



**AGENDA
CITY COMMISSION MEETING
Tuesday, August 2, 2016
1:00 PM**

City Administrative Center, 301 N. 8th Street

I. Note:

No Pre-Meeting.

II. REGULAR MEETING CALLED TO ORDER AND CITY CLERK ANNOUNCING QUORUM PRESENT

III. PLEDGE OF ALLEGIANCE TO THE FLAG AND INVOCATION

IV. APPROVAL OF THE MINUTES OF THE LAST REGULAR MEETING, WHICH IF NO CORRECTIONS ARE OFFERED, SHALL STAND APPROVED

A. July 19, 2016 City Commission minutes.

B. July 22, 2016 Special Meeting- City Commission Minutes.

V. PUBLIC COMMENT Agenda Schedule Allowance: 30 minutes (5 minutes per spokesperson)

VI. CONSIDERATION OF PETITIONS, MEMORIALS AND REMONSTRANCES

A. Recognition of the 2016 2nd Quarter City of Garden City Safety Award recipient.

B. The Governing Body is asked to consider and allow the Mayor to proclaim August 7-13, 2016 as National Health Center Week.

VII. REPORT OF THE CITY MANAGER

A. The City has received correspondence from Cox Communication regarding channel line-up and rate changes.

B. Presentation of the City's bond rating issued by Moody's Investor Service for the upcoming 2016 general obligation bond issue.

C. Presentation of the Monthly Sales Tax Report from Service and Finance.

D. Presentation of the June 2016 building report from Neighborhood & Development Services.

E. Presentation of the June 2016 code compliance report from Neighborhood & Development Services.

- F. Presentation of the 2nd Quarterly Report from Public Utilities for April - June 2016.

VIII. MEETINGS OF NOTE

- July 27 - 31, 2016 - Finney County Fair
- July 30, 2016 - Downtown Summer Sidewalk Sales featuring the 2nd Annual Downtown ChowDown, Watermelon Feed and Sidewalk Chalk Art Contest
- August 2, 2016 - Field Day - Water Technology Farm at T & O Farms, LLC (located South of Garden City on HWY 83 15.5 miles) at 10:00 a.m.
- August 4, 2016 - AMTRAK TIGER Excursion from Garden City to La Junta, 1:30 p.m. - 11:30 p.m.
- August 10 - 14, 2016 - Southwest Kansas Pro-Am
- August 20, 2016 - Downtown Vision's 2016 Banner Art Walk, 4:00-6:30 p.m.; Reception at GC Arts, 6:30-8:00 p.m.
- August 27, 2016 - Garden City Area Chamber of Commerce 10th Annual Wine Tasting Event at the Clarion Inn at 7:00 p.m.
- September 5 - 11, 2016 - Garden City Charity Classic / Symetra Tour
- September 17, 2016 - Fall Fest 2016, Main Street, Grant Avenue and Stevens Park - 8:30 a.m. - 3:30 p.m.
- September 24, 2016 - A Wild Affair at Lee Richardson Zoo, gates open at 6:00 p.m.
- October 22, 2016 - Boo! At the Zoo, Advance pass gate opens at 4:00 p.m.
- November 5, 2016 - Banner Art Auction, Clarion Inn - 6:30 p.m.
- December 4, 2016 - Downtown Evening Christmas Parade, Main Street - 6:30 p.m.

IX. CONSIDERATION OF APPROPRIATION ORDINANCE

- A. Appropriation Ordinance No. 2416-2016A

X. CONSIDERATION OF ORDINANCES AND RESOLUTIONS

- A. The Governing Body is asked to consider and approve amendments to the insurance proceeds fund in Chapter 18 of the Code of Ordinances.

Ordinance No. _____-2016 An Ordinance establishing an insurance proceeds fund and procedures; amending Code Section 18-87; repealing current Code Section 18-87; all to the Code of Ordinances of the City of Garden City, Kansas.

XI. OLD BUSINESS

- A. The Governing Body is asked to consider offers that have been received for the property at 302 N. 6th Street.
- B. The Governing Body is asked to consider and approve the distribution of the Downtown Development Fund for 214 N. Main Street and 216 N. Main Street.

XII. NEW BUSINESS

- A. The Governing Body is asked to consider and approve two applications to KDOT for the Transload Facility.

1. State Rail Service Improvement Fund for construction of a new rail siding
 2. Economic Development Fund for reconstruction of Farmland Road
- B. The Governing Body is asked to consider and approve the proposed transfer of operational responsibilities of the City of Garden City/Finney County Animal Shelter from the City of Garden City to the Finney County Humane Society.
- C. The Governing Body is asked to consider and approve the semi-annual report for the CDBG Revolving Loan Fund on behalf of Great Plains Development, Inc.
- D. The Governing Body is asked to consider and approve a request from Great Plains Development, Inc. for the City membership and participation in the amount of \$3,750.00.
- E. The Governing Body is asked to appoint one member to fill the vacant seat on the Cultural Relations Board.
- F. ***Consent Agenda for approval consideration:***

(The items listed under this "consent agenda" are normally considered in a single motion and represent items of routine or prior authorization. Any member of the Governing Body may remove an item prior to the vote on the consent agenda for individual consideration.)

1. The Governing Body is asked to consider and approve the agreement between Five-S Distributors and the City of Garden City for Vending Services at Garden City Regional Airport.
2. The Governing Body is asked to consider and approve the bid from Sherman & Reilly in the amount of \$208,568.40 for specialized underground power cable pulling equipment bid.

XIII. CITY COMMISSION REPORTS

A. Mayor Law

B. Commissioner Fankhauser

C. Commissioner Cessna

D. Commissioner Dale

E. Commissioner Doll

XIV. OTHER ENTITIES

- A. The Governing Body is asked to consider and approve the May 12, 2016 Minutes and the July 21, 2016 agenda from the Community Health Advisory Board.
- B. Presentation of the June 26, 2016 minutes from the Garden City Recreation Commission.

XV. ADJOURN

THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS

City of Garden City

July 19, 2016

The regular meeting of the Board of Commissioners of the City of Garden City was held at 1:00 p.m. at the City Administrative Center on Tuesday, July 19, 2016 with all members present. Commissioner Doll opened the meeting with the Pledge of Allegiance to the Flag and the Invocation.

Water Resource Manager Jones provided an update on water consumption at the Big Pool for the 2016 season.

Staff provided items of information for Governing Body review including the following: from Director of Aviation Powell the monthly activity report, from Finance Director Hitz the monthly financials, from Fire Chief Shelton the monthly activity report, and from Zoo Director Newland the monthly report.

Meetings of note:

- July 27 - 31, 2016 - Finney County Fair
- July 30, 2016 - Downtown Summer Sidewalk Sales featuring the 2nd Annual Downtown ChowDown, Watermelon Feed and Sidewalk Chalk Art Contest August 2, 2016 - Field Day - Water Technology Farm at T & O Farms, LLC (located South of Garden City on HWY 83 15.5 miles) at 10:00 a.m.
- August 10 - 14, 2016 - Southwest Kansas Pro-Am
- August 20, 2016 - Downtown Vision's 2016 Banner Art Walk, 4:00-6:30 p.m.; Reception at GC Arts, 6:30-8:00 p.m.
- August 27, 2016 - Garden City Area Chamber of Commerce 10th Annual Wine Tasting Event at the Clarion Inn at 7:00 p.m.
- September 5 - 11, 2016 - Garden City Charity Classic / Symetra Tour
- September 17, 2016 - Fall Fest 2016, Main Street, Grant Avenue and Stevens Park - 8:30 a.m. - 3:30 p.m.
- November 5, 2016 - Banner Art Auction, Clarion Inn - 6:30 p.m.
- December 4, 2016 - Downtown Evening Christmas Parade, Main Street - 6:30 p.m.

Appropriation Ordinance No. 2415A-2016A, "AN APPROPRIATION ORDINANCE MAKING CERTAIN APPROPRIATIONS FOR CERTAIN CLAIMS IN THE AMOUNT OF \$1,730,145.48" was read and considered section by section. Commissioner Doll moved to approve and pass Appropriation Ordinance No. 2415A-2016A. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

The Governing Body considered a resolution providing direction to the Garden City Police Department and the establishment of uniform practices concerning issuance of Own Recognizance Bonds for individuals arrested for violations of the Code of Ordinances.

Resolution No. 2660-2016, "A RESOLUTION ESTABLISHING BOND PROCEDURES FOR MUNICIPAL COURT" was read and considered section by section. Commissioner Doll moved to approve Resolution No. 2660-2016. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

At 1:30 p.m., Mayor Law opened the public hearing for the purpose of the Governing Body hearing questions, concerns and comments from the public in regards to the proposed 2017 Budget for the City of Garden City.

There being no comments from the public, Mayor Law closed the public hearing.

Commissioner Cessna moved to approve and authorize the certificate of the budget, which summarizes the maximum levy of property tax, \$6,887,127 for specific taxing funds, establishes the maximum expenditure for all funds of the City's budget and totals \$108,788,106 (including transfers and Recreation Commission). Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Assistant to the City Manager Cottrell presented the bid results from July 13, 2016 for the US-83 widening and access road project related to the Meadowlark Dairy Nutrition plant. The single bid received exceeded the Engineer's Estimate. The project will be readvertised for an August 10, 2016 bid opening.

Commissioner Cessna moved to reject the bids received July 13, 2016 as it exceeded the Engineer's Estimate. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

	Engineer's Estimate	Sporer Land Development, LLC
Base Bid	\$627,900.50	\$778,900.45
Base Bid + Alternate #1	\$1,234,143.50	\$1,350,515.95
Base Bid + Alternate #2	\$1,280,409.50	\$1,440,043.95

Commissioner Cessna moved to direct staff and City Attorney Grisell to prepare an ordinance to reflect fees related to the new Columbarium at Valley View Cemetery as follows:

Top Row	\$900.00
Second Row	\$800.00
Third Row	\$700.00
Bottom Row	\$600.00

Commissioner Doll seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Cessna moved to approve a Financial Management Guidelines document which ensures the City is financially able to meet its immediate needs, plan for long-term goals and keep accountability to the public. Commissioner Doll seconded the motion. The vote was approved by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Cessna moved to approve the use of the excess Law Enforcement Center Sales Tax Funds as presented in Alternate No. 1 of the staff memorandum with the addition of \$3,500.00 for LEC radio tower repairs. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Doll moved to approve the following:

1. The Governing Body considered and approved an Agreement No. 302-16 with KDOT for the FY 2017 KLINK project, on Kansas Avenue from 350 feet west of Crestway Drive to 550 feet east of Crestway Drive.
2. The Governing Body considered and approved supplemental agreements with KDOT for the Kansas Avenue Widening project and the 2016 KLINK project.
3. The Governing Body considered and approved a lease agreement for 306 North 6th Street between the City of Garden City and Aaron Stewart, Garden City Recreation Commission Superintendent.
4. The Governing Body considered and approved the proposed agreement between USD 457 and the GCPD School Resource Officers for the 2016-2017 school year.
5. The Governing Body considered and approved the proposed Crossing Guard Agreement between USD 457 and the GCPD for the 2016-2017 school year.
6. The Governing Body considered and approved a license for July 19, 2016.
7. Quit Claim Deed from Antonio S. Mesa transferring Space 2, Lot 717, Zone Brookover of Valley View Cemetery to Sister Clara Martinez.
8. Quit Claim Deed from Antonio S. Mesa transferring Spaces 4 & 5, Lot 717, Zone Brookover of Valley View Cemetery to brother Pasquele "Lino" Mesa.
9. The Governing Body considered and approved the proposed First Addendum to Lease Agreement ("Lease Addendum") and First Addendum to Promissory Note ("Note Addendum") related to the original Promissory Note ("Note") and Lease Agreement ("Lease") entered into by and between the City of Garden City, Kansas ("City") and TekVet Technologies Co. ("TekVet").

Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

Commissioner Doll moved that the City Commission go into executive session pursuant to K.S.A. 75-4319 (b)(6) for 20 minutes for the purpose of preliminary discussion relating to the acquisition of real property and that the City Commission reconvene into open session in the City Commission Chambers at 2:25 p.m. with City Manager Allen, Assistant City Manager Cunningham, City Attorney Grisell, Public Works Director Curran, Public Utilities Director Muirhead, Finance Director Hitz, Superintendent of Public Grounds Liebelt, Water Resource Manager Jones
 Commissioner Cessna seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

At the expiration of the designated time, and in open session, Commissioner Cessna moved to extend the executive session for 20 minutes or until 2:45 p.m.

Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

At the expiration of the designated time, and in open session, Mayor Law stated no binding action was taken.

Commissioner Doll moved that the City Commission go into executive session pursuant to K.S.A. 75-4319(b)(2) for 10 minutes for the purpose of consultation with City legal counsel on matters which are privileged in the attorney/client relationship which if discussed in open session would waive that privilege and that the City Commission reconvene into open session in the City Commission Chambers at 2:58 p.m. with City Attorney Grisell and Public Utilities Muirhead. Commissioner seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Yea	Yea

At the expiration of the designated time, and in open session, Mayor Law stated no binding action was taken.

Mayor Law adjourned the meeting since there was no further business before the Governing Body.

Chris Law, Mayor

ATTEST:

Celyn N. Hurtado, City Clerk

City Commission Reports

Commissioner Doll had no comments.

Mayor Law asked about 2016 Mosquito spraying. Public Works Director Curran answered that crews have sprayed the Talley Trail, baseball and softball fields and Lee Richardson Zoo and commented if the public has any areas that need to be sprayed to please contact the Public Works Department 620-276-1260.

Commissioner Fankhauser commented that the Financial Management Guideline was impressive and will be beneficial for all employees. Commissioner Fankhauser thanked staff and stated it was good work. Commissioner Fankhauser stated a concerned citizen regarding stormwater along Harvest Lane. Neighborhood Development Services Director Kentner stated it is a low level area.

Commissioner Cessna commented that the Financial Management Guideline is a very in-depth and well written document that meets the City Commission's goals. Commissioner Cessna asked how the clean-up was going since the recent storm that passed through Garden City. Public Works Director Curran stated crews were out picking up branches and commented if the public has any limbs that need picked up to please contact Public Works Department 620-276-1260.

Commissioner Dale had no comments.

THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS

City of Garden City

July 22, 2016

The special meeting of the Board of Commissioners of the City of Garden City was held at 8:00 a.m. at the City Administrative Center on Friday, July 22, 2016 with all members present except Commissioner Fankhauser. Mayor Law opened the meeting.

Mayor Law read the Call for Special Meeting, which was signed by all the Commissioners present.

Commissioner Cessna moved to approve a settlement agreement in a matter pending before the State Corporation Commission of the State of Kansas, docket no. 16-WHLE-305-RTS, In the Matter of the Application of Wheatland Electric Cooperative, Inc. for Approval to Make Certain Changes in Local Access Charges for Electric Service. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Yea	Absent	Yea

Mayor Law adjourned the meeting since there was no further business before the Governing Body.

Chris Law, Mayor

ATTEST:

Celyn N. Hurtado, City Clerk

Petitions



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Allie Medina, Human Resources Director
DATE: August 2, 2016
RE: City of Garden City Safety Award - 2nd Quarter 2016

ISSUE:

Recognition of the 2016 2nd Quarter City of Garden City Safety Award recipient.

BACKGROUND:

Each quarter all employees may submit nominations to recognize those who go above and beyond the normal duties to help improve the safety of their department, organization or to motivate employees to take that extra step with safety. The Safety Committee selects one recipient per quarter that receives a personal day that can be used over the next year. At the end of the year, one of the quarterly winners will be selected as the Annual Individual Safety Recognition Recipient and will receive \$175.

The Safety Committee selected Anthony Reardon as the recipient of the second quarter's award. Anthony was nominated by George Ross. George provided the committee with the following information regarding Anthony's safe work practices:

Anthony directly influenced the safe completion of a job by his actions. He saw two employees working with a chainsaw and they were too close. He politely instructed them to keep a safe distance and by doing so he made the process safer and more efficient.

The Safety Committee would like to commend Anthony on his actions by enhancing the safety of others and utilizing safety training appropriately. The Safety Committee would also like to thank George Ross for his nomination.

ALTERNATIVES:

None

RECOMMENDATION:

2nd Quarter Award Recipient

Anthony Reardon

The Safety Committee wishes to thank you for your support of all City of Garden City Safety programs.

FISCAL NOTE:

None

Proclamation

- WHEREAS,** for over 50 years, Community Health Centers have provided high-quality, affordable health care in our nation's medically underserved communities, demonstrating that locally governed healthcare can improve lives while lowering costs.
- WHEREAS,** what began as a small demonstration project in two states has grown into the country's largest primary care network, with Health Centers now serving as the health care home for over 24 million Americans through more than 9,000 delivery sites across the nation. One in every fourteen people living in the United States looks to a community health center for their care.
- WHEREAS,** Health Centers provide high quality, cost effective, and accessible primary and preventive care, including integrated medical, oral, and behavioral health, to all individuals regardless of insurance status or ability to pay. Health Centers are located in medically underserved areas and locally controlled by patient-majority boards, ensuring that each Health Center always remains responsive to the needs of the specific community it serves.
- WHEREAS,** The Health Center model continues to prove an effective means of reducing healthcare disparities and overcoming barriers to healthcare access, including geography, income and insurance status, and in doing so, improves health care outcomes and reduces health care system costs.
- WHEREAS,** Health Centers save the entire health system approximately \$24 billion annually by managing chronic conditions and keeping patients out of costlier health care settings, like hospital emergency rooms.
- WHEREAS,** National Health Center Week offers the opportunity to recognize America's Health Centers, their dedicated staff, board members, and all those responsible for their continued success and growth since the first health centers opened their doors more than 50 years ago. During this National Health Center Week, we celebrate the legacy of America's Health Centers and their vital role in shaping the future of America's health care system.

NOW, THEREFORE, I, Chris Law, Mayor of the City of Garden City, Kansas do hereby proclaim August 7-13, 2016 as

National Health Center Week

in Garden City and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to visit their local Health Center and celebrate the important partnership between America's Health Centers and the communities they serve.

Signed and sealed this 2nd day of August 2016.

Chris Law, Mayor

Attest:

Celyn N. Hurtado, City Clerk

Report of the City Manager

Celyn Hurtado

From: Allen, Lisa (CCI-Central Region) <Lisa.Allen@cox.com>
Sent: Thursday, July 07, 2016 4:21 PM
Subject: Cox Communications - LFA Notification - Channel Changes

Dear Local Franchising Authority,

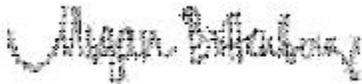
I am writing to inform you regarding programming on Cox's cable system(s) serving greater Kansas. As of July 25, 2016 Bloomberg will no longer be available on the Cox channel lineup. We are required by law to notify customers of any changes to our channel lineup. We are meeting this obligation through a bill message and newspaper notification to customers.

Bloomberg made the choice not to renew their contract with Cox. After a thorough review including costs, extremely low viewership, and availability of similar programming on our lineup and nominal customer demand, the decision was made to no longer carry the channel. As of now, live streaming of the network is available for free at Bloomberg.com for those that are interested.

Additionally, effective with 2016-2017 college football season Cox will no longer offer ESPN College Extra channels 771-778.

Please feel free to contact me at (785) 215-6727 or megan.bottenberg@cox.com if you have any questions.

Sincerely,



Megan Bottenberg
Government Affairs Manager
Cox Communications – Central Region

Celyn Hurtado

From: Allen, Lisa (CCI-Central Region) <Lisa.Allen@cox.com>
Sent: Friday, July 29, 2016 2:40 PM
Subject: Cox Communications - LFA Notification - Rate Changes

Dear Local Franchising Authority,

This letter is to inform you that effective Sept. 1, 2016, the pricing of Cox's video, high speed internet and digital phone installation services will change as follows:

Rate changes:

Professional installation for video products: increase from \$50 to new rate of \$100

Professional installation for data products: increase from \$50 to new rate of \$100

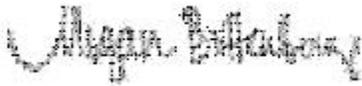
Professional installation for phone products: increase from \$50 to new rate of \$75

Failed self-installation (within 30 days of a self-installation): increase from \$50 to new rate of \$55 per product

In addition to installation services, Cox will begin charging a \$20 fee for each additional, lost or broken Cox remote control.

Our retail prices remain extremely competitive in the marketplace and we have aligned our installation fees accordingly. Cox is proud to continue offering customer support 24 hours a day, seven days a week with our US-based care centers. All of our customers were notified of the new prices at a minimum of 60 days to the new rate becoming effective via a bill message. If you have any questions, please don't hesitate to reach me at (785) 215-6727 or Megan.bottenberg@cox.com.

Sincerely,



Megan Bottenberg
Government Affairs Manager
Cox Communications – Central Region



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Steve Cottrell, Assistant to the City Manager
DATE: August 2, 2016
RE: 2016 Bond Issue - Moody's Bond Rating

ISSUE:

Presentation of the City's bond rating issued by Moody's Investor Service for the upcoming 2016 general obligation bond issue.

BACKGROUND:

Prior to the City's annual bond sale, we get a bond rating from Moody's Investor Service. The bond rating gives prospective purchasers an outside perspective on the City's finances and our ability to manage our debt. Once again, Moody's has assigned a rating of Aa3 to our bond issue. This rating has been the same since 2010.

ALTERNATIVES:

None

RECOMMENDATION:

None

FISCAL NOTE:

None

ATTACHMENTS:

Description	Upload Date	Type
Moody's Bond Rating 2016	7/27/2016	Backup Material

CREDIT OPINION

26 July 2016

New Issue

Rate this Research >>

Contacts

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Roger S Brown 214-979-6840
VP-Senior Analyst/
Manager
roger.brown@moodys.com

Garden City (City of) KS

New Issue: Moody's assigns Aa3 to Garden City, KS' \$2.0M Series A, 2016 GO Bonds

Summary Rating Rationale

Moody's Investors Service has assigned a Aa3 to the City of Garden City's (KS) \$2.0 million General Obligation Bonds, Series A, 2016. Moody's maintains the Aa3 rating on the city's outstanding long-term general obligation (GO) debt. Inclusive of the current offering, the rating applies to debt totaling approximately \$48.1 million.

The Aa3 rating reflects the city's moderately-sized and growing tax base that serves as a regional commercial and retail center in western Kansas (Aa2/Negative); a stable financial position supported by healthy reserves and codified operating procedures; a manageable debt profile; and slightly elevated unfunded pension liabilities.

Credit Strengths

- » Moderately sized and growing tax base that serves as a commercial and retail center
- » Favorable operating surpluses leading to healthy reserve levels
- » Available liquidity outside the General Fund

Credit Challenges

- » Dependence on economically sensitive sales tax revenues for operations
- » Below average residential income indices

Rating Outlook

Moody's generally does not assign outlooks to local government credits with this amount of debt outstanding.

Factors that Could Lead to an Upgrade

- » Significant increases in General Fund reserves and liquidity profile
- » Continued economic and tax base growth

Factors that Could Lead to a Downgrade

- » Deterioration of sales tax collections, pressuring city's largest revenue source
- » Declines in reserves and / or liquidity

Key Indicators

Exhibit 1

Garden City (City of) KS	2011	2012	2013	2014	2015
Economy/Tax Base					
Total Full Value (\$000)	\$ 1,322,022	\$ 1,415,782	\$ 1,447,584	\$ 1,511,763	\$ 1,604,717
Full Value Per Capita	\$ 50,393	\$ 53,414	\$ 54,079	\$ 56,149	\$ 51,852
Median Family Income (% of US Median)	84.1%	83.4%	81.3%	81.4%	81.4%
Finances					
Operating Revenue (\$000)	\$ 20,372	\$ 19,994	\$ 23,058	\$ 22,851	\$ 23,482
Fund Balance as a % of Revenues	27.9%	26.5%	29.3%	36.2%	36.1%
Cash Balance as a % of Revenues	20.7%	19.5%	21.9%	29.2%	29.1%
Debt/Pensions					
Net Direct Debt (\$000)	\$ 11,312	\$ 22,377	\$ 32,987	\$ 31,229	\$ 31,598
Net Direct Debt / Operating Revenues (x)	0.6x	1.1x	1.4x	1.4x	1.3x
Net Direct Debt / Full Value (%)	0.9%	1.6%	2.3%	2.1%	2.0%
Moody's - adjusted Net Pension Liability (3-yr average) to Revenues (x)	N/A	1.6x	1.8x	1.9x	1.8x
Moody's - adjusted Net Pension Liability (3-yr average) to Full Value (%)	N/A	2.3%	2.8%	2.9%	2.7%

Source: Moody's Investors Service

Detailed Rating Considerations

Economy and Tax Base: Moderately-Sized Regional Economic Center

Moody's expects the city's tax base to remain stable and exhibit modest growth over the long term due to its role as a regional commercial and retail hub in western Kansas. Located 200 miles west of Wichita (Aa1/Stable) and 75 miles east of the Colorado (Aa1/Stable) state line, Garden City's \$1.6 billion full value grew at a strong average annual rate of 5.0% over the past five years. Officials indicate the increase was due primarily to annexations, positive agriculture assessments, and both residential and commercial development. The local economy centers on agriculture and beef production. The region's top employer, Tyson Fresh Meats, Inc. (senior unsecured (P)Baa3/stable), operates the world's largest beef processing plant eight miles west of Garden City employing in excess of 3,200 with no recently reported changes in employment levels. The city continues to experience healthy retail growth, with annexations for a hotel development and a recently opened Menards that complement the existing big box retailers including Sam's Club, Wal-Mart Stores, Inc. (Aa2/Stable), Target Corporation (A2/Stable) and Home Depot, Inc. (A2/Stable). Management reports ongoing residential development with numerous projects in various stages of completion. Favorably, Moody's expects tax base and job growth to continue due to a planned \$235 million dairy processing plant in the city limits. Expected to be completed in 2017, this plant will provide 55 permanent jobs and benefit from a partial property tax abatement. Based on the 2014 American Community Survey estimates, income indices trend below broad-based indices with median family income equal to 81.4% of the US. Garden City's unemployment rate is low, with a rate of 2.8% in April 2016, which compares favorably to the state and national rates of 3.4% and 4.7% for the same period.

Financial Operations and Reserves: Trend of Operating Surpluses; Solid Reserves

Moody's expects the city's financial position to remain stable due the presence of solid reserves and management's commitment to codified operating policies. Over the past five years, the city's available operating fund balance has increased from \$5.1 million at fiscal year-end 2010 (29.7% of operating revenues) to a solid \$8.5 million at fiscal year-end 2015 (36.1% of operating revenues). Officials budget conservatively and use a multi-year financial planning to maintain balanced reserves. Additionally, reserves have historically remained above the city's goal to carry over \$2.5 million in cash from year to year. The city closed fiscal 2015 with an operating fund surplus of approximately \$198,000 due to higher than expected city sales tax and building permit revenues. For fiscal 2016, city officials report favorable sales tax and building permit revenues which are expected to result in another surplus and further

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on www.moody's.com for the most updated credit rating action information and rating history.

strengthening of the reserves. Importantly, Garden City enjoys alternate liquidity in its Community Trust Fund, which has a fund balance of approximately \$2.0 million.

Similar to most Kansas municipalities, Garden City's operations are primarily funded from sales taxes (51% of fiscal 2015 revenues). Garden City receives sales taxes from multiple sources. It receives a portion of Finney County's 1.0% sales tax, which is divided between the county and underlying entities based on relative population and levy size. The city also has a 1.0% local sales tax, half of which was renewed in 2014 and goes through 2025. Half of the City's sales tax is used for general operations, with the other half dedicated first for capital projects, with any residual amounts flowing to the General Fund. A 0.25% sales tax increment was approved by voters in April 2009 and generates approximately \$800,000 annually that is shared with the county to fund transportation and road improvement projects. Finally, an additional 0.25% sales tax increment was approved by voters in 2014 that is shared with the county, for construction of a centralized court services center, with the City's share being used for property tax stabilization. Over the past five years, sales taxes have grown at a healthy 5.5% increase on average annually. Favorably, management reports fiscal 2016 sales tax revenues are tracking above fiscal 2015 revenues. Despite the growing trend in sales tax revenues, the cyclical nature and potential volatility of collections underscores the importance of retaining sound reserves. However, while we note the inherent risk of dependence on an economically sensitive revenue stream, this risk is somewhat mitigated by the city's role as a regional retail hub and solid reserve levels.

LIQUIDITY

Liquidity in the Operating Funds is adequate. The city's net cash position decreased slightly at the close of fiscal 2015 to \$6.8 million or 29.1% of fiscal 2015 Operating Fund revenues. Fiscal 2016 is expected to end favorably and current financials as of June 30, 2016 show liquidity at \$9.6 million. Future ratings will assess the city's ability to effectively manage costs while maintaining and improving the liquidity profile.

Debt and Pensions: Elevated yet Manageable Debt Burden

Moody's expects the city's debt burden to remain manageable due in part to support for debt service from the city's utility enterprise funds. We expect Garden City's direct and overall debt burdens will remain elevated but should not pressure the city's credit quality. Inclusive of the current sale, the city's direct debt represents 2.1% of fiscal 2016 full value. The overall debt ratio, which reflects a recent borrowing by the overlapping school district, proceeds of which will finance a replacement campus for the district's existing high school and provide funding to renovate existing facilities, is somewhat high at 5.7%. Officials plan to borrow approximately \$5.0 million for capital projects over the next two years. Management's ability to maintain balanced operations and healthy reserves as its debt burden increases will be a focus of future rating reviews.

DEBT STRUCTURE

Principal amortization is below average, with 68.4% retired in ten years. All of the city's outstanding debt is fixed rate. The current issuance matures in 2026.

DEBT-RELATED DERIVATIVES

The city is not party to any interest rate swaps or other derivative agreements.

PENSIONS AND OPEB

Garden City's participation in two statewide cost-sharing pension plans, the Kansas Public Employees Retirement System (KPERs) and Kansas Police and Firemen's Retirement System (KP&F), is expected to remain elevated yet manageable in the near term. Both plans are administered under KPERs, and the city has consistently made its required contributions to both plans in accordance with statutory requirements. The three year (2013 to 2015) Moody's adjusted net pension liability (ANPL) for the city, under our methodology for adjusting reported pension data, is \$43.3 million, or 1.84 times operating revenues, including the General Fund and Debt Service fund and 3.09% of Full Value. For more information on Moody's insights on employee pensions and the related credit impact on companies, governments, and other entities across the globe please visit Moody's on Pensions at www.moody.com/pensions.

Management and Governance

Kansas cities have an institutional framework score of "Aa," or strong. Cities primarily rely on property tax and local option sales tax revenues, which in combination are moderately predictable. Presently, cities enjoy an unlimited property tax levying ability. In 2017, new legislation will limit property tax revenue increases without voter approval, resulting in a moderate revenue-raising ability.

Expenditures are highly predictable and cities have a strong legal ability to reduce major expenditures given that cities are generally not subject to collective bargaining and typically have modest fixed costs.

Legal Security

The Bonds are payable from ad valorem taxes which may be levied without limitation as to rate or amount upon all taxable property, within the limits of the city.

Use of Proceeds

Proceeds from the current offering will provide permanent financing for main trafficway, public building and airport improvements and public building construction throughout the city.

Obligor Profile

Garden City, Kansas is located 75 miles east of the Colorado State line and 200 miles west of Wichita, Kansas (Aa1/Stable). The city encompasses 10.01 square miles of land in Finney County, Kansas (Aa3/No Outlook), and has a current population of 30,948.

Methodology

The principal methodology used in this rating was US Local Government General Obligation Debt published in January 2014. Please see the Ratings Methodologies page on www.moody.com for a copy of this methodology.

Ratings

Exhibit 2

Garden City (City of) KS

Issue	Rating
General Obligation Bonds Series A of 2016	Aa3
Rating Type	Underlying LT
Sale Amount	\$2,000,000
Expected Sale Date	08/16/2016
Rating Description	General Obligation

Source: Moody's Investors Service

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MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Service and Finance
DATE: August 2, 2016
RE: Monthly Sales Tax Report - July 2016

ISSUE:

Presentation of the Monthly Sales Tax Report from Service and Finance.

BACKGROUND:

Attached is the Service and Finance Monthly Sales Tax Report for July 2016.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
City Tax 2016	7/29/2016	Backup Material

CITY OF GARDEN CITY, KANSAS
ANALYSIS OF COUNTY-WIDE SALES TAX RECEIPTS

MONTH RECEIVED	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
JANUARY	119,104	99,080	87,049	90,999	89,620	90,890	96,504	112,365	136,559	194,148	172,402	201,675	215,987	207,262	300,664	307,037
FEBRUARY	115,633	119,867	107,746	112,817	106,162	108,918	117,464	120,392	112,708	168,090	206,332	201,136	213,048	244,277	362,832	358,531
MARCH	94,385	89,945	83,994	93,138	83,528	84,800	91,096	111,384	127,434	176,275	176,089	187,616	198,757	200,357	290,207	301,101
APRIL	92,941	86,892	88,516	82,176	88,156	88,367	97,920	97,076	105,529	136,058	140,393	176,191	179,735	202,588	302,975	303,689
MAY	98,017	94,809	97,270	92,019	96,607	100,809	103,484	113,955	102,518	173,875	182,165	217,621	215,823	225,522	329,154	324,679
JUNE	93,362	101,379	98,922	86,040	82,884	99,561	98,793	107,235	110,225	174,577	192,468	197,406	205,745	227,284	313,770	298,761
JULY	91,208	99,915	97,573	91,205	88,888	95,381	109,492	130,863	126,193	163,203	175,188	199,698	238,623	232,796	313,034	330,600
AUGUST	98,717	96,327	91,715	97,295	101,836	104,308	99,317	123,221	103,580	180,595	178,778	209,006	213,331 *	223,986	317,123	
SEPTEMBER	99,232	88,585	102,820	94,038	87,159	93,570	106,941	133,521	111,381	174,612	178,054	180,008	232,303	304,118	318,362	
OCTOBER	106,658	102,705	97,918	90,696	105,259	101,146	112,166	117,796	108,343	174,202	189,062	203,819	218,503	313,005	301,429	
NOVEMBER	97,348	82,869	78,619	89,706	95,946	94,231	107,500	117,428	111,973	153,378	174,342	208,611	184,384	304,259	308,291	
DECEMBER	89,406	101,296	96,993	94,616	88,792	94,570	109,693	114,846	160,409	161,622	196,711	182,159	236,524	312,690	312,260	
TOTAL RECEIPTS	<u>1,196,011</u>	<u>1,163,668</u>	<u>1,129,136</u>	<u>1,114,745</u>	<u>1,114,837</u>	<u>1,156,551</u>	<u>1,250,370</u>	<u>1,400,082</u>	<u>1,416,852</u>	<u>2,030,635</u>	<u>2,161,984</u>	<u>2,364,946</u>	<u>2,552,763</u>	<u>2,998,144</u>	<u>3,770,101</u>	<u>2,224,398</u>
PERCENTAGE CHANGE	-7.39%	-2.70%	-2.97%	-1.27%	"FLAT"	3.74%	8.11%	11.97%	1.20%	43.32%	6.47%	9.39%	7.94%	17.45%	25.75%	

* REFLECTS HERE & THEREAFTER THE NET AMOUNT OF COUNTY-WIDE SALES TAX. CITY REIMBURSES TO COUNTY THE DEDICATED 1/4 CENT FOR LEC PROJECT THROUGH AUGUST 2014 RECEIPTS. FINALED AUGUST 2014.

CITY OF GARDEN CITY, KANSAS

ANALYSIS OF CITY SALES TAX RECEIPTS

MONTH RECEIVED	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
JANUARY	390,595	379,780	309,257	357,335	335,673	351,457	351,627	409,255	529,129	415,161	432,278	483,869	508,705	480,712	521,960	543,148
FEBRUARY	389,764	444,123	419,884	434,310	423,853	416,061	444,506	465,707	415,062	416,555	509,745	497,844	514,511	575,307	638,635	629,836
MARCH	344,152	321,705	304,720	346,371	316,320	317,599	338,956	418,336	461,822	432,675	426,585	438,777	468,745	469,435	470,493	502,661
APRIL	334,588	303,909	313,029	317,571	318,835	321,431	358,967	361,119	388,668	328,743	328,309	409,253	411,491	468,167	493,539	514,449
MAY	356,202	340,131	354,013	345,880	351,143	372,027	382,562	426,812	362,989	430,701	442,882	502,577	481,623	528,216	556,737	569,117
JUNE	341,573	336,435	356,920	340,240	319,314	364,552	363,536	398,458	413,934	423,173	471,595	457,884	469,940	526,978	523,569	524,973
JULY	331,627	359,143	329,005	338,923	330,628	350,754	394,947	456,516	469,538	402,144	431,189	453,965	554,262	540,941	540,334	551,396
AUGUST	350,737	342,529	322,875	376,955	371,521	377,510	372,473	456,809	373,995	433,641	420,914	490,394	504,212	526,281	546,571	
SEPTEMBER	363,139	324,385	366,794	362,024	323,475	341,558	388,244	463,398	421,706	415,115	433,117	424,160	529,341	509,837	548,219	
OCTOBER	382,926	368,395	357,624	341,725	369,193	365,725	408,881	446,179	411,421	425,392	450,833	468,586	501,467	516,778	517,874	
NOVEMBER	355,951	296,743	287,373	339,384	337,133	351,892	352,723	435,767	402,883	390,433	412,877	474,976	422,213	496,772	528,692	
DECEMBER	323,048	381,904	364,126	338,971	338,058	356,317	396,872	432,701	461,792	412,973	481,207	424,131	501,046	519,605	539,387	
TOTAL RECEIPTS	<u>4,264,300</u>	<u>4,199,181</u>	<u>4,085,619</u>	<u>4,239,689</u>	<u>4,135,146</u>	<u>4,286,883</u>	<u>4,554,294</u>	<u>5,171,057</u>	<u>5,112,939</u>	<u>4,926,706</u>	<u>5,241,531</u>	<u>5,526,416</u>	<u>5,867,556</u>	<u>6,159,029</u>	<u>6,426,010</u>	<u>3,835,580</u>
PERCENTAGE CHANGE	-2.23%	-1.53%	-2.70%	3.77%	-2.47%	3.67%	6.24%	13.54%	-1.12%	-3.64%	6.39%	5.44%	6.17%	4.97%	4.33%	



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: August 2, 2016
RE: June 2016 building report from Neighborhood & Development Services.

ISSUE:

Presentation of the June 2016 building report from Neighborhood & Development Services.

BACKGROUND:

Attached is the Neighborhood & Development Services building report for June 2016.

