



AGENDA
CITY COMMISSION MEETING
Tuesday, December 20, 2016
1:00 PM
City Administrative Center, 301 N. 8th Street

I. Note:

No Pre-Meeting.

II. REGULAR MEETING CALLED TO ORDER AND CITY CLERK ANNOUNCING QUORUM PRESENT

III. PLEDGE OF ALLEGIANCE TO THE FLAG AND INVOCATION

IV. APPROVAL OF THE MINUTES OF THE LAST REGULAR MEETING, WHICH IF NO CORRECTIONS ARE OFFERED, SHALL STAND APPROVED

A. December 6, 2016 City Commission minutes

V. PUBLIC COMMENT Agenda Schedule Allowance: 30 minutes (5 minutes per spokesperson)

VI. CONSIDERATION OF PETITIONS, MEMORIALS AND REMONSTRANCES

A. Recognition of the 2016 3rd Quarter City of Garden City Safety Award recipient.

B. The Governing Body is asked to consider and allow the Mayor to proclaim December 3rd as NJCAA Football National Champions Day in Garden City, Kansas.

C. The Governing Body is asked to consider and allow the Mayor to proclaim December 21, 2016 as Ray Purdy Day in Garden City, Kansas.

VII. REPORT OF THE CITY MANAGER

A. Head Golf Professional Wasinger will provide an update on Buffalo Dunes Golf Course for 2016.

B. Assistant to the City Manager Cottrell will provide an update on the status of the proposed fishing pond at the drainage ditch and Arkansas River.

C. Park Superintendent Liebelt will provide a final report on Santa Fe Park project.

D. Presentation of the November 2016 report from the Garden City Regional Airport.

- E. Presentation of the November 2016 Building Report from Neighborhood & Development Services.
- F. Presentation of the November 2016 monthly report from Cemetery.
- G. Presentation of the Monthly Financial Report from Service and Finance.
- H. Presentation of the November 2016 monthly staff report from Lee Richardson Zoo.

VIII. MEETINGS OF NOTE

- January 12, 2017 - Finney County Economic Development Corporation Annual Meeting in the GCCC Endowment Room
- January 18, 2017 - Kansas Municipal Utilities Day at the Capitol, Topeka, Kansas
- January 23, 2017 - Southwest Kansas Chambers of Commerce, "SW Kansas Night Out in Topeka," from 5:30 -7:30 p.m.
- January 25, 2017 - League of Kansas Municipalities, Local Government Day at Capitol Plaza Hotel at 2:00 p.m.
- February 25, 2017 - Polar Plunge & Polar Strut for Special Olympics at Municipal Pool & Zoo from 10:00 a.m. - 12:30 p.m.

IX. CONSIDERATION OF APPROPRIATION ORDINANCE

- A. Appropriation Ordinance No. 2425-2016A

X. CONSIDERATION OF ORDINANCES AND RESOLUTIONS

- A. The Governing Body is asked to consider and approve a resolution authorizing temporary financing for several water system improvements.
 - 1. Resolution No. ____-2016, a resolution authorizing the issuance of taxable temporary notes of the City of Garden City, Kansas, in the total principal amount of \$6,355,000 to temporarily finance the costs of certain improvements in the City; and providing the terms, details, form and conditions of such notes.
- B. The Governing Body is asked to consider modifying the City of Garden City Ordinance Number 10-134 to allow the Finney County Humane Society (FCHS) to set animal adoption and impound fees at their discretion.
 - 1. Ordinance No. _____- 2016, an ordinance regulating the procedure for redemption of impounded animals in the City of Garden City, Kansas; amending Code Section 10-134; repealing existing Code Section 10-134, all to the Code of Ordinances of the City of Garden City, Kansas.
- C. The Governing Body is asked to consider and approve new Section 62-29 Public Nudity Prohibited.
 - 1. Ordinance No. _____-2016, an ordinance prohibiting public nudity in the City of Garden City, Kansas; creating new code section 62-29; all in the City of Garden City, Finney County, Kansas.

- D. The Governing Body is asked to consider the renewal of the Rural Housing Incentive District (RHID) resolution which outlines the policy and use of RHIDs within the City of Garden City for 2017.

1. Resolution No. _____-2016, a resolution making certain findings and determinations as to the need for a housing incentive policy within the City of Garden City, Kansas and setting forth such policy to incentivize housing developments.

XI. OLD BUSINESS

- A. The Governing Body is asked to consider the establishment of a joint City and County land bank.

XII. NEW BUSINESS

- A. President of Finney County Economic Development Corporation, Lona DuVall, will be present to review the third quarter report for 2016 with the Governing Body.
- B. The Governing Body is asked to consider and approve the addition of the Responding to Financial Emergency Guideline to the Financial Management Guidelines.
- C. The Governing Body is asked to consider and approve year end transfers from the General Fund to the Capital Improvement Reserve for selected 2016 capital projects and equipment purchases not completed by year's end.
- D. The Bureau of Reclamation has announced the availability of funds that may be used to develop a strategic plan for water reuse in Garden City. The Governing Body is asked to provide direction regarding the pursuit of these funds.
- E. The Governing Body is asked to consider and approve a contract for professional engineering services between the City and SEGA Inc.
- F. The Governing Body is asked to consider and approve funding for the Downtown Development Fund for 2017.
- G. The Governing Body is asked to consider and approve the Traffic Advisory Board recommendation on the request to evaluate the traffic control devices at the intersection of Pine Street and Sixth Street in front of the Post Office at the December 5, 2016 meeting.
- H. The Governing Body is asked to consider and approve the Traffic Advisory Board recommendation on the request to close the section of alley between 2711 and 2803 Belmont Place for safety reasons.
- I. The Governing Body is asked to consider two Planning Commission appointments.
- J. Staff requests Governing Body consideration of an Executive Session pursuant to K.S.A. 75-4319(b)(1) pertaining to personnel matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed.

K. *Consent Agenda for approval consideration:*

(The items listed under this "consent agenda" are normally considered in a single motion and represent items of routine or prior authorization. Any member of the Governing Body may remove an item prior to the vote on the consent agenda for individual consideration.)

1. The Governing Body is asked to consider and approve the bid from Altec Industries Inc. for (1) 2017 Aerial / Telescoping Material Handling Bucket Truck.
2. The Governing Body is asked to consider and approve an amendment to the Master Service Agreement with Revere Healthcare Solutions, Inc.
3. The Governing Body is asked to consider and approve Contractors licenses for December 20, 2016.
4. The Governing Body is asked to consider and approve the Cereal Malt Beverage, Pawnbroker, Precious Metal Dealer and Taxicab licenses for December 20, 2016.

XIII. CITY COMMISSION REPORTS

A. Commission Doll

B. Mayor Law

C. Commissioner Fankhauser

D. Commissioner Cessna

E. Commissioner Dale

XIV. OTHER ENTITIES

- A. Presentation of the November 10, 2016 minutes from the Airport Advisory Board.
- B. Presentation of the Garden City Recreation Commission agenda for December 20, 2016.
- C. Presentation of the August 1, 2016 approved minutes from the Traffic Advisory Board.
- D. Presentation of the December 6, 2016 Zoo Advisory Board minutes

XV. ADJOURN

THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS

City of Garden City
December 6, 2016

The regular meeting of the Board of Commissioners of the City of Garden City was held at 1:00 p.m. at the City Administrative Center on Tuesday, December 6, 2016 with all members present except Commissioner Doll. Commissioner Dale opened the meeting with the Pledge of Allegiance to the Flag and the Invocation.

Mayor Law moved that the City Commission go into executive session pursuant to K.S.A. 75-4319(b)(1) for 90 minutes for the purpose of discussing matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed and that the City Commission reconvene into open session in the City Commission Chambers at 1:00 p.m. Commissioner Cessna seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

At the expiration of the designated time, and in open session, Mayor Law stated no action was taken.

At 1:00 p.m. Commissioner Dale opened the regular meeting with the Pledge of Allegiance to the Flag and the Invocation.

Shelli Lalicker and Jerry Lalicker spoke to the Governing Body regarding a petition for the formation of a special assessment district in the Solze Addition for infrastructure improvements to the 2300 block of North Ninth Street and their opposition to the proposed district boundaries.

Commissioner Fankhauser moved to approve and allow the Mayor to proclaim November 21, 2016 as Cecil O’Brate Day in Garden City, Kansas. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

The City Commission and City Manager Allen recognized the dedicated service of the following employees who have reached milestones in their service for the City:

For 10 years of service:

Robert Arellano	Generation/VFD Specialist	Electric
Jason Chase	Sergeant	Police
Louis Elchuck	Grounds/Building Maintenance	Zoo
Ignacio Holguin	Substation Technician	Electric
Kristi Newland	Zoo Director	Zoo
Michael Walker	Traffic Technician	Traffic

For 20 years of service:

Paul Pauley	Sergeant	Police
Amy Perkins	System/Utilities Manager	Service & Finance
Randy Ralston	Captain	Police
Michael Reagle	Captain	Police

The Governing Body was advised that the City of Garden City was recognized as a "Be the Vision" recipient at the fifth annual Governor's Water Conference held November 14-15, 2016 in Manhattan, Kansas.

The governing bodies of the four taxing entities serving Garden City are being asked to review the findings of the most recent Community Housing Assessment Tool (CHAT), evaluate the suggested demand represented in the CHAT in relationship to current and completed projects, and give input regarding the continued use of the Rural Housing Incentive Districts (RHID) as a development tool. Assistant Neighborhood and Development Services Director Davidson presented the findings to the Governing Body.

Recreation Superintendent Stewart provided an update on the Garden City Recreation Commission.

City Prosecutor Dummermuth provided an update on the Municipal Court activities.

Staff provided several items of information for Governing Body review including the following: from Director of Aviation Powell the monthly staff report, from Police Chief Utz the monthly activity report, and from Finance Director Hitz the monthly financials.

Meetings of note:

- December 4, 2016 – Downtown Evening Christmas Parade, Main Street at 6:00 p.m.
- December 5, 2016 – 2016 Annual Finney County Historical Society Commissioner Chili Luncheon at 12:00 p.m. at the Finney County Historical Museum.
- December 10, 2016 – Tails in Tinseltown at the Finnup Center For Conservation Education from 9:00 a.m. – noon
- December 20, 2016 – Tuba Christmas, Main Street from 3:00 – 5:00 p.m.
- December 16, 2016 – Mayor’s Christmas Party at Samy’s Steakhouse at 6:30 p.m.
- January 23, 2017 – Southwest Kansas Chambers of Commerce “SW Kansas Night Out in Topeka” from 5:30 – 7:30 p.m.

Appropriation Ordinance No. 2424-2016A, “AN APPROPRIATION ORDINANCE MAKING CERTAIN APPROPRIATIONS FOR CERTAIN CLAIMS IN THE AMOUNT OF \$5,844,659.80 was read and considered section by section. Commissioner Dale moved to approve and pass Appropriation Ordinance No. 2424-2016A. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

The Governing Body considered an ordinance authorizing several water system improvements.

Ordinance No. 2751-2016, “AN ORDINANCE OF THE CITY OF GARDEN CITY, KANSAS AUTHORIZING THE CITY TO MAKE IMPROVEMENTS TO ITS PUBLIC WATER SYSTEM AND AUTHORIZING THE CITY IT ISSUE GENERAL OBLIGATION BONDS TO PAY COSTS OF SUCH IMPROVEMENTS” was read and considered section by section. Commissioner Cessna moved to approve Ordinance No. 2751-2016. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

The Governing Body considered a resolution declaring the boundary of the City as of January 1, 2017.

Resolution No. 2688-2016, “A RESOLUTION DECLARING THE BOUNDARIES OF THE CITY OF GARDEN CITY KANSAS AS OF THE 1ST DAY OF

JANUARY 2017” was read and considered section by section. Commissioner Fankhauser moved to approve Resolution No. 2688-2016. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

The Governing Body considered a resolution establishing a date and time for a public hearing for the Prairie View Acres Rural Housing Incentive District.

Resolution No. 2689-2016, “A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF GARDEN CITY, KANSAS DETERMINING THAT THE CITY IS CONSIDERING ESTABLISHING A RURAL HOUSING INCENTIVE DISTRICT WITHIN THE CITY AND ADOPTING A PLAN FOR THE DEVELOPMENT OF HOUSING AND PUBLIC FACILITIES IN SUCH PROPOSED DISTRICT; ESTABLISHING THE DATE AND TIME OF A PUBLIC HEARING ON SUCH MATTER, AND PROVIDING FOR THE GIVING OF NOTICE OF SUCH PUBLIC HEARING. (Prairie View Acres project)” was read and considered section by section. Commissioner Fankhauser moved to approve Ordinance No. 2689-2016. Mayor Law seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

The Governing Body considered the comprehensive plan amendment and the rezoning of 1913 Old Lovers Lane from “C-2” General Commercial District to “R-3” Multiple Family Residential District.

Ordinance No. 2752-2016, “AN ORDINANCE APPROVING THE REZONING OF LAND FROM “C-2” GENERAL COMMERCIAL DISTRICT TO “R-3” MULTIPLE FAMILY RESIDENTIAL DISTRICT; AMENDING THE ZONING ORDINANCE, THE COMPREHENSIVE PLAN OF THE CITY, AND THE DISTRICT ZONING MAP OF THE CITY; REPEALING THE CURRENT ZONING ORDINANCE, COMPREHENSIVE PLAN, AND DISTRICT ZONING MAP; ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS” was read and considered section by section. Commissioner Cessna moved to approve Ordinance No. 2752-2016. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

Resolution No. 2690-2016, “A RESOLUTION AUTHORIZING THE REMOVAL OF MOTOR VEHICLE NUISANCES FROM CERTAIN PROPERTIES IN THE CITY OF GARDEN CITY, KANSAS, PURSUANT TO SECTION 38-63 OF THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS (903 Inge Avenue - White, Black, Tan, and Red classic cars; 307 Chestnut Street - Blue car)” was read and considered section by section. Commissioner Cessna moved to approve Resolution No. 2690-2016. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

Resolution No. 2691-2016, “A RESOLUTION AUTHORIZING THE REMOVAL OF NUISANCE CONDITIONS FROM THE PROPERTY LISTED BELOW IN THE CITY OF GARDEN CITY, KANSAS, PURSUANT TO SECTION 38-139 OF THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS (2504 Main Street)” was read and considered section by section. Commissioner Fankhauser moved to approve Resolution No. 2691-2016. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

Commissioner Dale moved to approve the Transportation Alternative Project Agreement between the State and the City for the Pioneer Trail between Campus Drive and Third Street. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

City Manager Allen provided an update on the STAR Bond project and requested staff direction on either asking the State of Kansas for an extension to the 2 year period following the establishment of a district to approve a STAR Bond project, or to let the STAR Bond district in its current form expire.

Commissioner Fankhauser moved to request a one year extension from the State of Kansas, Department of Commerce to allow more time to complete a development plan the STAR Bond project. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

Commissioner Cessna moved to approve a Real Estate Purchase Agreement, subject to amendments by City Counselor Grisell, between the City and Garden City Industrial Park, LLC (GCIP) for the Swift Beef property. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

Commissioner Fankhauser moved to approve an amendment to the lease between the Garden City Recreation Commission and Stone Development, Inc. for CORE Fitness. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

Commissioner Fankhauser moved to approve the 2017 Property & Liability Insurance renewal for the City of Garden City. Commissioner Cessna seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

Commissioner Cessna moved to appoint Darin Germann, Ed Fischer and Tyler Deines to serve three-year terms set to expire December 31, 2019 and waiving the term limit to allow Charlie Robinson to fill the unexpired term that ends December 31, 2017 on the Airport Advisory Board. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

Commissioner Cessna moved to appoint Steve Harness to fill the unexpired term ending December 31, 2018 and Jacob Waller to fill the unexpired term ending December 31, 2017 on the Golf Advisory Board. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

Commissioner Cessna moved to reappoint Charles Allen and Alicia Weber each to serve three-year terms from January 1, 2017 - December 31, 2019 on the Police/Citizens Advisory Board. Commissioner Dale seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

Commissioner Cessna moved to reappoint Geovannie Gone, Marsal Naley and Vinh Nguyen each to serve three-year terms from January 1, 2017 – December 31, 2019 on the Cultural Relations Board. Commissioner Fankhauser seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

Commissioner Dale moved to approve the following:

1. The Governing Body considered and approved the Addendum to Lease Agreement between the City of Garden City and Poky Feeders, Inc., for lease of hangar space located at Garden City Regional Airport.
2. The Governing Body considered and approved Indigent Defense Agreements authorizing the current court-appointed attorneys of the Garden City Municipal Court to continue their legal representation of indigent defendants.
3. The Governing Body considered and approved two Amendment and Partial Release of Easements with WGP, KHC, LLC, related to the gas line relocation at the Transload Facility.
4. The Governing Body considered and approved a Facility Use Agreement between the City of Garden City and Pecos League for Professional Baseball Clubs, LLC for the use of Clint Lightner Stadium.
5. The Governing Body considered and approved the Contractor licenses for December 6, 2016.
6. The Governing Body considered and approved the Cereal Malt Beverage, Pawnbroker, and Precious Metal Dealer licenses for December 6, 2016.

Commissioner Cessna seconded the motion. The vote was taken by yeas and nays and recorded as follows:

Cessna	Dale	Doll	Fankhauser	Law
Yea	Yea	Absent	Yea	Yea

Mayor Law adjourned the meeting since there was no further business before the Governing Body.

Chris Law, Mayor

ATTEST:

Celyn N. Hurtado, City Clerk

City Commission Reports

Commissioner Dale thanked all the Police, Fire, Street and Parks Departments for their assistance at the Christmas parade this year. Commissioner Dale commented on the efficiency and professionalism of the Electric Department as he had noticed crews very early in the morning working on the underground project at the intersection of Center Street and Kansas Avenue. This early morning work was done to accommodate the businesses in the area and not to disrupt their business day. The Electric Department is greatly appreciated.

Commissioner Doll was absent.

Mayor Law thanked and congratulated all the employees that received their years of service awards. Mayor Law thanked the Street and Police Department employees for their help with the Christmas parade and stated the community loves the parades in Garden City. Mayor Law commented on the Recreation Commission update and commends the staff and board for their hard work and mentioned the community is seeing great progress. Mayor Law stated he and Commissioner Cessna attended the Philippine Christmas celebration. Mayor Law congratulated the GCCC Football team on the first ever NCJAA National Championship and invited the team to be recognized at the City Commission meeting on December 20, 2016.

Commissioner Fankhauser commented that the Christmas parade was probably one of the biggest ones he'd ever attended and congratulated Downtown Vision on the successful turnout. Commissioner Fankhauser congratulated and thanked Water Resource Manager Jones and the Water Department for their hard work and service to the community. Commissioner Fankhauser congratulated and thanked the employees that received years of service awards.

Commissioner Cessna congratulated the employees that received years of service awards. Commissioner Cessna congratulated Water Resource Manager Jones and staff for their effort to conserve water and to provide quality water to the community.

Petitions



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Allie Medina, Human Resources Director
DATE: December 20, 2016
RE: City of Garden City Safety Award - 3rd Quarter 2016

ISSUE:

Recognition of the 2016 3rd Quarter City of Garden City Safety Award recipient.

BACKGROUND:

Each quarter all employees may submit nominations to recognize those who go above and beyond the normal duties to help improve the safety of their department, organization or to motivate employees to take that extra step with safety. The Safety Committee selects one recipient per quarter that receives a personal day that can be used over the next year. At the end of the year, one of the quarterly winners will be selected as the Annual Individual Safety Recognition Recipient and will receive \$175.

The Safety Committee selected Gene Greer as the recipient of the third quarter's award. Gene was nominated by Mekayla Aguiniga. Mekayla provided the committee with the following information regarding Gene's work practices:

Gene directly influenced the safe completion of a job by his actions and enhanced the safety of others by preventing an accident or injury. Gene showed the correct and proper way to use power tools in order to get the job done properly. Without Gene's help the job could have led to injury or being left incomplete.

The Safety Committee would like to commend Gene on his actions by enhancing the safety of others and utilizing safety training appropriately. The Safety Committee would also like to thank Mekayla for her nomination.

ALTERNATIVES:

None.

RECOMMENDATION:

3rd Quarter Award Recipient

Gene Greer

The Safety Committee wishes to thank you for your support of all City of Garden City Safety programs.

FISCAL NOTE:

None.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Celyn N. Hurtado, City Clerk
DATE: December 20, 2016
RE: 2016 GCCC National Championship Football

ISSUE:

The Governing Body is asked to consider and allow the Mayor to proclaim December 3rd as NJCAA Football National Champions Day in Garden City, Kansas.

BACKGROUND:

None.

