



**AGENDA**  
**CITY COMMISSION MEETING**  
**Tuesday, February 2, 2016**  
**1:00 PM**  
City Administrative Center, 301 N. 8th Street

**I. Note:**

Pre-meeting at 11:00 a.m. – 11:45 a.m. located in the large meeting room at the City Administrative Center for an update of the 2016 Legislative session. Administrative staff will be present and the pre-meeting is open to the public.

**II. REGULAR MEETING CALLED TO ORDER AND CITY CLERK ANNOUNCING QUORUM PRESENT**

**III. PLEDGE OF ALLEGIANCE TO THE FLAG AND INVOCATION**

**IV. APPROVAL OF THE MINUTES OF THE LAST REGULAR MEETING, WHICH IF NO CORRECTIONS ARE OFFERED, SHALL STAND APPROVED**

A. January 19, 2016 City Commission minutes

**V. PUBLIC COMMENT Agenda Schedule Allowance: 30 minutes (5 minutes per spokesperson)**

**VI. CONSIDERATION OF PETITIONS, MEMORIALS AND REMONSTRANCES**

A. Governing Body consideration and approval to allow the Mayor to proclaim the month of February 2016 as Girl Scout Cookie Month.

**VII. REPORT OF THE CITY MANAGER**

A. Public Works Director Curran will provide the Governing Body a KDOT Traffic Investigation Report (signal study) for the intersection of K-156 (Kansas Avenue) at Mary Street and Jennie Barker Road.

B. Presentation of the Neighborhood and Development Services 2015 Annual Report.

C. Congratulations to Buffalo Dunes Golf Professional Cole Wasinger on the occasion of being named the "2015 American Junior Golf Association Golf Professional of the Year."

D. Presentation of the monthly Financial report from Service and Finance.

E. Presentation of the sales tax receipts from Service and Finance.

- F. Presentation of December activity report from the Garden City Fire Department.
- G. Presentation of the 2015 4th Quarterly Report - 2015 from the Public Utilities Department.

## **VIII. MEETINGS OF NOTE**

- A.
  - February 5, 2016 - Fire Department Annual Banquet at the Clarion Inn at 6:30 p.m.
  - February 5, 2016 - Fire Service Recruitment Day at Hutchinson Community College
  - February 9-11, 2016 - 42nd Annual Underground-Overhead-Metering School at the Finney County Fairgrounds
  - February 11, 2016 – Garden City Area Chamber of Commerce Banquet, 6:30 p.m. in the commons area at Horace Good Middle School.
  - February 20, 2016 - Legislative Coffee at St. Catherine Hospital, Classroom B at 10:00 a.m.
  - February 22, 2016 - Governing Body Goal Setting Retreat at Finnup Center at 8:30 a.m.
  - March 19, 2016 – Legislative Coffee at St. Catherine Hospital, Classroom B at 10:00 a.m.
  - April 9-12, 2016 - Western Kansas Congressional Delegation reception in Washington, D.C.
  - April 20, 2016 - Earth Day - Party for the Planet at Lee Richardson Zoo

## **IX. CONSIDERATION OF APPROPRIATION ORDINANCE**

- A. Appropriation Ordinance No. 2405-2016A.

## **X. CONSIDERATION OF ORDINANCES AND RESOLUTIONS**

### **XI. OLD BUSINESS**

### **XII. NEW BUSINESS**

- A. Governing Body consideration and approval of funding for the Downtown Development Fund in 2016.
- B. Governing Body consideration of approving transfer of ownership of Fire Department surplus rescue equipment to Garden City Community College.
- C. The Governing Body is asked to appoint one (1) member to fill the vacant seat on the Cultural Relations Board.
- D. The Garden City Police Department is requesting City Commission consideration and approval of Alyssa Ralston's application to serve on the Police/Citizen Advisory Board as the High School representative.
- E. Governing Body consideration and appointment of one member to the Garden City Recreation Commission.
- F. ***Consent Agenda for approval consideration:***

(The items listed under this "consent agenda" are normally considered in a single motion and represent items of routine or prior authorization. Any member of the Governing Body may remove an item prior to the vote on the consent agenda for individual consideration.)

1. Governing Body consideration and approval of bids received January 26th for painting the swimming pool.
2. Consideration of the American State Bancshare Addition.
3. Consideration of the Final Plat of McMillan's Third Addition.
4. Consideration of the Replat of Block 3 of the Maggie's Addition.
5. Consideration of the lot split of Lots 1 & 2 of Block 7 of the Jones Addition.
6. Governing Body consideration and approval of a Real Estate Purchase Option for right-of-way and the purchase of property for the Kansas Avenue widening project, from Maria Cerritos.
7. Permission for Blanca Bribiesca to reserve Space 6, Lot 77, Zone J of Valley View Cemetery for the consideration of \$50.00 for the period of one year.
8. Licenses

### **XIII. CITY COMMISSION REPORTS**

### **XIV. OTHER ENTITIES**

- A. Presentation of monthly minutes from the Community Health Advisory Board.
- B. Presentation of the Cultural Relations Board monthly minutes.
- C. Presentation of the Buffalo Dunes Golf Course Advisory Board minutes.
- D. Presentation of the Garden City Recreation Commission December 2015 revised minutes.
- E. Presentation of the meeting minutes for the Police/Citizens Advisory Board meeting held on January 19, 2016.

### **XV. ADJOURN**

**THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

City of Garden City

January 19, 2016

The regular meeting of the Board of Commissioners of the City of Garden City was held at 1:00 p.m. at the City Administrative Center on Tuesday, January 19, 2016 with all members present. Commissioner Cessna opened the meeting with the Pledge of Allegiance to the Flag and the Invocation.

Kay Gillespie requested Governing Body to change the leash law to no include cats and to adopt the TNR (trap, neuter and release program).

Tom Walker, Finney County Economic Development Corporation representative thanked the Governing Body for the support of FCEDC.

Commissioner Fankhauser moved to approve and allow the Mayor to proclaim January 24-30, 2016 as Health Awareness week. Commissioner Cessna seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Dale moved to approve and accept an offer of \$300 to purchase surplus City property at 309 N. Second Street from Alejandro Valenzuela Uranga. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Assistant City Manager Cunningham provided an update on the Voice Over Internet Phone Service project that is now complete.

City Manager Allen provided an update on the selection of a consultant to conduct a management study of the Garden City Recreation Commission.

City Manager Allen provided an update on the property tax lid.

Staff provided items of information for Governing Body review including the following: from Director of Aviation Powell, the monthly activity report, from Neighborhood & Development Services Director Kentner the monthly building report, from Police Chief Utz the monthly activity report and from Zoo Director Newland the monthly activity report.

Meetings of note:

- ✓ January 25, 2016 – Southwest Kansas Chambers of Commerce “SW Kansas Night Out in Topeka” at Capitol Plaza in Topeka – 5:00 – 8:00 p.m.
- ✓ February 11, 2016 – Garden City Area Chamber of Commerce Banquet, 6:30 p.m. in the commons area at Horace Good Middle School.
- ✓ February 20, 2016 - Legislative Coffee at St. Catherine Hospital, Classroom B at 10:00 a.m.
- ✓ March 19, 2016 – Legislative Coffee at St. Catherine Hospital, Classroom B at 10:00 a.m.

Appropriation Ordinance No. 2404-2016A, “AN APPROPRIATION ORDINANCE MAKING CERTAIN APPROPRIATIONS FOR CERTAIN CLAIMS IN THE AMOUNT OF \$3,526,921.35,” was read and considered section by section. Commissioner Cessna moved to approve and pass Appropriation Ordinance No. 2404-2016A. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Cessna moved to appoint Sean Collings to fill a vacant unexpired term to end December 31, 2016 on the Art Grant Committee. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Law moved to appoint Phil Escareno to serve a three-year term from January 2016 - December 31, 2018 as the City of Garden City representative on Finney County Economic Development Corporation Board. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Fankhauser moved to approve the semi-annual report for the CDBG Revolving Loan Fund on behalf of Great Plains Development, Inc. Commissioner Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Cessna moved to approve a negotiated bid pursuant to the Purchasing and Contracting manual as the low bid exceeded the Architect's estimate received on January 12, 2016 for the Central Fire Station addition. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Cessna moved to approve the following:

1. Governing Body consideration of awarding bids that were received on January 5, 2016 to install underground conduit and concrete equipment vaults for the Meadowlark Dairy Processing Plant Project UE2015-44.
2. Governing Body consideration of awarding bids that were received on January 5, 2016 from five (5) vendors for the underground conductor needed to install underground power lines for the Meadowlark Dairy Processing Plant Project UE2015-44.
3. The Police Department is requesting Governing Body consideration and approval of the sole source bid from Lenco for a Lenco BearCat G-3, 4WD, 6.7L Turbo Diesel.
4. The Garden City Police Department is requesting Governing Body consideration and approval of bids for police patrol vehicles.
5. Permission for Rachel Rodriguez to reserve Space 2, Lot 27, Zone J of Valley View Cemetery for the consideration of \$50.00 for the period of one year.
6. Licenses:

**(2016 New)**

- a) Rawack .....Class B General

(2016 Renewal)

- b) Building Solution LLC..... Class A General
- c) Hutton Construction Corp... Class A General
- d) The Law Company Inc..... Class A General
- e) Tatro Plumbing Co. Inc..... Class A General
- f) APAC-Kansas Inc. .... Class A General
- g) Harmon Construction ..... Class B General
- h) McMillan Plumbing..... Class B General
- i) DV Construction..... Class B General
- j) TJ's Construction ..... Class B General
- k) Wallace Electric LLC..... Class D-E Electrical
- l) Hemmert Electric ..... Class D-E Electrical
- m) McMillan Plumbing..... Class D-E Electrical
- n) J&T Electric LLC..... Class D-E Electrical
- o) GC Electric LLC ..... Class D-E Electrical
- p) Electrical Solutions Company ..... Class D-E Electrical
- q) Wichita Electric Co. Inc. .... Class D-E Electrical
- r) A&J Sheet Metal & Air LLC ..... Class D-M Mechanical
- s) Ducts in a Row ..... Class D-M Mechanical
- t) ALTA Refrigeration, Inc. .... Class D-M Mechanical
- u) McMillan Plumbing..... Class D-M Mechanical
- v) Angel A/C & Refrigeration ..... Class D-M Mechanical
- w) Tatro Plumbing Co. Inc. .... Class D-M Mechanical
- x) Johnson Septic Tank Services & Plumbing, LLC ..... Class D-P Plumbing
- y) Solomon's Plumbing LLC..... Class D-P Plumbing
- z) McMillan Plumbing..... Class D-P Plumbing
- aa) Tatro Plumbing Co. Inc. .... Class E-BF Backflow Test
- bb) The Green Solutions ..... Class E-SOC Specialized Other

Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Cessna moved that the City Commission go into executive session pursuant to K.S.A. 75-4319(b)(2) for 15 minutes for the purpose of consultation with City legal counsel on matters which are privileged in the attorney/client relationship which if discussed in open session would waive that privilege and that the City Commission reconvene into open session in the City Commission Chambers at 2:18 p.m. with City Manager Allen and City Attorney Grisell. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

At the expiration of the designated time, and in open session, Mayor Doll stated no action was taken.

Mayor Doll adjourned the meeting since there was no further business before the Governing Body.

\_\_\_\_\_  
Janet A. Doll, Mayor

ATTEST:

\_\_\_\_\_

Celyn N. Hurtado, City Clerk

### **City Commission Reports**

Commissioner Cessna commented that the Sparq Compressed Natural Gas (CNG) fuel station grand opening event had a great turnout and it is great to see our town growing. Commissioner Cessna congratulated Director of Aviation Powell on her recent appointment to the Chairperson of the Local Emergency Planning Committee.

Commissioner Dale stated that the new CNG Fuel Station will be something that is a thing of the future. Commissioner Dale mentioned he attended the Honor Flight Car Show and Chili Feed was a huge success and will benefit many veterans the chance to visit Washington, D.C. Commissioner Dale stated the city can take pride in what the previous Commissioners and staff have done over the years to get the City where we are today.

Mayor Doll stated she had a citizen request to have videos of parades and other city events played on Channel 8. Mayor Doll welcomed Sparq Natural Gas to Garden City. Mayor Doll thanks Assistant City Manager Cunningham and the IT staff for their work on the new phone system.

Commissioner Law stated he also attended the Honor Flight Car Show and Chili feed and stated there was no greater cause than the Honor Flight for veterans. Commissioner Law commented he has been a big proponent for compressed natural gas and is happy to see the CNG fuel station locate here in Garden City. Commissioner Law stated there have been many comments made regarding the local contractor work done at the CNG facility. Commissioner Law will be welcoming the Kansas Association of Agriculture Educators. Commissioner Law stated he will not be in attendance at the February 2, 2016 City Commission meeting.

Commissioner Fankhauser commented that he enjoyed attending the CNG fuel station with the other Commissioners. Commissioner Fankhauser thanked Assistant City Manager Cunningham and the IT staff for all their work on the Voice Over Internet Phone system. Commissioner Fankhauser stated Garden City Regional Airport had a record number of enplanements with over 26,000 passengers and the sales tax numbers for 2015 were record breaking.

# Petitions



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Celyn Hurtado, City Clerk  
**DATE:** February 2, 2016  
**RE:** Girl Scout Cookie Month Proclamation

---

**ISSUE:**

Governing Body consideration and approval to allow the Mayor to proclaim the month of February 2016 as Girl Scout Cookie Month.

**BACKGROUND:**

Rebecca Colburn, Membership Recruiter with Girl Scouts of Kansas Heartland requests the Mayor to proclaim the month of February as Girl Scout Cookie Month in Garden City, Kansas.

**ALTERNATIVE:**

None.

**RECOMMENDATION:**

None.

**FISCAL NOTE:**

None.

**ATTACHMENTS:**

Description	Upload Date	Type
2015 Girl Scout Cookie month proclamation	1/29/2016	Backup Material

**PROCLAMATION**

WHEREAS, Girl Scouts, the pre-eminent organization for girls in the United States and around the world, has been an active part of the Garden City community; and

WHEREAS, through the Girl Scout Cookie Program, girls learn about business, goal-setting, the value of teamwork and money management, all of which helps them become leaders who are confident in themselves and their abilities, use their knowledge to effect change in their lives and in the lives of those around them; and

WHEREAS, through the support of generous donors and annual product-sale activities, such as the Girl Scout Cookie Sale, the Girl Scout organization is able to offer quality programs on a year-round basis to girls in all racial, ethnic, cultural, religious and socioeconomic groups; and

WHEREAS, the City of Garden City is committed to supporting the programs provided by the Girl Scouts of Kansas Heartland and encourages our communities to support Girl Scouting and its annual money-earning activity: the annual Girl Scout Cookie Sale;

NOW, THEREFORE, I, Janet A. Doll, Mayor of the City of Garden City, Kansas do hereby proclaim February, 2016 as

**Girl Scout Cookie Month**

and encourage all citizens to support the **Annual Girl Scout Cookie Sale**, which begins February 13<sup>th</sup> and will end March 20<sup>th</sup> and making an investment in the lives of girls and upholding the enterprising spirit of Girl Scouts to remain a self-sufficient organization.

Signed and sealed this 2nd day of February, 2016.

\_\_\_\_\_  
Janet A. Doll, Mayor

Attest:

\_\_\_\_\_  
Celyn N. Hurtado, City Clerk

# Report of the City Manager



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Public Works Director Sam Curran  
**DATE:** February 2, 2016  
**RE:** KDOT Traffic Signal Investigation Report for the Intersection of K-156 & Jennie Barker Road

---

### **ISSUE:**

Public Works Director Curran will provide the Governing Body a KDOT Traffic Investigation Report (signal study) for the intersection of K-156 (Kansas Avenue) at Mary Street and Jennie Barker Road.

### **BACKGROUND:**

Since the intersection was realigned in 2011, KDOT District Six Engineer (local office) has requested the Bureau of Transportation Safety and Technology Office (Traffic Engineering Unit) in Topeka to conduct a traffic investigation every two years to review warrants for a traffic signal. The latest investigation was conducted September of 2015. We have included the report for your information.

Because the intersection is located on KDOT's highway system, any improvements to the traffic control devices requires the approval and authorization of KDOT in Topeka. Their recommendations are directed towards local KDOT office. The Traffic Engineering Unit investigated the intersection using reduced criteria from the Manual on Uniform Traffic Control Devices (MUTCD) for 4 of the 9 traffic signal warrants.

#### Warrant 1 - Eight Hour Vehicular Volume

- Condition A (thresholds major 420, minor 140)
- Condition B (thresholds major 630, minor 70)
- The number of hours that met were 0, no warrant met

#### Warrant 2 - Four Hour Vehicular Volumes

- Thresholds vary by adding both major approaches and comparing that number to higher single approach number from the minor street which are plotted on a curve. If the plotted number falls above the curve, then it meets the warrant
- The number of hours that met were 0, no warrant met

#### Warrant 3 - Peak Hour

- This warrant usually involves entrances to manufacturing plants, industrial complexes, or high-occupancy vehicle facilities
- The number of hours met were 0, no warrant met

Warrant 7 - Crash Experience (severity and frequency)

- To satisfy this warrant, 5 or more crashes correctible by a traffic signal (right-angle and turning crashes) must have occurred in a 12 month period, and
- Traffic volumes are high enough to satisfy the condition for Warrant 1 combining Conditions A and B at a reduced factor of 56%. Both conditions shall meet minimum of 8 hours
- We satisfied the accident requirement; however, the combined volumes requirement for Condition A - 3 hours met and Condition B - no hours were met (56% factor)
- No warrant met

The recommendations from the Traffic Engineering Office to the local District Office are as follows:

- Existing STOP signs be increased to the 48" x 48" version (signs already exists)
- Install supplemental 48" x 48" STOP signs be installed on the left side of the road for both approaches on Mary Street and Jennie Barker Road (currently this does not exist)
- If this does not sufficiently increase driver compliance, flashing warning lights may be added to the signs (lights already exists on the current STOP signs)

**ALTERNATIVE:**

No alternatives for City Commission on this report

**RECOMMENDATION:**

None

**FISCAL NOTE:**

None

**ATTACHMENTS:**

Description	Upload Date	Type
K-156 & Jennie Barker Road Final Traffic Investigation	1/26/2016	Cover Memo

# MEMO



DATE: January 14, 2016

TO: Larry Thompson, P.E. - District Six Engineer (Garden City)

FROM: Eric Kocher, E.I.T. - Traffic Engineering Unit *EGK*

RE: K-156 & Jennie Barker Road  
Finney County

SUB: FINAL Traffic Investigation

---

Attached is a FINAL traffic investigation for K-156 and Jennie Barker Road. Please provide a copy of this report to all appropriate city or county officials. If you have any questions, please contact me at 785-296-1179 or [ekocher@ksdot.org](mailto:ekocher@ksdot.org).

#### Attachment

c: Gary Bennett, P.E. - Area One Engineer (Syracuse)  
Brian Gower, P.E. – State Traffic Engineer (Topeka)  
Ron Hall, P.E. – District Maintenance Engineer (Garden City)  
Kirk Hutchinson – Public Affairs Manager (Garden City)

**TRAFFIC INVESTIGATION  
FINAL  
January 14, 2016**

**K-156 & Jennie Barker Road  
Finney County**

**KANSAS DEPARTMENT OF TRANSPORTATION  
BUREAU OF TRANSPORTATION SAFETY AND TECHNOLOGY**

TRAFFIC INVESTIGATION  
K-156 & Jennie Barker Road  
Garden City, Finney County

FINAL

INITIATION OF STUDY

Brian Gower, State Traffic Engineer was contacted by Larry Thompson, District Six Engineer regarding the intersection of K-156 and Jennie Barker Road. In response, the Traffic Engineering Unit conducted a traffic study at this location. The results of this study and any recommendations are provided in the report below.

ROADWAY CHARACTERISTICS

*Intersection*

The intersection of K-156 and Jennie Barker Road in Finney County is a four-legged intersection with curb and gutter on all four quadrants. The intersection is two-way stop-controlled on Jennie Barker Road, and all four approaches have a five lane section with dedicated left turn lane. The surrounding land is very clear, with some development occurring to the southeast, meaning sight distance is excellent in all directions. The intersection is currently lit with conventional street lighting, specifically with a 30 feet tall pole and mast arm in the east quadrant. The speed limit on Jennie Barker Road is 40 mph, and the speed limit on K-156 is 45 mph at the intersection, having transitioned down from 65 mph to the east.

*K-156*

As K-156 approaches Garden City from the east, it is a two lane undivided highway with a three feet wide shoulder and 12 feet wide lanes. The speed limit reduces from 65 to 55 and then to 45 prior to the intersection with Jennie Barker Road. This speed reduction is accomplished with a SPEED ZONE AHEAD sign, which is not recommended practice per the 2009 Manual on Uniform Traffic Control Devices (MUTCD). Additionally, the speed limit signs present for eastbound traffic are placed in such a way that there is a speed limit overlap (one direction going faster than the other direction).

*Jennie Barker Road*

As part of a KDOT project in 2011, Jennie Barker Road was realigned to intersect K-156 at a right angle. Because of this, Jennie Barker Road curves approximately 45° immediately before intersecting the highway. The southeast bound approach is signed with CURVE AHEAD and STOP AHEAD signs, while the northwest bound approach has only the CURVE AHEAD.

CRASH HISTORY

Because this intersection was realigned in 2011, the only relevant crash data is from 2012 onward. All reported crashes are compiled in the collision diagram at the end of this report. A year-by-year breakdown is provided in the table below. There was a notable spike in crashes in 2013, although crashes have been declining since then.

Year	2012	2013	2014	2015	Total
Crashes	2	7	4	3	16

**SIGNAL WARRANT ANALYSIS**

Reduced criteria for traffic signal warrants 1, 2, 3, and 7 from the MUTCD were analyzed for this intersection. Each of these warrants is discussed in detail below.

***Warrant 1 – Eight Hour Vehicular Volume***

This warrant is broken up into two conditions, Minimum Vehicular Volume and Interruption of Continuous Traffic. The Minimum Vehicular Volume condition is intended for application at locations where a large volume of intersecting traffic is the principal reason to consider installing a traffic signal. The Interruption of Continuous Traffic condition is intended for application at locations where the Minimum Vehicular Volume condition is not met and where the volume on the major street is so heavy that traffic on the minor street suffers excessive delay or conflict when entering the major street.

For this warrant to be satisfied, traffic volumes must meet one of two specific thresholds (or both thresholds, at a reduced volume) for 8 hours in a 24 hour period. As shown in the figure at the end of this report, the thresholds were met for 0 of the 24 hours studied.

***Warrant 2 – Four Hour Vehicular Volume***

This warrant is intended to be applied where the volume of intersecting traffic is the principal reason to consider installing a traffic signal.

For this warrant to be satisfied, traffic volumes must meet a specific threshold (shown at the end of this report) for 4 hours in a 24 hours period. This threshold was met for 0 hours of the 24 hours studied.

***Warrant 3 – Peak Hour Vehicular Volume***

This warrant is intended for use at a location where traffic conditions are such that, for a minimum of 1 hour on an average day, the minor street traffic suffers undue delay when entering or crossing the major street.

For this warrant to be satisfied, traffic volumes must meet a specific threshold (shown at the end of this report) for 1 hour in a 24 hour period. This threshold was not met during the 24 hours studied.

***Warrant 7 – Crash Experience***

This warrant is intended for application where the severity and frequency of crashes are the principal reasons to consider installing a traffic control signal.

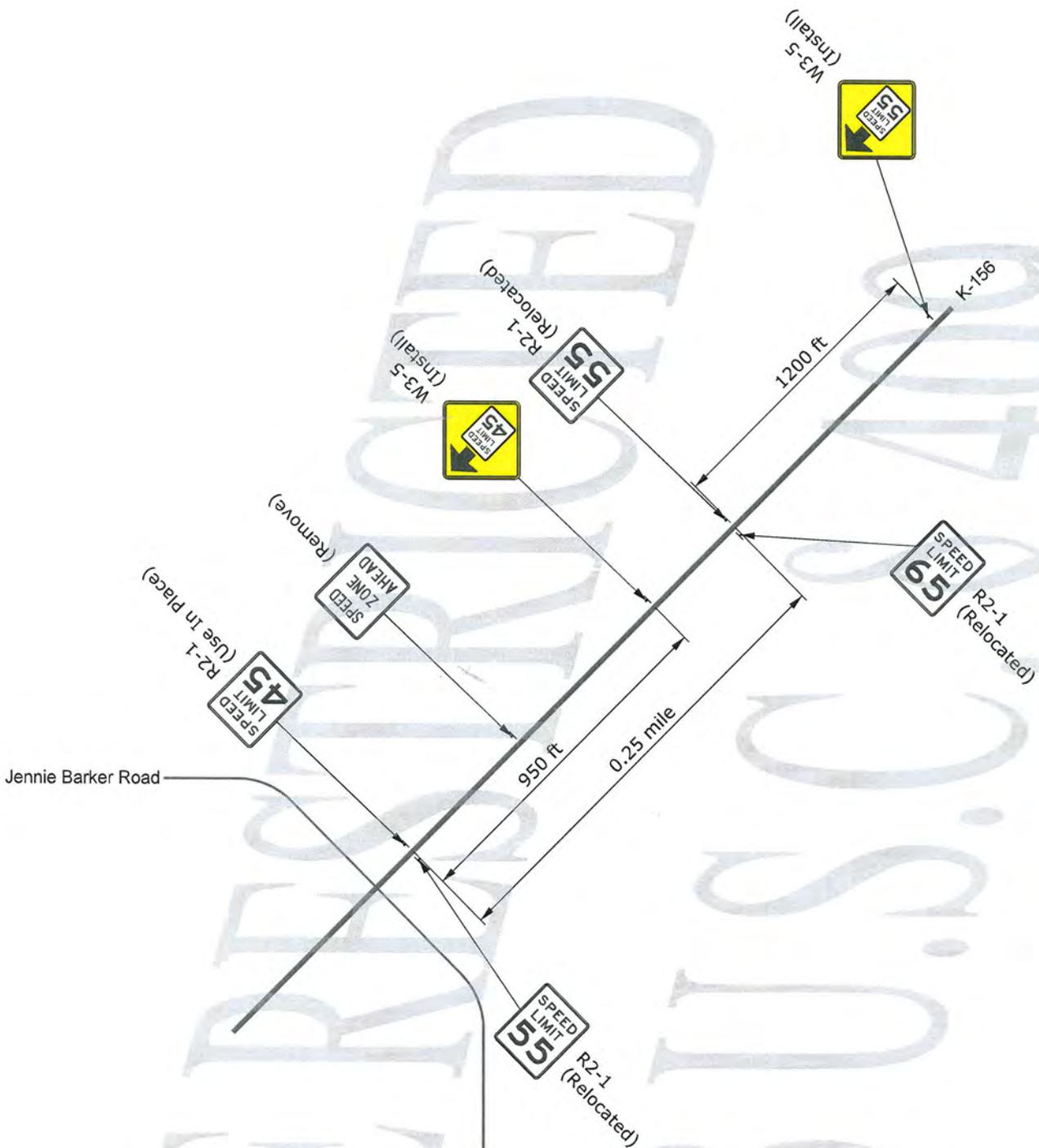
For this warrant to be satisfied, 5 or more crashes susceptible to correction by a traffic signal (typically right-angle and turning crashes) must have occurred in a 12 month period, and the traffic volumes must be high enough to satisfy the combined condition for Warrant 1. The number of crashes correctible by signalization at this intersection is high enough to satisfy the warrant criteria, but the traffic volume is not.

**RECOMMENDATION**

The primary concern at this intersection is the number of crashes that have occurred. Most of these crashes are due to drivers on Jennie Barker Road not paying full attention to the cross traffic and possibly not coming to a complete stop before proceeding into the intersection. In order to increase conspicuity, it is recommended that the existing STOP signs be increased to the 48" x 48" version (if they are not already) and a supplemental 48" x 48" STOP sign be installed on the left side of the road for both approaches on Jennie Barker Road. If this does not sufficiently increase driver compliance, flashing warning lights may be added to the signs as well.

While installing a traffic signal will typically reduce these types of right-angle crashes, the federally mandated warrants are not satisfied, meaning that a signal cannot be considered at this intersection. If the volumes increase enough to satisfy these warrants in the future, a traffic signal should be considered.

Additionally, the speed limit transition signing on K-156 entering the city should be altered to accurately reflect the recommendations in the MUTCD. The SPEED ZONE AHEAD sign should be removed and replaced by a W3-5 SPEED LIMIT REDUCTION sign. Another W3-5 SPEED LIMIT REDUCTION sign should be installed prior to the existing 55 mph transition zone. A sketch of this is provided on the following page for reference.




 K-156  
 Finney County  
 Speed Transition Signing

Not To Scale

ACCIDENT SUMMARY	
No. Of Accidents: 16	STUDY PERIOD
Fatal: 00	2012 - 2015
Personal Injury: 02	
Property Damage: 14	
Injury Record: 02	
Fatalities: 00	
Personal Injuries: 02	



CONTRIBUTING FACTORS	
ROAD SURFACE COND.	LIGHT COND.
1. Dry	
2. Wet	
3. Water Const.	
4. Snow/Ice	
5. Slippery	
6. Unknown	

- 03/31/2014 (07:50) Dry (Daylight) M
- 03/04/2013 (14:05) Dry (Daylight) J
- 06/26/2013 (16:18) Dry (Daylight) J
- 06/11/2014 (12:57) Dry (Daylight) M
- 11/10/2012 (19:00) Dry (Dark, LTG) M
- 11/09/2012 (10:15) Dry (Daylight) H,J,M

Mary St

- 05/09/2015 (22:14) Dry (Dark, LTG) R
- 01/13/2015 (18:30) Dry (Dark, LTG) J,M
- 09/08/2014 (12:30) Dry (Daylight) M
- 12/27/2013 (10:45) Dry (Daylight) M
- 12/18/2013 (15:25) Dry (Daylight) J

K-156

- 03/30/2015 (07:50) Dry (Daylight) J
- 06/28/2013 (15:16) Dry (Daylight) J,M
- 03/06/2013 (15:04) Dry (Daylight) M
- 02/15/2013 (15:15) Dry (Daylight) M
- 10/30/2014 (15:35) Dry (Daylight) M

Jennie Barker Rd

K-156

ACCIDENT RATE	
ADT:	9,045 VPD
(# Acc.)(10')	13.85
(365)(Yrs.)(ADT)	9.51
Critical Rate:	

LEGEND	
Fatality	●
Personal Injury	○
Property Damage	▲
Fixed Object	◻
Uninvolved Vehicle	◊
Pedestrian	◇

Date (Time) Road Cond. (Light Cond.) Action	

**COLLISION DIAGRAM**  
 KANSAS DEPT. OF TRANSPORTATION  
 BUREAU OF TRANSPORTATION SAFETY & TECHNOLOGY  
 Intersection of K-156 and Jennie Barker St in Garden City  
 COUNTY: FINNEY DATE: 11/02/2015  
 COMPLETED BY: ERIC KOCHER

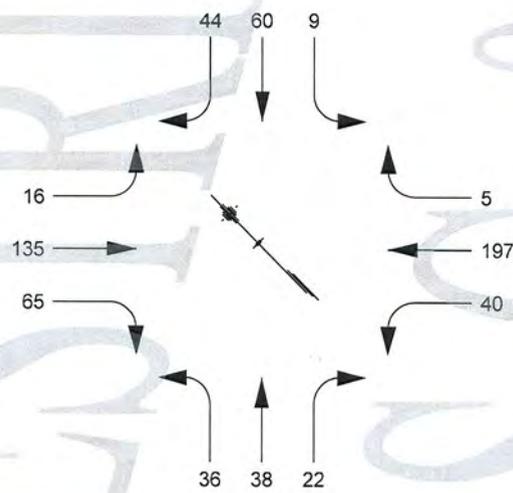
DRIVER ACTION	
A. Illegal or Unsafe Speed	O. Improper Lane Change
B. Impeding Traffic	P. Ill or Med. Condit.
C. Following Too Close	Q. Brakes Failed
D. Improper Overtaking	R. Alcohol Related
E. Improper Turn	S. Unknown Reason
F. Improper Start, Stop, Park	T. Hit & Run
G. Traf. Control Viol'n. Lights	U. Vision Obstructed by Other Vehicles and/or Sun
H. Traf. Control Viol'n. Signs	V. Black Ice/Snow
J. Fail to Yield R/W	
K. Drove Left of Center	
L. No or Improper Signal	
M. Careless- Inattention	
N. Avoid Vehicle, Object, Ped.	