ALTERNATIVES:

None

RECOMMENDATION:

None

FISCAL NOTE:

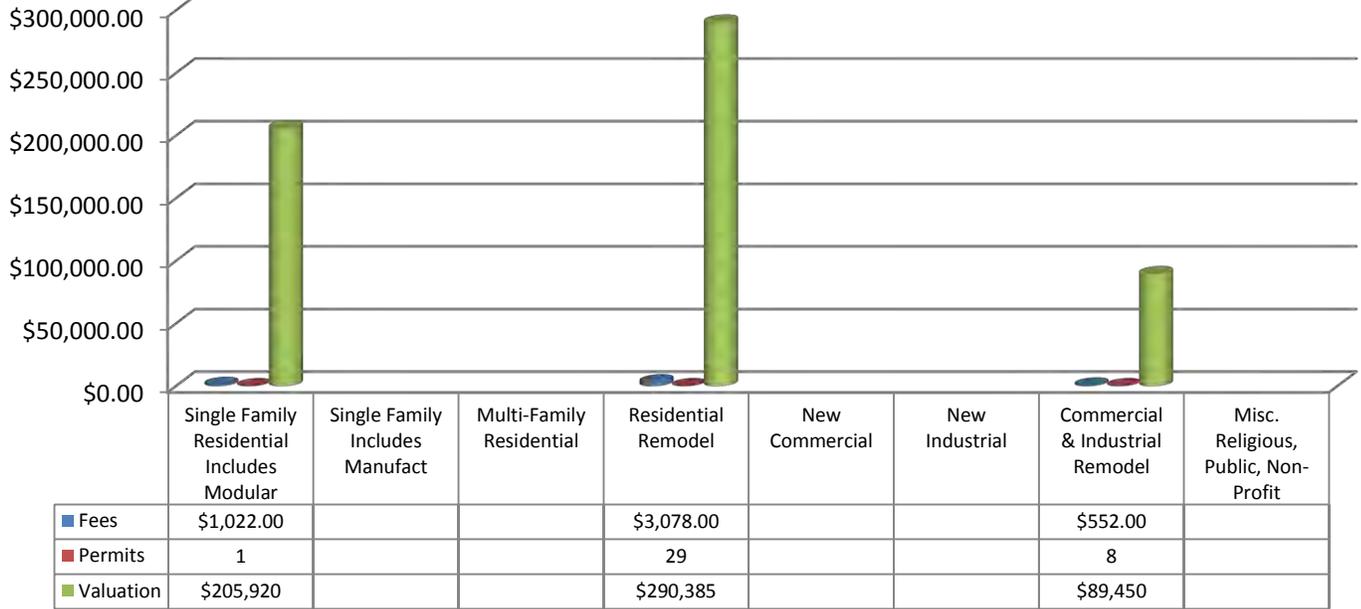
None

ATTACHMENTS:

Description	Upload Date	Type
June 2016 Building Report	7/27/2016	Backup Material

Neighborhood & Development Services Building Report June 2016





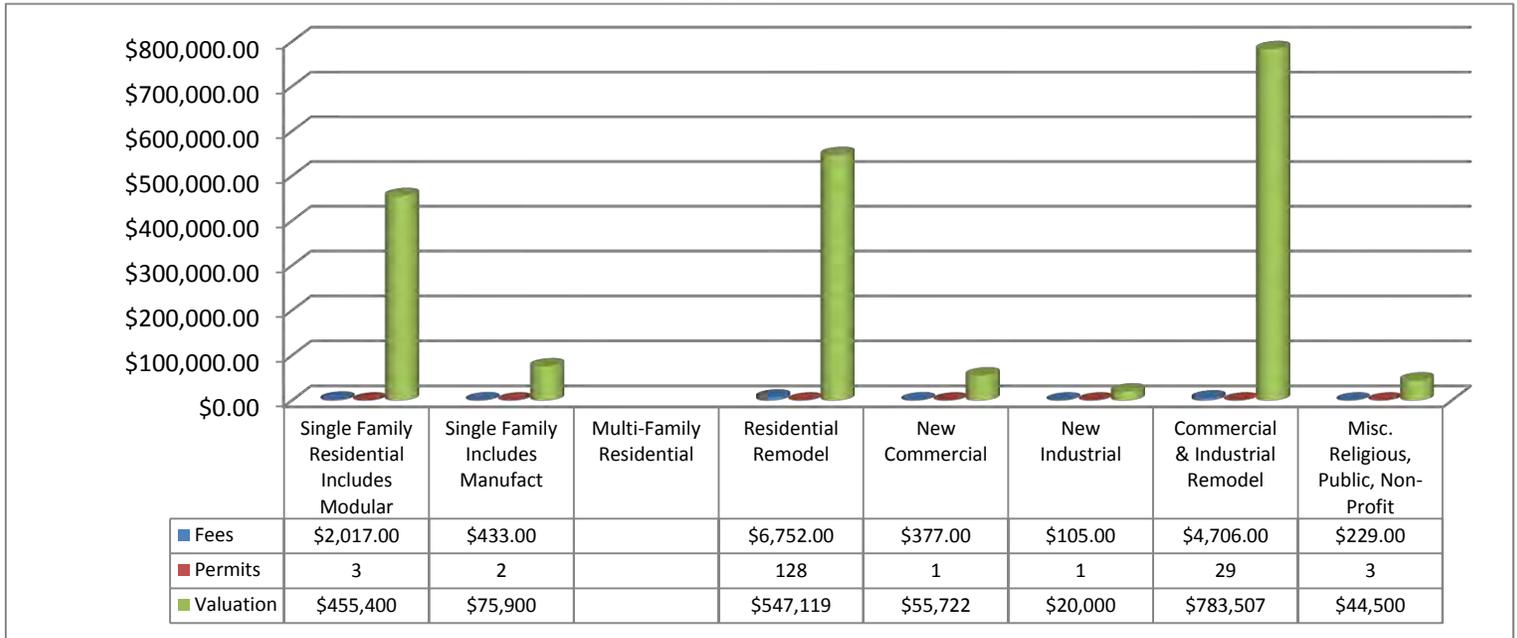
Council District	Permit Type	Address	Amount	Value	Purpose	Structure	Project Description
Finney County	MECHANICAL	5675 South HWY 83	0	0	Mechanical	Commercial/Industrial Remodel	CHANGE OUT 120K 80% FURNACE & 5 TON A/C
Finney County	BUILDING PERMIT	205 BULLARD	118	11809	Building	Residential Remodel	REMOVE EXISTING ROOFING MATERIAL TO THE DECK & RELACE WITH LAMINATE SHINGLES
Finney County	BUILDING PERMIT	2980 PARALLEL Road	1022.4	205920	Building	SF Residential Includes Modular	NEW WARDCRAFT HOME - UNFINISHED BASEMENT
Finney County	BUILDING PERMIT	2205 ANDOVER	118	9000	Building	Residential Remodel	SHINGLES THE ROOF COMP
Finney County	BUILDING PERMIT	31625 East HWY 156	156	25000	Building	Commercial/Industrial Remodel	SWAPPING 3 RRH'S
Finney County	BUILDING PERMIT	2005 West FULTON	130	13000	Building	Commercial/Industrial Remodel	CONCRETE DECK
Finney County	BUILDING PERMIT	2601 West MARY # 504	42	500	Building	Residential Remodel	NEW MOBLE HOME BLOCK 9 LEVEL - will need to install parking pad concrete or asphalt
Finney County	ELECTRICAL	1700 East HWY 50	29	500	Electrical	Commercial/Industrial Remodel	INSTALL PANEL AND RECEPTICALS
Finney County	GAS	2601 West MARY # 504	0	200	Gas Permit	Residential Remodel	NEW MOBLE HOME BLOCK 9 LEVEL - will need to install parking pad concrete or asphalt
Finney County	GAS	104 CAMBRIDGE	42	100	Gas Permit	Residential Remodel	PRESSURE TEST GAS LINE
Finney County	BUILDING PERMIT	1508 GRANDVIEW EAST	118	7500	Building	Residential Remodel	REMOVE & REPLACE ROOF
Finney County	BUILDING PERMIT	5370 ALLEN	118	6314	Building	Residential Remodel	REMOVE EXISTING ROOFING MATERIAL TO THE DECK & REPLACE WITH LAMINATE SHINGLES

Finney County	BUILDING PERMIT	109 WELLINGTON	118	19443	Building	Residential Remodel	REMOVE EXISTING ROOFING MATERIAL TO THE DECK & REPLACE WITH EVERSTEEL
Finney County	BUILDING PERMIT	50 GRANDVIEW	408.5	68790	Building	Residential Remodel	REMOVE EXISTING ROOFING MATERIAL TO THE DECK & REPLACE WITH EVERSTEEL
Finney County	BUILDING PERMIT	5540 EL DELMO	118	7357	Building	Residential Remodel	RE ROOF COMP
Finney County	BUILDING PERMIT	105 NOTTINGHAM	118	11128	Building	Residential Remodel	RE ROOF COMP
Finney County	BUILDING PERMIT	4020 Rachael Road	170	10000	Building	Residential Remodel	BASEMENT
Finney County	BUILDING PERMIT	2113 GRANDVIEW EAST	118	11900	Building	Residential Remodel	REPLACE AND REROOF COMP
Finney County	MECHANICAL	106 STRATFORD	118	8200	Mechanical	Residential Remodel	CHANGE OUT 100K 80% FURNACE 50K FURNACE 4 TON A/C 1 1/2 TON A/C
Finney County	BUILDING PERMIT	520 DONNA AVE	170	9150	Building	Residential Remodel	POST FRAME ASSEMBLY BLG - for storage only, NOT GARAGE
Finney County	BUILDING PERMIT	560 RANDY	118	6700	Building	Residential Remodel	REROOF COMP
Finney County	BUILDING PERMIT	103 WELLINGTON	118	9576	Building	Residential Remodel	REMOVE EXISTING ROOFING MATERIAL TO THE DECK & REPLACE WITH LAMINATE SHINGLES
Finney County	BUILDING PERMIT	710 DONNA	118	10648	Building	Residential Remodel	REROOF COMP
Finney County	MECHANICAL	1903 GRANDVIEW EAST	42	2000	Mechanical	Residential Remodel	CHANGE OUT 2 1/2 TON A/C
Finney County	BUILDING PERMIT	2510 North VFW	69	3400	Building	Residential Remodel	REMOVE/REPLACE SHINGLE
Finney County	SIGN PERMIT	335 AIRLINKS	75	0	Wall Sign	Commercial/Industrial Remodel	FEDEX WALL SIGN
Finney County	ELECTRICAL	1600 East HWY 50 BYPASS	45	750	Electrical	Commercial/Industrial Remodel	INSTALL 100 A BREAKER PANEL FOR SECURITY LIGHT
Finney County	BUILDING PERMIT	8070 South WEST FORK	55	2000	Building	Residential Remodel	HAY SHED - for structure only
Finney County	BUILDING PERMIT	111 WINCHESTER	69	3800	Building	Residential Remodel	REMOVE REPLACE COMP
Finney County	MECHANICAL	5790 North THIRD	69	5550	Mechanical	Residential Remodel	REPLACE HEAT PUMP
Finney County	GAS	5731 MANSFIELD	42	120	Gas Permit	Residential Remodel	PRESSURE TEST GAS LINE FOR TRAILER
Finney County	BUILDING PERMIT	665 WILDERNESS	157	21000	Building	Residential Remodel	RESIDENTIAL GARAGE - verify setback 10 ft away from any structure
Finney County	PLUMBING	West OLLER Road	75	50000	Plumbing	Commercial/Industrial Remodel	INSTALLING A WATERLINE - waterline will be located within proposed flood plain
Finney County	GAS	606 North VFW	42	200	Gas Permit	Commercial/Industrial Remodel	GAS LINE TEST
Finney County	DEMO PERMIT	1135 TBONE	30	0	Demo	Residential Remodel	TEAR DOWN EXTRA ROOM
Finney County	ELECTRICAL	8070 South WEST FORK Road	29	400	Electrical	Residential Remodel	REWORK SERVICE - 200 AMP
Finney County	PLUMBING	6016 SKYLINE	29	800	Plumbing	Residential Remodel	REPLACE 40 GALLON NG WATER HEATER
Finney County	BUILDING PERMIT	2420 CACTUS	239	43000	Building	Residential Remodel	BUILDING 30 x 56 - 10 ft away from house see attachment



GARDEN CITY

— KANSAS —



Council District	Permit Type	Address	Amount	Value	Purpose	Structure	Project Description
Garden City	ELECTRICAL	903 INGE	29	0	Electrical	Residential Remodel	METER CONNECT FEE FOR GARAGE
Garden City	BUILDING PERMIT	905 CENTER	29	1000	Building	Residential Remodel	5' WOOD FENCE
Garden City	PLUMBING	3101 PARKVIEW Drive	56	4000	Plumbing	Residential Remodel	UNDERGROUND SPRINKLER SYSTEM
Garden City	MECHANICAL	312 East JOHNSON	56	5800	Mechanical	Residential Remodel	CHANGE OUT 3 1/2 TON A/C & 100K 80% FURNACE
Garden City	BUILDING PERMIT	541 North SUSAN Street	56	4000	Building	Residential Remodel	24 x 24 CONCRETE SLAB
Garden City	BUILDING PERMIT	1316 BANCROFT	56	4000	Building	Residential Remodel	28 X 12 CARPORT AND STUCCO HOUSE - If attached to home, it must be 3' from side yard.
Garden City	PLUMBING	1614 North TAYLOR	105	10000	Plumbing	Residential Remodel	REPLACE WATER SERVICE TO ALL APARTMENTS
Garden City	PLUMBING	1803 East LAUREL	62	5500	Plumbing	Residential Remodel	COMBINING WATER AND GAS LINES TO ONE METER
Garden City	GAS	502 North TENTH	29	350	Gas Permit	Residential Remodel	GAS PRESSURE TEST
Garden City	BUILDING PERMIT	3101 PARKVIEW Drive	56	4000	Building	Residential Remodel	6' CEDAR FENCE
Garden City	BUILDING PERMIT	122 North STARLIGHT Drive	56	6000	Building	Residential Remodel	NEW SIDING, RE-ROOF OF EXISTING HOUSE
Garden City	BUILDING PERMIT	1702 LABRADOR	56	5000	Building	Residential Remodel	CONCRETE SLAB FOR PATIO

Garden City	BUILDING PERMIT	1605 MAIN	29	800	Building	Residential Remodel	8 FT WOOD FENCE
Garden City	BUILDING PERMIT	412 North SEVENTH	29	2500	Building	Commercial/Industrial Remodel	POUR TEMPORARY DRIVE SLAB
Garden City	BUILDING PERMIT	3150 SCHULMAN	32	800	Building	Commercial/Industrial Remodel	3FT WIRED FENCE - Cannot be barbed wire.
Garden City	BUILDING PERMIT	1224 CENTER	62	5400	Building	Commercial/Industrial Remodel	REMOVE & REPLACE DRIVE
Garden City	GAS	2914 FLEMING # 712	29	300	Gas Permit	Residential Remodel	GAS LEAK GAS PRESSURE TEST
Garden City	BUILDING PERMIT	604 East SANTA FE	29	1000	Building	Residential Remodel	6 FT WOOD FENCE
Garden City	BUILDING PERMIT	1420 Mac Street	450	0	Building	Residential Remodel	New Condo
Garden City	BUILDING PERMIT	1406 A	29	120	Building	Residential Remodel	CLOSE ONE WINDOW AND OPEN A NEW WINDOW 36 x 46
Garden City	GAS	402 EVANS	29	0	Gas Permit	Residential Remodel	GAS TEST
Garden City	BUILDING PERMIT	1901 WINDY VIEW	105	8000	Building	Residential Remodel	ADDITION TO EXISTING HOME - ADD LAUNDRY ROOM
Garden City	BUILDING PERMIT	4170 East HWY 50 LOT 209	105	21900	Building	SF Manufactured (HUD Standards)	INSTALL 16 X 70 MOBILE HOME - Verify setbacks. Will need elevation certificate. Must elevate 4 +/- feet.
Garden City	BUILDING PERMIT	1001 CONKLING	29	3000	Building	Residential Remodel	REPLACE FENCE W/VINYL FENCE
Garden City	EXCAVATION	W KANSAS AVE - BETWEEN PEARL & BOOTS	30	0	Excavation	Commercial/Industrial Remodel	EXCAVATION FOR COMMUNICATIONS FIBER
Garden City	PLUMBING	1206 PARKWOOD	29	500	Plumbing	Residential Remodel	REPAIR/REPLACE WATER MAIN FROM METER TO HOME
Garden City	GAS	706 North SEVENTH	29	500	Gas Permit	Residential Remodel	UNDERGROUND GAS LINE TO GARAGE - BATHROOM ADDITION
Garden City	MECHANICAL	410 FOLTZ	56	3700	Mechanical	Residential Remodel	REPLACE AIR CONDITIONER - FLAG #424249
Garden City	BUILDING PERMIT	2504 LAMPLIGHTER	105	8000	Building	Residential Remodel	REMOVE/REPLACE ROOF WITH LAMINATE SHINGLES
Garden City	BUILDING PERMIT	2102 GRANDVIEW EAST	105	12000	Building	Residential Remodel	REMOVE/REPLACE ROOF W/LAMINATE SHINGLES
Garden City	BUILDING PERMIT	305 West MARY APT I4	29	3000	Building	Residential Remodel	REPAIR DAMAGE TO FRONT OF BUILDING
Garden City	BUILDING PERMIT	606 North VFW	130	20000	Building	Commercial/Industrial Remodel	72 X 56 STORAGE BUILDING
Garden City	BUILDING PERMIT	906 North TAYLOR	29	560	Building	Residential Remodel	6 FT - 8 FT WOODEN FENCE
Garden City	BUILDING PERMIT	2360 CYPRESS Drive	889	205000	Building	SF Residential Includes Modular	NEW SINGLE FAMILY HOME - Must include 6-mil vapor barrier with 12" overlap beneath basement floor.
Garden City	BUILDING PERMIT	412 North SEVENTH	1982	455000	Building	Commercial/Industrial Remodel	NEW WASH BAY AND STORAGE FACILITY
Garden City	ELECTRICAL	305 South SEVENTH	29	500	Electrical	Residential Remodel	REWORK ELECTRICAL SERVICE DUE TO FALLING TREE LIMB
Garden City	ELECTRICAL	1008 SUMMIT	29	200	Electrical	Residential Remodel	FIX MAST - REPLACE WIRE ON MAST SERVICE
Garden City	PLUMBING	327 CAMPUSVIEW	130	7800	Plumbing	Commercial/Industrial Remodel	INSTALL A 100 GALLON NG WATER HEATER
Garden City	PLUMBING	1352 HINEMAN	29	800	Plumbing	Residential Remodel	INSTALL NEW WATER HEATER

Garden City	PLUMBING	1615 CRESTWAY	29	3000	Plumbing	Residential Remodel	INSTALL TANKLESS WATER HEATER
Garden City	PLUMBING	2400 North ANDERSON	29	1300	Plumbing	Residential Remodel	INSTALL 40 GALLON DUAL SEAL WATER HEATER IN TRAILER
Garden City	MECHANICAL	780 TOWNS	29	3000	Mechanical	Residential Remodel	REPLACE AIR CONDITIONER - FLAG #424353
Garden City	MECHANICAL	658 WHEATRIDGE	56	5400	Mechanical	Residential Remodel	REPLACE FURNACE AND AIR CONDITIONER - FLAG #424351
Garden City	MECHANICAL	1715 East KANSAS	130	9000	Mechanical	Commercial/Industrial Remodel	INSTALL ICE MACHINE - FLAG #424205
Garden City	MECHANICAL	2204 East KANSAS #5	130	10000	Mechanical	Commercial/Industrial Remodel	INSTALL ICE MACHINE - FLAG #424202
Garden City	UTILITY	3201 CAMPUS BLDG 5	466.3	0	Electrical	Commercial/Industrial Remodel	NEW 16 UNIT 2 STORY APARTMENT BUILDING 5
Garden City	UTILITY	3201 CAMPUS BLDG 5	466.3	0	Electrical	Commercial/Industrial Remodel	NEW 16 UNIT 2 STORY APARTMENT BUILDING 5
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Garden City	UTILITY	3201 CAMPUS BLDG 5	466.3	0	Electrical	Commercial/Industrial Remodel	NEW 16 UNIT 2 STORY APARTMENT BUILDING 5
Garden City	UTILITY	3201 CAMPUS BLDG 5	466.3	0	Electrical	Commercial/Industrial Remodel	NEW 16 UNIT 2 STORY APARTMENT BUILDING 5
Garden City	UTILITY	2360 CYPRESS Drive	466.3	0	Electrical	SF Residential Includes Modular	NEW SINGLE FAMILY HOME - Must include 6-mil vapor barrier with 12" overlap beneath basement floor.
Garden City	UTILITY	2360 CYPRESS Drive	50	0	Plumbing	SF Residential Includes Modular	NEW SINGLE FAMILY HOME - Must include 6-mil vapor barrier with 12" overlap beneath basement floor.

Garden City	UTILITY	3201 CAMPUS BLDG 6	466.3	0	Electrical	Commercial/Industrial Remodel	NEW 16 UNIT 2 STORY APARTMENT BUILDING
Garden City	UTILITY	3201 CAMPUS BLDG 6	466.3	0	Electrical	Commercial/Industrial Remodel	NEW 16 UNIT 2 STORY APARTMENT BUILDING
Garden City	UTILITY	3201 CAMPUS BLDG 6	466.3	0	Electrical	Commercial/Industrial Remodel	NEW 16 UNIT 2 STORY APARTMENT BUILDING
Garden City	UTILITY	3201 CAMPUS BLDG 6	466.3	0	Electrical	Commercial/Industrial Remodel	NEW 16 UNIT 2 STORY APARTMENT BUILDING
Garden City	UTILITY	3201 CAMPUS BLDG 6	466.3	0	Electrical	Commercial/Industrial Remodel	NEW 16 UNIT 2 STORY APARTMENT BUILDING
Garden City	UTILITY	3201 CAMPUS BLDG 6	466.3	0	Electrical	Commercial/Industrial Remodel	NEW 16 UNIT 2 STORY APARTMENT BUILDING
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Garden City	UTILITY	3201 CAMPUS BLDG 6	466.3	0	Electrical	Commercial/Industrial Remodel	NEW 16 UNIT 2 STORY APARTMENT BUILDING
Garden City	BUILDING PERMIT	1718 PARKWOOD	29	1400	Building	Residential Remodel	EXTEND DRIVEWAY (10' X 40')
Garden City	BUILDING PERMIT	105 North SEVENTH	32	1500	Building	Commercial/Industrial Remodel	SIDEWALK
Garden City	BUILDING PERMIT	3617 CHISHOLM	105	22000	Building	Residential Remodel	ATTACH GARAGE AND PORCH TO EXISTING HOME - Must have 3' side yard setback.
Garden City	BUILDING PERMIT	2615 C	105	20000	Building	New Industrial	REMODEL BATHROOM, KITCHEN, LAUNDRY - No new walls.
Garden City	BUILDING PERMIT	6890 East HWY 50	118	9800	Building	Residential Remodel	REMOVE/REPLACE ROOF
Garden City	BUILDING PERMIT	2505 East FAIR	56	6000	Building	Residential Remodel	REPLACE ROOF W/LAMINATED SHINGLES (21 SQUARES)
Garden City	PLUMBING	105 North TWELFTH	32	500	Plumbing	Commercial/Industrial Remodel	REPLACE P-TRAP UNDER SINK
Garden City	GAS	1603 North NINTH	29	900	Gas Permit	Residential Remodel	NEW GAS LINE FOR KITCHEN STOVE, WATER HEATER AND FURNACE.
Garden City	MECHANICAL	4875 HILLCREST LOT #62	105	7000	Mechanical	Residential Remodel	REPLACE FURNACE AND AIR CONDITIONER - FLAG #424409

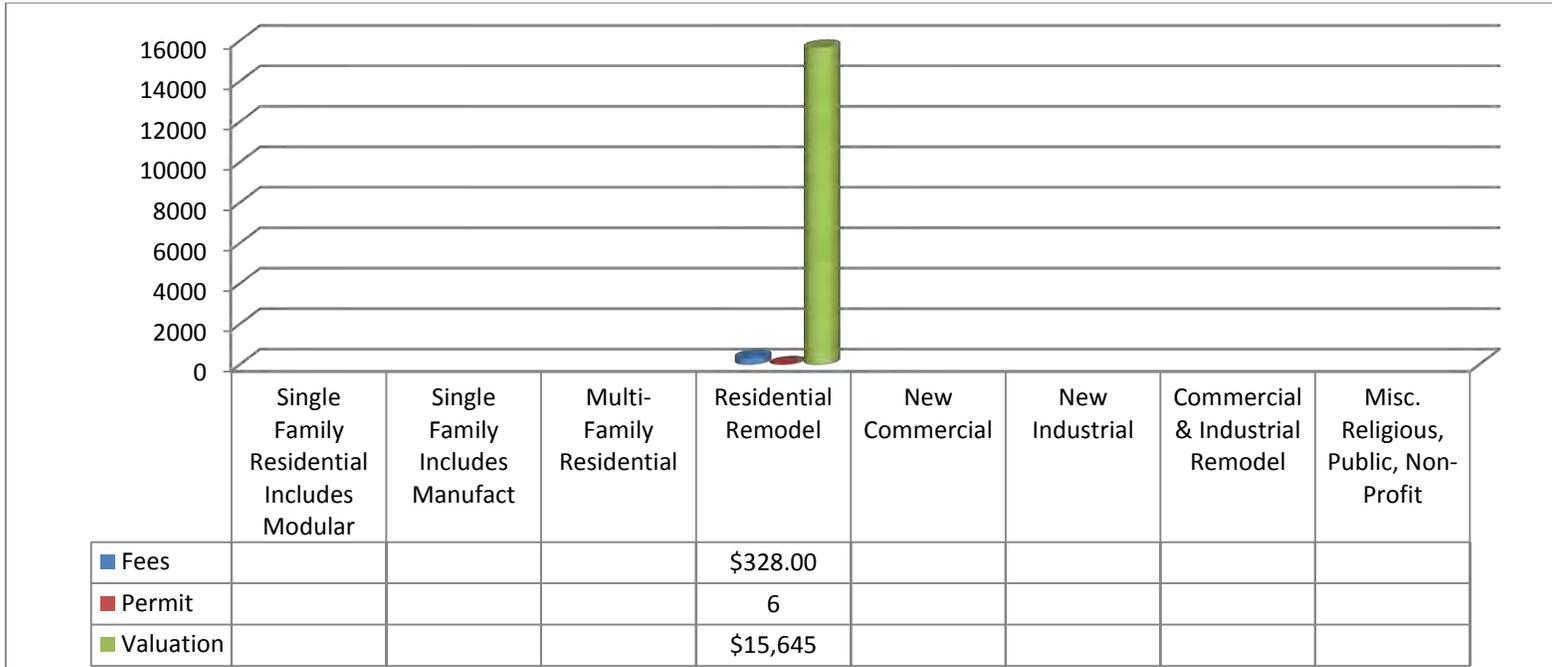
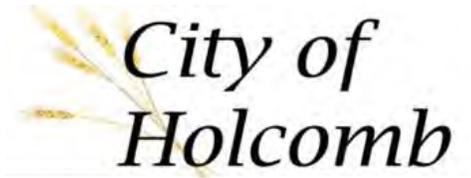
Garden City	BUILDING PERMIT	1904 North ELEVENTH	29	600	Building	Residential Remodel	REPLACE DAMAGED CEMENT ON EXISTING DRIVEWAY AND PATIO
Garden City	BUILDING PERMIT	1309 North EIGHTH	29	1000	Building	Residential Remodel	REPLACE SHINGLES
Garden City	BUILDING PERMIT	1209 CENTER	29	3000	Building	Residential Remodel	STORAGE SHED ON CONCRETE SLAB
Garden City	BUILDING PERMIT	517 COLONY	29	2000	Building	Residential Remodel	ADD 12X16 AWNING OVER PATIO
Garden City	BUILDING PERMIT	1004 LONG	29	400	Building	Residential Remodel	10 x 10 STORAGE SHED
Garden City	BUILDING PERMIT	2601 West MARY LOT 501	131	20000	Building	SF Residential Includes Modular	INSTALL MOBILE HOME - Must be elevated & anchored on concrete filled blocks. Cannot be on dry stacked blocks. Utilities must be elevated & anchored.
Garden City	ELECTRICAL	109 North SECOND	32	1000	Electrical	Commercial/Industrial Remodel	NEW 100 AMP SERVICE
Garden City	UTILITY	109 North SECOND	466.3	0	Electrical	Commercial/Industrial Remodel	NEW 100 AMP SERVICE
Garden City	MECHANICAL	605 East FAIR	56	4000	Mechanical	Residential Remodel	CHANGE OUT 2 1/2 TON A/C 75K 80% FURNACE
Garden City	MECHANICAL	2009 COMMANCHE	105	8825	Mechanical	Residential Remodel	REPLACE FURNACE AND AIR CONDITONER
Garden City	UTILITY	401 SUSAN	466.3	0	Electrical	SF Residential Includes Modular	NEW SINGLE FAMILY HOUISE WITH FENCE, SPRINKLER WITH FINISHED BASEMENT - need elevation certificate prior to CO
Garden City	UTILITY	401 SUSAN	50	0	Plumbing	SF Residential Includes Modular	NEW SINGLE FAMILY HOUISE WITH FENCE, SPRINKLER WITH FINISHED BASEMENT - need elevation certificate prior to CO
Garden City	BUILDING PERMIT	2801 CLIFF	29	1000	Building	Residential Remodel	DECK
Garden City	BUILDING PERMIT	2810 North TENTH	29	1700	Building	Residential Remodel	STORAGE SHED- must be t least 10' from house
Garden City	MECHANICAL	4101 East HWY 50 # 8	29	2675	Mechanical	Residential Remodel	REPLACE AIR CONDITONER
Garden City	MECHANICAL	1613 CONARD	56	3660	Mechanical	Residential Remodel	REPLACE AIR CONDITIONER
Garden City	MECHANICAL	512 North SEVENTH	62	4500	Mechanical	Residential Remodel	CHANGE OUT 4 TON A/C
Garden City	MECHANICAL	1105 MOCKINGBIRD	56	5200	Mechanical	Residential Remodel	REPLACE AIR CONDITIONER
Garden City	UTILITY	903 INGE	466.3	0	Electrical	Residential Remodel	METER CONNECT FEE FOR GARAGE
Garden City	BUILDING PERMIT	401 SUSAN	997.4	230400	Building	SF Residential Includes Modular	NEW SINGLE FAMILY HOUISE WITH FENCE, SPRINKLER WITH FINISHED BASEMENT - need elevation certificate prior to CO
Garden City	BUILDING PERMIT	215 North MAIN	377	55722	Building	New Commercial	REMODEL IN EXISITNG BANK BUILDING TO BE COVERTEO INTO NEW INSURANCE BUILDING
Garden City	BUILDING PERMIT	950 North JENNIE BARKER # 176	328	54000	Building	SF Manufactured (HUD Standards)	SET ANCHOR HOOK UP ELECTRIC GAS WATER SEWER DRIVEWAY AND SIDEWALK verify set back parking pad must be installed if it does not exist

Garden City	BUILDING PERMIT	1518 HATTIE	56	4100	Building	Residential Remodel	REPLACE AND REMOVE MODIFIED BITUMAN
Garden City	PLUMBING	950 North JENNIE BARKER #169	29	600	Plumbing	Residential Remodel	LAWN SPRINKLER INSTALLATION
Garden City	PLUMBING	2413 BELMONT	29	950	Plumbing	Residential Remodel	INSTALL 50 GALLON NG WATER HEATER
Garden City	ELECTRICAL	1203 RIDGEWOOD	29	1000	Electrical	Residential Remodel	SERVICE RE-WORK
Garden City	PLUMBING	1209 GIBSON	29	1000	Plumbing	Residential Remodel	REPLACING SEWER MAIN
Garden City	MECHANICAL	1807 CRESTWAY	105	9000	Mechanical	Residential Remodel	REPLACE 2 AIR CONDITIONER
Garden City	BUILDING PERMIT	705 EVANS	105	20000	Building	Residential Remodel	REMODEL BASEMENT & CHANGING WINDOWS
Garden City	BUILDING PERMIT	510 West CHESTNUT	105	10300	Building	Residential Remodel	ADD ON CARPORT & DRIVEWAY
Garden City	BUILDING PERMIT	2106 TARA	29	2500	Building	Residential Remodel	REPLACE SHINGLES ON ROOF & REPLACE 4 WINDOWS
Garden City	BUILDING PERMIT	520 North NINTH	29	200	Building	Residential Remodel	5' 6' CEDER FENCE - stake before building to determine if line of sight is ok coming out of alley
Garden City	EXCAVATION	701 INGE	0	500	Excavation	Residential Remodel	CONCRETE CURB - no charge due continuing work for the city
Garden City	MECHANICAL	2007 ARAPAHO	56	4000	Mechanical	Residential Remodel	CHANGE OUT 56K 92% FURNACE 2 1/2 TON
Garden City	UTILITY	2809 BARONS	1420.57	0	Plumbing	Commercial/Industrial Remodel	METER CONNECT FEE FOR LANDSCAPING
Garden City	BUILDING PERMIT	1823 CHEROKEE	29	3000	Building	Residential Remodel	SHED -must be 10ft from house
Garden City	BUILDING PERMIT	1710 PRAIRIE PARK	29	2500	Building	Residential Remodel	TOOL SHED / SHOP- elevate 6-8' add flood proofing to bottom 66' (floor) add vents 1' (or lower from ground) vents should openings + 192 square inches or 1.3 sq. ft.
Garden City	PLUMBING	405 North SIXTH	32	900	Plumbing	Commercial/Industrial Remodel	30 GALLON WATER HEATER REPLACEMENT
Garden City	PLUMBING	109 NOTTINGHAM	29	800	Plumbing	Residential Remodel	INSTALL NEW 55 GALLON NATURAL GAS WATER HEATER
Garden City	PLUMBING	2009 North TENTH	29	1800	Plumbing	Residential Remodel	INSTALL UNDERGROUND SPRINKLER SYSTEM
Garden City	PLUMBING	1315 NORTH SHORE	29	900	Plumbing	Residential Remodel	WATER HEATER REPLACEMENT
Garden City	UTILITY	1221 LAREU RD	1420.57	0	Plumbing	Commercial/Industrial Remodel	LEWIS AUTOMOTIVE GROUP
Garden City	UTILITY	1221 LAREU RD	2200	0	Plumbing	Commercial/Industrial Remodel	LEWIS AUTOMOTIVE GROUP
Garden City	BUILDING PERMIT	5600 ALLEN	56	4500	Building	Residential Remodel	REMOVE AND REPLACE ROOF (28 SQUARES)
Garden City	BUILDING PERMIT	610 East PRICE	29	1000	Building	Residential Remodel	CONCRETE SIDEWALK, PATIO SLAB
Garden City	BUILDING PERMIT	163 HONEY BEE	29	1000	Building	Residential Remodel	WOOD DECK
Garden City	BUILDING PERMIT	2109 West MAPLE	105	15000	Building	Residential Remodel	REBUILD 24 X 24 STORAGE AND FENCE
Garden City	EXCAVATION	702 PATS	30	0	Excavation	Residential Remodel	EXCAVATION IN ALLEY - SEWER LINE
Garden City	PLUMBING	702 PATS	56	3500	Plumbing	Residential Remodel	REPLACE SEWER LINE FROM HOUSE TO ALLEY

Garden City	PLUMBING	301 North EIGHTH	0	4000	Plumbing	Commercial/Industrial Remodel	REPLACE DRINKING FOUNTAINS ON MAIN FLOOR AND 2ND FLOOR IN HALLWAYS
Garden City	GAS	405 North SIXTH	32	1000	Gas Permit	Commercial/Industrial Remodel	GAS PRESSURE TEST
Garden City	MECHANICAL	2103 North EIGHTH	56	3600	Mechanical	Residential Remodel	REPLACE AIR CONDITIONER - FLAG #424160
Garden City	MECHANICAL	625 WHEATRIDGE	29	1500	Mechanical	Residential Remodel	REPLACE EVAPORATOR COIL - FLAG #424195
Garden City	MECHANICAL	4005 South MENNONITE	29	1500	Mechanical	Residential Remodel	REPLACE EVAPORATOR COIL - FLAG #424166
Garden City	MECHANICAL	218 GRANDVIEW	29	4000	Mechanical	Residential Remodel	REPLACE AIR CONDITIONER - FLAG #423860
Garden City	MECHANICAL	2108 PARKWOOD	56	3700	Mechanical	Residential Remodel	REPLACE AIR CONDITIONER - FLAG #423863
Garden City	MECHANICAL	2104 JONES	62	5000	Mechanical	Commercial/Industrial Remodel	REPLACE AIR CONDITIONER FOR OFFICE - FLAG #423987
Garden City	BUILDING PERMIT	302 West MARY Street	56	5000	Building	Residential Remodel	REPAIR DAMAGED FRONT
Garden City	BUILDING PERMIT	812 CENTER	29	750	Building	Residential Remodel	6' CEDAR FENCE
Garden City	BUILDING PERMIT	611 PENNSYLVANIA	29	1200	Building	Residential Remodel	5' CHAIN LINK FENCE
Garden City	BUILDING PERMIT	2010 MILFORD	105	15000	Building	Residential Remodel	REMOVE/REPLACE ROOF WITH LAMINATE SHINGLES (55 SQUARES)
Garden City	BUILDING PERMIT	1906 North EIGHTH	29	450	Building	Residential Remodel	PUTTING SIDEWALK FROM PORCH TO SIDEWALK IN FRONT OF HOUSE
Garden City	SIGN PERMIT	1811 East MARY	75	0	Wall Sign	Commercial/Industrial Remodel	26" X 9 FT WALL SIGN
Garden City	PLUMBING	2007 North EIGHTH	29	350	Plumbing	Residential Remodel	INSTALL 40 GALLON NG WATER HEATER
Garden City	PLUMBING	303 North FIRST	29	350	Plumbing	Residential Remodel	INSTALL 40 GALLON NG WATER HEATER
Garden City	PLUMBING	903 EVANS	29	600	Plumbing	Residential Remodel	NEW WATER SERVICE
Garden City	PLUMBING	903 1/2 EVANS	29	600	Plumbing	Residential Remodel	NEW WATER SERVICE
Garden City	PLUMBING	1905 OXFORD	29	850	Plumbing	Residential Remodel	INSTALL 40 GALLON NG WATER HEATER
Garden City	MECHANICAL	5665 South OLD HWY 83	62	5000	Mechanical	Commercial/Industrial Remodel	CHANGE OUT 3 1/2 TON A/C & 100K 80% FURNACE
Garden City	BUILDING PERMIT	1616 East SPRUCE	29	1200	Building	Residential Remodel	PATIO COVER 20 x 12 & STORAGE SHED - verify set back
Garden City	BUILDING PERMIT	1515 North EIGHTH	29	1500	Building	Residential Remodel	REMOVE OSB & REPLACE WITH NEW
Garden City	ELECTRICAL	105 North TWELFTH	32	750	Electrical	Commercial/Industrial Remodel	REPLACE BROKEN RECEPTIC COVER ENEGERIC FIZTURES AND ALL OTHER SMALL ISSUES
Garden City	PLUMBING	2103 HENDERSON	29	910	Plumbing	Residential Remodel	INSTALL A 50 GALLON NAT GAS WATER HEATER
Garden City	PLUMBING	2809 BARONS	29	500	Plumbing	Residential Remodel	METER CONNECT FEE FOR LANDSCAPING
Garden City	GAS	906 ANDERSON	105	7000	Gas Permit	Residential Remodel	RE-ROUTE GAS LINE ABOVE GROUND
Garden City	MECHANICAL	2101 BUFFALO HGHTS	105	15133	Mechanical	Residential Remodel	REPLACE TWO FURANCES & TWO AIR CONDITIONERS
Garden City	MECHANICAL	528 North EIGHTH	130	8000	Mechanical	Commercial/Industrial Remodel	INSTALL NEW FURANCE 150000 BTUS 80% WITH 5 TON AC UNIT