ALTERNATIVES:

1. Approve the proclamation as presented.
2. Do not approve the proclamation.

RECOMMENDATION:

Staff recommends approval of the proclamation.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
2016 GCCC National Championship Football	12/16/2016	Backup Material

PROCLAMATION

- WHEREAS,** The 2016 Garden City Community College Broncbuster Football Team was comprised of student-athletes who committed to the idea of “team above self;” and
- WHEREAS,** The 2016 Garden City Community College Broncbuster Football Team was led by Coach Jeff Sims who has deservedly received praise for his commitment to positively impacting the lives of student-athletes; and
- WHEREAS,** The 2016 Garden City Community College Broncbuster Football Team benefited tremendously from the talents and commitment of assistant coaches, athletic department personnel, training staff, cheer squad, dance team, Victory the horse, and an energetic student body; and
- WHEREAS,** The 2016 Garden City Community College Broncbuster Football Team also benefited tremendously from a supportive faculty, administration and Board of Trustees, and
- WHEREAS,** The 2016 Garden City Community College Broncbuster Football Team captured the heart of our community; and
- WHEREAS,** The 2016 Garden City Community College Broncbuster Football Team completed its regular season with an 10-0 record and its 13th Jayhawk Conference Title; and
- WHEREAS,** The 2016 Garden City Community College Broncbuster Football Team traveled to Yuma, Arizona to play Arizona Western for the National Junior College Athletic Association National Championship; and
- WHEREAS,** On December 3rd, 2016 the 2016 Garden City Community College Broncbuster Football Team won the national title game over Arizona Western 25-22, ending their season a perfect 11-0, capturing the school’s first football national championship, and providing memories for the players, coaches, students, faculty, administration, alumni and citizens of this community that will last a lifetime.

NOW, THEREFORE, I, Chris Law, Mayor of the City of Garden City, Kansas do take great pleasure in expressing the appreciation of the City Commission and all citizens of this community on this unique achievement and hereby proclaim December 3rd as

NJCAA FOOTBALL NATIONAL CHAMPIONS DAY

In the City of Garden and encourage all citizens to celebrate this day and the 2016 team for years to come.

Signed and sealed on this 13th day of December, 2016.

Chris Law, Mayor

Attest:

Celyn N. Hurtado, City Clerk



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Celyn N. Hurtado, City Clerk
DATE: December 20, 2016
RE: Ray Purdy Day proclamation

ISSUE:

The Governing Body is asked to consider and allow the Mayor to proclaim December 21, 2016 as Ray Purdy Day in Garden City, Kansas.

BACKGROUND:

None.

ALTERNATIVES:

1. Approve the proclamation as presented.
2. Do not approve the proclamation.

RECOMMENDATION:

Staff recommends approval of the proclamation.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Ray Purdy proclamation	12/16/2016	Backup Material

PROCLAMATION

- WHEREAS,** Ray Purdy was appointed by the City of Garden City Commission to serve as a member of the Finney County Economic Development Corporation Board in 2010; and
- WHEREAS,** Ray has served as the Vice Chairman of the Finney County Economic Development Corporation Board since 2012; and
- WHEREAS,** He has dedicated much of his time throughout his professional career and retirement to serving on various boards and commissions in Finney County and the region; and
- WHEREAS,** Throughout his tenure on the FCEDC Board of Directors, Ray has committed his efforts to the growth of business and industry, enhancement of the business climate, and the improvement of the quality of life in Finney County,
- NOW, THEREFORE, I,** Chris Law, Mayor of the City of Garden City, Kansas, do hereby proclaim December 21, 2016 as

RAY PURDY DAY

in Garden City, Kansas and urge all citizens to acknowledge and express their sincere appreciation and thanks for his service to the community, and highly commend him for the manner in which he has carried out his responsibilities and duties as a member of the Finney County Economic Development Corporation Board of Directors as a representative for the City of Garden City.

SIGNED AND SEALED this 20th day of December, 2016.

Chris Law, Mayor

ATTEST:

Celyn N. Hurtado, City Clerk

Report of the City Manager



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Cole Wasinger, Golf Professional
DATE: December 20, 2016
RE: Buffalo Dunes Golf Course by the Numbers

ISSUE:

Head Golf Professional Wasinger will provide an update on Buffalo Dunes Golf Course for 2016.

BACKGROUND:

None.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Buffalo Dunes by the Number	12/14/2016	Backup Material



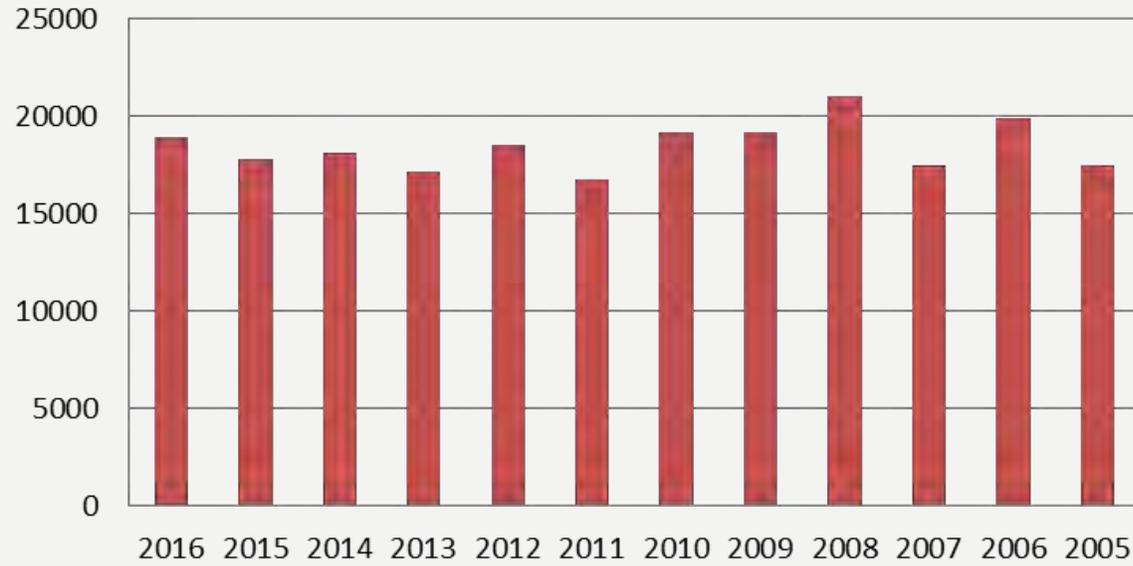
BUFFALO DUNES BY THE NUMBERS



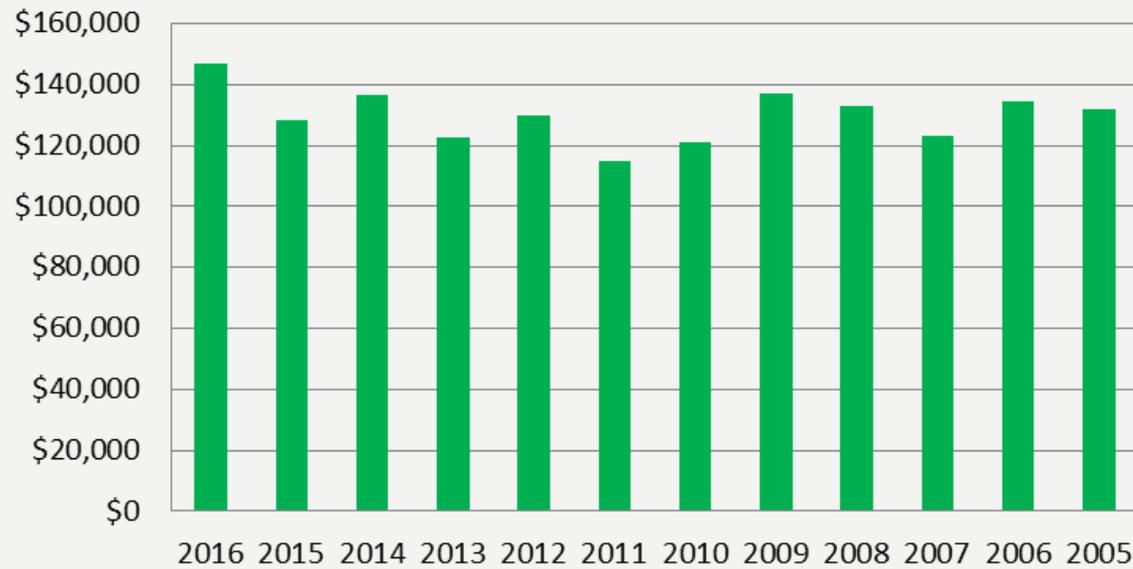
18,567

Buffalo Dunes has hosted 18,597
rounds of golf in 2016 YTD.

Rounds



Green Fees



**ACTIVITY &
REVENUE**



107

Buffalo Dunes hosted 107 Junior golfers this summer through camps, play days and girls scouts golf.



\$115,000

Buffalo Dunes hosted eighteen fundraising tournaments that raised and estimated \$115,000 for local charities.

Garden City Charity Classic Recap



Garden City
—Charity Classic—
PRESENTED BY
MARIAH FUND

September 8-11 | Buffalo Dunes Golf Club
September 15-17 | Buffalo Dunes Golf Club

Garden City, Kansas



Garden City Charity Classic Media

USA TODAY NEWS SPORTS LIFE MONEY TECH TRAVEL OPINION 42° CROSSWORD

Dana Finkelstein wins first Symetra Tour title

AP 8:51 p.m. EDT September 11, 2016

GARDEN CITY, Kan. (AP) — Dana Finkelstein won the Symetra Charity Classic at Buffalo Dunes on Sunday to move into position card.

The 23-year-old former UNLV player closed with a 1-under 71 for her first on the tour. She finished at 11-under 277 and earned \$22,500 to jump from 13th to fourth on the money list with \$73,282 with four events left. She earned two LPGA Tour cards.

The Garden City Telegram WHEATLAND ELECTRIC 10° Extended

ESPN NFL NBA MLB NCAAF Soccer

RIDE VICTORIOUSLY SALES EVENT

CUSTOMER CASH UP \$1,500

CLICK HERE >

News Sports Lifestyle Opinion Multimedia Obituaries Classifieds

La Semana Today's Ads

Celebrating 10 years! FDA approval date October 2006

With over 67 million prescriptions written! FDA's Health Alert* Monthly, 7th October 2006 - February 2016

Symetra Tour Garden City Charity Classic Song leads by 2

By Brett Marshall bmarshall@gctelegram.com Sep 16, 2016 Comments

Symetra Tour happy with GC Charity Classic growth, future

By Brett Marshall bmarshall@gctelegram.com May 6, 2016 Comments



Follow us

Tweets by @GCTSports

- Garden City Telegram @GCTSports KU football coach Beaty gets 2-year contract extension. [ow.ly/9sqE30747gh](#)
- Garden City Telegram @GCTSports K-State's Willis to play in Senior Bowl. [ow.ly/hUj30747bk](#)

Dana Finkelstein wins first Symetra Tour title

Updated: September 11, 2016, 8:54 PM ET
Associated Press

Share 0 Tweet 0 COMMENTS (0) EMAIL PRINT

GARDEN CITY, Kan. -- Dana Finkelstein won the Symetra Tour's Garden City Charity Classic at Buffalo Dunes on Sunday to move into position for an LPGA Tour card.

The 23-year-old former UNLV player closed with a 1-under 71 for a four-under 277, her first on the tour. She finished at 11-under 277 and earned \$22,500 to jump from 13th to fourth on the money list with \$73,282 with four events left. The final top 10 will earn two LPGA Tour cards.

"To all the people that said I could never do it, here is to them," the 5-foot-7 Finkelstein said. "My whole career, I've had the mentality of proving people wrong and it's so rewarding to do it."

Finkelstein, from Chandler, Arizona, won five times at UNLV -- three as a player and two as a coach. In 2014, she finished second in voting for the Annika Award. She opened with a 70 to take a five-stroke lead into the final day.

"I was still at a loss for words winning by four shots," Finkelstein said. "I came out with a one-shot lead and thinking even par would get it done and I shot 71, so I was still at a loss for words."

Media Placements: There were 348 media placements in the month of September that referenced the Garden City Charity Classic.





Garden City Charity Classic Social Media



road2lpga Garden City, Kansas [Follow](#)

109 likes 14w

road2lpga 🚒 Just hanging on the #GardenCity Fire Department truck in downtown promoting #GCCClassic! #LPGA #golf #SymetraTour @stefkenoyer @katherine.perry1 @maschechter



road2lpga Buffalo Dunes Golf ... [Follow](#)

88 likes 12w

road2lpga Hard to beat a #Kansas #sunrise! Round 1 (54-hole event) of #GCCClassic week 2 at @buffalodunes! #lpga #symetraTour #riseandgrind #riseandshine #GardenCity
_moonneeyy Nelly wins
thegreatlakesburgerbar Hey, have you had the chance to check us out yet? 🍔



road2lpga Buffalo Dunes Golf ... [Follow](#)

149 likes 13w

road2lpga Lots on the line today at #GCCClassic at @buffalodunes but a nice reminder of today's date.
car14948 🇺🇸🇵🇸🇻🇪



road2lpga City of Garden City [Fo](#)

129 likes

road2lpga @lindsaygahm thinking about weekend climb at the #GCCClassic in #Kansas. @lpga_tour #symetraTour @lsuwomensgolf

Douglas Newman liked



Women's Golf @womensgolf.com · Sep 12
Dana Finkelstein Wins GC Charity Classic at Buffalo Dunes | Symetra Tour
bit.ly/2cGfpB4 @Road2LPGA



GC Charity Classic Retweeted



Symetra Tour @ROAD2LPGA · Sep 17
A happy champion! @Song_Christine wins @GCCClassic week two
LPGA, volvikUSA and Golf Channel

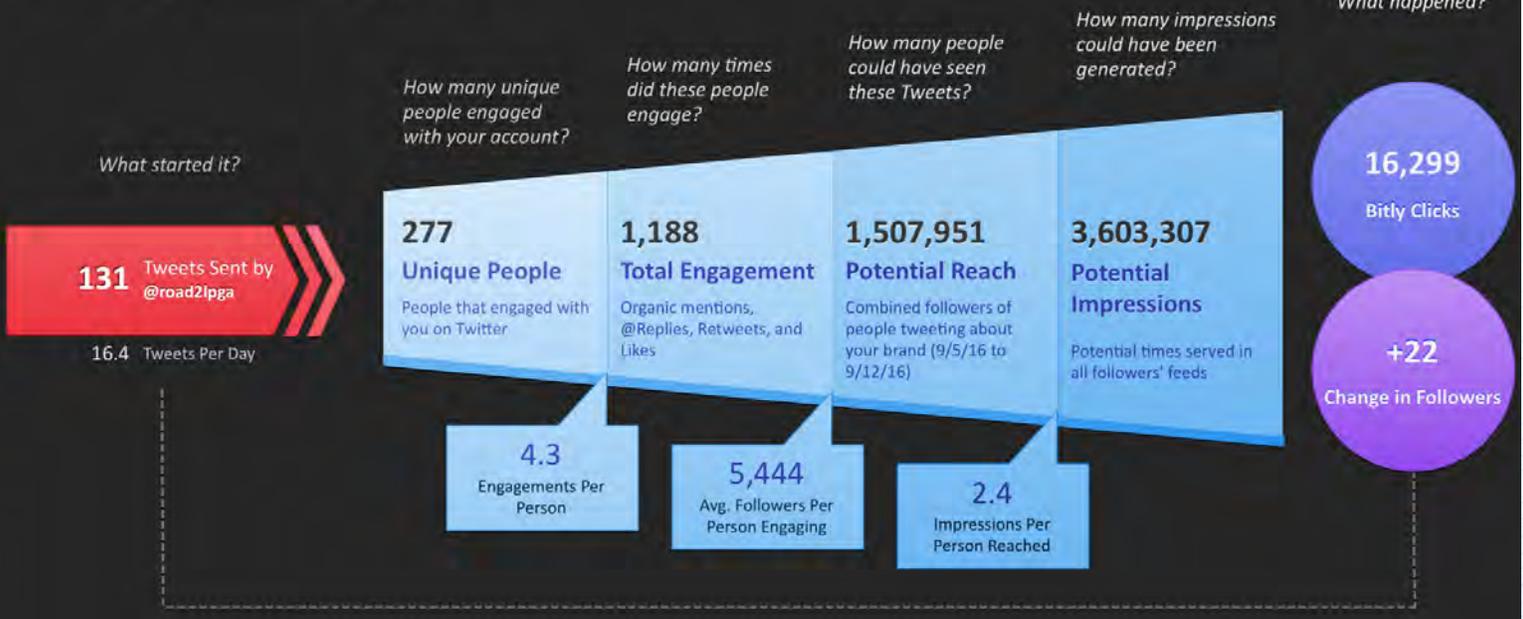


GC Charity Classic @GCCClassic · Sep 13
Thanks to the girls from the @ROAD2LPGA who visited @KHMSFalcons today!

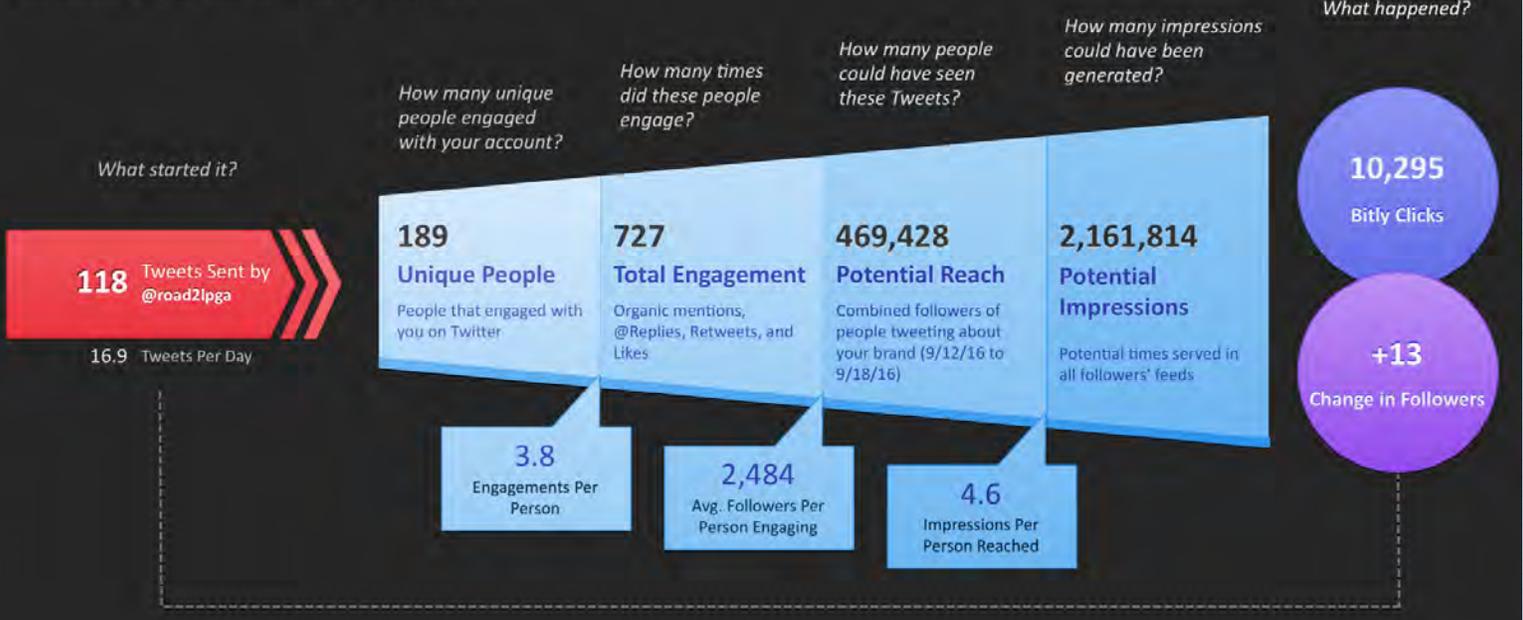


Garden City Charity Classic Social Continued

Twitter Engagement Megaphone



Twitter Engagement Megaphone



24

There were 24 different nations represented at the 2016 Garden City Charity Classic including eight players from Canada and four from Thailand.



26

There were players from 26 different states including Hawaii, Oklahoma, Florida and everywhere in between.



7

Dana Finkelstein, who won the first event in Garden City at Buffalo Dunes went onto finish seventh on the final Volvik Race for the Card money list to earn LPGA Tour membership!



250K

The Garden City Classic awarded \$250,000 in prize money over the two weeks, which equals the largest total purse of any event on the Symetra Tour.