# FIELD DATA

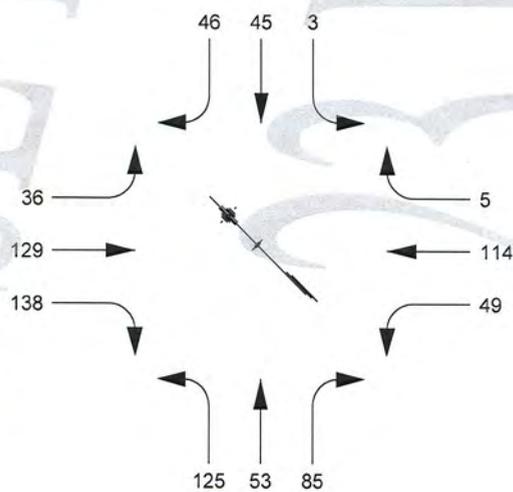
K-156 & MARY/JEANIE BARKER ST  
CITY OF GARDEN CITY  
FINNEY COUNTY

## PEAK HOUR TURNING MOVEMENT

7:15 - 8:15 AM



5:00 - 6:00 PM



# TRAFFIC SIGNAL WARRANT ANALYSIS - VOLUME WARRANTS

## BUREAU OF TRAFFIC ENGINEERING

KANSAS DEPARTMENT OF TRANSPORTATION

Major Street : Mary & Jeanie Barker Streets  
 Minor Street : K-156  
 City : Garden City  
 County : Finney

Time Count Began : 10:00 AM  
 Date : September 29, 2015  
 Day of Week of Count : Tuesday

Is the intersection in a community with a population less than 10,000 or are speeds greater than 40 mph? yes  
 Adjustment factor for day of week and month of year of count : 0.928  
 Number of Lanes : 2

Minor Street  
 0.928  
 2

Time	Major Street Approach Volumes			Total	Minor Street Approach Volumes		*
	EAST	WEST	WEST		NORTH	SOUTH	
12:00 m	8	25	31	6	19	18	
1:00	7	14	19	4	15	14	
2:00	6	16	20	3	16	15	
3:00 am	1	12	12	4	6	6	
4:00	12	19	29	8	17	16	
5:00	34	48	76	16	24	22	
6:00 am	68	114	169	37	56	52	
7:00	190	190	353	102	136	95	
8:00	113	217	306	60	100	93	
9:00 am	84	157	224	63	111	103	
10:00	83	143	210	69	118	110	
11:00	94	181	255	72	146	135	
12:00 n	88	192	269	51	180	167	
1:00	100	194	273	65	219	203	
2:00	105	184	268	61	211	196	
3:00 pm	152	279	400	62	188	174	
4:00	150	241	363	71	254	236	
5:00	166	276	410	96	252	234	
6:00 pm	134	218	327	68	217	201	
7:00	115	187	280	76	206	191	
8:00	68	130	184	55	142	132	
9:00 pm	50	104	143	23	94	87	
10:00	37	60	90	23	77	71	
11:00	16	39	51	14	39	36	
24HR Total	1891	3240	5110	1110	2805		

Note: = Total of both approaches.  
 \* The HIGHEST approach only.

**NOTE:** Minimum hourly volumes reduced for population <10,000 or speed >40 mph (70% Factor)

**NOTE:** Adjusted for day of week/month of year (both major and minor streets)

Warrant #1 - Condition A		Warrant #1 - Condition B		Warrant #1 - Combination of Conditions A & B		Warrant #2		Warrant #3	
Percent of Warrant Volumes Met	Major	Minor	Percent of Warrant Volumes Met	Major	Minor	Warrant Volume	Percent of Warrant	Warrant Volume	Percent of Warrant
7	13	5	26	0	*****	0	*****	0	*****
5	10	3	20	0	*****	0	*****	0	*****
5	11	3	21	0	*****	0	*****	0	*****
3	4	2	9	0	*****	0	*****	0	*****
7	11	5	23	0	*****	0	*****	0	*****
18	16	12	31	0	*****	0	*****	0	*****
40	37	27	74	0	*****	0	*****	0	*****
84	68	56	136	330	29	330	29	0	*****
73	66	49	133	0	*****	0	*****	0	*****
53	74	36	147	0	*****	0	*****	0	*****
50	79	33	157	0	*****	0	*****	0	*****
61	96	40	193	0	*****	0	*****	0	*****
64	119	43	239	0	*****	0	*****	0	*****
65	145	43	290	0	*****	0	*****	0	*****
64	140	43	280	0	*****	0	*****	0	*****
95	124	63	249	290	60	290	60	0	*****
86	169	58	337	320	74	320	74	0	*****
98	167	65	334	280	84	280	84	0	*****
78	144	52	287	0	*****	0	*****	0	*****
67	136	44	273	0	*****	0	*****	0	*****
44	94	29	189	0	*****	0	*****	0	*****
34	62	23	124	0	*****	0	*****	0	*****
21	51	14	101	0	*****	0	*****	0	*****
12	26	8	51	0	*****	0	*****	0	*****
Warranting Volumes		630		70		Warranting Volumes From MUTCD Fig. 4C-2		Warranting Volumes From MUTCD Fig. 4C-4	
Hours Met		0		0		Hours Met		0	
Warrant Met		No		No		Warrant Met		No	

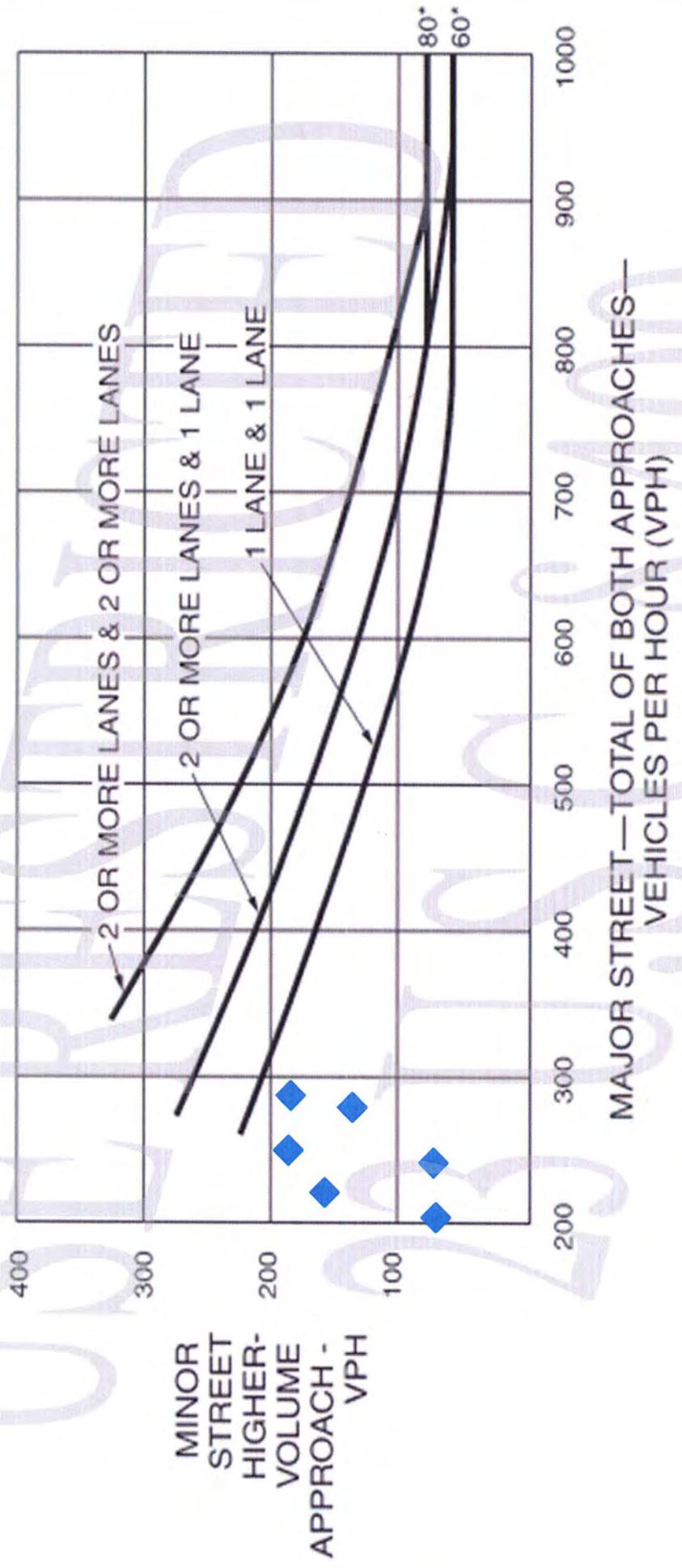
**Warrant #1 - Condition A**  
 For this warrant vehicle volume requirements for conditions A and B are reduced to **56% Factor**

**Warrant #1 - Condition B**  
 NOTE: Conditions A and B SHALL BOTH meet a minimum of 8 hours. However, the 8 hours satisfying condition A NEED NOT be the same as the 8 hours satisfying condition B.

**Warrant #1 - Combination of Conditions A & B**  
 Condition Hours Met: A=3, B=5  
 Warrant Met: No

**Warrant #2**  
 Major Street volume is so low that no Minor Street warrant exists

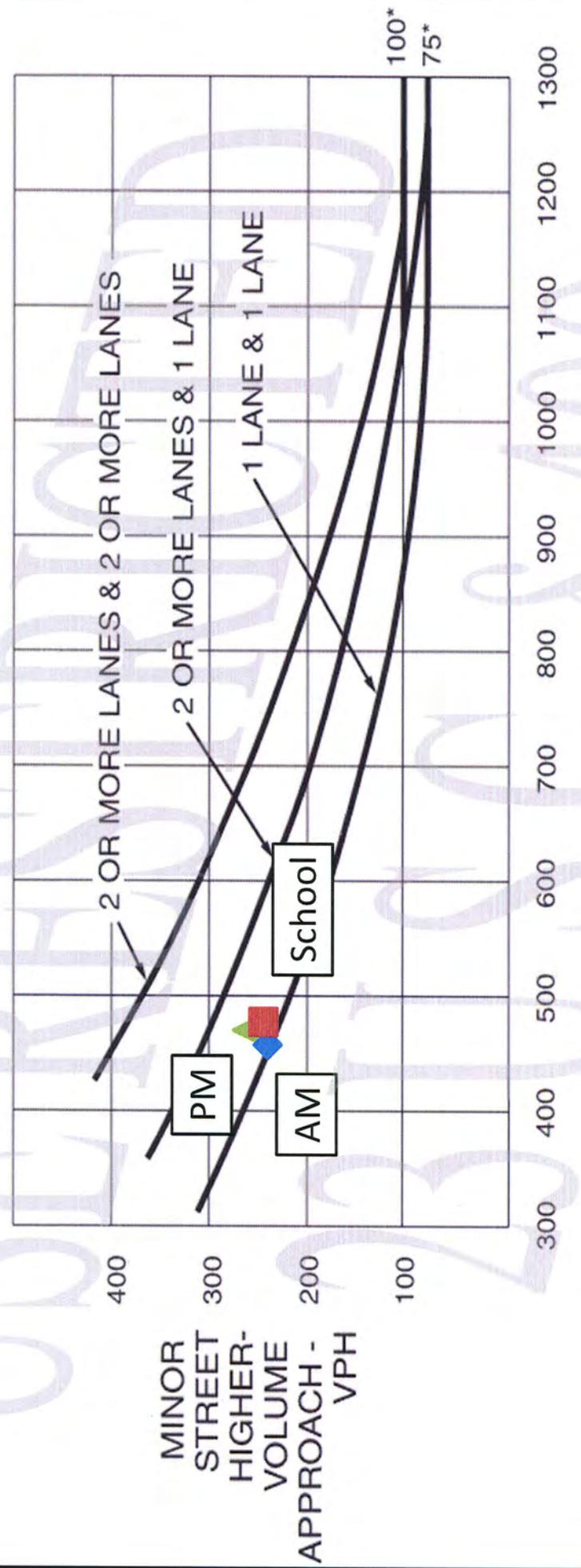
**Figure 4C-2. Warrant 2, Four-Hour Vehicular Volume (70% Factor)**  
 (COMMUNITY LESS THAN 10,000 POPULATION OR ABOVE 40 MPH ON MAJOR STREET)



\*Note: 80 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 60 vph applies as the lower threshold volume for a minor-street approach with one lane.

**Figure 4C-4. Warrant 3, Peak Hour (70% Factor)**

(COMMUNITY LESS THAN 10,000 POPULATION OR ABOVE 40 MPH ON MAJOR STREET)



MAJOR STREET—TOTAL OF BOTH APPROACHES—  
VEHICLES PER HOUR (VPH)

\*Note: 100 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 75 vph applies as the lower threshold volume for a minor-street approach with one lane.



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Kaleb Kentner, Neighborhood & Development Services Director  
**DATE:** February 2, 2016  
**RE:** Neighborhood and Development Services Department 2015 Annual Report

---

**ISSUE:**

Presentation of the Neighborhood and Development Services 2015 Annual Report.

**BACKGROUND:**

Attached is the Neighborhood and Development Services 2015 Annual Report.

**ALTERNATIVE:**

None.

**RECOMMENDATION:**

None.

**FISCAL NOTE:**

None.

**ATTACHMENTS:**

Description	Upload Date	Type
2015 Annual Report	1/27/2016	Backup Material



GARDEN CITY

— KANSAS —

*City of  
Holcomb*

Finney *170*  
County *ND*

**NEIGHBORHOOD AND DEVELOPMENT  
SERVICES DEPARTMENT**

*2015 ANNUAL REPORT*

# NEIGHBORHOOD AND DEVELOPMENT SERVICES DEPARTMENT ANNUAL REPORT

This report details the annual activity within each division of this department. The Neighborhood and Development Services Department serves the development needs of the city of Garden City, Finney County, and the City of Holcomb. It is the goal of this department to promote a livable and economically vibrant community. There are four divisions within this department. They include: Building Inspections, Development and Design, Code Compliance, Community Services, and Planning and Zoning.

The Building Inspections Division focuses on all construction activity to ensure that all structures are constructed or installed according to the minimum standards set forth in the adopted building codes. Development and Design is tasked with reviewing engineered plans and designs, and managing infrastructure construction. The Code Compliance Division focuses on working with community members to help mitigate any code violations or environmental nuisances within the community. Our Community Services Division provides specialized services to aid individuals, businesses, and homeowners in specific services such as economic development, neighborhood revitalization, and census updates. The Planning and Zoning Division is tasked with helping to provide planned growth in our community. This division supports the Comprehensive Plan and the Zoning and Subdivision Regulations in all its endeavors. This division specifically aids with zoning and amendment cases as well as site plan reviews and floodplain management among other things.

## BUDGET

Budget year	Budget
2016	\$964,000

## DEPARTMENT MAJOR PROJECTS AND GOALS

Finney County Subdivision & Zoning Regulations –2016-2017  
FEMA Map Modernization Project – Ongoing  
Schulman Crossing Development Project – Ongoing  
RHID Program – Ongoing  
Implementation of New Software Program – 2016-2017  
Update Garden City Subdivision Regulations – 2016-2017  
Update Landmark Ordinance – 2016  
Update Garden City Landscaping Ordinance – 2016-2017

# POPULATION, DEMOGRAPHICS & GENERAL COMMUNITY FACTORS

CENSUS	 <b>Garden City</b>	 <b>City of Holcomb</b>	 <b>Finney County</b>
<b>POPULATION</b>			
January 2016 Estimated	30,948	2,179	41,940
2010	26,658	2,094	36,776
2000	28,451	2,025	40,523
1990	24,097	1,400	33,070
<b>AVERAGE HOUSEHOLD SIZE</b>			
2010	2.88	3.2	2.93
2000	2.99	3.42	3.09
<b>VACANT HOUSING</b>			
2010	6.10%	3.80%	6.90%
2000	5.70%	2.60%	5.90%

RACE/ETHNICITY	 <b>Garden City</b>	 <b>City of Holcomb</b>	 <b>Finney County</b>
<b>White</b>	43.00%	64.90%	46.40%
<b>Latino</b>	48.60%	32.50%	46.70%
<b>Black or African American</b>	2.40%	0.20%	1.90%
<b>American Indian and Alaska Native</b>	0.40%	0.40%	0.40%
<b>Asian</b>	4.30%	0.20%	3.30%
<b>Native Hawaiian and other Pacific Islander</b>	0.01%	0.00%	0.10%
<b>Other Race</b>	0.20%	0.20%	0.20%
<b>Two or More Races</b>	1.10%	1.50%	1.10%

## CODE COMPLIANCE

YEAR	Code Complaints Investigated (Total of all Complaints)	 Garden City	 Holcomb	 Finney County
2015	878	849	0	29
2014	861	813	0	48
2013	897	854	4	39
2012	892	758	3	131
2011	1554	1153	3	398
2010	1453			
2009	1137			
2008	1040			
2007	1170			
2006	964			
2005	915			
2004	619			
2003	656			
2002	606			
2001	528			
2000	602			

## PLANNING AND ZONING

YEAR	Total # of Cases Reviewed
2015	174
2014	184
2013	151
2012	148
2011	175
2010	147
2009	188
2008	200
2007	224
2006	216
2005	185
2004	132
2003	140
2002	114
2001	166
2000	131

## SITE PLANS

Staff has been granted authority by the Area Planning Commission to review site plans for complicity with the building code. Staff reviews multi-family, commercial & industrial site plans in Garden City, Holcomb, and Finney County.

<b>SITE PLAN REVIEW</b>			
YEAR	Garden City	Holcomb	Finney County
2015	52	4	28
2014	41	5	32
2013	18	1	4
2012	19	0	16
2011	19	0	28
2010	13	0	13
2009	22	0	4
2008	20	3	21
2007	20	0	21
2006	15	0	9
2005	21	0	16
2004	16	0	8
2003	29	0	10
2002	21	0	6
2001	42	2	20
2000	55	1	27

## ZONING CASES

Staff has reviewed the following zoning related cases that required Governing Body, Commission, or board recommendations and approvals.

<b>ZONING RELATED CASES</b>			
YEAR	Garden City	Holcomb	Finney County
2015	13	8	13
2014	25	2	12
2013	34	3	21
2012	32	1	15
2011	30	1	23
2010	34	2	25
2009	41	2	35
2008	34	2	27
2007	32	0	42
2006	26	6	30
2005	19	2	40
2004	23	1	21
2003	24	1	10
2002	34	1	13
2001	37	1	4
2000	6	2	10

## SUBDIVISIONS

Staff reviewed subdivisions including lot splits and parcel plats located in the City of Garden City, Holcomb, and Finney County.

<b>SUBDIVISIONS</b>			
YEAR	Garden City	Holcomb	Finney County
2015	17	5	13
2014	13	1	13
2013	17	2	21
2012	12	1	16
2011	9	1	22
2010	16	0	15
2009	14	2	13
2008	6	0	15
2007	7	0	18
2006	8	1	17
2005	21	0	16
2004	16	0	8
2003	29	0	10
2002	21	0	6
2001	28	6	18
2000	12	0	15

## BOARD OF ZONING APPEALS

Staff has reviewed the following zoning related cases that required approval of the Board of Zoning Appeals.

<b>BOARD OF ZONING APPEALS</b>			
YEAR	Garden City	Holcomb	Finney County
2015	10	0	4
2014	19	0	14
2013	13	3	9
2012	17	2	7
2011	15	2	12
2010	9	1	15
2009	18	6	24
2008	26	2	11
2007	22	0	15
2006	24	1	22
2005	9	0	13
2004	6	0	8
2003	7	0	12
2002	6	0	6
2001	1	0	7
2000	2	0	2

## GARDEN CITY HISTORIC LANDMARK CASES

Staff has reviewed the following historic landmark cases. This program began in 2003.

<b>HISTORIC LANDMARK</b>	
YEAR	Total Number of Cases
2015	7
2014	7
2013	6
2012	10
2011	13
2010	4
2009	7
2008	33
2007	47
2006	57
2005	28
2004	25
2003	8

## GARDEN CITY COMMUNITY SERVICES

### NEIGHBORHOOD REVITALIZATION TAX REBATE PROGRAM

<b>NEIGHBORHOOD REVITALIZATION PROGRAM ACTIVITY</b>			
Year	TOTAL # OF APPLICANTS	TOTAL REBATES	TOTAL # OF ACTIVE ACCOUNTS
2015	10	AS OF 12/16/2015 22,407.38	10
2014	12	106,465.96	12
2013	8	\$81,797.37	8
2012	6	\$114,344.59	4
2011	8	\$108,679.10	7
2010	16	\$104,318.17	15
2009	7	\$79,459.91	4
2008	4	\$59,435.78	2
2007	3	\$57,780.34	1
2006	7	\$53,135.18	2
2005	19	\$38,933.33	2
2004	15	\$34,542.75	0
2003	15	\$15,824.79	0
2002	6	0	0

## HOME INSULATION REVOLVING LOAN FUND

<b>2000-2015 HOME INSULATION LOAN ACTIVITY</b>		
<b>Year of Loan</b>	<b>Annual Loan Amount</b>	<b>Number of Applicants</b>
2015	\$0.00	0
2014	\$3,652.87	3
2013	\$2,486.70	2
2012	\$4,700.11	4
2011	\$6,128.49	5
2010	\$9,467.01	8
2009	\$7,952.66	5
2008	\$7,422.26	5
2007	\$11,235.62	10
2006	\$3,791.28	4
2005	\$2,990.80	5
2004	\$3,054.27	5
2003	\$4,262.64	8
2002	\$2,037.91	3
2001	\$2,470.37	6
2000	\$3,119.27	5
<b>Totals</b>	<b>\$68,632.69</b>	<b>73</b>

# BUILDING INSPECTION-ANNUAL BUILDING PERMIT REPORTS

**City of Garden City: Average single family permits for the last five years: 24.6**

**City of Holcomb: Average single family permits for the last five years: 3.6**

**Finney County: Average single family permits for the last five years: 14.2**

	Single Family Residential Includes Modular Permits	Single Family Manufactured Permits	Multi-Family Permits (Two or more attached dwellings)	Residential Remodel Permits	Commercial Permits	Industrial Permits	Commercial & Industrial Remodel Permits	Miscellaneous Permits (Utility, Religious, Public or Non-Profit Projects)	TOTAL	
									Fee, Permits & Valuation	Number of Inspections
<b>2015 PERMITS</b>	65	10	20-66	1058	33	-	284	51	431,915.96	<b>3732</b>
									1521	
									135,155,465	
<b>2014 PERMITS</b>	10	10	14-14	1094	13	1	312	56	183,624.27	<b>2459</b>
									1,501	
									33,552,056	
<b>2013 PERMITS</b>	29	6	26-83	879	12	1	346	46	424,750.87	<b>1502</b>
									1,267	
									86,439,093	
<b>2012 PERMITS</b>	9	8	3-7	788	10	2	349	11	126,506.08	<b>1639</b>
									1184	
									23,093,820	
<b>2011 PERMITS</b>	10	1	3-35	959	9	4	239	63	83,850.18	<b>1830</b>
									1,290	
									15,452,605	
<b>2010 PERMITS</b>	7	2	2	1115	5	0	298	63	546,423.43	<b>2681</b>
									1492	
									109,694,323	
<b>2009 PERMITS</b>	10	3	4	1569	5	0	266	109	169,778.72	<b>1645</b>
									1966	
									26,275,407	
<b>2008 PERMITS</b>	10	0	1	3886	10	2	118	63	273,742.13	<b>7190</b>
									4090	
									40,195,309	
<b>2007 PERMITS</b>	8	3	0	878	2	1	60	36	64,280.33	<b>3478</b>
									988	
									14,678,103	
<b>2006 PERMITS</b>	12	1	0	693	0	1	57	45	43,984.36	<b>2341</b>
									809	
									10,244,427	
<b>2005 PERMITS</b>	13	1	0	492	3	0	56	29	20,748.42	<b>2123</b>
									594	
									11,264,031	
<b>2004 PERMITS</b>	31	4	0	483	6	2	79	16	25,464.49	<b>2673</b>
									621	
									14,000,284	
<b>2003 PERMITS</b>	32	6	0	459	15	1	70	8	33,176.20	<b>3164</b>
									591	
									19,302,844	
<b>2002 PERMITS</b>	55	2	4	509	13	0	85	8	38,117.05	<b>3422</b>
									676	
									38,588,069	
<b>2001 PERMITS</b>	43	14	6	717	6	2	115	10	27,056.10	<b>3589</b>
									913	
									17,265,967	
<b>2000 PERMITS</b>	30	67	20	1301	20	1	92	6	38,338.90	<b>5055</b>
									1,537	
									20,753,240	

 City of Holcomb	Single Family Residential Includes Modular Permits	Single Family Manufactured Permits	Multi-Family Permits (Two or more attached dwellings)	Residential Remodel Permits	Commercial Permits	Industrial Permits	Commercial & Industrial Remodel Permits	Miscellaneous Permits (Utility, Religious, Public or Non-Profit Projects)	TOTAL Fee, Permits & Valuation	TOTAL Number of Inspections
<b>2015 Permits</b>	7	-	3-7	86	1	-	15	-	31,699.50	<b>292</b>
									111	
									7,310,412	
<b>2014 Permits</b>	1	0	0	68	1	0	4	2	9,008.5	<b>77</b>
									76	
									1,258,193	
<b>2013 Permits</b>	4	0	0	49	0	0	4	0	10,607.07	<b>169</b>
									59	
									2,193,934	
<b>2012 PERMITS</b>	4	0	0	68	0	0	21	0	9845.90	<b>174</b>
									93	
									1,343,686	
<b>2011 PERMITS</b>	2	0	0	43	0	0	4	1	4,392.50	<b>96</b>
									50	
									616,779	
<b>2010 PERMITS</b>	7	0	0	70	0	0	3	3	9665.40	<b>233</b>
									83	
									1,458,376	
<b>2009 PERMITS</b>	7	0	0	125	0	1	6	5	15,975.13	<b>215</b>
									144	
									2,411,968	
<b>2008 PERMITS</b>	5	0	0	236	0	1	8	10	18,668	<b>388</b>
									260	
									2,047,344	
<b>2007 PERMITS</b>	4	0	0	277	0	0	1	4	18,640.49	<b>252</b>
									286	
									2,665,112	
<b>2006 PERMITS</b>	6	0	0	58	0	0	0	1	5,591.30	<b>268</b>
									65	
									1,737,063	
<b>2005 PERMITS</b>	6	1	0	59	0	0	0	0	3,006.48	<b>224</b>
									66	
									1,034,008	
<b>2004 PERMITS</b>	9	0	0	63	0	0	0	3	4,056.74	<b>273</b>
									75	
									1,437,890	
<b>2003 PERMITS</b>	10	0	0	57	0	0	1	2	3,465.35	<b>381</b>
									70	
									1,140,737	
<b>2002 PERMITS</b>	9	0	0	51	0	0	2	1	3,126.40	<b>337</b>
									63	
									1,443,485	
<b>2001 PERMITS</b>	11	3	0	68	0	0	0	4	6,106.28	<b>573</b>
									86	
									6,521,470	
<b>2000 PERMITS</b>	10	3	0	45	0	0	0	1	526.90	<b>336</b>
									59	
									4,749,615	

	Single Family Residential Includes Modular Permits	Single Family Manufactured Permits	Multi-Family Permits (Two or more attached dwellings)	Residential Remodel Permits	Commercial Permits	Industrial Permits	Commercial & Industrial Remodel Permits	Miscellaneous Permits (Utility, Religious, Public or Non-Profit Projects)	TOTAL Fee, Permits & Valuation	TOTAL Number of Inspections
<b>2015 Permits</b>	15	16	-	173	3	1	78	3	64,733.96	<b>735</b>
									289	
									11,737,278	
<b>2014 Permits</b>	15	22	0	243	6	2	74	2	73,539.67	<b>576</b>
									364	
									11,734,307	
<b>2013 Permits</b>	18	8	0	141	8	5	34	6	39,973.85	<b>427</b>
									218	
									65,749,345	
<b>2012 Permits</b>	12	1	0	159	9	2	74	2	44,259.82	<b>565</b>
									259	
									9,291,511	
<b>2011 PERMITS</b>	11	3	0	215	7	3	86	12	52,764.22	<b>637</b>
									336	
									10,769,887	
<b>2010 PERMITS</b>	18	0	0	216	5	2	71	7	46,326.52	<b>810</b>
									319	
									8,765,679	
<b>2009 PERMITS</b>	23	7	0	285	1	0	80	8	47,873.31	<b>655</b>
									404	
									7,587,121	
<b>2008 PERMITS</b>	14	2	0	430	10	11	50	10	62,640.71	<b>949</b>
									527	
									12,353,215	
<b>2007 PERMITS</b>	15	7	0	180	2	12	38	3	45,343.41	<b>937</b>
									257	
									10,059,952	
<b>2006 PERMITS</b>	15	5	0	84	0	3	17	3	82,504.28	<b>693</b>
									127	
									64,826,334	
<b>2005 PERMITS</b>	11	11	0	71	7	2	14	11	11,325.55	<b>645</b>
									127	
									4,394,195	
<b>2004 PERMITS</b>	15	17	0	93	1	6	11	1	12,792.55	<b>979</b>
									144	
									4,724,850	
<b>2003 PERMITS</b>	18	24	0	96	4	6	17	1	16,871.88	<b>1004</b>
									166	
									6,371,938	
<b>2002 PERMITS</b>	20	18	0	99	2	3	21	2	14,777.08	<b>1191</b>
									165	
									6,531,734	
<b>2001 PERMITS</b>	14	11	2	111	6	3	23	1	16,859.55	<b>851</b>
									171	
									8,440,970	
<b>2000 PERMITS</b>	12	61	0	191	10	6	18	4	18,693.90	<b>1661</b>
									302	
									12,219,573	

## Short Term and Long Term Building Potential

### *(Final Platted or Preliminary Platted Lots)*

<b>City of Garden City - Subdivisions</b>	<b>NUMBER OF LOTS AVAILABLE (Short term)</b>	<b>NUMBER OF LOTS AVAILABLE (Long Term)</b>
Amy Street Townhomes	2	
Arcos Addition	1	
Campus Gardens South Addition	2	
Cedar Ridge Estates	1	
Cedar Ridge Estates Addition	1	
Chappel Heights Phase 1	36	268
Dixie Baker Addition	1	
East Cambridge Square Phase II	19	15
Fox Hill Addition	8	
Heritage Place Addition No. 1	18	
*Heritage Place Second Addition	33	66
Maestas Addition	2	
Miles Addition	1	
*Miriah Heights Two		20
Ninth and Frederick	2	
Northeast Territory Addition No. 1	1	
Orosco Addition, Phase 1	2	12
Pheasant Valley Second Addition		26
Pheasant Valley Third Addition		27
Pheasant Valley "Villas Addition" BK1	6	
Prairie View Acres Phase 1	21	11
<b>Total # of available lots as of Dec. 2015</b>	<b>157</b>	<b>445</b>

<b>Finney County - Subdivisions</b>	<b>NUMBER OF LOTS AVAILABLE (Short term)</b>	<b>NUMBER OF LOTS AVAILABLE (Long Term)</b>
Becker Subdivision	3	
Bison Subdivision	6	
Coombs	2	
Dakota Addition	1	
Dakota 2 <sup>nd</sup> Addition	1	67
Donner Estates	32	
Dreiling	1	
Equine Ranches	4	
First Christian Giron	2	
Freedom Acres	21	
Golf Acres	3	
Grace Addition		2
Harms Addition	3	
Henkle Addition	2	
Henry Burt Addition 2	2	
Henry Burt Addition 3	2	
Henry Burt Addition 4	3	
Highlands Addition	7	
Highlands Addition No.2	14	4
Hiview Acres	2	
H-Ranch Addition		2
Hunter JA	3	
Joss Tracts	1	
Karen Marie Murrell Addition	1	
Kensington Addition	43	
KMA Addition	1	
Leavitt Addition	7	2
McGraw Addition	2	
Monarch Estates	6	
North Shore Estates	8	
North Shore Estates No.2	12	
Prairie Grass Addition	12	
Riverside Subdivision	4	
Rivers West Estates	17	
Rolling Hills Estates	8	
Sagebrush Estates	24	19
Saloga Addition		1
Sandhill Addition	1	
Sandy Estates	3	
Southeast Suburban Estates	2	
Southwind	56	18
Spike's Lake		1
T-Bone Stakes	3	
Terrace Estates	3	
Towns Riverview	7	
Towns Riverview South	12	
Two Lions Subdivision	3	
Windmill Estates	5	
<b>Total # of available lots as of Dec. 2015</b>	<b>355</b>	<b>116</b>

<b>City of Holcomb - Subdivisions</b>	<b>NUMBER OF LOTS AVAILABLE (Short term)</b>	<b>NUMBER OF LOTS AVAILABLE (Long Term)</b>
Barber Addition	2	
Beasley Subdivision	1	
Cambridge Square Addition No. 2	1	
Cambridge Square Addition No. 3	2	
Charlene Addition	11	
Farr Addition	2	
Freeman Addition	5	
Joe's Replat	1	
Oldweiler Addition No. 1	3	
Pappas Addition No.1 Block 2	1	
Sassaman Addition	1	
Sunnyside Addition	2	
Thatcher Addition	3	3
<b>Total # of available lots as of Dec. 2015</b>	<b>35</b>	<b>3</b>



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Matt Allen, City Manager  
**DATE:** February 2, 2016  
**RE:** Cole Wasinger 2015 AJGA Award

---

**ISSUE:**

Congratulations to Buffalo Dunes Golf Professional Cole Wasinger on the occasion of being named the "2015 American Junior Golf Association Golf Professional of the Year."