Garden City	BUILDING PERMIT	1507 MAC	29	2500	Building	Residential Remodel	6FT FENCE CEDAR
Garden City	ELECTRICAL	2405 A	29	400	Electrical	Residential Remodel	REPAIR/ REPLACE SERVICE MAST AND METER SOCKET
Garden City	ELECTRICAL	405 North FOURTH	29	200	Electrical	Residential Remodel	UPGRADE SERVICE
Garden City	PLUMBING	4101 East HWY 50 # 628	29	3000	Plumbing		INSTALL 40 GALLON NG WATER HEATER ON TRAILER
Garden City	PLUMBING	306 North SEVENTH	29	15000	Plumbing	Misc	INSTALL A 75 GALLON NAT GAS WATER HEATER
Garden City	MECHANICAL	1719 CENTER	29	1100	Mechanical	Residential Remodel	REPLACE CONDENOER AND DISCONNECT BOX
Garden City	BUILDING PERMIT	1203 RIDGEWOOD	56	6000	Building	Residential Remodel	RE ROOF 25 YR 3 TAB
Garden City	MECHANICAL	1802 FLEMING	56	4500	Mechanical	Residential Remodel	CHANGE OUT 100K 80% FURNACE 3 1/2 TON A/C
Garden City	MECHANICAL	1618 BANCROFT	56	4100	Mechanical	Residential Remodel	CHANGE OUT 50K 80% FURNACE & 2 TON A/C
Garden City	MECHANICAL	1615 BANCROFT	29	800	Mechanical	Residential Remodel	INSTALL 40 GALLON NG WATER HEATER
Garden City	BUILDING PERMIT	1403 ST JOHN	29	2200	Building	Residential Remodel	CARPORT
Garden City	BUILDING PERMIT	105 North JENNIE BARKER	881.25	175000	Building	Commercial/Industrial Remodel	INTERIOR REMODEL
Garden City	BUILDING PERMIT	515 North EIGHTH	32	1500	Building	Commercial/Industrial Remodel	10 x 41 PATIO COVER
Garden City	SIGN PERMIT	1507 East FULTON	35	0	Temporary Sign	Commercial/Industrial Remodel	ARTURO LUJAN AGENCY DBA FARMER INS
Garden City	ELECTRICAL	3101 East KANSAS	390.5	58072	Electrical	Commercial/Industrial Remodel	COMPLETE FIRE ALARM INSTLL & PARTIAL BURG
Garden City	PLUMBING	906 North THIRTEENTH	29	2500	Plumbing	Residential Remodel	UNDERGROUND LAWN IRRIGATION SYSTEM
Garden City	PLUMBING	2307 C	29	1700	Plumbing	Residential Remodel	INSTALL 80 GALLON NG WATER HEATER IN BASEMENT
Garden City	MECHANICAL	704 CONKLING	29	2600	Mechanical	Residential Remodel	CHANGE OUT 2 1/2 TON A/C
Garden City	BUILDING PERMIT	905 North FOURTH	29	4500	Building	Residential Remodel	DRIVEWAY REPLACING
Garden City	BUILDING PERMIT	2014 North CHEROKEE	29	300	Building	Residential Remodel	SHED 12 X 12
Garden City	BUILDING PERMIT	2014 North SEVENTH	105	12200	Building	Residential Remodel	8 REPLACEMENT WINDOWS WITH 1 BAY WINDOW
Garden City	BUILDING PERMIT	425 North EIGHTH	200	29000	Building	Misc	REMOVE & REPLACE STEPS LANDING AND HANDRAILS
Garden City	ELECTRICAL	705 LABRADOR	29	500	Electrical	Residential Remodel	ADDING SMOKE DETECTORS AT RESIDENT BUILDING
Garden City	PLUMBING	2051 East MARY	62	4500	Plumbing	Commercial/Industrial Remodel	INSTALLING SPRINKLER SYSTEM
Garden City	PLUMBING	421 SUSAN	29	2000	Plumbing	Residential Remodel	INSTALLING SPRINKLER SYSTEM
Garden City	BUILDING PERMIT	2919 LORAIN	105	25000	Building	Residential Remodel	GARAGE ADDITION - verify set back
Garden City	BUILDING PERMIT	1707 OLD MANOR	56	3436	Building	Residential Remodel	MOVE IN A PREBUILT SHED - 4' away from property line and 10 ft away from other structures
Garden City	BUILDING PERMIT	210 South SIXTH	29	1500	Building	Residential Remodel	STORAGE SHED - 10 ft away from other structures

Garden City	SIGN PERMIT	503 North MAIN Street	0	0	Temporary Sign	Commercial/Industrial Remodel	FINNEY COUNTY HISTORICAL SOCIETY
Garden City	SIGN PERMIT	THIRD & KANSAS	0	0	Temporary Sign	Commercial/Industrial Remodel	FINNEY COUNTY HISTORICAL SOCIETY
Garden City	SIGN PERMIT	4TH AND MAPLE	0	0	Temporary Sign	Commercial/Industrial Remodel	FINNEY COUNTY HISTORICAL SOCIETY
Garden City	BUILDING PERMIT	706 North SEVENTH	105	15000	Building	Residential Remodel	BATHROOM ADDITION & COVERED PATIO - verify setback
Garden City	BUILDING PERMIT	2510 DEE	56	3500	Building	Residential Remodel	GARAGE ATTACHED 13x26 verify set back
Garden City	BUILDING PERMIT	1709 PINECREST	29	1000	Building	Residential Remodel	PLACE WOOD FENCE & ON ALLY SIDE POUR CONCRETE AT N OF DRIVEWAY
Garden City	BUILDING PERMIT	645 WHEATRIDGE	460	90000	Building	Residential Remodel	KITCHEN ADDITION - verify set back
Garden City	BUILDING PERMIT	518 STOECKLY	29	100	Building	Residential Remodel	DECROTIVE FENCE & TRELIS
Garden City	BUILDING PERMIT	950 North JENNIE BARKER LOT 99	29	500	Building	Residential Remodel	8' x 8' STORAGE SHED
Garden City	BUILDING PERMIT	312 North TWELFTH	29	500	Building	Residential Remodel	EXTENDING CARPORT - must be 5' from side property line
Garden City	PLUMBING	615 North NINTH	29	300	Plumbing	Residential Remodel	INSTALL 40 GALLON NG WATER HEATER
Garden City	BUILDING PERMIT	103 BARBER	69	5000	Building	Residential Remodel	6 FT CEDAR FENCE
Garden City	ELECTRICAL	504 East MAPLE	0	500	Electrical	Misc	60 AMP SERVICE ELECTRICAL SERVICE IN PARK FOR TEMPORARY ELECTRICAL SERVICE FOR VENDORS AT THIS PARTICULAR SITE
Garden City	MECHANICAL	313 North TWELFTH	56	3600	Mechanical	Residential Remodel	REPLACE AIR CODITIONER
Garden City	MECHANICAL	2501 North HWY 83	130	6285	Mechanical	Commercial/Industrial Remodel	REPLACE FURNACE & AIR CONDITIONER FOR SOUTH DINING ROOM
Garden City	MECHANICAL	1610 East JOHNSON	56	4750	Mechanical	Residential Remodel	REPLACE AIR CODITIONER
Garden City	DEMO PERMIT	412 North SEVENTH	0	0	Demo		GARAGE DEMO- keep water down dust



Council District	Permit Type	Address	Amount	Value	Purpose	Structure	Project Description
Holcomb	MECHANICAL	203 TYLER	118	9700	Mechanical	Residential Remodel	REPLACE FURNACE AND AIR CONDITIONER - FLAG #424280
Holcomb	BUILDING PERMIT	208 TYLER	42	1850	Building	Residential Remodel	UTILITY SHED PURCHASED FROM PRO-BUILD
Holcomb	ELECTRICAL	104 JEREMY	42	200	Electrical	Residential Remodel	REMOVE 100' OF # 4 TRIPLEX OVERHEAD FROM POWER POLE TO HOUSE I AM PUTTING IN UNDERGROUND URD # 1/0 CABLE IN #2 GRAY PVC PIPE SCHEDULE 80 WHEATLAND ELECTRIC IS GOING TO PUT A 200 AMP BREAKER BOX ON THE POWER POLE I WILL PUT A 200 AMP BREAKER BOX ON THE HOUSE THAT WILL FEED THE HOUSE AND GARAGE
Holcomb	PLUMBING	304 JO ELLA	42	895	Plumbing	Residential Remodel	INSTALL A 40 GALLON NAT GAS WATER HEATER
Holcomb	BUILDING PERMIT	7210 LINDSAY	42	2500	Building	Residential Remodel	6' CEDAR FENCE - Fence along Big Lowe Rd must be 20' in from property line.
Holcomb	PLUMBING	305 North MAIN	42	500	Plumbing	Residential Remodel	INSTALL 2.5 GALLON WATER HEATER



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: August 2, 2016
RE: Neighborhood & Development Services June 2016 Code Compliance Report

ISSUE:

Presentation of the June 2016 code compliance report from Neighborhood & Development Services.

BACKGROUND:

Attached is the Neighborhood & Development Services code compliance report for June 2016.

ALTERNATIVES:

None

RECOMMENDATION:

None

FISCAL NOTE:

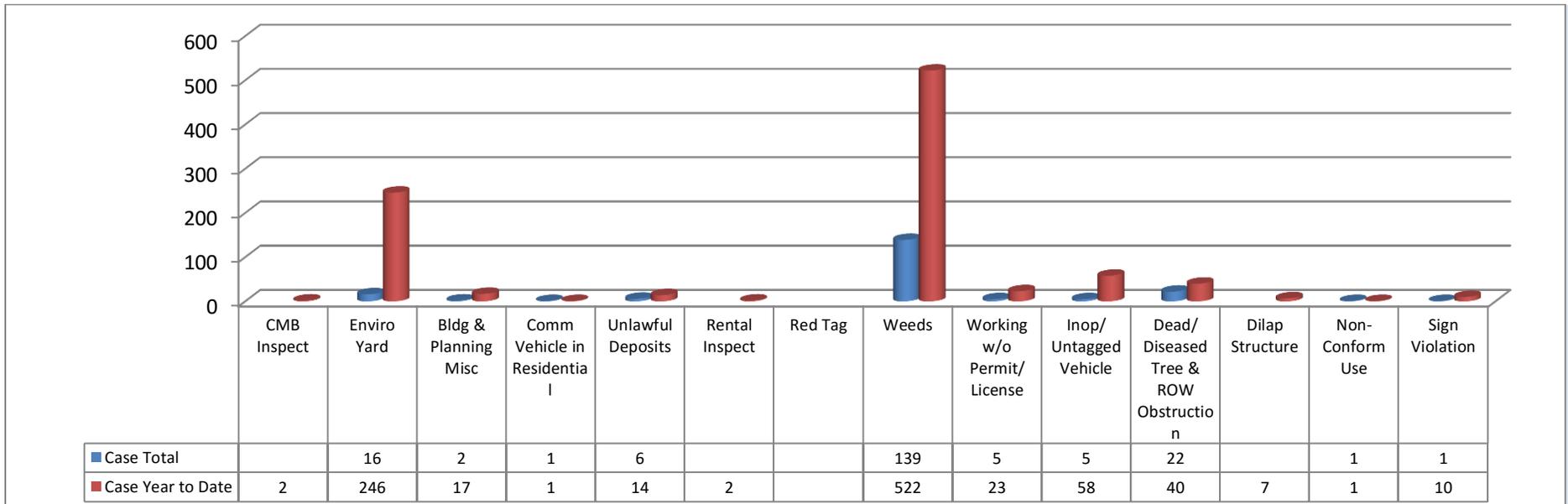
None

ATTACHMENTS:

Description	Upload Date	Type
June 2016 Code Compliance Report	7/27/2016	Backup Material



June 2016 CODE COMPLIANCE REPORT



Jurisdiction	File#	Address	Category	Description	OpenDate	CloseDate
Garden City	16-001723	332 Garden	Weeds	Weeds	6/1/2016	6/24/2016
Garden City	16-001726	1621 SUMMIT	Environmental Yard	PARKING ON UNIMPROVE SURFACES	6/1/2016	6/2/2016
Garden City	16-001728	302 Fifth	Vehicles	White Cadillac with no tags..	6/1/2016	6/10/2016
Garden City	16-001733	1712 ST JOHN	Dead or Diseased Trees	TREE	6/2/2016	6/3/2016

Garden City	16-001737	611 Center	Environmental Yard	RV parked where its not allowed.	6/2/2016	6/6/2016
Garden City	16-001740	00000 SEC 04 24-32	Weeds	Weeds	6/3/2016	
Garden City	16-001741	2121 Sandia	Weeds	Weeds	6/3/2016	6/3/2016
Garden City	16-001742	2211 Sandia	Weeds	Weeds	6/3/2016	
Garden City	16-001743	2222 Sandia	Weeds	Weeds	6/3/2016	
Garden City	16-001744	2212 Sandia	Weeds	Weeds	6/3/2016	6/7/2016
Garden City	16-001745	2142 Sandia	Weeds	Weeds	6/3/2016	6/14/2016
Garden City	16-001746	2122 Sandia	Weeds	Weeds	6/3/2016	6/3/2016
Garden City	16-001748	00000 SANDIA CIR - PARCEL E	Weeds	Weeds	6/3/2016	
Garden City	16-001749	00000 SANDIA CIR - PARCEL D	Weeds	Weeds	6/3/2016	
Garden City	16-001750	00000 SANDIA CIR - PARCEL A	Weeds	Weeds	6/3/2016	6/20/2016
Garden City	16-001756	310 Center	Weeds	Weeds	6/3/2016	6/14/2016
Garden City	16-001762	1707 Old Manor	Weeds	Weeds	6/3/2016	6/10/2016
Garden City	16-001764	2930 Loraine	Weeds	Weeds	6/3/2016	6/21/2016
Garden City	16-001777	1604 York	Unlawful Deposits	Unlawful deposit.	6/6/2016	6/8/2016
Garden City	16-001779	2101 Labrador	Weeds	Weeds	6/6/2016	6/20/2016
Garden City	16-001780	2051 Labrador	Weeds	Weeds	6/6/2016	6/20/2016
Garden City	16-001781	2002 LABRADOR	Weeds	Weeds	6/6/2016	6/24/2016
Garden City	16-001781	2052 Labrador	Weeds	Weeds	6/6/2016	6/20/2016

City	001782					
Garden City	16-001783	2102 Labrador	Weeds	Weeds	6/6/2016	6/20/2016
Garden City	16-001784	2152 Labrador	Weeds	Weeds	6/6/2016	6/20/2016
Garden City	16-001785	2720 Campus	Weeds	Weeds	6/6/2016	
Garden City	16-001786	2900 Campus	Weeds	Weeds	6/6/2016	6/22/2016
Garden City	16-001787	615 Ninth	Environmental Yard	Couch in front yard.	6/6/2016	6/14/2016
Garden City	16-001788	202 Tenth	Weeds	Weeds	6/6/2016	6/24/2016
Garden City	16-001789	801 First	Dead or Diseased Trees	Dead trees	6/6/2016	6/15/2016
Garden City	16-001790	812 Sixth	Dead or Diseased Trees	Dead trees.	6/6/2016	6/15/2016
Garden City	16-001800	2104 Inland	Weeds	Weeds	6/7/2016	6/20/2016
Garden City	16-001809	212 Spencer	Weeds	Weeds	6/7/2016	6/14/2016
Garden City	16-001812	1412 St John	Weeds	Weeds	6/7/2016	6/14/2016
Garden City	16-001813	1313 Summit	Weeds	Weeds	6/7/2016	6/8/2016
Garden City	16-001814	509 Moores	Weeds	Weeds	6/7/2016	6/14/2016
Garden City	16-001816	1708 Eighth	Weeds	Weeds	6/7/2016	6/14/2016
Garden City	16-001817	513 Emerson	Weeds	Weeds	6/7/2016	
Garden City	16-001818	2315 Tonio	Weeds	Weeds	6/7/2016	6/14/2016
Garden City	16-001819	2509 Main	Weeds	Weeds	6/7/2016	6/14/2016
Garden City	16-001820	2110 A	Weeds	Weeds	6/7/2016	6/16/2016

Garden City	16-001821	2111 A	Weeds	Weeds	6/7/2016	6/27/2016
Garden City	16-001823	2506 A	Weeds	Weeds	6/7/2016	6/10/2016
Garden City	16-001826	509 Santa Fe	Commercial Truck	Commercial truck parked in residential area that might not be allowed.	6/7/2016	6/15/2016
Garden City	16-001828	1507 East FULTON	Sign	Temporary sign expired.	6/8/2016	7/15/2016
Garden City	16-001831	2106 Inland	Weeds	Weeds	6/8/2016	6/27/2016
Garden City	16-001836	1304 St John	Weeds	Weeds	6/8/2016	6/16/2016
Garden City	16-001837	105 Seventh	Weeds	Weeds	6/8/2016	6/21/2016
Garden City	16-001838	2203 Main	Unlawful Deposits	Unlawful deposits around dumpster.	6/8/2016	6/16/2016
Garden City	16-001839	2712 Chainey	Environmental Yard	Furniture in alley.	6/8/2016	6/10/2016
Garden City	16-001840	2802 C	ROW Obstruction	Trees interfering with alley ROW.	6/8/2016	6/16/2016
Garden City	16-001841	2806 C	ROW Obstruction	Trees interfering with the alley ROW.	6/8/2016	6/16/2016
Garden City	16-001842	2801 C	ROW Obstruction	Trees interfering with the alley ROW.	6/8/2016	6/16/2016
Garden City	16-001843	2807 C	ROW Obstruction	Trees interfering with alley ROW.	6/8/2016	6/16/2016
Garden City	16-001845	403 Florence	ROW Obstruction	Tree interfering with alley ROW.	6/8/2016	6/16/2016
Garden City	16-001860	906 Fleming	ROW Obstruction	RV trailer parked to close to the ROW in the front of the house.	6/9/2016	6/10/2016
Garden City	16-001864	403 Florence	Weeds	Weeds	6/10/2016	6/16/2016
Garden City	16-001866	601 Kansas	Weeds	Weeds	6/10/2016	6/13/2016
Garden City	16-001868	511 Kansas	Weeds	Weeds	6/10/2016	6/27/2016
Garden City	16-	307 Florence	ROW Obstruction	Trees interfering with alley ROW.	6/10/2016	6/22/2016

City	001870					
Garden City	16-001871	308 Bellevue	ROW Obstruction	Tree interfering with alley ROW.	6/10/2016	6/22/2016
Garden City	16-001872	302.5 Fifth	Vehicles	Red car and silver stratus with no tags.	6/10/2016	6/22/2016
Garden City	16-001873	503 Taylor	Weeds	Weeds	6/10/2016	6/17/2016
Garden City	16-001874	1018 Seventh	Weeds	Weeds	6/10/2016	6/13/2016
Garden City	16-001878	205 Taylor	Weeds	Weeds	6/10/2016	6/17/2016
Garden City	16-001879	207 Taylor	Weeds	Weeds	6/10/2016	6/17/2016
Garden City	16-001880	209 Taylor	Weeds	Weeds	6/10/2016	6/17/2016
Garden City	16-001881	505 Taylor	Weeds	Weeds	6/10/2016	7/6/2016
Garden City	16-001882	507 Taylor	Weeds	Weeds	6/10/2016	6/28/2016
Garden City	16-001884	509 Taylor	Weeds	Weeds	6/10/2016	6/17/2016
Garden City	16-001885	511 Taylor	Weeds	Weeds	6/10/2016	6/17/2016
Garden City	16-001886	510 Pennsylvania	Weeds	Weeds	6/10/2016	6/17/2016
Garden City	16-001892	1206 PARKWOOD	Work w/o Permit	WORK W/O PERMIT - WATERLINE	6/13/2016	
Garden City	16-001894	402 CENTER	Weeds	WEEDS IN THE BACK	6/13/2016	6/20/2016
Garden City	16-001897	401 Davis	Weeds	Weeds	6/13/2016	6/20/2016
Garden City	16-001899	401 Fifth	Weeds	Weeds	6/13/2016	6/20/2016
Garden City	16-001900	411 Fourth	Weeds	Weeds	6/13/2016	6/20/2016
Garden City	16-001901	817 Evans	Weeds	Weeds	6/13/2016	6/20/2016

Garden City	16-001902	803 Evans	Weeds	Weeds	6/13/2016	7/6/2016
Garden City	16-001903	806 First	Weeds	Weeds	6/13/2016	6/20/2016
Garden City	16-001904	814 First	Weeds	Weeds	6/13/2016	
Garden City	16-001905	801 Walnut	Weeds	Weeds	6/13/2016	
Garden City	16-001906	616 Olive	Dead or Diseased Trees	Tree limbs crossing over into neighbors yard.	6/13/2016	
Garden City	16-001916	2615 Koster	ROW Obstruction	Sight triangle issue.	6/14/2016	6/21/2016
Garden City	16-001917	2124 Tara	Weeds	Weeds	6/14/2016	6/21/2016
Garden City	16-001918	408 Fifth	Weeds	Weeds	6/14/2016	6/21/2016
Garden City	16-001919	808 Fifth	Weeds	Weeds	6/14/2016	7/5/2016
Garden City	16-001921	1002 Fifth	Weeds	Weeds	6/14/2016	6/21/2016
Garden City	16-001922	607 Pine	Weeds	Weeds	6/14/2016	6/21/2016
Garden City	16-001923	507 Second	Weeds	Weeds	6/14/2016	6/21/2016
Garden City	16-001924	510 Third	Weeds	Weeds	6/14/2016	6/21/2016
Garden City	16-001925	510 Third	Unlawful Deposits	Mattress in alley by dumpster.	6/14/2016	6/21/2016
Garden City	16-001926	906 Third	Weeds	Weeds	6/14/2016	6/21/2016
Garden City	16-001927	906 Seventh	Weeds	Weeds	6/14/2016	6/21/2016
Garden City	16-001928	908 Seventh	Weeds	Weeds	6/14/2016	6/21/2016
Garden City	16-001929	910 Seventh	Weeds	Weeds	6/14/2016	6/21/2016
Garden City	16-001929	912 Seventh	Weeds	Weeds	6/14/2016	6/21/2016

City	001930					
Garden City	16-001933	3304 Primrose	Vehicles	RV/Trailer parked on the street.	6/15/2016	6/15/2016
Garden City	16-001934	3211 Primrose	Vehicles	RV/Trailer parked in the street.	6/15/2016	6/15/2016
Garden City	16-001935	2814 West JONES	Work w/o Permit	WORK W/O PERMIT - WORTHINGTON INDUSTRIES - - BUILDING A NEW BUILDING IN THE BACK OF THEIR PROPERTY.	6/15/2016	
Garden City	16-001943	2401 Heritage	ROW Obstruction	Trees interfering with alley ROW.	6/15/2016	6/22/2016
Garden City	16-001944	2204 A	Unlawful Deposits	Unlawful concrete deposits in alley.	6/15/2016	6/16/2016
Garden City	16-001945	202 Main	Sign	Sign	6/15/2016	7/11/2016
Garden City	16-001946	202 Main	ROW Obstruction	Tires in ROW.	6/15/2016	
Garden City	16-001948	1601 Joe McGraw	Weeds	Weeds	6/16/2016	6/27/2016
Garden City	16-001950	2405 Dee	Weeds	Weeds	6/16/2016	7/11/2016
Garden City	16-001955	214 Fleming	Weeds	Weeds	6/16/2016	7/5/2016
Garden City	16-001956	307 Chestnut	Vehicles	Red car no tags.	6/16/2016	7/6/2016
Garden City	16-001957	307 Chestnut	Environmental Yard	Car parked on unimproved surface.	6/16/2016	
Garden City	16-001958	306 Tenth	Environmental Yard	Black car parked on unimproved surface.	6/16/2016	6/24/2016
Garden City	16-001959	312 Tenth	Weeds	Weeds	6/16/2016	6/23/2016
Garden City	16-001960	312 Tenth	ROW Obstruction	Trees interfering with alley ROW.	6/16/2016	6/23/2016
Garden City	16-001961	322 Tenth	Weeds	Weeds	6/16/2016	6/22/2016
Garden City	16-001962	315 Tenth	Weeds	Weeds	6/16/2016	6/17/2016
Garden City	16-	317 Tenth	Weeds	Weeds	6/16/2016	6/17/2016

City	001963					
Garden City	16-001964	210 Tenth	Environmental Yard	Minivan parked on unimproved surface.		6/16/2016 6/24/2016
Garden City	16-001965	208 Tenth	Weeds	Weeds		6/16/2016 7/5/2016
Garden City	16-001966	513 Ninth	Weeds	Weeds		6/16/2016 7/6/2016
Garden City	16-001967	505 Ninth	Weeds	Weeds		6/16/2016 6/23/2016
Garden City	16-001968	801 Ninth	Weeds	Weeds		6/16/2016 6/20/2016
Garden City	16-001972	121 CAMPUS	Weeds	WEEDS		6/17/2016 7/6/2016
Garden City	16-001975	108 J C	Weeds	Weeds		6/17/2016
Garden City	16-001977	Prairie View	Weeds	Weeds		6/17/2016
Garden City	16-001978	2910 ELDORADO	Weeds	WEEDS		6/17/2016 6/21/2016
Garden City	16-001980	00000 WINTER	Weeds	Weeds		6/17/2016 7/6/2016
Garden City	16-001981	121 CAMPUS	Weeds	Weeds		6/17/2016
Garden City	16-001982	322 Tenth	Environmental Yard	Truck parked on unimproved surface.		6/17/2016 7/11/2016
Garden City	16-001985	1015 Sixth	Weeds	Weeds		6/20/2016 7/8/2016
Garden City	16-001986	1208 Gibson	Environmental Yard	Tires and couch left on property.		6/20/2016 7/5/2016
Garden City	16-001987	1208 Gibson	Vehicles	Old Vehicle		6/20/2016 7/5/2016
Garden City	16-001991	520 DONNA	Work w/o Permit	WORK W/O PERMIT - Permit needs to be updated to include the retaining wall on the application. Owner must also list a licensed builder if anyone other than immediate family will be working on the project.		6/20/2016

Garden City	16-001992	2510 dee	Work w/o Permit	WORK W/O PERMIT - Update permit application from carport to garage and list a licensed contractor as the builder.	6/20/2016	
Garden City	16-001993	2907 Loraine	Weeds	Weeds	6/20/2016	6/27/2016
Garden City	16-001994	2916 Belmont	Weeds	Weeds	6/20/2016	6/27/2016
Garden City	16-001995	11760 YUCCA	Work w/o Permit	WORK W/O PERMIT - Please obtain permit for work (garage) per County Zoning Regulations	6/20/2016	
Garden City	16-001996	2920 Belmont	Weeds	Weeds	6/20/2016	6/27/2016
Garden City	16-001997	2928 Belmont	Weeds	Weeds	6/20/2016	6/27/2016
Garden City	16-001998	2921 Loraine	Weeds	Weeds	6/20/2016	6/27/2016
Garden City	16-002000	2927 Kris	Weeds	Weeds	6/20/2016	6/28/2016
Garden City	16-002001	2804 Belmont	Weeds	Weeds	6/20/2016	6/28/2016
Garden City	16-002002	2812 Belmont	Weeds	Weeds	6/20/2016	6/28/2016
Garden City	16-002003	2816 Belmont	Weeds	Weeds	6/20/2016	6/28/2016
Garden City	16-002004	2816 Belmont	Weeds	Tree interfering with alley ROW.	6/20/2016	6/28/2016
Garden City	16-002006	2820 Belmont	Weeds	Weeds	6/20/2016	6/28/2016
Garden City	16-002007	2824 Belmont	Weeds	Weeds	6/20/2016	6/28/2016
Garden City	16-002008	2823 Loraine	Weeds	Weeds	6/20/2016	7/11/2016
Garden City	16-002019	1208 Gibson	Weeds	Weeds	6/21/2016	6/28/2016
Garden City	16-002020	2906 Eldorado	Weeds	Weeds	6/21/2016	6/28/2016
Garden City	16-	2815 Loraine	Weeds	Weeds	6/22/2016	6/28/2016

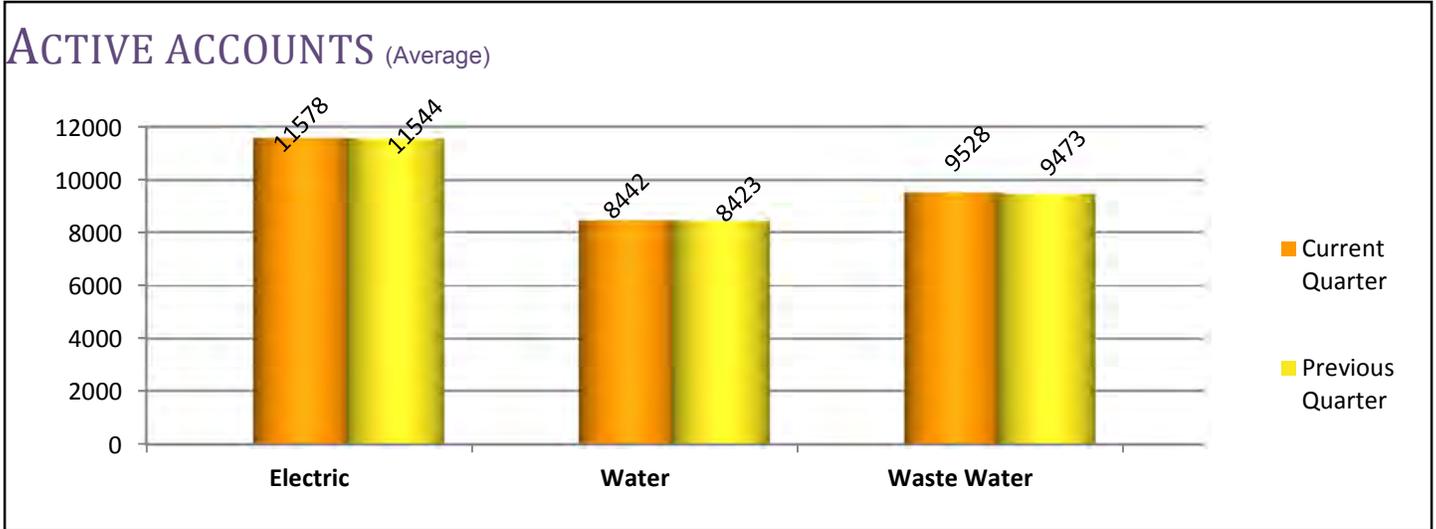
City	002026					
Garden City	16-002031	2712 Rock	Weeds	Weeds	6/22/2016	6/29/2016
Garden City	16-002032	2812 Loraine	Weeds	Weeds	6/22/2016	6/29/2016
Garden City	16-002033	2812 Loraine	ROW Obstruction	Tree interfering with alley ROW.	6/22/2016	6/29/2016
Garden City	16-002034	2822 Loraine	Weeds	Weeds	6/22/2016	6/29/2016
Garden City	16-002035	2811 Kris	Weeds	Weeds	6/22/2016	6/29/2016
Garden City	16-002036	2815 Kris	Weeds	Weeds	6/22/2016	6/29/2016
Garden City	16-002037	2817 Kris	Weeds	Weeds	6/22/2016	6/29/2016
Garden City	16-002038	2706 Belmont	Weeds	Weeds	6/22/2016	6/23/2016
Garden City	16-002039	2705 Belmont	Weeds	Weeds	6/22/2016	6/29/2016
Garden City	16-002040	2707 Belmont	Weeds	Weeds	6/22/2016	6/29/2016
Garden City	16-002041	2709 Belmont	ROW Obstruction	Trees interfering with alley ROW.	6/22/2016	
Garden City	16-002042	2711 Belmont	Weeds	Weeds	6/22/2016	6/29/2016
Garden City	16-002043	1001 Labrador	Weeds	Weeds	6/22/2016	6/29/2016
Garden City	16-002044	2708 Shamus	Weeds	Weeds	6/22/2016	6/29/2016
Garden City	16-002045	2710 Shamus	Weeds	Weeds	6/22/2016	6/29/2016
Garden City	16-002046	2710 Shamus	ROW Obstruction	Tree limbs interfering with alley ROW.	6/22/2016	6/29/2016
Garden City	16-002047	1706 Kansas	Weeds	Weeds	6/22/2016	6/29/2016
Garden City	16-002048	504 Maple	Weeds	Weeds	6/22/2016	7/8/2016

Garden City	16-002049	1210 Gibson	Unlawful Deposits	Tree stump.	6/22/2016	
Garden City	16-002056	2803 Belmont	Weeds	Weeds	6/23/2016	7/5/2016
Garden City	16-002057	2609 Belmont	Weeds	Weeds	6/23/2016	7/5/2016
Garden City	16-002058	2603 Belmont	Weeds	Weeds	6/23/2016	7/5/2016
Garden City	16-002059	2603 Belmont	ROW Obstruction	Trees interfering with the alley ROW.	6/23/2016	7/5/2016
Garden City	16-002060	2601 Belmont	Weeds	Weeds	6/23/2016	7/5/2016
Garden City	16-002061	2601 Belmont	ROW Obstruction	Trees interfering with the alley ROW.	6/23/2016	7/5/2016
Garden City	16-002063	2612 Shamus	Weeds	Weeds	6/23/2016	7/5/2016
Garden City	16-002064	2604 Shamus	Weeds	Weeds	6/23/2016	7/7/2016
Garden City	16-002065	2604 Shamus	ROW Obstruction	Trees interfering with alley ROW.	6/23/2016	7/5/2016
Garden City	16-002081	504 Maple	Environmental Yard	Tree/weed limb piles.	6/24/2016	
Garden City	16-002082	1705 Seventh	Environmental Yard	Tires blocking alleyway.	6/24/2016	7/5/2016
Garden City	16-002083	2601 Shamus	Weeds	Weeds	6/24/2016	7/6/2016
Garden City	16-002084	2605 Shamus	Weeds	Weeds	6/24/2016	6/27/2016
Garden City	16-002085	912 Taylor	Weeds	Weeds	6/24/2016	6/27/2016
Garden City	16-002086	304 Maple	Weeds	Weeds	6/24/2016	7/6/2016
Garden City	16-002104	1025 Second	Non-Conforming Use	Selling furniture from house.	6/27/2016	
Garden City	16-002106	231 Nelson	Weeds	Weeds	6/27/2016	7/5/2016
Garden City	16-	502 Fourth	Environmental	Cars parked on unimproved surface.	6/27/2016	6/28/2016

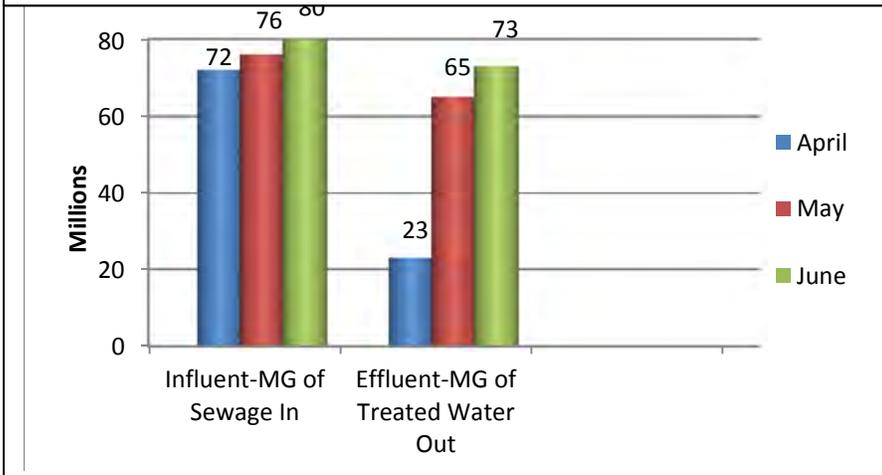
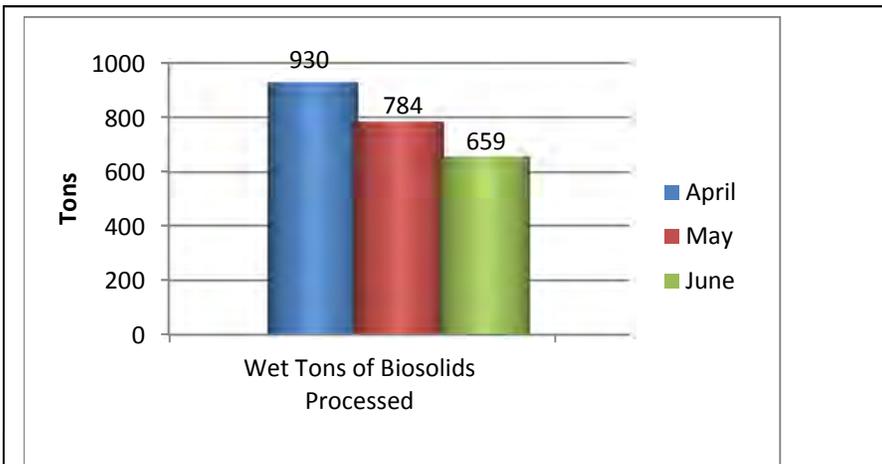
City	002107		Yard			
Garden City	16-002108	702 Walnut	Environmental Yard	Blue Buick		6/27/2016 7/12/2016
Garden City	16-002109	501 Hudson	Environmental Yard	Vehicles		6/27/2016 6/28/2016
Garden City	16-002127	619 Mary	Weeds	Weeds		6/28/2016 7/5/2016
Garden City	16-002128	2611 Shamus	Weeds	Weeds		6/28/2016 7/6/2016
Garden City	16-002129	229 Nelson	Weeds	Weeds		6/28/2016 7/5/2016
Garden City	16-002130	235 Nelson	Weeds	Weeds		6/28/2016 7/5/2016
Garden City	16-002131	301 Nelson	Weeds	Weeds		6/28/2016 7/5/2016
Garden City	16-002132	309 Nelson	Weeds	Weeds		6/28/2016 7/5/2016
Garden City	16-002133	1603 Laurel	Weeds	Weeds		6/28/2016 7/5/2016
Garden City	16-002134	1209 Mulberry	Environmental Yard	Tires in alley.		6/28/2016 7/12/2016
Garden City	16-002135	504 Washington	Environmental Yard	Vehicle parked on an unimproved surface.		6/28/2016
Garden City	16-002140	201 Tenth	Unlawful Deposits	Unlawful deposits.		6/29/2016
Garden City	16-002141	2206 Seventh	Unlawful Deposits	Unlawful Deposit (couch dumped in alleyway).		6/29/2016 7/6/2016

APRIL - JUNE 2016

Service • Community • Performance



WASTE WATER



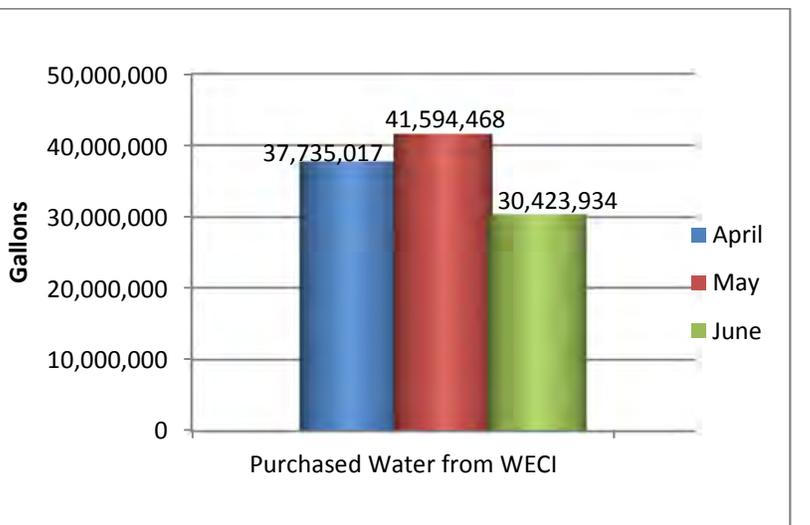
Newly remodeled and painted front office



Wastewater News

- 🔧 Completed the 3 month flow monitoring project to provide data for the Waste Water Master Plan
- 🔧 Working with DFA on shared use of effluent outflow structure

WATER



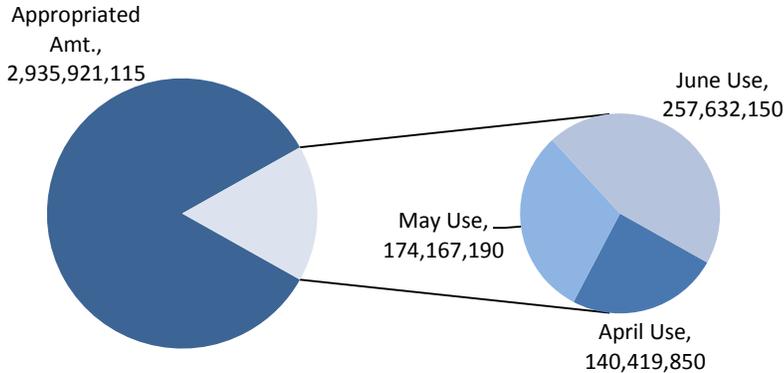
Month	AVG Gallons / Day
April	4,680,662
May	5,618,296
June	8,587,738