*Developing Golf's
Next Generation*



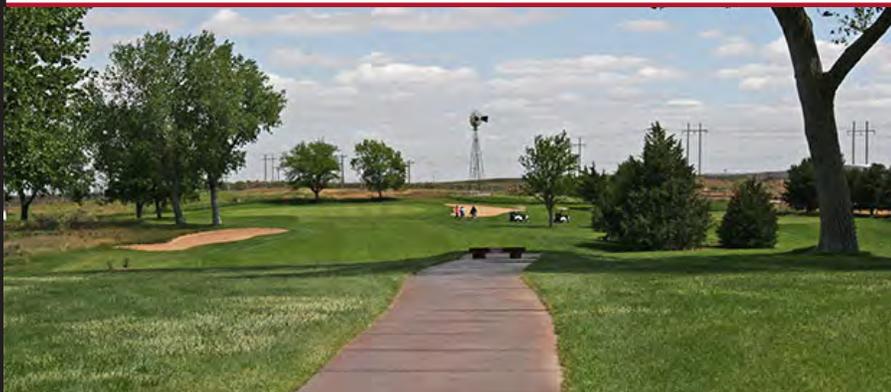
AJGA KANSAS JUNIOR AT BUFFALO DUNES

JUNE 14 - 17, 2016

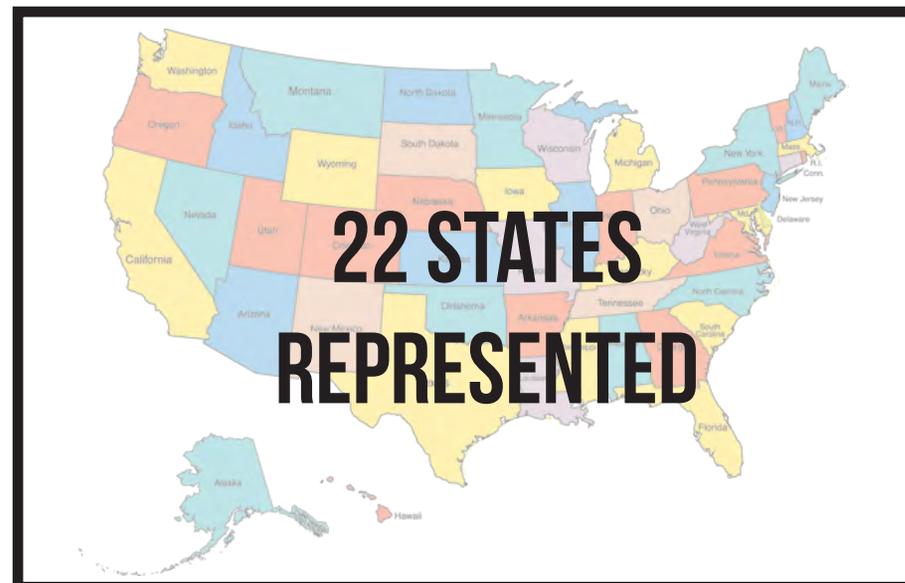
FULFILLMENT REPORT

JUNE 14 - 17, 2016

GOLF COURSE



BUFFALO DUNES GOLF COURSE



131-PLAYER FIELD



JUNE 14 - 17, 2016

BOYS DIVISION CHAMPION



TAYLOR LARSEN | 72-71-76 — 219

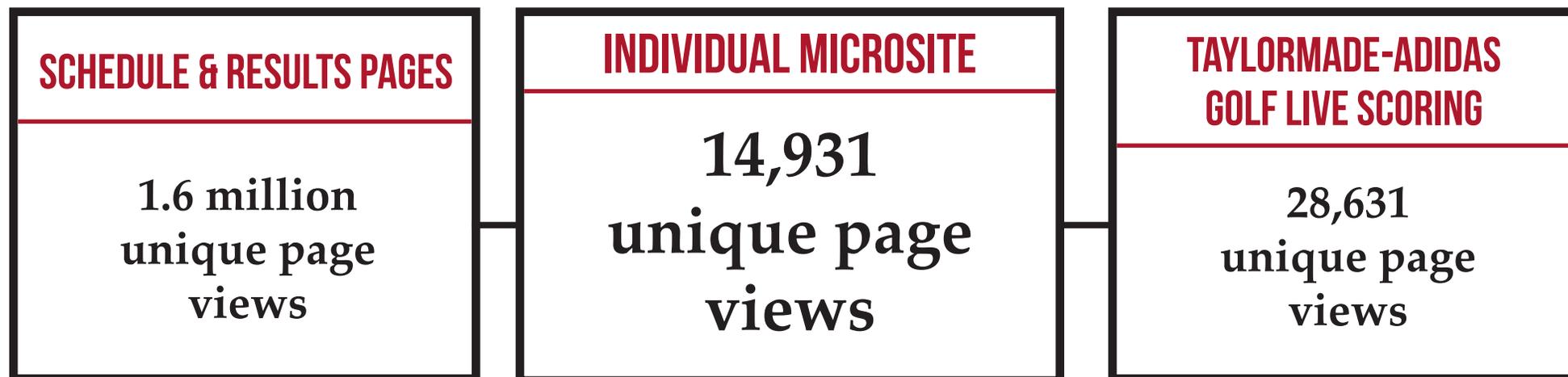
GIRLS DIVISION CHAMPION



HAILEE COOPER | 69-68-74 — 211

JUNE 14 - 17, 2016

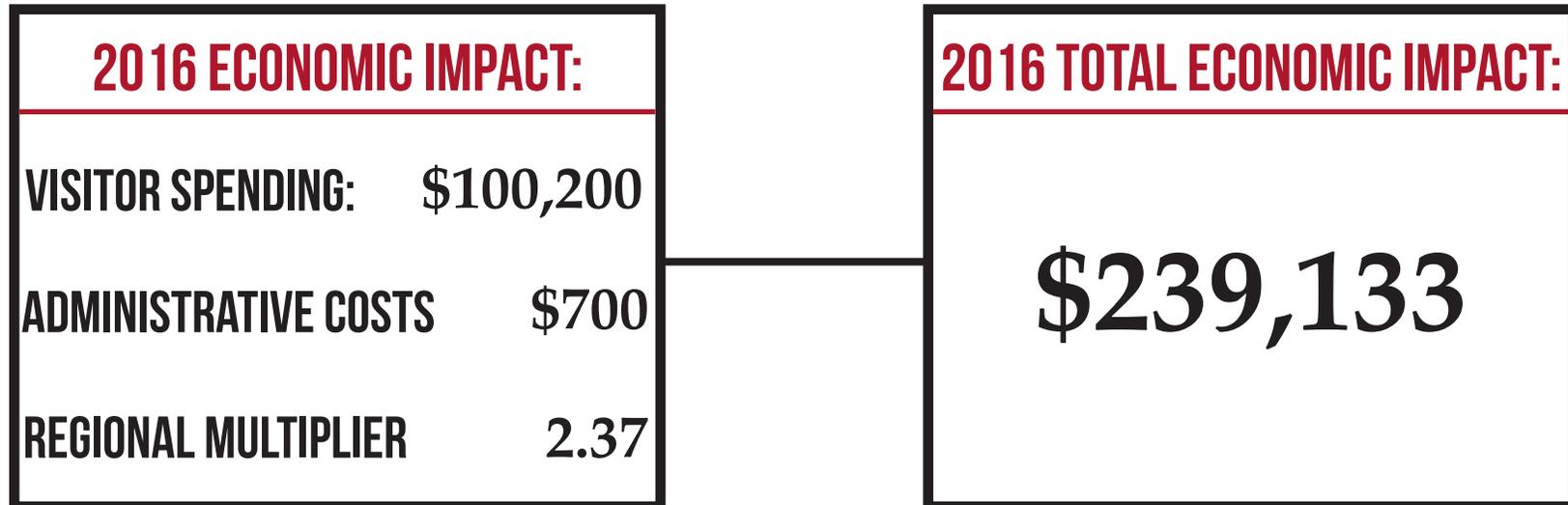
The following is a summary of impressions made for the **AJGA Kansas Junior at Buffalo Dunes**.
(All numbers are estimates.)



{Unique Views: if an individual visits the page more than once, that view only counts as one}

JUNE 14 - 17, 2016

The **AJGA Kansas Junior at Buffalo Dunes** had an impact on the Garden City, Kansas, economy. The AJGA bases the following estimates on information received from participants at tournament registration.



TOTAL ECONOMIC IMPACT SINCE 2013:

\$815,577

JUNE 14 - 17, 2016



16,700
FOLLOWERS

TWEETS USING
#AJGABUFFALODUNES

69

POTENTIAL REACH OF
#AJGABUFFALODUNES

133,214



18,000
LIKES

PHOTO ALBUM
ENGAGEMENTS

14,237

PEOPLE
REACHED

43,538

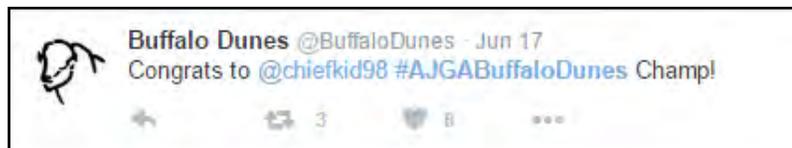


13,000
FOLLOWERS

LIKES

677

JUNE 14 - 17, 2016

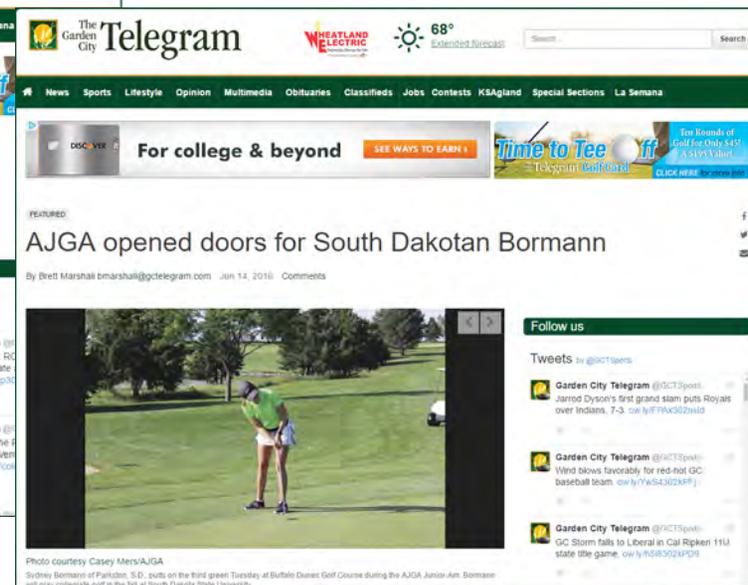


JUNE 14 - 17, 2016

The AJGA Kansas Junior at Buffalo Dunes received coverage from multiple media outlets.

10
ARTICLES

1,500,000
PEOPLE REACHED





JUNE 14 - 17, 2016

GARDEN CITY
— KANSAS —





231

The number of Memberships that Buffalo Dunes has sold in 2016.



289

Total Current Members at Buffalo Dunes.



9

Buffalo Dunes hosted 9 non-golf related events in 2016 that included cross country meets, meetings, and weddings.



6

Buffalo Dunes is home to six golf teams. Garden City Community College, Garden City High School Boys and Girls, Holcomb High School Boys and Girls, and Sublette High School Boys



FRIENDS OF
BUFFALO DUNES
(FOBD)

KENDALL KEPLEY

MISSION STATEMENT

To effectuate improvements and assist in the maintenance and beautification of Buffalo Dunes Golf Course, a municipal golf course owned by the City of Garden City, Kansas, with the intentions of enhancing the golf experience for residents and visitors and lessening the burden on the municipal government as it relates to operating expenses.



WHAT'S IN STORE FOR 2017

- NJCAA Mens National Championship
- GC Charity Classic
- AJGA KANSAS JR at Buffalo Dunes
- SWKS PRO AM
- Leagues, Junior Golf, Member and Public Play



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Steve Cottrell, Assistant to the City Manager
DATE: December 20, 2016
RE: Fishing Pond at drainage ditch and Arkansas River

ISSUE:

Assistant to the City Manager Cottrell will provide an update on the status of the proposed fishing pond at the drainage ditch and Arkansas River.

BACKGROUND:

Neil Hawley approached the Governing Body earlier this year with the concept of using the pond at the drainage ditch outlet into the river as a fishing pond for kids. Staff was directed to look into the matter.

Contact with the Kansas Department of Wildlife, Parks and Tourism (KDWPT) was made, and a potential program, the Community Fisheries Assistance Program was identified. However, this program is not available in this case as the City does not own the pond site as it is in the river channel.

Additional contacts have included the Kansas Department of Health & Environment and the Corps of Engineers (COE). KDHE does not have any programs for assistance, but has determined that with periodic water quality testing, there would be no health concerns. The COE has determined that they have jurisdiction over the site and a permit may be required depending upon the scope of improvements, which would include a floodplain development permit from the Kansas Division of Water Resources.

On November 30, a meeting with KDWPT staff, Neil Hawley and City staff was held at the site to discuss what the scope of the project and budgeting. The discussion included what other assistance may be available from KDWPT – they could stock the pond and do habitat improvements with other grant funds beginning in 2018.

Neil Hawley and I have met to identify a small group of community members, such as the Boy Scouts, local fishing groups, and Garden City Recreation Commission, to invite to a concept development meeting. We will try to schedule the initial meeting yet in December.

The committee discussion would include the following:

- Should the project move forward under whose oversight?
- Identification of potential partners in the project, such as the Boy Scouts and Garden City Recreation Commission.
- What needs to be done initially and long term – parking and access to the west side,

boat ramp or dock, restroom, etc.

Other topics for the committee include:

- How will the site be promoted?
- Catch & release?
- Is the pond for kids only or open to anyone.
- A mentoring program that would allow adults to teach kids to fish.

ALTERNATIVES:

1. Proceed with development of a concept plan for Governing Body consideration at a future date.
2. Recommend no further action.

RECOMMENDATION:

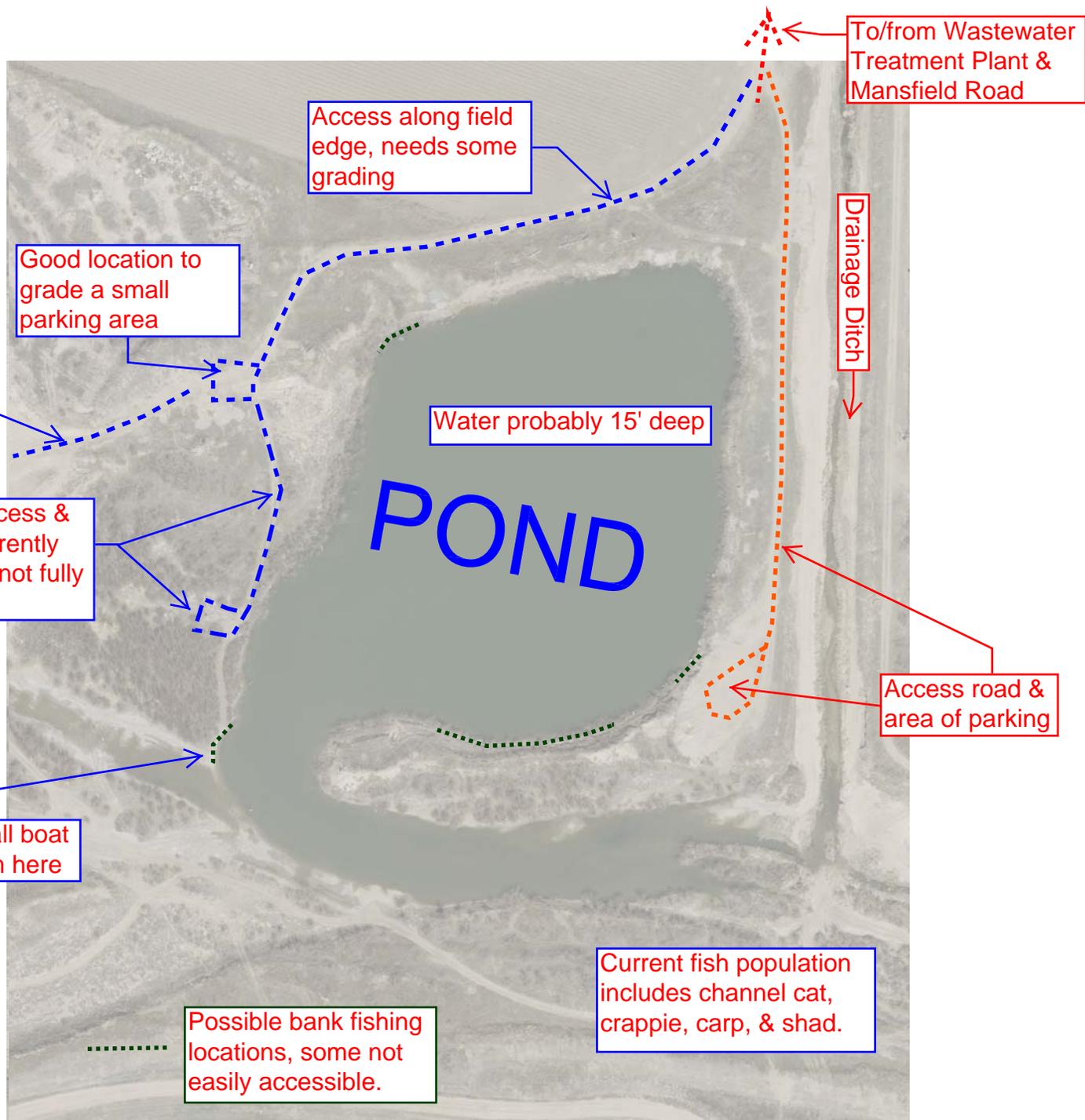
Staff recommends proceeding with development of a concept plan for your consideration at a future date.

FISCAL NOTE:

Development and operational costs are unknown at this time. This project has not been included in the Capital Improvements Program. Grants and/or fund raising activities by interested parties could be available.

ATTACHMENTS:

Description	Upload Date	Type
Pond map and pictures	12/13/2016	Backup Material



To/from Wastewater Treatment Plant & Mansfield Road

Access along field edge, needs some grading

Good location to grade a small parking area

Access from River

Water probably 15' deep

Drainage Ditch

Possible access & parking, currently overgrown, not fully investigated

POND

Access road & area of parking

Can get small boat in water from here

Current fish population includes channel cat, crappie, carp, & shad.

Possible bank fishing locations, some not easily accessible.









MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Andy Liebelt, Parks Superintendent
DATE: December 20, 2016
RE: Santa Fe Park Playground Final Report

ISSUE:

Park Superintendent Liebelt will provide a final report on Santa Fe Park project.

BACKGROUND:

In the Spring of 2015, the Parks Department broke ground on the new development of Santa Fe Park on the southeast corner of Thirteenth Street and Santa Fe Street due to the expansion of the Juvenile Detention Center. Parks staff is pleased to report as of Friday, December 16th, the playground at Santa Fe Park was opened for public use.

The playground still needs to be enclosed on the east side with a five foot concrete path. This area was left unfinished so a skid loader can have access to the play area for playground equipment and sand base installation. The Street Department will install the concrete sidewalk no later than Spring 2017.

Hard costs for the City to develop Santa Fe Park was \$34,839 which includes \$24,971 for playground equipment. Finney County reimbursed the City \$5,995 for the irrigation system.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

Material Costs: \$34,839

Labor and
Equipment Cost: \$17,963

\$5,995 Irrigation System Finney County

ATTACHMENTS:

Description	Upload Date	Type
-------------	-------------	------

Park Sign	12/13/2016	Backup Material
Nest Swing	12/13/2016	Backup Material
Playground Equipment	12/13/2016	Backup Material
Missing Concrete Path	12/13/2016	Backup Material

SANTA FE PARK



GARDEN CITY
— KANSAS —







Staff Reports



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Rachelle Powell, Director of Aviation
DATE: December 20, 2016
RE: November 2016 Airport Report

ISSUE:

Presentation of the November 2016 report from the Garden City Regional Airport.

BACKGROUND:

Attached is the Garden City Regional Airport report for November 2016.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

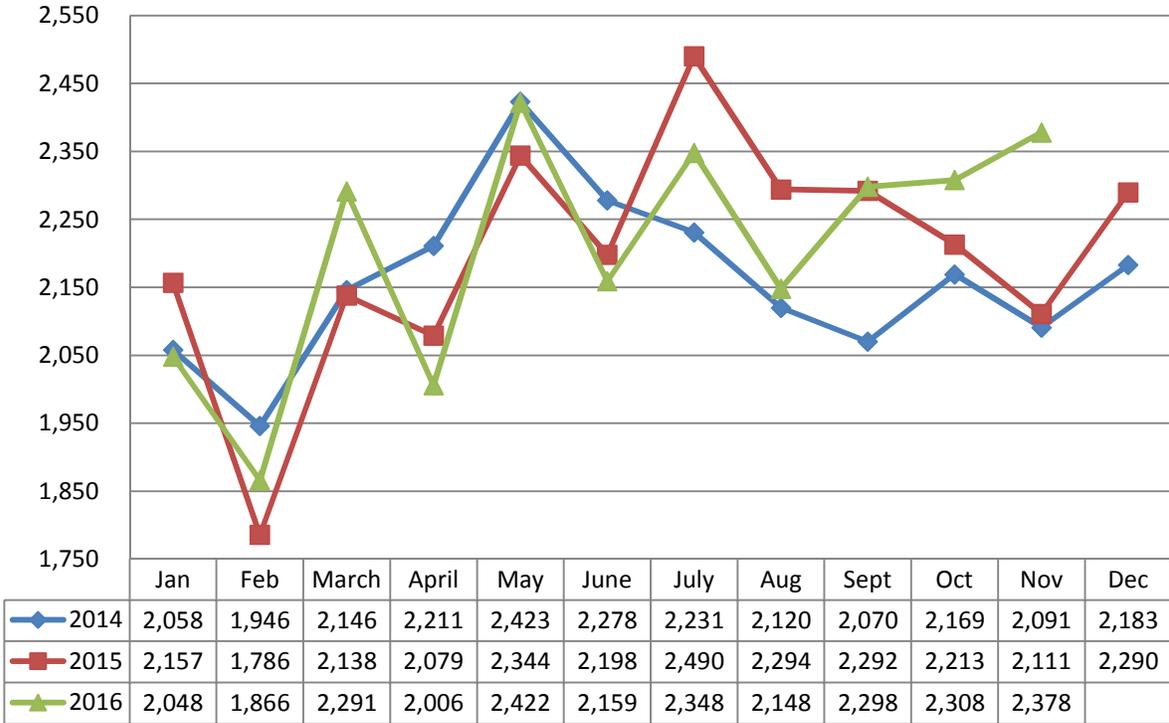
None.