**BACKGROUND:**

This award was announced by the AJGA on January 27th. It recognizes Cole's contributions to the American Junior Golf Association tour and his promotion and support of junior golf.

**ALTERNATIVE:**

None.

**RECOMMENDATION:**

None. This item is for information only.

**FISCAL NOTE:**

None.

**ATTACHMENTS:**

Description	Upload Date	Type
AJGA Awards website	1/29/2016	Cover Memo

[LOGIN Players \(/membership/memberlogin.asp\)](#) | [Coaches \(/membership/memberlogin.asp?type=coach\)](#)



*Developing Golf's  
Next Generation*

# American Junior Golf Association <sup>(/)</sup>



<http://www.taylormadegolf.com/>

**NATIONAL SPONSOR**



Jan. 27, 2016

## Golf Professional Award: Cole Wasinger, Buffalo Dunes

### Wasinger honored as 2015 AJGA Golf Professional of the Year

The American Junior Golf Association has presented Cole Wasinger from Buffalo Dunes Golf Course, with its 2015 Golf Professional of the Year Award, for his dedication to the AJGA Kansas Junior at Buffalo Dunes.

Each year, the AJGA presents awards to the tournaments with the best individual hospitality, Junior-Am Fundraising Tournament, charitable giving and volunteer base. Awards are also given to the events with the highest media and social media participation. Finally, the AJGA recognizes the year's most outstanding golf professional, superintendent and general manager, as well as the most improved event, best new event, best Junior All-Star tournament, best Invitational and overall tournament of the year. Tournament awards for the 2015 season will be presented on-site at 2016 tournaments.



“It’s humbling to receive this award because although it’s part of my job, I’ve always been very passionate about bringing a national junior golf event to our community,” Wasinger said. “I wouldn’t be able do it without the support of our sponsors, volunteers and staff.”

Since the AJGA Kansas Junior at Buffalo Dunes began in 2013, Wasinger has gone above and beyond to make the tournament a special experience for everyone involved.

In addition to making sure the golf course and his staff are ready for the tournament, Wasinger acts as the Tournament Chairman by securing sponsorships, finding housing for interns, planning staff activities and organizing fundraising efforts for the Junior-Am Fundraising Tournament. Without Wasinger’s diligence, the tournament wouldn’t function as it does.

“I want to thank Cole for his dedication to supporting junior golf in southwest Kansas,” said Darren Nelson, AJGA senior regional director, South Central. “He is not only the face of our AJGA event but also is truly passionate about junior golf year-round and has a tremendous impact on young people.”

Wasinger has always been very passionate about giving back to junior golf. The AJGA Kansas Junior at Buffalo Dunes allows him to give back to an organization that makes a difference in the lives of junior golfers every day.

“I believe in the AJGA,” Wasinger said. “I grew up playing golf and didn’t have an opportunity to play in AJGA events because they were only in metro locations. It’s a great opportunity for us to give back, as well as showcase our local juniors and their talent.”

The AJGA will [return to Buffalo Dunes Golf Course \(https://www.ajga.org/schedule/index.asp?year=2016\)](https://www.ajga.org/schedule/index.asp?year=2016) to host the fourth annual AJGA Kansas Junior at Buffalo Dunes June 14-17, 2016.

[See other 2015 AJGA Tournament Awards. \(https://www.ajga.org/media\\_center/coverstories/stories.asp?UID=8626\)](https://www.ajga.org/media_center/coverstories/stories.asp?UID=8626)

## Mission Statement

---

The American Junior Golf Association is a 501(c)(3) nonprofit organization dedicated to the overall growth and development of young men and women who aspire to earn college golf scholarships through competitive junior golf.

## Latest Posts

---

Newcomer of the Year: AJGA Hale Irwin Colorado Junior (/media\_center/coverstories/stories.asp?uid=8639)

Jan. 28, 2016

---

Junior All-Star of the Year: Lost Springs / Bentonville (/media\_center/coverstories/stories.asp?uid=8638)

Jan. 28, 2016

---

Superintendent: Greg Gavalek, Longbow Golf Club (/media\_center/coverstories/stories.asp?uid=8635)

Jan. 27, 2016

---

Golf Professional Award: Cole Wasinger, Buffalo Dunes (/media\_center/coverstories/stories.asp?uid=8634)

Jan. 27, 2016

---

GM of the Year: Vince Domenzain, Centennial Golf Club (/media\_center/coverstories/stories.asp?uid=8633)

Jan. 27, 2016

## Useful Links

---

[CAREERS \(/CAREERS/\)](#) >

---

[MEMBER LOGIN \(/MEMBERSHIP/MEMBERLOGIN.ASP\)](#) >

---

[QUICK FACTS \(/ABOUT\\_AJGA/QUICKFACTS.ASP\)](#) >

---

[FAQS \(/MEMBERSHIP/FAQ.ASP\)](#) >

---

[AJGA STAFF \(/ABOUT\\_AJGA/STAFF.ASP\)](#) >

---

[AJGA BOARD OF DIRECTORS \(/ABOUT\\_AJGA/BOARD.ASP\)](#) >

---

[PLAYER TESTIMONIALS \(/ABOUT\\_AJGA/PLAYERTESTIMONIALS.ASP\)](#) >

## Contact Us

---

American Junior Golf Association

1980 Sports Club Drive

Braselton, GA 30517

(877) 373-2542

(770) 868-4200 (Phone)

(770) 868-4211 (Fax)

[ajga@ajga.org](mailto:ajga@ajga.org) (mailto:ajga@ajga.org)

# Staff Reports



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Finance Director Hitz  
**DATE:** February 2, 2016  
**RE:** Monthly Financial Report December 2015

---

**ISSUE:**

Presentation of the monthly Financial report from Service and Finance.

**BACKGROUND:**

Attached is the Service and Finance Monthly Financial Report for December 2015

**ALTERNATIVE:**

None.

**RECOMMENDATION:**

None.

**FISCAL NOTE:**

None.

**ATTACHMENTS:**

Description	Upload Date	Type
Monthly Financial Report 12312015	1/28/2016	Cover Memo



**City of Garden City**  
**Monthly Financial Report FY 2015**  
**For the Twelve Months Ended December 31, 2015**  
 Unaudited--Intended for Management Purposes Only

The following is a summary of the City's financial results for the General Funds and Utility Funds. The subsequent pages provide some narrative, comparison cash balances, line item analysis, and graphic display of revenue trends for the City's General and Utility Funds. This report is intended to assist the City Commission and the City's Administrative team in managing the operational budget. This information is summarized from unaudited financial statements for the monthly period that ended December 31, 2015.

**GENERAL FUND AT A GLANCE**

Category	Revised 2015 Budget	2015 YTD Actual	2014 YTD Actual
Revenues	21,550,239	22,059,384	21,452,711
Expenditures	22,629,750	22,010,834	20,683,800
<b>Revenues Over(Under)</b>	<b>(1,079,511)</b>	<b>48,550</b>	<b>768,911</b>

**UTILITY FUND REVENUES AT A GLANCE**

Category	Revised 2015 Budget	2015 YTD Actual	2014 YTD Actual
Electric	32,395,213	31,450,839	31,527,290
Solid Waste	3,431,330	3,578,661	3,036,771
Drainage Utility	207,766	208,713	208,795
Water and Sewage	8,219,797	8,161,138	8,124,632
<b>TOTAL</b>	<b>44,254,106</b>	<b>43,399,352</b>	<b>42,897,487</b>

**SELECTED GENERAL FUND REVENUES AT A GLANCE**

Category	Revised 2015 Budget	2015 YTD Actual	2014 YTD Actual
City Sales Tax	6,200,000	6,426,010	6,159,029
County Sales Tax	3,654,000	3,770,099	3,667,743
Franchise Tax			
Gas Utility	460,000	459,601	478,663
Telephone	60,000	63,246	63,987
CATV	232,000	234,983	233,715
Building Permits	251,663	412,229	259,723
Municipal Court Fines	900,000	831,116	920,917



**City of Garden City**  
**Monthly Financial Report FY 2015**  
**For the Twelve Months Ended December 31, 2015**  
**Unaudited**--Intended for Management Purposes Only

---

---

**ENDING CASH COMPARED TO 2016 ESTIMATED CARRYOVER**

<b>Category</b>	<b>Balance at 12/31/2015</b>	<b>2016 Budgeted Carryover</b>	<b>Carryover Difference</b>
<b>TAXING FUNDS:</b>			
General Fund	5,548,424	4,411,750	1,136,674
Bond and Interest	568,195	701,950	(133,755)
Recreation Commission	0	0	0
Airport	1,159,222	199,600	959,622
<b>UTILITY FUNDS:</b>			
Electric	7,653,808	4,421,000	3,232,808
Water and Sewer	2,807,780	1,473,000	1,334,780
Solid Waste	1,665,290	1,339,750	325,540
Drainage Utility	445,611	401,550	44,061



**City of Garden City  
Monthly Financial Report FY 2015  
For the Twelve Months Ended  
December 31, 2015**

**General Fund**

General Fund Revenues collected through December were \$22,059,484. The December revenues represent 102.36% of the total revenues expected in the General Fund. Property tax distribution was 97.45% for the fifth of five payments in 2015.

General Fund Expenses are at 97.27% of the total expenditures expected in the General Fund.

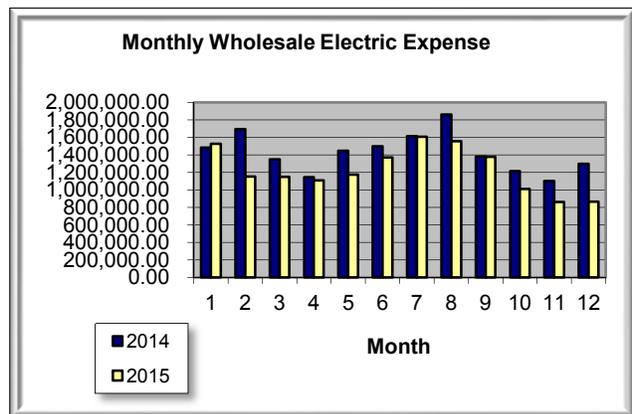
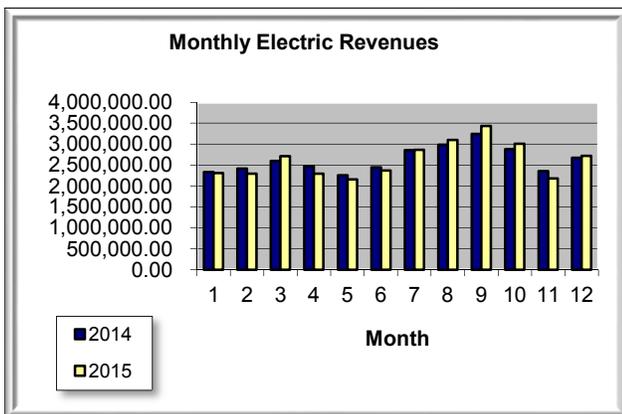
**Selected Revenues**

- City Sales Tax—Ahead by \$266,981 compared to December 2014 year to date collections, 4.33% ahead of 2014 for the twelve months ended.
- County Sales Tax— Collections for the twelve months ended are ahead of 2014 by \$102,356 or 2.79%.
- Franchise Tax—Budget estimates for 2015 remain approximately the same as 2014. Franchise fees are slightly lower than 2014 with the exception of the CATV.
- Building Permits—Budget estimates for 2015 are based on 2014 revenues. Receipts are higher than this period in 2014.
- Municipal Court Fines—Budget estimates were based on 2014 actual and collections through December were behind 2014.

**Utility Funds**

A summary of Utility Fund revenue performance is outlined below:

- Electric revenues – revised budget at \$32,395,213 for 2015 were \$31,450,839 through twelve months or 97.08% of budget.

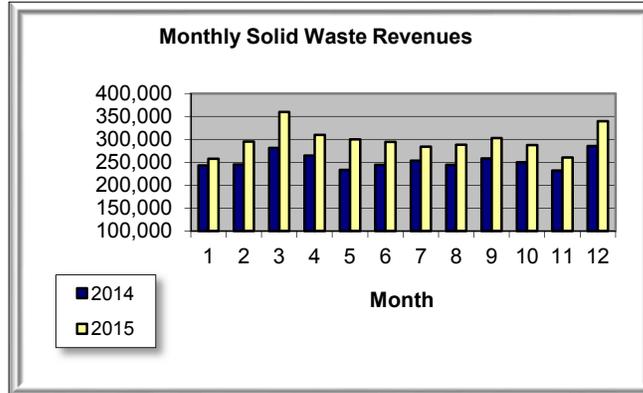


A main expense is Wholesale Electric in the Utility Fund. The 2015 revised budget for wholesale electric is \$17,350,000. The wholesale electric expense for December was \$863,724.

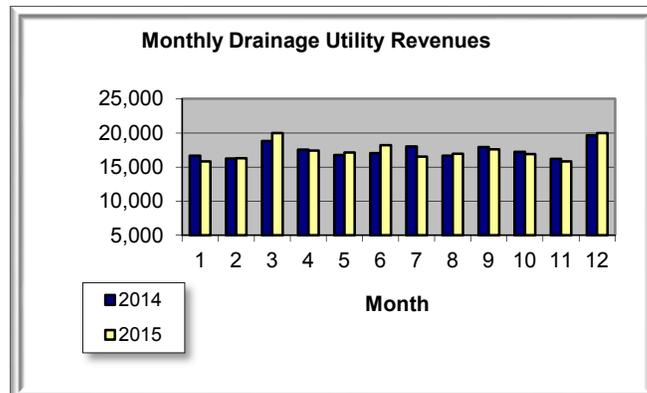


**City of Garden City  
 Monthly Financial Report FY 2015  
 For the Twelve Months Ended  
 December 31, 2015**

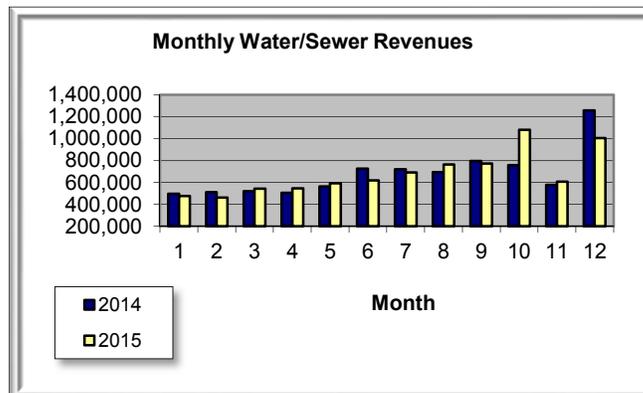
■ Solid Waste revenues – revised budget at \$3,431,330 for 2015 were \$3,578,661 through twelve months or 104.29% of budget.



■ Drainage Utility revenues – revised budget at \$207,766 for 2015 were \$208,713 through twelve months or 100.46%.



■ Water and Sewage revenues - revised budget at \$8,219,797 for 2015 were \$8,161,138 through twelve months or 99.29% of budget.





CITY OF GARDEN CITY, KANSAS  
 Comparison of Cash Balances with Encumbrances and Composition of Cash  
 For the Twelve Months Ended December 31, 2015

Fund	Unencumbered Cash Balance 1/1/2015	Receipts and Transfers	Expenditures and Transfers	Unencumbered Cash Balance 12/31/2015	Add Payables and Encumbrances	Treasurer's Cash 12/31/2015
<u>Operating</u>						
1 General	5,499,874.19	22,059,383.81	22,010,833.95	5,548,424.05	284,929.72	5,833,353.77
<u>Debt Service Fund</u>						
40 Bond and Interest	521,036.83	2,329,864.21	2,282,705.87	568,195.17	0.00	568,195.17
<u>Special Revenue Funds</u>						
4 TIF	566,068.41	790,317.51	652,031.00	704,354.92	0.00	704,354.92
5 Capital Improvement	940,431.34	325,059.65	180,372.33	1,085,118.66	19,207.86	1,104,326.52
6 Community Development Loan	15,251.69	4,820.16	3,255.30	16,816.55	0.00	16,816.55
7 Cemetery Endowment	30,369.43	5,511.45	1,098.87	34,782.01	0.00	34,782.01
8 Community Trust	1,650,502.33	674,125.81	829,284.02	1,495,344.12	956.00	1,496,300.12
10 DEA Forfeiture	18,078.62	11,342.66	-7,027.36	36,448.64	0.00	36,448.64
11 Drug Enforcement	70,498.18	14,606.73	1,300.00	83,804.91	5,235.71	89,040.62
15 Enhanced Wireless 911	359,727.98	178,539.64	154,053.82	384,213.80	9,515.05	393,728.85
18 Finnup Trust	89,955.66	104,000.00	69,372.61	124,583.05	106.35	124,689.40
19 JAG Grant	11,942.00	0.00	0.00	11,942.00	0.00	11,942.00
25 Recreation	0.00	978,467.36	978,467.36	0.00	0.00	0.00
26 Special Improvements	-16,899.02	90,582.74	-10,775.21	84,458.93	0.00	84,458.93
27 Special Liability	161,338.38	30,000.00	106,118.32	85,220.06	3,000.00	88,220.06
29 Special Alcohol Programs	55,144.05	106,873.93	85,000.00	77,017.98	0.00	77,017.98
30 Special Recreation and Parks	113,692.92	120,548.68	157,490.61	76,750.99	0.00	76,750.99
32 Special Trafficway	975,114.66	727,008.63	668,147.18	1,033,976.11	16,246.11	1,050,222.22
50 Community Development Grant	0.00	0.00	0.00	0.00	0.00	0.00
52 Economic Development	386,767.58	27,748.13	4,417.47	410,098.24	0.00	410,098.24
53 Project Development	250,000.00	623,681.01	232,564.59	641,116.42	13,218.57	654,334.99
Total Special Revenue	5,677,984.21	4,813,234.09	4,105,170.91	6,386,047.39	67,485.65	6,453,533.04
<u>Capital Projects Funds</u>						
41 2013-GO Bond Projects	179,119.48	0.00	0.00	179,119.48	0.00	179,119.48
42 2014-GO Bond Projects	2,407,443.25	0.00	1,321,349.15	1,086,094.10	159,518.24	1,245,612.34
43 2015-GO Bond Projects	0.00	494,734.00	0.00	494,734.00	0.00	494,734.00
44 2015-Temp Notes	0.00	25,000.00	6,732.84	18,267.16	0.00	18,267.16
48 Tiger Grant	0.00	3,300,000.00	0.00	3,300,000.00	0.00	3,300,000.00
49 2013-Temp Notes Schulman Cross	1,295,415.45	9,478,040.60	10,421,021.14	352,434.91	743.75	353,178.66
Total Capital Projects	3,881,978.18	13,297,774.60	11,749,103.13	5,430,649.65	160,261.99	5,590,911.64
<u>Enterprise Funds</u>						
Electric Utility:						
67 Capital Reserve	750,000.00	750,000.00	0.00	1,500,000.00	0.00	1,500,000.00
68 General	4,780,787.17	31,450,839.03	28,577,817.99	7,653,808.21	1,251,463.63	8,905,271.84
69 Security Deposits	467,473.29	323,850.00	287,763.56	503,559.73	0.00	503,559.73
Total Electric Utility	5,998,260.46	32,524,689.03	28,865,581.55	9,657,367.94	1,251,463.63	10,908,831.57
Water and Sewer Utility:						
80 General	2,947,952.73	8,161,138.49	8,301,311.70	2,807,779.52	434,934.27	3,242,713.79
81 Wastewater Repair and Replacem	317,765.83	132,266.94	200,000.00	250,032.77	0.00	250,032.77
82 Water and Sewage Maintenance F	372,046.29	226,824.81	150,000.00	448,871.10	0.00	448,871.10
Total Water and Sewer Utility	3,637,764.85	8,520,230.24	8,651,311.70	3,506,683.39	434,934.27	3,941,617.66
Airport:						
60 General	521,676.76	1,482,092.43	844,547.13	1,159,222.06	29,427.12	1,188,649.18
61 Airport Improvement	98,758.68	1,143,617.50	1,204,781.99	37,594.19	0.00	37,594.19
Total Airport	620,435.44	2,625,709.93	2,049,329.12	1,196,816.25	29,427.12	1,226,243.37
Solid Waste Utility:						
75 General	1,395,919.80	3,578,660.98	3,309,290.83	1,665,289.95	114,524.52	1,779,814.47
Recreation Area:						
70 General Golf Course	50,162.64	942,886.34	990,199.99	2,848.99	7,908.07	10,757.06
71 Golf Course Building	6,957.48	6,458.50	0.00	13,415.98	0.00	13,415.98
Total Recreation Area	57,120.12	949,344.84	990,199.99	16,264.97	7,908.07	24,173.04
Drainage Utility:						
79 General	399,384.41	208,713.36	162,486.92	445,610.85	599.42	446,210.27
<u>Internal Service Funds</u>						
55 Health Insurance	324,738.40	3,943,660.83	3,707,514.44	560,884.79	3,641.45	564,526.24
56 Health Insurance Reserve	880,488.91	475,000.00	0.00	1,355,488.91	0.00	1,355,488.91
35 Workers Compensation	196,190.43	440,250.00	204,937.19	431,503.24	0.00	431,503.24
36 Workers Compensation Reserve	480,585.22	156.30	25,107.53	455,633.99	767.18	456,401.17
Total Internal Service	1,882,002.96	4,859,067.13	3,937,559.16	2,803,510.93	4,408.63	2,807,919.56
Total All Funds	29,571,761.45	95,766,672.22	88,113,573.13	37,224,860.54	2,355,943.02	39,580,803.56



City of Garden City  
Statement of Revenues and Expenditures-General Fund Revenues  
From 12/1/2015 Through 12/31/2015

001 - GENERAL FUND

		Curr Month Collections	YTD Collections	Revised Budget	Uncollected Balance
	Income				
3022	CONNECTING LINKS	0.00	74,724.02	75,000.00	(275.98)
3023	CONSUMER USE TAX	82,297.46	882,758.13	860,000.00	22,758.13
3028	LIQUOR CONSUMPTION TAX	24,298.29	106,873.91	90,000.00	16,873.91
3035	STATE REVENUE STAMP	(850.00)	(1,175.00)	0.00	(1,175.00)
3040	AD VALOREM TAX	0.00	3,042,067.06	3,130,000.00	(87,932.94)
3041	AD VALOREM BACK TAX	0.00	134,886.40	130,000.00	4,886.40
3044	CITY SALES TAX	539,386.74	6,426,010.10	6,200,000.00	226,010.10
3046	COUNTY SALES TAX	312,260.00	3,770,099.21	3,654,000.00	116,099.21
3055	MOTOR VEHICLE TAX	0.00	492,798.66	370,000.00	122,798.66
3056	RECREATIONAL VEHICLE TAX	0.00	5,645.87	3,000.00	2,645.87
3057	HEAVY DUTY VEHICLE TAX	0.00	2,087.01	3,700.00	(1,612.99)
3058	COMMERCIAL VEHICLE TAX	0.00	26,839.29	20,000.00	6,839.29
3065	CATV FRANCHISE	0.00	234,983.17	232,000.00	2,983.17
3066	GAS UTILITY FRANCHISE	0.00	459,601.07	460,000.00	(398.93)
3067	TELEPHONE FRANCHISE	4,476.10	60,722.60	60,000.00	722.60
3068	TELECOM FRANCHISE	1,273.12	2,523.12	0.00	2,523.12
3115	CEMETERY SPACES	3,150.00	36,835.00	48,000.00	(11,165.00)
3301.01	ANIMAL BOARDING	582.79	12,763.02	1,300.00	11,463.02
3301.02	CAR STORAGE & TOWING	1,841.90	18,331.55	18,000.00	331.55
3301.05	FEES-FALSE ALARM	0.00	2,825.00	3,000.00	(175.00)
3301.07	FEES-GATE RECEIPTS	570.00	23,770.00	23,000.00	770.00
3301.08	FEES-GRAVE OPENINGS	9,525.00	69,500.00	65,000.00	4,500.00
3301.09	FEES-MONUMENT SETTING	25.00	2,400.00	3,000.00	(600.00)
3301.10	FEES-PLAT FILING	443.00	1,952.00	2,000.00	(48.00)
3301.11	FEES-REZONING	0.00	3,320.00	2,500.00	820.00
3301.12	FEES-RURAL FIRE CONTRACTS	197,639.22	196,739.22	190,000.00	6,739.22
3301.13	FEES-WAIVER FILING	0.00	3,900.00	3,000.00	900.00
3301.16	FINES-MUNICIPAL COURT	80,887.12	830,908.66	900,000.00	(69,091.34)
3301.17	FEES-STATE JUDGE	128.92	1,238.64	1,750.00	(511.36)
3301.18	FEES-STATE LAW ENFORCEMENT	4,903.88	47,019.46	50,000.00	(2,980.54)
3301.19	FEES-REINSTATEMENT	413.15	3,988.79	10,000.00	(6,011.21)
3301.20	FEES-RESTITUTION	4,771.61	1,394.10	0.00	1,394.10
3301.21	LEGAL COPIES	829.50	4,012.25	2,500.00	1,512.25
3301.22	PROBATION SCREENING	0.00	0.00	250.00	(250.00)
3301.23	FEES-CRIME STOPPER INFRACTION	1,557.75	18,217.12	10,000.00	8,217.12
3301.24	FEES-CRIME STOPPER MAJOR	(1,027.41)	(351.10)	500.00	(851.10)
3301.25	FEES-FAMILY CRISIS	207.11	207.11	0.00	207.11
3350.01	LICENSE-AMUSEMENT	0.00	0.00	1,000.00	(1,000.00)
3350.02	LICENSE-ARBORIST	0.00	1,200.00	500.00	700.00
3350.03	LICENSE-CEREAL MALT BEVERAGE	2,475.00	3,975.00	2,500.00	1,475.00
3350.04	LICENSE-CONTRACTOR	8,523.00	40,260.00	30,000.00	10,260.00
3350.06	LICENSE-ELECTRICIAN	5,360.00	11,789.00	6,000.00	5,789.00
3350.08	LICENSE-ITINERANT MERCHANT	0.00	7,715.00	8,000.00	(285.00)
3350.09	LICENSE-LIQUOR	2,000.00	16,550.00	15,000.00	1,550.00
3350.10	LICENSE-MECHANICAL	2,700.00	7,840.00	4,000.00	3,840.00
3350.12	LICENSE-PAWN SHOP	0.00	75.00	100.00	(25.00)
3350.13	LICENSE-PLUMBER	2,620.00	6,060.00	3,000.00	3,060.00
3350.15	LICENSE-TAXI	0.00	105.00	100.00	5.00





City of Garden City  
Statement of Revenues and Expenditures-General Fund Revenues  
From 12/1/2015 Through 12/31/2015

3350.16	TAGS-DOG & CAT	121.79	2,635.32	2,250.00	385.32
3400.01	PERMITS-BUILDING	14,764.15	349,947.33	204,013.00	145,934.33
3400.02	PERMITS-CURB CUT	0.00	1,096.00	500.00	596.00
3400.03	PERMITS-ELECTRIC	285.00	5,882.75	8,000.00	(2,117.25)
3400.04	PERMITS-EXCAVATION	120.00	3,271.25	2,500.00	771.25
3400.05	PERMITS-GAS	414.00	3,121.00	3,000.00	121.00
3400.06	PERMITS-HOUSE MOVING	120.00	200.00	150.00	50.00
3400.08	PERMITS-MECHANICAL	1,545.00	22,731.75	12,000.00	10,731.75
3400.09	PERMITS-PLUMBING	1,113.00	17,439.00	14,000.00	3,439.00
3400.11	PERMITS-TV & SIGN	2,505.00	8,540.00	7,500.00	1,040.00
3435	INTEREST INCOME	5,902.04	35,812.47	40,000.00	(4,187.53)
3437	FINANCE CHARGE INCOME	1,331.72	(37,241.02)	30,000.00	(67,241.02)
3440.02	RENTAL-CITY FACILITIES	976.03	32,779.18	50,000.00	(17,220.82)
3440.03	RENTAL-DEPOT	100.00	1,200.00	1,200.00	0.00
3447	ROYALTIES-GAS WELLS	1,517.00	14,677.43	30,000.00	(15,322.57)
3450	SALE OF PROPERTY-AUCTION	0.00	9,219.10	18,000.00	(8,780.90)
3454	SALE OF PROPERTY-LAND	0.00	10,000.00	10,000.00	0.00
3456	SALE OF PROPERTY-POLICE CARS	0.00	9,500.00	0.00	9,500.00
3470.01	REIMBURSE-ADMINISTRATIVE COSTS	0.00	1,000.00	1,000.00	0.00
3470.04	REIMBURSE-POLICE SERVICES	0.00	250,996.01	225,000.00	25,996.01
3470.07	UTILITY FUNDS REIMBURSEMENT	360,075.00	3,992,000.00	3,992,000.00	0.00
3470.08	REIMBURSE-COUNTY	7,747.49	178,634.13	160,000.00	18,634.13
3470.09	REIMBURSE-HOLCOMB	0.00	42,000.00	42,000.00	0.00
3515	FUEL TAX REFUND	0.00	6,509.52	0.00	6,509.52
3600.01	MISCELLANEOUS-ADMINISTRATION	0.00	1,008.10	1,000.00	8.10
3600.02	MISCELLANEOUS-CEMETERY	25.00	2,949.75	4,000.00	(1,050.25)
3600.04	MISCELLANEOUS-INSPECTION	0.00	(191.00)	426.00	(617.00)
3600.07	MISCELLANEOUS-POLICE	(255.24)	(2,318.70)	0.00	(2,318.70)
3600.09	MISCELLANEOUS-FIRE DEPT	187.50	0.00	0.00	0.00
	Total Income	<u>1,691,862.73</u>	<u>22,059,383.81</u>	<u>21,550,239.00</u>	<u>509,144.81</u>



City of Garden City  
Statement of Revenues and Expenditures-General Fund Expenses  
From 12/1/2015 Through 12/31/2015

001 - GENERAL FUND

		Curr Month			
		Expenses	YTD Expenses	Revised Budget	Budget Remaining
Expenses					
111	CITY COMMISSION	33,083.71	103,553.18	109,320.00	5,766.82
112	CITY MANAGER	63,060.40	522,827.61	521,150.00	(1,677.61)
113	SERVICE AND FINANCE	84,820.39	737,156.89	757,250.00	20,093.11
114	LEGAL SERVICES	24,181.74	172,075.21	137,000.00	(35,075.21)
115	MUNICIPAL COURT	67,099.70	514,238.73	553,800.00	39,561.27
116	HUMAN RESOURCES	25,095.85	223,421.21	231,500.00	8,078.79
117	INFORMATION TECH	112,773.21	431,598.13	440,000.00	8,401.87
118	CITY PROSECUTION	<u>44,789.94</u>	<u>359,746.94</u>	<u>361,650.00</u>	<u>1,903.06</u>
	Total Administration	454,904.94	3,064,617.90	3,111,670.00	47,052.10
121	POLICE-ADMINISTRATIVE	308,224.72	1,809,757.09	1,824,750.00	14,992.91
122	POLICE-INVESTIGATIONS	99,912.63	901,000.82	908,500.00	7,499.18
123	POLICE-PATROL	350,367.84	3,508,607.53	3,586,300.00	77,692.47
124	POLICE-SUPPORT SERVICES	182,024.50	1,264,606.65	1,376,000.00	111,393.35
125	POLICE-ANIMAL CONTROL	<u>5,482.69</u>	<u>222,076.42</u>	<u>253,950.00</u>	<u>31,873.58</u>
	Total Police	946,012.38	7,706,048.51	7,949,500.00	243,451.49
131	PUBLIC WORKS-PLANNING,COMM	46,016.24	392,435.23	400,500.00	8,064.77
132	PUBLIC WORKS-ENGINEERING	20,396.70	246,151.87	250,100.00	3,948.13
133	PUBLIC WORKS-STREET MAINT	161,868.02	1,530,237.79	1,539,500.00	9,262.21
134	PUBLIC WORKS-INSPECTIONS	41,675.79	449,265.82	465,500.00	16,234.18
135	PUBLIC WORKS-PARKS	<u>181,485.07</u>	<u>954,097.43</u>	<u>991,250.00</u>	<u>37,152.57</u>
	Total Public Works	451,441.82	3,572,188.14	3,646,850.00	74,661.86
141	ZOO-ADMINISTRATIVE	41,712.04	451,956.42	476,750.00	24,793.58
142	ZOO-MAINTENANCE DIVISION	52,083.88	366,730.04	380,250.00	13,519.96
144	ZOO-ANIMAL DIVISION	<u>147,238.46</u>	<u>1,107,290.74</u>	<u>1,143,250.00</u>	<u>35,959.26</u>
	Total Zoo	241,034.38	1,925,977.20	2,000,250.00	74,272.80
151	FIRE-ADMINISTRATIVE	49,499.78	352,490.94	407,000.00	54,509.06
152	FIRE-OPERATIONS	172,697.00	2,530,673.30	2,625,000.00	94,326.70
153	FIRE-VOLUNTEERS	451.47	6,014.83	21,830.00	15,815.17
154	FIRE-ARFF STATION	<u>63,223.35</u>	<u>86,927.65</u>	<u>96,650.00</u>	<u>9,722.35</u>
	Total Fire	285,871.60	2,976,106.72	3,150,480.00	174,373.28
161	CEMETERY-OPERATIONS	74,672.31	463,901.39	505,500.00	41,598.61
171	CAPITAL IMPROVEMENT	87,990.56	2,001,994.09	1,965,500.00	(36,494.09)
181	EMPLOYEE BENEFITS	<u>0.00</u>	<u>300,000.00</u>	<u>300,000.00</u>	<u>0.00</u>
	Total Expenses	<u>2,541,927.99</u>	<u>22,010,833.95</u>	<u>22,629,750.00</u>	<u>618,916.05</u>