Month	Leak Detection	Main Repairs
April	54	5
May	107	3
June	105	4

20" Insert-A-Valve at 9th & Fulton

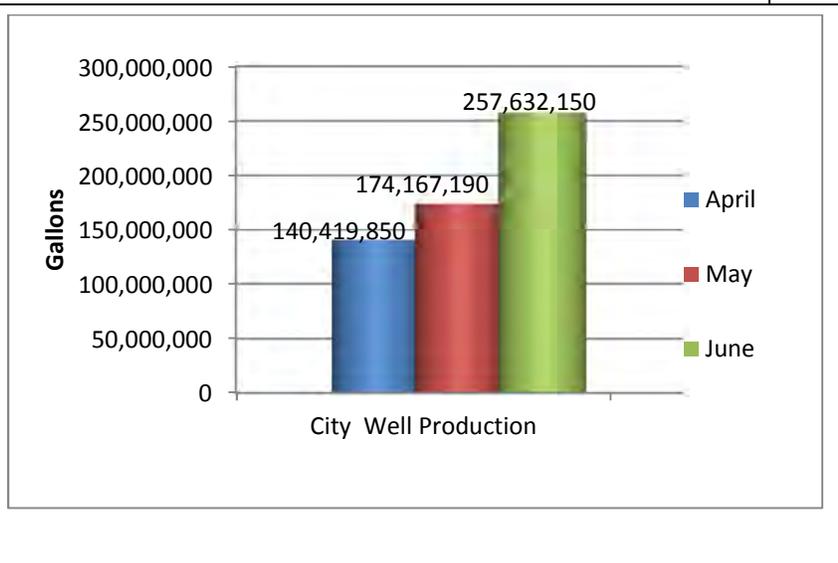


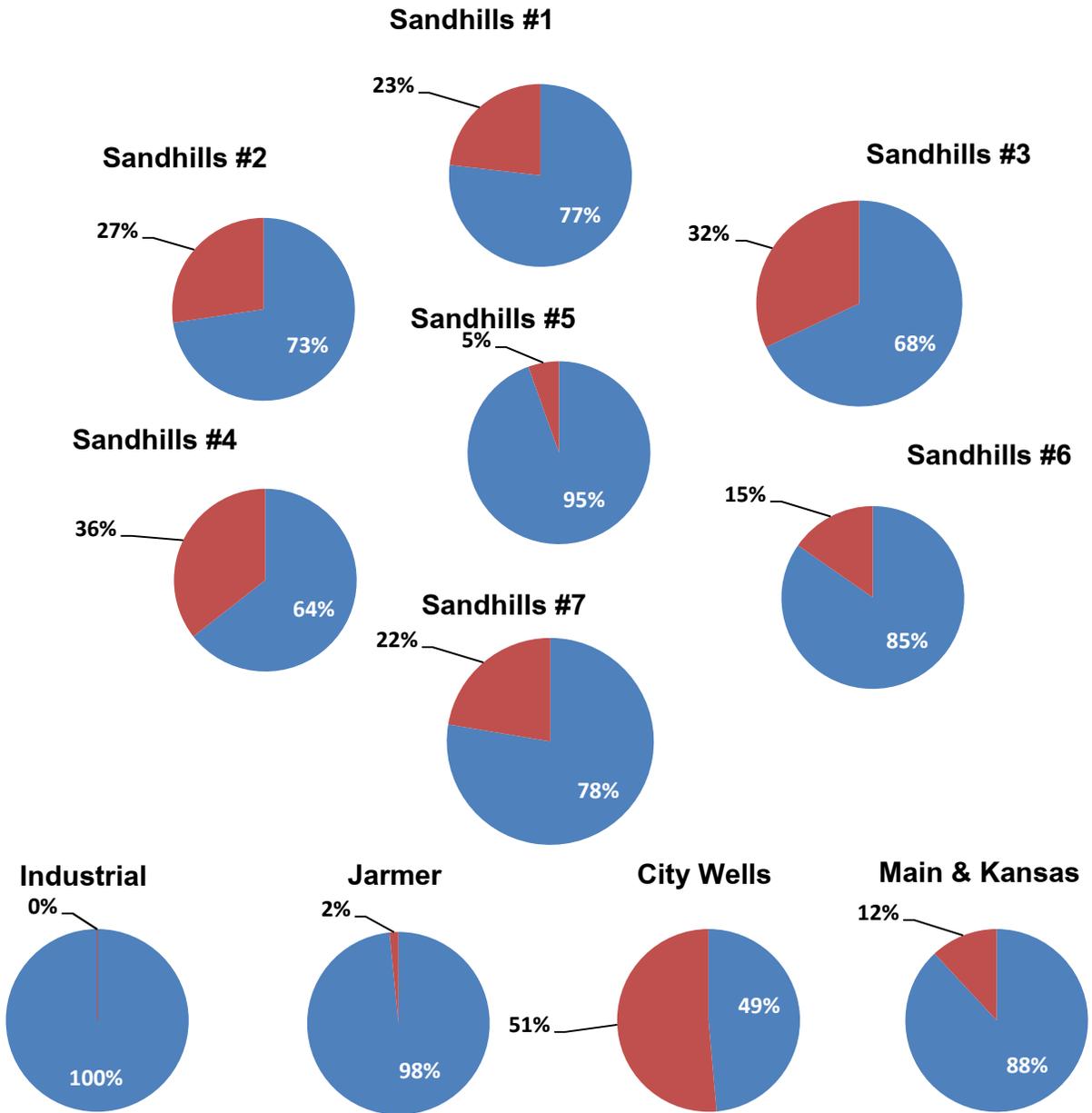
Water Produced Relative to Total Appropriation (gallons)



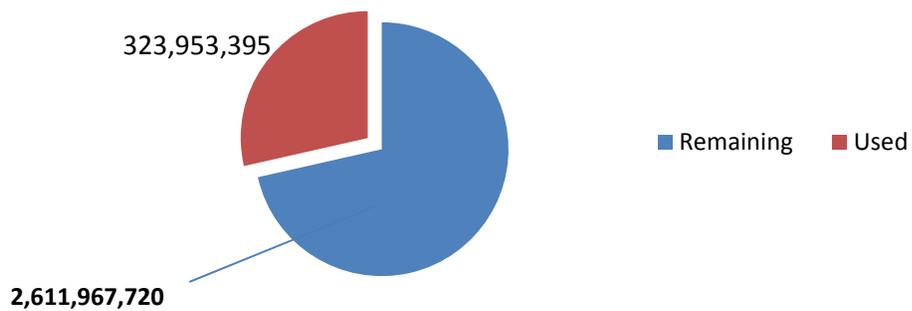
Major Project Updates

- ✔ Completed 20" Water Main re-route for the Fire Station Expansion Project
- ✔ Completed emergency repairs to Davis St and Hazel St. 600 feet and 390 feet of 6" mains were replaced respectively
- ✔ DFA water extension completed
- ✔ Clarion Park Estates water services have been completed. A total of 68 services were installed





TOTAL APPROPRIATION REMAINING

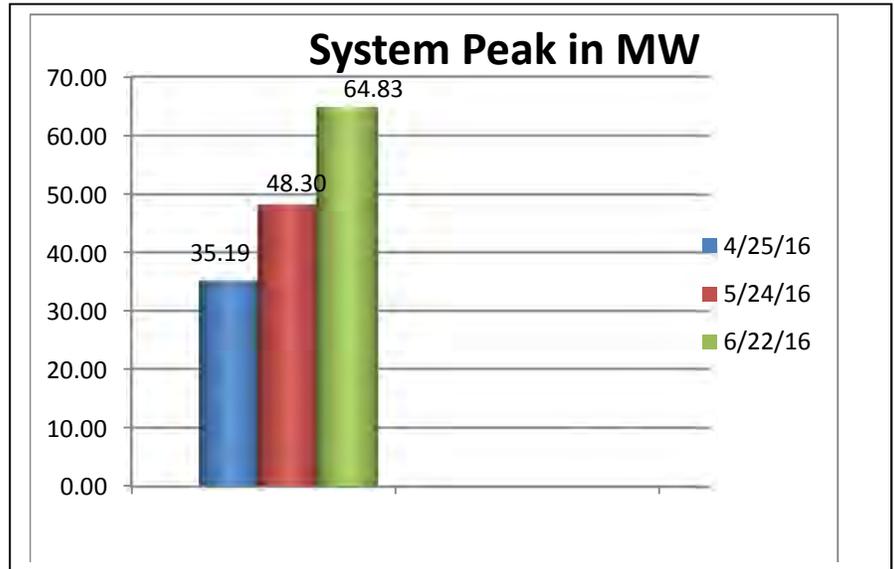


ELECTRIC

Major Project Updates

- 💡 With recent annexations, six former Wheatland Electric customers have been connected to the City Electric system. They are the north center pivot located by the old golf driving range on East Mary St., the BNSF railroad signal located north of the DFA milk plant, the Lynn Energy Cathodic Protection located east of the Jameson Energy Center, and the Lynn Energy Gas Well located on the TP&L property.
- 💡 The transformer, underground cables, etc. for the new Popeye's restaurant was installed and energized.
- 💡 The underground power cable, switches and other electric components for the DFA project have been installed.
- 💡 Street light installation on Jennie Barker, Mary Street and Palace Drive is complete.
- 💡 The Street Light Replacement Bond Project by Siemens is done and all lights have been replaced.

Month	Assisted Contractors	Assisted Customers	Street Light repairs
April	6	31	8
May	9	25	4
June	14	37	4



The Electric Line Crew trying out an underground cable pulling machine to install primary wire that will feed the DFA plant.



Month	Utilities Located
April	350
May	273
June	315

Outage Data

On 5/28/16 130 customers were without power in the 300 Block of Holmes for approximately 30 minutes, due to a utility pole being hit.

On 6/13/16 a blown fuse caused a power outage for approximately 1 hour in the northwest part of the City and affected approximately 304 customers.

On 6/29/16 an outage cause by severe weather affected 470 customers for approximately 25 minutes in the northwest part of town.

*City of Garden City Electric Division
receiving an APPA Award*



The City of Garden City Electric Division received an American Public Power Association (APPA) Award for meritorious achievement in attaining a low incident rate during the year 2015. This national Safety Award of Excellence is for Group C, for systems with 30,000 – 59,999 worker-hours of exposure.

Jameson Energy Center



Bob Arellano and Keo Bounpaseuth – the specialists who run Jameson Energy Center



The three generators at Jameson Energy Center



	Days Operated	MWH Generated	Southwest Power Pool (SPP) Dispatched
April	1	45	0
May	2	154	2
June	18	1,187.5	12

Meetings of Note

Co-sponsored by the University of Kansas Fire & Rescue Training Institute
the **Garden City Fire Department** and Insurance Services Office are proud to present:

THE ISO GRADING SCHEDULE: A GUIDE TO IMPROVING YOUR COMMUNITY'S FIRE PROTECTION CLASS

Course Description

In 2012 ISO updated their fire protection classification grading schedule. This course will not only introduce individuals to the grading schedule, but will be an in-depth look into the calculations that go along with the grading. The newest sections of the grading schedule, which include Fire Codes, Fire Investigations and Public Education, will also be discussed. The course is taught by Randy Downs, the Midwest Region Manager for ISO. Becca Heatherington, the Field Representative for our local area, will be in attendance. This course will be a great opportunity to improve the score for your community and gain a better understanding of the ISO process. This course is recommended for all Fire Department personnel, Building Code Officials, Communication Center Officials and Water Authority Officials who each play a part in the ISO grading process. Attendees will receive a certificate from the University of Kansas Fire & Rescue Training Institute for completing the 8 hour course.

Date and Time

Tuesday, September 27th, 2016 from 8:00 a.m. to 4:30 p.m.

Course Location

Garden City Administrative Center, 301 N. 8th Street, 2nd floor meeting room, Garden City, Kansas
(across the alley from the Central Fire Station)

Public parking is located just east of the Administrative Center on the corner of Chestnut and Eighth Street

Cost

FREE to attend and the Garden City Fire Department will provide lunch on-site at the meeting
(sub sandwiches, chips, cookies and drink)

Registration Information

There are **40** seats available for the class. To reserve your seat(s) and register, please email
Administrative Assistant Cynthia Beesley of the Garden City Fire Department
at cynthia.beesley@gardencityks.us or call 620-276-1140.



Consideration of Appropriation Ordinance

Ordinances & Resolutions



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: August 2, 2016
RE: Insurance Proceeds Fund Amendment Request

ISSUE:

The Governing Body is asked to consider and approve amendments to the insurance proceeds fund in Chapter 18 of the Code of Ordinances.

Ordinance No. _____-2016 An Ordinance establishing an insurance proceeds fund and procedures; amending Code Section 18-87; repealing current Code Section 18-87; all to the Code of Ordinances of the City of Garden City, Kansas.

BACKGROUND:

The Insurance Proceeds Fund is a program that provides cities that specifically elect to be governed by the law certain protections in the event that insurance proceeds are available due to damage to a building in our community.

At the time of final settlement or an eligible insurance claim, the City is provided notice of the settlement and the opportunity to respond to the insurance carrier. In qualifying instances, the City of Garden City would receive fifteen percent (15%) of insurance proceeds to be paid to the City and held in escrow for the potential use for demolition, remediation or other unsafe building expenses following any necessary legal action.

This law is designed to provide some level of protection to cities from property owners who might choose to take any insurance proceeds and fail to repair or clean up their damaged property.

The Kansas League of Municipalities has recommended that cities amend their Insurance Proceeds Fund Ordinances to conform to the recent changes made by the Kansas State Legislature. The changes include verbiage from fire, explosion or windstorm to all loss or damage to the building or structure.

ALTERNATIVES:

1. Approve the attached ordinance.
2. Modify the attached ordinance and approve.
3. Don't make any changes by not approving the ordinance.

RECOMMENDATION:

City staff recommends Alternative #1.

FISCAL NOTE:

None

ATTACHMENTS:

Description	Upload Date	Type
Insurance Proceeds Fund Ordinance	7/28/2016	Backup Material

ORDINANCE NO. _____-2016

AN ORDINANCE ESTABLISHING AN INSURANCE PROCEEDS FUND AND PROCEDURES; AMENDING CODE SECTION 18-87; REPEALING CURRENT CODE SECTION 18-87; ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS.

BE IT ORDAINED by the Governing Body of the City of Garden City, Kansas:

SECTION 1. Section 18-87 of the Code of Ordinances of the City of Garden City, Kansas, is hereby amended to read as follows:

Section 18-87. Insurance proceeds fund.

- (a) *Scope and application.* The city is hereby authorized to utilize the procedures established by K.S.A. 40-3901 et seq., whereby no insurance company shall pay a claim of a named insured for loss or damage to any building or other structure located within the city, where the amount recoverable for the loss or damage to the building or other structure under all policies is in excess of 75 percent of the face value of the policy covering such building or other insured structure, unless there is compliance with the procedures set out in this section.
- (b) *Lien created.* The governing body of the city hereby creates a lien in favor of the city on the proceeds of any insurance policy based upon a covered claim payment made for damage or loss to a building or other structure located within the city, where the amount recoverable for all the loss or damage to the building or other structure under all policies is in excess of 75 percent of the face value of the policy(s) covering such building or other insured structure. The lien arises upon any unpaid tax, special ad valorem levy, or any other charge imposed upon real property by or on behalf of the city which is an encumbrance on real property, whether or not evidenced by written instrument, or such tax, levy, assessment, expense or other charge that has remained undischarged for at least one year prior to the filing of a proof of loss.
- (c) *Same; encumbrances.* Prior to final settlement on any claim covered by section 18-87, subsection (b), the insurer or insurers shall contact the County Treasurer of Finney County, Kansas, to determine whether any such encumbrances are presently in existence. If the same are found to exist, the insurer or insurers shall execute and transmit in an amount equal to that owing under the encumbrances a draft payable to the County Treasurer of Finney County, Kansas.
- (d) *Same; pro rata basis.* Such transfer of proceeds shall be on a pro rata basis by all insurance companies insuring the building or other structure.
- (e) *Procedure.*
 - 1. When final settlement on a covered claim has been agreed to or arrived at between the named insured or insureds and the company or companies, and the final settlement exceeds 75 percent of the face value of the policy covering any building or other insured structure, and when all amounts due the holder of a first real estate mortgage against the building or other structure, pursuant to the terms of the policy and endorsements thereto, shall have been paid, the insurance company or companies shall execute a

draft payable to the city in an amount equal to the sum of 15 percent of the covered claim payment, unless the city building official has issued a certificate to the insurance company or companies that the insured has removed the damaged building or other structure, as well as all associated debris, or repaired, rebuilt, or otherwise made the premises safe and secure.

2. Such transfer of funds shall be on a pro rata basis by all companies insuring the building or other structure. Policy proceeds remaining after the transfer to the city shall be disbursed in accordance with the policy terms.
 3. Upon the transfer of the funds as required by section 18-87(e)(1) the insurance company shall provide the city with the name and address of the named insured or insureds, the total insurance coverage applicable to the building or other structure, and the amount of the final settlement agreed to or arrived at between the insurance company or companies and the insured or insureds, whereupon the city building official shall contact the named insured or insureds by certified mail, return receipt requested, notifying them that insurance proceeds have been received by the city and apprise them of the procedures to be followed under this section.
- (f) *Fund created; deposit of moneys.* The city is hereby authorized and shall create a fund to be known as the "Insurance Proceeds Fund." All moneys received by the city shall be placed in said fund and deposited in an interest-bearing account.
- (g) *Investigation, removal of structure.*
1. Upon receipt of moneys as provided for by this section, the city finance director shall immediately notify the city building official of said receipt, and transmit all documentation received from the insurance company or companies to the city building official.
 2. Within 30 days of the receipt of said moneys, the city building official shall determine, after prior investigation, whether the city shall instigate proceedings under the provisions of K.S.A. 12-1750 et seq., as amended, or section 18-80, et seq.
 3. Prior to the expiration of the 30 days established by section 18-87(g)(2), the city inspection department shall notify the city manager whether the city intends to initiate proceedings under K.S.A. 12-1750 et seq., as amended, or section 18-80 et seq.
 4. If the city building official has determined that proceedings under K.S.A. 12-1750 et seq., as amended, or section 18-80 et seq., shall be initiated, he or she will do so immediately but no later than 45 days after receipt of the moneys by the city finance director.
 5. Upon notification to the city finance director by the city building official that no proceedings shall be initiated under K.S.A. 12-1750 et seq., as amended, or section 18-80 et seq., the city finance director shall return all such moneys received, plus accrued interest, to the insured or insureds as identified in the communication from the insurance company or companies. Such return shall be accomplished within 45 days of the receipt of the moneys from the insurance company or companies.
- (h) *Removal of structure; excess moneys.* If the city building official has proceeded under the provisions of K.S.A. 12-1750 et seq., as amended, or section 18-80 et seq., all moneys in excess of that which is ultimately necessary to comply with the provisions for the removal of the building or structure, less salvage value, if any, shall be paid to the insured.

- (i) *Same; Disposition of funds.* If the city building official, with regard to a damaged building or other structure determines that it is necessary to act under K.S.A. 12-1750 et seq., or similar section, any proceeds received by the city finance director under the authority of section 18-87(e)(1), relating to that building or other structure shall be used to reimburse the city for any expenses incurred by the city in proceeding under K.S.A. 12-1750 et seq., or similar section. Upon reimbursement from the insurance proceeds, the city building official shall immediately effect the release of the lien resulting therefrom. Should the expenses incurred by the city exceed the insurance proceeds paid over to the city finance director under section 18-87(e)(1), the city building official shall publish a new lien as authorized by K.S.A. 12-1756, or section 18-80 et seq., in an amount equal to such excess expenses incurred.
- (j) *Effect upon insurance policies.* This section shall not make the city a party to any insurance contract, nor is the insurer liable to any party for any amount in excess of the proceeds otherwise payable under its insurance policy.
- (k) *Insurers; liability.* Insurers complying with this section or attempting in good faith to comply with this section shall be immune from civil and criminal liability and such action shall not be deemed in violation of K.S.A. 40-2404 and any amendments thereto, including withholding payment of any insurance proceeds pursuant to this section, or releasing or disclosing any information pursuant to this section.

SECTION 2. Section 18-87 of the Code of Ordinances of the City of Garden City, Kansas, is hereby repealed, to be replaced as specified in this ordinance.

SECTION 3. If any section, clause, sentence, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 4. This ordinance shall be in full force and effect from and after August 1, 2016, and following its publication, in the Garden City Telegram, the official city newspaper.

APPROVED AND PASSED by the Governing Body of the City of Garden City, Kansas, the 19th day of July, 2016.

Chris Law, Mayor

ATTEST:

Celyn N. Hurtado
City Clerk

APPROVED AS TO FORM:

Randall D. Grisell
City Attorney

Old Business



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Jennifer Cunningham, Assistant City Manager
DATE: August 2, 2016
RE: 302 N. 6th Street

ISSUE:

The Governing Body is asked to consider offers that have been received for the property at 302 N. 6th Street.

BACKGROUND:

The City has been marketing the property at 302 N. 6th Street since it was authorized by the Governing body on May 3, 2016. The appraisal value of the property is \$169,260. The property is listed for \$169,000. The property was purchased by the City in 2012 for \$134,200. The property has been shown to more than a dozen people. The City has received three offers on the property. The original offers are attached and are described here in the order they were received:

1. Candice Gamino - \$75,000(not attached it was a verbal offer to City Attorney Grisell)
2. Vivian Fankhauser - \$162,000
3. Patricia & Steve Long - \$150,000

Staff denied the first offer made by Candy Gamino. The offer was much lower than the asking price and would not have been enough to recover funds that were borrowed from the City's Community Trust Account - Fund 08. These funds were borrowed to the assist the Recreation Commission in December 2015, in exchange the City would take possession of this property along with two others and sell them to recover the borrowed funds.

ALTERNATIVES:

1. Approve the highest offer and instruct City Attorney Grisell to prepare a purchase agreement.
2. Choose to counter one of the offers.
3. Reject all of the offers with instructions to staff on how to proceed.

RECOMMENDATION:

Staff recommends alternative #1 as it results in the most money be recovered to the Community Trust Account.

FISCAL NOTE:

The entire amount of the sale proceeds from the property at 302 N. 6th Street will be used to reimburse the Community Trust Account - Fund 08.

ATTACHMENTS:

Description	Upload Date	Type
Offers - 302 N. 6th Street	7/28/2016	Backup Material

*Steve and Patricia Long
329 Campusview Ct. #1
Garden City, Kansas 67846*

Randall Gissell
City Attorney
Garden City, Kansas 67846

Dear Mr. Gissell:

Thank you for considering our offer to purchase the home at 302 N. 6th Street. We've been on the hunt for the right home and feel that this house has a "homey" feeling and the beautiful craftsmanship, we are looking for. We have researched the history of the property and want to preserve the original character of the house.

Steve and I are both still new residents to Garden City. After living here for the past 3 years, we have decided that we want to become permanent residents, by purchasing a house. After much looking and discussion we have decided to make an offer on the house at 302 N. 6th Street. The property is listed for \$169,900. We are making an offer of \$150,000. To arrive at this offer we performed the following analysis by looking at comparable properties that range from 136,000 to 165,000 and have sold within the past six months. Since no two homes are identical, we have noted the unique amenities each offers, but our favorite is what we call the "Wall House."

There are several things that we feel need to be completed before we can move into the house. 1) Air-conditioning and heat checked out. 2) Ivy removed from the North side of the house. 3) Professional cleaning, including the carpets cleaned 4) home inspection.

Thank you again for you time in considering our offer. We would be honored to live in The "Wall house."

Patricia Long 7/20/2016
BUYER DATE

SELLER DATE

Steve Long 7/20/2016
BUYER DATE

SELLER DATE

VIVIAN F. FANKHAUSER, LLC

1001 Center

Garden City, KS 67846

(620)-276-8767

photofocus33@hotmail.com

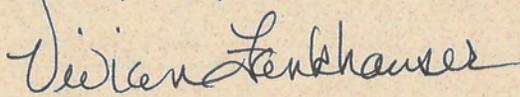
Jennifer Cunningham
City of Garden City
301 N. 8th
Garden City, KS 67846

Dear Jennifer,

After viewing the property at 302 N. Sixth St. that the City currently owns, I am interested in purchasing it "as is" for the purpose of completely renovating it to again make it a beautiful, historical showplace and then flipping it.

Because I plan to do a lot of work on it (all new kitchen, remodeled baths, new double-pane windows, enclosed master bath, refinished hardwoods, new carpet, finished basement, exterior repair and paint, etc.), I would like to make an all-cash bid on it of \$162,500. I would be able to close in 30 days.

Thank you for your time and consideration,



Vivian F. Fankhauser



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: August 2, 2016
RE: Distribution of the Downtown Development Fund for 214 N. Main Street and 216 N. Main Street

ISSUE:

The Governing Body is asked to consider and approve the distribution of the Downtown Development Fund for 214 N. Main Street and 216 N. Main Street.

BACKGROUND:

Michael Gian and Alicia Gian-Maciulis submitted an application for the Downtown Development Fund for the renovating and remodeling of 214 N. Main Street and 216 N. Main Street store fronts and the addition of three (3) second-story apartments on November 30, 2015. They asked for \$170,560 to help with their project. It was brought before the Governing Body on February 2, 2016 and the Gian's were awarded \$50,000 for their project.

Since this time, the applicant has decided to amend their application. They have submitted a letter explaining why they are amending their application, which has been attached. The amended application submittal has also been attached for the Commission's review.

The major change with the application is the Gian's will not be completing the apartments at this time. This amended application just covers the costs for façade renovations for both buildings and the interior remodel of the first floor of 216 N. Main.

The new application denotes the building costs at \$67,535. An 80% reimbursement would be \$54,028. The Downtown Development Fund does not have a current balance for 2016. However, with the forfeiture of the previous awarded funds, there is now \$50,000 available for disbursement.

ALTERNATIVES:

The Governing Body May:

1. Fully fund the presented project at \$54,028; which would leave a deficit of \$4,028 in the Downtown Development Fund.
2. Fund the presented project at \$50,000; which would leave the DDF with a zero balance for the remainder of 2016.
3. Fund the project with the remaining funds (50,000) and make the property ineligible for any subsequent funding.
4. Fund the requested application at a different amount.
5. Deny the requested application for the Downtown Development Fund.

RECOMMENDATION:

The Governing Body may choose any of the alternatives or create a new viable option.

FISCAL NOTE:

There is currently a zero balance in the Downtown Development Fund. Forfeiture of the \$50,000 previously awarded funds will bring the balance to \$50,000. If this application is awarded at the full eligible amount, the DDF would have a deficit balance of \$4028. The Downtown Development Fund is funded by the General Fund.

ATTACHMENTS:

Description	Upload Date	Type
Store Front layout (1)	7/27/2016	Backup Material
Store Front layout (2)	7/27/2016	Backup Material
Juice Bar Floor Plan	7/27/2016	Backup Material
Letter to Commissioners	7/27/2016	Backup Material
Amended DDF Application	7/27/2016	Backup Material
Quote by TNT Construction	7/27/2016	Backup Material
Copy of the Deed	7/27/2016	Backup Material
2013 Tax Statement	7/27/2016	Backup Material
2014 Tax Statement	7/27/2016	Backup Material
Building Permit	7/27/2016	Backup Material

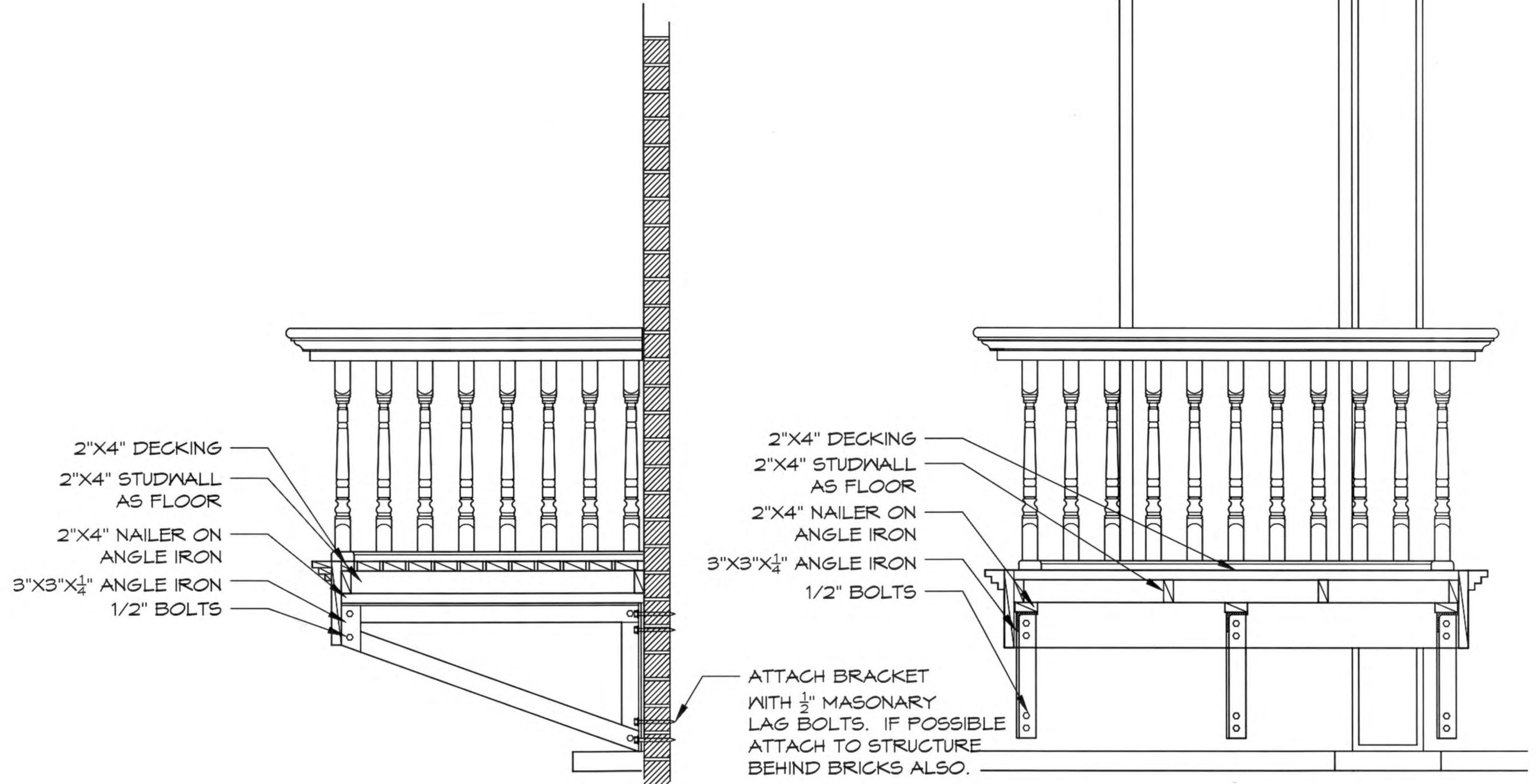
214 N MAIN
GARDEN CITY, KS

FEB 03 2015



214 N MAIN
GARDEN CITY, KS

FEB 03 2016



Dear Commissioners,

July 12, 2016

This submittal of this application is to request an amendment for the renovation of 214 & 216 Main St. The original bid of approximately \$213,200 included facade, retail space and second-story residential renovations. According to the application's parameters, we understood that projects above \$50,000 were held to the 80/20 ratio regulation.

Since our approved project predated the DDF Agreement which states in section 2c that "said improvements to be no less than 90% of the total costs projected," we are requesting an amendment to our original project - as we would have submitted two separate projects - one for the retail space and facade and one for the three second-story apartments if we would have been aware of this stipulation.

Since \$50,000 is only 23% of the original proposed project cost, we are not prepared to undertake the second-story residential renovation phase of the project at this time and ask that it be omitted from the project entirely. Therefore we kindly request that the project be amended and that the \$50,000 award be applied to the facade and retail space renovations only, which total \$67,535.00 (74/26 ratio).

An updated bid has been provided by the contractor as we are currently in the process of doing the necessary exterior renovations to the second-story of the building such as; reinstalling an original balcony which overlooks Main St., replacing old windows with new high-efficiency windows, installing new awnings, and installing railings and doors that cannot very well be separated from the project if we wish to complete a cohesive aesthetic.

The retail space will also be the home of Roots Juice Co. & Wellness Studio, therefore the updated bid also reflects an increase of \$3,200 for the construction of the juice bar, countertops, and tables. Construction commenced this April and is projected to be completed by October.

Thank you for your consideration,


Alicia Gian-Maciulis

Project Manager and Authorized Representative



APPLICATION FOR DOWNTOWN DEVELOPMENT FUND

PLEASE PRINT OR TYPE

PROPERTY INFORMATION

OWNER'S NAME

Michael Gian, Janis Lee Gian
Frank Gian

OWNER'S MAILING ADDRESS

2013 West Jones Ave.

PHONE NUMBERS

HOME

620-275-6692

WORK

620-276-8101

PROPERTY ADDRESS

214 + 216 Main St.

EMAIL

REQUIRED DOCUMENTATION

(The following documents MUST be turned in with application)

COPY OF DEED RECEIPT OF PAID TAXES COMPLETED W9 CONSTRUCTION BIDS

PROPERTY IMPROVEMENTS

PLEASE CHECK ALL THAT APPLY

Environmental Remediation Façade Renovation Interior Remodel Efficiency Upgrades
 2nd Story Residential/ Commercial Development Demolition Expense

IS PROPERTY LISTED ON HISTORIC REGISTRY OR LOCATED WITHIN A HISTORIC DISTRICT BOUNDARY?

No

Yes (must attach proof of historic registration)

IMPROVEMENT DESCRIPTION

(Please be specific and Use additional sheets if necessary)

Amendment to previously
granted funds.
Please see attached

IMPROVEMENT (cost estimates)

Building Costs: \$ 67,535

Professional Fees: \$ already pd.

PROJECTED CONSTRUCTION SCHEDULE

4 · 1 · 2016

START DATE

10 · 1 · 2016

FINISH DATE

Michael Gian

PROPERTY OWNER / APPLICANTS SIGNATURE

7 · 11 · 2016

DATE

Alicia K. Gian-Macivulis (Auth. Rep)

7-11-2016

FOR OFFICE USE ONLY

APPROVALS:

Community Development Date of Approval _____
 Governing Body Date of Approval _____

TNT CONSTRUCTION..

2013 LINCOLN
GARDEN CITY, KS 67846

Date	Invoice #
7/11/2016	1641

Bill To
Alicia Maciulis 501 n 9th garden city ks 67846

P.O. No.
214-216 main

Description	Amount
repair and paint exterior front	3,500.00
install new awnings	12,000.00
install two new doors in ft	750.00
install new glass in front 6pc	820.00
install new deck on 2 nd floor	3,000.00
repair and reinstall ft door	250.00
minor elec wook out side lights	115.00
Total	\$20,435.00

Phone #
620-275-0123

TNT CONSTRUCTION..

2013 LINCOLN
GARDEN CITY, KS 67846

Date	Invoice #
7/11/2016	1642

Bill To
Alicia Maciulis 501 n 9th garden city ks 67846

P.O. No.
216 main

Description	Amount
up grade elec and box	6,000.00
up grade plumbing and bath	3,200.00
install new ac and heat	6,200.00
build out	19,500.00
floor coverings	6,200.00
install new ceilings	2,800.00
build countertops and tables	3,200.00
Total	\$47,100.00

Phone #
620-275-0123



#6332

Entered in Transfer Record in my office, this 2 day of September 1999
County Clerk.

STATE OF KANSAS, } ss.
Finney County, }

This instrument was filed for record on the 1st day of September 1999, at 4:35 o'clock P M., and duly recorded in Book 228 of Deeds, at page 411
KHA Alsop Register of Deeds.

By _____ Deputy.

FEE'S.
Register of Deeds, for recording, \$ 6.00
County Clerk, for transfer, \$ _____
Total, \$ _____

THIS DEED, Made this 16th day of AUGUST 1999, between **ROGER A. JARMER AND DEBORAH S. JARMER HUSBAND AND WIFE** of FINNEY County, in the State of KANSAS of the first part, and **MICHAEL GIAN, JANIS LEE GIAN, FRANK J. GIAN** of FINNEY County, in the State of KANSAS of the second part,

WITNESSETH, That part IES of the first part, in consideration of the sum of ONE DOLLAR and NO Dollars, **AND OTHER VALUABLE CONSIDERATION** the receipt of which is hereby acknowledged, do ES by these presents convey and warrant unto part IES of the second part, heirs and assigns, all the following-described real estate situated in the County of FINNEY and State of KANSAS, to-wit:

LOT SEVEN (7) AND LOT EIGHT (8), BLOCK TWENTY-TWO (22), ORIGINAL PLAT TO THE CITY OF GARDEN CITY, FINNEY COUNTY, KANSAS

DATA ENTRY ✓
LAND INDEX ✓
MICROFILM ✓

TO HAVE AND TO HOLD THE SAME, Together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, forever.

And party of the first part, for **THEMSELVES**, **THEIR** heirs, executors and administrators, do hereby covenant, promise and agree to and with part IES of the second part that at the delivery of these presents **THEY ARE** lawfully seized in **THEIR** own right, of an absolute and indefeasible estate of inheritance, in fee simple, of and in all and singular the above granted and described premises, with the appurtenances; that the same are free, clear, discharged and unincumbered of and from all former and other grants, titles, charges, estates, judgments, taxes, assessments and incumbrances of what nature or kind soever except;

SUBJECT TO CUSTOMARY UTILITY EASEMENTS, RESTRICTIONS, RESERVATIONS, AND SPECIAL ASSESSMENTS, NOW OF RECORD OR TO BE LEVIED,

and that **THEY** will warrant and forever defend the same unto part IES of second part, **THEIR** heirs and assigns, against part IES of the first part, **THEIR** heirs, and all and every person or persons whomsoever, lawfully claiming or to claim the same.

IN WITNESS WHEREOF, part IES of the first part haVE hereunto subscribed **THEIR** name, the day and year first above written.

Roger A. Jarmer
ROGER A. JARMER

Deborah S. Jarmer
DEBORAH S. JARMER

STATE OF KANSAS, Finney COUNTY, ss. 16th day of August, 1999, before me, BE IT REMEMBERED, That on this the undersigned, **NOTARY PUBLIC** in and for the County and State aforesaid, came **ROGER A JARMER AND DEBORAH S. JARMER, HUSBAND AND WIFE**

who **ARE** personally known to me to be the same person **S** who executed the foregoing deed, and duly acknowledged the execution of the same.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last above written.

My appointment expires _____ 19____
NOTARY PUBLIC - State of Kansas
MARTIN G. NUSSER
My Appt. Exp. 6-8-2000

Martin G. Nussler
Notary Public.

District Breakdown	Gen Tax
GARDEN CITY	961.43
USD 457	1172.72
USD 457 BOND & INTEREST	278.61
GARDEN CITY REC COMM	141.56
GARDEN CITY CC	603.79
STATE	42.86
FINNEY COUNTY	1116.34
TOTAL	4317.31

Parcel ID
 274 18 0 40 20 009 00 0

Tax Unit
 001 CITY

City/Twp
 21 GARDEN CITY

Sub Division
 310 ORIGINAL PLAT SUB OF BLK 22

Land Use	USD	Levy
2101	457	151.087

TOTAL TAX \$4,317.31

Class	Land	Improve	Gen Tax
COMMERCIAL/INDUST	3250	25325	4317.31
TOTAL	28575		4317.31

TAX DUE \$4,317.31

1st half due on or before
 December 20, 2013.