ATTACHMENTS:

Description	Upload Date	Type
November 2016 Airport Report	12/14/2016	Backup Material

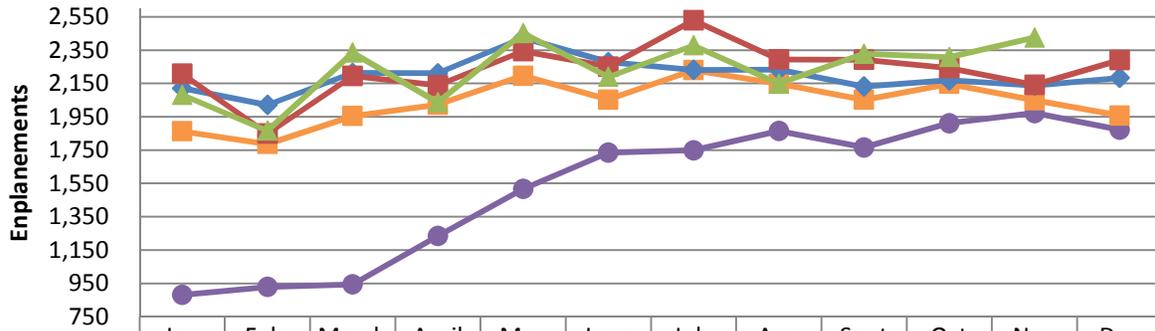
**GARDEN CITY REGIONAL AIRPORT
MONTHLY REPORTS**

Airline Enplanement Comparison



January - November Comparison			
	2014	2015	2016
TOTAL	23,743	24,102	24,302

Airline and Charter Enplanement Data

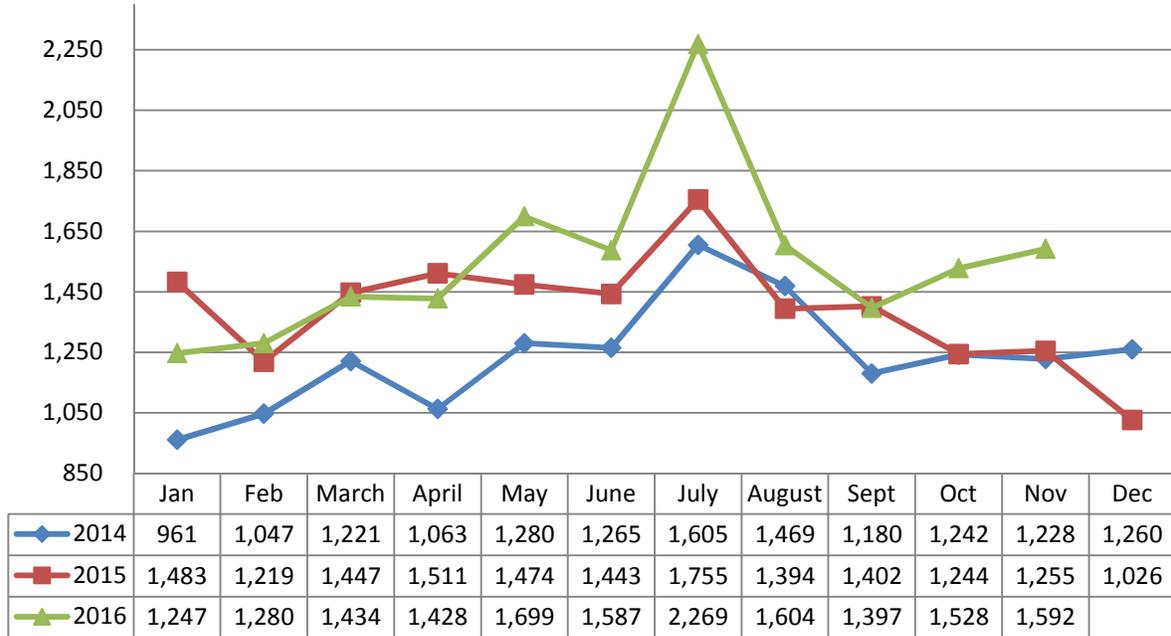


	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
● 2012	881	929	944	1,234	1,517	1,735	1,749	1,865	1,766	1,911	1,972	1,872
■ 2013	1,863	1,786	1,954	2,022	2,196	2,053	2,229	2,148	2,052	2,147	2,049	1,957
◆ 2014	2,121	2,021	2,213	2,211	2,423	2,278	2,231	2,232	2,132	2,169	2,138	2,183
■ 2015	2,208	1,849	2,195	2,139	2,344	2,251	2,529	2,294	2,292	2,243	2,141	2,290
▲ 2016	2,081	1,866	2,334	2,036	2,452	2,189	2,378	2,148	2,328	2,308	2,425	

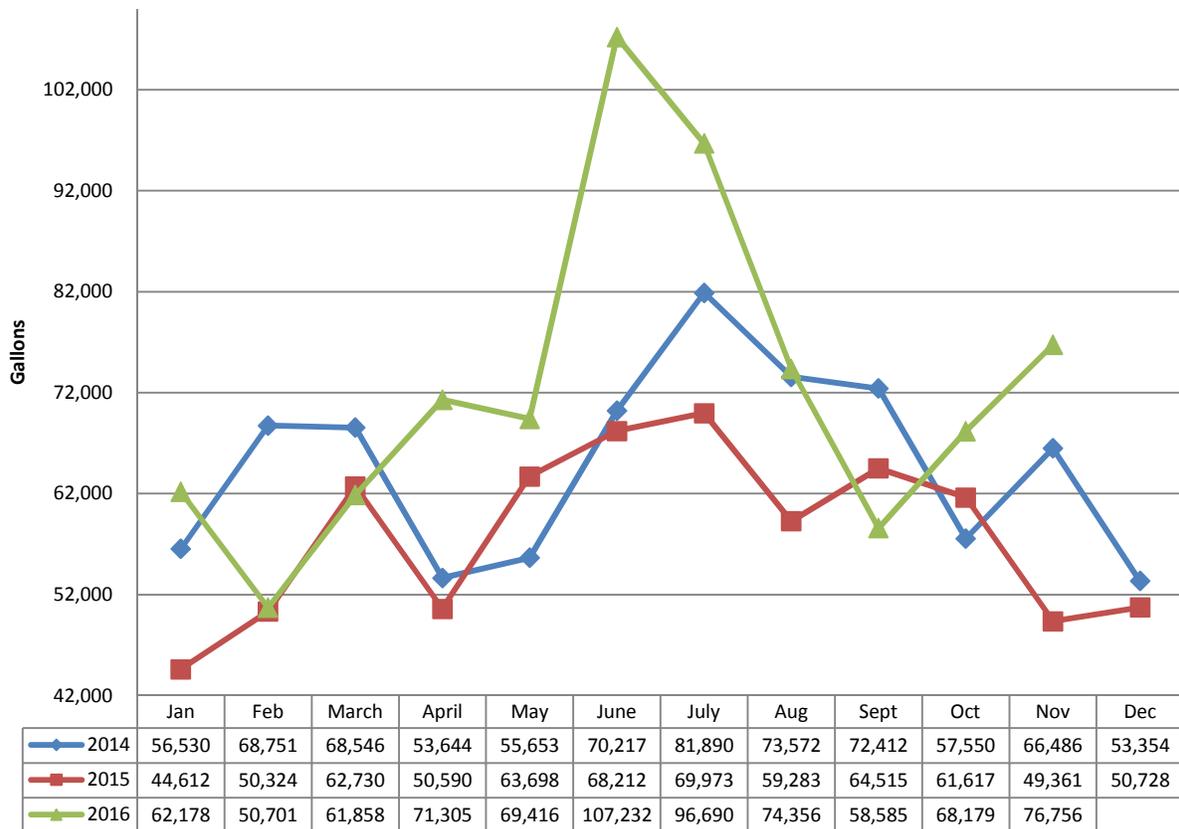
Total Enplanements

	2012	2013	2014	2015	2016
TOTAL	18,375	24,456	26,428	27,152	24,575

Monthly Operations Comparison



Fuel Sale Comparison





MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services.
DATE: December 20, 2016
RE: November 2016 Building from Neighborhood & Development Services.

ISSUE:

Presentation of the November 2016 Building Report from Neighborhood & Development Services.

BACKGROUND:

Attached is the Neighborhood & Development Services Building Report for November 2016.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
November 2016 Building Report	12/14/2016	Backup Material

Neighborhood & Development Services Building Report November 2016



FINNEY COUNTY

2016 MONTHLY BUILDING REPORT

2016 Monthly Report		Single Family Includes Modular Permits	Single Family Manufactured Permits	Multi-Family Permits (two or more attached dwellings)	Residential Remodel Permits	Commercial Permits	Industrial Permits	Commercial & Industrial Remodel Permits	Misc. Permits (Utility, Religious, Public or Non-Profit)	Total Fee, Permits & Valuation	Total Number of Inspections
JAN	FEE	2,806.00	452.00	-	3,136.00	-	-	568.00	-	6,962.00	71
	PERMITS	1	2	-	8	-	-	5	-	16	
	VALUATION	765,000	59,800	-	628,400	-	-	58,250	-	1,511,450	
FEB	FEE	1,480.40	497.00	-	2,707.60	-	-	575.00	-	5,260.00	69
	PERMITS	1	1	-	13	-	-	1	-	16	
	VALUATION	326,000	79,002	-	458,460	-	-	100,000	-	963,462	
MAR	FEE	-	1,209.40	-	5,063.00	6,560.00	-	410.00	-	13,242.40	62
	PERMITS	-	2	-	43	1	-	4	-	50	
	VALUATION	-	228,605	-	474,706	2,200,000	-	28,500	-	2,931,811	
APR	FEE	1,574.20	236.00	-	6,318.40	-	-	1,898.50	-	10,027.10	95
	PERMITS	1	1	-	55	-	-	4	-	61	
	VALUATION	387,600	17,300	-	585,333	-	-	312,500	-	1,302,733	
MAY	FEE	1,207.00	131.00	-	3,461.00	-	-	473.00	-	5,272.00	67
	PERMITS	1	1	-	40	-	-	3	-	45	
	VALUATION	280,000	9,000	-	271,613	-	-	34,914	-	595,527	
JUN	FEE	1,022.00	-	-	3,078.00	-	-	552.00	-	4,652.00	48
	PERMITS	1	-	-	29	-	-	8	-	38	
	VALUATION	205,920	-	-	290,385	-	-	89,450	-	585,755	
JUL	FEE	381.00	-	-	3,370.00	-	-	1,234.00	-	4,985.00	65
	PERMITS	1	-	-	26	-	-	8	-	35	
	VALUATION	60,000	-	-	409,900	-	-	162,500	-	632,400	
AUG	FEE	5,795.00	226.00	-	2,411.00	-	-	104.00	-	8,536.00	63
	PERMITS	4	1	-	26	-	-	2	-	33	
	VALUATION	1,458,003	30,000	-	210,210	-	-	4,400	-	1,702,613	
SEP	FEE	1,219.00	629.00	-	723.00	-	-	616.00	-	3,187.00	20
	PERMITS	2	2	-	12	-	-	3	-	19	
	VALUATION	240,640	94,514	-	43,950	-	-	75,174	-	454,278	
OCT	FEE	1,694.00	226.00	-	2,739.00	631.00	-	4,592.00	-	9,882.00	45
	PERMITS	2	1	-	26	1	-	8	-	38	
	VALUATION	285,444	37,241	-	253,573	75,000	-	1,030,000	-	1,681,258	
NOV	FEE	-	386.00	-	1,822.00	143.00	-	1,042.00	-	3,393.00	89
	PERMITS	-	1	-	13	1	-	12	-	27	
	VALUATION	-	60,063	-	226,738	25,000	-	102,045	-	413,846	
DEC	FEE	-	-	-	-	-	-	-	-	0.00	0
	PERMITS	-	-	-	-	-	-	-	-	0	
	VALUATION	-	-	-	-	-	-	-	-	0	
2016 TOTAL PERMITS		14	12	0	291	3	0	58	0	75,398.50 <u>378</u> 12,775,133	694

Council District	Permit Type	Address	Amount	Value	Purpose	Structure	Project Description
Finney County	DEMO PERMIT	2718 CUMMINGS	30	0	Demo	Residential Remodel	REMOVE FIRE DAMAGED BUILDING
Finney County	BUILDING PERMIT	1406 GRANDVIEW EAST	118	12498	Building	Residential Remodel	REMOVE EXISTING ROOF MATERIAL AND INSTALL LAMINATES ON HOUSE
Finney County	BUILDING PERMIT	203 BULLARD	118	20000	Building	Residential Remodel	TEAR OFF AND REPLACE LAMINATE
Finney County	BUILDING PERMIT	7750 East SIX MILE	385.5	60063.49	Building	SF Manufactured (HUD)	SINGLE FAMILY MANUFACTURED HOME
Finney County	BUILDING PERMIT	2203 West JONES FRONTAGE	42	1500	Building	Commercial/Industrial Remodel	ELECTRIC TO LIGHT SIGNS AND FLAG POLE
Finney County	BUILDING PERMIT	E 1/2 NE 1/4 TOWNSHIP 235 RANGE 28W	143	25000	Building	New Commercial	INSTALLATION OF METEOROLOGICAL TOWER
Finney County	BUILDING PERMIT	1935 East TV Road	239	28000	Building	Residential Remodel	BUILDING A MACHINE SHED
Finney County	ELECTRICAL	505 South FARMLAND Road	45	695	Electrical	Commercial/Industrial Remodel	ELECTRIC FOR SUMP PUMP FOR TP&L STORAGE YARD
Finney County	BUILDING PERMIT	610 BURNSIDE	42	500	Building	Residential Remodel	REPLACING SHINGLES ON THE GARAGE
Finney County	BUILDING PERMIT	2700 RIVERVIEW	417	67500	Building	Residential Remodel	FINISH BASEMENT
Finney County	BUILDING PERMIT	520 DONNA AVE	239	35360	Building	Residential Remodel	ADDING A GARAGE
Finney County	GAS	565 INDUSTRIAL	45	100	Gas Permit	Commercial/Industrial Remodel	GAS PRESSURE TEST
Finney County	BUILDING PERMIT	106 DIAMOND HILL	105	7200	Building	Residential Remodel	WINDOW REPLACEMENT
Finney County	BUILDING PERMIT	2005 East SIX MILE	118	12500	Building	Residential Remodel	REROOF
Finney County	MECHANICAL	4355 East HWY 50	69	5000	Mechanical	Commercial/Industrial Remodel	CHANGE OUT 100K 80% PACKAGE UNIT
Finney County	BUILDING PERMIT	407 East BURNSIDE	118	24000	Building	Residential Remodel	BUILDING A GARAGE
Finney County	BUILDING PERMIT	1755 South AIR SERVICE	0	7500	Building	Commercial/Industrial Remodel	REPLACING EXISTING ASPHALT/CONCRETE WITH NEW CONCRETE
Finney County	BUILDING PERMIT	625 INDUSTRIAL	430	62000	Building	Commercial/Industrial Remodel	ENTRANCE AND PARKING LOT RECONSTRUCTION
Finney County	SIGN PERMIT	3105 North IBP	88	3500	Pole Sign	Commercial/Industrial Remodel	SIGN REPAIR (TYSON)
Finney County	GAS	235 INDUSTRIAL	45	250	Gas Permit	Commercial/Industrial Remodel	TEST GAS LINE
Finney County	BUILDING PERMIT	11585 YUCCA	118	7680	Building	Residential Remodel	ADDING A STORAGE SHED
Finney County	ELECTRICAL	7435 ACCESS	45	2000	Electrical	Commercial/Industrial Remodel	INSTALL 100 AMP 8 CIR 3R PANEL AT THE METER POLE INSTALL UNDERGROUND TO TWO PEDASTOOLS FOR 120V POWER. THERE WILL BE TWO CIRCUITS EACH PEDASTOOL
Finney County	PLUMBING	600 South COWGILL	42	2500	Plumbing	Residential Remodel	REPLACE 50 GALLON WATER HEATER W/TANKLESS
Finney County	BUILDING PERMIT	3301 West JONES	143	18000	Building	Commercial/Industrial Remodel	NEW PARKING LOT AND ENTRANCE
Finney County	ELECTRICAL	3715 West JONES	45	1000	Electrical	Commercial/Industrial Remodel	TRENCHING TO ADD ELECTRICAL FOR TRUCK PLUGINS
Finney County	PLUMBING	755 South Farmland Road	45	500	Plumbing	Commercial/Industrial Remodel	INSTALL A WATER SOFTENER 3/4" IN & OUT. INSTALL A 10" SEDIMENT FILTER
Finney County	MECHANICAL	5765 DOLITTLE	118	9000	Mechanical	Residential Remodel	INSTALL PACKAGE UNIT FLAG#429889

