

**AGENDA**  
**CITY COMMISSION SPECIAL MEETING**  
**Tuesday, December 29, 2015**  
**9:00 A.M.**

**I. SPECIAL MEETING CALLED TO ORDER AND CITY CLERK ANNOUNCING QUORUM PRESENT.**

A. Governing Body consideration and approval of adopting an ordinance to lower the Residential Electric Monthly Customer Charge from the current monthly charge of \$22.50 to a monthly charge of \$19.50 effective January 1, 2016.

1. Ordinance No. \_\_\_\_\_ - 2015, an ordinance establishing and amending rates for electric service in the City of Garden City, Kansas; amending current Code Sections 90-302; repealing current Code Sections 90-302; all to the Code of Ordinances of the City of Garden City, Kansas.

B. Public Hearing for the purpose of the Governing Body hearing and answering concerns, questions and/or objections of taxpayers relating to the proposed amendment to the 2015 City of Garden City budget for the following funds: Recreation Commission, Capital Improvement Reserve, 126a13 Revolving, Special Rec & Parks, Project Development and Solid Waste.

1. Following the hearing, the Governing Body is requested to approve the Certificate of Amendment of the 2015 Budget.

**II. ADJOURN.**



**PUBLIC UTILITIES  
DEPARTMENT**

MIKE MUIRHEAD  
Public Utilities  
Director  
301 N 8<sup>th</sup> St  
620.276.1577

CLIFF SONNENBERG  
Electric Service's Center  
Superintendent  
140 Harvest Ave  
620.276.1290

FRED JONES  
Water Department  
Resource Manager  
106 S 11<sup>th</sup> St  
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ED BORGMAN  
Waste Water  
Superintendent  
345 S Jennie Barker Rd  
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## MEMORANDUM

TO : Governing Body  
THRU: Matt Allen, City Manager  
FROM: Mike Muirhead, Public Utilities Director  
DATE : December 29, 2015  
RE : Residential Electric Customer Charge

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### **ISSUE:**

Governing Body consideration of establishing an ordinance and amending the current city code, 90-302 regarding rates for the Residential Electric Monthly Customer Charge.

### **BACKGROUND:**

The Governing Body, at its regularly scheduled City Commission meeting held on December 15, 2015 directed staff to work with the City Attorney to establish an ordinance reducing the monthly Residential Electric Customer Charge from \$22.50 per month to \$19.50 per month. That ordinance is attached for consideration.

Additional background information. The Governing Body, at its pre-meeting held on November 17, 2015, after being provided an update (attached) on power supply costs and cash reserve levels, discussed the possibilities / options of reducing the Residential Electric Customer Charge. The amount of the reduction in the Customer Charge discussed would reduce the annual transfer into the reserve fund by approximately \$400,000.

The current Residential Customer Charge of \$22.50 per month, established in February, 2012 was designed to allow the City to remove the fluctuating monthly Energy Cost Adjustment (ECA) charge and to level the rate differential between the winter and summer rates that were being charged at that time. That has effectively been accomplished, thus allowing Garden City electric customers to know what their monthly charges would be.

### **ALTERNATIVE:**

- 1.) Approve the ordinance.
- 2.) Do not approve the ordinance.

### **RECCOMENDATION:**

Staff recommends approval of option 1.



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**FISCAL NOTE:**

By reducing the Residential Customer Charge from \$22.50 per month to \$19.50 per month, will result in an estimated reduction of \$353,700 in annual revenues to the Electric Utility.

ORDINANCE NO. \_\_\_\_\_-2015

AN ORDINANCE ESTABLISHING AND AMENDING RATES FOR ELECTRIC SERVICE IN THE CITY OF GARDEN CITY, KANSAS; AMENDING CURRENT CODE SECTION 90-302; REPEALING CURRENT CODE SECTION 90-302; ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS.