2nd half due on or before
 May 10, 2014.

6% interest on delinquent taxes.

Legal Description

ORIGINAL PLAT SUB OF BLK 22---310, S18,
 T24, R32W, BLOCK 22, LOT 7 - 8

Prop Addr: 216 N MAIN
 Sec: 18 Twp: 24 Rng: 32W
 Lot: 7 S18: 22
 0 00202 000000

IF YOU NO LONGER OWN LISTED PROPERTY,
 CALL OUR OFFICE.

To pay taxes online, go to...
www.accesskansas.org/kspropertytax/index.do

- - - - - On Personal Property and Oil/Gas Taxes - - - - -
- Half payments are not accepted after December 20th -
- All prior year delinquent taxes must be paid in full -
- before we can accept current tax. -

Please advise our office of any address changes.

*** 2nd Half Notices Will Not Be Sent ***

PLEASE RETURN APPROPRIATE COUPON BELOW WITH YOUR REMITTANCE.

Pay: Full Payment
 Due Dec 20, 2013

\$4,317.31



201300871609

Statement # 008716

Please Send Receipt? YES

2013 Real Estate

GIAN, MICHAEL & JANIS LEE /
 GIAN, FRANK J
 PO BOX 1112

GARDEN CITY KS 67846-1112



Finney County

P O Box M
Garden City, KS 67846
620-272-3527

Raylene Dick

Tax Receipt

Receipt Date: 12/11/2013
Terminal Number: 02

Receipt Num: 132897 1st Half Year: 2013 Stmt Num: 8716 Real Estate
GIAN, MICHAEL & JANIS LEE / GIAN, FRANK J ORIGINAL PLAT SUB OF BLK 22---310, S18,
PO BOX 1112 GARDEN CITY KS 67846-1112 T24, R32W, BLOCK 22, LOT 7 - 8

Parcel ID: 274180402000900000000 ADDR: 216 N MAIN
Lot: 7 Blk: 22 ORIGINAL PLAT SUB OF BLK 22 Receipt Amount: 2158.66
Sec: 18 Twp: 24 Rng: 32W Receipt Fees:

CountyWorks by Manatron

RD Total Tax: 2158.66
Total Fees:
TOTAL RECEIPTS: 2158.66

Check: \$2,158.66
Ck Num: 1004

GIAN, MICHAEL & JANIS LEE /
GIAN, FRANK J
PO BOX 1112
GARDEN CITY KS 67846-1112



Finney County

P O Box M
Garden City, KS 67846
620-272-3527

Raylene Dick

Tax Receipt

Receipt Date: 5/08/2014
Terminal Number: 05

Receipt Num: 1466 2nd Half	Year: 2013	Stmt Num: 8716	Real Estate
GIAN, MICHAEL & JANIS LEE / PO BOX 1112	GIAN, FRANK J GARDEN CITY KS 67846-1112	ORIGINAL PLAT SUB OF BLK 22---310, S18, T24, R32W, BLOCK 22, LOT 7 - 8	

Parcel ID: 27418040200090000000	Blk: 22	Original Plat Sub of Blk: 22	Addr: 216 N MAIN
Lot: 7	Rng: 32W		Receipt Amount: 2158.65
Sec: 18	Twp: 24		Receipt Fees:

CountyWorks by Manatron

IH/

Total Tax:	2158.65
Total Fees:	
TOTAL RECEIPTS:	2158.65

Check:	\$2,158.65
Ck Num: 1015	

GIAN, MICHAEL & JANIS LEE /
GIAN, FRANK J
PO BOX 1112
GARDEN CITY KS 67846-1112

Statement: 008560
 Pin: N2G8B165

GIAN MICHAEL & JANIS LEE

District Breakdown	Gen Tax
GARDEN CITY	941.71
USD 457	1164.78
USD 457 BOND & INTEREST	254.74
GARDEN CITY REC COMM	144.44
GARDEN CITY CC	621.01
STATE	44.39
FINNEY COUNTY	1148.65
TOTAL	4319.72

Handwritten notes:
 Pd. ck # 1121 (F+M) 12/9/14 2,159.86
 Pd. ck # 1137 (F+M) 5/6/15 2,159.86

Parcel ID		
274 18 0 40 20 009 00 0		
Tax Unit		
001 CITY		
City/Twp		
21 GARDEN CITY		
Sub Division		
310 ORIGINAL PLAT SUB OF BLK 22		
Land Use	USD	Levy
2101	457	145.971

TOTAL TAX \$4,319.72

Class	Land	Improve	Gen Tax
COMMERICAL/INDUST	3250	26343	4319.72
TOTAL	29593		4319.72

TAX DUE \$4,319.72

1st half due on or before
 December 20, 2014.
 2nd half due on or before
 May 10, 2015.
 6% interest on delinquent taxes.

Legal Description
ORIGINAL PLAT SUB OF BLK 22---310, S18, T24, R32W, BLOCK 22, Lot 07 - 08
Prop Addr: 216 N MAIN Sec: 18 Twp: 24 Rng: 32W Lot: 07 Blk: 22 0 00202 000000

IF YOU NO LONGER OWN LISTED PROPERTY,
 CALL THE FINNEY COUNTY APPRAISER 620-272-3514.

To pay taxes online, go to...
www.accesskansas.org/kspropertytax/index.do

- - - - - On Personal Property and Oil/Gas Taxes - - - - -
- Half payments are not accepted after December 20th -
- All prior year delinquent taxes must be paid in full -
- before we can accept current tax. -

Please make checks payable to Finney County Treasurer.
 Please advise our office of any address changes.

*** 2nd Half Notices Will Not Be Sent ***

PLEASE RETURN APPROPRIATE COUPON BELOW WITH YOUR REMITTANCE.

Pay: Full Payment
 Due Dec 20, 2014

\$4,319.72



201400856009

Statement # 008560

Please Send Receipt? YES

2014 Real Estate

GIAN MICHAEL & JANIS LEE /
 GIAN FRANK J
 PO BOX 1112

GARDEN CITY KS 67846-1112

CountyWorks by Manatron

KS

Finney County
P O Box M
Garden City, KS 67846
620-272-3527

Raylene Dick

Tax Receipt

Receipt Date: 12/15/2014
Terminal Number: 05

Receipt Num: 2213 1st Half Year: 2014 Stmt Num: 8560 Real Estate
 GIAN MICHAEL & JANIS LEE / GIAN FRANK J ORIGINAL PLAT SUB OF BLK 22---310, S18,
 PO BOX 1112 GARDEN CITY KS 67846-1112 T24, R32W, BLOCK 22, Lot 07 - 08

Parcel ID: 27418040200090000000 ADDR: 216 N MAIN
 Lot: 07 Blk: 22 ORIGINAL PLAT SUB OF BLK 22 Receipt Amount: 2159.86
 Sec: 18 Twp: 24 Rng: 32W Receipt Fees:

CountyWorks by ManaLron

IH/

	Total Tax:	2159.86
	Total Fees:	
	TOTAL RECEIPTS:	2159.86

Check: \$2,159.86
Ck Num: 1121

GIAN MICHAEL & JANIS LEE /
GIAN FRANK J
PO BOX 1112
GARDEN CITY KS 67846-1112



Finney County

P O Box M
Garden City, KS 67846
620-272-3527

Raylene Dick

Tax Receipt

Receipt Date: 5/07/2015
Terminal Number: 05

Receipt Num: 6652 2nd Half Year: 2014 Stmt Num: 8560 Real Estate
 GIAN MICHAEL & JANIS LEE / GIAN FRANK J ORIGINAL PLAT SUB OF BLK 22---310, S18,
 PO BOX 1112 GARDEN CITY KS 67846-1112 T24, R32W, BLOCK 22, Lot 07 - 08

Parcel ID: 27418040200090000000 ADDR: 216 N MAIN
 Lot: 07 Blk: 22 ORIGINAL PLAT SUB OF BLK 22 Receipt Amount: 2159.86
 Sec: 18 Twp: 24 Rng: 32W Receipt Fees:

CountyWorks by Manatron

IH	Total Tax:	2159.86
	Total Fees:	
	TOTAL RECEIPTS:	2159.86

Check: \$2,159.86
Ck Num: 1137

GIAN MICHAEL & JANIS LEE /
GIAN FRANK J
PO BOX 1112
GARDEN CITY KS 67846-1112



INSPECTIONS: PH 620-276-1120 FAX: 620-276-1173
 WEB: gardencity.org
 301 N. 8th, P.O. BOX 998 Garden City, KS 67846

BUILDING PERMIT

Permit #: B16-000650
 Issue Date: 07/26/2016

Location: Garden City

Job Site Information:
 216 North MAIN
 Garden City, KS 67846

Property Owner:
 GIAN, MICHAEL & JANIS LEE
 PO BOX 1112
 GARDEN CITY, KS 67846-1112

Applicant Information:
 TNT Construction
 TNT Construction
 2013 Lincoln Rd
 Garden City, KS 67846

Subdivision:
 Legal Description:
 Zoning District:
 Description of Work: NEW STORE FACE & STORE FRONT FOR JUICE BAR

Contractor Information

General Contractor: TNT Construction

License #:
 16-4701

Electrical:

Mechanical:

Plumbing:

NOTICE TO OWNERS WORKING ON THEIR OWN PROJECTS

An owner may take out permits to build a house in which they reside. The owner may build the structure and do his own plumbing, wiring and heating and air, providing they have taken out proper permits for each of the above and each is properly inspected and approved. The owner may hire a laborer, however if the owner employs a carpenter, plumber, electrician or mechanical (heating & air) installer, the hired individual shall be a contractor, licensed and bonded by the City of Garden City. Non-licensed help cannot be utilized. I, the undersigned have read this notice and its requirements and I signify that I intend to do my own work in each of the building areas for which I have obtained permits and that any assistance which I may require in these areas will be provided by a licensed and bonded contractor. I am aware, that should I utilize any non-licensed help with the exception of general laborers, that this shall be grounds for immediate revocation of the building permit.

Building Permit Information: Work to begin: and to be completed:

Floor Area: 1800 sqft
 Living Space: sqft
 Basement: sqft
 Finished:
 Rough In:

Total Site Area
 sqft: 1800
 acres:
 Lot Coverage:
 Total Area:
 #Bathrooms:
 #Bedrooms:
 Total # Rooms:

Valuation: \$70,000.00

 Water Pipe Diameter:
 Electric Meter:
 Waste:

Garage: sqft
 Decks: sqft
 Porches: sqft

I HEREBY AFFIRM THE ABOVE STATEMENTS ARE TRUE AND CORRECT AND ALSO AGREE TO COMPLY WITH ALL APPLICABLE PROVISIONS OF CHAPTER 18, BUILDINGS REGULATIONS OF THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY AND OTHER APPLICABLE REGULATIONS AND LAWS THAT MAY APPLY.

I HEREBY UNDERSTAND THAT THERE WILL BE A FINE FOR VIOLATIONS.

Building Official: Date: July 26, 2016

PERMISSION HAS BEEN GRANTED TO PERFORM THE WORK INCLUDED IN THIS APPLICATION. THIS PERMIT SHALL NOT BE CONSTRUED TO PERMIT ANY VIOLATION OF APPLICABLE LAWS, REGULATIONS, ORDINANCES, AND CODES. CONSTRUCTION MUST BE STARTED WITHIN 180 DAYS AND WORK SHALL NOT BE SUSPENDED FOR MORE THAN 180 DAYS OR THIS PERMIT SHALL BE NULL AND VOID.

****Office Use Only****

Receipt #: 12547

Amount Paid: 440.00
Amount Due: 0.00

New Business



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Steve Cottrell, Assistant to the City Manager
DATE: August 2, 2016
RE: KDOT Applications for Transload Project

ISSUE:

The Governing Body is asked to consider and approve two applications to KDOT for the Transload Facility.

1. State Rail Service Improvement Fund for construction of a new rail siding
2. Economic Development Fund for reconstruction of Farmland Road

BACKGROUND:

An application for the transload project was submitted to KDOT in the spring of 2015. On July 20th, KDOT selected 7 of the 111 applications for further consideration, ours was included. KDOT announced that Garden City and Great Bend projects had been advanced for final consideration on September 1st. Since then, City, County and FCEDC staff, with the assistance of TP&L, Wind River Grain and Bonanza BioEnergy have worked with KDOT to refine the project and get to an acceptable project.

On July 6th, KDOT Secretary King met with the local parties to discuss funding for the project. KDOT will provide likely funding from two sources, the State Rail Service Improvement Fund for the rail siding and the Economic Development Program for reconstruction of Farmland Road. KDOT has not issued formal a press release.

The attached applications are still in progress. In discussions with TP&L about the facility, they would like to see the rail siding completed by early winter. This is also dependent upon our closing on the property with JBS-Swift. To expedite matters, staff requests authorization to submit the applications when finalized.

ALTERNATIVES:

1. Approve submittal of the State Rails Service Improvement Fund and Economic Development Fund applications.
2. Defer action to a later date.

RECOMMENDATION:

Staff recommends authorizing submittal of the State Rails Service Improvement Fund and Economic Development Fund applications to KDOT.

FISCAL NOTE:

There will be no cost to the City for the rail siding grant. TP&L will pay all costs exceeding the grant

amount. A local share for Farmland Road construction costs, exceeding the grant and all of the engineering costs, will be required. TP&L will pay the design engineering costs and the City and County will need to determine funding for the remaining costs of approximately \$750,000.

ATTACHMENTS:

Description	Upload Date	Type
Rail Improvement Fund application draft	7/27/2016	Backup Material
Economic Development Program application draft	7/27/2016	Backup Material



State Rail Service Improvement Fund
FY 2017 Application



KDOT is also here to help throughout the application process, if you have any questions, please don't hesitate to contact John Maddox at 785.296.3228 or JohnM@ksdot.org. If your project has direct ties to the economy by creating or sustaining jobs or if you are new to the Rail Program, **KDOT strongly encourages you to start with the General Local Partnership Opportunity Application** available at www.ksdot.org/tworks/ecodevo/downloads/genapp2013.

1. General Applicant Information

a. Applicant Type:

If applicant is not a railroad, please include a memorandum of understanding indicating the railroad's agreement to provide service and railcars on the project segment

b. Name of Entity:

c. Name and title of primary contact person:

Address:

Phone Number:

Email:

d. Federal ID Number:

2. Project Location – *Attach detailed map*

a. Serving Railroad (*operating carrier*):

b. Rail line owner:

c. Subdivision:

d. Interchanges with other railroads:

e. Milepost: _____ to milepost: _____

f. Total miles:

g. City: _____ to city: _____

3. Project type and description – *Select the category that best represents the project and provide a description of project scope*

Preservation or Major Rehabilitation

This category encompasses major rehabilitation activities such as crosstie installation, rail replacement, ballast addition, etc.

Expansion or Capacity Improvement

This category includes projects that expand capacity like installation of passing tracks, siding extensions on the mainline, wye installation, etc.

4. Project Description – Provide a description of the project scope (*description of work*):

5. Estimated Cost of the Project – *Please attach as detailed a material and cost breakdown as possible*

- a. Materials
- b. Construction (labor and equipment)
- c. Total Estimated Cost (sum of lines a & b) _____

See attached cost estimate for total facility cost estimate.

6. Schedule and coordination information

- a. Estimated start date:
- b. Estimated completion date:
- c. Describe any known projects (KDOT or other) that may need coordination:

7. Benefits of the project – *Add or substitute additional sheets as necessary*

- a. Describe the nature of the transportation problem(s) at this location and the transportation benefits that would result from the project (*i.e. safety, rehabilitation, capacity, operational, etc.*):

- b. Describe the cost savings and benefits that would result from the project (*i.e. savings to businesses or customers, operating efficiencies to businesses, improved customer service, etc.*):

9. Sample Material and Labor Cost Detail – *The following is provided as a sample. Applicant may fill out the table below or provide substitute or additional sheets as necessary. Only new crossties may be used. A minimum of 5 carloads of ballast per mile is recommended.*

Item	New	Used	Grade	Description (Size, weight, etc.)	Unit	Quantity	Unit Price	Total Cost
Rail								
Rail Distribution (labor)								
OMT:								
Track Spikes								
Joint Bars								
Bolts								
Tie Plates								
Rail Anchors								
Other								
New Crossties								
Switch Ties								
Bridge Ties								
Insert Tie Labor								
Ballast								
Turnouts								
Switches								
Tax on Materials								
Surfacing								
Bridge Construction /Rehabilitation								
Dirt Work								
Grade Crossing Work								
Right-of-Way Grading								
Brush Cutting								
Tie Disposal Costs								
Work Train								
Labor - Miscellaneous								
Freight								
Other								
Total Project Costs								

Comments or Notes:

10. Existing Line Condition – Provide information on the existing rail line condition. For some projects, such as new track construction, historical data will not exist.

- a. Current rail weight:
- b. Current rail condition:
- c. Existing track weight limit:
- d. Existing ballast depth:
- e. Number of good crossties per 39 foot section:
- f. Existing crosstie condition: (check all that apply)

PROPOSED 115 # OR HEAVIER

6" TO 8" MIN. DEPENDS ON TIES USED

- Plate cut
- Broken
- Slewing

BNSF mainline in this vicinity is 136 # continuously welded rail replaced in 2016. BNSF had replaced all ties in the La Junta subdivision in 2015.

- g. Existing OTM condition: (check all that apply)

- In adequate tie plates
- In adequate anchors
- In adequate spikes
- Broken Joint bars
- 2-bolt minimum not met

h to m are for the BNSF mainline

- h. Existing roadbed and drain age condition:
- i. Existing right-of-way & visibility condition:
- j. Existing FRA track standard classification:
- k. Existing maximum operating speed:
- l. Existing average operating speed:
- m. Are there any existing slow orders? Yes No

If so, please describe:

11. Other investments – *Add or substitute additional sheets as necessary*

- a. Is there a private sector business or other entity involved in the project? Yes No

Name of business or other:

Name and title of contact:

Address:

Phone Number:

Email:

b. Describe any associated investments of any private sector business that relate to the project.
This could include land purchased, building erected or expanded, equipment purchased, etc.

c. Describe any additional investments being made in the project.
This could include investment by the railroad, utilities provided by the local government, tax incentives given, other related grants, etc.

Attachment Checklist

- Memorandum of understanding with serving railroad (*if applicant is not a railroad*)
- Project map
- Detailed material and cost breakdown
- Signed Statement of Intent (following page)
- Submit application via mail, send printed copy to:

Kansas Department of Transportation
Attn: John Maddox
Eisenhower State Office Building
700 S. W. Harrison Street, 2nd Floor Tower
Topeka, KS 66603-3745
- Submit application via email to JohnM@ksdot.org AND ecodevo@ksdot.org. To ensure receipt, if you do not receive an email response, please follow up by phone with John Maddox at 785.296.3228.

Statement of Intent

The authorized representative for the applicant must read, agree, and sign the statement below for this to be considered an official application

As the Applicant, or as an authorized representative of the Applicant, I hereby submit this Application to the State Rail Service Improvement Fund. I represent that the information contained herein and attached hereto are true and correct to the best of my knowledge. I understand that the following conditions apply to this application:

- Additional information may be requested;
- I authorize the Kansas Department of Transportation to independently verify any information contained in this application; and
- Acceptance and consideration of this application does not constitute a commitment for financial assistance by the State of Kansas.

I assure that this project will be constructed in accordance with the Rules and Regulations governing the State Rail Service Improvement Fund, AREMA track standards, FRA classification specifications, and all applicable Kansas law.

I assure that all work performed and all material furnished for the approved project shall be in conformity with the plans, specifications, and any authorized revisions thereto, which have been approved by the designer of the approved project.

If the project is approved, I will provide written assurance that:

1. The project will be designed by a licensed professional engineer.
2. All revisions and/or deviations from the plans and specifications will be approved by the project's designer.
3. Upon completion and prior to opening to unrestricted traffic, the project will be inspected by an FRA certified track inspector.

Signature

Printed Name

Title

Date



Economic Development Program
Application Form – 2014



If you are new to the Economic Development Program, KDOT recommends you start with the General Local Partnership Opportunities Application. If you have questions, please contact Wade Wiebe at (785) 296-3585 or wwiebe@ksdot.org

1. General Applicant Information

- a. Name of governmental unit:
- b. Name and title of primary contact person:
Should be an elected official or employee of the governmental unit
Address:

Phone Number:

Email:

- c. Governmental official name and title *(if applicable)*:
Address:

Phone Number:

Email:

- d. Public works official name and title *(if applicable)*:
Address:

Phone Number:

Email:

- e. Is there a private business or other entity involved in the project? **Yes** **No**

Name of business or other entity:

Name and title of contact:

Address:

Phone Number:

Email:

f. Does this project include a railroad? **Yes** **No**

Name of railroad:

Name and title of contact:

Address:

Phone Number:

Email:

g. Is the transportation improvement for a new or existing business? **New** **Existing**
A new business is one that is looking to relocate to Kansas. An existing business is one that is already located in the State of Kansas. ED program funds are generally not eligible for businesses looking to relocate from one area of Kansas to another.

h. Is this an immediate opportunity? **Yes** **No**
An immediate opportunity is when a transportation solution is essential for a business to move to Kansas, relocate, or expand. Decisions about funding for Immediate Opportunities are made quickly and on a case-by-case basis.

i. If "yes," please describe how critical the timing is:

2. Project Location and Description – Attach additional sheets as necessary

a. Project Location:

b. Project length (*in miles or feet*):

c. Project scope (*description of work*):

d. Current average daily traffic volume (*if available*):

2. Estimated Cost of the Project – Please be specific about nature of costs, report in ^{2014 Dollars}
2016 costs

- a. Preliminary Engineering/Design
- b. Right-of-Way Acquisition
- c. Utility Adjustments
- d. Construction
- e. Construction Engineering/Inspection
- f. Other
- g. Total Estimated Cost (*sum of lines a-f*)
- h. Local Match Available (*negotiable, minimum 25% is desired*)
- i. Total Requested Amount from KDOT (*subtract line h from g*)

4. Schedule and Coordination Information

- a. Estimated start date:
- b. Estimated completion date:
- c. Describe any known KDOT or other projects that may need coordination:

- d. Have any KDOT field staff been involved with the project?

Yes **No**

If so, who?

- e. Have any Department of Commerce staff been involved with the project? **Yes** **No**

If so, please provide details:

Name and title of primary contact person:

Address:

Phone Number:

Email:

f. Is the project in an economically distressed area? **Yes** **No**

If "yes," please describe:

In responding, you may consider Kansas, Inc's annual county-level economic rankings, evidence that a project serves a particularly underutilized part of town, or any other factor you believe may be relevant.

6. Private Sector and Other Investments – Attach additional sheets as necessary

a. Describe the associated investment of any private sector business that relates to the project.

This could include land purchased, building erected or expanded, equipment purchased, etc.

b. Describe the financial status of the associated businesses.

Attach financial statements and most recent budget if possible.

c. Describe any additional investments being made in the project.

This could include utilities provided by the local government, tax incentives given, other related grants, etc.

7. Attachment Checklist

- Financial statements
- Project map
- Any additional sheets (detailed cost estimates, explanation of local match, letters of support, etc.)
- Signed Statement of Intent (Step 8 on the following page)
- Submit Application by mail to:

Kansas Department of Transportation
Attn: Wade Wiebe, Director of Partner Relations
Secretary of Transportation's Office
Eisenhower State Office Building
700 Harrison, 2nd Floor West
Topeka, KS 66603

- You may also email it to wwiebe@ksdot.org or ecodevo@ksdot.org

8. Statement of Intent

The authorized person for the application must read, agree, and sign the statement below for this to be considered an official application.

As the Applicant, or as an authorized representative of the Applicant, I hereby submit this Application to the Economic Development Program. I represent that the information and financial data contained herein and attached hereto are true and correct to the best of my knowledge. I understand that the following conditions apply to this Application:

- Additional information may be requested;
- I authorize the Kansas Department of Transportation to independently verify any information contained in this Application; and
- Acceptance and consideration of this Application does not constitute a commitment for financial assistance by the State of Kansas.

I assure that this project will be constructed in accordance with the Economic Development Program and all applicable Kansas laws.

I assure that all work performed and all material furnished for the project shall be in reasonable conformity with the plans, specifications, and any authorized revisions thereto, which have been approved by the designer of the approved project.

If the project is approved, I will provide written assurance that:

1. The project will be designed by a licensed professional engineer.
2. All revisions and/or deviations from the plans and specifications will be approved by the project's designer.
3. The project will be inspected by a certified inspector when the project is open to unrestricted traffic and at the time of final acceptance.

Signature

Steven F. Cottrell

Printed Name

Assistant to the City Manager

Title

Date



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Michael D. Utz, Chief of Police
DATE: August 2, 2016
RE: Proposed transference of Animal Shelter operations

ISSUE:

The Governing Body is asked to consider and approve the proposed transfer of operational responsibilities of the City of Garden City/Finney County Animal Shelter from the City of Garden City to the Finney County Humane Society.

BACKGROUND:

The City of Garden City, through the Garden City Police Department, is currently responsible for day to day operations of the Animal Shelter. Over the last several months, discussions regarding the transference of such operations and facility management have ensued between the City of Garden City and the Humane Society. These discussions have led to the proposed contract, which has been prepared by City Attorney Randy Grisell, and is attached for your review.

The Humane Society would be responsible for staffing and all staffing expenses. The Humane Society would also be responsible for the care and expenses related to the animals housed at the Animal Shelter. Other responsibilities of the Humane Society are outlined in the attached contract. The City of Garden City would maintain ownership of the Animal Shelter property and building, as well as the maintenance of the roof, parking lot, plumbing, HVAC system, electrical, cold water pressure washer and the crematory. The City would also be responsible for any other repairs to the building or property in excess of \$500.00. Additional responsibilities of the City are outlined in the attached contract.

Animal Control operations would remain the responsibility of the City of Garden City and would not transfer to the Humane Society.

ALTERNATIVES:

1. Approve the attached agreement.
2. Reject the agreement.

RECOMMENDATION:

Staff recommends Governing Body approve the attached contract as presented.

FISCAL NOTE:

The City of Garden City would pay the Humane Society \$215,980 per year during the three year contract. It is also requested the County be approached to underwrite 40% of the \$215,980 as requested in the attached Animal Shelter City/County Fees Agreement memorandum.

ATTACHMENTS:

Description	Upload Date	Type
Animal Shelter Agreement	7/27/2016	Backup Material
Animal Shelter Budget Proposal	7/29/2016	Backup Material
Animal Shelter/County Payment Memorandum	7/27/2016	Backup Material

ANIMAL SHELTER OPERATION AGREEMENT

THIS ANIMAL SHELTER OPERATION AGREEMENT (Agreement), made and entered into this _____ day of August, 2016, by and between CITY OF GARDEN CITY, KANSAS (CITY), and the FINNEY COUNTY HUMANE SOCIETY, INC. (HUMANE SOCIETY).

RECITALS

WHEREAS, CITY owns the City of Garden City, Kansas Animal Shelter (Animal Shelter), located at 124 Fleming Street, Garden City, Kansas; and

WHEREAS, CITY, through the Garden City Police Department (GCPD) operates the Animal Shelter; and

WHEREAS, HUMANE SOCIETY desires to take over complete operation of, and responsibility for, the Animal Shelter; and

WHEREAS, CITY desires to turn over operational responsibility for the Animal Shelter to the HUMANE SOCIETY.

NOW, THEREFORE, in consideration of the terms and conditions set forth herein, the parties agree as follows:

1. ANIMAL SHELTER. CITY does hereby grant use of the Animal Shelter to HUMANE SOCIETY to use in conformity with this Agreement.

2. TERM. The term of this Agreement shall be for a period of three (3) years, from the 1st day of January, 2017, to the 31st day of December, 2019. At the end of the term of this Agreement, the parties shall mutually determine if the Agreement should be extended for an additional three (3) year period. If HUMANE SOCIETY desires to extend the term of this Agreement for an additional three (3) year period, it shall give written notice of intent to extend the term of the Agreement to CITY not less than one hundred eighty (180) days prior to the end of the term. Notwithstanding a written notice of intent to extend the term, should CITY determine that it is not in the best interest of CITY to extend the term, this Agreement shall terminate on the date set forth in this paragraph.

3. MAINTENANCE. HUMANE SOCIETY shall be responsible for the normal and routine maintenance, repair, and cleaning of the Animal Shelter. Normal and routine maintenance and cleaning shall generally conform to the schedule set forth in Exhibit A, attached hereto and incorporated herein. All maintenance and cleaning shall be done with a level of care and expertise that satisfies the standards acceptable to CITY. HUMANE SOCIETY shall be responsible for all supplies and equipment necessary to maintain and clean the Animal Shelter. Repairs in excess of Five Hundred Dollars (\$500) shall be the responsibility of CITY, subject to Paragraph 16 herein.

CITY shall be responsible for the maintenance, upkeep, repair and replacement of all major structural components of the Animal Shelter, including the following: roof, parking lot, plumbing, HVAC system, electrical, cold water pressure washer, and the crematory.

4. INSURANCE. CITY shall provide general liability, property and casualty insurance coverage for the Animal Shelter. HUMANE SOCIETY shall carry commercial general liability insurance covering injury or death to persons, as well as property damage or loss with limits of no less than \$1,000,000 per occurrence and \$2,000,000 aggregate for its use of the Animal Shelter. HUMANE SOCIETY shall name CITY as additional insured under any commercial general liability insurance policy, and HUMANE SOCIETY shall provide proof of coverage to CITY. HUMANE SOCIETY shall be responsible for insuring its personal property located in the Animal Shelter.

5. INDEMNIFICATION. HUMANE SOCIETY shall at all times indemnify, defend and hold CITY harmless from all loss, liability, costs, damages and expenses that may occur or be claimed with respect to any person or persons, animals, or property in or about the Animal Shelter resulting from any act done or omission by or through HUMANE SOCIETY, its agents, employees, volunteers, or invitees, in or at the Animal Shelter. HUMANE SOCIETY shall indemnify CITY, and be responsible for any and all attorney fees and costs required to be expended by CITY to enforce this Agreement or defend against any claim for injury or death to persons, animals, or damage to or loss of property.

6. WORKERS' COMPENSATION INSURANCE. HUMANE SOCIETY shall maintain workers' compensation insurance for its employees, agents, and volunteers as required by Kansas law. HUMANE SOCIETY acknowledges and agrees that it, its employees, agents or volunteers are not employees of CITY.

7. ASSIGNMENT AND SUBLETTING. HUMANE SOCIETY shall not assign, transfer or encumber this Agreement and shall not sublease the Animal Shelter or any part thereof or allow any other person or entity to be in possession, without the prior written consent of CITY. Notwithstanding any permitted assignment or subletting, HUMANE SOCIETY shall at all times remain directly, primarily and fully responsible and liable for compliance with all of its obligations under the terms and provisions of this Agreement.

8. LEGAL REQUIREMENTS. HUMANE SOCIETY shall comply with all laws, orders, ordinances and other public requirements now or hereafter affecting the Animal Shelter, including but not limited to, federal, state or municipal laws and ordinances regulating the care, euthanizing, impoundment, and adoption of animals. HUMANE SOCIETY shall also comply with CITY Code of Ordinances, Chapter 10, Article IV, Vicious Dogs, provide all required records and documentation to the CITY Municipal Court, and strictly comply with all orders of the Municipal Court Judge.

9. ALTERATIONS. HUMANE SOCIETY shall have no authority to make any alterations to the Animal Shelter, without the written consent of CITY.

10. SIGNAGE. CITY grants to HUMANE SOCIETY the authority to place signage at the Animal Shelter to reflect the name of the Animal Shelter as the Finney County Humane Society Animal Shelter. No signs shall be placed on the Animal Shelter by HUMANE SOCIETY until reviewed and approved by CITY.

11. UTILITIES. HUMANE SOCIETY shall be responsible for all utility charges in connection with its use of the Animal Shelter for water, gas, electricity, sewer, solid waste, telephone and internet.

12. MECHANICS' LIENS. HUMANE SOCIETY agrees to keep the Animal Shelter free of mechanics' and materialmans' liens and other liens of like nature that arise from any work to be done on or to the Animal Shelter contracted by or on behalf of HUMANE SOCIETY, and at all times fully to protect and indemnify, hold harmless and defend CITY against all liabilities and expenses arising out of or incurred by reason of or on account of any such claim or lien. Should HUMANE SOCIETY fail to fully discharge any such lien or claim within thirty (30) days after receiving notice that a lien has been filed against the Animal Shelter, CITY may, at its option, and without waiving the right to consider HUMANE SOCIETY's failure to discharge such lien a default under this Agreement, pay the same or any part thereof.

13. WAIVER. The rights and remedies of CITY under this Agreement, as well as those provided by law, shall be cumulative, and none shall be exclusive of any other rights or remedies. A waiver by CITY of any breach or default of HUMANE SOCIETY shall not be deemed or construed to be a continuing

waiver of such breach or default nor as a waiver of or permission, expressed or implied, for any subsequent breach or default.

14. SUCCESSORS. The provisions, covenants and conditions of this Agreement shall bind and inure to the benefit of the legal representatives, successors, and assigns of each of the parties.

15. TERMINATION. This Agreement may be terminated by mutual agreement of the parties, or in the event of a breach by one of the parties, after thirty (30) days' written notice of a breach.

16. DAMAGE TO THE ANIMAL SHELTER. HUMANE SOCIETY shall be responsible for any and all damages of any kind to the Animal Shelter, caused by HUMANE SOCIETY, its employees, agents, volunteers, or any person using the Animal Shelter. HUMANE SOCIETY shall be responsible for damages caused to the cold water pressure washer, the crematory, or the HVAC system as a result of the acts of HUMANE SOCIETY, its employees, agents or volunteers, or HUMANE SOCIETY's failure to properly maintain or operate the cold water pressure washer, the crematory, or the HVAC system.

17. RESPONSIBILITIES OF HUMANE SOCIETY. HUMANE SOCIETY shall have, subject to other provisions herein contained, the following responsibilities:

- a) Provide all staff necessary to operate the Animal Shelter, whether employees of HUMANE SOCIETY, or HUMANE SOCIETY volunteers.
- b) Pay all costs and expenses related to staffing of the Animal Shelter.
- c) Pay all costs and expenses related to operation of the Animal Shelter, unless otherwise specified in this Agreement to be paid by CITY.
- d) Obtain any certifications or licenses required by the state of Kansas or CITY.
- e) Employ a licensed veterinarian as required by state law or CITY ordinance.
- f) Accept all animals brought to the Animal Shelter by CITY, Finney County or the general public.
- g) Operate the Animal Shelter for not less than twenty-five (25) hours per week.
- h) Maintain accurate revenue and expense records and provide records to CITY on a semi-annual basis to be used by CITY to annually budget for operation of the Animal Shelter.
- i) Allow CITY to audit all HUMANE SOCIETY records related to the Animal Shelter.

18. RESPONSIBILITIES OF CITY. CITY shall have the following responsibilities:

- a) Pay to HUMANE SOCIETY, the amount of Two Hundred Fifteen Thousand Nine Hundred Eighty Dollars (\$215,980) per year of this Agreement. Payments in the amount of One Hundred Seven Thousand Nine Hundred Ninety Dollars (\$107,990) shall be made on or about January 15th and July 15th of each year of this Agreement. HUMANE SOCIETY shall provide CITY with a statement for a payment prior to payment by CITY.

- b) Maintain two (2) offices in the Animal Shelter for the CITY Animal Control Officer and the Finney County Animal Control Officer, as detailed in Exhibit B (CITY/FC ACO Offices), attached hereto and incorporated herein.
- c) Maintain the grounds at the Animal Shelter.
- d) Replace CITY owned personal property at the Animal Shelter, as needed.
- e) Provide a liaison from the GCPD to address all concerns or issues raised by HUMANE SOCIETY.

19. DEFAULT. This Agreement is made upon the express condition that if HUMANE SOCIETY fails or neglects to perform or observe any of HUMANE SOCIETY's obligations hereunder and such failure and neglect shall continue for thirty (30) days after written notice to HUMANE SOCIETY from CITY, CITY at any time thereafter, by written notice to HUMANE SOCIETY, may lawfully declare the termination of this Agreement. CITY shall have the right to remove, at HUMANE SOCIETY's expense, any of HUMANE SOCIETY's property left remaining in or upon the Animal Shelter. In addition, HUMANE SOCIETY shall remain and continue to be liable to CITY in a sum equal to all fixed and additional facility use charges assessed for the balance of the term originally granted. CITY shall have the right to pursue all available remedies allowed by law, should HUMANE SOCIETY be in default. If this Agreement is terminated early by CITY, HUMANE SOCIETY shall immediately return funds paid by CITY, in a pro-rated amount equal to Seventeen Thousand Nine Hundred Ninety-eight Dollars (\$17,998) per month for months remaining in an annual term.

20. FORCE MAJEURE. Any unforeseeable and unavoidable occurrence beyond the reasonable control of a party that prevents a party from fully performing its obligations hereunder, including, without limitation, acts of God, criminal acts, acts of war, explosions, epidemics, civil disturbances, labor problems, loss or malfunctions of utilities, computer or communications services, or unforeseeable and unavoidable actions by a governmental authority shall relieve the parties from compliance with this Agreement.

21. NON-APPROPRIATION OF FUNDS. In the event sufficient funds shall not be budgeted and appropriated by CITY for payments required to be paid under this Agreement, CITY may terminate this Agreement the fiscal year in which funds were last budgeted and appropriated for payments, and CITY shall have no further rights or obligations under this Agreement. CITY shall notify HUMANE SOCIETY at least one hundred eighty (180) days prior to the expiration of the fiscal year then in effect, if funds are not going to be available during the ensuing term for the payments required by this Agreement by reason of non-appropriation of funds. Failure of CITY to appropriate funds for continuation of this Agreement shall not constitute an element of default under this Agreement.

22. NOTICES. Except as otherwise specifically set forth in this Agreement, any notice required by the terms hereof shall be given in writing at the address set forth below by any of the following means: (a) personal service, (b) electronic communication, whether by facsimile or e-mail; (c) national recognized courier service, or (d) registered or certified United States mail, postage prepaid, return receipt requested, as follows:

If to CITY:	Matthew C. Allen, City Manager P. O. Box 998 301 North 8th Street Garden City, Kansas 67846 Matt.Allen@gardencityks.us
and to GCPD:	Michael D. Utz, Chief of Police

304 North 9th Street
Garden City, Kansas 67846
Michael.Utz@gardencityks.us

If to HUMANE SOCIETY: Finney County Humane Society, Inc.
P. O. Box 2031
Garden City, Kansas 67846

23. GENERAL COVENANTS.

- a) This Agreement incorporates all of the obligations, agreements and understandings of the parties hereto, and there are no oral agreements or understandings between the parties hereto concerning the property or any subject covered by this Agreement.
- b) This Agreement may be amended, changed, or modified, only upon the written consent of all the parties.
- c) This Agreement shall be binding upon and inure to the benefit of the parties hereto, their respective successors, personal representatives and permitted assigns.
- d) This Agreement shall be construed in accordance with the laws of the State of Kansas.
- e) The headings of the paragraphs of this Agreement are for convenience of reference only and shall; not be considered a part of or affect the construction or interpretation of any provisions of this Agreement.
- f) In the event any provision of this Agreement shall be invalid under applicable laws, such invalid provision shall automatically be considered reformed and amended so as to conform to all applicable legal requirements, or, if such invalidity cannot be cured by reformation or amendment, the same shall be considered stricken and deleted, but in neither such event or events shall the validity or the enforceability of the remaining valid portions hereof be affected thereby.

IN WITNESS WHEREOF, the parties have executed this Animal Shelter Operation Agreement as of the day and year first above written.