City of Garden City  
Statement of Revenues and Expenditures-Utility Fund Revenues  
From 12/1/2015 Through 12/31/2015

		Curr Month Collections	YTD Collections	Revised Budget	Uncollected Balance
Income					
068	ELECTRIC				
3101	COLLECTIONS-ELECTRIC	2,620,233.78	29,985,915.85	31,040,750.00	(1,054,834.15)
3110.01	COLLECTIONS-COIN BOX	(616.24)	(935.18)	250.00	(1,185.18)
3118	CONNECT FEES	4,982.00	96,949.23	98,250.00	(1,300.77)
3150	IDENTIFIED LONG/SHORT	(424.76)	(3,360.71)	0.00	(3,360.71)
3151	UNIDENTIFIED LONG/SHORT	(127.63)	(130.28)	0.00	(130.28)
3154	INSUFFICIENT FUNDS CHECKS	(575.73)	(3,080.41)	0.00	(3,080.41)
3155	RETURNED CHECK CHARGE	525.00	4,875.00	5,000.00	(125.00)
3185	PENALTIES	0.00	94,163.69	75,500.00	18,663.69
3201	REIMBURSE-DEVELOPER	0.00	184,030.00	41,000.00	143,030.00
3435	INTEREST INCOME	44.53	252.77	2,000.00	(1,747.23)
3492	SALES TAX	95,652.37	1,079,310.48	1,127,500.00	(48,189.52)
3600	MISCELLANEOUS	<u>309.91</u>	<u>12,848.59</u>	<u>4,963.00</u>	<u>7,885.59</u>
	Total Electric	2,720,003.23	31,450,839.03	32,395,213.00	(944,373.97)
075	SOLID WASTE-GENERAL				
3111	COLLECTIONS-SOLID WASTE	329,890.41	3,441,021.28	3,300,000.00	141,021.28
3185	PENALTIES	0.00	83,437.38	80,000.00	3,437.38
3195	RECYCLING SALES	9,761.14	49,699.94	50,000.00	(300.06)
3435	INTEREST INCOME	200.55	1,466.31	1,330.00	136.31
3515	FUEL TAX REFUND	0.00	2,960.47	0.00	2,960.47
3600	MISCELLANEOUS	<u>0.00</u>	<u>75.60</u>	<u>0.00</u>	<u>75.60</u>
	Total Solid Waste	339,852.10	3,578,660.98	3,431,330.00	147,330.98
079	DRAINAGE UTILITY				
3104.01	DRAINAGE FEE	19,986.70	209,013.05	207,500.00	1,513.05
3435	INTEREST INCOME	0.00	250.31	266.00	(15.69)
3440.02	RENTAL-CITY FACILITIES	<u>0.00</u>	<u>(550.00)</u>	<u>0.00</u>	<u>(550.00)</u>
	Total Drainage Utility	19,986.70	208,713.36	207,766.00	947.36
080	WATER AND SEWAGE				
3102.01	COLLECTIONS-SEWER	249,012.73	2,525,779.14	2,660,000.00	(134,220.86)
3103	COLLECTIONS-WATER	352,574.36	4,371,782.74	4,500,000.00	(128,217.26)
3118	CONNECT FEES	1,080.00	16,350.00	18,000.00	(1,650.00)
3120	COUNTY SEWER FEES	4,249.92	103,545.20	112,000.00	(8,454.80)
3130	FIRE LEG FEES	0.00	16,409.50	15,047.00	1,362.50
3185	PENALTIES	24,699.41	109,712.44	105,000.00	4,712.44
3201	REIMBURSE-DEVELOPER	0.00	286,984.84	30,000.00	256,984.84
3225	SALE OF MATERIAL	2,625.62	7,920.28	15,000.00	(7,079.72)
3228	SEWER MAINTENANCE FEES	366.00	3,912.44	4,500.00	(587.56)
3229	SEWER TANK FEES	11,041.82	172,140.94	135,000.00	37,140.94
3257	WATER TANK SALES	4,085.34	38,821.19	55,000.00	(16,178.81)
3260	WATER TAP FEES	1,417.50	94,679.03	65,000.00	29,679.03
3494	TAX-WATER CONSUMPTION	3,953.04	53,660.23	65,000.00	(11,339.77)
3515	FUEL TAX REFUND	0.00	879.66	250.00	629.66
3600	MISCELLANEOUS	670.00	8,560.86	15,000.00	(6,439.14)
4010.20	TRANSFER-WTR SYS MAINT RESV	150,000.00	150,000.00	150,000.00	0.00
4010.21	TRANSFER-WASTEWTR R&R RESV	<u>200,000.00</u>	<u>200,000.00</u>	<u>275,000.00</u>	<u>(75,000.00)</u>
	Total Water and Sewer	<u>1,005,775.74</u>	<u>8,161,138.49</u>	<u>8,219,797.00</u>	<u>(58,658.51)</u>
		<u>4,085,617.77</u>	<u>43,399,351.86</u>	<u>44,254,106.00</u>	<u>(854,754.14)</u>
Total Income					



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Finance Director Hitz  
**DATE:** February 2, 2016  
**RE:** Monthly Sales Tax Receipts.

---

**ISSUE:**

Presentation of the sales tax receipts from Service and Finance.

**BACKGROUND:**

Attached is the Service and Finance staff report for January, 2016.

**ALTERNATIVE:**

None.

**RECOMMENDATION:**

None.

**FISCAL NOTE:**

None.

**ATTACHMENTS:**

Description	Upload Date	Type
Monthly Sales Tax Receipts	1/26/2016	Cover Memo

CITY OF GARDEN CITY, KANSAS  
ANALYSIS OF COUNTY-WIDE SALES TAX RECEIPTS

MONTH RECEIVED	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
JANUARY	119,104	99,080	87,049	90,999	89,620	90,890	96,504	112,365	136,559	194,148	172,402	201,675	215,987	207,262	300,664	307,037
FEBRUARY	115,633	119,867	107,746	112,817	106,162	108,918	117,464	120,392	112,708	168,090	206,332	201,136	213,048	244,277	362,832	
MARCH	94,385	89,945	83,994	93,138	83,528	84,800	91,096	111,384	127,434	176,275	176,089	187,616	198,757	200,357	290,207	
APRIL	92,941	86,892	88,516	82,176	88,156	88,367	97,920	97,076	105,529	136,058	140,393	176,191	179,735	202,588	302,975	
MAY	98,017	94,809	97,270	92,019	96,607	100,809	103,484	113,955	102,518	173,875	182,165	217,621	215,823	225,522	329,154	
JUNE	93,362	101,379	98,922	86,040	82,884	99,561	98,793	107,235	110,225	174,577	192,468	197,406	205,745	227,284	313,770	
JULY	91,208	99,915	97,573	91,205	88,888	95,381	109,492	130,863	126,193	163,203	175,188	199,698	238,623	232,796	313,034	
AUGUST	98,717	96,327	91,715	97,295	101,836	104,308	99,317	123,221	103,580	180,595	178,778	209,006	213,331 *	223,986	317,123	
SEPTEMBER	99,232	88,585	102,820	94,038	87,159	93,570	106,941	133,521	111,381	174,612	178,054	180,008	232,303	304,118	318,362	
OCTOBER	106,658	102,705	97,918	90,696	105,259	101,146	112,166	117,796	108,343	174,202	189,062	203,819	218,503	313,005	301,429	
NOVEMBER	97,348	82,869	78,619	89,706	95,946	94,231	107,500	117,428	111,973	153,378	174,342	208,611	184,384	304,259	308,291	
DECEMBER	89,406	101,296	96,993	94,616	88,792	94,570	109,693	114,846	160,409	161,622	196,711	182,159	236,524	312,690	312,260	
TOTAL RECEIPTS	<u>1,196,011</u>	<u>1,163,668</u>	<u>1,129,136</u>	<u>1,114,745</u>	<u>1,114,837</u>	<u>1,156,551</u>	<u>1,250,370</u>	<u>1,400,082</u>	<u>1,416,852</u>	<u>2,030,635</u>	<u>2,161,984</u>	<u>2,364,946</u>	<u>2,552,763</u>	<u>2,998,144</u>	<u>3,770,101</u>	<u>307,037</u>
PERCENTAGE CHANGE	-7.39%	-2.70%	-2.97%	-1.27%	"FLAT"	3.74%	8.11%	11.97%	1.20%	43.32%	6.47%	9.39%	7.94%	17.45%	25.75%	

\* REFLECTS HERE & THEREAFTER THE NET AMOUNT OF COUNTY-WIDE SALES TAX.  
CITY REIMBURSES TO COUNTY THE DEDICATED 1/4 CENT FOR LEC PROJECT THROUGH  
AUGUST 2014 RECEIPTS. FINALED AUGUST 2014.

CITY OF GARDEN CITY, KANSAS

ANALYSIS OF CITY SALES TAX RECEIPTS

MONTH RECEIVED	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
JANUARY	390,595	379,780	309,257	357,335	335,673	351,457	351,627	409,255	529,129	415,161	432,278	483,869	508,705	480,712	521,960	543,148
FEBRUARY	389,764	444,123	419,884	434,310	423,853	416,061	444,506	465,707	415,062	416,555	509,745	497,844	514,511	575,307	638,635	
MARCH	344,152	321,705	304,720	346,371	316,320	317,599	338,956	418,336	461,822	432,675	426,585	438,777	468,745	469,435	470,493	
APRIL	334,588	303,909	313,029	317,571	318,835	321,431	358,967	361,119	388,668	328,743	328,309	409,253	411,491	468,167	493,539	
MAY	356,202	340,131	354,013	345,880	351,143	372,027	382,562	426,812	362,989	430,701	442,882	502,577	481,623	528,216	556,737	
JUNE	341,573	336,435	356,920	340,240	319,314	364,552	363,536	398,458	413,934	423,173	471,595	457,884	469,940	526,978	523,569	
JULY	331,627	359,143	329,005	338,923	330,628	350,754	394,947	456,516	469,538	402,144	431,189	453,965	554,262	540,941	540,334	
AUGUST	350,737	342,529	322,875	376,955	371,521	377,510	372,473	456,809	373,995	433,641	420,914	490,394	504,212	526,281	546,571	
SEPTEMBER	363,139	324,385	366,794	362,024	323,475	341,558	388,244	463,398	421,706	415,115	433,117	424,160	529,341	509,837	548,219	
OCTOBER	382,926	368,395	357,624	341,725	369,193	365,725	408,881	446,179	411,421	425,392	450,833	468,586	501,467	516,778	517,874	
NOVEMBER	355,951	296,743	287,373	339,384	337,133	351,892	352,723	435,767	402,883	390,433	412,877	474,976	422,213	496,772	528,692	
DECEMBER	323,048	381,904	364,126	338,971	338,058	356,317	396,872	432,701	461,792	412,973	481,207	424,131	501,046	519,605	539,387	
TOTAL RECEIPTS	<u>4,264,300</u>	<u>4,199,181</u>	<u>4,085,619</u>	<u>4,239,689</u>	<u>4,135,146</u>	<u>4,286,883</u>	<u>4,554,294</u>	<u>5,171,057</u>	<u>5,112,939</u>	<u>4,926,706</u>	<u>5,241,531</u>	<u>5,526,416</u>	<u>5,867,556</u>	<u>6,159,029</u>	<u>6,426,010</u>	<u>543,148</u>
PERCENTAGE CHANGE	-2.23%	-1.53%	-2.70%	3.77%	-2.47%	3.67%	6.24%	13.54%	-1.12%	-3.64%	6.39%	5.44%	6.17%	4.97%	4.33%	



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Fire Chief Shelton  
**DATE:** February 2, 2016  
**RE:** Fire Department Activity Report

---

**ISSUE:**

Presentation of December activity report from the Garden City Fire Department.

**BACKGROUND:**

Attached is the Garden City Fire Department staff report for December 2015.

**ALTERNATIVE:**

None.

**RECOMMENDATION:**

None.

**FISCAL NOTE:**

None

**ATTACHMENTS:**

Description	Upload Date	Type
December 2015 Activity Report	1/26/2016	Cover Memo

# Garden City Fire Department

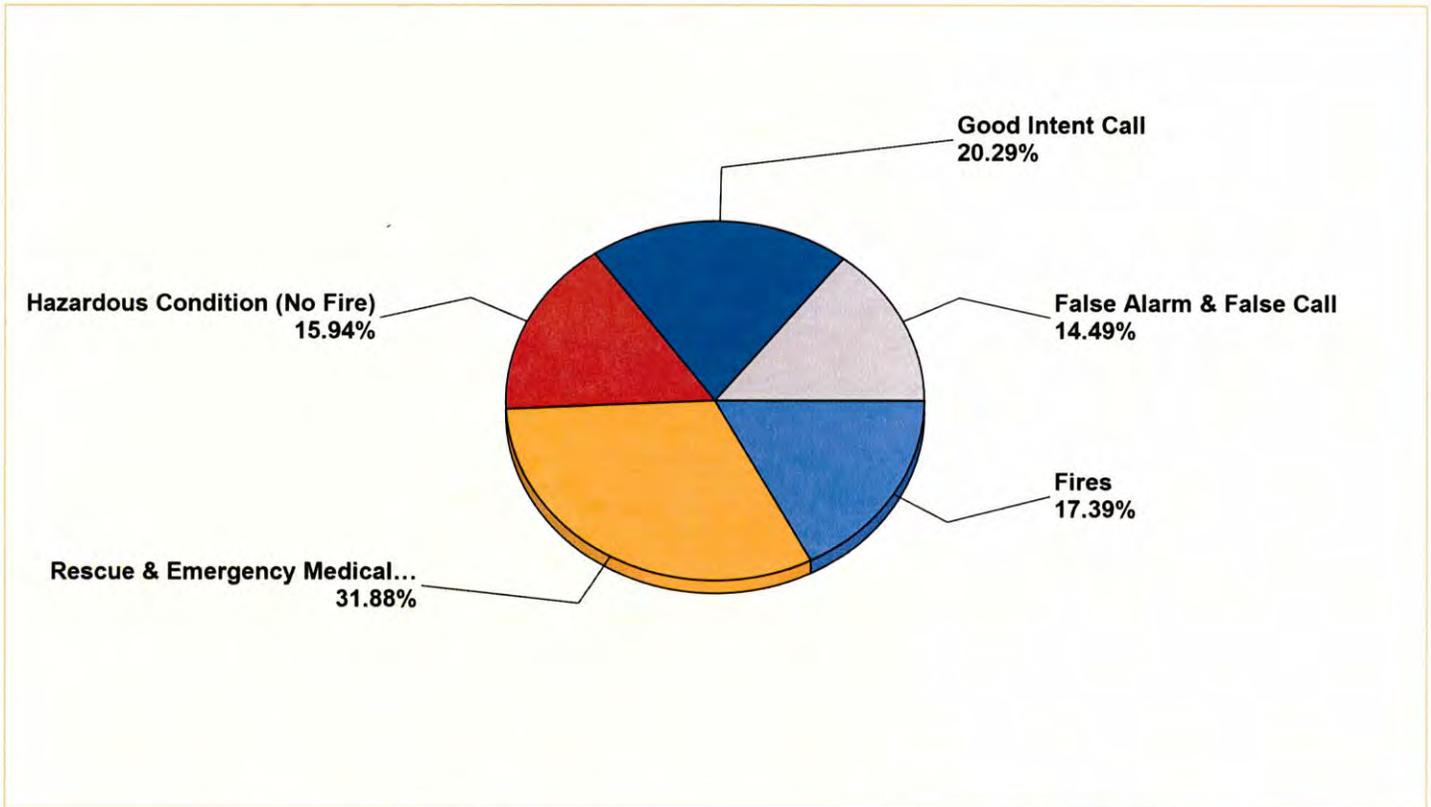
Garden City, KS

This report was generated on 1/25/2016 1:52:48 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2015 | End Date: 12/31/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	12	17.39%
Rescue & Emergency Medical Service	22	31.88%
Hazardous Condition (No Fire)	11	15.94%
Good Intent Call	14	20.29%
False Alarm & False Call	10	14.49%
<b>TOTAL</b>	<b>69</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
113 - Cooking fire, confined to container	1	1.45%
114 - Chimney or flue fire, confined to chimney or flue	1	1.45%
118 - Trash or rubbish fire, contained	2	2.90%
131 - Passenger vehicle fire	2	2.90%
142 - Brush or brush-and-grass mixture fire	1	1.45%
143 - Grass fire	1	1.45%
154 - Dumpster or other outside trash receptacle fire	4	5.80%
311 - Medical assist, assist EMS crew	2	2.90%
320 - Emergency medical service, other	1	1.45%
322 - Motor vehicle accident with injuries	11	15.94%
324 - Motor vehicle accident with no injuries.	7	10.14%
352 - Extrication of victim(s) from vehicle	1	1.45%
400 - Hazardous condition, other	1	1.45%
410 - Combustible/flammable gas/liquid condition, other	1	1.45%
411 - Gasoline or other flammable liquid spill	1	1.45%
412 - Gas leak (natural gas or LPG)	3	4.35%
424 - Carbon monoxide incident	1	1.45%
444 - Power line down	3	4.35%
445 - Arcing, shorted electrical equipment	1	1.45%
600 - Good intent call, other	1	1.45%
611 - Dispatched & cancelled en route	4	5.80%
622 - No incident found on arrival at dispatch address	5	7.25%
631 - Authorized controlled burning	2	2.90%
651 - Smoke scare, odor of smoke	1	1.45%
671 - HazMat release investigation w/no HazMat	1	1.45%
700 - False alarm or false call, other	6	8.70%
730 - System malfunction, other	1	1.45%
743 - Smoke detector activation, no fire - unintentional	2	2.90%
745 - Alarm system activation, no fire - unintentional	1	1.45%
<b>TOTAL INCIDENTS:</b>	<b>69</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

# Garden City Fire Department

Garden City, KS

This report was generated on 1/25/2016 2:05:22 PM



## Incident Statistics

Start Date: 12/01/2015 | End Date: 12/31/2015

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		22	
FIRE		47	
<b>TOTAL</b>		<b>69</b>	
TOTAL TRANSPORTS			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			
PRE-INCIDENT VALUE		LOSSES	
<b>\$588.00</b>		<b>\$0.00</b>	
CO CHECKS			
424 - Carbon monoxide incident		1	
<b>TOTAL</b>		<b>1</b>	
MUTUAL AID			
Aid Type		Total	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
11		15.94	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Both Stations	0:06:30	0:04:30	
Station 1	0:06:13	0:07:25	
Station 2	0:07:27	0:06:29	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:06:43</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Both Stations	0:02:30	0:01:00	
Station 1	0:01:32	0:01:20	
Station 2	0:01:24	0:01:30	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:01:26</b>	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Garden City Fire Department		17:25	

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = # of PCR with disposition "Treated, Transported by EMS". # Patient Contacts = # of PCR contacted by apparatus.

# Garden City Fire Department

Garden City, KS

This report was generated on 1/25/2016 2:14:36 PM



StartDate: 12/01/2015 | EndDate: 12/31/2015

OCCUPANCY	COUNT
<b>INSPECTION TYPE: Assembly Use</b>	
Church/Places of Worship	1
<b>INSPECTION TYPE: CMB &amp; Liquor License</b>	
Assembly	2
Convenience Store	10
Fraternal Club	1
Liquor Store	1
Mercantile	6
Restaurant	12
<b>INSPECTION TYPE: Company</b>	
Assembly	7
Auto Repair	2
Auto Sales and Maintenance	5
Bakeries	1
Bank	4
Beauty/Barber Shop	4
Business Office	43
Church/Places of Worship	7
Convenience Store	1
Day Care	1
Detention Facility	1
Hazardous Materials Facility	2
Laundry/Cleaners	1
Liquor Store	1
Low Hazard Storage	2
Medical, Surgical, Psychiatric	7
Medical/Dental Office	5
Mercantile	25
Motel/Hotel	11
Multi-Family Residential	1
Other	2

Locked inspections only.

OCCUPANCY	COUNT
Preschool	1
Residential Board & Care	1
Restaurant	12
Storage	1
<b>INSPECTION TYPE: Construction</b>	
Bank	1
Business Office	1
Other	1
<b>INSPECTION TYPE: Hood and Duct Inspection</b>	
Restaurant	1
<b>INSPECTION TYPE: Inspection</b>	
Beauty/Barber Shop	1
Business Office	1
Medical/Dental Office	1
<b>INSPECTION TYPE: Reinspection</b>	
Church/Places of Worship	1

Locked inspections only.



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Mike Muirhead, Public Utilities Director  
**DATE:** February 2, 2016  
**RE:** Public Utilities 4th Quarter Report

---

**ISSUE:**

Presentation of the 2015 4th Quarterly Report - 2015 from the Public Utilities Department.

**BACKGROUND:**

Attached is the Public Utilities 4th Quarterly Report for October 2015 - December 2015.

**ALTERNATIVE:**

None.

**RECOMMENDATION:**

None.

**FISCAL NOTE:**

None.

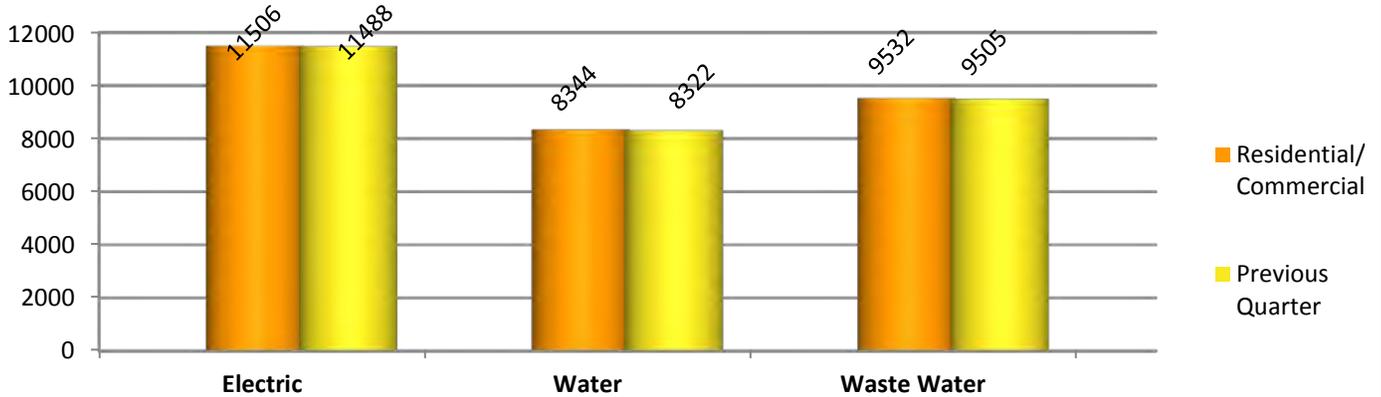
**ATTACHMENTS:**

Description	Upload Date	Type
4th Quarterly - 2015 Public Utilities Report	1/22/2016	Backup Material

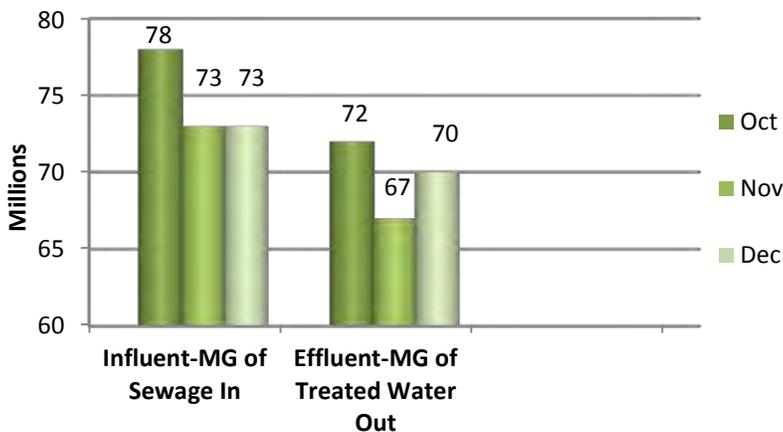
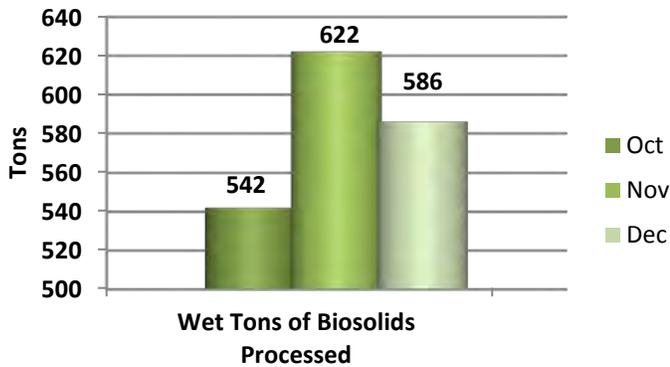
## OCTOBER-DECEMBER 2015

Service • Community • Performance

### ACTIVE ACCOUNTS BY CLASS (Quarterly Average)



### WASTE WATER



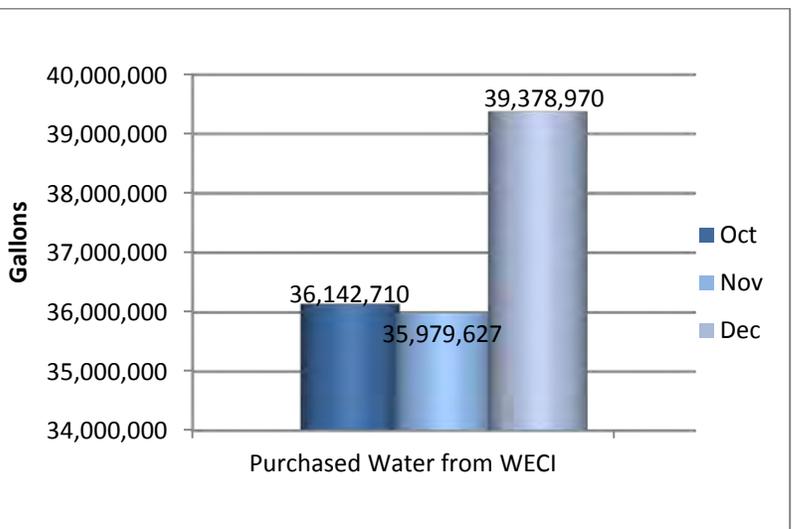
Airport lagoon before & after.



#### Major Project Updates

- ☞ Per KDHE regulations the Airport Lagoon has been cleaned of weeds and debris and new rip rap has been placed on the slopes.
- ☞ The Mary Street Lift Station Rehabilitation project has been completed.
- ☞ Rick Albers retired from the Wastewater Treatment Facility.

## WATER



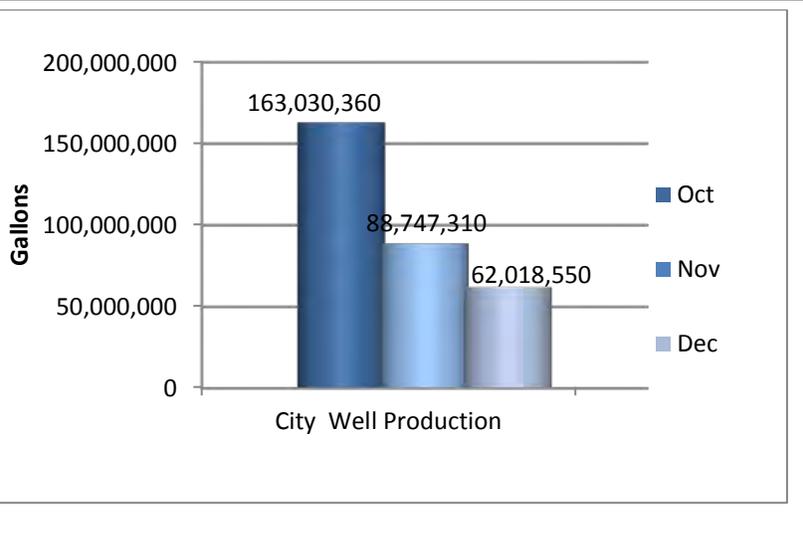
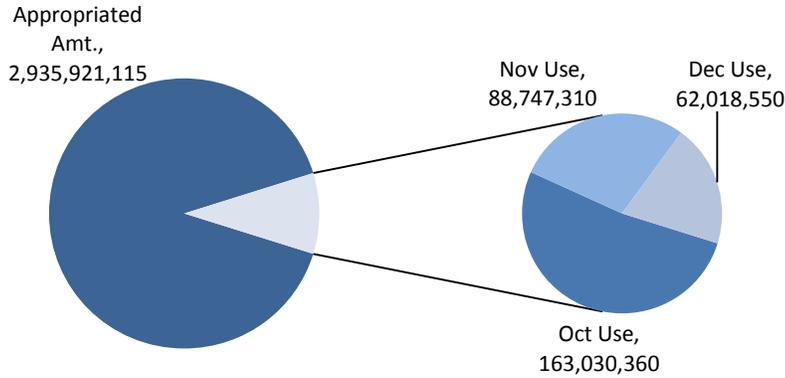
Month	AVG Gallons / Day
Oct	1,165,894
Nov	1,199,321
Dec	1,270,289

Month	Leak Detection	Main Repairs
Oct	25	4
Nov	16	1
Dec	30	5

*Water Main installation on Lyle Ave*



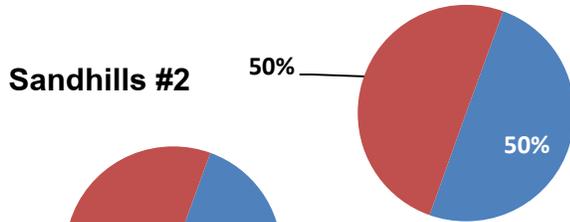
### Water Produced Relative to Total Appropriation (gallons)



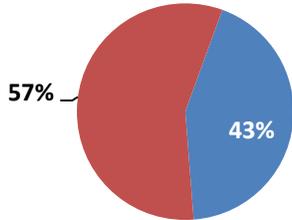
### Major Project Updates

- Water services have been completed for Love's Travel Stop County Store, Cancer Center, FMC Urgent Care and for the Water Park/Hotel.
- Water meters 10 years or older continue to be replaced with new Iperls & Omni meters. For the year 2015, we have changed out 531 meters.