Council District	Permit Type	Address	Amount	Value	Purpose	Structure	Project Description
Garden City	MECHANICAL	1816 AMIR	29	2100	Mechanical	Residential Remodel	CHANGE OUT 50K 80% FURNACE
Garden City	BUILDING PERMIT	513 North TENTH	56	5000	Building	Residential Remodel	HOME INTERIOR REMODEL
Garden City	SIGN PERMIT	990 STONE CREEK Drive	75	0	Wall Sign	Commercial/Industrial Remodel	PERMIT SIGN (PARROT COVE) WILL NEED TO SEE INSTALLATION SPECS OF SIGN
Garden City	SIGN PERMIT	401 East SPRUCE Street	75	3000	Wall Sign	Commercial/Industrial Remodel	NEW SIGN (ST CATHERINE HOSPITAL)
Garden City	ELECTRICAL	1603 MARY	64	2000	Electrical	Commercial/Industrial Remodel	REMODELING RESTAURANT AND REPLACING ELECTRICAL CIRCUITS
Garden City	PLUMBING	106 North SIXTH	29	895	Plumbing	Residential Remodel	REPLACE 40 GALLON NAT GAS WATER HEATER
Garden City	PLUMBING	1610 West KANSAS	32	895	Plumbing	Commercial/Industrial Remodel	REPLACE 30 GALLON NAT GAS WATER HEATER
Garden City	PLUMBING	306 West BELLEVUE APT C	29	250	Plumbing	Residential Remodel	GAS PRESSURE TEST AND GAS LINE, HOOK UP TO NEW METER
Garden City	PLUMBING	1203 East FULTON	32	1500	Plumbing	Commercial/Industrial Remodel	REPAIR GAS LEAKS AND PRESSURE TESTED BUILDING
Garden City	MECHANICAL	816 CAMPUS	62	5900	Mechanical	Commercial/Industrial Remodel	CHANGE OUT 5 TON PACKAGE UNIT
Garden City	BUILDING PERMIT	2524 North MAIN	56	6000	Building	Residential Remodel	REPLACE BASEMENT SUPPORT WALL
Garden City	ELECTRICAL	105 North JENNIE BARKER	32	1500	Electrical	Commercial/Industrial Remodel	NEW ELECTRICAL OUT TO EXISTING SIGN
Garden City	BUILDING PERMIT	1719 CRESTWAY	105	18630	Building	Residential Remodel	TURNING GARAGE INTO A BEDROOM
Garden City	DEMO PERMIT	1013 North SEVENTH	30	1000	Demo	Residential Remodel	DEMOLITION GARAGE
Garden City	BUILDING PERMIT	2010 ANDOVER	105	14000	Building	Residential Remodel	REMOVE AND REPLACE ROOF
Garden City	ELECTRICAL	203 South FIFTH	29	20	Electrical	Residential Remodel	R&R ELECTRIC METER MAST REWORK
Garden City	PLUMBING	2712 KOSTER	29	910	Plumbing	Residential Remodel	REPLACE 50 GALLON NAT GAS WATER HEATER
Garden City	PLUMBING	4101 East HWY 50 LOT#92	29	300	Plumbing	Residential Remodel	INSTALL CUSTOMER PROVIDED WATER HEATER
Garden City	MECHANICAL	1803 North MAIN	105	8850	Mechanical	Residential Remodel	FURNISH AND INSTALL A 3 TON 14 SEER CONDENSER AND COIL AND FURNACE
Garden City	BUILDING PERMIT	1714 LABRADOR	105	9600	Building	Residential Remodel	BACK PATIO ROOF ADDITION
Garden City	BUILDING PERMIT	2210 CHEROKEE	29	1600	Building	Residential Remodel	ADDING SIDING AND A GARAGE DOOR
Garden City	BUILDING PERMIT	1914 C	105	8000	Building	Residential Remodel	BUILDING CAR PORT:MUST BE 3' FROM PROPERTY LINE AND ATTACHED TO HOUSE
Garden City	BUILDING PERMIT	618 SARAH	105	10240	Building	Residential Remodel	ADD A 16X16 SHED
Garden City	BUILDING PERMIT	950 North JENNIE BARKER LOT#38	200	45918	Building	SF Manufactured (HUD Standards)	SET DOWN A SINGLE FAMILY MANUFACTURED HOME, ANCHOR-CONNECT ALL UTILITIES, DRIVEWAY AND SIDEWALK
Garden City	BUILDING PERMIT	1110 LAREU	6660	2250000	Building	Commercial/Industrial Remodel	REMODEL INCLUDING OVERHANGS AND MEZZANINE ADDITION (MENARDS)
Garden City	PLUMBING	1811 PAWNEE	29	300	Plumbing	Residential Remodel	INSTALL A WATER HEATER
Garden City	PLUMBING	1502 East SPRUCE	29	800	Plumbing	Residential Remodel	INSTALL A 40 GALLON WATER HEATER
Garden City	PLUMBING	2713 North ELEVENTH	32	500	Plumbing	Commercial/Industrial Remodel	REPLACE A 5 OR 6 GALLON ELECTRIC WATER HEATER
Garden City	MECHANICAL	401 WASHINGTON	56	3135	Mechanical	Residential Remodel	WALL FURNACE NATURAL GAS
Garden City	BUILDING PERMIT	1050 North JENNIE BARKER	56	4000	Building	Residential Remodel	BUILDING A FENCE. (FENCE SHALL NO EXCEED 8FT HIGH. PROPERTY IS IN A FLOODPLAIN SO FENCE MATERIAL MUST BE FLOOD RESISTANT)
Garden City	EXCAVATION	602 WHEATRIDGE	30	0	Excavation	Residential Remodel	REPAIR BAD SPOT IN SEWER LINE
Garden City	PLUMBING	602 WHEATRIDGE	29	800	Plumbing	Residential Remodel	REPAIRING BAD SPOT IN SEWER LINE
Garden City	PLUMBING	401 WASHINGTON	29	200	Plumbing	Residential Remodel	MODIFY GAS LINE AND PRESSURE TEST
Garden City	BUILDING PERMIT	2504 North EIGHTH	56	3500	Building	Residential Remodel	SIDEWALK ON SW SIDE OF HOUSE
Garden City	ELECTRICAL	325 South JENNIE BARKER Road	0	3000	Electrical		200 AMP SERVICE TO BUILDING AND INSTALL 2 LIGHT FIXTURES AND 4 RECEPTACLES AND 1 SWITCH
Garden City	ELECTRICAL	811 North SEVENTH	29	150	Electrical	Residential Remodel	WIRING HOT WATER HEATER
Garden City	GAS	1615 CRESTWAY	29	65	Gas Permit	Residential Remodel	GAS PRESSURE TEST
Garden City	MECHANICAL	1608 FLEMING	56	4095	Mechanical	Residential Remodel	REPLACE FURNACE AND EVAPORATOR COIL #429428
Garden City	ELECTRICAL	701 SUMMIT	56	5000	Electrical	Residential Remodel	REWIRE HOUSE
Garden City	PLUMBING	1509 JAN	29	850	Plumbing	Residential Remodel	INSTALL 50 GALLON NG WATER HEATER
Garden City	UTILITY	401 East KANSAS	15	3500	Plumbing	Residential Remodel	INSTALL A TEMP. 1" WATER METER
Garden City	BUILDING PERMIT	2060 MILFORD	105	6816	Building	Residential Remodel	REMOVE EXISTING ROOF MATERIAL AND INSTALL LAMINATE SHINGLES
Garden City	BUILDING PERMIT	1719 FULTON	105	9721	Building	Residential Remodel	REMOVE EXISTING ROOF MATERIAL AND INSTALL LAMINATE SHINGLES
Garden City	ELECTRICAL	2702 SHAMUS	29	1000	Electrical	Residential Remodel	RUN WIRE UNDERGROUND FROM METER PANEL TO 100AMP BREAKER PANEL ON E WALL OF GARAGE. FROM THERE WIRE IN LIGTS, POWER OUTLETS, GARAGE DOOR OPENERS ETC.
Garden City	MECHANICAL	411 North FIRST	29	2484	Mechanical	Residential Remodel	REPLACE FURNACE #429532
Garden City	BUILDING PERMIT	307 North Second Street	105	7485	Building	Residential Remodel	WINDOW REPLACEMENT
Garden City	BUILDING PERMIT	2710 FLEMING	62	4000	Building	Misc	STUCCO
Garden City	BUILDING PERMIT	1512 North THIRTEENTH	58	2500	Building	Residential Remodel	REPLACING ROOF

Garden City	ELECTRICAL	1209 HATTIE	29	1100	Electrical	Residential Remodel	MOVE AN ELECTRICAL BREAKER BOX AND METER REWORK
Garden City	GAS	406 North Third Street	29	500	Gas Permit	Residential Remodel	GAS PRESSURE TEST
Garden City	UTILITY	645 WHEATRIDGE	0	3500	Plumbing	Residential Remodel	UPGRADE 200 AMP 1 METER
Garden City	BUILDING PERMIT	401 East SPRUCE Street	2240	520000	Building	Commercial/Industrial Remodel	REMODEL MRI SUITE
Garden City	BUILDING PERMIT	616 GARDEN CITY Avenue	29	500	Building	Residential Remodel	REPLACE SIDEWALK AND STEPS
Garden City	BUILDING PERMIT	419 North MAIN	220	29000	Building	Commercial/Industrial Remodel	RESTORATION OF COPOLA
Garden City	BUILDING PERMIT	2814 ELDORADO	105	8000	Building	Residential Remodel	REMODELING APARTMENTS
Garden City	BUILDING PERMIT	2827 ELDORADO	105	8000	Building	Residential Remodel	REMODELING APARTMENT
Garden City	BUILDING PERMIT	2823 ELDORADO	105	8000	Building	Residential Remodel	REMODELING APARTMENTS
Garden City	BUILDING PERMIT	4101 HWY 50 LOT#531	56	4995	Building	Residential Remodel	CHAINLINK FENCE 4'
Garden City	PLUMBING	709 ST JOHN	29	500	Plumbing	Residential Remodel	REPLACE WATER LINE FROM METER TO HOUSE
Garden City	PLUMBING	1902 HATTIE	29	895	Plumbing	Residential Remodel	REPLACE 40 GALLON NAT GAS WATER HEATER
Garden City	DEMO PERMIT	310 East KANSAS	0	0	Demo	Residential Remodel	DEMO HOUSE
Garden City	DEMO PERMIT	403 East KANSAS	0	0	Demo	Residential Remodel	DEMO HOUSE
Garden City	DEMO PERMIT	1022 North SIXTH	0	0	Demo	Residential Remodel	DEMO HOUSE
Garden City	BUILDING PERMIT	803 SUMMIT	29	650	Building	Residential Remodel	FENCE 6FT
Garden City	PLUMBING	1612 SEVENTH	29	1600	Plumbing	Residential Remodel	REPLACE UNDERGROUND WATER LINE FROM METER TO THE HOUSE
Garden City	PLUMBING	1716 HENDERSON	29	750	Plumbing	Residential Remodel	WATER HEATER REPLACEMENT-40 GALLON
Garden City	PLUMBING	501 North TWELFTH	29	850	Plumbing	Residential Remodel	REPLACE 50 GALLON NG WATER HEATER
Garden City	SIGN PERMIT	118 West KANSAS Avenue	75	75	Pole Sign	Commercial/Industrial Remodel	METAL POLE SIGN (TACOS LA CARRETA)
Garden City	ELECTRICAL	1215 FLEMING	32	500	Electrical	Commercial/Industrial Remodel	ELECTRICAL REPAIRS
Garden City	PLUMBING	3401 East SPRUCE	0	4000	Plumbing	Misc	TAP WATER MAIN AND BORE UNDER SPRUCE TO PROVIDE METERED CITY WATER TO VO WALKING PARK. 2" METER AND TAP
Garden City	PLUMBING	1215 FLEMING	29	500	Plumbing	Commercial/Industrial Remodel	INSTALL NEW 2 1/2 GALLON WATER HEATER
Garden City	UTILITY	3401 SPRUCE	0	4000	Plumbing	Misc	2" METER AND TAP
Garden City	UTILITY	1601 East MARY SUITE 2	400	3500	Electrical	Commercial/Industrial Remodel	1 METER
Garden City	DEMO PERMIT	401 East KANSAS	0	0	Demo	Residential Remodel	DEMO HOUSE
Garden City	BUILDING PERMIT	990 STONE CREEK Drive	260	20000	Building	Commercial/Industrial Remodel	SLIDE LICENSING
Garden City	BUILDING PERMIT	515 North EIGHTH	220	48518.4	Building	Commercial/Industrial Remodel	INTERIOR RENOVATION/EXTERIOR PAINT AND STUCCO
Garden City	BUILDING PERMIT	3991 WILDWOOD Drive	29	2600	Building	Residential Remodel	ADDING A CONCRETE SLAB AND STORAGE UNIT/CONCRETE SLAB/SIDE WALK
Garden City	BUILDING PERMIT	2106 APACHE	29	1400	Building	Residential Remodel	DRIVEWAY EXTENSION 36'X9'
Garden City	BUILDING PERMIT	950 North JENNIE BARKER LOT#107 Road	346	57800	Building	SF Residential Includes Modular	SET-ANCHOR DOUBLE WIDE AND HOOK UP ALL UTILITIES
Garden City	BUILDING PERMIT	1806 AMIR Circle	56	5900	Building	Residential Remodel	REDO CEILINGS AND STAIRWAY
Garden City	BUILDING PERMIT	1810 BUFFALO JONES	130	9000	Building	Commercial/Industrial Remodel	NEW 6 FT FENCE
Garden City	BUILDING PERMIT	624 WHEATRIDGE	105	6300	Building	Residential Remodel	RE-ROOF (37 SQUARES)
Garden City	MECHANICAL	1112 KINGSBURY	56	4038	Mechanical	Residential Remodel	REPLACE FURNACE AND EVAPORATOR COIL #429161
Garden City	MECHANICAL	407 West PROSPECT	56	4570	Mechanical	Residential Remodel	REPLACE FURNACE #429150
Garden City	BUILDING PERMIT	602 East FULTON	32	2600	Building	Commercial/Industrial Remodel	INSTALL DRIVE SLAB
Garden City	BUILDING PERMIT	1706 SUMMERWOOD	56	3500	Building	Residential Remodel	REPLACING A BACKYARD SHED
Garden City	BUILDING PERMIT	3013 East SPRUCE	105	12000	Building	Residential Remodel	ADDING STUCCO TO A HOME
Garden City	BUILDING PERMIT	1903 CRESTWAY	105	24000	Building	Residential Remodel	TWO CAR GARAGE (DRIVE MUST BE GRAVELED TO GARAGE)
Garden City	BUILDING PERMIT	1514 North THIRTEENTH	29	1200	Building	Residential Remodel	BUILDING A PORCH
Garden City	EXCAVATION	101 South FOURTH Street	30	0	Excavation	Commercial/Industrial Remodel	DRILL BORING FOR A MONITORING WELL
Garden City	PLUMBING	4101 East HWY 50 #313	29	350	Plumbing	Residential Remodel	INSTALL 40 GALLON WATER HEATER
Garden City	GAS	303 North FIRST	29	1000	Gas Permit	Residential Remodel	GAS PRESSURE TEST
Garden City	UTILITY	2002 LABRADOR	0	2677	Plumbing	New Commercial	2 INCH DOMESTIC AND 6 INCH FIRE LEG FOR THE HOME PLUS BUILDING
Garden City	BUILDING PERMIT	1605 East FAIR	56	4500	Building	Residential Remodel	BATH REMODEL
Garden City	BUILDING PERMIT	950 North JENNIE BARKER LOT#38	200	42000	Building	SF Residential Includes Modular	MOVING A DOUBLE WIDE MOBILE TRAILER HOME. MUST BE 10' AWAY FROM EXISTING INFRASTRUCTURE AND CONCRETE SLAB REQUIRED FOR TWO OFF STREET PARKING SPACES.
Garden City	BUILDING PERMIT	302 North SIXTH	200	30000	Building	Residential Remodel	REMODEL KITCHEN AND BATHROOM AND REPLACE WINDOWS AND REPAIR A FENCE
Garden City	BUILDING PERMIT	520 North THIRTEENTH	29	300	Building	Residential Remodel	REPLACE 8 FT FRAME WINDOW AND DOOR
Garden City	ELECTRICAL	908 MAIN	32	2000	Electrical	Commercial/Industrial Remodel	REPLACE BULBS BALLAST DRIVERS WORK ON ALL LIGHTS OUTSIDE AND INSIDE CANOPY, SIGN, HALLWAYS, STAIRWAYS
Garden City	GAS	102 South THIRD UNIT 5	32	200	Gas Permit	Commercial/Industrial Remodel	GAS PRESSURE TEST

Garden City	BUILDING PERMIT	2928 KRIS Place	56	5629	Building	Residential Remodel	INSTALL A STORAGE SHED *SHED WILL BE REQUIRED TO BE 4' AWAY FROM PROPERTY LINES *10' AWAY FROM EXISTING STRUCTURES
Garden City	BUILDING PERMIT	413 West MARY	29	3000	Building	Residential Remodel	REPLACING ROOF
Garden City	MECHANICAL	1510 ST JOHN	105	7459	Mechanical	Residential Remodel	REPLACE FURNACE AND AIR CONDITIONER #429003
Garden City	BUILDING PERMIT	520 North THIRTEENTH	29	800	Building	Residential Remodel	REPLACE A ROOF
Garden City	BUILDING PERMIT	401 SPRUCE	354.5	51000	Building	Commercial/Industrial Remodel	REMODEL BH'S SHOWER
Garden City	BUILDING PERMIT	612 MAGNOLIA	29	1800	Building	Residential Remodel	ADDING AN ATTACHED WINDOW SUN SHADE
Garden City	ELECTRICAL	509 ST JOHN	32	3000	Electrical	Commercial/Industrial Remodel	PVC AND CONDUCT INSTLLATION FOR DATA COMMUNICATION AND NETWORKING SYSTEM

Council District	Permit Type	Address	Amount	Value	Purpose	Structure	Project Description
Holcomb	GAS	117 KRISTI Lane	42	50	Gas Permit	Residential Remodel	ADDING A GAS LINE
Holcomb	BUILDING PERMIT	401 North HENDERSON	1101.5	494000	Building	Commercial/Industrial Remodel	BUILDING REMODEL (PERMIT RENEWAL)
Holcomb	MECHANICAL	600 LAURA	69	0	Mechanical	Residential Remodel	REPLACE FURNACE #429104
Holcomb	BUILDING PERMIT	403 EMMANUEL	58	3000	Building	Commercial/Industrial Remodel	NEW FENCE



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Cemetery
DATE: December 20, 2016
RE: Cemetery Monthly Report November 2016

ISSUE:

Presentation of the November 2016 monthly report from Cemetery.

BACKGROUND:

Attached are the Cemetery Burial Chart and Revenue Report for November 2016.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

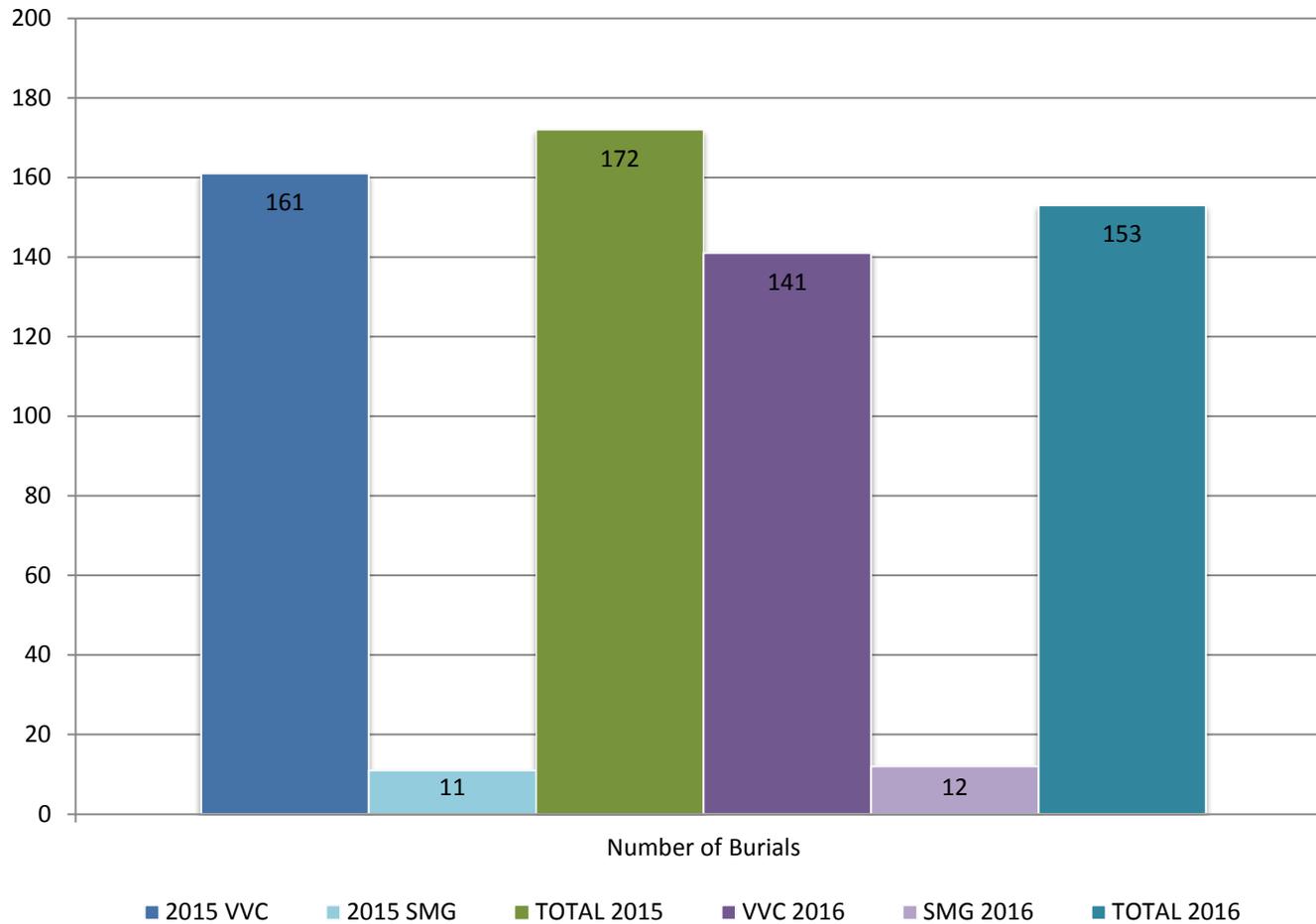
Description	Upload Date	Type
November 2016 Cemetery Revenue Report	11/29/2016	Backup Material
2015-2016 Burial Chart	12/16/2016	Backup Material

City of Garden City
Cemetery Dept.

Monthly Revenue Report
November 2016

	Number	Amount
Traditional Burials	7	\$ 3,150.00
Baby Burials	0	\$ -
Body Parts	0	\$ -
Cremations	2	\$ 350.00
Purchased Columbarium Niches	0	\$ -
Purchased Spaces	7	\$ 3,150.00
Reserved Space Payments		\$ 875.00
Misc.		\$ 650.00
Total Monthly Revenue		\$ 8,175.00

City of Garden City
Cemetery Department
Burial Comparison of 2015 to 2016



2015	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
VVC	16	11	8	11	22	12	9	12	19	9	15	17	161
SMG	3	0	1	1	1	0	1	0	3	1	0	0	11
											Grand Total		172
2016	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals
VVC	10	10	17	19	19	16	13	12	9	5	9	0	139
SMG	2	3	0	0	0	2	0	2	2	1	0	0	12
											Grand Total		151



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Service and Finance
DATE: December 20, 2016
RE: Monthly Financial Report - November 2016

ISSUE:

Presentation of the Monthly Financial Report from Service and Finance.