CITY OF GARDEN CITY, KANSAS

Date

By _____
Chris Law, Mayor

ATTEST:

Celyn N. Hurtado, City Clerk

FINNEY COUNTY HUMANE SOCIETY, INC.

DATE

By _____
Monica Turrentine, President

ATTEST:

Printed Name:

Title: _____

EXTENT OF SERVICE	FREQUENCY OF SERVICE					
	DAILY	WEEKLY	MONTHLY	QUARTERLY	ANNUALLY	AS NEEDED
GENERAL, OFFICES, LOBBY AREA, FOYER & EDUCATION ROOM						
Empty wastebaskets	X					
Dust all exposed filing cabinets, chairs, furniture, tables, bookcases and shelves (Client's papers on desks, drafting tables, filing cabinets, etc. are not to be disturbed)	X					
Dust all furniture including desks, chairs, tables	X					
Clean counter tops	X					
Spot clean desk tops	X					
Dust telephones	X					
Dispose of trash	X					
Remove fingerprints from doors, frames, light switches, kick plates, push plates, handles, railings, sills, foyer glass, etc.		X				
Low dust all horizontal surfaces to hand heights, including sills, ledges, molding, shelves, picture frames, ducts, radiators, etc.		X				
Wash wastebaskets		X				
Sanitize telephones		X				
WASHROOMS/BATHROOMS						
Clean, sanitize and polish all vitreous fixtures, including toilet bowls, urinals, hand basins	X					

EXTENT OF SERVICE	FREQUENCY OF SERVICE					
	DAILY	WEEKLY	MONTHLY	QUARTERLY	ANNUALLY	AS NEEDED
WASHROOMS/BATHROOMS CONT.						
Clean and polish all chrome fittings	X					
Clean and sanitize toilet seats	X					
Clean all glass and mirrors	X					
Remove spots, stains, splashes from wall around sinks	X					
Empty all containers and disposals	X					
Wash and sanitize exterior of all containers	X					
Refill all towel, tissue, soap, and napkin dispensers to normal limits	X					
Spot clean metal partitions	X					
Deodorize	X					
Sweep and mop floors	X					
Dust metal partitions		X				
Remove fingerprints from doors, frames, light switches, kick plates, push plates, handles, railings		X				
Low dust all horizontal surfaces to hand heights, including sills, ledges, molding, shelves, ducts, etc.		X				
Wash waste receptacles		X				
Clean wall areas next to sinks		X				
Sanitize metal partitions			X			
Dust all areas to hand height			X			
Clean and sanitize tile walls			X			
Clean heat and air ducts				X		
Strip and seal floor				X		
High dust all surfaces				X		

EXTENT OF SERVICE	FREQUENCY OF SERVICE					
	DAILY	WEEKLY	MONTHLY	QUARTERLY	ANNUALLY	AS NEEDED
FLOORS - TILE						
Dust mop	X					
Damp mop	X					
Restore finish as needed	X					
Buff waxed floors			X			
Clean and polish baseboards			X			
Remove scuff marks				X		
CARPETS & DOOR MATS						
Preventive vacuum care	X					
Inspect for spots - remove if possible	X					
WALLS AND CEILINGS						
Clean all heater and air conditioner vents			X			
Remove spots, marks, stains, etc				X		
Rough clean for repainting where needed					X	
FURNITURE - LEATHER / VINYL						
Damp wipe			X			
Clean and apply protective coating					X	
LIGHTS AND FIXTURES						
Clean reflectors and covers					X	
INSIDE WINDOWS AND GLASS PARTITIONS						
Inside glass doors and partitions cleaned as needed						X
SECURITY						
Leave notice of any irregularities	X					
Turn off lights	X					
Lock all doors and windows	X					
Client to provide necessary keys	X					

Shelter Budget Proposal

Salaries			(Budgeted)				
	1 Manager (full-time)		\$29,120.00				
	1 attendant (full-time)		\$24,960.00				
	2 part-time attendants		\$30,000.00				
	1 part-time acct. payable/receivable clerk		\$15,000.00				
	TOTAL	\$99,080	\$99,080				
Benefits & Taxes							
	Health Insurance	\$20,000					
	SS Tax	\$20,000					
	Unemployment tax	\$200					
	Workmen's Comp.	\$9,000					
	TOTAL	\$49,200					
Utilities							
	Gas	\$5,000					
	Electricity	\$18,500					
	Water	\$1,200					
	Phone and internet:	\$1,500					
	TOTAL	\$24,700					
	Operations	\$25,000					
	Office supplies:	\$3,000					
	Vet:	\$15,000					
	TOTAL	\$215,980					

MEMORANDUM



MICHAEL D. UTZ
CHIEF OF POLICE

MARIA CARRASCO
ADMINISTRATIVE ASSISTANT

RANDY RALSTON
OFFICE OF PROFESSIONAL
STANDARDS CAPTAIN

MICHAEL REAGLE
COMMUNITY RESPONSE DIVISION
CAPTAIN

MICHAEL RADKE
INVESTIGATIONS DIVISION
CAPTAIN

COURTNEY PREWITT
PATROL CAPTAIN

KATHY FAIRCHILD
SUPPORT SERVICES DIRECTOR

EMILY BURNS
BUDGET ANALYST

GARDEN CITY POLICE
DEPARTMENT
304 N. 9TH ST.
P.O. BOX 998
GARDEN CITY, KS
67846-0998
620.276.1300
FAX 620.276.1350
www.gcpolice.org

TO: Matthew C. Allen, City Manager
FROM: Captain Michael Reagle
THROUGH: Michael D. Utz, Chief of Police
DATE: May 10, 2016
SUBJECT: Animal Shelter City/County Fees Agreement

Issue

The City of Garden City and Finney County does not have a formal written agreement in place for expenses related to maintaining and staffing the Garden City-Finney County Animal Shelter (Shelter).

Background

Based on research of City documents, there is only a verbal agreement for the County to pay 50% of the expenses related to building maintenance, equipment repair and 50% of the Shelter Manager's salary/benefits. When the new Shelter was originally built, staffing consisted of one Shelter Attendant. The original Shelter Attendant position was eventually modified to become the Shelter Manager. Since then, the City has added two additional Shelter Attendants to meet demand, without requesting additional payment by the County. Due to the workload of the Shelter, the Police Department is requesting through our budget an additional Shelter Attendant for 2017, bringing the total staff to four. As it stands now, there is no agreement to account for additional expenses resulting from additional demand.

The current agreement includes the County paying for half of the following line items: repair-buildings, repair-equipment, utilities-gas, supplies-office, supplies-operations, and half of the Shelter Manager Position. The City has been responsible for the other half of the Shelter Manager, the two Shelter Attendants, bank and credit card charges, vet/medical expenses, and miscellaneous expenses.

The table below provides statistics for the last three full years as it relates to dogs and cats impounded into the Shelter by both the City and the County. During that three year span, the County has been responsible for nearly 34% of the animals impounded into the Shelter.

<u>2013 City Impounds</u> Cats – 403 Dogs – 648 Other - 15	<u>2013 County Impounds</u> Cats – 281 Dogs – 552 Other - 9	<u>Cats Total = 684</u> <u>Dogs Total = 1200</u> <u>Other Total = 24</u>	<u>County Cats = 41%</u> <u>County Dogs = 46%</u>
<u>2014 City Impounds</u> Cats – 735 Dogs – 1042 Other – 15	<u>2014 County Impounds</u> Cats – 292 Dogs – 507 Other -16	<u>Cats Total = 1027</u> <u>Dog Total = 1549</u> <u>Other Total = 31</u>	<u>County Cats = 28%</u> <u>County Dogs = 33%</u>
<u>2015 City Impounds</u> Cats – 683 Dogs – 1091 Other - 39	<u>2015 County Impounds</u> Cats – 224 Dogs – 445 Other - 10	<u>Cats Total = 907</u> <u>Dogs Total = 1536</u> <u>Other Total = 49</u>	<u>County Cats = 25%</u> <u>County Dogs = 29%</u>

The table below shows the progressive line items related to Shelter staff salary and benefits, as well as overall Shelter expenses for 2013 through 2015, along with the amounts budgeted for 2016 and 2017. The budgeted expense does not include expenses related to City animal control. The 2017 budget includes adding a Shelter Attendant for staffing total of 4.

2013 Shelter Budget	2014 Shelter Budget	2015 Shelter Budget	2016 Shelter Budget	2017 Proposed Shelter Budget
\$116,835	\$159,097	\$155,821	\$158,306	\$230,123
2013 Staff Salary/Benefits	2014 Staff Salary/Benefits	2015 Staff Salary/Benefits	2016 Staff Salary/Benefits	2017 Staff Salary/Benefits
\$99,969	\$113,096	\$137,944	\$132,556	\$177,433

Alternatives

1. Make no changes to the current verbal agreement with the County.
2. Request a written agreement that follows current practice, but provides for 50% payment by the County for all Shelter staff.
3. Request a written agreement where the County is responsible for 40% of all Shelter expenses.
4. Request a written agreement reflecting any other sharing of the expenses at the Shelter by the City and the County.

Recommendation

Staff recommends alternative 3 as listed above. This recommendation does not include future considerations regarding the current \$25,000 payment per year the County makes to pay off the initial cost of building the Shelter.

Fiscal Note

Under alternative 1, the County would be responsible for \$44,371 in 2017. Alternative 2 would require the County to budget \$96,936 for 2017. Alternative 3 would require the County to budget \$92,049 for 2017. Alternative 4 budget numbers would be dependent on any new agreement between the City and the County.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Celyn N. Hurtado, City Clerk
DATE: August 2, 2016
RE: Great Plains Development Semi- Annual report

ISSUE:

The Governing Body is asked to consider and approve the semi-annual report for the CDBG Revolving Loan Fund on behalf of Great Plains Development, Inc.

BACKGROUND:

The Community Development Block Grant (CDBG) program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Great Plains Development Inc., manages these accounts for the City of Garden City and is required to send a semi-annual report to the Kansas Department of Commerce.

ALTERNATIVES:

None.

RECOMMENDATION:

Staff recommends approval of the semi-annual report for the period ending June 30, 2016.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
2016 Semi Annual report - GPDI	7/28/2016	Backup Material



100 Military Avenue • Suite 128
P.O. Box 1116
Dodge City, KS 67801-1116
620-227-6406 • fax 620-225-6051
gpd@gpdionline.com • www.gpdionline.com

An EDA Economic Development District/SBA Certified Development Company

DATE: July 12, 2016
TO: Melinda Hitz
City of Garden City
RE: Description: Semi-Annual Report
Reference # CDBG 87-BF-206
Period Ending: 6/30/2016
FROM: Faye Trent 
Executive Co-Director

The Kansas Department of Commerce no requires a Close-Out Certification form be completed for all CDBG/RLF loans funded since January 1, 2011. Attached is a close-out certification form for Robinsons Discount Furniture, Inc.

Please have the mayor sign page 2 and mail the form to Debbie Beck, Kansas Department of Commerce along with the semi-annual report. Please send us a copy of the signed form for our files.

If you have any questions, please contact me.

BUSINESS, GROWTH AND REAL JOBS IN SOUTHWEST KANSAS

Serving counties of Barber, Barton, Clark, Comanche, Edwards, Finney, Ford, Grant, Gray, Greeley, Hamilton, Haskell, Hodgeman, Kearny, Kiowa, Lane, Meade, Morton, Ness, Pawnee, Pratt, Rush, Scott, Seward, Stafford, Stanton, Stevens, Wichita. *An equal opportunity lender, provider and employer.*

Kansas Department of Commerce (CDBG Program)

LOCAL REVOLVING LOAN PROGRAM CLOSE-OUT CERTIFICATE

City or County Name: City of Garden City
Original Grant Number: 87-BF-206
Company Name: Robinson Discount Furniture, Inc.
DUNS Number: 31244627

Description of Project:

Purchase \$200,00 of inventory such as living room, dining room, bedroom & office
furniture; fixtures & equipment from an existing furniture business & \$50,000 in
working capital. Borrower currently leases business. Owner ready to sell. SBA
application is in process for purchases. UCC will be filed after purchase completed.

Loan Amount \$ 100,000 Match Amount \$ 150,000
Term 87 Months (1st 3 months interest only.)
Interest Rate 6.50%
Collateral Position 3rd

Applicable HUD requirements:	Completed	N/A
Governing Body Approval	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Loan Committee Approval	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Environmental Review (submit to Commerce)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Signed Loan Agreements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Security Agreements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Job Certifications	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Filed UCC's or Mortgage	<input type="checkbox"/>	<input type="checkbox"/>
Davis Bacon Wage Rates paid if applicable	<input type="checkbox"/>	<input checked="" type="checkbox"/>

(OVER)

A. Jobs

Job Creation/Retention

	Total Job Count		Total Weekly Hours		Percent	Race	Hispanic
	<u>Full Time</u>	<u>Full Time Low/Mod</u>	<u>Part Time</u>	<u>Part Time Low/Mod</u>	<u>Low/Mod Jobs</u>		
Actually Created	<u>6</u>	<u>6</u>	_____	_____	<u>100%</u>	<u>White</u>	<u>3</u>
Actually Retained	_____	_____	_____	_____	_____	_____	_____
Actual FTE Jobs	<u>6</u>					_____	_____

B. Created

Of Jobs Created, number of jobs with employer sponsored health care benefits 0

Of Jobs Created, number of persons unemployed prior to taking Jobs Created under this activity 0

Retained

Of Jobs Retained, number of jobs with employer sponsored health care benefits _____

C. Types of Jobs Created/Retained

<u>Jobs Category</u>	<u>Jobs Created</u>	<u>Jobs Retained</u>
Officials and Managers	_____	_____
Sales	<u>3</u>	_____
Office and Clerical	_____	_____
Craft Workers (Skilled)	_____	_____
Laborers (Unskilled)	_____	_____
Service Workers	<u>3</u>	_____

We hereby certify that all applicable requirements have been met.

Signed By: _____

Date: _____

Great Plains Development, Inc.

July 12, 2016

Melinda Hitz
City of Garden City
P. O. Box 998
Garden City, KS 67846

Description: Semi-Annual Report
Reference # CDBG #87-BF-206
Period Ending: 06/30/2016

Dear Melinda:

Enclosed please find the Semi-Annual reports for the period ending June 30, 2016 for the above listed grant.

Please have the chief elected official sign the front page and mail to Debbie Beck, Kansas Department of Commerce, 1000 S. W. Jackson Street, Suite 100, Topeka, Kansas 66612-1354.

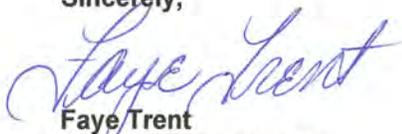
In your cover letter to Ms. Beck, you may want to include projects that are currently in process. Those projects are listed on the attached memo.

I have included a copy of the report for your files.

Please send us a copy of the signed page and a copy of your cover letter so we can have them for our files.

If you have any questions, please contact me at 620-227-6406.

Sincerely,



Faye Trent
Executive Co-Director

Enclosures

File # 520600GC

Web Site: www.gpdionline.com
Phone: 620-227-6406 – FAX: 620-225-6051 – e-mail: gpd@gpdionline.com
100 Military Plaza, Suite 128, P. O. Box 1116, Dodge City, Kansas 67801
An EDA Economic Development District and SBA Certified Development Company
An Equal Opportunity Lender, Provider and Employer

Serving Counties of Barber, Barton, Clark, Comanche, Edwards, Finney, Ford, Grant, Gray, Greeley, Hamilton, Haskell, Hodgeman, Kearny, Kiowa, Lane, Meade, Morton, Ness, Pawnee, Pratt, Rush, Scott, Seward, Stafford, Stanton, Stevens and Wichita.



100 Military Avenue • Suite 128
P.O. Box 1116
Dodge City, KS 67801-1116
620-227-6406 • fax 620-225-6051
gpd@gpdionline.com • www.gpdionline.com

Date: July 12, 2016
To: Melinda Hitz, Finance Director
Re: Semi-Annual Report
From: Faye Trent & Bob Wetmore
Co-Directors

At this time we have two possible projects in various stages of application completion, but have not determined the sources for the loan. We are waiting on some additional information that will help us look at the eligibility requirements for various sources.

We will continue notifying the banks about the available funds and ask for their participation in the CDBG/RLF program.

Program Income Report for Economic Development

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206
C. SEMI-ANNUAL--FOR PERIOD ENDING: JUNE 30, 2016 OR DECEMBER 31, 20

ACCOUNT BALANCES

1) BALANCE BROUGHT FORWARD	<u>\$413,848.24</u>
2) PLUS: ALL DEPOSITS THIS PERIOD	<u>\$20,985.64</u>
3) INTEREST ON BANK ACCOUNT EARNED THIS PERIOD	<u>\$26.49</u>
4) *OTHER INCOME	<u>\$20.00</u>
5) SUBTOTAL	<u>\$434,880.37</u>
6) MINUS: ALL LOANS MADE DURING PERIOD	<u>\$100,000.00</u>
7) ADMINISTRATIVE FEES	<u>\$476.32</u>
8) *OTHER LOSSES (include funds returned to state)	<u>\$41.55</u>
9) TOTAL	<u>\$334,362.50</u>

*EXPLANATION OF LOSS OR INCOME: Other Income - \$20 Release fee paid by The Paraclete Group; Other Losses - \$41.25 Public Hearing Notice for Robinsons Discount Furniture.

10) NAME AND ADDRESS OF BANK OF DEPOSIT: Commerce Bank

P.O. Box F

Garden City, KS 67846

CERTIFICATION: I certify to the best of my knowledge and belief that the information contained in this report is true and correct.

SIGNATURE: _____ DATE: _____

TYPED NAME: Chris Law

TITLE: Mayor

PREPARER'S NAME: Faye Trent, Great Plains Development, Inc.

PREPARER'S EMAIL ADDRESS: ftrent@gpdionline.com

PREPARER'S PHONE NUMBER: 620-227-6406

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-015
 C. NAME OF COMPANY: Estes Enterprises, Inc. (A & W Drive-In)
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: June 30, 2016
 E. GRANT AMOUNT TO BE REPAYED: \$150,000.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 120 MOS. H. INTEREST RATE: 7%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 8/1/2009
 J. DUNS NUMBER: #010970522 (Required after 3/10/08)

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: 12/21/2015
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: 10/15/2009
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: 7
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ 3,064.52
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ 9,100.50
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ 119.08

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 74
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 48,576.35
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 80,181.03
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 1,411.81
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 79,855.32

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>30</u>	<u>0</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>16</u>	<u>0</u>
e. NUMBER OF BASE JOBS:	<u>0</u>	<u>0</u>

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) Business was closed the end of May 2011 due to change in leasor. Payments are being kept current while client looks for new location. 6/30/12 -Was not able to find a good location for a good price, moved A&W equipment to Long John Silvers, Garden City & remodeled store. 12/31/14 -Client granted 3 month payment deferral. Payments to start again 3/1/15.

Kansas Department of Commerce & Housing

03/95 (Rev)

Small Cities Community Development Block Grant Program

VI-7

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-016
 C. NAME OF COMPANY: Sinfully Sweet Bakery, LLC
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: June 30, 2016
 E. GRANT AMOUNT TO BE REPAYED: \$25,000.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 84 MOS. H. INTEREST RATE: 7%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 1/1/2010
 J. DUNS NUMBER: 831891242 (Required after 3/10/08)

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: 1/11/2016
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: 6/9/2016
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: 5
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ 648.45
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ 95.26

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 24
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 523.15
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 4,128.31
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 926.51
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 28,075.77

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>3</u>	<u>0</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>2</u>	<u>0</u>
e. NUMBER OF BASE JOBS:	<u>0</u>	<u>0</u>

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) 6/30/12 -Borrower filed individual bankruptcy this period, loan is
in LLC. 6/30/14 -City obtained and sold equipment for \$1,500. 12/31/14 -Payments being received from bankruptcy trustee.

Kansas Department of Commerce & Housing

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-018
 C. NAME OF COMPANY: The Paraclete Group, Inc.
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: June 30, 2016
 E. GRANT AMOUNT TO BE REPAYED: \$39,500.00 (Not drawn \$17,500.00) F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 84 MOS. H. INTEREST RATE: 7%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 12/1/2011
 J. DUNS NUMBER: #017220836 (Required after 3/10/08)

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: 12/28/2015
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: 3/11/2016
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: 4
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ 37.05
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ 2,951.31
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ 261.98

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 56
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 4,851.98
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 22,000.00
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 959.97
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 0.00

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>6</u>	<u>6</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>2</u>	<u>2</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
e. NUMBER OF BASE JOBS:	<u>6</u>	<u>6</u>

Actual is through XX/XX/XX, (Complete or Not Complete)

No further updating after XX/XX/XX

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

LOCAL REVOLVING LOAN PROGRAM CLOSE-OUT CERTIFICATE Completed: 6/30/2012 To KDOC: 7/18/2012
 Original to KDOC, copy to Borrower's File (under Approval in Section 5) - Required for loans approved after 1/1/11.

IS THIS LOAN CURRENT? YES NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) PAID IN FULL 3/11/16

Grant/Local Loan Collection Report

A. GRANTEE NAME: City of Garden City B. GRANT NUMBER: 87-BF-206-020
 C. NAME OF COMPANY: Robinson Discount Furniture, Inc.
 D. SEMI-ANNUAL -- FOR PERIOD ENDING: June 30, 2016
 E. GRANT AMOUNT TO BE REPAYED: \$100,000.00 F. FREQUENCY OF PAYMENT: Monthly
 G. TERM OF REPAYMENT: 84 MOS. H. INTEREST RATE: 6.50%
 I. DUE DATE OF FIRST PAYMENT OF COMBINED PRINCIPAL AND INTEREST: 5/11/2016
 J. DUNS NUMBER: 31244627 (Required after 3/10/08)

1 CURRENT PERIOD INFORMATION:

a. ACTUAL DATE OF FIRST PAYMENT THIS PERIOD: 2/10/2016
 b. ACTUAL DATE OF LAST PAYMENT THIS PERIOD: 6/8/2016
 c. NUMBER OF PAYMENTS RECEIVED THIS PERIOD: 5
 d. DOLLAR AMOUNT OF INTEREST RECEIVED THIS PERIOD: \$ 2,450.46
 e. DOLLAR AMOUNT OF PRINCIPAL RECEIVED THIS PERIOD: \$ 1,891.65
 f. DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID THIS PERIOD: \$ 0.00

2 AGGREGATE INFORMATION:

a. TOTAL NUMBER OF PAYMENTS RECEIVED TO DATE: 5
 b. TOTAL DOLLAR AMOUNT OF INTEREST RECEIVED TO DATE: \$ 2,450.46
 c. TOTAL DOLLAR AMOUNT OF PRINCIPAL RECEIVED TO DATE: \$ 1,891.65
 d. TOTAL DOLLAR AMOUNT OF ADMINISTRATIVE FEES PAID TO DATE: \$ 0.00
 e. BALANCE OF PRINCIPAL AND INTEREST DUE: \$ 121,765.52

3 JOB INFORMATION:

	PROPOSED	ACTUAL
a. NUMBER OF JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
b. NUMBER OF LMI JOBS RETAINED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
c. NUMBER OF JOBS CREATED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
d. NUMBER OF LMI JOBS CREATED WITH THIS PROJECT:	<u>0</u>	<u>0</u>
e. NUMBER OF BASE JOBS:	<u>0</u>	<u>0</u>

Actual is through XX/XX/XX, (Complete or Not Complete)

No further updating after XX/XX/XX

MUST ATTACH DATED AMORTIZATION SCHEDULE OF PAYMENTS

LOCAL REVOLVING LOAN PROGRAM CLOSE-OUT CERTIFICATE Completed: _____ To KDOC: _____
 Original to KDOC, copy to Borrower's File (under Approval in Section 5) - Required for loans approved after 1/1/11.

IS THIS LOAN CURRENT? [X] YES [] NO

(IF NOT, WHY AND WHAT STEPS ARE BEING TAKEN) _____

Amortization Schedule

RE: Robinson Furniture, Inc.

CU

Principal 100,000.00 Rate 6.50 Remaining Payments 87

Date 02/02/2016

Time 09:29:40

MONTH	NO.	INTEREST	PRINCIPAL	BALANCE	FEES	MONTHLY PAYMENT	TOTAL INTEREST	TOTAL PRINCIPAL
FEB 16	1	<i>288.89</i> 541.67	0.00	100,000.00	0.00	<i>288.89</i> 541.67	541.67	0.00
MAR 16	2	541.67	0.00	100,000.00	0.00	541.67	1,083.34	0.00
APR 16	3	541.67	0.00	100,000.00	0.00	541.67	1,625.01	0.00
MAY 16	4	541.67	943.27	99,056.73	0.00	1,484.94	2,166.68	943.27
JUN 16	5	536.56	948.38	98,108.35	0.00	1,484.94	2,703.24	1,891.65
JUL 16	6	531.42	953.52	97,154.83	0.00	1,484.94	3,234.66	2,845.17
AUG 16	7	526.26	958.68	96,196.15	0.00	1,484.94	3,760.92	3,803.85
SEP 16	8	521.06	963.88	95,232.27	0.00	1,484.94	4,281.98	4,767.73
OCT 16	9	515.84	969.10	94,263.17	0.00	1,484.94	4,797.82	5,736.83
NOV 16	10	510.59	974.35	93,288.82	0.00	1,484.94	5,308.41	6,711.18
DEC 16	11	505.31	979.63	92,309.19	0.00	1,484.94	5,813.72	7,690.81
JAN 17	12	500.01	984.93	91,324.26	0.00	1,484.94	6,313.73	8,675.74
FEB 17	13	494.67	990.27	90,333.99	0.00	1,484.94	6,808.40	9,666.01
MAR 17	14	489.31	995.63	89,338.36	0.00	1,484.94	7,297.71	10,661.64
APR 17	15	483.92	1,001.02	88,337.34	0.00	1,484.94	7,781.63	11,662.66
MAY 17	16	478.49	1,006.45	87,330.89	0.00	1,484.94	8,260.12	12,669.11
JUN 17	17	473.04	1,011.90	86,318.99	0.00	1,484.94	8,733.16	13,681.01
JUL 17	18	467.56	1,017.38	85,301.61	0.00	1,484.94	9,200.72	14,698.39
AUG 17	19	462.05	1,022.89	84,278.72	0.00	1,484.94	9,662.77	15,721.28
SEP 17	20	456.51	1,028.43	83,250.29	0.00	1,484.94	10,119.28	16,749.71
OCT 17	21	450.94	1,034.00	82,216.29	0.00	1,484.94	10,570.22	17,783.71
NOV 17	22	445.34	1,039.60	81,176.69	0.00	1,484.94	11,015.56	18,823.31
DEC 17	23	439.71	1,045.23	80,131.46	0.00	1,484.94	11,455.27	19,868.54
JAN 18	24	434.05	1,050.89	79,080.57	0.00	1,484.94	11,889.32	20,919.43
FEB 18	25	428.35	1,056.59	78,023.98	0.00	1,484.94	12,317.67	21,976.02

Amortization Schedule

RE: **Robinson Furniture, Inc.**

Principal 100,000.00 Rate 6.50 Remaining Payments 87

Date 02/02/2016

Time 09:29:40

MONTH	NO.	INTEREST	PRINCIPAL	BALANCE	FEES	MONTHLY PAYMENT	TOTAL INTEREST	TOTAL PRINCIPAL
MAR 18	26	422.63	1,062.31	76,961.67	0.00	1,484.94	12,740.30	23,038.33
APR 18	27	416.88	1,068.06	75,893.61	0.00	1,484.94	13,157.18	24,106.39
MAY 18	28	411.09	1,073.85	74,819.76	0.00	1,484.94	13,568.27	25,180.24
JUN 18	29	405.27	1,079.67	73,740.09	0.00	1,484.94	13,973.54	26,259.91
JUL 18	30	399.43	1,085.51	72,654.58	0.00	1,484.94	14,372.97	27,345.42
AUG 18	31	393.55	1,091.39	71,563.19	0.00	1,484.94	14,766.52	28,436.81
SEP 18	32	387.63	1,097.31	70,465.88	0.00	1,484.94	15,154.15	29,534.12
OCT 18	33	381.69	1,103.25	69,362.63	0.00	1,484.94	15,535.84	30,637.37
NOV 18	34	375.71	1,109.23	68,253.40	0.00	1,484.94	15,911.55	31,746.60
DEC 18	35	369.71	1,115.23	67,138.17	0.00	1,484.94	16,281.26	32,861.83
JAN 19	36	363.67	1,121.27	66,016.90	0.00	1,484.94	16,644.93	33,983.10
FEB 19	37	357.59	1,127.35	64,889.55	0.00	1,484.94	17,002.52	35,110.45
MAR 19	38	351.49	1,133.45	63,756.10	0.00	1,484.94	17,354.01	36,243.90
APR 19	39	345.35	1,139.59	62,616.51	0.00	1,484.94	17,699.36	37,383.49
MAY 19	40	339.17	1,145.77	61,470.74	0.00	1,484.94	18,038.53	38,529.26
JUN 19	41	332.97	1,151.97	60,318.77	0.00	1,484.94	18,371.50	39,681.23
JUL 19	42	326.73	1,158.21	59,160.56	0.00	1,484.94	18,698.23	40,839.44
AUG 19	43	320.45	1,164.49	57,996.07	0.00	1,484.94	19,018.68	42,003.93
SEP 19	44	314.15	1,170.79	56,825.28	0.00	1,484.94	19,332.83	43,174.72
OCT 19	45	307.80	1,177.14	55,648.14	0.00	1,484.94	19,640.63	44,351.86
NOV 19	46	301.43	1,183.51	54,464.63	0.00	1,484.94	19,942.06	45,535.37
DEC 19	47	295.02	1,189.92	53,274.71	0.00	1,484.94	20,237.08	46,725.29
JAN 20	48	288.57	1,196.37	52,078.34	0.00	1,484.94	20,525.65	47,921.66
FEB 20	49	282.09	1,202.85	50,875.49	0.00	1,484.94	20,807.74	49,124.51
MAR 20	50	275.58	1,209.36	49,666.13	0.00	1,484.94	21,083.32	50,333.87

Amortization Schedule

RE: **Robinson Furniture, Inc.**

Principal 100,000.00 Rate 6.50 Remaining Payments 87

Date 02/02/2016

Time 09:29:40

MONTH	NO.	INTEREST	PRINCIPAL	BALANCE	FEES	MONTHLY PAYMENT	TOTAL INTEREST	TOTAL PRINCIPAL
APR 20	51	269.02	1,215.92	48,450.21	0.00	1,484.94	21,352.34	51,549.79
MAY 20	52	262.44	1,222.50	47,227.71	0.00	1,484.94	21,614.78	52,772.29
JUN 20	53	255.82	1,229.12	45,998.59	0.00	1,484.94	21,870.60	54,001.41
JUL 20	54	249.16	1,235.78	44,762.81	0.00	1,484.94	22,119.76	55,237.19
AUG 20	55	242.47	1,242.47	43,520.34	0.00	1,484.94	22,362.23	56,479.66
SEP 20	56	235.74	1,249.20	42,271.14	0.00	1,484.94	22,597.97	57,728.86
OCT 20	57	228.97	1,255.97	41,015.17	0.00	1,484.94	22,826.94	58,984.83
NOV 20	58	222.17	1,262.77	39,752.40	0.00	1,484.94	23,049.11	60,247.60
DEC 20	59	215.33	1,269.61	38,482.79	0.00	1,484.94	23,264.44	61,517.21
JAN 21	60	208.45	1,276.49	37,206.30	0.00	1,484.94	23,472.89	62,793.70
FEB 21	61	201.53	1,283.41	35,922.89	0.00	1,484.94	23,674.42	64,077.11
MAR 21	62	194.58	1,290.36	34,632.53	0.00	1,484.94	23,869.00	65,367.47
APR 21	63	187.59	1,297.35	33,335.18	0.00	1,484.94	24,056.59	66,664.82
MAY 21	64	180.57	1,304.37	32,030.81	0.00	1,484.94	24,237.16	67,969.19
JUN 21	65	173.50	1,311.44	30,719.37	0.00	1,484.94	24,410.66	69,280.63
JUL 21	66	166.40	1,318.54	29,400.83	0.00	1,484.94	24,577.06	70,599.17
AUG 21	67	159.25	1,325.69	28,075.14	0.00	1,484.94	24,736.31	71,924.86
SEP 21	68	152.07	1,332.87	26,742.27	0.00	1,484.94	24,888.38	73,257.73
OCT 21	69	144.85	1,340.09	25,402.18	0.00	1,484.94	25,033.23	74,597.82
NOV 21	70	137.60	1,347.34	24,054.84	0.00	1,484.94	25,170.83	75,945.16
DEC 21	71	130.30	1,354.64	22,700.20	0.00	1,484.94	25,301.13	77,299.80
JAN 22	72	122.96	1,361.98	21,338.22	0.00	1,484.94	25,424.09	78,661.78
FEB 22	73	115.58	1,369.36	19,968.86	0.00	1,484.94	25,539.67	80,031.14
MAR 22	74	108.16	1,376.78	18,592.08	0.00	1,484.94	25,647.83	81,407.92
APR 22	75	100.71	1,384.23	17,207.85	0.00	1,484.94	25,748.54	82,792.15

Amortization Schedule

RE: **Robinson Furniture, Inc.**

Principal 100,000.00 Rate 6.50 Remaining Payments 87

Date 02/02/2016

Time 09:29:40

MONTH	NO.	INTEREST	PRINCIPAL	BALANCE	FEES	MONTHLY PAYMENT	TOTAL INTEREST	TOTAL PRINCIPAL
MAY 22	76	93.21	1,391.73	15,816.12	0.00	1,484.94	25,841.75	84,183.88
JUN 22	77	85.67	1,399.27	14,416.85	0.00	1,484.94	25,927.42	85,583.15
JUL 22	78	78.09	1,406.85	13,010.00	0.00	1,484.94	26,005.51	86,990.00
AUG 22	79	70.47	1,414.47	11,595.53	0.00	1,484.94	26,075.98	88,404.47
SEP 22	80	62.81	1,422.13	10,173.40	0.00	1,484.94	26,138.79	89,826.60
OCT 22	81	55.11	1,429.83	8,743.57	0.00	1,484.94	26,193.90	91,256.43
NOV 22	82	47.36	1,437.58	7,305.99	0.00	1,484.94	26,241.26	92,694.01
DEC 22	83	39.57	1,445.37	5,860.62	0.00	1,484.94	26,280.83	94,139.38
JAN 23	84	31.75	1,453.19	4,407.43	0.00	1,484.94	26,312.58	95,592.57
FEB 23	85	23.87	1,461.07	2,946.36	0.00	1,484.94	26,336.45	97,053.64
MAR 23	86	15.96	1,468.98	1,477.38	0.00	1,484.94	26,352.41	98,522.62
APR 23	87	8.00	1,477.38	0.00	0.00	1,485.38	26,360.41	100,000.00

Great Plains Development, Inc.

July 12, 2016

Melinda Hitz
City of Garden City
P. O. Box 998
Garden City, KS 67846

Description: Semi-Annual Report
Reference # CDBG #87-BF-206
Period Ending: 06/30/2016

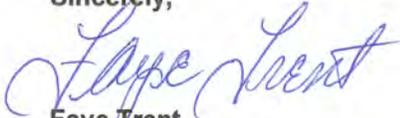
Dear Melinda:

Enclosed is the Portfolio Loan List for the period ending June 30, 2016.

This report provides you with an overview of all the projects included in your revolving loan fund.

If you have any questions please contact me at 620-227-6406.

Sincerely,



Faye Trent
Executive Co-Director

Enclosures

File # 520600GC

Web Site: www.gpdionline.com
Phone: 620-227-6406 – FAX: 620-225-6051 – e-mail: gpd@gpdionline.com
100 Military Plaza, Suite 128, P. O. Box 1116, Dodge City, Kansas 67801
An EDA Economic Development District and SBA Certified Development Company
An Equal Opportunity Lender, Provider and Employer

Serving Counties of Barber, Barton, Clark, Comanche, Edwards, Finney, Ford, Grant, Gray, Greeley, Hamilton, Haskell, Hodgeman, Kearny, Kiowa, Lane, Meade, Morton, Ness, Pawnee, Pratt, Rush, Scott, Seward, Stafford, Stanton, Stevens and Wichita.