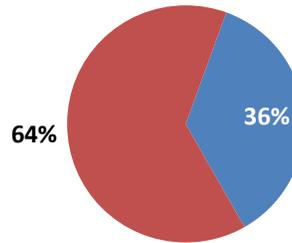
## Sandhills #1



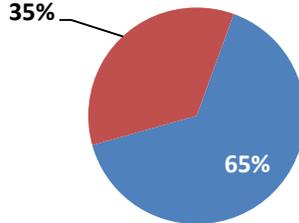
## Sandhills #2



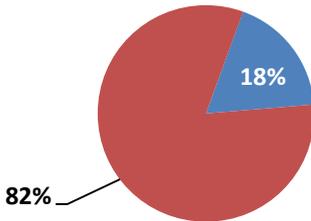
## Sandhills #3



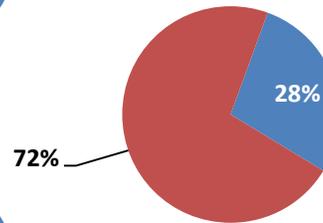
## Sandhills #5



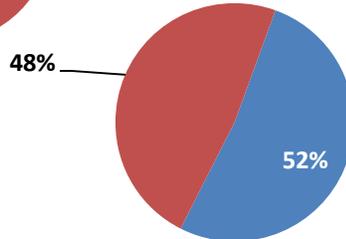
## Sandhills #4



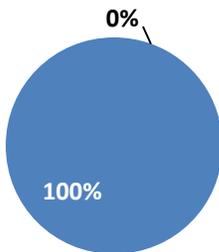
## Sandhills #6



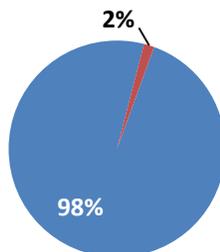
## Sandhills #7



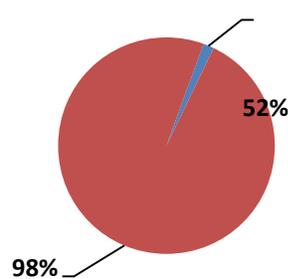
## Industrial



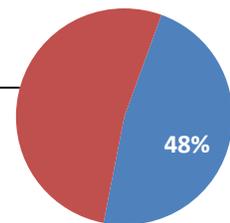
## Jarmer



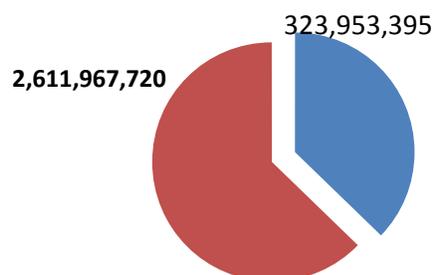
## City Wells



## Main & Kansas



## TOTAL APPROPRIATION REMAINING

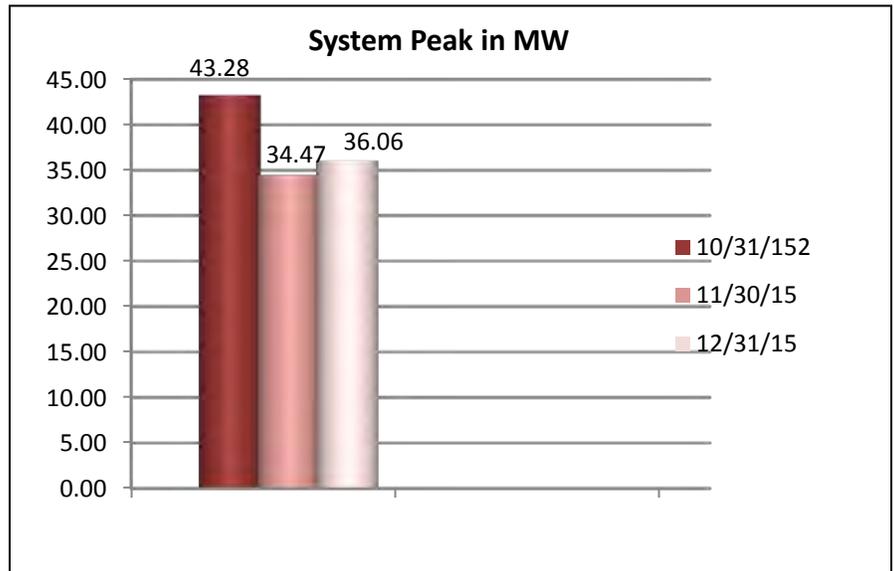


## ELECTRIC

### Major Project Updates

- 💡 Work at Clarion Park Estates continues with installation of underground primary and secondary wire, transformers, streetlights and energizing along Clarion Circle and Amy Street.
- 💡 The temporary pole line for the Dairy Farmers of America (DFA) has been installed. The streetlights, along the west entrance off the highway, have also been installed and energized.
- 💡 The transformers for Love’s fuel station, Compressed Natural Gas (CNG) fuel station, the Dialysis Center, and J & J Auto Plex are online.
- 💡 The underground primary wire and transformers have been installed for the Waterpark on Larue Road and for the Cemetery Columbarium.
- 💡 The streetlights along Harvest St. to the Electric Service Center have been installed and energized.

Month	Assisted Contractors	Assisted Customers	Street Light repairs
October	7	25	25
November	0	18	11
December	10	25	10



### Line Crew installing a transformer for the DFA project



Month	Utilities Located
October	281
November	380
December	296

Outage Data
💡 On December 1 <sup>st</sup> , substation breakers 605 and 705 operated, affecting approximately 464 meters for about 1 hour. This issue was due to wildlife in Substation #5.

# Consideration of Appropriation Ordinance

# Ordinances & Resolutions

# Old Business

# New Business



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Kaleb Kentner  
**DATE:** February 2, 2016  
**RE:** 2016 Funding for the Downtown Development Fund

---

### **ISSUE:**

Governing Body consideration and approval of funding for the Downtown Development Fund in 2016.

### **BACKGROUND:**

The Downtown Development Fund was created in 2015 to offset and/or fund the various expenses associated with the development and revitalization of the Central Business District. This program was initiated to encourage the revitalization and/or redevelopment of existing buildings and the development of vacant properties in Downtown Garden City which is consistent with the goals of the Comprehensive and Downtown Master Plans. Attached is a letter of support from Downtown Vision in the continued funding of this program. Also attached is the application overview sheet for this program.

Since its conception in 2015, there has been a lot of interest in this fund. At the December 1<sup>st</sup> City Commission, four completed applications were brought before this commission, and all of the projects were awarded funds to assist them in their revitalization projects. Hutton Construction received \$50,000 for their remodel. They are close to a final. Garnand received \$50,000 for their remodel. A temporary Certificate of Occupancy has been issued. Elva Madrid received \$20,800 to put in a sprinkler system. They have ordered parts and are waiting on them. Browns Shoes received \$35,200 to reface their store front, their permit has been approved but they have not started construction. We currently have one additional completed application and two other partially completed applications with at least three other interested parties.

In 2015, the fund was established with \$250,000. \$200,000 was reserved for building costs and \$50,000 was reserved for professional fees. The Downtown Development Fund does have a 2015 carry-over of \$94,000; with \$50,000 being reserved for professional fees and \$44,000 reserved for building costs. If the governing body awards this fund at \$250,000 for 2016; the fund totals would be:

Year	Building Costs	Professional Fees	Total Amount
<b>2015 Carry-over</b>	\$44,000	\$50,000	\$94,000
<b>2016</b>	\$200,000	\$50,000	\$250,000
<b>TOTAL</b>	\$244,000	\$100,000	\$344,000

The Downtown Development Fund is set up to reimburse owners for their improvements at 80% of their building costs and 50% of professional fees. The annual amount budgeted for this program is \$250,000. The program was set up to have these funds separated with a \$200,000 limit on the building

cost reimbursements and \$50,000 limit on professional fees reimbursements. With this program being well underway, staff has made an observation that it might be easier to administer the funds if they are lumped into one pool, in other words, not dividing the funds into building costs and professional fees. Therefore, if the funds are renewed for 2016, staff recommends the total amount of \$344,000 be reserved for either building costs or professional fees. The distribution of these funds would remain at 80% for building costs and 50% for professional fees.

**ALTERNATIVE:**

The Governing Body may:

1. Renew the funding for the Downtown Development Fund for 2016 at \$250,000; \$200,000 reserved for building costs and \$50,000 reserved for professional fees.
2. Renew the funding for the Downtown Development Fund for 2016 at \$250,000, with the entire amount being lumped together.
3. Renew the funding for the Downtown Development Fund for 2016 at a different amount.
4. Not renew the funding for the Downtown Development Fund in 2016.

**RECOMMENDATION:**

Staff recommends alternative number two, to renew the fund at \$250,000 and to keep the entire amount together

**FISCAL NOTE:**

The renewal of the program would take \$250,000 from the general fund for 2016.

**ATTACHMENTS:**

Description	Upload Date	Type
Letter of Support	1/27/2016	Backup Material
Application Overview Sheet	1/27/2016	Backup Material



# Memorandum

---

**To:** Mayor Janet Doll & City of Garden City Commissioners

**CC:** Kaleb Kentner, Planning & Community Development

**From:** DVI Board of Directors

**Date:** 1/19/2016

**Re:** Support for Downtown Development Fund

---

ANDY FAHRMEIER  
President

KENDALL KEPLEY  
Vice President

JULIE CHRISTNER  
Secretary

ERIN BURKE  
CASSIE GONZALEZ  
MIRANDA HELFRICH  
DANA MILLER  
DEBORAH OYLER

MYCA BUNCH  
Executive Director

The Downtown Vision Board of Directors, Committees and staff is in full support of continued funding of the Downtown Development Fund for 2016.

There are currently a dozen empty storefronts on Main Street. Often these spaces are the hardest to develop due to the funding for upgrades needed for accessibility/code compliance issues, efficiency upgrades, demolition expenses, environment remediation and façade renovation. Continued funding may incentivize building owners/tenants to pursue upgrades on their existing properties and offset and/or fund the various expenses associated with the development and revitalization of the Central Business District.

We thank you for your continued support of the core business district and our mission of making Downtown Garden City a true regional destination.

Sincerely,

Myca Bunch  
Executive Director

GARDEN CITY  
DOWNTOWN VISION, INC.  
120 E. Laurel  
Garden City, KS 67846  
620.276.0891  
vision@gcdowntown.com  
[www.gcdowntown.com](http://www.gcdowntown.com)





## APPLICATION FOR DOWNTOWN DEVELOPMENT FUND

### Overview

On behalf of Downtown Vision, The City of Garden City is offering a development fund that can be used to offset and/or fund the various expenses associated with the development and revitalization of the Central Business District.

*Goal 1:* Encourage development of vacant properties, and the revitalization and/or redevelopment of existing buildings in Downtown Garden City.

*Goal 2:* Development & revitalization shall be consistent with the Comprehensive Plan and Downtown Master Plan.

The program will reimburse 80% of eligible costs paid, up to \$200,000 per project. This program will also reimburse up to 50% of the costs paid for professional fees (design, architecture, legal), up to \$50,000 per project.

All reimbursements will be issued within thirty (30) days of the approved final inspection.

### General Requirements

1. The property must be located within the Central Business District to qualify. The official boundaries for this district are located in the *Garden City Downtown Master Plan (Figure A.1 The new Boundary, page 39)*.

2. The following improvements are eligible for the funds:

- Environmental Remediation
  - Façade Renovation
  - Interior Remodel (including accessibility/code compliance issues)
  - 2<sup>nd</sup> Story Residential/Commercial Development
  - Efficiency Upgrades
  - Demolition Expense
- } 80% of cost paid, up to \$200,000 per project

3. Professional Fees (design, architecture, legal) } 50% of cost paid, up to \$50,000 per project

4. Total cost of project must be at least \$20,000 to qualify for this funding.

5. An Application for this program must be filed within ninety (90) days from the date of the issuance of the first building permit.

6. A copy of the Deed and receipt of paid property taxes will be required.





## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Fire Chief Shelton  
**DATE:** February 2, 2016  
**RE:** Fire Department Transfer of Ownership Surplus Rescue Equipment

---

### **ISSUE:**

Governing Body consideration of approving transfer of ownership of Fire Department surplus rescue equipment to Garden City Community College.

### **BACKGROUND:**

Garden City Fire Department has upgraded Hurst low pressure rescue equipment with higher pressure equipment over the past five years resulting in a surplus of low pressure equipment no longer used by the department when responding to rescue calls. Transferring ownership of the low pressure rescue equipment to Garden City Community College will provide equipment for future fire fighters attending the Fire Science program at Garden City Community College.

### **ALTERNATIVE:**

1. The Governing Body may accept the request and authorize Staff to complete the transfer.
2. The Governing Body may reject the request and leave equipment on site.

### **RECOMMENDATION:**

Staff recommends transferring low pressure equipment to Garden City Community College for training purpose.

### **FISCAL NOTE:**

This is not a monetary transaction, it is a transfer of equipment only.

### **ATTACHMENTS:**

Description	Upload Date	Type
Inventory list of surplus Hurst Rescue Equipment	1/25/2016	Backup Material
2016 letter from GCCC requesting equipment	1/25/2016	Backup Material

## Used Hurst Rescue Equipment

### 2-Power Units:

1-GJ\*BH-1044473

1-347RO32

### 2-Spreaders:

1-300555

1-300177

### 2-Cutters:

1-0062

1-53475B

### 3-Rams:

1-small 300204

1-medium 535033

1-large 527

### 1-Combo:

1-300800

### 2-Hose Splitters

### 4-Sets of Power Hoses:

3-12'

1-22'



OFFICE OF THE PRESIDENT

GARDEN CITY  
COMMUNITY COLLEGE

Dr. Herbert J. Swender

801 Campus Drive  
Garden City, Kansas 67846  
(620) 276-9533  
www.gcccks.edu

January 22, 2016

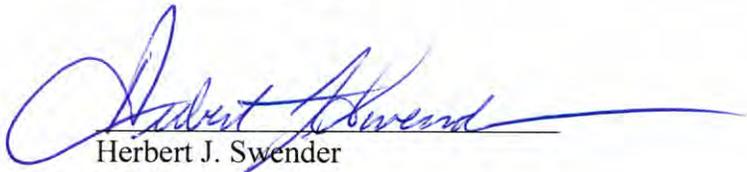
City Commission  
City Administrative Center  
301 N. 8th  
Garden City, KS 67846

Dear City Commissioners:

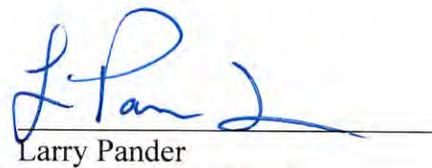
Please consider this communication as our sincere request to receive the surplus used Hurst rescue equipment (list attached) from the Garden City Fire Department. The equipment will be used in training future fire fighters for service in Finney County and the surrounding area via Garden City Community College.

Thank you for any consideration to this request. On behalf of the college's faculty, staff, students, and administration thank you for your continued support of education and training.

Educational Regards,



Herbert J. Swender



Larry Pander  
Fire Science Instructor

cc: Matt Allen, Garden City Manager



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Human Resources Director Medina  
**DATE:** February 2, 2016  
**RE:** Appointment to the Cultural Relations Board

---

### **ISSUE:**

The Governing Body is asked to appoint one (1) member to fill the vacant seat on the Cultural Relations Board.

### **BACKGROUND:**

The Cultural Relations Board has one board position with the term expiring December 2017. Garden City residents, Edith Mejia Castillo, Amy Longa and Sean Collins submitted an application to be considered for the board member position on the Cultural Relations Board. Racheal Murungi-Kisekka served two (2) years of her term and resigned in December of 2015, leaving a vacant seat.

### **ALTERNATIVE:**

1. Appoint Edith Mejia Castillo to the vacant position that expires December 2017.
2. Appoint Amy Longa to the vacant position that expires December 2017.
3. Appoint Sean Collins to the vacant position that expires December 2017.
4. Do not appoint these applicants to the vacant position that expires December 2017 and recommend that the board continue to recruit board members.

### **RECOMMENDATION:**

The Cultural Relations Board recommends the Governing Body choose Alternative 1 and appoint Edith Mejia Castillo to the vacant position.

### **FISCAL NOTE:**

None.

### **ATTACHMENTS:**

Description	Upload Date	Type
CRB Applicants 2016	1/27/2016	Backup Material

January 11, 2016

To Whom It May Concern:

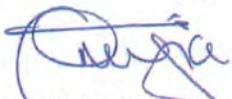
I am interesting in serving a board/commission because I think my abilities and knowledge of our wonderful town would be very helpful in helping others. I would also like to serve not only for personal but professional growth.

I have been a resident of Garden City since I was 12 years old. I was born in Honduras but was giving the opportunity for a better life and better education in 1998. I also graduated with Honors from GCHS in 2005. I am currently working at Tyson Foods, Inc. as an Orientation Instructor. My employment at Tyson Foods, Inc. has giving me the opportunity to see the great diversity that our town has. I have been able to work and learn from people from all over the world from Mexico all the way to Burma. Its an awesome experience to be able to help them to adapt to a new work environment and at the same time learning about them.

I am very knowledgeable of the responsibilities of serving in the Cultural Relations Board and also what is expected of me as a member. I would be of great asset to the board because of my abilities to adapt to any environment, the patience and dedication that I have to learn and help others. I have been involved in several activities in town such as Beef Empire Days, Citizen's Academy, and Family Crisis. I also participate in other cultural activities with my co-workers to be able to learn and understand their culture a lot better. I am a responsible and hardworking, young woman trying to serve the community and be able to help others.

Please take my application in consideration to be selected as a member of the board. I also want to Thank You for taking the time to read my letter.

Have a Good Day,



Edith Mejia Castillo

**GARDEN CITY IS MY TOWN TOO!**

I would be willing to serve on a planning or advisory board/committee.

NAME: Edith Mejia Castillo HOME PHONE: 620-937-1874

ADDRESS: 1801 Chesterfield St. WORK PHONE: 620-277-4222

E-MAIL ADDRESS: missedith504@yahoo.com or work email 620-edith.mejia.castillo@tyson.com

OCCUPATION (if employed): Orientation Instructor (10 1/2 yrs.)

PLACE OF EMPLOYMENT: Tyson Fresh Meats, Inc

HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? 18 years

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:

Please see attachment

OTHER APPLICABLE EXPERIENCE: Bilingual, Citizen's Academy, Big Brother Big Sister, Family Crisis

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

- Airport Advisory Board
- Alcohol Fund Advisory Committee
- Art Grant Committee
- Building Safety Board of Appeals
- Community Health Advisory Board
- Cultural Relations Board
- Golf Advisory Board
- Landmarks Commission
- Lee Richardson Zoo Advisory Board

- Local Housing Authority
- Parks & Tree Board
- Planning Commission
- Police/Citizen Board
- Public Utilities Advisory Board
- Recreation Commission
- Traffic Advisory Committee
- Zoning Board of Appeals

**RETURN THIS FORM TO:**  
City Manager's Office - Attn: Celyn  
City Administrative Center  
P.O. Box 998  
Garden City, KS 67846-0998

**GARDEN CITY IS MY TOWN TOO!**

I would be willing to serve on a planning or advisory board/committee.

NAME: Amy Longa HOME PHONE: 620 842 9592  
ADDRESS: 507 W. FAIR ST. WORK PHONE: 620 805 5350  
E-MAIL ADDRESS: atimamy75@gmail.com  
OCCUPATION (if employed): Humanitarian Service  
PLACE OF EMPLOYMENT: International Rescue Committee (IRC)  
HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? 6 years

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:

To contribute in the development and integration of all people of diverse cultures and background.

OTHER APPLICABLE EXPERIENCE: works with people of diverse cultures and background in Garden City, Kansas.

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

- |  |  |
|--|--|
| <input type="checkbox"/> Airport Advisory Board              | <input type="checkbox"/> Local Housing Authority         |
| <input type="checkbox"/> Alcohol Fund Advisory Committee     | <input type="checkbox"/> Parks & Tree Board              |
| <input type="checkbox"/> Art Grant Committee                 | <input type="checkbox"/> Planning Commission             |
| <input type="checkbox"/> Building Safety Board of Appeals    | <input type="checkbox"/> Police/Citizen Board            |
| <input type="checkbox"/> Community Health Advisory Board     | <input type="checkbox"/> Public Utilities Advisory Board |
| <input checked="" type="checkbox"/> Cultural Relations Board | <input type="checkbox"/> Recreation Commission           |
| <input type="checkbox"/> Golf Advisory Board                 | <input type="checkbox"/> Traffic Advisory Committee      |
| <input type="checkbox"/> Landmarks Commission                | <input type="checkbox"/> Zoning Board of Appeals         |
| <input type="checkbox"/> Lee Richardson Zoo Advisory Board   |  |

**RETURN THIS FORM TO:**

City Manager's Office - Attn: Celyn  
City Administrative Center  
P.O. Box 998  
Garden City, KS 67846-0998

**GARDEN CITY IS MY TOWN TOO!**

I would be willing to serve on a planning or advisory board/committee.

NAME: Sean Collins HOME PHONE: (785) 766-8972

ADDRESS: 305 Bollinger St. WORK PHONE: (620) 271-7801

E-MAIL ADDRESS: Sean.collins@westernmotor.com

OCCUPATION (if employed): Director of Marketing

PLACE OF EMPLOYMENT: Western Motor

HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? 28 years

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:

To help my community & to better understand the inner-workings of my government

OTHER APPLICABLE EXPERIENCE: I have been on several local nonprofit boards & am aware of the parliamentary procedure.

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

Airport Advisory Board

Alcohol Fund Advisory Committee

Art Grant Committee

Building Safety Board of Appeals

Community Health Advisory Board

Cultural Relations Board

Golf Advisory Board

Landmarks Commission

Lee Richardson Zoo Advisory Board

Local Housing Authority

Parks & Tree Board

Planning Commission

Police/Citizen Board

Public Utilities Advisory Board

Recreation Commission

Traffic Advisory Committee

Zoning Board of Appeals

**RETURN THIS FORM TO:**

City Manager's Office - Attn: Celyn  
City Administrative Center  
P.O. Box 998  
Garden City, KS 67846-0998



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Michael D. Utz, Chief of Police  
**DATE:** February 2, 2016  
**RE:** Request for consideration of approval of High School representative.

---

### **ISSUE:**

The Garden City Police Department is requesting City Commission consideration and approval of Alyssa Ralston's application to serve on the Police/Citizen Advisory Board as the High School representative.

### **BACKGROUND:**

Currently there are two vacant positions on the Police Citizen's Advisory Board to include; Garden City High School and Social Services.

Alyssa Ralston is a student currently enrolled at the Garden City High School and Garden City native interested in gaining more knowledge of the Garden City Police Department.

### **ALTERNATIVE:**

1. Fill the Garden City High School appointment.
2. Find an alternative candidate to fill the position.

### **RECOMMENDATION:**

Alternative 1 is recommended.

### **FISCAL NOTE:**

None.

### **ATTACHMENTS:**

Description	Upload Date	Type
PCAB Application - Ralston	1/25/2016	Backup Material

**GARDEN CITY IS MY TOWN TOO!**

I would be willing to serve on a planning or advisory board/committee.

NAME: Alyssa Ralston HOME PHONE: 620-290-3593

ADDRESS: 3470 Cheyenne Autumn Dr. WORK PHONE: \_\_\_\_\_

E-MAIL ADDRESS: ralstonalyssa11@yahoo.com

OCCUPATION (if employed): Student

PLACE OF EMPLOYMENT: GCHS

HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? 16 years

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:

To gain knowledge of the police department and serve my community.

OTHER APPLICABLE EXPERIENCE: \_\_\_\_\_

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

- |   |  |
|---|--|
| <input type="checkbox"/> Airport                          | <input type="checkbox"/> Lee Richardson Zoo        |
| <input type="checkbox"/> Alcohol Fund Advisory Board      | <input type="checkbox"/> Parks & Tree              |
| <input type="checkbox"/> Building Safety Board of Appeals | <input type="checkbox"/> Planning Commission       |
| <input type="checkbox"/> Cultural Relations               | <input checked="" type="checkbox"/> Police/Citizen |
| <input type="checkbox"/> Golf                             | <input type="checkbox"/> Recreation Commission     |
| <input type="checkbox"/> Environmental Issues Board       | <input type="checkbox"/> Traffic Committee         |
| <input type="checkbox"/> Landmarks Commission             | <input type="checkbox"/> Youth Council             |
| <input type="checkbox"/> Local Housing Authority          | <input type="checkbox"/> Zoning Board of Appeals   |

**RETURN THIS FORM TO:**  
City Manager's Office – Attn: Celyn  
City Administrative Center  
P.O. Box 998  
Garden City, KS 67846-0998



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Marcus Ramos, Chairman of the Garden City Recreation Commission  
**DATE:** February 2, 2016  
**RE:** Board Appointment

---

### **ISSUE:**

Governing Body consideration and appointment of one member to the Garden City Recreation Commission.

### **BACKGROUND:**

The Garden City Recreation Commission would like to re-appoint Myca Bunch to a 4-year term to expire on 02/28/2020. Ms. Bunch's term expires February, 2016; she has expressed an interest in being reappointed to the board for another term.

The Garden City Recreation Commission received three additional applications from Verna Weber, Sondra Baird and Jonathan Galia.

### **ALTERNATIVE:**

1. Reappoint Myca Bunch to the Garden City Recreation Commission.
2. Appoint an alternate applicant.
3. Direct staff to solicit additional applicants.

### **RECOMMENDATION:**

Garden City Recreation Commission Board recommends reappointing Myca Bunch.

### **FISCAL NOTE:**

None.

### **ATTACHMENTS:**

Description	Upload Date	Type
GCRC current Board members	1/28/2016	Backup Material
Applications	1/28/2016	Backup Material

**Garden City Recreation Commission  
2015 Board Members**

Myca Bunch 120 E Laurel St Downtown Vision <a href="mailto:Vision@gcdowntown.com">Vision@gcdowntown.com</a> <a href="mailto:mksj77@gmail.com">mksj77@gmail.com</a>	(July 2014) 620-290-4534 620-276-0891 (Replaced David DuVall)	Appoint 07/15/2014 (Finish David's term)	Expires 02/2016
Alyssa Benavidez 2801 Eldorado Bank of West <a href="mailto:Alyssab84@gmail.com">Alyssab84@gmail.com</a> Vice Chair	(April 2014) 316-308-2693 620-276-7000 (Replaced Maria Hardwick)	Appoint 04/2014	Expires 02/2018
Marcus Ramos 2514 N 7 <sup>th</sup> St Tatro Plumbing <a href="mailto:marcus@tatroplumbing.com">marcus@tatroplumbing.com</a> Chair	(February 2013) 620-640-3683 620-277-2167 (Replaced Greg Hands)	Appoint 02/2013	Expires 02/2017
<b>Member At Large</b> Anna Urrutia 2902 N Main St Alta Brown Elementary <a href="mailto:aurrutia@gckschools.com">aurrutia@gckschools.com</a> cell phone	(February 2012) 521-9308 620-805-7253 (Literacy Coach) (GCRC Board Appointed) (Replaced Gayenelle Beasley)	Appoint 01/2012	Expires 02/2016
Jamie Warren 2710 N Rock Rd Compass Behavioral Health <a href="mailto:jwarren@compassbh.org">jwarren@compassbh.org</a> cell phone	(February 2015) 620-272-9799 620-275-0625 ext 147 (Replaced Torre Mohler) 620-640-8590	Appoint 02/2015	Expires 02/2019

**GARDEN CITY IS MY TOWN TOO!**

I would be willing to serve on a planning or advisory board/committee.

NAME: Myca J. Bunch HOME PHONE: 620-290-4534  
ADDRESS: 1511 E. Fulton WORK PHONE: 620-276-3264  
E-MAIL ADDRESS: mbunch@gardencitychamber.net

OCCUPATION (if employed): Vice president  
PLACE OF EMPLOYMENT: Garden City Area Chamber of Commerce  
HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? 6 years

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:

I worked for parks + rec dept at the City of Wichita and was able to learn about the Rec career field and enjoyed the work. I understand the challenges and rewards that  
OTHER APPLICABLE EXPERIENCE: come with operating a successful rec center!

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

- |   |   |
|---|---|
| <input type="checkbox"/> Airport                          | <input type="checkbox"/> Lee Richardson Zoo               |
| <input type="checkbox"/> Alcohol Fund Advisory Board      | <input type="checkbox"/> Parks & Tree                     |
| <input type="checkbox"/> Art Grant Committee              | <input type="checkbox"/> Planning Commission              |
| <input type="checkbox"/> Building Safety Board of Appeals | <input type="checkbox"/> Police/Citizen                   |
| <input type="checkbox"/> Cultural Relations               | <input checked="" type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Golf                             | <input type="checkbox"/> Traffic Committee                |
| <input type="checkbox"/> Environmental Issues Board       | <input type="checkbox"/> Zoning Board of Appeals          |
| <input type="checkbox"/> Landmarks Commission             |   |
| <input type="checkbox"/> Local Housing Authority          |   |

**RETURN THIS FORM TO:**  
City Manager's Office - Attn: Celyn  
City Administrative Center  
P.O. Box 998  
Garden City, KS 67846-0998

RECEIVED  
JAN 20 2016

GARDEN CITY IS MY TOWN TOO!

I would be willing to serve on a planning or advisory board/committee.

BY: CAH

NAME: Jonathan Galia HOME PHONE: 620-277-8788

ADDRESS: 615 Fleming GCK WORK PHONE: 620-277-4277

E-MAIL ADDRESS: jongalia@cox.net

OCCUPATION (if employed): COMPLEX CHAPLAIN

PLACE OF EMPLOYMENT: TYSON FOODS INC.

HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? 12 yrs.

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:

I would like to promote sports/athletics at TYSON and our community

OTHER APPLICABLE EXPERIENCE: Promote sports to workers and their children (I was a college varsity player)

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

Airport Advisory Board

Alcohol Fund Advisory Committee

Art Grant Committee

Building Safety Board of Appeals

Community Health Advisory Board

Cultural Relations Board

Golf Advisory Board

Landmarks Commission

Lee Richardson Zoo Advisory Board

Local Housing Authority

Parks & Tree Board

Planning Commission

Police/Citizen Board

Public Utilities Advisory Board

Recreation Commission

Traffic Advisory Committee

Zoning Board of Appeals

RETURN THIS FORM TO:

City Manager's Office - Attn: Celyn  
City Administrative Center  
P.O. Box 998  
Garden City, KS 67846-0998

**GARDEN CITY IS MY TOWN TOO!**

I would be willing to serve on a planning or advisory board/committee.

NAME: SONDRA BAREN HOME PHONE: 620-521-2640

ADDRESS: 701 MEADOWVIEW DR WORK PHONE: \_\_\_\_\_

E-MAIL ADDRESS: Soloratus@yahoo.com

OCCUPATION (if employed): Finnery Co TRANSIT DRIVER CDL

PLACE OF EMPLOYMENT: Finnery Co Transit

HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? 5yr

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:

35 yrs Experience Working with  
Community Recreation (NonProfit) Taxing  
OTHER APPLICABLE EXPERIENCE: 28 yrs Healthcare Entities  
Representative Director

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

- Airport Advisory Board
- Alcohol Fund Advisory Committee
- Art Grant Committee
- Building Safety Board of Appeals
- Community Health Advisory Board
- Cultural Relations Board
- Golf Advisory Board
- Landmarks Commission
- Lee Richardson Zoo Advisory Board
- Local Housing Authority
- Parks & Tree Board
- Planning Commission
- Police/Citizen Board
- Public Utilities Advisory Board
- Recreation Commission
- Traffic Advisory Committee
- Zoning Board of Appeals

**RETURN THIS FORM TO:**  
City Manager's Office - Attn: Celyn  
City Administrative Center  
P.O. Box 998  
Garden City, KS 67846-0998

**GARDEN CITY IS MY TOWN TOO!**

I would be willing to serve on a planning or advisory board/committee.

NAME: Verna Weber HOME PHONE: 620-805-4858

ADDRESS: 1217 Center WORK PHONE: \_\_\_\_\_

E-MAIL ADDRESS: whtwtr@cox.net

OCCUPATION (if employed): retired

PLACE OF EMPLOYMENT: \_\_\_\_\_

HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? 13 years

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:

I Love helping the community and I want to stay involved after my retirement.

OTHER APPLICABLE EXPERIENCE: Have served on <sup>scott</sup> city commission many years ago and on several advisory committees

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

Airport Advisory Board

Alcohol Fund Advisory Committee

Art Grant Committee

Building Safety Board of Appeals

Community Health Advisory Board

Cultural Relations Board

Golf Advisory Board

Landmarks Commission

Lee Richardson Zoo Advisory Board

Local Housing Authority

Parks & Tree Board

Planning Commission

Police/Citizen Board

Public Utilities Advisory Board

Recreation Commission

Traffic Advisory Committee

Zoning Board of Appeals

**RETURN THIS FORM TO:**

City Manager's Office – Attn: Celyn  
City Administrative Center  
P.O. Box 998  
Garden City, KS 67846-0998

# Consent Agenda



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Steve Cottrell, Assistant to the City Manager  
**DATE:** February 2, 2016  
**RE:** Swimming Pool Painting Bids

---

### **ISSUE:**

Governing Body consideration and approval of bids received January 26th for painting the swimming pool.

### **BACKGROUND:**

Swimming pool painting was one of the off-season improvements authorized last August. The estimated total cost for the pool repairs was \$150,000.

Only one bid was received, as shown on the attached bid tabulation, from D.E.M Enterprises, LLC, Wichita, for \$113,417.50 for the Base Bid and Alternate # 1. This is under the engineer's estimate of \$127,350.00.

In addition to the painting, installation of two float valves, estimated at \$15,000, remain to be completed.

Other repair and rehabilitation work, totaling \$20,360.86 has already been completed.