BACKGROUND:

Attached is the Service and Finance Monthly Financial Report for November 2016.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Monthly Financial Report - November 2016	12/12/2016	Backup Material



City of Garden City
Monthly Financial Report FY 2016
For the 11 Months Ended November 30, 2016
 Unaudited--Intended for Management Purposes Only

The following is a summary of the City's financial results for the General Funds and Utility Funds. The subsequent pages provide some narrative, comparison cash balances, line item analysis, and graphic display of revenue trends for the City's General and Utility Funds. This report is intended to assist the City Commission and the City's Administrative team in managing the operational budget. This information is summarized from unaudited financial statements for the monthly period that ended November 30, 2016.

GENERAL FUND AT A GLANCE

Category	Revised 2016 Budget	2016 YTD Actual	2015 YTD Actual
Revenues	23,067,926	21,384,779	20,367,521
Expenditures	24,030,654	20,283,189	19,468,906
Revenues Over(Under)	(962,728)	1,101,589	898,615

UTILITY FUND REVENUES AT A GLANCE

Category	Revised 2016 Budget	2016 YTD Actual	2015 YTD Actual
Electric	33,010,192	28,899,278	28,730,836
Solid Waste	3,656,460	3,480,226	3,238,809
Drainage Utility	208,139	194,436	188,727
Water and Sewage	7,906,020	7,601,965	7,155,363
TOTAL	44,780,811	40,175,905	39,313,734

SELECTED GENERAL FUND REVENUES AT A GLANCE

Category	Revised 2016 Budget	2016 YTD Actual	2015 YTD Actual
City Sales Tax	6,350,000	6,009,817	5,886,623
County Sales Tax	3,700,000	3,505,756	3,457,839
Franchise Tax			
Gas Utility	460,000	397,844	459,601
Telephone	58,500	52,637	57,497
CATV	232,000	230,701	234,983
Building Permits	342,700	432,933	391,363
Municipal Court Fines	900,000	751,397	750,022



City of Garden City
Monthly Financial Report FY 2016
For the 11 Months Ended
November 30, 2016

General Fund

General Fund Expenses are at 84.22% of the total expenditures expected in the General Fund.

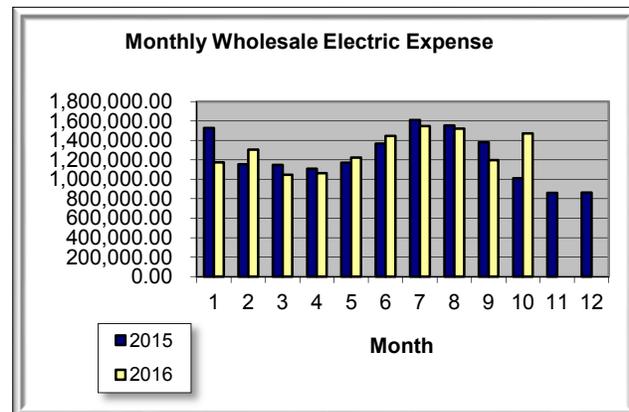
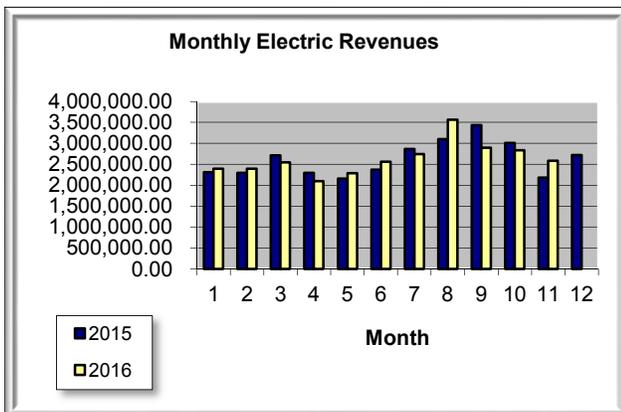
Selected Revenues

- City Sales Tax—Ahead by \$123,194 compared to November 2015 year to date collections, 2.09% ahead of 2015 for the 11 months ended.
- County Sales Tax— Collections for the 11 months ended are ahead of 2015 by \$47,917 or 1.39%.
- Franchise Tax—Budget estimates for 2016 remain approximately the same as 2015. All Franchise actual 2016 are behind 2015.
- Building Permits—Budget estimates for 2016 are based on 2015 revenues. Receipts are higher than this period in 2015.
- Municipal Court Fines—Budget estimates were based on 2015 actual and collections through November are ahead of 2015.

Utility Funds

A summary of Utility Fund revenue performance is outlined below:

- Electric revenues – revised budget at \$33,010,192 for 2016 were \$28,899,278 through 11 months or 87.45% of budget.

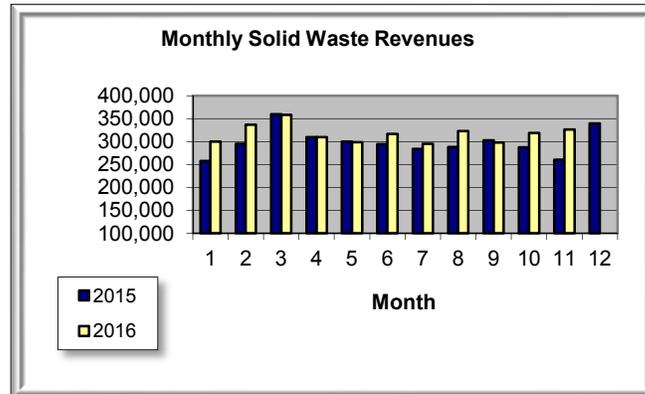


A main expense is Wholesale Electric in the Utility Fund. The 2016 revised budget for wholesale electric is \$17,697,000. The wholesale electric expense for November was not available at this printing.

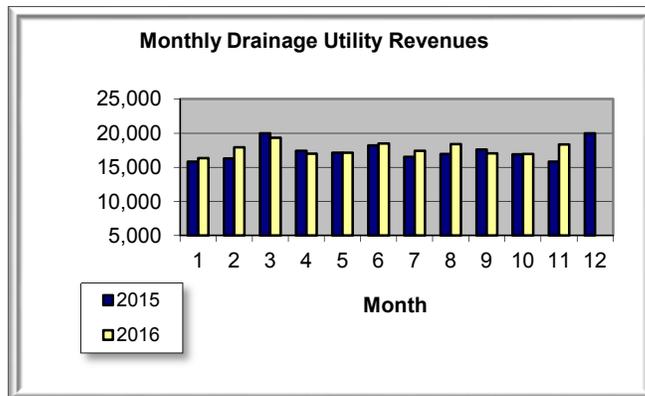


**City of Garden City
 Monthly Financial Report FY 2016
 For the 11 months Ended
 November 30, 2016**

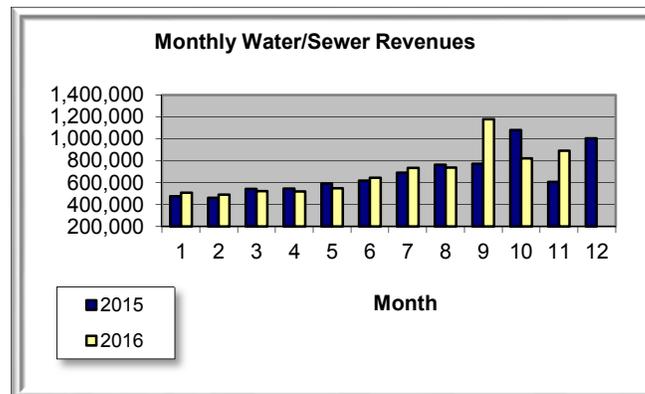
■ Solid Waste revenues – revised budget at \$3,656,460 for 2016 were \$3,480,226 through 11 months or 95.18% of budget.



■ Drainage Utility revenues – revised budget at \$208,139 for 2016 were \$194,436 through 11 months or 93.42%.



■ Water and Sewage revenues - revised budget at \$7,906,020 for 2016 were \$7,601,965 through 11 months or 96.15% of budget.



CITY OF GARDEN CITY, KANSAS
 Comparison of Cash Balances with Encumbrances and Composition of Cash
 For the Month Ended November 30, 2016

Fund	Unencumbered Cash Balance 1/1/2016	Receipts and Transfers	Expenditures and Transfers	Unencumbered Cash Balance 11/30/2016	Add Payables and Encumbrances	Treasurer's Cash 11/30/2016
<u>Operating</u>						
1 General	5,544,638.09	21,384,778.73	20,283,189.44	6,646,227.38	0.00	6,646,227.38
<u>Debt Service Fund</u>						
40 Bond and Interest	568,195.17	1,971,738.53	2,169,464.67	370,469.03	0.00	370,469.03
<u>Special Revenue Funds</u>						
4 TIF	704,354.92	1,464,899.99	1,761,269.06	407,985.85	0.00	407,985.85
5 Capital Improvement	1,085,118.66	429,312.69	618,685.37	895,745.98	28,268.16	924,014.14
6 Community Development Loan	16,816.55	1,714.70	0.00	18,531.25	0.00	18,531.25
7 Cemetery Endowment	34,782.01	7,711.54	14,000.00	28,493.55	0.00	28,493.55
8 Community Trust	1,495,344.12	488,717.46	3,615,701.04	-1,631,639.46	0.00	-1,631,639.46
10 DEA Forfeiture	36,448.64	17,816.04	18,067.28	36,197.40	0.00	36,197.40
11 Drug Enforcement	83,804.91	37,418.06	41,968.33	79,254.64	0.00	79,254.64
15 Enhanced Wireless 911	384,213.80	230,403.21	121,988.87	492,628.14	0.00	492,628.14
18 Finnup Trust	124,583.05	80,000.00	59,541.64	145,041.41	0.00	145,041.41
19 JAG Grant	11,942.00	0.00	0.00	11,942.00	0.00	11,942.00
25 Recreation	0.00	1,012,167.45	1,011,631.54	535.91	0.00	535.91
26 Special Improvements	84,458.93	10,882.28	40,906.99	54,434.22	0.00	54,434.22
27 Special Liability	85,220.06	30,000.00	21,825.69	93,394.37	0.00	93,394.37
29 Special Alcohol Programs	77,017.98	87,100.92	70,575.00	93,543.90	0.00	93,543.90
30 Special Recreation and Parks	76,750.99	98,151.08	70,333.41	104,568.66	0.00	104,568.66
32 Special Trafficway	1,033,976.11	732,532.64	410,969.85	1,355,538.90	0.00	1,355,538.90
50 Community Development Grant	0.00	0.00	0.00	0.00	0.00	0.00
52 Economic Development	413,848.24	34,645.34	101,127.60	347,365.98	0.00	347,365.98
53 Project Development	641,116.42	326,828.86	396,944.67	571,000.61	0.00	571,000.61
Total Special Revenue	<u>6,389,797.39</u>	<u>5,090,302.26</u>	<u>8,375,536.34</u>	<u>3,104,563.31</u>	<u>28,268.16</u>	<u>3,132,831.47</u>
<u>Capital Projects Funds</u>						
41 2013-GO Bond Projects	179,119.48	0.00	179,119.48	0.00	0.00	0.00
42 2014-GO Bond Projects	1,086,094.10	0.00	488,909.17	597,184.93	0.00	597,184.93
43 2015-GO Bond Projects	494,734.00	0.00	7,839.40	486,894.60	0.00	486,894.60
44 2015-Temp Notes	18,267.16	3,500,000.00	3,659,307.66	-141,040.50	0.00	-141,040.50
45 2016-GO Bond Projects	0.00	2,077,664.58	1,512,079.47	565,585.11	3,184.08	568,769.19
48 Tiger Grant	3,300,000.00	11,803,842.82	14,927,904.57	175,938.25	0.00	175,938.25
49 2013-Temp Notes Schulman Cross	352,434.91	0.00	160,670.44	191,764.47	0.00	191,764.47
Total Capital Projects	<u>5,430,649.65</u>	<u>17,381,507.40</u>	<u>20,935,830.19</u>	<u>1,876,326.86</u>	<u>3,184.08</u>	<u>1,879,510.94</u>
<u>Enterprise Funds</u>						
Electric Utility:						
67 Capital Reserve	1,500,000.00	625,000.00	0.00	2,125,000.00	0.00	2,125,000.00
68 General	7,653,808.21	28,899,278.10	27,081,489.68	9,471,596.63	0.00	9,471,596.63
69 Security Deposits	503,559.73	299,765.00	277,168.47	526,156.26	0.00	526,156.26
Total Electric Utility	<u>9,657,367.94</u>	<u>29,824,043.10</u>	<u>27,358,658.15</u>	<u>12,122,752.89</u>	<u>0.00</u>	<u>12,122,752.89</u>
Water and Sewer Utility:						
80 General	2,807,779.52	7,601,964.85	7,785,346.78	2,624,397.59	0.00	2,624,397.59
81 Wastewater Repair and Replacem	250,032.77	120,314.57	200,000.00	170,347.34	0.00	170,347.34
82 Water and Sewage Maintenance F	448,871.10	224,292.93	250,000.00	423,164.03	0.00	423,164.03
Total Water and Sewer Utility	<u>3,506,683.39</u>	<u>7,946,572.35</u>	<u>8,235,346.78</u>	<u>3,217,908.96</u>	<u>0.00</u>	<u>3,217,908.96</u>
Airport:						
60 General	1,159,222.06	1,380,999.07	813,038.45	1,727,182.68	0.00	1,727,182.68
61 Airport Improvement	37,594.19	1,752,776.01	1,597,286.19	193,084.01	0.00	193,084.01
Total Airport	<u>1,196,816.25</u>	<u>3,133,775.08</u>	<u>2,410,324.64</u>	<u>1,920,266.69</u>	<u>0.00</u>	<u>1,920,266.69</u>
Solid Waste Utility:						
75 General	1,665,289.95	3,480,226.46	2,906,400.73	2,239,115.68	0.00	2,239,115.68
Recreation Area:						
70 General Golf Course	2,848.99	941,689.13	851,131.82	93,406.30	0.00	93,406.30
71 Golf Course Building	13,415.98	2,137.75	0.00	15,553.73	0.00	15,553.73
Total Recreation Area	<u>16,264.97</u>	<u>943,826.88</u>	<u>851,131.82</u>	<u>108,960.03</u>	<u>0.00</u>	<u>108,960.03</u>
Drainage Utility:						
79 General	445,610.85	194,435.61	188,336.16	451,710.30	0.00	451,710.30
<u>Internal Service Funds</u>						
55 Health Insurance	560,884.79	3,204,190.46	3,600,991.46	164,083.79	0.00	164,083.79
56 Health Insurance Reserve	1,355,488.91	0.00	330,000.00	1,025,488.91	0.00	1,025,488.91
35 Workers Compensation	431,503.24	399,220.00	263,437.56	567,285.68	0.00	567,285.68
36 Workers Compensation Reserve	455,633.99	283.60	12,145.92	443,771.67	0.00	443,771.67
Total Internal Service	<u>2,803,510.93</u>	<u>3,603,694.06</u>	<u>4,206,574.94</u>	<u>2,200,630.05</u>	<u>0.00</u>	<u>2,200,630.05</u>
Total All Funds	<u>37,224,824.58</u>	<u>94,954,900.46</u>	<u>97,920,793.86</u>	<u>34,258,931.18</u>	<u>31,452.24</u>	<u>34,290,383.42</u>



City of Garden City
 Statement of Revenues and Expenditures-General Fund Revenues
 From 11/1/2016 Through 11/30/2016

001 - GENERAL FUND

		Curr Month Collections	YTD Collections	Revised Budget	Uncollected Balance
Income					
3022	CONNECTING LINKS	0.00	74,775.47	75,000.00	(224.53)
3023	CONSUMER USE TAX	86,232.65	921,623.08	890,000.00	31,623.08
3028	LIQUOR CONSUMPTION TAX	0.00	152,471.90	100,000.00	52,471.90
3035	STATE REVENUE STAMP	0.00	(300.00)	0.00	(300.00)
3040	AD VALOREM TAX	0.00	3,411,735.99	3,390,000.00	21,735.99
3041	AD VALOREM BACK TAX	0.00	93,082.47	130,000.00	(36,917.53)
3044	CITY SALES TAX	541,282.52	6,009,816.59	6,350,000.00	(340,183.41)
3046	COUNTY SALES TAX	321,505.49	3,505,755.58	3,700,000.00	(194,244.42)
3055	MOTOR VEHICLE TAX	0.00	432,821.18	405,000.00	27,821.18
3056	RECREATIONAL VEHICLE TAX	0.00	5,363.18	3,100.00	2,263.18
3057	HEAVY DUTY VEHICLE TAX	0.00	2,182.87	1,700.00	482.87
3058	COMMERCIAL VEHICLE TAX	0.00	25,935.49	20,000.00	5,935.49
3065	CATV FRANCHISE	56,173.88	230,700.67	232,000.00	(1,299.33)
3066	GAS UTILITY FRANCHISE	0.00	397,844.22	460,000.00	(62,155.78)
3067	TELEPHONE FRANCHISE	3,983.21	50,699.75	56,000.00	(5,300.25)
3068	TELECOM FRANCHISE	0.00	1,937.15	2,500.00	(562.85)
3115	CEMETERY SPACES	5,250.00	61,035.52	40,000.00	21,035.52
3150	IDENTIFIED LONG/SHORT	0.00	(4,089.61)	0.00	(4,089.61)
3151	UNIDENTIFIED LONG/SHORT	0.00	65.00	0.00	65.00
3301.01	ANIMAL BOARDING	828.20	9,261.08	15,000.00	(5,738.92)
3301.02	CAR STORAGE & TOWING	510.00	12,941.50	18,500.00	(5,558.50)
3301.05	FEES-FALSE ALARM	(50.00)	1,200.00	3,000.00	(1,800.00)
3301.06	FEES-ENGINEERING SERVICES	0.00	5,800.00	20,000.00	(14,200.00)
3301.07	FEES-GATE RECEIPTS	810.00	20,860.00	23,000.00	(2,140.00)
3301.08	FEES-GRAVE OPENINGS	2,750.00	55,100.00	69,000.00	(13,900.00)
3301.09	FEES-MONUMENT SETTING	225.00	2,575.00	2,500.00	75.00
3301.10	FEES-PLAT FILING	188.00	1,333.00	2,000.00	(667.00)
3301.11	FEES-REZONING	750.00	4,125.00	3,000.00	1,125.00
3301.12	FEES-RURAL FIRE CONTRACTS	0.00	0.00	195,000.00	(195,000.00)
3301.13	FEES-WAIVER FILING	874.00	5,589.00	3,500.00	2,089.00
3301.16	FINES-MUNICIPAL COURT	51,029.04	751,242.60	900,000.00	(148,757.40)
3301.17	FEES-STATE JUDGE	147.05	1,978.90	1,250.00	728.90
3301.18	FEES-STATE LAW ENFORCEMENT	2,834.10	40,179.56	48,000.00	(7,820.44)
3301.19	FEES-REINSTATEMENT	221.00	3,965.00	5,000.00	(1,035.00)
3301.20	FEES-RESTITUTION	666.60	5,213.54	1,000.00	4,213.54
3301.21	LEGAL COPIES	1.25	3,221.00	3,000.00	221.00
3301.23	FEES-CRIME STOPPER INFRACTION	1,374.00	14,475.87	18,000.00	(3,524.13)
3301.24	FEES-CRIME STOPPER MAJOR	(216.97)	266.00	500.00	(234.00)
3301.25	FEES-FAMILY CRISIS	152.22	154.44	0.00	154.44
3350.01	LICENSE-AMUSEMENT	0.00	200.00	0.00	200.00
3350.02	LICENSE-ARBORIST	100.00	200.00	1,000.00	(800.00)
3350.03	LICENSE-CEREAL MALT BEVERAGE	1,325.00	1,800.00	3,750.00	(1,950.00)
3350.04	LICENSE-CONTRACTOR	7,320.00	18,520.00	35,000.00	(16,480.00)
3350.05	ZONING COMPLIANCE	100.00	1,500.00	0.00	1,500.00
3350.06	LICENSE-ELECTRICIAN	9,207.01	12,857.01	7,500.00	5,357.01
3350.08	LICENSE-ITINERANT MERCHANT	750.00	6,955.00	8,000.00	(1,045.00)
3350.09	LICENSE-LIQUOR	0.00	6,050.00	4,750.00	1,300.00
3350.10	LICENSE-MECHANICAL	460.00	3,640.00	6,500.00	(2,860.00)



City of Garden City
Statement of Revenues and Expenditures-General Fund Revenues
From 11/1/2016 Through 11/30/2016

