Update – Committee – January agenda and shoot for fall completion.

X. New Business.

- A. Chemical and Fertilizer Proposal – as per City Manager, Matt Allen, all city except golf course. Sticker problems at cemetery – need integrated pest management plan – cemetery budget will be used to cover cost of chemicals. Can upgrade equipment for application.
- B. Z- Plug – Aerated Fansler field within 1 hour.
- C. KDOT Enhancement - \$36,000.
 - a. Move from east side of Taylor to west side and use as see money for a T grant from Mary Street south to McGraw. Could Horticulturalist plant plants in the future work on east side to convert to double row irrigation?
- D. Tree City USA Poster Contest – other cities – JD Klempa – Dodge City, St. John, Ulysses, Plains, Fowler and Liberal. Will email to Mike Ramsey – to JD Klempa on February 16, 2016. February 5th falls on a Friday – Tuesday 2nd pick up & judge posters at 5:30pm.
- E. Photo – Will see what photos are available

XI. Announcements.

- A. Need to look at board position terms.

XII. Schedule next meeting –The next meeting is scheduled for Tuesday, January 19, 2016 at 5:45 p.m.

XIII. Adjournment – The meeting was adjourned at approximately 6:46 p.m. on motion made by Mike Ramsey, seconded by John Brennaman and carried.