- Electrical upgrades to the wet well building and discharge vault.
- A new 72" cover for the discharge vault.
- Removal of 1940's era pump base and piping.
- New butterfly valves to control the sand filtration system.
- New pipe supports to replace failing supports.
- New filtration screens for the Wet Well.
- New hoisting beam for the Wet Well.

The full scope of work described will require the full \$150,000 estimated amount.

### **ALTERNATIVE:**

1. The Governing Body may accept the bid and award a contract for the Base Bid and Alternate # 1.
2. The Governing Body may defer action until a later date.

### **RECOMMENDATION:**

Staff recommends awarding the contract to D.E.M Enterprises, LLC, for \$113,417.50, and authorizing the Mayor and City Clerk to execute the contract when the documents have been provided by the contractor.

### **FISCAL NOTE:**

Funding for this project is unbudgeted in 2016, but will come from cash carryover in the General Fund at line

item # 001-17-171-6026.01.

**ATTACHMENTS:**

Description	Upload Date	Type
Bid Tabulation	1/27/2016	Backup Material

**MUNICIPAL SWIMMING POOL PAINTING**

				Engineer's Estimate		D.E.M. Entreprises, LLC Wichita	
No.	ITEM	QUANTITY	UNIT	UNIT COST	EXTENSION	UNIT COST	EXTENSION
<b>BASE BID</b>							
1	Clean & Paint Shallow end of pool	18,000	SF	\$ 5.00	\$ 90,000.00	\$ 4.50	\$ 81,000.00
2	Apply new AQUAFIN 2K/M	1,490	SF	\$ 10.00	\$ 14,900.00	\$ 8.50	\$ 12,665.00
3	R & R AQUAFIN	230	SF	\$ 10.00	\$ 2,300.00	\$ 7.00	\$ 1,610.00
4	R&R AQUAFIN JOINTs (vertical )	30	SF	\$ 10.00	\$ 300.00	\$ 9.50	\$ 285.00
5	R&R AQUAFIN JOINTs (horizontal)	860	SF	\$ 10.00	\$ 8,600.00	\$ 9.50	\$ 8,170.00
6	R&R AQUAFIN JOINTs (spots)	50	SF	\$ 10.00	\$ 500.00	\$ 11.00	\$ 550.00
<b>TOTAL BASE BID</b>				<b>\$</b>	<b>116,600.00</b>	<b>\$</b>	<b>104,280.00</b>
<b>ALTERNATE ITEMS</b>							
A1	AQUAFIN 2K/M on West wall	1075	SF	\$ 10.00	\$ 10,750.00	\$ 8.50	\$ 9,137.50
<b>TOTAL BASE BID + A1</b>				<b>\$</b>	<b>127,350.00</b>	<b>\$</b>	<b>113,417.50</b>
A2	Paint West wall	1,075	SF	\$ 7.00	\$ 7,525.00	\$ 6.00	\$ 6,450.00
<b>TOTAL BASE BID + A2</b>				<b>\$</b>	<b>124,125.00</b>	<b>\$</b>	<b>110,730.00</b>
						<b>Recommended Award</b>	



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Kaleb Kentner  
**DATE:** February 2, 2016  
**RE:** GC2016-01 Bancshare Addition Replat

---

### **ISSUE:**

Consideration of the American State Bancshare Addition.

### **BACKGROUND:**

At the request of Jerry D. Renk of the American State Bank and Trust Company and Rodney Wadel of Wadel Enterprises, the City Commission is asked to review and consider the Replat of a Portion of Lots 2 and 3, and all of Lots 4 and 5 of Block 1 of the Wing Addition and a Portion of Lot 5 of Block 1 of the Rodriguez Addition to Garden City, Kansas. The American State Bancshare and Wadel subdivisions are a combined 110,693.57 square feet of land. The request was issued due to a lack of parking at Jax; Wadel Enterprises (the owners of Jax) will be purchasing the new northern portion of lot three to expand their current parking area. Applicant will be required to provide a site plan. Applicant will also adhere to the Garden City Zoning Regulations for the building of the parking lot.

A forty (40) foot setback line along with a fifteen (15) foot PUE has been set for the south side of Lot Three along Mary Street. Two, ten (10) foot PUE's (totaling 20 feet) are set between the adjoining Lot Threes of the Rodriguez Addition and the Wing Addition. There is an existing twenty (20) foot PUE running North to South in Lot Three of the Wing Addition. On the North side of this replat lies a ten (10) foot PUE.

### **ALTERNATIVE:**

The Commission may:

1. Approve the final plat.
2. Not approve the final plat.

### **RECOMMENDATION:**

Staff: Recommended approval

Planning Commission: Recommended approval

Members Present- 9

Yea vote- 9

Nay vote- 0

### **FISCAL NOTE:**

None.

### **ATTACHMENTS:**

Description	Upload Date	Type
Supplemental Information	1/27/2016	Backup Material



NEIGHBORHOOD &  
DEVELOPMENT  
SERVICES  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEY COUNTY  
620-276-1170

**INSPECTIONS**

620-276-1120

[inspection@garden-city.org](mailto:inspection@garden-city.org)

**CODE COMPLIANCE**

620-276-1120

[code@garden-city.org](mailto:code@garden-city.org)

**PLANNING AND  
ZONING**

620-276-1170

[planning@garden-city.org](mailto:planning@garden-city.org)

**CITY ADMINISTRATIVE**

CENTER

301 N. 8<sup>TH</sup>

P.O. Box 998

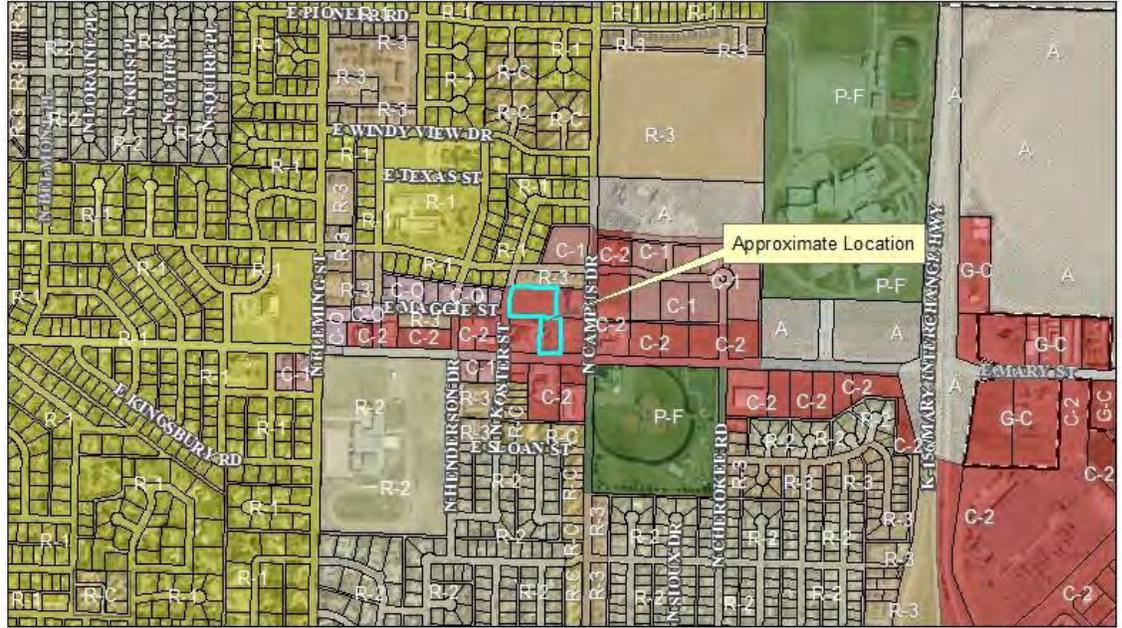
GARDEN CITY, KS

67846-0998

620.276.1170

FAX 620.276.1173

[www.garden-city.org](http://www.garden-city.org)



Case Number: GC2016-01  
Applicant: American State Bank and Trust Company  
Address: 1901 E. Mary Street  
Request: American State Bancshare Addition Replat





NEIGHBORHOOD &  
DEVELOPMENT  
SERVICES  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEY COUNTY  
620-276-1170

INSPECTIONS  
620-276-1120  
[inspection@garden-city.org](mailto:inspection@garden-city.org)

CODE COMPLIANCE  
620-276-1120  
[code@garden-city.org](mailto:code@garden-city.org)

PLANNING AND  
ZONING  
620-276-1170  
[planning@garden-city.org](mailto:planning@garden-city.org)

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)

<p><b>Neighborhood Map</b> City of Garden City</p>	<p align="center"><b>American State Bancshares Addition to Garden City, Kansas</b></p> <p align="center">A Replat of a Portion of lots 2 and 3 and all of lot 4 and 5 of Block 1 of the Ming Addition and a Portion of Lot 5 of Block 1 of the Rodriguez Addition to Garden City, Kansas. Located in the Southeast quarter of Section 5, T24S, R23W</p>		
<p><b>Boundary Closure</b> Boundary Closure Cadastral Survey Survey No. 2015-106 Date of Survey: 12/15/15 Date of Plat: 12/15/15</p> <p><b>Lot Areas</b> Lot 1 = 22,543.58 sq ft Lot 2 = 44,334.33 sq ft Lot 3 = 44,334.33 sq ft Lot 4 = 22,543.58 sq ft</p> <p><b>Notes of Surveys:</b> See the plat of Lot 1 of Block 1 of the Ming Addition and the plat of Block 1 of the Rodriguez Addition.</p> <p align="center"><b>North</b></p> <p align="center">Scale: 1" = 100'</p> <p><b>Legend</b></p> <ul style="list-style-type: none"> <li>1. Lot</li> <li>2. Easement</li> <li>3. Right-of-Way</li> <li>4. Survey Boundary</li> <li>5. Survey Station</li> <li>6. Survey Monument</li> <li>7. Survey Line</li> <li>8. Survey Point</li> <li>9. Survey Curve</li> <li>10. Survey Area</li> <li>11. Survey Object</li> <li>12. Survey Feature</li> <li>13. Survey Marker</li> <li>14. Survey Station</li> <li>15. Survey Monument</li> <li>16. Survey Line</li> <li>17. Survey Point</li> <li>18. Survey Curve</li> <li>19. Survey Area</li> <li>20. Survey Object</li> <li>21. Survey Feature</li> <li>22. Survey Marker</li> <li>23. Survey Station</li> <li>24. Survey Monument</li> <li>25. Survey Line</li> <li>26. Survey Point</li> <li>27. Survey Curve</li> <li>28. Survey Area</li> <li>29. Survey Object</li> <li>30. Survey Feature</li> <li>31. Survey Marker</li> <li>32. Survey Station</li> <li>33. Survey Monument</li> <li>34. Survey Line</li> <li>35. Survey Point</li> <li>36. Survey Curve</li> <li>37. Survey Area</li> <li>38. Survey Object</li> <li>39. Survey Feature</li> <li>40. Survey Marker</li> <li>41. Survey Station</li> <li>42. Survey Monument</li> <li>43. Survey Line</li> <li>44. Survey Point</li> <li>45. Survey Curve</li> <li>46. Survey Area</li> <li>47. Survey Object</li> <li>48. Survey Feature</li> <li>49. Survey Marker</li> <li>50. Survey Station</li> <li>51. Survey Monument</li> <li>52. Survey Line</li> <li>53. Survey Point</li> <li>54. Survey Curve</li> <li>55. Survey Area</li> <li>56. Survey Object</li> <li>57. Survey Feature</li> <li>58. Survey Marker</li> <li>59. Survey Station</li> <li>60. Survey Monument</li> <li>61. Survey Line</li> <li>62. Survey Point</li> <li>63. Survey Curve</li> <li>64. Survey Area</li> <li>65. Survey Object</li> <li>66. Survey Feature</li> <li>67. Survey Marker</li> <li>68. Survey Station</li> <li>69. Survey Monument</li> <li>70. Survey Line</li> <li>71. Survey Point</li> <li>72. Survey Curve</li> <li>73. Survey Area</li> <li>74. Survey Object</li> <li>75. Survey Feature</li> <li>76. Survey Marker</li> <li>77. Survey Station</li> <li>78. Survey Monument</li> <li>79. Survey Line</li> <li>80. Survey Point</li> <li>81. Survey Curve</li> <li>82. Survey Area</li> <li>83. Survey Object</li> <li>84. Survey Feature</li> <li>85. Survey Marker</li> <li>86. Survey Station</li> <li>87. Survey Monument</li> <li>88. Survey Line</li> <li>89. Survey Point</li> <li>90. Survey Curve</li> <li>91. Survey Area</li> <li>92. Survey Object</li> <li>93. Survey Feature</li> <li>94. Survey Marker</li> <li>95. Survey Station</li> <li>96. Survey Monument</li> <li>97. Survey Line</li> <li>98. Survey Point</li> <li>99. Survey Curve</li> <li>100. Survey Area</li> <li>101. Survey Object</li> <li>102. Survey Feature</li> <li>103. Survey Marker</li> <li>104. Survey Station</li> <li>105. Survey Monument</li> <li>106. Survey Line</li> <li>107. Survey Point</li> <li>108. Survey Curve</li> <li>109. Survey Area</li> <li>110. Survey Object</li> <li>111. Survey Feature</li> <li>112. Survey Marker</li> <li>113. Survey Station</li> <li>114. Survey Monument</li> <li>115. Survey Line</li> <li>116. Survey Point</li> <li>117. Survey Curve</li> <li>118. Survey Area</li> <li>119. Survey Object</li> <li>120. Survey Feature</li> <li>121. Survey Marker</li> <li>122. Survey Station</li> <li>123. Survey Monument</li> <li>124. Survey Line</li> <li>125. Survey Point</li> <li>126. Survey Curve</li> <li>127. Survey Area</li> <li>128. Survey Object</li> <li>129. Survey Feature</li> <li>130. Survey Marker</li> <li>131. Survey Station</li> <li>132. Survey Monument</li> <li>133. Survey Line</li> <li>134. Survey Point</li> <li>135. Survey Curve</li> <li>136. Survey Area</li> <li>137. Survey Object</li> <li>138. Survey Feature</li> <li>139. Survey Marker</li> <li>140. Survey Station</li> <li>141. Survey Monument</li> <li>142. Survey Line</li> <li>143. Survey Point</li> <li>144. Survey Curve</li> <li>145. Survey Area</li> <li>146. Survey Object</li> <li>147. Survey Feature</li> <li>148. Survey Marker</li> <li>149. Survey Station</li> <li>150. Survey Monument</li> <li>151. Survey Line</li> <li>152. Survey Point</li> <li>153. Survey Curve</li> <li>154. Survey Area</li> <li>155. Survey Object</li> <li>156. Survey Feature</li> <li>157. Survey Marker</li> <li>158. Survey Station</li> <li>159. Survey Monument</li> <li>160. Survey Line</li> <li>161. Survey Point</li> <li>162. Survey Curve</li> <li>163. Survey Area</li> <li>164. Survey Object</li> <li>165. Survey Feature</li> <li>166. Survey Marker</li> <li>167. Survey Station</li> <li>168. Survey Monument</li> <li>169. Survey Line</li> <li>170. Survey Point</li> <li>171. Survey Curve</li> <li>172. Survey Area</li> <li>173. Survey Object</li> <li>174. Survey Feature</li> <li>175. Survey Marker</li> <li>176. Survey Station</li> <li>177. Survey Monument</li> <li>178. Survey Line</li> <li>179. Survey Point</li> <li>180. Survey Curve</li> <li>181. Survey Area</li> <li>182. Survey Object</li> <li>183. Survey Feature</li> <li>184. Survey Marker</li> <li>185. Survey Station</li> <li>186. Survey Monument</li> <li>187. Survey Line</li> <li>188. Survey Point</li> <li>189. Survey Curve</li> <li>190. Survey Area</li> <li>191. Survey Object</li> <li>192. Survey Feature</li> <li>193. Survey Marker</li> <li>194. Survey Station</li> <li>195. Survey Monument</li> <li>196. Survey Line</li> <li>197. Survey Point</li> <li>198. Survey Curve</li> <li>199. Survey Area</li> <li>200. Survey Object</li> <li>201. Survey Feature</li> <li>202. Survey Marker</li> <li>203. Survey Station</li> <li>204. Survey Monument</li> <li>205. Survey Line</li> <li>206. Survey Point</li> <li>207. Survey Curve</li> <li>208. Survey Area</li> <li>209. Survey Object</li> <li>210. Survey Feature</li> <li>211. Survey Marker</li> <li>212. Survey Station</li> <li>213. Survey Monument</li> <li>214. Survey Line</li> <li>215. Survey Point</li> <li>216. Survey Curve</li> <li>217. Survey Area</li> <li>218. Survey Object</li> <li>219. Survey Feature</li> <li>220. Survey Marker</li> <li>221. Survey Station</li> <li>222. Survey Monument</li> <li>223. Survey Line</li> <li>224. Survey Point</li> <li>225. Survey Curve</li> <li>226. Survey Area</li> <li>227. Survey Object</li> <li>228. Survey Feature</li> <li>229. Survey Marker</li> <li>230. Survey Station</li> <li>231. Survey Monument</li> <li>232. Survey Line</li> <li>233. Survey Point</li> <li>234. Survey Curve</li> <li>235. Survey Area</li> <li>236. Survey Object</li> <li>237. Survey Feature</li> <li>238. Survey Marker</li> <li>239. Survey Station</li> <li>240. Survey Monument</li> <li>241. Survey Line</li> <li>242. Survey Point</li> <li>243. Survey Curve</li> <li>244. Survey Area</li> <li>245. Survey Object</li> <li>246. Survey Feature</li> <li>247. Survey Marker</li> <li>248. Survey Station</li> <li>249. Survey Monument</li> <li>250. Survey Line</li> <li>251. Survey Point</li> <li>252. Survey Curve</li> <li>253. Survey Area</li> <li>254. Survey Object</li> <li>255. Survey Feature</li> <li>256. Survey Marker</li> <li>257. Survey Station</li> <li>258. Survey Monument</li> <li>259. Survey Line</li> <li>260. Survey Point</li> <li>261. Survey Curve</li> <li>262. Survey Area</li> <li>263. Survey Object</li> <li>264. Survey Feature</li> <li>265. Survey Marker</li> <li>266. Survey Station</li> <li>267. Survey Monument</li> <li>268. Survey Line</li> <li>269. Survey Point</li> <li>270. Survey Curve</li> <li>271. Survey Area</li> <li>272. Survey Object</li> <li>273. Survey Feature</li> <li>274. Survey Marker</li> <li>275. Survey Station</li> <li>276. Survey Monument</li> <li>277. Survey Line</li> <li>278. Survey Point</li> <li>279. Survey Curve</li> <li>280. Survey Area</li> <li>281. Survey Object</li> <li>282. Survey Feature</li> <li>283. Survey Marker</li> <li>284. Survey Station</li> <li>285. Survey Monument</li> <li>286. Survey Line</li> <li>287. Survey Point</li> <li>288. Survey Curve</li> <li>289. Survey Area</li> <li>290. Survey Object</li> <li>291. Survey Feature</li> <li>292. Survey Marker</li> <li>293. Survey Station</li> <li>294. Survey Monument</li> <li>295. Survey Line</li> <li>296. Survey Point</li> <li>297. Survey Curve</li> <li>298. Survey Area</li> <li>299. Survey Object</li> <li>300. Survey Feature</li> <li>301. Survey Marker</li> <li>302. Survey Station</li> <li>303. Survey Monument</li> <li>304. Survey Line</li> <li>305. Survey Point</li> <li>306. Survey Curve</li> <li>307. Survey Area</li> <li>308. Survey Object</li> <li>309. Survey Feature</li> <li>310. Survey Marker</li> <li>311. Survey Station</li> <li>312. Survey Monument</li> <li>313. Survey Line</li> <li>314. Survey Point</li> <li>315. Survey Curve</li> <li>316. Survey Area</li> <li>317. Survey Object</li> <li>318. Survey Feature</li> <li>319. Survey Marker</li> <li>320. Survey Station</li> <li>321. Survey Monument</li> <li>322. Survey Line</li> <li>323. Survey Point</li> <li>324. Survey Curve</li> <li>325. Survey Area</li> <li>326. Survey Object</li> <li>327. Survey Feature</li> <li>328. Survey Marker</li> <li>329. Survey Station</li> <li>330. Survey Monument</li> <li>331. Survey Line</li> <li>332. Survey Point</li> <li>333. Survey Curve</li> <li>334. Survey Area</li> <li>335. Survey Object</li> <li>336. Survey Feature</li> <li>337. Survey Marker</li> <li>338. Survey Station</li> <li>339. Survey Monument</li> <li>340. Survey Line</li> <li>341. Survey Point</li> <li>342. Survey Curve</li> <li>343. Survey Area</li> <li>344. Survey Object</li> <li>345. Survey Feature</li> <li>346. Survey Marker</li> <li>347. Survey Station</li> <li>348. Survey Monument</li> <li>349. Survey Line</li> <li>350. Survey Point</li> <li>351. Survey Curve</li> <li>352. Survey Area</li> <li>353. Survey Object</li> <li>354. Survey Feature</li> <li>355. Survey Marker</li> <li>356. Survey Station</li> <li>357. Survey Monument</li> <li>358. Survey Line</li> <li>359. Survey Point</li> <li>360. Survey Curve</li> <li>361. Survey Area</li> <li>362. Survey Object</li> <li>363. Survey Feature</li> <li>364. Survey Marker</li> <li>365. Survey Station</li> <li>366. Survey Monument</li> <li>367. Survey Line</li> <li>368. Survey Point</li> <li>369. Survey Curve</li> <li>370. Survey Area</li> <li>371. Survey Object</li> <li>372. Survey Feature</li> <li>373. Survey Marker</li> <li>374. Survey Station</li> <li>375. Survey Monument</li> <li>376. Survey Line</li> <li>377. Survey Point</li> <li>378. Survey Curve</li> <li>379. Survey Area</li> <li>380. Survey Object</li> <li>381. Survey Feature</li> <li>382. Survey Marker</li> <li>383. Survey Station</li> <li>384. Survey Monument</li> <li>385. Survey Line</li> <li>386. Survey Point</li> <li>387. Survey Curve</li> <li>388. Survey Area</li> <li>389. Survey Object</li> <li>390. Survey Feature</li> <li>391. Survey Marker</li> <li>392. Survey Station</li> <li>393. Survey Monument</li> <li>394. Survey Line</li> <li>395. Survey Point</li> <li>396. Survey Curve</li> <li>397. Survey Area</li> <li>398. Survey Object</li> <li>399. Survey Feature</li> <li>400. Survey Marker</li> <li>401. Survey Station</li> <li>402. Survey Monument</li> <li>403. Survey Line</li> <li>404. Survey Point</li> <li>405. Survey Curve</li> <li>406. Survey Area</li> <li>407. Survey Object</li> <li>408. Survey Feature</li> <li>409. Survey Marker</li> <li>410. Survey Station</li> <li>411. Survey Monument</li> <li>412. Survey Line</li> <li>413. Survey Point</li> <li>414. Survey Curve</li> <li>415. Survey Area</li> <li>416. Survey Object</li> <li>417. Survey Feature</li> <li>418. Survey Marker</li> <li>419. Survey Station</li> <li>420. Survey Monument</li> <li>421. Survey Line</li> <li>422. Survey Point</li> <li>423. Survey Curve</li> <li>424. Survey Area</li> <li>425. Survey Object</li> <li>426. Survey Feature</li> <li>427. Survey Marker</li> <li>428. Survey Station</li> <li>429. Survey Monument</li> <li>430. Survey Line</li> <li>431. Survey Point</li> <li>432. Survey Curve</li> <li>433. Survey Area</li> <li>434. Survey Object</li> <li>435. Survey Feature</li> <li>436. Survey Marker</li> <li>437. Survey Station</li> <li>438. Survey Monument</li> <li>439. Survey Line</li> <li>440. Survey Point</li> <li>441. Survey Curve</li> <li>442. Survey Area</li> <li>443. Survey Object</li> <li>444. Survey Feature</li> <li>445. Survey Marker</li> <li>446. Survey Station</li> <li>447. Survey Monument</li> <li>448. Survey Line</li> <li>449. Survey Point</li> <li>450. Survey Curve</li> <li>451. Survey Area</li> <li>452. Survey Object</li> <li>453. Survey Feature</li> <li>454. Survey Marker</li> <li>455. Survey Station</li> <li>456. Survey Monument</li> <li>457. Survey Line</li> <li>458. Survey Point</li> <li>459. Survey Curve</li> <li>460. Survey Area</li> <li>461. Survey Object</li> <li>462. Survey Feature</li> <li>463. Survey Marker</li> <li>464. Survey Station</li> <li>465. Survey Monument</li> <li>466. Survey Line</li> <li>467. Survey Point</li> <li>468. Survey Curve</li> <li>469. Survey Area</li> <li>470. Survey Object</li> <li>471. Survey Feature</li> <li>472. Survey Marker</li> <li>473. Survey Station</li> <li>474. Survey Monument</li> <li>475. Survey Line</li> <li>476. Survey Point</li> <li>477. Survey Curve</li> <li>478. Survey Area</li> <li>479. Survey Object</li> <li>480. Survey Feature</li> <li>481. Survey Marker</li> <li>482. Survey Station</li> <li>483. Survey Monument</li> <li>484. Survey Line</li> <li>485. Survey Point</li> <li>486. Survey Curve</li> <li>487. Survey Area</li> <li>488. Survey Object</li> <li>489. Survey Feature</li> <li>490. Survey Marker</li> <li>491. Survey Station</li> <li>492. Survey Monument</li> <li>493. Survey Line</li> <li>494. Survey Point</li> <li>495. Survey Curve</li> <li>496. Survey Area</li> <li>497. Survey Object</li> <li>498. Survey Feature</li> <li>499. Survey Marker</li> <li>500. Survey Station</li> <li>501. Survey Monument</li> <li>502. Survey Line</li> <li>503. Survey Point</li> <li>504. Survey Curve</li> <li>505. Survey Area</li> <li>506. Survey Object</li> <li>507. Survey Feature</li> <li>508. Survey Marker</li> <li>509. Survey Station</li> <li>510. Survey Monument</li> <li>511. Survey Line</li> <li>512. Survey Point</li> <li>513. Survey Curve</li> <li>514. Survey Area</li> <li>515. Survey Object</li> <li>516. Survey Feature</li> <li>517. Survey Marker</li> <li>518. Survey Station</li> <li>519. Survey Monument</li> <li>520. Survey Line</li> <li>521. Survey Point</li> <li>522. Survey Curve</li> <li>523. Survey Area</li> <li>524. Survey Object</li> <li>525. Survey Feature</li> <li>526. Survey Marker</li> <li>527. Survey Station</li> <li>528. Survey Monument</li> <li>529. Survey Line</li> <li>530. Survey Point</li> <li>531. Survey Curve</li> <li>532. Survey Area</li> <li>533. Survey Object</li> <li>534. Survey Feature</li> <li>535. Survey Marker</li> <li>536. Survey Station</li> <li>537. Survey Monument</li> <li>538. Survey Line</li> <li>539. Survey Point</li> <li>540. Survey Curve</li> <li>541. Survey Area</li> <li>542. Survey Object</li> <li>543. Survey Feature</li> <li>544. Survey Marker</li> <li>545. Survey Station</li> <li>546. Survey Monument</li> <li>547. Survey Line</li> <li>548. Survey Point</li> <li>549. Survey Curve</li> <li>550. Survey Area</li> <li>551. Survey Object</li> <li>552. Survey Feature</li> <li>553. Survey Marker</li> <li>554. Survey Station</li> <li>555. Survey Monument</li> <li>556. Survey Line</li> <li>557. Survey Point</li> <li>558. Survey Curve</li> <li>559. Survey Area</li> <li>560. Survey Object</li> <li>561. Survey Feature</li> <li>562. Survey Marker</li> <li>563. Survey Station</li> <li>564. Survey Monument</li> <li>565. Survey Line</li> <li>566. Survey Point</li> <li>567. Survey Curve</li> <li>568. Survey Area</li> <li>569. Survey Object</li> <li>570. Survey Feature</li> <li>571. Survey Marker</li> <li>572. Survey Station</li> <li>573. Survey Monument</li> <li>574. Survey Line</li> <li>575. Survey Point</li> <li>576. Survey Curve</li> <li>577. Survey Area</li> <li>578. Survey Object</li> <li>579. Survey Feature</li> <li>580. Survey Marker</li> <li>581. Survey Station</li> <li>582. Survey Monument</li> <li>583. Survey Line</li> <li>584. Survey Point</li> <li>585. Survey Curve</li> <li>586. Survey Area</li> <li>587. Survey Object</li> <li>588. Survey Feature</li> <li>589. Survey Marker</li> <li>590. Survey Station</li> <li>591. Survey Monument</li> <li>592. Survey Line</li> <li>593. Survey Point</li> <li>594. Survey Curve</li> <li>595. Survey Area</li> <li>596. Survey Object</li> <li>597. Survey Feature</li> <li>598. Survey Marker</li> <li>599. Survey Station</li> <li>600. Survey Monument</li> <li>601. Survey Line</li> <li>602. Survey Point</li> <li>603. Survey Curve</li> <li>604. Survey Area</li> <li>605. Survey Object</li> <li>606. Survey Feature</li> <li>607. Survey Marker</li> <li>608. Survey Station</li> <li>609. Survey Monument</li> <li>610. Survey Line</li> <li>611. Survey Point</li> <li>612. Survey Curve</li> <li>613. Survey Area</li> <li>614. Survey Object</li> <li>615. Survey Feature</li> <li>616. Survey Marker</li> <li>617. Survey Station</li> <li>618. Survey Monument</li> <li>619. Survey Line</li> <li>620. Survey Point</li> <li>621. Survey Curve</li> <li>622. Survey Area</li> <li>623. Survey Object</li> <li>624. Survey Feature</li> <li>625. Survey Marker</li> <li>626. Survey Station</li> <li>627. Survey Monument</li> <li>628. Survey Line</li> <li>629. Survey Point</li> <li>630. Survey Curve</li> <li>631. Survey Area</li> <li>632. Survey Object</li> <li>633. Survey Feature</li> <li>634. Survey Marker</li> <li>635. Survey Station</li> <li>636. Survey Monument</li> <li>637. Survey Line</li> <li>638. Survey Point</li> <li>639. Survey Curve</li> <li>640. Survey Area</li> <li>641. Survey Object</li> <li>642. Survey Feature</li> <li>643. Survey Marker</li> <li>644. Survey Station</li> <li>645. Survey Monument</li> <li>646. Survey Line</li> <li>647. Survey Point</li> <li>648. Survey Curve</li> <li>649. Survey Area</li> <li>650. Survey Object</li> <li>651. Survey Feature</li> <li>652. Survey Marker</li> <li>653. Survey Station</li> <li>654. Survey Monument</li> <li>655. Survey Line</li> <li>656. Survey Point</li> <li>657. Survey Curve</li> <li>658. Survey Area</li> <li>659. Survey Object</li> <li>660. Survey Feature</li> <li>661. Survey Marker</li> <li>662. Survey Station</li> <li>663. Survey Monument</li> <li>664. Survey Line</li> <li>665. Survey Point</li> <li>666. Survey Curve</li> <li>667. Survey Area</li> <li>668. Survey Object</li> <li>669. Survey Feature</li> <li>670. Survey Marker</li> <li>671. Survey Station</li> <li>672. Survey Monument</li> <li>673. Survey Line</li> <li>674. Survey Point</li> <li>675. Survey Curve</li> <li>676. Survey Area</li> <li>677. Survey Object</li> <li>678. Survey Feature</li> <li>679. Survey Marker</li> <li>680. Survey Station</li> <li>681. Survey Monument</li> <li>682. Survey Line</li> <li>683. Survey Point</li> <li>684. Survey Curve</li> <li>685. Survey Area</li> <li>686. Survey Object</li> <li>687. Survey Feature</li> <li>688. Survey Marker</li> <li>689. Survey Station</li> <li>690. Survey Monument</li> <li>691. Survey Line</li> <li>692. Survey Point</li> <li>693. Survey Curve</li> <li>694. Survey Area</li> <li>695. Survey Object</li> <li>696. Survey Feature</li> <li>697. Survey Marker</li> <li>698. Survey Station</li> <li>699. Survey Monument</li> <li>700. Survey Line</li> <li>701. Survey Point</li> <li>702. Survey Curve</li> <li>703. Survey Area</li> <li>704. Survey Object</li> <li>705. Survey Feature</li> <li>706. Survey Marker</li> <li>707. Survey Station</li> <li>708. Survey Monument</li> <li>709. Survey Line</li> <li>710. Survey Point</li> <li>711. Survey Curve</li> <li>712. Survey Area</li> <li>713. Survey Object</li> <li>714. Survey Feature</li> <li>715. Survey Marker</li> <li>716. Survey Station</li> <li>717. Survey Monument</li> <li>718. Survey Line</li> <li>719. Survey Point</li> <li>720. Survey Curve</li> <li>721. Survey Area</li> <li>722. Survey Object</li> <li>723. Survey Feature</li> <li>724. Survey Marker</li> <li>725. Survey Station</li> <li>726. Survey Monument</li> <li>727. Survey Line</li> <li>728. Survey Point</li> <li>729. Survey Curve</li> <li>730. Survey Area</li> <li>731. Survey Object</li> <li>732. Survey Feature</li> <li>733. Survey Marker</li> <li>734. Survey Station</li> <li>735. Survey Monument</li> <li>736. Survey Line</li> <li>737. Survey Point</li> <li>738. Survey Curve</li> <li>739. Survey Area</li> <li>740. Survey Object</li> <li>741. Survey Feature</li> <li>742. Survey Marker</li> <li>743. Survey Station</li> <li>744. Survey Monument</li> <li>745. Survey Line</li> <li>746. Survey Point</li> <li>747. Survey Curve</li> <li>748. Survey Area</li> <li>749. Survey Object</li> <li>750. Survey Feature</li> <li>751. Survey Marker</li> <li>752. Survey Station</li> <li>753. Survey Monument</li> <li>754. Survey Line</li> <li>755. Survey Point</li> <li>756. Survey Curve</li> <li>757. Survey Area</li> <li>758. Survey Object</li> <li>759. Survey Feature</li> <li>760. Survey Marker</li> <li>761. Survey Station</li> <li>762. Survey Monument</li> <li>763. Survey Line</li> <li>764. Survey Point</li> <li>765. Survey Curve</li> <li>766. Survey Area</li> <li>767. Survey Object</li> <li>768. Survey Feature</li> <li>769. Survey Marker</li> <li>770. Survey Station</li> <li>771. Survey Monument</li> <li>772. Survey Line</li> <li>773. Survey Point</li> <li>774. Survey Curve</li> <li>775. Survey Area</li> <li>776. Survey Object</li> <li>777. Survey Feature</li> <li>778. Survey Marker</li> <li>779. Survey Station</li> <li>780. Survey Monument</li> <li>781. Survey Line</li> <li>782. Survey Point</li> <li>783. Survey Curve</li> <li>784. Survey Area</li> <li>785. Survey Object</li> <li>786. Survey Feature</li> <li>787. Survey Marker</li> <li>788. Survey Station</li> <li>789. Survey Monument</li> <li>790. Survey Line</li> <li>791. Survey Point</li> <li>792. Survey Curve</li> <li>793. Survey Area</li> <li>794. Survey Object</li> <li>795. Survey Feature</li> <li>796. Survey Marker</li> <li>797. Survey Station</li> <li>798. Survey Monument</li> <li>799. Survey Line</li> <li>800. Survey Point</li> <li>801. Survey Curve</li> <li>802. Survey Area</li> <li>803. Survey Object</li> <li>804. Survey Feature</li> <li>805. Survey Marker</li> <li>806. Survey Station</li> <li>807. Survey Monument</li> <li>808. Survey Line</li> <li>809. Survey Point</li> <li>810. Survey Curve</li> <li>811. Survey Area</li> <li>812. Survey Object</li> <li>813. Survey Feature</li> <li>814. Survey Marker</li> <li>815. Survey Station</li> <li>816. Survey Monument</li> <li>817. Survey Line</li> <li>818. Survey Point</li> <li>819. Survey Curve</li> <li>820. Survey Area</li> <li>821. Survey Object</li> <li>822. Survey Feature</li> <li>823. Survey Marker</li> <li>824. Survey Station</li> <li>825. Survey Monument</li> <li>826. Survey Line</li> <li>827. Survey Point</li> <li>828. Survey Curve</li> <li>829. Survey Area</li> <li>830. Survey Object</li> <li>831. Survey Feature</li> <li>832. Survey Marker</li> <li>833. Survey Station</li> <li>834. Survey Monument</li> <li>835. Survey Line</li> <li>836. Survey Point</li> <li>837. Survey Curve</li> <li>838. Survey Area</li> <li>839. Survey Object</li> <li>840. Survey Feature</li> <li>841. Survey Marker</li> <li>842. Survey Station</li> <li>843. Survey Monument</li> <li>844. Survey Line</li> <li>845. Survey Point</li> <li>846. Survey Curve</li> <li>847. Survey Area</li> <li>848. Survey Object</li> <li>849. Survey Feature</li> <li>850. Survey Marker</li> <li>851. Survey Station</li> <li>852. Survey Monument</li> <li>853. Survey Line</li> <li>854. Survey Point</li> <li>855. Survey Curve</li> <li>856. Survey Area</li> <li>857. Survey Object</li> <li>858. Survey Feature</li> <li>859. Survey Marker</li> <li>860. Survey Station</li> <li>861. Survey Monument</li> <li>862. Survey Line</li> <li>863. Survey Point</li> <li>864. Survey Curve</li> <li>865. Survey Area</li> <li>866. Survey Object</li> <li>867. Survey Feature</li> <li>868. Survey Marker</li> <li>869. Survey Station</li> <li>870. Survey Monument</li> <li>871. Survey Line</li> <li>872. Survey Point</li> <li>873. Survey Curve</li> <li>874. Survey Area</li> <li>875. Survey Object</li> <li>876. Survey Feature</li> <li>877. Survey Marker</li> <li>878. Survey Station</li> <li>879. Survey Monument</li> <li>880. Survey Line</li> <li>881. Survey Point</li> <li>882. Survey Curve</li> <li>883. Survey Area</li> <li>884. Survey Object</li> <li>885. Survey Feature</li> <li>886. Survey Marker</li> <li>887. Survey Station</li> <li>888. Survey Monument</li> <li>889. Survey Line</li> <li>890. Survey Point</li> <li>891. Survey Curve</li> <li>892. Survey Area</li> <li>893. Survey Object</li> <li>894. Survey Feature</li> <li>895. Survey Marker</li> <li>896. Survey Station</li> <li>897. Survey Monument</li> <li>898. Survey Line</li> <li>899. Survey Point</li> <li>900. Survey Curve</li> <li>901. Survey Area</li> <li>902. Survey Object</li> <li>903. Survey Feature</li> <li>904. Survey Marker</li> <li>905. Survey Station</li> <li>906. Survey Monument</li> <li>907. Survey Line</li> <li>908. Survey Point</li> <li>909. Survey Curve</li> <li>910. Survey Area</li> <li>911. Survey Object</li> <li>912. Survey Feature</li> <li>913. Survey Marker</li> <li>914. Survey Station</li> <li>915. Survey Monument</li> <li>916. Survey Line</li> <li>917. Survey Point</li> <li>918. Survey Curve</li> <li>919. Survey Area</li> <li>920. Survey Object</li> <li>921. Survey Feature</li> <li>922. Survey Marker</li> <li>923. Survey Station</li> <li>924. Survey Monument</li> <li>925. Survey Line</li> <li>926. Survey Point</li> <li>927. Survey Curve</li> <li>928. Survey Area</li> <li>929. Survey Object</li> <li>930. Survey Feature</li> <li>931. Survey Marker</li> <li>932. Survey Station</li> <li>933. Survey Monument</li> <li>934. Survey Line</li> <li>935. Survey Point</li> <li>936. Survey Curve</li> <li>937. Survey Area</li> <li>938. Survey Object</li> <li>939. Survey Feature</li> <li>940. Survey Marker</li> <li>941. Survey Station</li> <li>942. Survey Monument</li> <li>943. Survey Line</li> <li>944. Survey Point</li> <li>945. Survey Curve</li> <li>946. Survey Area</li> <li>947. Survey Object</li> <li>948. Survey Feature</li> <li>949. Survey Marker</li> <li>950. Survey Station</li> <li>951. Survey Monument</li> <li>952. Survey Line</li> <li>953. Survey Point</li> <li>954. Survey Curve</li> <li>955. Survey Area</li> <li>956. Survey Object</li></ul>			