3350.12	LICENSE-PAWN SHOP	125.00	200.00	75.00	125.00
3350.13	LICENSE-PLUMBER	400.00	2,880.00	4,000.00	(1,120.00)
3350.15	LICENSE-TAXI	0.00	75.00	100.00	(25.00)
3350.16	TAGS-DOG & CAT	16.56	1,597.71	2,500.00	(902.29)
3400.01	PERMITS-BUILDING	18,856.95	387,832.50	290,000.00	97,832.50
3400.02	PERMITS-CURB CUT	0.00	30.00	1,000.00	(970.00)
3400.03	PERMITS-ELECTRIC	798.00	6,192.00	6,000.00	192.00
3400.04	PERMITS-EXCAVATION	90.00	1,126.00	2,500.00	(1,374.00)
3400.05	PERMITS-GAS	267.00	2,970.00	4,000.00	(1,030.00)
3400.06	PERMITS-HOUSE MOVING	0.00	20.00	200.00	(180.00)
3400.08	PERMITS-MECHANICAL	2,851.00	17,067.25	16,000.00	1,067.25
3400.09	PERMITS-PLUMBING	618.00	12,569.00	15,000.00	(2,431.00)
3400.11	PERMITS-TV & SIGN	225.00	5,126.00	8,000.00	(2,874.00)
3435	INTEREST INCOME	2,505.18	32,162.87	37,500.00	(5,337.13)
3437	FINANCE CHARGE INCOME	(16.77)	586.49	12,500.00	(11,913.51)
3440.02	RENTAL-CITY FACILITIES	1,505.31	34,487.24	40,000.00	(5,512.76)
3440.03	RENTAL-DEPOT	100.00	1,100.00	1,200.00	(100.00)
3447	ROYALTIES-GAS WELLS	722.56	8,308.32	18,000.00	(9,691.68)
3450	SALE OF PROPERTY-AUCTION	994.50	994.50	9,000.00	(8,005.50)
3454	SALE OF PROPERTY-LAND	0.00	300.00	0.00	300.00
3456	SALE OF PROPERTY-POLICE CARS	7,265.25	7,265.25	8,000.00	(734.75)
3464	REPAYMENT-TEKVET TECHNOLOGIES	1,131.86	4,527.38	0.00	4,527.38
3470.01	REIMBURSE-ADMINISTRATIVE COSTS	0.00	1,000.00	1,201.00	(201.00)
3470.04	REIMBURSE-POLICE SERVICES	133,011.40	263,151.35	250,000.00	13,151.35
3470.07	UTILITY FUNDS REIMBURSEMENT	207,875.00	3,613,125.00	4,470,850.00	(857,725.00)
3470.08	REIMBURSE-COUNTY	0.00	185,000.00	185,000.00	0.00
3470.09	REIMBURSE-HOLCOMB	0.00	42,000.00	42,000.00	0.00
3470.11	REIMBURSE-ANIMAL SHELTER	0.00	55,750.00	55,750.00	0.00
3515	FUEL TAX REFUND	0.00	1,250.77	3,000.00	(1,749.23)
3600.01	MISCELLANEOUS-ADMINISTRATION	0.00	50.31	500.00	(449.69)
3600.02	MISCELLANEOUS-CEMETERY	300.00	955.00	1,000.00	(45.00)
3600.04	MISCELLANEOUS-INSPECTION	0.00	10.00	0.00	10.00
3600.05	MISCELLANEOUS-PARK & ZOO	0.00	25.00	0.00	25.00
3600.07	MISCELLANEOUS-POLICE	10.00	383.79	0.00	383.79
4010.01	TRANSFER-HEALTH INSURANCE RESV	0.00	330,000.00	330,000.00	0.00
	Total Income	1,476,435.05	21,384,778.73	23,067,926.00	(1,683,147.27)



City of Garden City
Statement of Revenues and Expenditures-General Fund Expenses
From 11/1/2016 Through 11/30/2016

001 - GENERAL FUND

		Curr Month Expenses	YTD Expenses	Revised Budget	Budget Remaining
Expenses					
111	CITY COMMISSION	5,187.03	70,259.06	118,850.00	48,590.94
112	CITY MANAGER	44,618.60	576,325.37	672,890.00	96,564.63
113	SERVICE AND FINANCE	66,816.24	703,552.72	834,800.00	131,247.28
114	LEGAL SERVICES	15,953.74	165,294.00	182,050.00	16,756.00
115	MUNICIPAL COURT	63,439.04	447,746.78	555,200.00	107,453.22
116	HUMAN RESOURCES	11,529.31	152,836.84	169,150.00	16,313.16
117	INFORMATION TECH	58,470.35	647,211.84	689,850.00	42,638.16
118	CITY PROSECUTION	<u>16,561.64</u>	<u>197,057.21</u>	<u>211,800.00</u>	<u>14,742.79</u>
	Total Administration	282,575.95	2,960,283.82	3,434,590.00	474,306.18
121	POLICE-ADMINISTRATIVE	89,608.56	1,670,127.88	1,947,510.00	277,382.12
122	POLICE-INVESTIGATIONS	83,380.37	915,026.06	1,066,030.00	151,003.94
123	POLICE-PATROL	303,502.07	3,486,441.12	3,928,360.00	441,918.88
124	POLICE-SUPPORT SERVICES	82,292.08	1,015,480.46	1,308,219.00	292,738.54
125	POLICE-ANIMAL CONTROL	<u>21,219.29</u>	<u>248,813.34</u>	<u>256,600.00</u>	<u>7,786.66</u>
	Total Police	580,002.37	7,335,888.86	8,506,719.00	1,170,830.14
131	PUBLIC WORKS-PLANNING,COMM	84,822.84	1,186,044.24	1,402,500.00	216,455.76
133	PUBLIC WORKS-STREET MAINT	67,874.82	1,324,718.41	1,503,450.00	178,731.59
135	PUBLIC WORKS-PARKS	<u>(66,089.63)</u>	<u>741,311.53</u>	<u>988,750.00</u>	<u>247,438.47</u>
	Total Public Works	86,608.03	3,252,074.18	3,894,700.00	642,625.82
141	ZOO-ADMINISTRATIVE	37,358.94	390,640.07	440,000.00	49,359.93
142	ZOO-MAINTENANCE DIVISION	30,185.91	296,308.86	367,750.00	71,441.14
144	ZOO-ANIMAL DIVISION	<u>82,235.97</u>	<u>952,543.02</u>	<u>1,170,900.00</u>	<u>218,356.98</u>
	Total Zoo	149,780.82	1,639,491.95	1,978,650.00	339,158.05
151	FIRE-ADMINISTRATIVE	17,523.02	233,887.06	279,900.00	46,012.94
152	FIRE-OPERATIONS	213,314.45	2,492,943.53	2,846,300.00	353,356.47
153	FIRE-VOLUNTEERS	274.06	4,115.68	21,900.00	17,784.32
154	FIRE-ARFF STATION	<u>757.06</u>	<u>18,499.39</u>	<u>95,900.00</u>	<u>77,400.61</u>
	Total Fire	231,868.59	2,749,445.66	3,244,000.00	494,554.34
161	CEMETERY-OPERATIONS	159,122.69	530,127.46	607,600.00	77,472.54
171	CAPITAL IMPROVEMENT	13,840.00	1,490,877.51	2,088,000.00	597,122.49
181	EMPLOYEE BENEFITS	0.00	<u>325,000.00</u>	<u>330,000.00</u>	<u>5,000.00</u>
	Total Expenses	<u>1,503,798.45</u>	<u>20,283,189.44</u>	<u>24,084,259.00</u>	<u>3,801,069.56</u>



City of Garden City
 Statement of Revenues and Expenditures-Utility Fund Revenues
 From 11/1/2016 Through 11/30/2016

		Curr Month Collections	YTD Collections	Revised Budget	Uncollected Balance
Income					
068	ELECTRIC				
3101	COLLECTIONS-ELECTRIC	2,476,199.89	27,583,439.73	31,623,717.00	(4,040,277.27)
3110.01	COLLECTIONS-COIN BOX	0.00	413.40	250.00	163.40
3118	CONNECT FEES	6,601.32	70,340.00	98,000.00	(27,660.00)
3150	IDENTIFIED LONG/SHORT	5.82	(6,892.18)	0.00	(6,892.18)
3151	UNIDENTIFIED LONG/SHORT	(0.82)	(604.31)	0.00	(604.31)
3154	INSUFFICIENT FUNDS CHECKS	(5,972.23)	(20,839.53)	0.00	(20,839.53)
3155	RETURNED CHECK CHARGE	550.00	4,300.00	5,000.00	(700.00)
3185	PENALTIES	0.00	93,409.79	85,000.00	8,409.79
3201	REIMBURSE-DEVELOPER	0.00	11,632.00	55,000.00	(43,368.00)
3435	INTEREST INCOME	0.00	208.37	2,000.00	(1,791.63)
3492	SALES TAX	106,023.05	1,041,833.30	1,136,225.00	(94,391.70)
3600	MISCELLANEOUS	914.35	59,537.53	5,000.00	54,537.53
4010.05	TRANSFER-ELECTRIC UTILITY	0.00	62,500.00	0.00	62,500.00
	Total Electric	2,584,321.38	28,899,278.10	33,010,192.00	(4,110,913.90)
075	SOLID WASTE-GENERAL				
3111	COLLECTIONS-SOLID WASTE	311,867.76	3,304,675.50	3,500,000.00	(195,324.50)
3185	PENALTIES	0.00	88,410.52	80,000.00	8,410.52
3195	RECYCLING SALES	5,371.66	48,792.35	50,000.00	(1,207.65)
3435	INTEREST INCOME	98.63	900.83	1,460.00	(559.17)
3515	FUEL TAX REFUND	0.00	1,719.81	0.00	1,719.81
3600	MISCELLANEOUS	9,127.45	35,727.45	25,000.00	10,727.45
	Total Solid Waste	326,465.50	3,480,226.46	3,656,460.00	(176,233.54)
079	DRAINAGE UTILITY				
3104.01	DRAINAGE FEE	18,341.91	194,184.93	208,000.00	(13,815.07)
3435	INTEREST INCOME	0.00	250.68	139.00	111.68
	Total Drainage Utility	18,341.91	194,435.61	208,139.00	(13,703.39)
080	WATER AND SEWAGE				
3102.01	COLLECTIONS-SEWER	222,959.42	2,297,624.65	2,525,770.00	(228,145.35)
3103	COLLECTIONS-WATER	574,308.70	4,334,583.46	4,300,000.00	34,583.46
3118	CONNECT FEES	1,185.00	14,675.00	18,000.00	(3,325.00)
3120	COUNTY SEWER FEES	14,986.56	97,151.68	112,000.00	(14,848.32)
3130	FIRE LEG FEES	(125.00)	19,620.00	15,500.00	4,120.00
3185	PENALTIES	30,607.57	93,109.77	110,000.00	(16,890.23)
3201	REIMBURSE-DEVELOPER	0.00	3,294.98	30,000.00	(26,705.02)
3225	SALE OF MATERIAL	2,031.48	3,864.98	15,000.00	(11,135.02)
3228	SEWER MAINTENANCE FEES	426.00	3,826.00	4,500.00	(674.00)
3229	SEWER TANK FEES	23,708.41	151,268.30	135,000.00	16,268.30
3257	WATER TANK SALES	8,924.50	30,010.74	55,000.00	(24,989.26)
3260	WATER TAP FEES	2,893.50	39,304.23	65,000.00	(25,695.77)
3494	TAX-WATER CONSUMPTION	6,525.82	52,450.11	55,000.00	(2,549.89)
3515	FUEL TAX REFUND	0.00	0.00	250.00	(250.00)
3600	MISCELLANEOUS	2,116.68	11,180.95	15,000.00	(3,819.05)
4010.20	TRANSFER-WTR SYS MAINT RESV	0.00	250,000.00	250,000.00	0.00
4010.21	TRANSFER-WASTEWTR R&R RESV	0.00	200,000.00	200,000.00	0.00
	Total Water and Sewer	890,548.64	7,601,964.85	7,906,020.00	(304,055.15)
	Total Income	3,819,677.43	40,175,905.02	44,780,811.00	(4,604,905.98)



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kristi Newland, Zoo Director
DATE: December 20, 2016
RE: Lee Richardson Zoo monthly report - November 2016

ISSUE:

Presentation of the November 2016 monthly staff report from Lee Richardson Zoo.

BACKGROUND:

Attached is the November 2016 monthly staff report from Lee Richardson Zoo.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Zoo monthly report	12/13/2016	Backup Material



CITY OF GARDEN CITY ZOO DEPARTMENT NOVEMBER 2016 MONTHLY REPORT

ANIMAL CARE DIVISION

ACCESSIONS:

Births/Hatchings:

0.0.3 African spurred tortoise

Transactions (Purchases, donations, etc.)

1.1	Asian wild horses	Donated by Dakota Zoo
2.0	African lions	Donated by Zoo Miami
1.0	Lady Ross turaco	Purchased from San Diego Zoo

DEACCESSIONS

Deaths:

1.0	Muntjac	Found deceased - bacterial overgrowth, ulcerations in intestines, old age
1.0	Boa constrictor	Found deceased - abnormalities found on lung tissue, histopath pending
1.0	Mountain lion	Euthanized – progressing chronic arthritis, pain no longer manageable

Transactions (Sales, donations, etc.)

None

Animal Care staff moved cold sensitive birds from the aviaries to off exhibit winter holding for the season. A seasonal keeper began employment at LRZ and two Keeper I's were hired which will bring the division back to full-staff after they arrive. USDA inspected the zoo and found no violations.

ADMINISTRATION DIVISION

Zoo Director Newland, Education Specialist Policastro and Keeper II Bregitzer attended the semi-annual KAZoo meeting in Salina. Veterans and active and inactive members of branches of the armed forces received free drive through over Veterans' Day weekend to honor their service. A search began for a new General Curator after Jordan Piha submitted his resignation to take a job at the Tulsa Zoo. Staff enjoyed a Thanksgiving potluck lunch. All-staff meetings covered BCBS open enrollment and communication issues. Director and Curator of Education attended social media policy training. Staff selected an African elephant conservation project to be supported with the funds raised from tickets purchased at LRZ for Cheyenne Mountain Zoo admission. Keeper I Ferrell and Curator of Education Buchman helped with USFW black-footed ferret field survey.

EDUCATION DIVISION

The Education Division continues to update zoo mobile programs to satisfy Next Generation Science Standards. Seventy-two formal programs were given by the Education Division staff to 1677 people. We reached an additional 15 people through informal programming, and 4 classes learned from a LRZ discovery box utilized by their teacher. Distance Learning programs earned \$360 in fees. Curator of Education assisted with the State EcoMeet event in Great Bend. A number of signs are progressing through stages of development (Winter Aviary, Evolution of Zoos, Visitor Guide/rules, Pollinator Pals, White Cheeked Pintail, Red Crested Pochards, etc.) Curator of Education and General Curator are collaborating on an animal training class that will be offered to Education Division staff. Staff organized the annual volunteer appreciation party.

MAINTENANCE DIVISION

The Basilisk lizard exhibit conversion was completed and handed off to the Animal Care Division for final touches to make it animal-ready. The GCCC cosmetology class volunteered to help with a project at the zoo. They helped paint the wrought iron fence from the Safari Shop to the gatehouse. A new water hydrant was installed at the Asian Wild Horse exhibit and two shade "clouds" were installed over the red panda yard. Three sewer lines were cleaned out to address and prevent floor drains from backing up at the playground restrooms. Signs for the Asian Wild Horse, Cavy, and a conservation magnet sign on the south side of the Safari Shoppe were installed. Vines were removed from the trellises at Finnup Center for Conservation Education (FCCE) to prevent damage to the structures and allow painting to prevent further weathering. The back of the FCCE was also painted to prevent weathering issues. Sprinkler systems, water fountains, the duck pond waterfall, and River Mining Sluice were winterized and all of the shade sails in the zoo were taken down for the season.

Consideration of Appropriation Ordinance

Ordinances & Resolutions



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Steve Cottrell, Assistant to the City Manager
DATE: December 20, 2016
RE: Temporary Financing – Water System Improvements

ISSUE:

The Governing Body is asked to consider and approve a resolution authorizing temporary financing for several water system improvements.

1. Resolution No. ____-2016, a resolution authorizing the issuance of taxable temporary notes of the City of Garden City, Kansas, in the total principal amount of \$6,355,000 to temporarily finance the costs of certain improvements in the City; and providing the terms, details, form and conditions of such notes.

BACKGROUND:

On December 6th, the Governing Body adopted Ordinance No. 2751-2016 authorizing the use of temporary financing for the following water system improvements:

<i>Project</i>	<i>Cost</i>
200 block S. Second Street	\$ 150,000
200 block S. First Street	\$ 60,000
200 block E. Maple Street	\$ 56,000
300 block W. Albert Street	\$ 150,000
Tenth Street – Buffalo Jones Ave. To Jenny Ave.	\$ 430,000
Seventh Street – Laurel St. to Kansas Ave.	\$ 450,000
Kansas Avenue – Seventh St. to Third St.	\$ 175,000
Spencer St. and Fulton St. well	\$ 300,000
Towns Riverview Extension	\$ 200,000
KSU Southwest Research Extension Center extension	\$ 200,000
Spruce Street/Jameson well development	\$ 350,000
Water tower and reservoir inspection and painting	\$ 850,000
Meadowlark Dairy Nutrition LLC effluent purchase	\$ 2,500,000
Contingency & Engineering	\$484,000
TOTAL	\$ 6,355,000

Bond Counsel Mary Carson has prepared the attached resolution authorizing the temporary financing for the water system improvements in the total maximum amount of \$6,355,000. We will purchase the temporary notes with idle City funds.

ALTERNATIVES:

1. The Governing Body may adopt the resolution.
2. The Governing Body may defer action until a later date.

RECOMMENDATION:

Staff recommends Governing Body adopt the resolution.

FISCAL NOTE:

Depending upon when permanent GO bonds are issued to retire the temporary financing, the first bond payment would likely not occur until 2018. The debt service requirements would be budgeted in the Water Fund. The future GO bond issue would cover the actual costs incurred.

ATTACHMENTS:

Description	Upload Date	Type
Resolution	12/13/2016	Resolution

TRIPLETT, WOOLF & GARRETSON, LLC

RESOLUTION NO. ____-2016

OF

THE

CITY OF GARDEN CITY, KANSAS

DECEMBER 19, 2016

RESOLUTION NO. ____-2016

A RESOLUTION AUTHORIZING ISSUANCE OF TAXABLE TEMPORARY NOTES OF THE CITY OF GARDEN CITY, KANSAS, IN THE TOTAL PRINCIPAL AMOUNT OF \$6,355,000 TO TEMPORARILY FINANCE THE COSTS OF CERTAIN IMPROVEMENTS IN THE CITY; AND PROVIDING THE TERMS, DETAILS, FORM AND CONDITIONS OF SUCH NOTES

WHEREAS, the governing body of the City of Garden City, Kansas (the “City”), under the authority of K.S.A. 65-162a *et seq.*, and particularly K.S.A. 65-163d through 65-163u (the “Act”), adopted Ordinance No. 2751-2016 on December 6, 2017 (the “Authorizing Ordinance”), which authorizes the following improvements in the City:

1. Installation of 408’ of six-inch water main in the 200 Block of S. 2nd Street connecting to existing water main on E. Santa Fe Street and to the water main on E. Maple Street, at an estimated cost of \$150,000, plus any necessary costs of financing; and
2. Installation of 409’ of six-inch water main in the 200 Block of S. 1st Street at an estimated cost of \$60,000, plus any necessary costs of financing; and
3. Installation of 375’ of six-inch water main in the 200 Block of E. Maple Street at an estimated cost of \$56,000 plus any necessary costs of financing; and
4. Installation of 500’ of six-inch water main in the 300 block of W. Albert Street at an estimated cost of \$150,000; and
5. Installation of 1,530’ of six-inch water main along 10th Street, Buffalo Jones Avenue to Jenny Avenue, including reconnection of 32-residential service lines and replacement of 6 fire hydrants at an estimated cost of \$430,000, plus any necessary costs of financing; and
6. Installation and replacement of four-inch water mains on 7th Street from Laurel Street to Kansas Avenue at an estimated cost of \$450,000, plus any necessary costs of financing; and
7. Installation and replacement of a water main on Kansas Avenue from 7th Street to 3rd Street at an estimated cost of \$175,000, plus any necessary costs of financing; and
8. Drill a new water supply well near the location of the existing Spencer and Fulton well to replace the existing well at an estimated cost of \$300,000, plus any necessary costs of financing; and
9. Installation of a 12-inch water extension line from E. US 50/400 Highway and N. Airlinks Drive to the Towns Riverview development on Towns Road at an estimated cost of \$200,000, plus any necessary costs of financing; and

10. Extension of the water main from E. Mary Street and Glenwood Drive to the K-State Southwest Research-Extension Center at an estimated cost of \$200,000, plus any necessary costs of financing; and

11. Development and permitting of new water supply wells (Spruce Street/Jameson well development) at an estimated cost of \$350,000, plus any necessary costs of financing; and

12. Painting, inspection and interior coating repair on the East Reservoir and the Main and Kansas water tower at an estimated cost of \$850,000, plus any necessary costs of financing; and

13. Acquisition of rights to receive treated wastewater effluent from the Meadowlark Dairy Nutrition, LLC project for reuse by the City at a cost of \$2,500,000, plus any necessary costs of financing (items 1-13 referred to herein as the “Improvements”); and

WHEREAS, the City is authorized by the Act to pay final costs of the Improvements by issuing general obligation bonds of the City, and, pursuant to K.S.A. 10-123, is further authorized to issue temporary notes to temporarily finance costs of the Improvements during construction; and

WHEREAS, the governing body of the City finds it necessary to authorize the issuance of taxable temporary notes of the City pursuant to the authority of the Act and the Authorizing Ordinance, in the amount of \$6,355,000 to pay costs of the Improvements, costs of temporary financing and estimated engineering and contingency costs.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF GARDEN CITY, KANSAS:

SECTION 1. Authority for the Notes; Security. The City’s Taxable Temporary Notes, Series 2017, in the principal amount of \$6,355,000 (the “Notes”) are authorized to be issued to temporarily finance costs of the Improvements (as defined above). In all matters relating to the issuance, registration and delivery of the Notes, the City will comply with the provisions, requirements and restrictions of K.S.A. 10-101 *et seq.*, as amended and supplemented, including specifically K.S.A. 10-123, as amended.