CDBG/RLF (GC) (520600)		Heyco, Inc.		Status: Paid in Full
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: Heyco, Inc.		Loan Type: Direct		RLF \$: 400,000.00
City: Garden City		Fixed Asset/Working Capital: 100.00 % / 0.00 %		Other Public \$: 0.00
County: Finney		Start-up, Expansion, or Retention: Expansion		Private \$: 2,090,000.00
State: KS		Industry Type: Industrial		New Equity \$: 0.00
NAICS: 233320 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>		Fully Repaid: 10/07/1998		Total \$: 2,490,000.00
Closing Date & Loan Terms		Loan Status		Amount Guaranteed \$: 0.00
Date Close: 10/14/1887	Interest Rate: 3.000	Current as of:		Principal Repaid: 400,000.00
Term: Years 9.8	Total Fees: 0.00	Balance: 0.00		Interest Paid: 61,502.21
Job Impact		Delinquent Days: 0		Amt Delinquent: 0.00
Pre-Loan Jobs: 45.0	Minority Jobs: 0.0	Default Days: 0		Amt Default: 0.00
Jobs Created: 55.0	Women Jobs: 0.0	Write-Off Date:		Amt Written-Off: 0.00
Jobs Saved: 0.0				

CDBG/RLF (GC) (520601)		Quall's, Inc		Status: Paid in Full
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: Quall's, Inc		Loan Type: Direct		RLF \$: 40,000.00
City: Garden City		Fixed Asset/Working Capital: 10.93 % /89.07 %		Other Public \$: 40,000.00
County: Finney		Start-up, Expansion, or Retention: Retention		Private \$: 100,000.00
State: KS		Industry Type: Commercial		New Equity \$: 3,000.00
NAICS: 445110 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>		Fully Repaid: 12/23/1992		Total \$: 183,000.00
Closing Date & Loan Terms		Loan Status		Amount Guaranteed \$: 0.00
Date Close: 01/16/1991	Interest Rate: 9.000	Current as of:		Principal Repaid: 40,000.00
Term: Years 7.0	Total Fees: 0.00	Balance: 0.00		Interest Paid: 5,777.09
Job Impact		Delinquent Days: 0		Amt Delinquent: 0.00
Pre-Loan Jobs: 4.0	Minority Jobs: 0.0	Default Days: 0		Amt Default: 0.00
Jobs Created: 0.0	Women Jobs: 0.0	Write-Off Date:		Amt Written-Off: 0.00
Jobs Saved: 4.0				

CDBG/RLF (GC) (520602)		Foster Music, Inc.		Status: Paid in Full
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: Foster Music, Inc.		Loan Type: Direct		RLF \$: 26,250.00
City: Garden City		Fixed Asset/Working Capital: 19.05 % /80.95 %		Other Public \$: 0.00
County: Finney		Start-up, Expansion, or Retention: Retention		Private \$: 0.00
State: KS		Industry Type: Commercial		New Equity \$: 0.00
NAICS: 451140 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>		Fully Repaid: 03/05/1993		Total \$: 26,250.00
Closing Date & Loan Terms		Loan Status		Amount Guaranteed \$: 0.00
Date Close: 10/14/1991	Interest Rate: 10.000	Current as of:		Principal Repaid: 26,250.00
Term: Years 4.9	Total Fees: 0.00	Balance: 0.00		Interest Paid: 1,956.59
Job Impact		Delinquent Days: 0		Amt Delinquent: 0.00
Pre-Loan Jobs: 2.6	Minority Jobs: 0.0	Default Days: 0		Amt Default: 0.00
Jobs Created: 0.0	Women Jobs: 0.0	Write-Off Date:		Amt Written-Off: 0.00
Jobs Saved: 2.6				

CDBG/RLF (GC) (520603)		Threjay Marketing, Inc.		Status: Paid in Full
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: Threjay Marketing, Inc.		Loan Type: Direct		RLF \$: 60,000.00
City: Garden City		Fixed Asset/Working Capital: 15.38 % /84.62 %		Other Public \$: 0.00
County: Finney		Start-up, Expansion, or Retention: Expansion		Private \$: 105,000.00
State: KS		Industry Type: Commercial		New Equity \$: 30,000.00
NAICS: 337110 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>		Fully Repaid: 06/07/2001		Total \$: 195,000.00
Closing Date & Loan Terms		Loan Status		Amount Guaranteed \$: 0.00
Date Close: 06/19/1995	Interest Rate: 7.000	Current as of:		Principal Repaid: 60,000.00
Term: Years 7.0	Total Fees: 550.99	Balance: 0.00		Interest Paid: 15,574.96
Job Impact		Delinquent Days: 0		Amt Delinquent: 0.00
Pre-Loan Jobs: 0.0	Minority Jobs: 0.0	Default Days: 0		Amt Default: 0.00
Jobs Created: 6.0	Women Jobs: 0.0	Write-Off Date:		Amt Written-Off: 0.00
Jobs Saved: 0.0				

CDBG/RLF (GC) (520604)		J & A Livestock Products, Inc.		Status: Written Off
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: J & A Livestock Products, Inc.		Loan Type: Direct		RLF \$: 100,000.00
City: Garden City		Fixed Asset/Working Capital: 100.00 % / 0.00 %		Other Public \$: 0.00
County: Finney		Start-up, Expansion, or Retention: Retention		Private \$: 300,000.00
State: KS		Industry Type: Industrial		New Equity \$: 0.00
NAICS: 233320 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$: 400,000.00
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 11/18/1994	Interest Rate: 7.000	Fully Repaid:		Principal Repaid: 98,975.74
Term: Years 11.8	Total Fees: 766.42	Current as of:		Interest Paid: 26,900.38
Job Impact		Balance: 0.00		Amt Delinquent: 0.00
Pre-Loan Jobs: 100.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default: 0.00
Jobs Created: 10.0	Women Jobs: 0.0	Default Days: 0		Amt Written-Off: 1,024.26
Jobs Saved: 0.0		Write-Off Date: 12/19/2003		

CDBG/RLF (GC) (520605)		ACRA Products, L.L.C.		Status: Written Off
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: ACRA Products, L.L.C.		Loan Type: Direct		RLF \$: 250,000.00
City: Garden City		Fixed Asset/Working Capital: 90.41 % / 9.59 %		Other Public \$: 0.00
County: Finney		Start-up, Expansion, or Retention: Retention		Private \$: 2,357,082.00
State: KS		Industry Type: Industrial		New Equity \$: 0.00
NAICS: 233320 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$: 2,607,082.00
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 05/14/1996	Interest Rate: 9.000	Fully Repaid:		Principal Repaid: 207,266.11
Term: Years 5.0	Total Fees: 10,776.89	Current as of:		Interest Paid: 45,683.76
Job Impact		Balance: 0.00		Amt Delinquent: 0.00
Pre-Loan Jobs: 25.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default: 0.00
Jobs Created: 33.0	Women Jobs: 0.0	Default Days: 0		Amt Written-Off: 42,733.89
Jobs Saved: 0.0		Write-Off Date: 02/05/1999		

CDBG/RLF (GC) (520606)		TeleServices of Garden City, Inc.		Status: Written Off
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: TeleServices of Garden City, Inc.		Loan Type: Direct		RLF \$: 99,999.76
City: Overland Park		Fixed Asset/Working Capital: 82.82 % / 17.18 %		Other Public \$: 0.00
County: Finney		Start-up, Expansion, or Retention: Startup		Private \$: 4,800.00
State: KS		Industry Type: Service		New Equity \$: 0.00
NAICS: 561422 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$: 104,799.76
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 11/23/1998	Interest Rate: 2.500	Fully Repaid:		Principal Repaid: 35,141.04
Term: Years 10.1	Total Fees: 0.00	Current as of:		Interest Paid: 4,068.79
Job Impact		Balance: 0.00		Amt Delinquent: 0.00
Pre-Loan Jobs: 0.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default: 0.00
Jobs Created: 0.0	Women Jobs: 0.0	Default Days: 0		Amt Written-Off: 64,858.72
Jobs Saved: 0.0		Write-Off Date: 05/01/2000		

CDBG/RLF (GC) (520607)		MGM Enterprises, L.L.C.		Status: Paid in Full
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: MGM Enterprises, L.L.C.		Loan Type: Direct		RLF \$: 47,500.00
City: Garden City		Fixed Asset/Working Capital: 41.59 % / 58.41 %		Other Public \$: 0.00
County: Finney		Start-up, Expansion, or Retention: Startup		Private \$: 59,500.00
State: KS		Industry Type: Commercial		New Equity \$: 3,000.00
NAICS: 722211 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$: 110,000.00
				Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 12/11/1997	Interest Rate: 8.500	Fully Repaid: 06/27/2005		Principal Repaid: 47,500.00
Term: Years 10.2	Total Fees: 59.00	Current as of:		Interest Paid: 9,193.40
Job Impact		Balance: 0.00		Amt Delinquent: 0.00
Pre-Loan Jobs: 0.0	Minority Jobs: 0.0	Delinquent Days: 0		Amt Default: 0.00
Jobs Created: 0.0	Women Jobs: 0.0	Default Days: 0		Amt Written-Off: 0.00
Jobs Saved: 0.0		Write-Off Date:		

CDBG/RLF (GC) (520608)		J & A Livestock Products, Inc.		Status: Written Off
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: J & A Livestock Products, Inc. City: Garden City County: Finney State: KS NAICS: 233320 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>		Loan Type: Direct Fixed Asset/Working Capital: 0.00 % / 100.00 % Start-up, Expansion, or Retention: Retention Industry Type: Industrial		RLF \$: 190,000.00 Other Public \$: 0.00 Private \$: 0.00 New Equity \$: 0.00 Total \$: 190,000.00 Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 12/06/1999 Interest Rate: 7.000 Term: Years 7.0 Total Fees: 4,315.12		Fully Repaid: Current as of: Balance: 0.00 Delinquent Days: 0 Default Days: 0 Write-Off Date: 12/19/2003		Principal Repaid: 136,894.10 Interest Paid: 35,857.74 Amt Delinquent: 0.00 Amt Default: 0.00 Amt Written-Off: 53,105.90
Job Impact				
Pre-Loan Jobs: 36.0 Minority Jobs: 12.0 Jobs Created: 0.0 Women Jobs: 2.0 Jobs Saved: 19.0				

CDBG/RLF (GC) (520609GC)		R & R Frame & Axle, Inc.		Status: Paid in Full
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: R & R Frame & Axle, Inc. City: Garden City County: Finney State: KS NAICS: 811111 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>		Loan Type: Direct Fixed Asset/Working Capital: 89.33 % / 10.67 % Start-up, Expansion, or Retention: Startup Industry Type: Commercial		RLF \$: 60,000.00 Other Public \$: 20,000.00 Private \$: 260,000.00 New Equity \$: 35,000.00 Total \$: 375,000.00 Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 02/21/2001 Interest Rate: 8.000 Term: Years 10.0 Total Fees: 29.00		Fully Repaid: 03/01/2011 Current as of: Balance: 0.00 Delinquent Days: 0 Default Days: 0 Write-Off Date:		Principal Repaid: 60,000.00 Interest Paid: 27,368.61 Amt Delinquent: 0.00 Amt Default: 0.00 Amt Written-Off: 0.00
Job Impact				
Pre-Loan Jobs: 5.0 Minority Jobs: 0.0 Jobs Created: 3.0 Women Jobs: 1.0 Jobs Saved: 3.0				

CDBG/RLF (GC) (520610GC)		Lucy's Fashion		Status: Paid in Full
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: Lucy's Fashion City: Garden City County: Finney State: KS NAICS: 448140 Women Owned <input type="checkbox"/> Minority Owned <input checked="" type="checkbox"/>		Loan Type: Direct Fixed Asset/Working Capital: 100.00 % / 0.00 % Start-up, Expansion, or Retention: Expansion Industry Type: Commercial		RLF \$: 10,000.00 Other Public \$: 0.00 Private \$: 48,000.00 New Equity \$: 6,000.00 Total \$: 64,000.00 Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 12/29/2003 Interest Rate: 0.000 Term: Years 8.1 Total Fees: 81.93		Fully Repaid: 03/17/2010 Current as of: Balance: 0.00 Delinquent Days: 0 Default Days: 0 Write-Off Date:		Principal Repaid: 10,000.00 Interest Paid: 2,324.26 Amt Delinquent: 0.00 Amt Default: 0.00 Amt Written-Off: 0.00
Job Impact				
Pre-Loan Jobs: 1.0 Minority Jobs: 2.2 Jobs Created: 0.0 Women Jobs: 2.2 Jobs Saved: 0.0				

CDBG/RLF (GC) (520611GC)		GCAP, L.L.C.		Status: Paid in Full
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: GCAP, L.L.C. City: Garden City County: Finney State: KS NAICS: 611519 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>		Loan Type: Direct Fixed Asset/Working Capital: 91.19 % / 8.81 % Start-up, Expansion, or Retention: Startup Industry Type: Service		RLF \$: 50,000.00 Other Public \$: 0.00 Private \$: 650,000.00 New Equity \$: 435,300.00 Total \$: 1,135,300.00 Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 12/19/2003 Interest Rate: 6.000 Term: Years 7.2 Total Fees: 438.24		Fully Repaid: 08/21/2008 Current as of: Balance: 0.00 Delinquent Days: 0 Default Days: 0 Write-Off Date:		Principal Repaid: 50,000.00 Interest Paid: 10,001.04 Amt Delinquent: 0.00 Amt Default: 0.00 Amt Written-Off: 0.00
Job Impact				
Pre-Loan Jobs: 0.0 Minority Jobs: 0.0 Jobs Created: 0.0 Women Jobs: 0.0 Jobs Saved: 0.0				

CDBG/RLF (GC) (520612GC)				Sparkle Auto, LLC		Status: Paid in Full
Loan Recipient		Loan Type & Description		Financing by Source (Specify)		
Borrower Name: Sparkle Auto, LLC		Loan Type: Direct		RLF \$:	25,000.00	
City: Garden City		Fixed Asset/Working Capital: 25.98 % /74.02 %		Other Public \$:	75,000.00	
County: Finney		Start-up, Expansion, or Retention: Expansion		Private \$:	0.00	
State: KS		Industry Type: Commercial		New Equity \$:	0.00	
NAICS: 441310 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$:	100,000.00	
				Amount Guaranteed \$:	0.00	
Closing Date & Loan Terms		Loan Status		Repayment Status		
Date Close:	10/12/2004	Interest Rate:	7.000	Fully Repaid:	06/03/2011	
Term: Years	7.1	Total Fees:	48.04	Current as of:		
Job Impact		Balance:		Principal Repaid:		
Pre-Loan Jobs:	5.0	Minority Jobs:	0.0	0.00		25,000.00
Jobs Created:	2.0	Women Jobs:	0.0	Interest Paid:		
Jobs Saved:	0.0	Delinquent Days: 0		6,612.08		
		Default Days: 0		Amt Delinquent:		
		Write-Off Date:		0.00		
				Amt Default:		
				0.00		
				Amt Written-Off:		
				0.00		

CDBG/RLF (GC) (520613GC)				Center for Independent Living Southwest...		Status: Paid in Full
Loan Recipient		Loan Type & Description		Financing by Source (Specify)		
Borrower Name: Center for Independent Living Southwest...		Loan Type: Direct		RLF \$:	77,000.00	
City: Garden City		Fixed Asset/Working Capital: 99.83 % / 0.17 %		Other Public \$:	77,000.00	
County: Finney		Start-up, Expansion, or Retention: Expansion		Private \$:	154,000.00	
State: KS		Industry Type: Service		New Equity \$:	0.00	
NAICS: 624120 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$:	308,000.00	
				Amount Guaranteed \$:	0.00	
Closing Date & Loan Terms		Loan Status		Repayment Status		
Date Close:	08/29/2006	Interest Rate:	7.000	Fully Repaid:	07/24/2012	
Term: Years	10.2	Total Fees:	967.70	Current as of:		
Job Impact		Balance:		Principal Repaid:		
Pre-Loan Jobs:	90.0	Minority Jobs:	0.0	0.00		77,000.00
Jobs Created:	0.0	Women Jobs:	0.0	Interest Paid:		
Jobs Saved:	0.0	Delinquent Days: 0		25,243.49		
		Default Days: 0		Amt Delinquent:		
		Write-Off Date:		0.00		
				Amt Default:		
				0.00		
				Amt Written-Off:		
				0.00		

CDBG/RLF (GC) (520614GC)				Cummings Sales Inc. (NOT FUNDED)		Status: Written Off
Loan Recipient		Loan Type & Description		Financing by Source (Specify)		
Borrower Name: Cummings Sales Inc. (NOT FUNDED)		Loan Type: Direct		RLF \$:	0.00	
City: Garden City		Fixed Asset/Working Capital: 0.00 % /100.00 %		Other Public \$:	0.00	
County: Finney		Start-up, Expansion, or Retention: Expansion		Private \$:	0.00	
State: KS		Industry Type: Industrial		New Equity \$:	0.00	
NAICS: 332999 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$:	0.00	
				Amount Guaranteed \$:	0.00	
Closing Date & Loan Terms		Loan Status		Repayment Status		
Date Close:	/ /	Interest Rate:	0.000	Fully Repaid:		
Term: Years	0.0	Total Fees:	0.00	Current as of:		
Job Impact		Balance:		Principal Repaid:		
Pre-Loan Jobs:	8.0	Minority Jobs:	0.0	0.00		0.00
Jobs Created:	0.0	Women Jobs:	0.0	Interest Paid:		
Jobs Saved:	0.0	Delinquent Days: 0		0.00		
		Default Days: 0		Amt Delinquent:		
		Write-Off Date:		0.00		
				Amt Default:		
				0.00		
				Amt Written-Off:		
				0.00		

CDBG/RLF (GC) (520615GC)				Estes Enterprises Inc dba A &W		Status: Active
Loan Recipient		Loan Type & Description		Financing by Source (Specify)		
Borrower Name: Estes Enterprises Inc dba A &W		Loan Type: Direct		RLF \$:	150,000.00	
City: Pratt		Fixed Asset/Working Capital: 100.00 % / 0.00 %		Other Public \$:	150,000.00	
County: Finney		Start-up, Expansion, or Retention: Startup		Private \$:	1,000,000.00	
State: KS		Industry Type: Service		New Equity \$:	0.00	
NAICS: 722211 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$:	1,300,000.00	
				Amount Guaranteed \$:	0.00	
Closing Date & Loan Terms		Loan Status		Repayment Status		
Date Close:	07/09/2009	Interest Rate:	7.000	Fully Repaid:		
Term: Years	10.5	Total Fees:	0.00	Current as of:	06/20/2016	
Job Impact		Balance:		Principal Repaid:		
Pre-Loan Jobs:	0.0	Minority Jobs:	0.0	69,818.97		80,181.03
Jobs Created:	0.0	Women Jobs:	0.0	Interest Paid:		
Jobs Saved:	0.0	Delinquent Days: 0		48,576.35		
		Default Days: 0		Amt Delinquent:		
		Write-Off Date:		0.00		
				Amt Default:		
				0.00		
				Amt Written-Off:		
				0.00		

CDBG/RLF (GC) (520616GC)		Sinfully Sweet Bakery, LLC		Status: Active			
Loan Recipient		Loan Type & Description		Financing by Source (Specify)			
Borrower Name: Sinfully Sweet Bakery, LLC		Loan Type: Direct		RLF \$:	25,000.00		
City: Garden City		Fixed Asset/Working Capital: 38.18 % /61.82 %		Other Public \$:	25,000.00		
County: Finney		Start-up, Expansion, or Retention: Startup		Private \$:	0.00		
State: KS		Industry Type: Service		New Equity \$:	10,202.00		
NAICS: 445291 Women Owned <input checked="" type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$:	60,202.00		
				Amount Guaranteed \$:	0.00		
Closing Date & Loan Terms		Loan Status		Repayment Status			
Date Close:	10/21/2009	Interest Rate:	7.000	Fully Repaid:			
Term: Years	7.2	Total Fees:	0.00	Current as of:	06/09/2016		
Job Impact		Balance:		0.00	Principal Repaid:	4,128.31	
Pre-Loan Jobs:	0.0	Minority Jobs:	0.0	Delinquent Days:	0	Interest Paid:	523.15
Jobs Created:	0.0	Women Jobs:	3.0	Default Days:	0	Amt Delinquent:	0.00
Jobs Saved:	0.0			Write-Off Date:	06/08/2012	Amt Default:	0.00
						Amt Written-Off:	0.00

CDBG/RLF (GC) (520617GC)		Mauritta C. Adams, dba Mauritta's Cafe		Status: Paid in Full			
Loan Recipient		Loan Type & Description		Financing by Source (Specify)			
Borrower Name: Mauritta C. Adams, dba Mauritta's Cafe		Loan Type: Direct		RLF \$:	37,500.00		
City: Holcomb		Fixed Asset/Working Capital: 73.33 % /26.67 %		Other Public \$:	37,500.00		
County: Finney		Start-up, Expansion, or Retention: Startup		Private \$:	0.00		
State: KS		Industry Type: Service		New Equity \$:	0.00		
NAICS: 722110 Women Owned <input checked="" type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$:	75,000.00		
				Amount Guaranteed \$:	0.00		
Closing Date & Loan Terms		Loan Status		Repayment Status			
Date Close:	01/21/2011	Interest Rate:	7.000	Fully Repaid:	09/16/2013	Principal Repaid:	37,500.00
Term: Years	10.2	Total Fees:	421.17	Current as of:		Interest Paid:	6,329.75
Job Impact		Balance:		0.00	Amt Delinquent:	0.00	
Pre-Loan Jobs:	1.0	Minority Jobs:	0.0	Delinquent Days:	0	Amt Default:	0.00
Jobs Created:	0.0	Women Jobs:	1.0	Default Days:	0	Amt Written-Off:	0.00
Jobs Saved:	0.0			Write-Off Date:			

CDBG/RLF (GC) (520618GC)		The Paraclete Group, Inc.		Status: Paid in Full			
Loan Recipient		Loan Type & Description		Financing by Source (Specify)			
Borrower Name: The Paraclete Group, Inc.		Loan Type: Direct		RLF \$:	22,000.00		
City: Garden City		Fixed Asset/Working Capital: 0.00 % /100.00 %		Other Public \$:	10,000.00		
County: Finney		Start-up, Expansion, or Retention: Retention		Private \$:	0.00		
State: KS		Industry Type: Service		New Equity \$:	0.00		
NAICS: 541519 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$:	32,000.00		
				Amount Guaranteed \$:	0.00		
Closing Date & Loan Terms		Loan Status		Repayment Status			
Date Close:	08/11/2011	Interest Rate:	7.000	Fully Repaid:	03/11/2016	Principal Repaid:	22,000.00
Term: Years	7.2	Total Fees:	20.00	Current as of:		Interest Paid:	4,851.98
Job Impact		Balance:		0.00	Amt Delinquent:	0.00	
Pre-Loan Jobs:	6.0	Minority Jobs:	0.0	Delinquent Days:	0	Amt Default:	0.00
Jobs Created:	0.0	Women Jobs:	1.0	Default Days:	0	Amt Written-Off:	0.00
Jobs Saved:	0.0			Write-Off Date:			

CDBG/RLF (GC) (520619GC)		TekVet Technologies Co.		Status: Written Off			
Loan Recipient		Loan Type & Description		Financing by Source (Specify)			
Borrower Name: TekVet Technologies Co.		Loan Type: Direct		RLF \$:	60,000.00		
City: Garden City		Fixed Asset/Working Capital: 0.00 % /100.00 %		Other Public \$:	0.00		
County: Finney		Start-up, Expansion, or Retention: Startup		Private \$:	0.00		
State: KS		Industry Type: Industrial		New Equity \$:	0.00		
NAICS: 115210 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>				Total \$:	60,000.00		
				Amount Guaranteed \$:	0.00		
Closing Date & Loan Terms		Loan Status		Repayment Status			
Date Close:	06/28/2011	Interest Rate:	4.000	Fully Repaid:		Principal Repaid:	0.00
Term: Years	0.8	Total Fees:	0.00	Current as of:		Interest Paid:	0.00
Job Impact		Balance:		0.00	Amt Delinquent:	0.00	
Pre-Loan Jobs:	0.0	Minority Jobs:	0.0	Delinquent Days:	0	Amt Default:	0.00
Jobs Created:	0.0	Women Jobs:	0.0	Default Days:	0	Amt Written-Off:	60,000.00
Jobs Saved:	0.0			Write-Off Date:	06/13/2012		

CDBG/RLF (GC) (520620GC)		Steven J. Chapman & Mary S. Chapman		Status: Active
Loan Recipient		Loan Type & Description		Financing by Source (Specify)
Borrower Name: Steven J. Chapman & Mary S. Chapman City: Garden City County: Finney State: KS NAICS: 442110 Women Owned <input type="checkbox"/> Minority Owned <input type="checkbox"/>		Loan Type: Guarantee Fixed Asset/Working Capital: 0.00 % / 100.00 % Start-up, Expansion, or Retention: Retention Industry Type: Service		RLF \$: 100,000.00 Other Public \$: 150,000.00 Private \$: 0.00 New Equity \$: 0.00 Total \$: 250,000.00 Amount Guaranteed \$: 0.00
Closing Date & Loan Terms		Loan Status		Repayment Status
Date Close: 01/15/2016 Interest Rate: 6.500 Term: Years 7.2 Total Fees: 0.00		Fully Repaid: Current as of: 06/08/2016 Balance: 98,108.35 Delinquent Days: 0 Default Days: 0 Write-Off Date:		Principal Repaid: 1,891.65 Interest Paid: 2,450.46 Amt Delinquent: 0.00 Amt Default: 0.00 Amt Written-Off: 0.00
Job Impact				
Pre-Loan Jobs: 0.0 Minority Jobs: 2.0 Jobs Created: 0.0 Women Jobs: 3.0 Jobs Saved: 0.0				

Totals

Loan Recipient	Loan Type & Description	Financing by Source (Specify)
		RLF \$: 1,830,249.76
		Other Public \$: 584,500.00
		Private \$: 7,128,382.00
		New Equity \$: 522,502.00
		Total \$: 10,065,633.76
		Amt Guaranteed \$: 0.00
Closing Date & Loan Terms	Loan Status	Repayment Status
Total Fees: 18,474.50		Principal Repaid: 1,419,727.98
		Interest Paid: 340,796.09
		Amt Delinquent: 61,161.21
		Amt Default: 0.00
		Amt Written-Off: 221,722.77
Job Impact		
Pre-Loan Jobs: 328.6	Minority Jobs: 16.2	
Jobs Created: 109.0	Women Jobs: 16.2	
Jobs Saved: 28.6		

Portfolio Loan List

(1,830,249.76)	*	RLF Loans To Date
0.00		RLF Loans not drawn down
400,000.00		Plus Beginning Grant
1,419,727.98	*	Plus Principal Payments
340,796.09	*	Plus Interest Payments
18,474.50	*	Plus Total Fees
140,300.23		Plus Accrued Bank Interest
63,322.10		Less Accrued Administration Paid
0.00		Less Accrued Service Fees paid
92,206.14		Less Accrued Fees Paid to Others
		Less Pmt Rec'd End of Rpt Period (Not on City Ledger, due to timing)
333,520.80		Fund Balance

* From Portfolio Loan List



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Celyn N. Hurtado, City Clerk
DATE: August 2, 2016
RE: Great Plains Development Inc. Membership fees

ISSUE:

The Governing Body is asked to consider and approve a request from Great Plains Development, Inc. for the City membership and participation in the amount of \$3,750.00.

BACKGROUND:

The Governing Body approved 2015 membership and dues with Great Plains Development Inc. at the June 16, 2015 meeting in the amount of \$3750.00.

ALTERNATIVES:

1. Approve the membership agreement and pay \$3,750.00 membership fee.
2. Approve the membership agreement and pay the minimum \$750.00 membership fee.
3. Do not approve the membership agreement.

RECOMMENDATION:

Staff recommends Governing Body approval of the membership agreement and pay \$3,750.00.

FISCAL NOTE:

If approved, this item is budgeted in the General Fund 001-17-171-6080 - Miscellaneous.

ATTACHMENTS:

Description	Upload Date	Type
2016 GC Summary letter - GPDI	7/28/2016	Backup Material
GPDI membership agreement	7/28/2016	Backup Material
GPDI Dues Statement	7/28/2016	Backup Material



100 Military Avenue • Suite 128
P.O. Box 1116
Dodge City, KS 67801-1116
620-227-6406 • fax 620-225-6051
gpd@gpdionline.com • www.gpdionline.com

An EDA Economic Development District/SBA Certified Development Company

DATE: July 19, 2016

TO: Garden City Commissioners

GPDI—PROUD TO BE YOUR PARTNER

Great Plains Development, Inc. (GPDI) is proud to be your partner in creating jobs and helping new and existing businesses in your area. *Thank you for being an active business member.* As your Certified Development Company (CDC) and federal Economic Development District (EDD), we provide you and your businesses with PRIORITY loan administration, grant programs and business services. Here is a summary of our business loan and economic development programs and municipal Community Development Block Grants (CDBG) services.

Current loan applications. We continue to work with clients in your area, preparing loan applications, loan review services, closing documents and client loan servicing. We processed four complete applications in 2015 and closed two loans. Currently for 2016, we have two additional loan applications in process.

Community Development Block Grants Community Improvement (CDBG/CI). GPDI assists cities and counties with CDBG grant applications and administration. **We recommend you begin the application process quickly. Deadlines this year are September and October.** Based on your needs we can help *s-t-r-e-t-c-h* your local dollars with CDBG funds. And don't forget USDA Rural Development as a partner.

Kansas Department of Commerce (KDOC) Community Development Block Grant Economic Development (CDBG/ED). GPDI helps prepare and administrate Small CDBG/ED loans . Ask us for more information.

StartUp Kansas. Available through Network Kansas, "StartUp Kansas" funds, up to \$45,000.00, are available for business start-ups and business expansion/retention. There is a minimum 40% match required from public sources.

GPDI Revolving Loan Funds. Great Plains has four in-house revolving loan funds. All funds are available for business start-ups and business expansion/retention.

Your county project list and our entire GPDI Portfolio of Approved Loans and Grants is in this report.

New things? We have a new on-line loan application and regional data portal to assist you. We also continue to represent you at many state and regional economic development, loan and grant meetings. We are active members of the Kansas Association of Certified Development Companies (KACDC) and the Kansas Association of Regional Development Organizations (KARDO), among others.

We appreciate the continued assistance and cooperation we get from Lona Duvall, Economic Development Director. Lona is constantly bringing leads to us and working as our partner. We always appreciate the Commission's financial and business support in helping to make Garden City one of western Kansas's most exciting places to grow business!

Most sincerely,

Robert J. Wetmore,
GPDI Co-Director

Faye Trent,
GPDI Co-Director

Paul Olsen,
Field Service Representative

BUSINESS, GROWTH AND REAL JOBS IN SOUTHWEST KANSAS

Serving counties of Barber, Barton, Clark, Comanche, Edwards, Finney, Ford, Grant, Gray, Greeley, Hamilton, Haskell, Hodgeman, Kearny, Kiowa, Lane, Meade, Morton, Ness, Pawnee, Pratt, Rush, Scott, Seward, Stafford, Stanton, Stevens, Wichita. *An equal opportunity lender, provider and employer.*



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An EDA Economic Development District/SBA Certified Development Company

**GREAT PLAINS DEVELOPMENT, INC.
 MEMBERSHIP AGREEMENT**

BENEFITS TO GARDEN CITY

As a member county, GPDI will:

- Keep the county and your appointed members aware of GPDI's services.
- Serve as an ex-officio member of your county or local economic development corp. board.
- Answer questions about limited federal and state legislative matters.
- Provide letters of support for projects within the county.
- Research potential project funding sources.
- Keep you informed of current regional economic development information.
- Provide CDBG/RLF, E-Community and StartUp Kansas administration when applicable.
- Include county/local plans in our 28-county Comprehensive Economic Development Strategy.
- Link your web site to our updated GPDI web site.
- Give priority assistance to local businesses as GPDI prepares loan applications for federal, state, local and GPDI programs. Preparation fees are paid by the business applicant. GPDI will also provide workshops and training when available.
- Prepare grant applications for federal, state and local funding sources, such as:
 - Kansas Department of Commerce
 - Kansas Department of Health & Environment
 - Kansas Department of Transportation
 - USDA Rural Development
 - US Economic Development Administration

The fee for grant application preparation is ten percent of the grant administration allowed and is due before submission. If you select GPDI to administer your grant the fee is waived. If the grant does not allow an administration fee, an agreement will be made before the grant is submitted.

Membership fee is 25-cents per capita based upon the latest Kansas Statistical Abstract county information or a minimum of \$750.00, with a maximum of \$7,500.00. Membership term is calendar year 2016. Payment of \$3,750 is due upon receipt of statement.

ACCEPTED:

City of Garden City
 P. O. Box 998
 Garden City, KS 67846-0499

By: _____ Title: _____ Date: _____

BUSINESS, GROWTH AND REAL JOBS IN SOUTHWEST KANSAS



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P.O. Box 1116
Dodge City, KS 67801-1116
620-227-6406 • fax 620-225-6051
gpd@gpdionline.com • www.gpdionline.com

An EDA Economic Development District/SBA Certified Development Company

INVOICE SUBMITTED TO:

City of Garden City
P. O. Box 998
Garden City, KS 67846-0499

City Membership Dues for 2016

\$ 3,750

Based upon twenty-five cents per capita population (37,184) from latest Kansas Statistical Abstract data.
Minimum \$750 – Maximum \$7,500

Due upon receipt.

BUSINESS, GROWTH AND REAL JOBS IN SOUTHWEST KANSAS

Serving counties of Barber, Barton, Clark, Comanche, Edwards, Finney, Ford, Grant, Gray, Greeley, Hamilton, Haskell, Hodgeman, Kearny, Kiowa, Lane, Meade, Morton, Ness, Pawnee, Pratt, Rush, Scott, Seward, Stafford, Stanton, Stevens, Wichita. *An equal opportunity lender, provider and employer.*



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Allie Medina, Human Resources Director
DATE: August 2, 2016
RE: Appointment to the Cultural Relations Board

ISSUE:

The Governing Body is asked to appoint one member to fill the vacant seat on the Cultural Relations Board.

BACKGROUND:

The Cultural Relations Board has one board position with the term expiring December 2017. Garden City residents, Amy Longa, Clemencia Zermeno and Sean Collins submitted an application to be considered for the board member position on the Cultural Relations Board. Mel Galvez served two (2) years of his term and resigned in June of 2016, leaving a vacant seat.

ALTERNATIVES:

1. Appoint Amy Longa to the vacant position that expires December 2017.
2. Appoint Clemencia Zermeno to the vacant position that expires December 2017.
3. Appoint Sean Collins to the vacant position that expires December 2017.
4. Do not appoint these applicants to the vacant position that expires December 2017 and recommend that the board continue to recruit board members.

RECOMMENDATION:

The Cultural Relations Board recommends the Governing Body choose Alternative 1 and appoint Amy Longa to the vacant position.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
2016 Applications to CRB	7/14/2016	Backup Material

GARDEN CITY IS MY TOWN TOO!

I would be willing to serve on a planning or advisory board/committee.

NAME: Amy Longa HOME PHONE: 620 842 9592

ADDRESS: 507 W. FAIR ST. WORK PHONE: 620 805 5350

E-MAIL ADDRESS: atimamy75@gmail.com

OCCUPATION (if employed): Humanitarian Service

PLACE OF EMPLOYMENT: International Rescue Committee (IRC)

HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? 6 years

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:

To contribute in the development and integration of all people of diverse cultures and background.

OTHER APPLICABLE EXPERIENCE: works with people of diverse cultures and background in Garden City, Kansas.

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

- | | |
|--|--|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Local Housing Authority |
| <input type="checkbox"/> Alcohol Fund Advisory Committee | <input type="checkbox"/> Parks & Tree Board |
| <input type="checkbox"/> Art Grant Committee | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Building Safety Board of Appeals | <input type="checkbox"/> Police/Citizen Board |
| <input type="checkbox"/> Community Health Advisory Board | <input type="checkbox"/> Public Utilities Advisory Board |
| <input checked="" type="checkbox"/> Cultural Relations Board | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Golf Advisory Board | <input type="checkbox"/> Traffic Advisory Committee |
| <input type="checkbox"/> Landmarks Commission | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Lee Richardson Zoo Advisory Board | |

RETURN THIS FORM TO:
City Manager's Office – Attn: Celyn
City Administrative Center
P.O. Box 998
Garden City, KS 67846-0998

GARDEN CITY IS MY TOWN TOO!

I would be willing to serve on a planning or advisory board/committee.

NAME: Clemencia Zermeno HOME PHONE: (620) 805-5051

ADDRESS: 323 Garden St. WORK PHONE: 620 275-7421

E-MAIL ADDRESS: zClemencia@yahoo.com

OCCUPATION (if employed): Real Estate Agent

PLACE OF EMPLOYMENT: Coldwell Banker / REA

HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? 10yrs

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:
I would like to be involve d learn what is happening in town

OTHER APPLICABLE EXPERIENCE: I served in Alta Brown PTO

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

- | | |
|--|---|
| <input type="checkbox"/> Airport Advisory Board | <input checked="" type="checkbox"/> Local Housing Authority |
| <input type="checkbox"/> Alcohol Fund Advisory Committee | <input type="checkbox"/> Parks & Tree Board |
| <input type="checkbox"/> Art Grant Committee | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Building Safety Board of Appeals | <input type="checkbox"/> Police/Citizen Board |
| <input type="checkbox"/> Community Health Advisory Board | <input type="checkbox"/> Public Utilities Advisory Board |
| <input checked="" type="checkbox"/> Cultural Relations Board | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Golf Advisory Board | <input type="checkbox"/> Traffic Advisory Committee |
| <input type="checkbox"/> Landmarks Commission | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Lee Richardson Zoo Advisory Board | |

RETURN THIS FORM TO:
City Manager's Office – Attn: Celyn
City Administrative Center
P.O. Box 998
Garden City, KS 67846-0998

GARDEN CITY IS MY TOWN TOO!

I would be willing to serve on a planning or advisory board/committee.

NAME: Sean Collins HOME PHONE: (785) 766-8972

ADDRESS: 305 Bollinger St. WORK PHONE: (620) 271-7801

E-MAIL ADDRESS: Sean.collins@westernmotor.com

OCCUPATION (if employed): Director of Marketing

PLACE OF EMPLOYMENT: Western Motor

HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? 28 years

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:

To help my community & to better understand the inner-workings of my government

OTHER APPLICABLE EXPERIENCE: I have been on several local nonprofit boards & am aware of the parliamentary procedure.

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

Airport Advisory Board

Alcohol Fund Advisory Committee

Art Grant Committee

Building Safety Board of Appeals

Community Health Advisory Board

Cultural Relations Board

Golf Advisory Board

Landmarks Commission

Lee Richardson Zoo Advisory Board

Local Housing Authority

Parks & Tree Board

Planning Commission

Police/Citizen Board

Public Utilities Advisory Board

Recreation Commission

Traffic Advisory Committee

Zoning Board of Appeals

RETURN THIS FORM TO:

City Manager's Office - Attn: Celyn
City Administrative Center
P.O. Box 998
Garden City, KS 67846-0998

Consent Agenda



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Rachelle Powell, Director of Aviation
DATE: August 2, 2016
RE: Five-S Distributors Lease

ISSUE:

The Governing Body is asked to consider and approve the agreement between Five-S Distributors and the City of Garden City for Vending Services at Garden City Regional Airport.

BACKGROUND:

Five-S Distributors provides vending services at the airport with the agreement expiring on August 31, 2016. A Request for Proposals was publicly advertised with proposals due on June 20, 2016. One proposal from Five-S Distributors was received. Five-S Distributors proposed a one percent increase on commission of sales for snack and beverage products sold, which is 11% commission on snacks and 13% commission on beverages.

Five-S Distributors will be responsible for providing vending services to the Garden City Regional Airport. Vending services shall include one (1) beverage machine and one (1) snack machine in the terminal and one (1) beverage machine in the security hold room. The vending machines provided shall be modern, in excellent condition, and acceptable to City. The term of this Agreement shall be for a period of five (5) years commencing on the 1st day of September, 2016, and ending on the 31st day of August, 2021. The Airport Advisory Board reviewed the lease during the July 14, 2016 meeting.

ALTERNATIVES:

1. Approve the agreement between Five-S Distributors and the City of Garden City for Vending Services at Garden City Regional Airport.
2. Do not approve the agreement between Five-S Distributors and the City of Garden City for Vending Services at Garden City Regional Airport.
3. Governing Body guidance to staff.

RECOMMENDATION:

The Airport Advisory Board and staff recommend the Governing Body's approval of the agreement between Five-S Distributors and the City of Garden City for Vending Services at Garden City Regional Airport.

FISCAL NOTE:

The revenue is accounted in the airport budget general ledger code 060-000-3110.01.

ATTACHMENTS:

Description	Upload Date	Type
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**GARDEN CITY REGIONAL AIRPORT
AGREEMENT FOR VENDING SERVICES**

THIS AGREEMENT FOR VENDING SERVICES (Agreement) made and entered into this 2nd day of August, 2016, between the CITY OF GARDEN CITY, KANSAS (CITY), and FIVE-S DISTRIBUTORS, (CONTRACTOR).

NOW, THEREFORE, in consideration of the terms and conditions herein contained, the parties agree as follows:

1. TERM. The term of this Agreement shall be for a period of five (5) years commencing on the 1st day of September, 2016, and ending on the 31st day of August, 2021, unless this Agreement is terminated earlier due to a breach by CONTRACTOR.

2. SCOPE OF SERVICES. CONTRACTOR will be responsible for providing vending services to the Garden City Regional Airport (GCRA). Vending services shall include one (1) beverage machine and one (1) snack machine in the GCRA terminal and one (1) beverage machine in the GCRA security hold room. The vending machines provided shall be modern, in excellent condition, and acceptable to CITY.

3. PAYMENT. CONTRACTOR agrees to pay CITY an eleven percent (11%) commission on products sold from all snack machines and a thirteen percent (13%) commission on products sold from all beverage machines. Payments shall be submitted on a quarterly basis with a copy of a quarterly sales report provided to CITY. Payments shall be made on or before January 15th, April 15th, July 15th, and October 15th of each year, with the first payment for the months of September – December 2016 to be made on or before January 15, 2017. Payments shall be made to the Garden City Regional Airport Director of Aviation, 2225 S. Air Service Drive, Suite 112, Garden City, Kansas 67846.

4. TIME OF SERVICES. CONTRACTOR agrees to provide vending services on a weekly basis. CONTRACTOR agrees to provide same day service on vending machine repairs when requested.

5. INDEMNIFICATION. CONTRACTOR does hereby covenant and agree to indemnify and save harmless CITY, its officials, employees or agents from all fines, suits, claims, demands and actions of any kind and nature by reason of any and all accidents or injuries to persons or property. CONTRACTOR shall at all times be regarded as an independent CONTRACTOR and shall not at any time act as agent for, or employee of, CITY.

6. INSURANCE. CONTRACTOR agrees to carry and keep in force general liability insurance in the amount of Five Hundred Fifty Thousand Dollars (\$550,000.00). CONTRACTOR also agrees to maintain Workers' Compensation insurance coverage on all of its employees specifically employed by CONTRACTOR to provide services to CITY at the GCRA. CONTRACTOR shall maintain casualty insurance for all of its personal property located at the GCRA. CITY shall not insure any of CONTRACTOR's personal property against loss or damage. Risk of loss as a result of theft or other criminal conduct shall be borne solely by CONTRACTOR.