NEIGHBORHOOD &  
DEVELOPMENT  
SERVICES  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEYCOUNTY  
620-276-1170

**INSPECTIONS**

620-276-1120

[inspection@garden-city.org](mailto:inspection@garden-city.org)

**CODE COMPLIANCE**

620-276-1120

[code@garden-city.org](mailto:code@garden-city.org)

**PLANNING AND  
ZONING**

620-276-1170

[planning@garden-city.org](mailto:planning@garden-city.org)

**CITY ADMINISTRATIVE**

**CENTER**

301 N. 8<sup>TH</sup>

P.O. Box 998

GARDEN CITY, KS

67846-0998

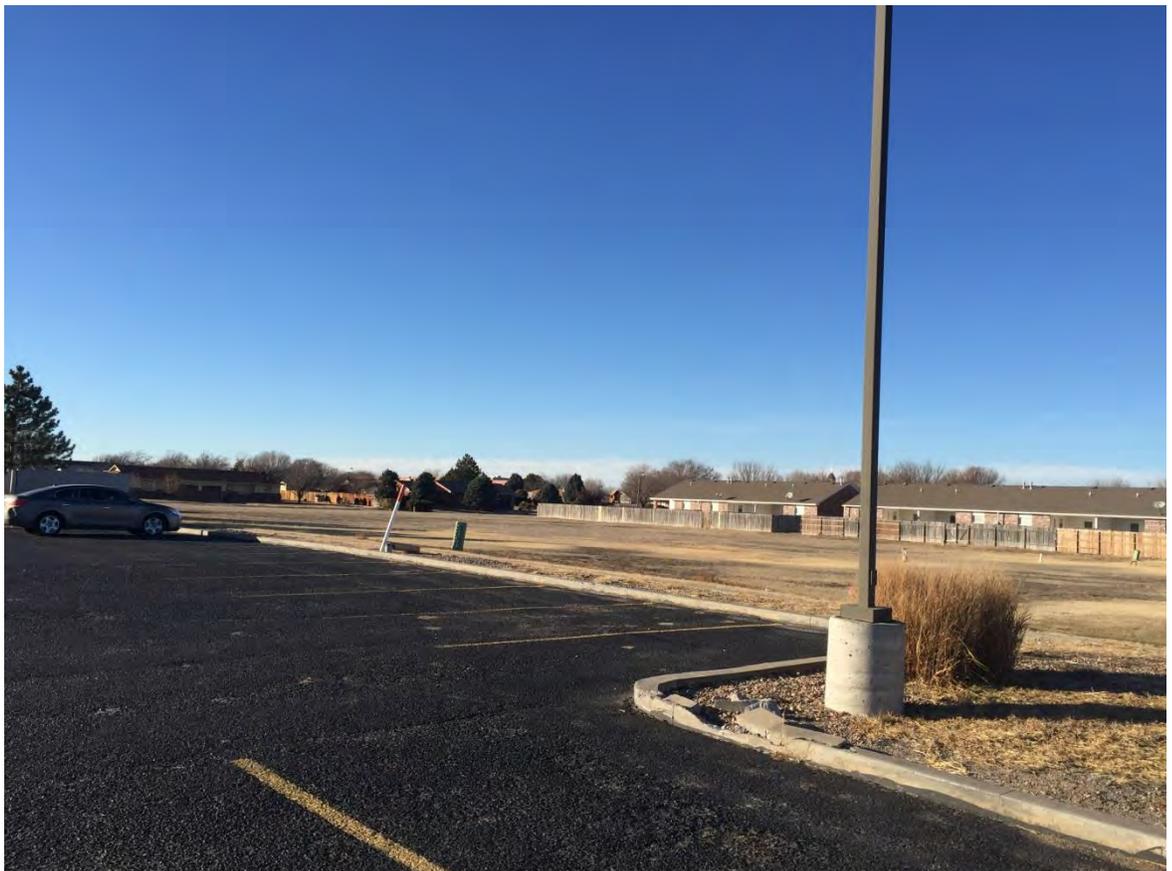
620.276.1170

FAX 620.276.1173

[www.garden-city.org](http://www.garden-city.org)



**Figure 1: View of Lot 3 looking Northwest.**



**Figure 2: View of Lot's 1, 2 and 3 looking Northwest.**

*\*Attached are the minutes from the Planning Commission pertaining to this case.*



\*These minutes are draft only. They have not been approved by the Planning Commission.

01/21/2016

**GC2016-01 Bancshare Addition Replat, American State Bank and Trust Company**

*Staff Thibault reads staff report.*

*Secretary Kentner* – It’s our understanding they want to expand the parking lot back into that area. Currently they have special events and don’t have enough parking for that.

*Chairperson Lopez* – The only reason I was concerned about it was because in the past we’ve had noise complaints arise from those events and I’m concerned that with that big of a parking area some of those events could take place there. That sound is directional and it’s going to open up more toward the residential area.

*Secretary Kentner* – The City has actually amended their regulations in regards to sound and has gone to a decibel reading system. If any noise complaint exceeds that then they shut them down. They will be required to put a buffer back in the residential areas of the parking lot.

Secretary Kentner explains a few steps they will be required to comply with for the site plan process.

Discussion ensued regarding issues and requirements with the smoking area at the front of the building.

*Member Gigot* – Is landscaping going to be required?

*Secretary Kentner* – Yes, when they put in the parking lot.

*Member Germann* – When they get those permits, do they state where?

*Secretary Kentner* – They have to give us an idea of where things are going but we don’t know what they’re going to do once they get their full parking lot.

*Chairperson Lopez* – I wonder if they could accommodate that many people.

*Secretary Kentner* – They could because originally that was designed as a restaurant, and the calculations for the parking area are based on seating and capacity, but when they have special events they’re still required by fire code to meet, but not exceed, the occupancy numbers.

Discussion ensued regarding barriers surrounding the property and parking lot in respects to neighboring properties.

*Member Schneider* – So for the back, the residential, we can require fencing and trees, but for the bank and the lot we can’t?

*Secretary Kentner* – Yes, there’s no regulations on that.

**MEMBER LAW MAKES MOTION TO APPROVE THE REPLAT OF THE AMERICAN STATE BANCSHARE ADDITION. MEMBER GIGOT SECONDS MOTION.**

Votes were taken by yeas and nays and recorded as follows:

Germann	Hitz	Gigot	Howard	Law	Lopez	Schneider	Schwindt	Stewart
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Yea	Yea

NEIGHBORHOOD &  
DEVELOPMENT

SERVICES

SERVING

GARDEN CITY

HOLCOMB

AND

FINNEYCOUNTY

620-276-1170

INSPECTIONS

620-276-1120

[inspection@garden-city.org](mailto:inspection@garden-city.org)

CODE COMPLIANCE

620-276-1120

[code@garden-city.org](mailto:code@garden-city.org)

PLANNING AND  
ZONING

620-276-1170

[planning@garden-city.org](mailto:planning@garden-city.org)

CITY ADMINISTRATIVE

CENTER

301 N. 8<sup>TH</sup>

P.O. Box 998

GARDEN CITY, KS

67846-0998

620.276.1170

FAX 620.276.1173

[www.garden-city.org](http://www.garden-city.org)



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Kaleb Kentner  
**DATE:** February 2, 2016  
**RE:** GC2016-03: Final Plat of McMillan's Third Addition

---

### **ISSUE:**

Consideration of the Final Plat of McMillan's Third Addition.

### **BACKGROUND:**

At the request of McMillan Plumbing, the City Commission is asked to review and consider the Final Plat of the McMillan's Third Addition. This subdivision was previously never platted. The McMillan's Third Addition is approximately 0.43 acres, including one (1) Block containing two (2) Lots. Lot one (1) will be approximately 0.18 acres, and lot two (2) will be approximately 0.25 acres. There is an existing home located on lot two (2). The preliminary and final plats were presented at a site plan review on Wednesday, December 9<sup>th</sup>, and there were no major concerns that needed to be addressed.

A ten (10) foot public utility easement has been dedicated in the rear yard (west property line) of lot one (1) for a future water line. There is an existing twenty (20) foot public utility easement along the south property line of lot two (2).

### **ALTERNATIVE:**

The Commission may:

1. Approve the final plat
2. Not approve of the final plat

### **RECOMMENDATION:**

Staff: Recommended approval

Planning Commission: Recommended approval

Members Present- 9

Final Plat:

Yea vote- 9

Nay vote- 0

### **FISCAL NOTE:**

None.

### **ATTACHMENTS:**

Description

Supplemental Information

Upload Date    Type

1/27/2016    Backup Material



**NEIGHBORHOOD &  
DEVELOPMENT  
SERVICES  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEYCOUNTY**  
620-276-1170

**INSPECTIONS**  
620-276-1120

[inspection@garden-city.org](mailto:inspection@garden-city.org)

**CODE COMPLIANCE**  
620-276-1120  
[code@garden-city.org](mailto:code@garden-city.org)

**PLANNING AND  
ZONING**  
620-276-1170  
[planning@garden-city.org](mailto:planning@garden-city.org)

**CITY ADMINISTRATIVE  
CENTER**  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)



Case Number: GC2016-02/03  
Applicant: McMillan Plumbing  
Address: Hamline Street & Hattie Street  
Request: McMillan's Third Addition Preliminary & Final Plat









NEIGHBORHOOD &  
DEVELOPMENT  
SERVICES  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEYCOUNTY  
620-276-1170

**INSPECTIONS**  
620-276-1120

[inspection@garden-city.org](mailto:inspection@garden-city.org)

**CODE COMPLIANCE**  
620-276-1120  
[code@garden-city.org](mailto:code@garden-city.org)

**PLANNING AND  
ZONING**  
620-276-1170  
[planning@garden-city.org](mailto:planning@garden-city.org)

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)



Figure 1: View of property from Hattie Street looking west.



Figure 2: View of property from Hamline Street looking south.



NEIGHBORHOOD &  
DEVELOPMENT  
SERVICES  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEYCOUNTY  
620-276-1170

**INSPECTIONS**

620-276-1120

[inspection@garden-city.org](mailto:inspection@garden-city.org)

**CODE COMPLIANCE**

620-276-1120

[code@garden-city.org](mailto:code@garden-city.org)

**PLANNING AND  
ZONING**

620-276-1170

[planning@garden-city.org](mailto:planning@garden-city.org)

**CITY ADMINISTRATIVE**

**CENTER**

**301 N. 8<sup>TH</sup>**

**P.O. Box 998**

**GARDEN CITY, KS**

**67846-0998**

**620.276.1170**

**FAX 620.276.1173**

**[www.garden-city.org](http://www.garden-city.org)**



**Figure 3: View of property from Hamline Street looking south.**



**Figure 4: View of the cul-de-sac at the south end of Hattie Street looking south.**

*\*Attached are the minutes from the Planning Commission pertaining to this case*





## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Kaleb Kentner  
**DATE:** February 2, 2016  
**RE:** GC2016-04: Replat of Block 3 of the Maggie's Addition

---

### **ISSUE:**

Consideration of the Replat of Block 3 of the Maggie's Addition.

### **BACKGROUND:**

At the request of Raylene and Gary Dick, the City Commission is asked to review and consider the Replat of Block 3 of the Maggie's Addition. The land area for the requested replat is approximately 49,001.24 square feet, and will yield a duplex in lots 1 and 2, similar to the existing building in lots 3 and 4. The plat was presented at a site plan review on Wednesday, December 30th, and was approved on January 6, 2016.

A new thirteen (13) foot public utility easement has been dedicated on the west side property line of Lot 3 for an existing sewer main. There are existing ten (10) foot public utility easements located along the west property line of Lot 1, the east property line of Lot 4, and the south property lines of Lots 1,2,3, and 4. There is also an existing eight (8) foot public utility easement on the north property lines of Lots 1,2,3, and 4.

### **ALTERNATIVE:**

The Commission may recommend:

1. Approve the replat.
2. Not approve the replat.

### **RECOMMENDATION:**

Staff: Recommended approval

Planning Commission: Recommended approval

Members Present- 9

### **Replat:**

Yea vote- 9

Nay vote- 0

### **FISCAL NOTE:**

None.

### **ATTACHMENTS:**

Description	Upload Date	Type
Supplemental Information	1/27/2016	Backup Material



NEIGHBORHOOD &  
DEVELOPMENT  
SERVICES  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEY COUNTY  
620-276-1170

**INSPECTIONS**  
620-276-1120

[inspection@garden-city.org](mailto:inspection@garden-city.org)

**CODE COMPLIANCE**  
620-276-1120  
[code@garden-city.org](mailto:code@garden-city.org)

**PLANNING AND ZONING**  
620-276-1170  
[planning@garden-city.org](mailto:planning@garden-city.org)

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)



Case Number: GC2016-04  
Applicant: Raylne & Gary Dick  
Address: Mac Street  
Request: Replat of Bbck 3 of Maggie's Addition







NEIGHBORHOOD &  
DEVELOPMENT  
SERVICES  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEYCOUNTY  
620-276-1170

**INSPECTIONS**

620-276-1120

[inspection@garden-city.org](mailto:inspection@garden-city.org)

**CODE COMPLIANCE**

620-276-1120

[code@garden-city.org](mailto:code@garden-city.org)

**PLANNING AND  
ZONING**

620-276-1170

[planning@garden-city.org](mailto:planning@garden-city.org)



Figure 1: View of Lot's 3 and 4, block 3, looking north.



Figure 2: View of Lot's 1 and 2, block 3, looking east.



Figure 3: View of Lot's 1 and 2, block 3, looking northeast.

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)

*\*Attached are the minutes from the Planning Commission pertaining to this case.*



*\*These minutes are draft only. They Have not been approved by the Planning Commission.*

01/21/2016

**GC2016-04 Replat of Block 3 of Maggie's Addition, Raylenne and Gary dick**  
*Staff Thibault reads staff report.*

*MEMBER HITZ MAKES MOTION TO APPROVE THE REPLAT OF BLOCK 3 OF MAGGIE'S ADDITION. MEMBER HOWARD SECONDS MOTION.*

Votes were taken by yeas and nays and recorded as follows:

Germann	Hitz	Gigot	Howard	Law	Lopez	Schneider	Schwindt	Stewart
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Yea	Yea

NEIGHBORHOOD &  
DEVELOPMENT  
SERVICES  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEYCOUNTY  
620-276-1170

**INSPECTIONS**  
620-276-1120  
[inspection@garden-city.org](mailto:inspection@garden-city.org)

**CODE COMPLIANCE**  
620-276-1120  
[code@garden-city.org](mailto:code@garden-city.org)

**PLANNING AND  
ZONING**  
620-276-1170  
[planning@garden-city.org](mailto:planning@garden-city.org)

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Kaleb Kentner  
**DATE:** February 2, 2016  
**RE:** GC2016-06 Lot Split of Lots 1 & 2 of Block 7 of the Jones Addition

---

### **ISSUE:**

Consideration of the lot split of Lots 1 & 2 of Block 7 of the Jones Addition.

### **BACKGROUND:**

At the request of the applicant, Robert Johnson, the City Commission is asked to review and consider the lot split of Lots 1 & 2 of Block 7 of the Jones Addition. The Plat was presented at a site plan review on Wednesday, December 30<sup>th</sup>, and there were no major concerns that needed to be addressed.

The property is approximately 0.42 acres +/-, with the proposed split creating two parcels of approximately 0.20 acres +/- (Lot 1) and 0.22 acres +/- (Lot 2). The property is currently zoned "R-3" Multiple Family Residential District. Its current use is residential. The property owners are requesting a lot split to allow for a new house to be built on Lot 2 of the plat. Any construction on Lot 2 must meet the requirements of the "R-3" Multiple Family Residential District.

A ten (10) foot public utility easement has been dedicated on the east and south side of proposed Lot 2.

There is currently one existing house on Lot 1 and one detached garage on Lot 2. If the lot split is approved, the existing garage will make Lot 2 a nonconforming lot due to the side yard setback requirements and the accessory use restrictions. Garden City Zoning Regulations Section 7.060(B) requires all side yard setbacks in the "R-3" District to be a minimum of five (5) feet. Garden City Zoning Regulations in Section 21.030 (C) does not permit the construction of any accessory buildings on a lot until the construction of the main building is substantially complete.

### **ALTERNATIVE:**

The Commission may:

1. Approve the lot split
2. Not approve the lot split

### **RECOMMENDATION:**

Staff: Recommended approval

Planning Commission: Recommended approval

Members Present- 9

Yea vote- 9

Nay vote- 0

### **FISCAL NOTE:**

None.

**ATTACHMENTS:**

Description	Upload Date	Type
Supplemental Information	1/27/2016	Backup Material



NEIGHBORHOOD &  
DEVELOPMENT  
SERVICES  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEYCOUNTY

620-276-1170

INSPECTIONS

620-276-1120

CODE COMPLIANCE

620-276-1120

PLANNING AND  
ZONING

620-276-1170

CITY ADMINISTRATIVE

CENTER

301 N. 8<sup>TH</sup>

P.O. Box 998

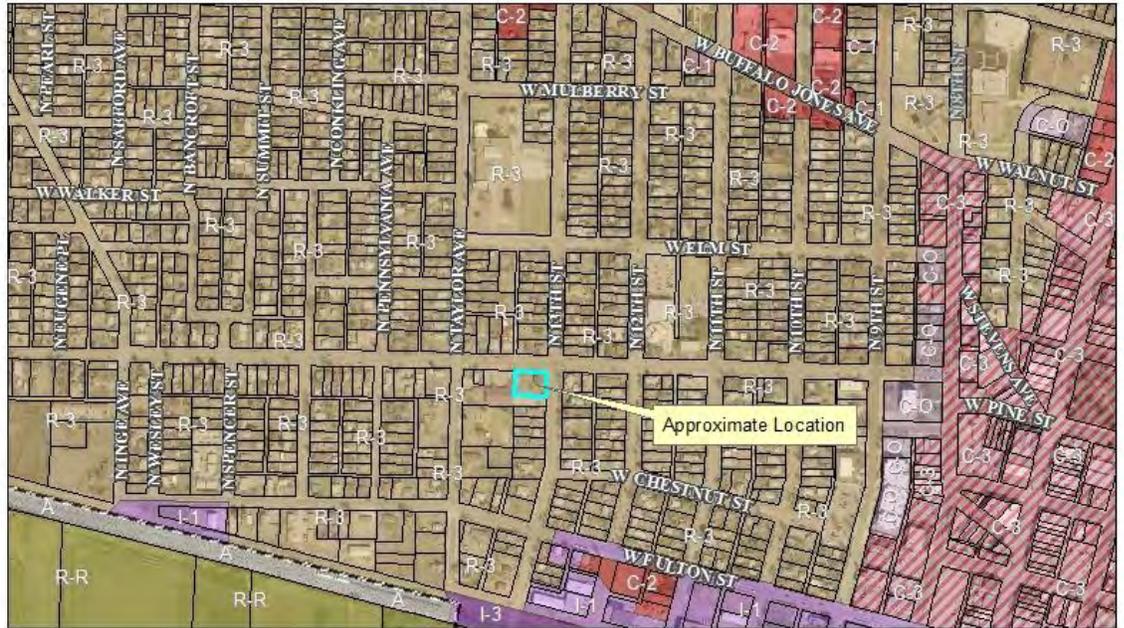
GARDEN CITY, KS

67846-0998

620.276.1170

FAX 620.276.1173

[www.garden-city.org](http://www.garden-city.org)



Case Number: GC2016-06  
Applicant: Robert Johnson  
Address: 702 W. St. John's Street  
Request: Lot split of Lots 1 & 2 of Block 7 of the Jones Addition



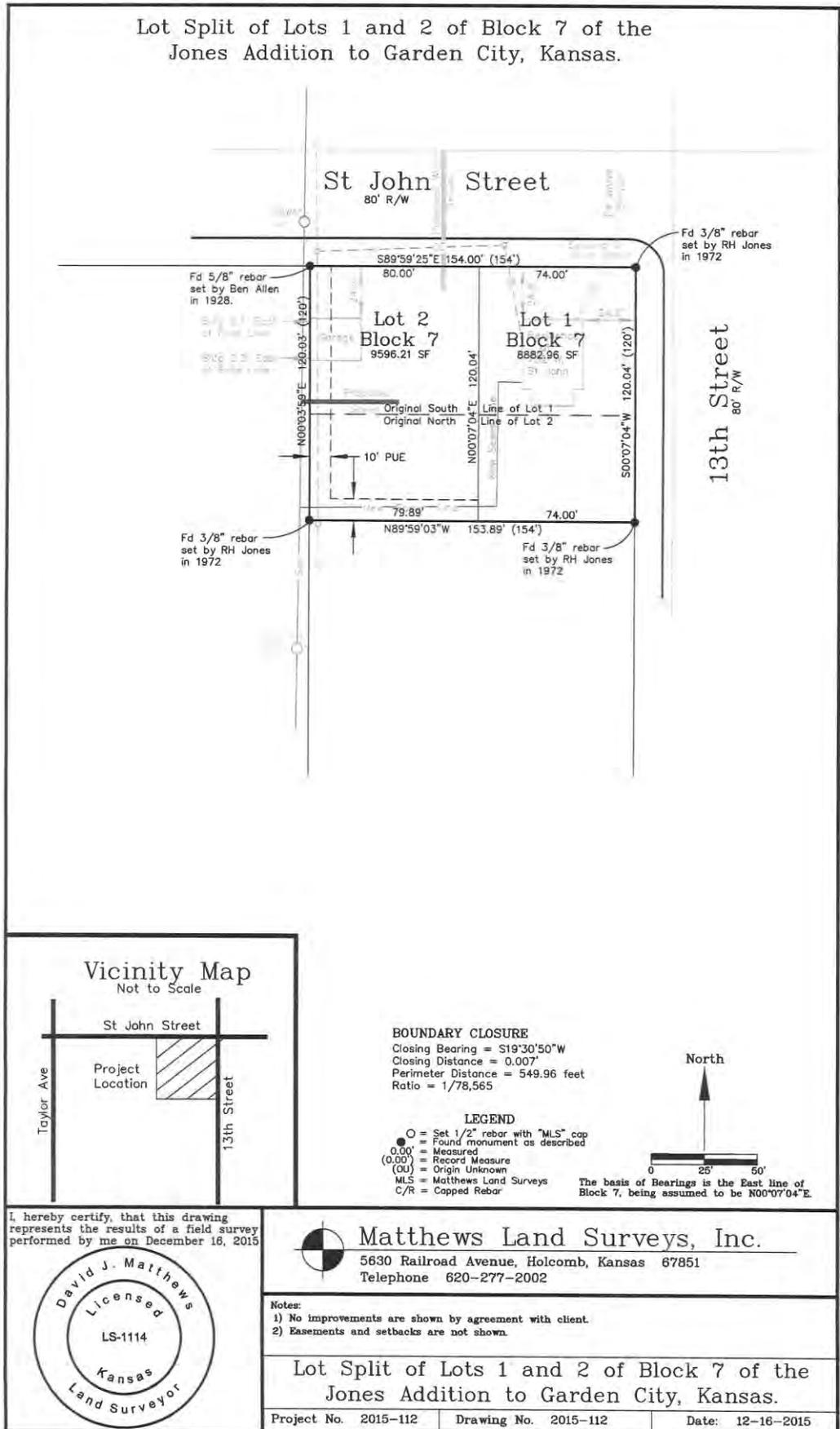


NEIGHBORHOOD &  
DEVELOPMENT  
SERVICES  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEY COUNTY  
620-276-1170

INSPECTIONS  
620-276-1120

CODE COMPLIANCE  
620-276-1120

PLANNING AND  
ZONING  
620-276-1170



CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
www.garden-city.org



NEIGHBORHOOD &  
DEVELOPMENT  
SERVICES

SERVING

GARDEN CITY

HOLCOMB

AND

FINNEYCOUNTY

620-276-1170

INSPECTIONS

620-276-1120

CODE COMPLIANCE

620-276-1120

PLANNING AND  
ZONING

620-276-1170



Figure 1: View of Lot 1 from 13th Street looking west.



Figure 2: View of existing house on Lot 1 looking west from 13th Street.

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
[www.garden-city.org](http://www.garden-city.org)



NEIGHBORHOOD &  
DEVELOPMENT  
SERVICES  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEYCOUNTY

620-276-1170

**INSPECTIONS**

620-276-1120

**CODE COMPLIANCE**

620-276-1120

**PLANNING AND  
ZONING**

620-276-1170

CITY ADMINISTRATIVE

CENTER

301 N. 8<sup>TH</sup>

P.O. Box 998

GARDEN CITY, KS

67846-0998

620.276.1170

FAX 620.276.1173

[www.garden-city.org](http://www.garden-city.org)



Figure 3: View of driveway on Lot 1 looking west from 13th Street.



Figure 4: View of existing garage on Lot 2 looking south from St John Street.



Figure 5: View of Lots 1 & 2 looking south from St John Street.

*\*Attached are the minutes from the Planning Commission pertaining to this case*



\*These minutes are draft only. They have not been approved by the Planning Commission.