**BE IT ORDAINED** by the **Governing Body of the City of Garden City, Kansas:**

**SECTION 1.** Section 90-302 of the Code of Ordinances of the City of Garden City, is hereby amended, to read as follows:

**Sec. 90-302. Residential service within corporate limits, schedule RE-1.**

- (a) *Availability.* Electric service under this schedule is available at points adjacent to the city's existing secondary voltage distribution facilities located within the corporate limits of the city.
- (b) *Application.* Electric service under this schedule is applicable to individually metered domestic service units, including individually metered apartments for domestic purposes. This schedule is not applicable to service units accommodating two or more families, service units where more than three rooms are rented or available for rent to transient or permanent residents, or domestic service units whose premises are utilized for any professional, commercial business or other gainful enterprise including hotels, motels and apartments where service is received through a single meter and the occupant is charged a rental rate that includes electric service. Under such conditions the apartment service units will be served under the general service or other applicable rate.
- (c) *Character of service.* The service coming under this section is alternating current, 60 hertz, single-phase at 120/240 volts.
- (d) *Monthly rate.* The rates imposed under this section are as follows:  
Rate schedule, effective January 1, 2016:
  - Customer charge, per month .....\$19.50
  - Energy charge, per kwh .....0.1100

**SECTION 2.** Code of Ordinances Section 90-302, as previously existing, is hereby repealed, to be replaced as specified in this ordinance.

**SECTION 3.** That this ordinance shall be in full force and effect after its publication in the Garden City Telegram, the official city newspaper.

APPROVED AND PASSED by the Governing Body of the City of Garden City, Kansas,  
the 29th day of December, 2015.

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JANET A. DOLL, Mayor

ATTEST:

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CELYN N. HURTADO, City Clerk

APPROVED AS TO FORM:

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RANDALL D. GRISELL, City Counselor



CITY COMMISSION

JANET A. DOLL,  
Mayor

ROY CESSNA

MELVIN L. DALE

DAN FANKHAUSER

J. CHRISTOPHER LAW

MATTHEW C. ALLEN  
City Manager

MELINDA A. HITZ, CPA  
Finance Director

RANDALL D. GRISELL  
City Counselor

**To:** City Commission  
**Date:** December 23, 2015  
**From:** Melinda Hitz, Finance Director  
**RE:** 2015 Budget Amendments

**Issue**

2015 Budget amendments are necessary to reflect actual 2015 expenditures.

**Background**

In November each year, City staff compares actual and December estimated expenditures to the authorized budget. Due to changes in programs, cash carryover, and additional revenues there is a need to amend the authorized budget.

Proposed are the following funds to amend and the justification.

<b><u>Fund</u></b>	<b><u>Justification</u></b>
Recreation Commission	Additional Revenue
Capital Improvement Reserve	Cash Carryover Additional Revenue
126a13 Revolving	Program Change
Special Recreation & Parks	Program Change Cash Carryover
Project Development	Program Change
Solid Waste	Cash Carryover

**Alternatives**

- 1) Amend budgets as shown on Amended Certificate.
- 2) Do not amend and have budget violations governed under KSA statute 79-2935.

**Recommendation**

Staff recommends the budget amendments, and authorizes the 2015 Amended Budget certificate for commission signatures.

**Fiscal Note**

None

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**Notice of Budget Hearing for Amending the  
2015 Budget**

The governing body of

**CITY OF GARDEN CITY**

will meet on the day of DECEMBER 29, 2015 at 9:00 AM at CITY ADMINISTRATIVE CENTER for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at SERVICE & FINANCE OFFICE and will be available at this hearing.

**Summary of Amendments**

Fund	2015 Adopted Budget			2015 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
REC COMMISSION	5.000	878,556	967,136	978,467
CAPITAL IMP RESV			132,250	250,000
12-6a13 REVOLVING			30,000	83,100
SPECIAL REC & PARKS			101,500	195,000
PROJECT DEVELOP			102,000	542,344
SOLID WASTE			3,124,750	3,487,500

MELINDA HITZ

Official Title: FINANCE DIRECTOR