7. ASSIGNMENT. CONTRACTOR shall not assign or transfer this Agreement.

8. NONDISCRIMINATION IN EMPLOYMENT OPPORTUNITIES. CONTRACTOR assures that it will comply with pertinent Federal and State statutes, Executive Orders, and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or disability, be discriminated against in any employment opportunity with CONTRACTOR.

9. EMPLOYEES OF CONTRACTOR. CONTRACTOR acknowledges that certain tenants at GCRA may have security or other requirements which allow for access to the GCRA, only after sufficient background checks. CONTRACTOR agrees to require all employees to submit to a background check, if requested by the GCRA Director of Aviation, or the FAA, subject to Federal and State laws pertaining to confidentiality.

10. DEFAULT. Any waiver of any breach of covenants herein contained to be kept and performed by CONTRACTOR shall not be deemed or considered as a continuing waiver and shall not operate to bar or prevent CITY from declaring a forfeiture for any succeeding breach either of the same covenant or otherwise. This Agreement is made upon the express condition that if CONTRACTOR fails to comply with the terms of this Agreement, or if CONTRACTOR fails or neglects to perform or observe any of CONTRACTOR's obligations hereunder, and such failure and neglect shall continue for ten (10) days after written notice to CONTRACTOR from CITY, CITY at any time thereafter, by written notice to CONTRACTOR, may lawfully declare the termination of this Agreement. CITY shall have the right to remove, at CONTRACTOR's expense, any of CONTRACTOR's property left remaining in or upon the GCRA. CITY shall have the right to pursue all available remedies allowed by law, should CONTRACTOR be in default.

11. GENERAL COVENANTS.

- (a) All notices required or which may be given hereunder shall be considered as properly given if delivered in writing, personally, or sent by certified mail, postage prepaid, addressed as follows:

If to CITY: Director of Aviation
 Garden City Regional Airport
 2225 S. Air Service Road, Suite 112
 Garden City, Kansas 67846
 (620) 276-1190

If to CONTRACTOR: Five-S Distributors
 1308 East Johnson Street
 Garden City, Kansas 67846
 (620) 275-7860

Notices served by mail shall be deemed to be given on the date on which such notice is deposited in the United States mail.

- (b) This document incorporates all of the obligations, agreements and understandings of the parties hereto and there are no oral agreements or understandings between the parties hereto concerning the subject covered by this Agreement.
- (c) This Agreement may be amended, changed or modified, only upon the written consent of the parties. This Agreement shall supersede and replace all prior agreements between the parties.
- (d) This Agreement shall be binding upon and inure to the benefit of the parties hereto, their respective successors, personal representatives and permitted assigns.

(e) This Agreement shall be construed in accordance with the laws of the state of Kansas.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be approved as set forth below.

CITY OF GARDEN CITY, KANSAS

Date

By _____
Chris Law, Mayor

ATTEST:

Celyn N. Hurtado, City Clerk

FIVE-S DISTRIBUTORS

Date

By _____
John Valley



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Mike Muirhead, Public Utilities Director
DATE: August 2, 2016
RE: Specialized underground power cable pulling equipment bid.

ISSUE:

The Governing Body is asked to consider and approve the bid from Sherman & Reilly in the amount of \$208,568.40 for specialized underground power cable pulling equipment bid.

BACKGROUND:

Installing underground power cable in conduits requires the assistance of specialized equipment that is used to safely pull the cable through the conduits without damaging the cable. The current equipment is inadequate for the installation of the much larger cables now being installed throughout the system. Bids were solicited from 3 different manufacturers, with only one response received before 10:00 a.m. on 7-27-2016 from Sherman & Reilly in the amount of \$208,568.40.

ALTERNATIVES:

- 1) Award the bid from Sherman & Rielly in the amount of \$208,568.40.
- 2) Reject the bid and direct staff to re bid the project.

RECOMMENDATION:

Staff recommends the Governing Body approve alternative #1.

FISCAL NOTE:

The funding for this equipment was budgeted in the 2016 budget - G/L code 068-411-6100.08 that currently has a balance of \$250,000.00.

ATTACHMENTS:

Description	Upload Date	Type
Underground Cable Puller Specs & Bid	7/27/2016	Backup Material

Other Entities Minutes

U7500A / U1000XA

Specifications



General Overview

The Sherman+Reilly Revolution Series Underground Puller comes in two models: the U1000XA and U7500A for pulling up to 10,000 lbs. and 7,500 lbs., respectively. These distribution class underground pullers utilize a hydraulically-actuated adjustable boom that allows for versatile positioning of the machine in urban or limited clearance environments. This puller offers a downward facing night vision-capable boom camera with infrared LED lighting for visibility inside and outside underground openings. The U-Series Underground Pullers are equipped with an ACG (advanced control group), which allows for a single operator at a protected central console to control payout speed, pulling speed and tension, as well as boom and jack position. The operation controls employ PLC machine control with CAN-bus technology, allowing for centralized control of all operations from the protection of the Safe-Zone™ Cab.

The hydraulically-driven winch on each model features an automatic levelwind that ensures even distribution of the cable onto the drum when rewinding or pulling, thereby minimizing the risk of tangles, "bird-caging," and maximizing cable life. Both U-Series Underground Pullers are equipped with a 49 hp industrial diesel drive engine capable of providing a full 10,000/7,500 lbs. of line pull, respectively. These pullers also feature an available 185 CFM air compressor for payout operations. The air compressor is powered by a 49 hp diesel engine capable of supplying up to 125 psi air charge. Additionally, these underground pullers' single axle trailers are equipped with three hydraulic jacks, an adjustable pintle eye, safety chains/hooks, and U.S. DOT-approved LED lighting.

The U-Series underground pullers feature a Safe-Zone™ Cab, providing ultimate safety and comfort for the operator. The Safe-Zone™ Cab employs a polycarbonate front window for maximum visibility while providing superior protection against impact. This cab also includes climate control, a fully adjustable ergonomic seat, and all required electronic controls and gauges. The Safe-Zone™ Cab is designed to reduce operator fatigue, thereby reducing errors and injuries in the field, while also reducing the risk of "touch potential" in energized environments.



Key Features

- 70° swing, 9 ft. adjustable boom
- Safe-Zone™ Cab
- 185 CFM / 125 psi. air compressor
- Automatic winch levelwind
- 3 hydraulic jacks
- 10.4 cu. ft. frame mounted tool box
- Centralized engine controls-CAN-bus technology

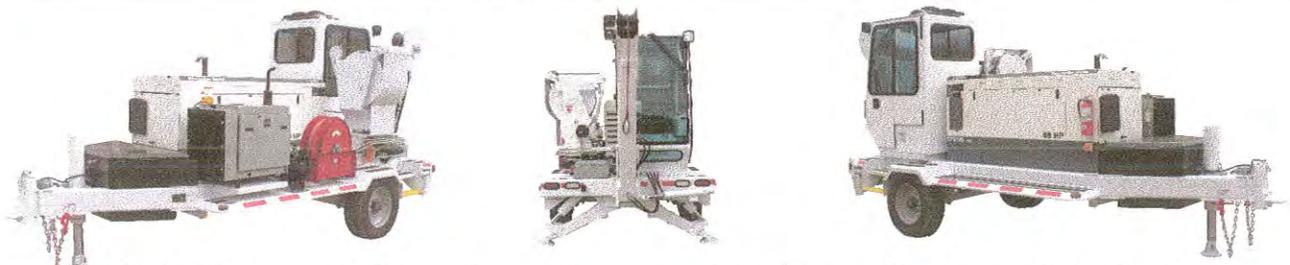
Specifications

Specifications Details: U7500A / U1000XA

(Dimensions, weights, and capacities listed are approximate. All specifications are subject to change without notice.)

Specifications listed are for both models U7500 and U1000X, unless noted otherwise below:

Pulling Capacity	U7500A: 7,500 lbs., continuous- (bullwheel applied) U1000XA: 10,000 lbs. continuous- (bullwheel applied)
Line Speed	U7500A: 60-120 FPM U1000XA: 65-130 FPM
Winch Reel Capacity	U7500A: 2,000 ft. of $\frac{3}{8}$ inch, 6x25 XIP IWRC steel wire rope U1000XA: 2,200 ft. of $\frac{7}{16}$ inch, 6x25 XIP IWRC steel wire rope
Drive System	Hydraulic motor, transmission, winch bull wheels
Drive System Engine	Diesel, 49 HP, water cooled, Tier 4
Fuel Capacity	18 gallon
Hydraulic Fluid	ISO Grade 32
Hydraulic Reservoir	22 gallon
Hydraulic Fluid Filtration	5 microns
Hydraulic Tool Circuit	7 GPM. @ 2,000 psi.
Air Compressor	185 CFM, 100-125 psi., oil type
Air Compressor Engine	Diesel, 49 HP, water cooled, Tier 4
Winch Levelwind	Mechanically driven, winch controlled
Boom	Hydraulic, joystick controlled, 3-axis, 70° swing arc
Operator's Safety Enclosure	Safe-Zone™ Cab, closed/single door
Frame Construction	Steel tubing, continuous weld
Length (Overall, Nom.)	20 ft.
Width (Overall, Nom.)	7 ft., 3 in.
Height (Overall, Nom.)	7 ft.
Weight (With Cable)	6,500 lbs., with rope
GVWR	9,800 lbs.
Suspension	Leaf Spring
Axle Configuration	Single
Wheel Configuration and Tires	Single LT235/75R 17.5
Brakes (Trailer)	Electric, with break-away switch
Towing Attachment	3 in. adjustable pintle eye, w/2 safety chains and hooks
Tie Downs (4)	$\frac{5}{8}$ in. dia. steel D-Rings
Jacks (3)	Hydraulic, with shoe (Rear-R/L, Front-Nose)
Electrical System	12 VDC
Battery	12 V, 525 CCA
Lights / Navigation	12 V LED, U.S. DOT-approved
Grounding (3)	$\frac{3}{4}$ in. dia. copper-clad steel loops
Wheel Chocks and Holders	Standard
Fire Extinguisher	ABC
Color	S+R White







GARDEN CITY

— KANSAS —

Minimum Specifications
**10,000 lb. TRAILER MOUNTED UNDERGROUND CABLE
PULLER**
2016 Model & Current Production

ELECTRIC DEPARTMENT
2016

Matt Allen, City Manager
Tyler Patterson- Utilities Warehouse Manager

**MINIMUM SPECIFICATION
2016 MODEL AND CURRENT PRODUCTION
10,000LB CAPACITY TRAILER MOUNTED UNDERGROUND CABLE PULLER**

INSTRUCTIONS TO BIDDERS

1. Address bids to City of Garden City, Electric Department, 140 Harvest Street, Garden City, Kansas 67846 on or before **10:00 a.m. CST Wednesday, July 27, 2016** . Mark on the outside of the envelope: **UNGERGROUND PULLER.**
2. Bids will be opened publicly by the City Manager or his official representative and read aloud at 140 Harvest St. All Bids must be submitted prior to the bid opening time to qualify.
3. After the bids are opened, each will be carefully reviewed. Generally, a decision as to who the best bidder is will be made within 24 hours after the bids are opened.
4. The City of Garden City reserves the right to reject any and all bids.
5. A responsible officer or employee of the company must sign all bids. Obligations assumed by such signature must be fulfilled.
6. Time of delivery is a part of the consideration and must be stated.
7. The Electric Dept. is not exempt from applicable state and local tax, unless otherwise stated on bid quotation form.
8. All bids are to be F.O.B. Garden City, Kansas, unless otherwise stated.
9. All bids must meet the MINIMUM SPECIFICATIONS. Any bid which fails to do so will be subject to rejection.
10. Please resolve any questions which you may have regarding the Minimum Specifications, bid requirements, etc. before the bid opening. Direct questions to Tyler Patterson (620)-276-1290
11. If a bidder is not able to meet an item as specified and he elects to delete it or substitute with another item, it must be clearly set forth in the bid, along with the itemized cost of each such change. The exception must be designated as such by marking "EXC." before the cost. An explanation of the exception should also be given on an attached sheet with the bid.
12. The successful bidder must furnish at the time of delivery, a copy of the factory invoice listing required accessories and will furnish at time of delivery a certificate attesting that all specifications are included in or on the delivered unit as bid. Said certificate form will be furnished to the City prior to delivery of the unit.
13. Any item which is set forth in the itemized specifications that is standard equipment on the unit and included in the unit base price should be indicated as such by marking "standard or "N/C" -- no charge.

**MINIMUM SPECIFICATION
2016 MODEL AND CURRENT PRODUCTION
10,000LB CAPACITY TRAILER MOUNTED UNDERGROUND CABLE PULLER**

CONDITIONS:

1. Unit requested under these specifications shall be an unused standard production model of the latest design in current production, priced delivered, installed, and set-up ready for service to the City of Garden City, Kansas. The completed unit must be certified by the vendor to meet all applicable Federal and State requirements including, but not limited to, ANSI, OSHA, and DOT. Date of delivery of the specified model will be considered in determining the best bidder.
2. Materials shall be of good commercial quality for the intended service and shall be produced by use of current manufacturing processes. Material shall be treated to resist rust, corrosion and wear. The design of the mechanical members shall be such that the stress imposed through normal shock loads at maximum torque shall not cause rupture or permanent deformation or undue wear on any member.
3. The bidder shall satisfy the purchasing official that they maintain a store or branch staffed with qualified servicemen and with provisions for securing parts from the manufacturer within a reasonable length of time.
4. Bidders must submit with their bid the latest printed specifications and advertising literature on the unit they propose to furnish. Bidder shall supply one (1) parts book, one (1) service and repair manual. Bidder agrees to conduct a training course for City operators if needed.
5. The bidder shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. This sheet is labeled "Exception(s) to Bid Conditions and Specifications," and shall be attached to the BID.
6. Awards will be made to the best lowest responsible bidder. The quality of the articles to be supplied, their conformity with the specifications, their suitability to requirements, delivery terms and guarantee clauses shall all be taken into consideration.
7. Notwithstanding any reference in the specifications to any article, device, product or material by name or make, such references shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition; and the bidder may at his option, quote equipment which is considered equal to that specified.
8. The purchaser reserves the right to reject any or all bids, to waive any informality to bids, to accept in whole or in part such bid or bids as may be deemed in the best interest of the purchaser.
9. Delivery of vehicle by delivery date specified on Bid Quotation Form is a material condition of bid. As an additional or alternative remedy, if bidder is not able to meet the delivery date and the delivery date is more than 30 days past the original delivery date stated on Bid Quotation Form, the City of Garden City shall have the option to rescind acceptance of this bid and any purchase contract.

COMPLY

**MINIMUM SPECIFICATION
2016 MODEL AND CURRENT PRODUCTION
10,000LB CAPACITY TRAILER MOUNTED UNDERGROUND CABLE PULLER**

	YES	NO
<u>MODEL:</u>		
Yr. 2016 10,000 lb. Trailer mounted underground cable puller with safety cab.	X	_____
<u>GENERAL SERVICE:</u>		
10,000 lb. Continuous pulling capacity	X	_____
65-130 FPM Line speed	X	_____
Safety Cab With Ac/Heat	X	_____
185 CFM 125psi. Air Compressor	X	_____
Automatic winch levelwind	X	_____
Capability to record pulling data	X	_____
Self supporting boom	X	_____
<u>ENGINE:</u>		
Diesel, 49hp, water cooled	X	_____
<u>ELECTRONIC ENGINE CONTROL:</u>		
12 VDC	X	_____
12V, 525 CCA	X	_____
<u>TRANSMISSION & EQUIPMENT:</u>		
Hydraulic motor, transmission, winch bull wheels	X	_____
Air compressor 185 CFM, 125 psi	X	_____
Winch- Mechancally driven controlled	X	_____
<u>FRONT AXLE & SUSPENSION:</u>		
Leaf Spring, Single axle	X	_____
	YES	NO
<u>BRAKE SYSTEM EQUIPMENT:</u>		
Electric Brakes with break away switch	X	_____
<u>FRAME & WHEELBASE:</u>		
Frame- Steel tubing continuous weld	X	_____
20' overall length	X	_____

**MINIMUM SPECIFICATION
2016 MODEL AND CURRENT PRODUCTION
10,000LB CAPACITY TRAILER MOUNTED UNDERGROUND CABLE PULLER**

FUEL TANKS & EQUIPMENT:

18 gallon fuel capacity X _____

FRONT TIRES, HUBS, AND WHEELS:

Single, LT235/75R 17.5 X _____

CAB EXTERIOR:

Wheel chocks and holders	X	_____
3" Adjustable pintle eye, with two safety chains and hooks	X	_____
5/8" steel D-ring tie downs (4)	X	_____
Hydraulic front Right and Left jack system	X	_____
License Plate Bracket	X	_____
12V LED Work Light	X	_____
Framed mounted tool box	X	_____
Downward night-vision boom camera with infrared LED lighting	X	_____
Air adapter kit 2"-6"	X	_____
Fire Extinguisher	X	_____

CAB INTERIOR

Adjustable single seat	X	_____
AC/Heat	X	_____
Polycarbonate front window	X	_____

COMPLY

YES NO

CAB INTERIOR CONT.

Hydraulic joystick controlled	X	_____
Cab light	X	_____
Sliding side window	X	_____

INSTRUMENT PANELS AND CONTROLS:

Electronic controls and gauges. Fuel, oil press, temp, FPM, pull length etc. Centralized engine controls	X	_____
---	---	-------

**MINIMUM SPECIFICATION
2016 MODEL AND CURRENT PRODUCTION
10,000LB CAPACITY TRAILER MOUNTED UNDERGROUND CABLE PULLER**

PAINT:

Exterior - White

X

WARRANTY:

1 Year Standard Warranty

X

DEALER SPECIAL ADD-ON OPTIONS:

ATCC AIR ADAPTER KIT FOR 2", 2-1/2", 3", 4", 5" AND 6" DUCT SCH 40/80
SET OF UG-71 UNDERGROUND BLOCKS FOR 2", 2-1/2", 3", 4", 5" AND 6"
DUCT FOR SCH 40

X

TRAILER PLUG - 7 PIN, UNLESS OTHERWISE SPECIFIED
1 YEAR SERVICE STRIKE FORCE COVERAGE

X

X

X

BID QUOTATION FORM:

GENERAL COST: 10,000 lb. Capacity Trailer Mounted Underground Cable Puller

Gross List Price

\$204,720.00

Less Government Discount

\$

Plus Tax

\$

Net City Cost

\$

Quantity

1



400 West 33rd Street • Chattanooga, TN 37410
 p | 800.251.7780 • 423-756-5300 f | 423-756-2948
 w | sherman-reilly.com

QUOTATION

Quotation To:
 City of Garden City
 Attn: Tyler Patterson
 140 Harvest Ave
 Garden City, KS 67846
 Phone: 620-805-4309
 Fax:
 Email: tyler.patterson@gardencityks.us

Quotation Date: July 18, 2016
 Quotation # 4233
 Customer ID:
 Quotation valid until: October 16, 2016

Prepared by:

Becky Hogg
 (signature)

Quoted Products/Services

MODEL NUMBER / DESCRIPTION	UOM	Qty.	Price/Unit	Ext. Price
U1000XA 10,000 lb. Trailer Mounted Underground Puller with Electric Brakes, Diesel Engine and Diesel Air Compressor.	EA	1	191,010.00	191,010.00
(3) Hydraulic Jacks				-
3/8" x 2,000' Steel Pulling Cable				-
Wheel Chocks and Holder				-
Safe-Zone™ Standard Cab, Fully Environmental				-
Fully Adjustable Ergonomic Seat				-
Joy-stick controlled hydraulic boom				-
Tensiometer				-
Digital electronic load recorder				-
Digital display for all machine operations, diagnostics and pull status, and Video-Assist Boom Camera.				-
				-
AVAILABLE OPTIONS				
ATCC-111 Air Adapter Kit To Fit 2", 2-1/2", 3", 4" and 6" Conduit	EA	1	9,215.00	9,215.00
Set, UG-71 Underground Blocks to fit sizes 2", 2-1/2", 3", 4", 5" & 6"	EA	1	2,400.00	2,400.00
Trailer Plug - 7 pin, unless otherwise specified	EA	1	100.00	100.00
1 Year Service Strike Force Coverage	EA	1	1,995.00	1,995.00
Estimated Freight - Flatbed, full truckload	EA	1	3,848.40	3,848.40
				-
				-

Prices are FOB Origin, freight prepaid and added to the invoice.
 Payment Terms are Net 30 days with approved credit
 Standard Terms & Conditions apply unless otherwise noted:
 Expected ship date will be communicated with/by S&R's order confirmation.
 Standard Shipping Interval is 90 - 120 Days After Receipt of Order



400 West 33rd Street • Chattanooga, TN 37410
p | 800.251.7780 • 423-756-5300 f | 423-756-2948
w | sherman-reilly.com

STANDARD TERMS & CONDITIONS

Sherman & Reilly, Inc., hereinafter referred to as the Company, shall not be liable to Purchaser for damages due to any delays in manufacture or shipping of Products due to strikes, accidents, fires, floods, inability to secure fuel or power, delays in transportation, failure to receive materials from suppliers on time, terrorist activities, or other hindrances beyond the Company's control. Purchaser shall have the right to inspect Products at any time during manufacture and assembly, after reasonable notice; however, any rejection of the Product must be in writing and received by the Company within 72 hours after delivery.

Material or product indicated as Special on the Acknowledgement Copy of an order differs from standard dimensions or in other ways and is manufactured to Purchaser's specific order. An order for such material or product is not subject to cancellation after manufacture and/or purchase of materials has started.

In the sole discretion of the Company, which must be confirmed in writing by an authorized representative of the Company, products indicated as Special on the Acknowledgement Copy of an order may be returned for credit if received unused and undamaged, and upon payment of a restocking charge equal to at least 25% of net price, plus all transportation charges.

Prices are subject to change without notice unless otherwise stated in writing. All shipments are FOB origin with freight prepaid and added to the invoice and Terms Net 30 Days with approved credit unless otherwise stated. The maximum service charge allowable is 1-1/2% per month and will be applied to all accounts not paid within 30 days from the date of the original invoice. Minimum order is \$50.00. The Company reserves the right to require payment in advance of any shipment and to be permitted to send shipments C.O.D. Due to the special nature of materials and products, the Company will select the freight carrier unless otherwise directed by the purchaser.

No order or contract shall be binding on the Company until accepted in writing by an authorized representative of the Company or by an Acknowledgement Copy.

The sales agreement evidence by each order form and any dispute or controversy arising therefrom or related thereto shall be governed by the laws of the State of Tennessee.

LIMITED WARRANTY

Except for those products explicitly covered by the Sherman & Reilly Forever Warranty, warranty is limited to defects in material and workmanship for a period of one (1) year from date of shipment, except for components of other manufacturers, which are limited to the warranties of such other manufacturer, if any. The Company's warranty is limited to the replacement of parts or material, excluding shipping charges, labor or service, and handling charges.

Except as specified above, there are no warranties, express or implied, written or oral, including (but not limited to) any implied warranty of MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT with respect to any Product manufactured or sold by the Company. Any determination as to the suitability or fitness of such a Product for the particular use intended by the Purchaser is made exclusively by such Purchaser, and all risk or damage or delay caused by any unfitness or unsuitability of the Products, or any part of same, for any particular use made by the Purchaser, or the breakdown or malfunction of same during the course of such use, shall be exclusively upon the Purchaser.



WARRANTY

Warranty is limited to defects in material and workmanship for a period of one (1) year from date of shipment, unconditionally.

The seller makes no representation or warranty to the purchaser as to the suitability or fitness of the material or products for the particular use intended or made by the purchaser. Such determination having been made exclusively by the purchaser, and all risk of damage or delay caused by the unfitness or unsuitability of the material or products or any part of same, for any particular use made by the purchaser or the breakdown or malfunction of same during the course of such use shall be exclusively upon the purchaser. The seller makes no warranty of merchantability to purchaser in the sale of goods ordered herewith.

Seller's warranty is limited to the replacement of parts or material, excluding shipping charges, labor or service and handling charges.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: August 2, 2016
RE: Presentation of the May 12, 2016 minutes and the July 21, 2016 agenda from the Community Health Advisory Board.

ISSUE:

The Governing Body is asked to consider and approve the May 12, 2016 Minutes and the July 21, 2016 agenda from the Community Health Advisory Board.

BACKGROUND:

None.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
May 12, 2016 Approved Minutes	7/22/2016	Backup Material
July 21, 2016 Agenda	7/22/2016	Backup Material

**MINUTES
COMMUNITY HEALTH ADVISORY BOARD
GARDEN CITY, KANSAS**

THURSDAY MAY 12, 2016 AT 4:30PM

The Community Health Advisory Board met in the City Administration Building located at 301 N. Main Street, Garden City, Kansas at 4:30 P.M.

Present were Chairperson Nusser, Vice-Chairperson Koksai, Member Campbell, Member Desalvo, Member Gerstner, Member Shrader, Member Swords, and Member Unruh. Also in attendance were Community Health Advisory Board Staff Liaisons Davidson, Thibault and Croteau.

I. CALLED MEETING TO ORDER

At 4:30 pm. *Chairperson Nusser* called the meeting to order.

II. APPROVAL/REVIEW OF MINUTES:

- a) *Member Unruh* makes a motion to approve the minutes from April 14, 2016. *Member Gerstner* seconds motion. Votes were taken by yeas and nays and recorded as follows:

Campbell	Desalvo	Gerstner	Koksai	Nusser	Shrader	Swords	Taylor	Unruh
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Not Present	Yea

Motion passed.

ELECTION OF OFFICERS –

Discussion ensued regarding Scott Taylor's attendance. *Chairperson Nusser* mentions that representation from the hospital is preferable and suggests Member Taylor stay on the committee to provide input but have a representative on his behalf to communicate his feedback. *Staff Davidson* informs the board that the suggestion is acceptable, however, the chosen representation would not be part of the board; they would just be able to attend meetings to serve as a liaison. Discussion ensued regarding members' terms and attendance. *Staff Davidson* offers to speak to member Taylor regarding the options he has to continue contributing to the board in some way.

Member Gerstner makes motion to re-appoint *Member Nusser* as Chairman. *Member Unruh* seconds motion. Votes were taken by yeas and nays and recorded as follows:

Campbell	Desalvo	Gerstner	Koksai	Nusser	Shrader	Swords	Taylor	Unruh
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Not Present	Yea

Motion passed.

Member Unruh makes motion to re-appoint *Member Koksai* as Vice-Chairman. *Member Gerstner* seconds motion. Votes were taken by yeas and nays and recorded as follows:

Campbell	Desalvo	Gerstner	Koksai	Nusser	Shrader	Swords	Taylor	Unruh
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Not Present	Yea

Motion passed.

Member Gerstner makes motion to elect Staff as Secretary. *Member Unruh* seconds motion. Votes were taken by yeas and nays and recorded as follows:

Campbell	Desalvo	Gerstner	Koksai	Nusser	Shrader	Swords	Taylor	Unruh
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Not Present	Yea

Motion passed.

III. GENERAL STAFF REPORT AND UPDATE

- a) **Community Garden Update**

Staff Davidson follows up on the board's recommendation to draft a letter for the City Commissioners showing the need for gardens in the north side of the community. *Staff Davidson* explains that staff started to draft a memo but after some discussion decided that further research was necessary to present more accurate and specific information regarding the need for gardens, which would allow them to answer any questions more thoroughly. *Vice-Chairperson Koksai* asks if the coalition committee

could find someone to compile a door-to-door survey to help locate areas in need of gardens. *Staff Davidson* asks member *Shrader* about the process for a survey such as time frames. *Member Shrader* mentions that she would like to talk to her statistician to come up with the proper survey questions. The time frame for the completion of the survey is undetermined due to scheduling. She agrees to update the board regarding survey information at the next scheduled meeting.

b) **Review the Recommending Process**

CHAB → GB → Staff → PC → GB → CIP

Staff Davidson explains the recommending process to the board including the steps that must be done to complete it.

BUSINESS

a) **Tobacco 21**

Staff Davidson reminds the board that they are a recommending body, meaning any topics that come up may be discussed and recommended to the governing Body or may be tabled for further research and discussion. A memo regarding the Tobacco 21 was prepared for this board and, if recommended by this board, may be sent to the Governing Body along with the informational packets for a consideration to proceed. *Staff Davidson* explains that it will be a lengthy process but members may vote to either table the item of business or send the memo through to the Governing Body. After *Staff Croteau* reads the Tobacco 21 memo, *Member Gerstner* suggests the item is tabled in order to get more school age kids involved in the process to help push the recommendation through. *Member Gerstner* explains that everyone involved will need to take the time to do things right, which includes getting enough support, sponsors and information in place to present to the Governing Body. *Member Gerstner* mentions that the Tobacco-Free Kansas Coalition will have grants available for kids to take part in projects that support concepts such as our own. *Staff Davidson* mentions that the topic may remain on the agenda and that as a recommending body the board may work on things individually regarding the Tobacco 21 ordinance but may not congregate as a board to discuss this specific topic. *Member Shrader* explains that related topics will innocently come up at other meetings with different boards. With so many existing interrelated boards, *Staff Davidson* agrees to check into the regulations for such restrictions on topics associated with this discussion and update the board at the next meeting.

Member Gerstner makes a motion to table the recommendation of the Tobacco 21 ordinance to a later date until more information is gathered. *Member Shrader* seconds the motion.

Campbell	Desalvo	Gerstner	Koksal	Nusser	Shrader	Swords	Taylor	Unruh
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Not Present	Yea

Motion passed.

b) **Creating a Joint City-County CHAB**

Staff Davidson explains that if *Holcomb* got involved in the new board as well, the number of required board members from each jurisdiction would change and may resemble that of the Planning Commission—a board that represents all three jurisdictions. *Member Unruh* asks who the liaison to the County would be for communicating recommendations. *Staff Davidson* explains that the board would make the recommendation to the jurisdictions involved, unless it was a recommendation assembled for a specific jurisdiction. *Member Unruh* brings up the topic about the County Commissioners also currently acting as a *Finney County* healthy board. *Member Swords* explains his concern being that a joint board would be beneficial but may also have a potential for too much bureaucracy. Discussion ensued regarding the recommending process for a joint board. *Chairperson Nusser* shares that when a tobacco ordinance was passed for *Garden City*, the County refused until the State enacted a policy. She expresses her concern to be that as the board works on the Tobacco 21 project, it may create an issue. *Member Unruh* mentions that it doesn't have to be passed for all jurisdictions. *Staff Davidson* reminds the board that there will, however, be members on the board representing the County which will reflect the County Commissioners opinion. *Member Unruh* requests to table the topic so that it can be discussed with County Commissioners and *Holcomb* to gain their input.

Member Gerstner makes a motion to table the recommendation of a joint Health Advisory Board. Member Unruh seconds the motion.

Campbell	Desalvo	Gerstner	Koksal	Nusser	Shrader	Swords	Taylor	Unruh
Yea	Yea	Yea	Yea	Yea	Yea	Yea	Not Present	Yea

Motion passed.

IV. FURTHER DISCUSSION

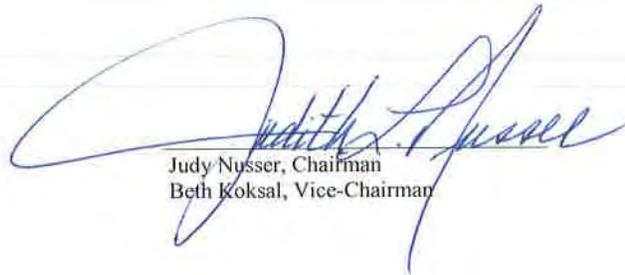
- A) Discussion ensued regarding a change in time and day for meetings due to conflicting schedules. Members recommend Staff Davidson to send out scheduling ideas to establish a meeting date that works for everyone involved.

Next meeting time confirmed as July 14, 2016 at 4:30 pm.

Meeting adjourned at approximately 5:19 pm.


Kaleb Kentner
Carol Davidson
Mackenzie Thibault

Secretary


Judy Nusser, Chairman
Beth Koksal, Vice-Chairman

**COMMUNITY HEALTH ADVISORY BOARD
AGENDA**

Thursday, July 21, 2016
4:30 P.M. City Commission Chamber – Garden City, Kansas

Note: If you require any accommodation (i.e. qualified interpreter, large print, reader, hearing assistance) in order to attend this meeting, please notify this office at (620) 276-1170 no later than 48 hours prior to the scheduled commencement of the meeting.

- I. CALL REGULAR MEETING TO ORDER**
- II. APPROVAL/REVIEW OF MINUTES from May 12th meeting**
- III. GENERAL STAFF REPORT AND UPDATE**
- IV. BUSINESS**
 - A. Meeting Date & Time**
 - B. Traffic Study PowerPoint**
- V. ADJOURN**



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kathleen Whitley, Interim Superintendent
DATE: August 2, 2016
RE: June 27, 2016 GC REC minutes

ISSUE:

Presentation of the June 26, 2016 minutes from the Garden City Recreation Commission.

BACKGROUND:

None.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
06-27-16 GCREC minutes	7/28/2016	Backup Material

Garden City Recreation Commission
Minutes
Monday, June 27, 2016
310 N 6th St

I. Called Meeting to Order

Chairperson Myca Bunch called the meeting to order at 5:15 pm. Other board members present were Deb Oyler and Marilyn Porter. GCRC Staff present were Interim Superintendent Kathleen Whitley, Sports Director Jared Rutti and Finance Director Debbie Bridgeman. Guests present were Angie Haflich, Garden City Telegram and Jane Vanderhoff, GCHS Vocal instructor.

II. Approval of Agenda

Deb Oyler moved and Marilyn Porter seconded to approve the agenda as presented. The motion carried with all in favor.

III. Consent Agenda

➤ **Minutes of Regular Meeting May 31, 2016**

➤ **Minutes of Special Meeting June 6, 2016**

➤ **Staff Reports for June 2016**

➤ **Participation Reports**

Myca commented about how good the Big Pool looks this year. Marilyn moved and Deb seconded to approve the consent agenda. The motion carried with all in favor.

IV. Financial Reports for May 2016

Kathleen reviewed the financials, stating that overall the year-to-date net income is up this year compared to last year. She commended the directors for doing a good job. Deb moved and Marilyn seconded to approve the May financial report. The motion carried with all in favor

V. Superintendent's Report

Kathleen reported that she has been working on the 2017 budget and getting ready for the superintendent interviews. Everything is going well for the Shrek musical; Misty found a place to build the sets.

VI. Old Business

2017 Budget

Kathleen explained that she had taken the 2016 amended budget that the board had previously approved and put it on the State form that the auditor uses to evaluate revenue & expenditures at the end of the year so it creates less exceptions if we have a budget that is more in line with what it should be. Deb moved and Marilyn seconded to approve the Notice of Public hearing for the 2016 amended budget on July 11, 2016. Motion carried with all in favor. Kathleen went over the changes from the 2016 budget to the 2017 budget for each department. Kathleen stated that the City has estimated that we will receive a 3% increase in the Ad Valorem taxes so that is what she used for our budget. She is estimating that we will have approximately \$39,000.00 additional funds to carry over for 2018. Marilyn moved and Deb seconded to approve the Notice

of Public hearing for the 2017 budget on July 11, 2016 at 12:00pm at 310 N 6th St.
Motion carried with all in favor.

VII. New Business

a. Cantamos-Area Wide Youth Choir Proposal

Jane Vanderhoff, GCHS Vocal Instructor presented a proposal for an area wide vocal program for youth in 5th through 8th grade to meet once a week at GCCC with college students helping with the program to promote singing for life. Jane would volunteer her time initially, but we would pay an accompanist and for t-shirts for the participants. We would need a minimum of 30 students for the program. Deb moved and Marilyn seconded to approve the Cantamos-Area Wide Youth Choir. Motion carried with all in favor.

VIII. Executive Session

At 6:01 pm. Deb moved and Marilyn seconded to go into executive session for 20 minutes for the purpose of discussing Personnel. Motion carried with all in favor. At 6:23 pm the board came out of executive session.

IX. Garden City Recreation Commission Questions and Comments

X. Adjournment

Marilyn moved and Deb seconded to adjourn the meeting. The motion carried with all in favor. The meeting adjourned at 6:24 pm.

Debbie Bridgeman

Secretary

Debbie Bridgeman

Approved: 7/26/16

Myca J. Bunch

**Garden City Recreation Commission
Special Meeting Minutes
Tuesday, June 28, 2016
310 N 6th St**

Interview Assessment Process for Superintendent Position

7:00 am – 8:00 am - Breakfast

8:00 am – 12:00 pm - Interview Assessments and Candidate Presentations

12:00 pm - 1:00 pm - Lunch

1:00 pm - 5:40 pm - Interview Assessments

I. Called Meeting to Order

Chairperson Bunch called the meeting to order at 5:45 pm. Other GCRC Board Members present were Jamie Warren, Marilyn Porter, Deb Oyler and Alyssa Benavidez. GCRC Staff present were Interim Superintendent Kathleen Whitley and Finance Director Debbie Bridgeman.

II. Executive Session

Alyssa moved and Deb seconded to go into executive session for 45 minutes for the purpose of discussing Personnel. Motion carried with all in favor. The Board went into executive session at 5:46 pm. Motion by Marilyn to come out of executive session was seconded by Deb. Motion carried with all in favor. The Board came out of executive session at 6:25 pm. No action taken.

III. Adjournment

Deb Oyler moved and Marilyn Porter seconded to adjourn the meeting. The motion passed with all in favor. The meeting adjourned at 6:37 pm.

Debbie Bridgeman

Secretary

Debbie Bridgeman

Approved: 7/26/16

Myla J. Bunch

**Garden City Recreation Commission
Special Meeting Minutes
Monday, July 11, 2016
310 N 6th Street**

I. Called Meeting to Order

Chairperson Myca Bunch called the meeting to order at 12:04pm. Other GCRC Board Members present were Alyssa Benavidez, Deb Oyler, Marilyn Porter and Jamie Warren. GCRC Staff present were Interim Superintendent Kathleen Whitley and Finance Director Debbie Bridgeman.

II. Approval of Agenda

Marilyn Porter moved and Alyssa Benavidez seconded to approve the agenda as presented. Motion carried with all in favor.

III. New Business

a.) 2016 Amended Budget & 2017 Budget Hearing Per K.S.A. 12-1927

Myca asked if there were any questions or comments and as there was no Public present there were none.

Deb Oyler moved and Jamie Warren seconded to approve the 2016 Amended Budget. Motion carried with all in favor. Alyssa moved and Marilyn seconded to approve the 2017 Budget. Motion carried with all in favor.

IV. Executive Session

Jamie moved and Deb seconded to go into Executive Session for 20 minutes for the purpose of discussing Personnel. Motion carried with all in favor. The board went into executive session at 12:09pm. Kathleen Whitley was also present. Deb moved and Jamie seconded to end the executive session. Motion carried with all in favor. The Board came out of executive session at 12:35pm. Marilyn moved and Alyssa seconded to go back into executive session for another 15 minutes. Motion carried with all in favor. The Board and Kathleen Whitley went into executive session at 12:35pm. Alyssa moved and Deb seconded to come out of executive session. Motion carried. The Board came out of executive session at 12:42pm.

Marilyn moved and Deb seconded to enter into an employment agreement with Aaron Stewart for the position of Superintendent, effective August 15, 2016. Motion carried with all in favor.

V. Garden City Recreation Commission Questions and Comments

Myca stated that the details of the employment agreement would be available at the next board meeting.

VI. Adjournment

Motion by Jamie to adjourn was seconded by Marilyn. The meeting adjourned at 12:44pm.


Debbie Bridgeman
Secretary
Approved: 7/26/16