1/21/2016

**GC2016-06 Lot Split of Lots 1 & 2 of Block 7 of the Jones Addition, Robert Johnson**  
*Staff Thibault reads staff report.*

*Erlinda Johnson – My intentions were to either build another property there or to sell it. Taking down that garage is not a problem for me.*

*Chairperson Lopez – Do you live in the house on that property?*

*Erlinda Johnson – No, it's part of the property that we own.*

*Member Gigot – If Mexican/American purchased it, would it have to be rezoned?*

*Secretary Kentner – I believe they're okay in the R-3 district but we would have to look into that.*

*MEMBER SCHWINDT MAKES MOTION TO APPROVE THE LOT SPLIT OF LOTS 1 AND 2 OF BLOCK 7 OF THE JONES ADDITION, CONTINGENT UPON THE REMOVAL OF THE EXISTING GARAGE. MEMBER GIGOT SECONDS MOTION.*

Votes were taken by yeas and nays and recorded as follows:

Germann	Hitz	Gigot	Howard	Law	Lopez	Schneider	Schwindt	Stewart
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Yea	Yea

NEIGHBORHOOD &  
DEVELOPMENT  
SERVICES  
SERVING  
GARDEN CITY  
HOLCOMB  
AND  
FINNEYCOUNTY  
620-276-1170

INSPECTIONS  
620-276-1120

CODE COMPLIANCE  
620-276-1120

PLANNING AND  
ZONING  
620-276-1170

CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1170  
FAX 620.276.1173  
www.garden-city.org



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Kaleb Kentner, Neighborhood & Development Services Department Director  
**DATE:** February 2, 2016  
**RE:** Kansas Avenue Widening Project - Land Acquisition

---

### **ISSUE:**

Governing Body consideration and approval of a Real Estate Purchase Option for right-of-way and the purchase of property for the Kansas Avenue widening project, from Maria Cerritos.

### **BACKGROUND:**

The City Attorney has completed negotiations with Mrs. Cerritos for her property at 1022 N. 6th Street. The Cerritos property is possibly going to be acquired in total as part of the widening of Kansas Avenue. Copies of the settlement documents are attached. Previously, acquisition of the additional right-of-way and construction easements were completed on eight other parcels. The City Attorney is working with another landowner for potential purchase of property for this Kansas Avenue widening project.

### **ALTERNATIVE:**

1) The Governing Body may approve the Real Estate Purchase Option. 2) The Governing Body may defer action to a later date.

### **RECOMMENDATION:**

Staff recommends approval of the contract and authorization to close on the property.

### **FISCAL NOTE:**

The cost to acquire the property will be funded from fund 53 - Project Development. The total purchase price to be paid by City shall be one hundred thirty thousand dollars (\$130,000), or after the Finney County appraiser determines the 2016 appraised value of the real estate, then the purchase price shall be the 2016 appraised value, if greater than one hundred and thirty thousand dollars (\$130,000). In consideration of the payment by City to seller, the sum of five hundred dollars (\$500) shall be payable upon approval of this option by the parties.

### **ATTACHMENTS:**

Description	Upload Date	Type
Real Estate Purchase Option	1/29/2016	Backup Material

## REAL ESTATE PURCHASE OPTION

THIS REAL ESTATE PURCHASE OPTION (Option) made and entered into this \_\_\_\_ day of February, 2016, by and between the CITY OF GARDEN CITY, KANSAS (City), and MARIA CERRITOS and \_\_\_\_\_, her spouse, if married (Seller).

WITNESSETH:

That for and in consideration of the payment of Five Hundred Dollars (\$500) by City to Seller and the mutual promises and covenants hereinafter set forth, the parties hereto agree as follows:

1. **GRANT OF OPTION.** Seller hereby grants to City the exclusive right and option to purchase the following described real estate, in Garden City, Finney County, Kansas, commonly known as 1022 North Sixth Street:

Lot Four (4) of McAllister's Replat of Trinkle's Subdivision of Block Two (2), Steven's Addition to the City of Garden City, Kansas, except a tract Five (5) feet wide along the South side of said Lot Four (4) (Real Estate).

The purchase of the Real Estate by City shall be governed by the terms and conditions of a Real Estate Purchase Agreement, to be entered into by the parties.

2. **PURCHASE PRICE.** The total purchase price to be paid by City, if this Option is exercised, shall be One Hundred Thirty Thousand Dollars (\$130,000), or, if this Option is exercised by City after the Finney County Appraiser determines the 2016 appraised value of the Real Estate, then the purchase price shall be the 2016 appraised value, if greater than One Hundred Thirty Thousand Dollars (\$130,000).

3. **TERM OF OPTION.** This Option shall be for a period of one year (1) from March 1, 2016 to February 28, 2017.

4. **EXERCISE OF OPTION.** City shall exercise this Option by delivering written Notice of Intent to Exercise Option to Seller, along with a Real Estate Purchase Agreement.

5. **CONSIDERATION FOR OPTION.** This Option is granted in consideration of the payment by City to Seller of the sum of Five Hundred Dollars (\$500), payable upon approval of this Option by the parties. If this Option is exercised in accordance with the terms hereof, then the consideration paid by City to Seller shall be applied to the purchase price of the Real Estate. If this Option is not exercised in accordance with the terms hereof, the consideration shall be retained by Seller as consideration for the granting of this Option.

6. **NOTICES.** Any notice, tender or delivery to be given hereunder by either party to the other may be effected by personal delivery of the documents or by first class mail, postage prepaid, and shall be deemed received as of two (2) days from the date of mailing. Mailed notices shall be addressed as set forth below, but each party may change its address by written notice in accordance with this paragraph:

If to Seller:	Maria Cerritos 1022 North Sixth Street Garden City, Kansas 67846
---------------	--

If to City:                      City Manager  
   301 North Eighth Street  
   P. O. Box 998  
   Garden City, Kansas 67846

7. **BINDING EFFECT.** This Option shall be binding upon and inure to the benefit of the parties hereto, their respective heirs, personal representatives, successors, and assigns.

8. **RUN WITH THE LAND.** This Option shall be filed with the Register of Deeds of Finney County, Kansas, and it shall run with the Real Estate.

IN WITNESS WHEREOF, the parties hereto have executed this Option this \_\_\_\_\_ day of February, 2016.

CITY OF GARDEN CITY, KANSAS

\_\_\_\_\_  
Date

By \_\_\_\_\_  
Janet A. Doll, Mayor

ATTEST:

\_\_\_\_\_  
Celyn N. Hurtado, City Clerk

SELLER

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maria Cerritos

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse of Maria Cerritos  
Printed Name: \_\_\_\_\_

STATE OF KANSAS            )  
  ) ss.  
COUNTY OF FINNEY        )

THIS INSTRUMENT was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_,  
2016, by Janet A. Doll, as Mayor of the City of Garden City, Kansas.

\_\_\_\_\_  
Notary Public

My Appointment Expires: \_\_\_\_\_

STATE OF KANSAS            )  
  ) ss.  
COUNTY OF FINNEY        )

THIS INSTRUMENT was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_,  
2016, by Maria Cerritos.

\_\_\_\_\_  
Notary Public

My Appointment Expires: \_\_\_\_\_

STATE OF KANSAS            )  
  ) ss.  
COUNTY OF FINNEY        )

THIS INSTRUMENT was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_,  
2016, by \_\_\_\_\_, spouse of Maria Cerritos.

\_\_\_\_\_  
Notary Public

My Appointment Expires: \_\_\_\_\_



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Cemetery Department  
**DATE:** February 2, 2016  
**RE:** Permission To Reserve Burial Rights of Space at Valley View Cemetery

---

**ISSUE:**

Permission for Blanca Bribiesca to reserve Space 6, Lot 77, Zone J of Valley View Cemetery for the consideration of \$50.00 for the period of one year.

**BACKGROUND:**

None

**ALTERNATIVE:**

None

**RECOMMENDATION:**

None

**FISCAL NOTE:**

The City will receive \$50 to reserve the space.



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Kaleb Kentner, Neighborhood & Development Services and Celyn Hurtado, City Clerk  
**DATE:** February 2, 2016  
**RE:** Licenses

---

**ISSUE:**

Licenses

**BACKGROUND:**

Attached is the list of contractors and businesses who have applied for a new or renewal licenses from Neighborhood & Development Services and the City Clerk. All of the contractors and businesses on the list have completed the requirements to obtain their license for 2016.

**ALTERNATIVE:**

None

**RECOMMENDATION:**

None

**FISCAL NOTE:**

None

**ATTACHMENTS:**

Description	Upload Date	Type
02-02-16 licenses	1/29/2016	Backup Material

# LICENSE AGENDA

February 2, 2016

## 2016 NEW

### CEREAL MALT BEVERAGE

Love's Country Store #93

### CLASS D-M MECHANICAL CONTRACTOR

Commercial Trade Services, LLC

## 2016 RENEWAL

### PRECIOUS METAL DEALER'S

Joyeria America

### PAWNBROKER

Joyeria America

### TAXICAB/LIMOUSINE

Quality Cab

### CLASS B GENERAL CONTRACTOR

Lonnie Sassaman

Phaze Concrete, Inc.

Carrol Construction

Irsik Construction

Grimsley's Painting & Remodeling

Prairie Wind Aquatics LLC

Nemechek Construction

### CLASS D-E ELECTRICAL CONTRACTOR

Interphase Controls & Electrical Services LLC

### CLASS D-M MECHANICAL CONTRACTOR

Krystal Companies LLC

Fowler's Heating & Cooling Services

### CLASS E-BF BACKFLOW TEST CONTRACTOR

Swank Landscaping & Sprinklers

### CLASS E- LANDLORD

Archie D. Moody

### CLASS E-SOC SPECIALIZED OTHER CONTRACTOR

Swank Landscaping & Sprinklers

# Other Entities Minutes



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Carol Davidson, Neighborhood & Development Services Assistant Director  
**DATE:** February 2, 2016  
**RE:** Community Health Advisory Board Meeting  
January 14, 2016

---

**ISSUE:**

Presentation of monthly minutes from the Community Health Advisory Board.

**BACKGROUND:**

Attached is the Community Health Advisory Board Agenda and Minutes for January, 2016.

**ALTERNATIVE:**

None.

**RECOMMENDATION:**

None.

**FISCAL NOTE:**

None.

**ATTACHMENTS:**

Description	Upload Date	Type
Community Health Advisory Board Agenda and Minutes	1/15/2016	Backup Material

**COMMUNITY HEALTH ADVISORY BOARD  
AGENDA**

Thursday, January 14, 2016  
4:30 P.M. City Commission Chamber – Garden City, Kansas

Note: If you require any accommodation (i.e. qualified interpreter, large print, reader, hearing assistance) in order to attend this meeting, please notify this office at (620) 276-1170 no later than 48 hours prior to the scheduled commencement of the meeting.

---

- I. CALL REGULAR MEETING TO ORDER**
- II. APPROVAL/REVIEW OF MINUTES from November 12<sup>th</sup> meeting**
- III. GENERAL STAFF REPORT AND UPDATE**
- IV. BUSINESS**
  - A. Letter of support for Finney County Commissioners**
  - B. Review Community Gardens**
- V. ADJORN**

**MINUTES  
COMMUNITY HEALTH ADVISORY BOARD  
GARDEN CITY, KANSAS**

THURSDAY NOVEMBER 12, 2015 AT 4:30PM

The Community Health Advisory Board met in the City Administration Building located at 301 N. Main Street, Garden City, Kansas at 4:30 P.M.

*Present were Chairperson Nusser, Co-chairperson Koksai, Member Gerstner, Member Desalvo, Member Unruh, and Member Taylor. Also in attendance were Community Health Advisory Board Staff Liaisons Kentner, Davidson, and Thibault.*

**I. CALLED MEETING TO ORDER**

At 4:31 pm. *Chairperson Nusser* called the meeting to order.

**II. APPROVAL/REVIEW OF MINUTES:**

- a) *Member Unruh* makes a motion to approve the minutes from September 24, 2015 amended. *Member Koksai* seconds the motion. Votes were taken by yeas and nays and recorded as follows:

Campbell	Desalvo	Gerstner	Koksai	Nusser	Shrader	Swords	Taylor	Unruh
Not Present	Yea	Yea	Yea	Yea	Not Present	Not Present	Yea	Yea

Motion passed.

**III. GENERAL STAFF REPORT AND UPDATE**

*Staff Davidson* reads the general staff report and update. Discussion ensued regarding specific aspects of the traffic study for road diets. *Member Unruh* asks when the public hearing meeting for the results for the traffic study will be scheduled. *Staff Davidson* said it would probably be in January.

**IV. BUSINESS**

- a) **Trail Sign Options**

*Staff Davidson* reads memo. Discussion ensued over the signage for trails throughout the city. *Staff Kentner* explains there is logic behind the placement of the signs. Discussion ensued regarding locations of sign placement for the trails. *Staff Davidson* states the board could make a motion on sign placement then proceeds to read the alternatives. *Staff Davidson* said staff feels strongly against directional signage and the cluttering of signs all over the streets. *Member Koksai* said I believe the leadership team would agree that these signs meet the recommendations of the grant. *Member Gerstner* agrees. *Member Koksai* said I don't think the cost of them would be outside of what we have budgeted either. *Member Gerstner* said I agree. *Member Koksai* said just pass the recommendation on to the coalition that this is what we want if you guys are willing to pay for it or have the state pay for it. *Member Nusser* asked Beth, you want to put that in form of some sort of motion? *Member Nusser* asked is there further discussion on that?

*Member Koksai* makes a motion to approve the recommended signs as presented by The City and forward those to the Finney County Health Coalition as to this is what they want to do in regards to trail signage. *Member Gerstner* seconds the motion.

Campbell	Desalvo	Gerstner	Koksai	Nusser	Shrader	Swords	Taylor	Unruh
Not Present	Yea	Yea	Yea	Yea	Not Present	Not Present	Yea	Yea

Motion passed.

- b) **Further Discussion**

*Member Nusser* asked is there anything anybody else would like to bring up or discuss or place on the agenda for next week? *Member Koksai* said I'm wondering if we could look at the intersection of Fleming and Kansas. Discussion ensued regarding road diets. *Member Unruh* said I'm curious about public use space. I know with the new Wal-Mart over there is there any space carved out for public use space in that development area because I know there is a school playground over there but I was always curious as that area picks up in traffic I was wondering if there was places for kids to play. Discussion ensued regarding activity centers and their locations. *Staff Kentner* said that's something that the recommendation may be from this board is to ask the governing body to have the parks look at updating the master plan for this park or that park. *Member Koksai* said I don't know if there's some way that we can offer support to the County commissioners that are working on their trails grant I don't know if a

letter of support from The City would assist them at all with their grant. *Staff Kentner* said we can go ahead and take that straight to the governing body if you want to recommend that they send a letter of support to the County commission to support that. Discussion ensued regarding possibilities for the letter of support. *Staff Kentner* said we can start on a draft and bring that at the next meeting for you guys that way we can make sure we get everything we need to. End of Discussion.

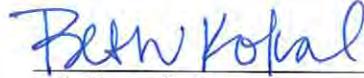
Next meeting time confirmed as December 10, 2015 at 4:30 pm.

*Meeting adjourned at approximately 5:03 pm.*

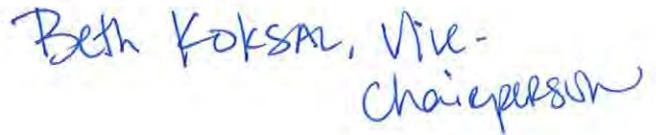


Kaleb Kentner  
Carol Davidson  
Mackenzie Thibault

Secretary



Judy Nusser, Chairman



Beth Koksar, Vice-Chairperson



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Allie Medina, Human Resources Director  
**DATE:** February 2, 2016  
**RE:** January 2016 Cultural Relations Board Minutes

---

**ISSUE:**

Presentation of the Cultural Relations Board monthly minutes.

**BACKGROUND:**

Attached is the Cultural Relations Board minutes for January 2016.

**ALTERNATIVE:**

None

**RECOMMENDATION:**

None

**FISCAL NOTE:**

None

**ATTACHMENTS:**

Description	Upload Date	Type
CRB January Minutes	1/27/2016	Backup Material



CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1160  
FAX 620.276.1169  
[www.garden-city.org](http://www.garden-city.org)

**City of Garden City  
Cultural Relations Board Meeting Minutes  
January 14, 2016  
4:00 pm – 5:30 pm**

Present: Patricia Long, Stephanie Juarez, Geovannie Gone, Mel Galvez, Dan Le,  
Absent: Lisa Cady, Warsume Sugule, Liz Sabandith, Stephanie Juarez,  
Staff: Allie Medina  
Guest(s):

**I. Call the Meeting to Order**

Geovannie Gone called the meeting order at 4:40 pm.

**II. Approval of Minutes**

Geovannie asked for a motion to approve the December 2015 meeting minutes. Mel made a motion to approve the December meeting minutes, Stephanie seconded the motion. All in favor and motion carried.

**III. Old Business**

**A. City of Garden City CRB Website and Banner**

Stephanie made a motion to take a group picture once all vacant positions had been filled, Mell seconded the motion. All in favor and motion carried.

**B. News Reports – Refugees**

Board members discussed the news articles regarding Syrian refugees that were presented at the last meetings. Staff reached out to the United Methodist Church as requested by the CRB, but received no response. Members would like to continue to review any new information regarding refugees in the area.

**IV. New Business**

**A. Budget**

Members requested to review a list of past sponsorships/contributions given by CRB. Staff provided a full list of events that were sponsored as well as the amounts for the past three years. Members reviewed the list and determined that in order to continue providing sponsorships that the requesting organizations would need to provide a detailed description of what the sponsorship covers. Staff will create a sponsorship document for organizations to complete when requesting contributions. This sponsorship document will be sent to all past participating organization with a list of CRB Meeting dates.

**B. “TET” Vietnamese New Year Celebration**

Staff received a letter requesting sponsorship for the “TET” Vietnamese New Year Celebration on January 30, 2016. Robert Chung La, Director of the Vietnamese Community of Garden City, is requesting \$250.00 for sponsorship of the event.



CITY ADMINISTRATIVE  
CENTER  
301 N. 8<sup>TH</sup>  
P.O. Box 998  
GARDEN CITY, KS  
67846-0998  
620.276.1160  
FAX 620.276.1169  
[www.garden-city.org](http://www.garden-city.org)

Stephanie made a motion to approve the request to sponsor the event in the amount of \$250.00 and provide \$125.00 to advertise the event to the public, Mell seconded the motion. All in favor and motion carried. Staff will contact Robert Chung La to discuss advertisement of the event.

**C. Neighborhood Block Party/Welcome**

CRB discussed hosting a Neighborhood Block Party to welcome diverse cultures in the community. CRB received information from Diane Garvey with the Finney County Health Coalition regarding a similar event. Staff would like to identify specific areas in which local residents would need assistance with services. Those areas are as follows: Health, Safety, Education, Legal (Rights & Responsibilities), Housing and Public Services. The event would provide diverse cultures with information surrounding these areas in order to ensure local residents were receiving the services needed. Stephanie will reach out to the Finney County Health Coalition to locate potential partners for the outreach event.

**D. Promotional Material**

Staff provided the requested information regarding City of Garden City shirts. Board Members discussed unified shirts to attend specific events on behalf of the Cultural Relations Board. Patricia made a motion to approve the purchase, Stephanie seconded the motion. All in favor and motion carried.

**V. CRB Open Position**

CRB received three applications for the open position. Members reviewed all applications received. Mel made a motion to recommend Edith Mejia Castillo to the open CRB position, Patricia seconded the motion. All in favor and motion carried.

**VI. Monthly Financial Report**

Members reviewed a copy of the monthly financial report. Stephanie made a motion to approve the financial report, Patricia seconded the motion. All in favor and motion carried.

**VII. Other Business**

Board members discussed a promotional piece regarding Mother's Day and how it is celebrated by all cultures. Staff will research information regarding this topic and report to the CRB at the next meeting.

**VIII. Adjournment**

The meeting adjourned at 5:32 pm.



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Toby Witthuhn, Golf Maintenance Superintendent  
**DATE:** February 2, 2016  
**RE:** Golf Advisory Board minutes - January 19, 2016

---

**ISSUE:**

Presentation of the Buffalo Dunes Golf Course Advisory Board minutes.

**BACKGROUND:**

Attached is the Golf Advisory Board minutes for January 2016.

**ALTERNATIVE:**

None.

**RECOMMENDATION:**

None.

**FISCAL NOTE:**

None.

**ATTACHMENTS:**

Description	Upload Date	Type
01-19-16 Golf Advisory Board minutes	1/28/2016	Backup Material

**Buffalo Dunes Golf Advisory Board  
Agenda  
January 19, 2016  
Clarion Hotel @ 6:00 PM**

<b>Agenda Item</b>	<b>Presentation/Discussion</b>	<b>Recommendation/Action Person Responsible /Deadline</b>
<b>Call to Order</b>	Ray Navarro, President	Time: <b>6:00 pm</b>
<b>Changes/Additions to Agenda</b>	Ray Navarro, President <b>There were no changes to the agenda</b>	
<b>Roll Call</b>	Sam, Buffalo Dunes Admin Asst  <b>(Mark "X" by name if they are present)</b> Ray Navarro Caleb Woods Martin Heiman <b>All members of the board and golf staff were present</b>	Quorum Present: Excused:  Unexcused:  Guests: Cole Wasinger Toby Witthuhn Sam
<b>Minutes of Previous Meeting</b>	Sam, Buffalo Dunes Admin Asst  Discussion: <b>No discussion. Minutes approved</b>	Motion: <b>Ray</b>  Second: <b>Martin</b>  Vote: <b>All in favor</b>

<b>Old Business</b>	<ul style="list-style-type: none"> <li>• New Members to the Board</li> <li>• Industry Night  Staff and advisory members have been recruiting new members. They are handing out apps and will know more by the next meeting  Ray and Martin will be getting with Tyler to organize an industry night or a men's beginning golfer night</li> </ul>	Motion: <b>Ray</b> Second: <b>Caleb</b> Vote: <b>All in favor</b>
<b>New Business</b>	<ul style="list-style-type: none"> <li>• Rates for 2016 Cole is preparing a memo to review. Discussing a 10% increase</li> <li>• Membership Drive - need ideas to get one started. Discussing the possibility of giving current members one free month for every new member they bring in.</li> <li>• Cole's Comments - Friends of buffalo dunes is working on the direction they would like to head with renovation.</li> <li>• Toby's Comments - The golf course is holding up well this winter. The rain and lack of play has helped a lot.</li> </ul>	Motion: <b>Caleb</b> Second: <b>Martin</b> Vote: <b>All in favor</b>
<b>Adjournment</b>	Ray Navarro, President	Motion: <b>Ray</b> Second: <b>Martin</b> Vote: <b>All in favor</b> Time Adjourned: <b>6:38</b>



## MEMORANDUM

**TO:** Governing Body  
**THRU:** Matthew C. Allen, City Manager  
**FROM:** Terri Hahn, GCRC Finance Director  
**DATE:** February 2, 2016  
**RE:** December 22, 2015 GCRC Board revised minutes

---

**ISSUE:**

Presentation of the Garden City Recreation Commission December 2015 revised minutes.

**BACKGROUND:**

Attached is the Garden City Recreation Commission December 2016 revised minutes.

**ALTERNATIVE:**

None.

**RECOMMENDATION:**

None.

**FISCAL NOTE:**

None.

**ATTACHMENTS:**

Description	Upload Date	Type
GCRC 12-22-15 revised minutes	1/28/2016	Backup Material

**Garden City Recreation Commission**  
**REVISED Minutes**  
**Tuesday, December 22, 2015**  
**310 N 6<sup>th</sup> St.**

**I. Call Meeting to Order**

Chairman Marcus Ramos called the meeting to order at 5:15pm. GCRC Board Members present were Alyssa Benavidez, Anna Urrutia, Myca Bunch and Jamie Warren. GCRC Staff present were Marcia Baird, Maintenance Custodial, Meghan McFee, Wellness Director, Chuck Reinert, Maintenance Director, Darlene Holmes, Health Fitness Specialist, Travis Neidig, Recreation Specialist/UIC, Jared Rutti, Sports Director, Brian Seagraves, Arts Director, Monica Colborn, Aquatics Director, and Finance Director Terri Hahn. Guest present was Angie Haflich from the Garden City Telegram, Charles Dillingham, Sonnie Baird and James Hahn.

**II. Approval of Agenda**

Board Member Jamie Warren asked to add under New Business, h., RFQ-Municipal Recreation Commission Management Study. Finance Director Terri Hahn asked to add under New Business also, i., Approval for Arts Director Brian Seagraves travel expense of \$200 for Junior Theater Festival. Motion by Myca Bunch to approve the amended agenda, seconded by Anna Urrutia. Motion carried with all in favor.

**III. Consent Agenda**

**The following shall stand approved/accepted as presented unless action is taken to remove an item from the consent agenda.**

- **Minutes of Regular Meeting November 30, 2015.**
- **Minutes of City of Garden City, City Commission Meeting December 9, 2015.**
- **Staff Reports for December 2015.**
- **Participation Reports.**

Motion by Jamie Warren to accept the amended consent agenda, with spelling changes on the Minutes of Regular Meeting November 30, 2015. The motion was seconded by Myca Bunch. Motion carried with all in favor.

**IV. Financial Reports for November 2015**

Board Members Jamie Warren, Marcus Ramos and Myca Bunch will be meeting with Staff on financials. Motion by Myca Bunch to approve the Financial Reports for November 2015. The motion was seconded by Alyssa Benavidez. Motion carried with all in favor.

**V. Superintendents Report**

- **GCRC Building will be closed December 24<sup>th</sup>, 25<sup>th</sup> and 31<sup>st</sup>, January 1<sup>st</sup> – For Board's information.**
- **Core Wellness closing is December 24<sup>th</sup>, 25<sup>th</sup>. Open New Year's Eve 8 am-5pm and Open New Year's Day 6am-9pm. – For Board's information.**

**VI. New Business**

- a. **Approval to raise Arts Director Brian Seagraves credit card limit to cover Junior Theater Festival in Atlanta, Georgia, January 15-18<sup>th</sup>, 2016. – Arts Director Brian Seagraves is asking to raise his credit card limit to cover expenses in Atlanta, Georgia,**

January 15-18<sup>th</sup>, 2016 for Junior Theater Festival. This will cover hotels, meals. GREC will cover \$1000 of Brian's expenses. The Kids cover the expenses that will be put on Brian's credit card. Motion by Jamie Warren to raise Brian Seagraves credit card limit to \$6500.00. The motion was seconded by Myca Bunch. Motion carried with all in favor.

- b. **Name (s) for GCRC Board replacements to give to the City of Garden City Commissioners and GCRC Board at large appointment.** – Myca Bunch and Anna Urrutia are coming up on their terms in February 2016. City of Garden City has 2 names but we need to check with them to see if they are still interested. Anna Urrutia term in GCRC Member at Large which the GCRC Board picks her replacement if she does not want to continue.

Myca Bunch said that she would like to continue her term.

- c. **Wellness Director Meghan McFee approval for wellness center equipment sale.** – Wellness Director Meghan McFee has come up with two (2) options for selling the wellness center equipment:

1. Auction- She has checked with Purple Wave Inc., which is an auction center. There is no cost to the GCRC. The buyers pay extra to cover the cost. Purple Wave Inc. will come in and take pictures of the items and then put on their website for sale, which could be in February. When the sale ends, we will set a time when buyers can come in with their paperwork that states they bought the items, and pick up the equipment within forty-eight hours (48).
2. Sealed bids- The GCRC does all the work on notifying the public about the sale of equipment.

Meghan recommended using Purple Wave Inc., since they do all the work. GCRC can put a notice in the newspaper to notify the public about the auction, as well as notifying other businesses about the auction. Motion by Jamie Warren to allow Wellness Director Meghan McFee to sell the wellness equipment on Purple Wave Inc. The motion was seconded by Myca Bunch. Motion carried with all in favor.

- d. **Chair and Vice-Chair nominations.** – Motion by Jamie Warren to table this until the next meeting. The motion was seconded by Anna Urrutia. Motion carried with all in favor.
- e. **Approval for CCI Greenheart program for 2016.** – GCRC Board Member Jamie Warren calls CCI Greenheart about the program. The GCRC has to get housing for the interns. Motion by Jamie Warren to not do the CCI Greenheart program in 2016. The motion was seconded by Myca Bunch. Motion carried with all in favor.
- f. **Approval for 2016 Winter Brochure.** – Pricing is as follows for the 2016 Winter Brochure thru Consolidated Printing in Salina, Kansas.

Winter Programs Postcards – which were going to be mailed out to customers instead of brochures. 4500 postcards - \$1,295.00 (approx.. \$300 is for artwork). Plus additional mail handling charges which is \$225.00 plus postage (approx.. \$.27 to \$.30 each). The Winter Activity Guides which were going to be handed out to customers and taken to different businesses were: 2000 brochures - \$2,180.00 (approx. \$1,050 is for artwork)

Board Member Myca Bunch asked about using emails, web sites and social media on getting the brochure information out. We currently send out the Recreator to the schools about youth programs. And twice a month, staff takes turns attending a radio show to speak about programs and upcoming events. Board Member Myca Bunch suggested cancelling the winter brochure, look into program fees, and revisit the brochure idea in the spring. Wellness Director Meghan McFee contacted Consolidated Printing during the meeting, and GCRC is obligated to pay the art work fees even if we

don't do the postcards or brochure. Motion by Myca Bunch to print two thousand (2000) 2016 Winter Brochure for \$2,180.00 and wait on the 2016 Spring Brochure. The motion was seconded by Alyssa Benavidez. Motion carried with all in favor.

- g. **Approval to seek new legal counsel.** – Since GCRC does not currently have legal representation, has the Rec had any names presented to them? Motion by Jamie Warren to have Chairman Marcus Ramos get a few names and present them at next GCRC meeting. The motion was seconded by Anna Urrutia. Motion carried with all in favor
- h. **RFQ – Municipal Recreation Commission Management Study** – Board Member Jamie Warren informed the GCRC Board that the following request has been sent out for the Management Study.

#### Request for Qualifications

##### Municipal Recreation Commission Management Study

The City of Garden City is interested in external review of the functions and workflow of the operations of the Garden City Recreation Commission. The City seeks to retain the services of a consultant firm to carry out a comprehensive recreation management study. This effort will require close coordination with the City of Garden City, other recreation providers, community stakeholders and program end users.

The main objectives of the process, from data gathering to the study itself, shall be to identify structure, staffing, and management of the organization along with the actual recreation needs of the community and any other recommendations necessary to improve workflow, enhance accountability and optimize service delivery.

Interested persons or firms are to provide a statement of qualifications to perform the desired work, including but not limited to prior similar studies and familiarity with the public sector recreation service.

If you wish to be considered for this project, proposals must be received (electronic submissions to the below email address, titled "Garden City Recreation Management Study" are preferred) by Monday, January 4, 2016 5pm Central, and include the following information:

- References
- Bio of Consultants working on this project
- Experience in working on management studies for Municipal Recreation Commissions or Departments.
- Detailed strategy for conducting the requested study
- Timeline for project completion (no later than April 1, 2016)

From those firms responding, a Selection & Negotiating Committee will select a short list for interviews. The interviews will be by telephone on Monday, January 11 and/or Tuesday, January 12, 2016. The Committee's selected consultant must have the ability to work on the project in January, February, and March 2016. The City will look to finalize an agreement with selected consultant no later than Friday, January 15, 2016. Consultant will deliver report to the City Manager by Friday, April 1, 2016.

If you have any questions, do not hesitate to contact me by email at [jennifer.cunningham@gardencityks.us](mailto:jennifer.cunningham@gardencityks.us). Hard copy proposals may be sent to the City

mailing address or PO Box as shown on the letterhead, attention "Municipal Recreation Commission Management Study."

Sincerely,  
Jennifer Cunningham  
Assistant City Manager

- i. **Approval for Arts Director Brian Seagraves travel expense of \$200 for Junior Theater Festival.** – Arts Director Brian Seagraves is requesting a travel expense of \$200 for Junior Theater Festival to use where cash is required. Motion by Jamie Warren to approve the travel expense of \$200 to Arts Director Brian Seagraves to use at the Junior Theater Festival. The motion was seconded by Anna Urrutia. Motion carried with all in favor.
- VII. Old Business**
- VIII. Executive Session – Recreation Board will go into executive session for the purpose of discussing personnel and/or real property. The Recreation Commission Board will reconvene into open session upon completion.**
- IX. Garden City Recreation Commission Questions and Comments**

Maintenance Director Chuck Reinert handed the GCRC Board a thank you card, thanking them for helping with the bail out.

Sonnie Baird, former Recreation Director, offered to help the GCRC Board with anything if they need it.
- X. Adjournment**

Motion by Myca Bunch to adjourn. The motion was seconded by Jamie Warren. The meeting adjourned at 6:12pm.

Terri Hahn  
Secretary