The full faith, credit and resources of the City are pledged to secure the payment of the principal of and interest on the Notes as and when the same become due and payable in accordance with their terms. The Notes are payable as to principal and interest from the proceeds of general obligation bonds of the City issued for that purpose and/or from current revenues of the City legally available for such purposes. If not so paid, the Notes are payable as to principal and interest from unlimited ad valorem taxes that may levied upon all the taxable tangible property within the City.

SECTION 2. Details of the Notes; Payment of Principal and Interest. The Notes shall be designated “City of Garden City, Kansas, Taxable Temporary Notes, Series 2017” and be dated January 12, 2017 (“Dated Date”). The Notes will mature January 12, 2019 (the “Maturity Date”),

or upon such date as the aggregate principal amount of the Notes has been paid or provision is made for such payment as provided in this Resolution.

The Notes shall be issued as a single fully registered certificate, numbered R-1, in the denomination of \$6,355,000. The Notes shall bear interest from the Dated date (computed on the basis of a 360-day year of twelve 30-day months) at the rate of 2.00% per annum, with interest payable semiannually on January 12 and July 12 of each year the Notes remain outstanding, beginning July 16, 2017 (the "Interest Payment Dates").

The principal amount of the Notes shall be payable to the registered owner of the Notes in lawful money of the United States of America by check or draft of the Paying Agent (defined in Section 4 below) upon the presentation of the Notes for payment and cancellation at the Paying Agent's principal office in the City of Garden City, Kansas. Interest on the Notes at the rate stated above, computed on the basis of a 360-day year of twelve 30-day months from the date of authentication of the Notes by the Bond Registrar and thereafter from most recent Interest Payment Date for which interest has been paid or provided for, is payable on the Interest Payment Date to the Owners of the Notes whose names appear on the books maintained by the Note Registrar (defined in Section 4 below) as of the fifteenth day of each month preceding the Interest Payment Dates of each year the Notes remain outstanding (the "Record Date").

If a scheduled payment of principal of or interest the Notes occurs on a Saturday, Sunday or any day designated as a holiday by the Congress of the United States or by the Legislature of the State of Kansas on which the Paying Agent is not scheduled to be open to conduct its business, then such payment may be made on the next succeeding business day with the same force and effect as if made on the scheduled payment date, and no interest shall accrue for the period after such scheduled payment date.

SECTION 3. Redemption of Notes. At the option of the City, the Notes may be called for redemption and payment before maturity, in whole or in part, on any date, at the redemption price of the principal amount thereof plus the accrued and unpaid interest thereon, to the date of such redemption. When less than all of the Notes are to be redeemed and paid before maturity, the Notes will be redeemed in the manner determined by the City. If the City elects to redeem the Notes, the City shall give written notice of its intention by first class mail to the owners of the Notes and the Treasurer of the State of Kansas, mailed not less than 15 days before the date selected for redemption. Notice of redemption may be waived by an owner of the Notes and the City elects to waive such notice while it is the owner of the Notes. The City shall also give such additional notice of its election to redeem the Notes as may be required by the laws of the State of Kansas in effect at the time of the giving of such notice, including K.S.A. 10-129, to the extent applicable. When the City elects to prepay the Notes and gives notice as described above and then pays in full on the selected redemption date the principal amount of and all accrued and unpaid interest on the Notes so called for redemption, interest on such Notes shall cease to accrue from and after the selected redemption date and such Notes shall no longer be entitled to the protection, benefits and security of this Resolution.

SECTION 4. Designation of Paying Agent and Note Registrar. The City, acting through the office of its Finance Director, is designated and appointed as the Registrar and Paying Agent

(the “Paying Agent” or “Note Registrar”) for the Notes and the Finance Director is authorized and directed to perform the necessary duties of Paying Agent and Registrar for the Notes.

SECTION 5. Form of Notes. The Notes shall be in the usual and customary form and shall contain recitals as required by law, including a recital that they are issued under the authority of K.S.A. 10-123. The City’s Bond Counsel, Triplett, Woolf & Garretson, LLC, is authorized and directed to prepare the form and text of the certificates for the Notes, and to cause the same to be prepared as the definitive certificates for the Notes.

SECTION 6. Registration of Ownership. The Note Registrar shall maintain books for the recording of the initial registration and any subsequent transfers of the ownership of the Notes (the “Registration Books”); and the person(s) in whose name any Notes are registered as shown on the Registration Books shall be deemed the absolute Owner thereof for all purposes. Payment of, or on account of the principal of and the interest on any Notes shall be made only to or upon the order of the Owner or his duly authorized agent. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Notes, including the interest thereon, to the extent of the sum or sums so paid.

SECTION 7. Transfer and Exchange of Notes. The Notes may be transferred and exchanged only on the Registration Books. Upon surrender of any Note at the office of the Note Registrar, the Note Registrar shall transfer or exchange such Note for a new Note or Notes in any authorized denomination and in the same aggregate principal amount as the Note that was presented for transfer or exchange.

Notes presented for transfer or exchange shall be accompanied by a written instrument or instruments of transfer or authorization for exchange, in a form and with guarantee of signature satisfactory to the Note Registrar, duly executed by the Owner thereof or by the Owner’s duly authorized agent. In all cases in which the privilege of transferring or exchanging the Note is exercised, the Note Registrar shall authenticate and deliver Notes in accordance with the provisions of this Resolution generally. The City shall pay the fees and expenses of the Note Registrar for the registration, transfer and exchange of Note or Notes provided for by this Resolution. Any additional costs or fees that might be incurred in the secondary market, other than fees of the Note Registrar, are the responsibility of the Owners of the Note.

The Note Registrar shall not be required to register the transfer or exchange of any Note that has been called for redemption after notice of such redemption has been mailed by the Paying Agent and during the period of fifteen (15) days next preceding the date of mailing of such notice of redemption.

SECTION 8. Cancellation and Destruction of Note upon Payment. All Notes that have been paid or redeemed or that otherwise are surrendered to the Paying Agent shall be cancelled by the Paying Agent immediately upon the payment, redemption and surrender thereof to the Paying Agent and subsequently destroyed in accordance with the customary practices of the Paying Agent. The Paying Agent shall execute a certificate describing the Note so cancelled or destroyed and shall file an executed counterpart of such certificate with the City Clerk.

SECTION 9. Mutilated, Lost, Stolen or Destroyed Notes. If (a) any mutilated Note is surrendered to the Paying Agent or the Paying Agent receives evidence to its satisfaction of the destruction, loss or theft of any Note, and (b) the Paying Agent receives such security or indemnity as may be required by them, then, in the absence of notice to the City or the Paying Agent that such Note has been acquired by a bona fide purchaser, the City shall execute and, upon the City's request, the Paying Agent shall authenticate and deliver, in exchange for or in lieu of any such mutilated, destroyed, lost or stolen Note, a new Note of the same maturity and of like tenor and principal amount.

If any such mutilated, destroyed, lost or stolen Note has become or is about to become due and payable, the City, in its discretion may pay such Note instead of issuing a new Note.

Upon the issuance of any new Note under this Section, the City may require the payment of the Owner of a sum sufficient to cover any tax or other governmental charge that may be imposed in relation thereto and any other expenses (including the fees and expenses of the Paying Agent) connected therewith.

Every new Note issued pursuant to this Section shall constitute a replacement of the prior obligation of the City, and shall be entitled to all the benefits of this Resolution.

SECTION 10. Execution of the Notes. The Notes shall be executed by the manual signature of the Mayor, shall have the City's official seal impressed on them, and shall be attested by the manual signature of the City Clerk; and when so executed, the Notes shall be registered in the office of the City Clerk and in the Office of the Treasurer of the State of Kansas as required by law. After registration in the Office of the State Treasurer, the Notes shall be countersigned by the manual signature of the City Clerk, attested by the City's official seal. If any officer of the City or of the State whose signature appears on the Notes shall cease to be that officer before the actual delivery of the Notes, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until such delivery.

No Notes shall be valid or obligatory for any purpose unless and until the Certificate of Authentication on the Notes is duly executed by the Note Registrar, and an executed Certificate of Authentication on any Note shall be conclusive evidence that it has been authenticated and delivered under this Resolution. The Certificate of Authentication on any Note is duly executed by the Note Registrar when manually signed by an authorized officer or signatory of the Note Registrar. It is not necessary that the same officer or signatory of the Note Registrar manually sign the Certificate of Authentication on all of the Notes issued under this Resolution.

SECTION 11. Payment of Costs. The City shall pay out of the proceeds of the Notes all costs incurred in connection with the issuance, transfer, exchange, registration, redemption and payment of the Notes except (a) the reasonable fees and expenses of replacing a Note or Notes which have been mutilated, stolen, lost or destroyed, or (b) any tax or other governmental charge imposed in relation to the transfer, exchange, registration, redemption or payment of the Notes.

SECTION 12. Creation and Use of Funds and Accounts; Disposition and Use of Note Proceeds. The following funds and accounts are created in the City’s treasury in connection with the Notes:

(A) 2017 Notes Improvement Fund (the “Improvement Fund”); and

(B) Principal and Interest Account for the City of Garden City, Kansas Taxable Temporary Notes Series 2017 (the “Series 2017 Notes Principal and Interest Account”).

The proceeds from the sale of the Notes shall be deposited into the Treasury of the City for the credit of the funds and accounts created above as follows:

(A) Accrued interest on the Notes, if any, shall be credited to the Series 2017 Notes Principal and Interest Account; and

(B) The balance of the proceeds of the Notes shall be credited to the Improvement Fund.

The Improvement Fund and Series 2017 Notes Principal and Interest Account shall be administered and maintained for the purpose of depositing moneys received and credited in connection with the issuance, sale and delivery of the Notes as follows:

Principal and Interest Account. Moneys in the Series 2017 Principal and Interest Account shall be used and expended solely to pay the principal, premium, if any, and interest on the Notes when due and usual and customary fees and expenses of the Paying Agent. The Series 2017 Notes Principal and Interest Account may be created as a sub-account of the City’s Bond and Interest Fund.

Improvement Fund. Moneys in the Improvement Fund shall be used to pay costs of the Improvements, and costs of issuance associated with the issuance of the Notes or issuance of any general obligation bonds ultimately issued to retire such Notes. Any surplus in the 2017 Improvement Fund after completion of the Improvements shall be transferred to the Series 2017 Notes Principal and Interest Account, for the payment of principal of, or interest on the Notes as due.

SECTION 13. Delivery of Notes. The Mayor and City Clerk are authorized and directed to prepare and execute the Note in the form and manner provided by this Resolution, including a reasonable inventory quantity of Note certificates for transfer, exchange and replacement in accordance with the provisions of this Resolution, and to cause the registration and countersignature of the Notes, all without unnecessary delay. The Notes are authorized to be sold to the City of Garden City, Kansas, Garden City, Kansas, (the “Original Purchaser”), and shall be delivered to the Original Purchaser upon receipt by the City of the full purchase price of the Notes.

SECTION 14. Sale of the Notes. The Notes shall be sold to the Original Purchaser at a price equal to the principal amount of the Notes on the date of authentication by the Note Registrar and delivery to the Original Purchaser.

SECTION 15. Resolution Constitutes Contract, Remedies of Owner. The provisions of this Resolution, and all of the covenants and agreements made herein shall constitute a contract between the City and the owners of the Notes (the "Owner"), and the Owner shall have the right:

(A) By mandamus or other suit, action or proceeding at law or in equity to enforce its rights against the City and its officers, agents and employees, and to require and compel the City and its officers, agents and employees to perform all duties and obligations required by the provisions of this Resolution or by the Constitution and laws of the State of Kansas,

(B) By suit, action or other proceeding in equity or at law to require the City, its officers, agents and employees to account as if they were the trustees of an express trust, and

(C) By suit, action or other proceeding in equity or at law to enjoin any acts or things which may be unlawful or in violation of the rights of the Owner.

SECTION 16. Limitation on Actions by Owner; Remedies Cumulative; Delay or Omission Not Waiver. The Owner shall have no right in any manner whatsoever by its action to affect, disturb or prejudice the security granted and provided for by this Resolution, or to enforce any right hereunder, except in the manner herein provided, and all proceedings at law or in equity shall be instituted, had and maintained for the benefit of the Owner of the Notes. Nothing in this Resolution or in the Notes shall affect or impair the obligations of the City to pay at the date of maturity thereof or on any prepayment date established therefor, the principal of and the interest on the Notes to the Owner thereof or affect or impair the right of action of the Owner to enforce payment of the Notes held by it, or to reduce to judgment its claim against the City for payment of the principal and interest on the Notes. No remedy herein conferred upon the Owner is intended to be exclusive of any other remedy or remedies, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute, and may be exercised without exhausting and without regard to any other remedy however given. No delay or omission of the Owner to exercise any right or power accruing hereunder shall be construed as acquiescence in default, and every right, power and remedy given by this Resolution to the Owner, may be exercised from time to time and as often as may be deemed expedient. In case any proceeding taken by the Owner on account of any default shall have been discontinued or abandoned for any reason, or shall have been determined adversely to the Owner, then in every such case the City and the Owner shall be restored to its former position and right hereunder, and all rights remedies, powers and duties of the Owner shall continue as though no such proceedings had been taken.

SECTION 17. Amendments. The City may, without the consent of the Owners, amend or supplement the provisions of this Resolution (i) to cure any ambiguity herein or to correct or supplement any provision herein which may be inconsistent with any other provision herein or to

correct errors, provided such action shall not materially adversely affect the interest of the Owner, or (ii) to grant or confer upon the Owner any additional rights, remedies, powers or security, or (iii) to more precisely identify the Improvements or (iv) to conform this Resolution to the Code (as defined in Section 16 hereof) or future applicable federal laws concerning tax-exempt obligations. The rights and duties of the City and the Owners and the terms and provisions of this Resolution may be modified or altered in any respect by a resolution of the City with the consent of 51% of the Owners, such consent to be evidenced by an instrument or instruments executed by the Owners and duly acknowledged or proved in the manner of a deed to be recorded, and such instrument or instruments shall be filed with the City Clerk; provided that, no such modification or alteration shall, except with the written consent of 100% of the Owners:

(A) Extend the maturity of any payment of principal or interest due upon the Notes, or

(B) Effect a reduction in the amount which the City is required to pay by way of principal or interest on the Notes.

Any and all modifications made in the manner described above shall become effective when a copy of the resolution of the City authorizing the modifications, duly certified, is filed with the City Clerk, along with proof of consent to such modification by the Owners as required in this Section. It shall not be necessary to note on the outstanding Notes any reference to such amendment or modification.

SECTION 18. Exemption from Continuing Disclosure. The City represents that in connection with Securities and Exchange Commission Rule 15c2-12(b)(5) (the “Rule”) that the Notes are issued in denominations of \$100,000 or more and are being sold to the City as the sole Original Purchaser. The City represents that it reasonably believes the Original Purchaser meets the requirements of paragraph (d)(1)(i) of the Rule and that the Notes as sold are exempt from the Rule. The Notes will not be offered to the public and will be held solely for the City’s accounts.

SECTION 19. Severability. If any section, paragraph, clause or provision of this Resolution is, for any reason, held invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any remaining provisions of this Resolution.

SECTION 20. Effective Date. This Resolution shall be in force and take effect from and after its adoption and approval.

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ADOPTED AND APPROVED by the governing body of the City of Garden City, Kansas on December 19, 2017.

CITY OF GARDEN CITY, KANSAS

[seal]

By _____
Chris Law, Mayor

ATTEST:

By _____
Celyn N. Hurtado, City Clerk



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Michael D. Utz, Chief of Police
DATE: December 20, 2016
RE: Proposed Modification of City of Garden City Ordinance Number 10-134, Redemption of impounded animals.

ISSUE:

The Governing Body is asked to consider modifying the City of Garden City Ordinance Number 10-134 to allow the Finney County Humane Society (FCHS) to set animal adoption and impound fees at their discretion.

1. Ordinance No. _____ - 2016, an ordinance regulating the procedure for redemption of impounded animals in the City of Garden City, Kansas; amending Code Section 10-134; repealing existing Code Section 10-134, all to the Code of Ordinances of the City of Garden City, Kansas.

BACKGROUND:

The FCHS will be taking over operations of the Animal Shelter on January 1, 2017 pursuant to an agreement between the FCHS and the City of Garden City (City). The FCHS is requesting to change the fees associated with the adoption of animals and daily impound fees which they will retain to assist in operating cost. The current adoption fee is set by City of Garden City Ordinance 10-134 – Redemption of impounded animals. This ordinance also provides guidance on how the daily impound fee is developed.

The FCHS would like to raise the adoption fee to \$22.00 to help cover the cost of vaccines, worming and flea treatments. They are also requesting to increase the impound fee to \$15.50 per day, which they have indicated is the average daily impound rate for local veterinarians who board dogs.

ALTERNATIVES:

1. Amend City Ordinance 10-134 to reflect the fee structure as requested by the FCHS.
2. Remove language associated with the fee structure from City Ordinance 10-134, which would allow the FCHS to set the fees at their discretion.
3. Reject the proposed modification and keep the fee schedule as set by the City of Garden City Ordinance 10-134.

RECOMMENDATION:

It is the Garden City Police Department's recommendation for the Governing Body to accept Alternative 2, thereby allowing the FCHS to set fees at their discretion.

FISCAL NOTE:

The FCHS proposes raising the adoption fee to \$22.00 to help cover the cost of vaccines, worming and flea treatments. They are also requesting to increase the impound fee to \$15.50 per day.

ATTACHMENTS:

Description	Upload Date	Type
Animal Adoption & Impound Fee Ord	12/16/2016	Backup Material
Current Code - 10-134	12/16/2016	Backup Material

ORDINANCE NO. _____-2017

AN ORDINANCE REGULATING THE PROCEDURE FOR REDEMPTION OF IMPOUNDED ANIMALS IN THE CITY OF GARDEN CITY, KANSAS; AMENDING CODE SECTION 10-134; REPEALING EXISTING CODE SECTION 10-134, ALL TO THE CODE OF ORDINANCES OF THE CITY OF GARDEN CITY, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GARDEN CITY, KANSAS:

SECTION 1. Section 10-134 of the Code of Ordinances for the City of Garden City, Kansas is hereby amended to read as follows:

Section 10-134 Redemption of impounded animals.

- (a) Any person who desires to redeem an animal which has been impounded shall pay to the city clerk the amount of the unpaid animal tax, if the same is owing and unpaid, or produce a receipt from the city clerk showing that the tax on such animal has been paid for the current year. In addition to the payment of such tax, such person shall pay to the city or its licensee a reasonable fee for the care and maintenance of any animal that has been impounded, such fee to be based upon the length of time such animal has been impounded, plus any veterinarian care. All such impoundment fees shall be calculated on each 24-hour period of impoundment or fraction thereof; provided that each unneutered animal to be released to a new home or new owner at the expiration of the prescribed impoundment period shall be neutered at the expense of the new owner prior to release. A fee of not more than the average boarding fee charged by the local kennels will be charged as an impoundment fee for each 24-hour period of impoundment or fraction thereof.
- (b) If an animal has not been claimed within 72 hours after impoundment, it shall be deemed to be an abandoned animal. An abandoned animal may be adopted provided that the person wishing to adopt the animal fulfills the following requirements:

~~(1)~~ Pay an adoption fee of \$10.00, in lieu of accrued impoundment;

~~(2)~~(1) Present a receipt showing that any required rabies vaccination has been paid for the animal from a local, state licensed veterinarian;

~~(3)~~(2) Pay for a city license if required;

~~(4)~~(3) In the case of an impounded dog or cat, present a receipt of payment to the animal control officer showing that a spay or neuter operation for the animal has been arranged with a local, state licensed veterinarian; and

~~(5)~~(4) In the case of an impounded dog or cat, agree, in writing, that the animal will be duly vaccinated and presented to the veterinarian for neutering as soon as it is recommended by the veterinarian.

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(c) Any portions of subsections (b)(1), (2), (3) or (4) of this section may be waived, provided adequate proof is presented to the animal control officer that the animal to be adopted has a current rabies vaccination, is registered with the city, or is already spayed or neutered.

SECTION 2. The Code of Ordinances for the City of Garden City, Kansas, 10-134, as previously existing, is hereby repealed, to be replaced as specified in this ordinance.

SECTION 3. This ordinance shall be in full force and effect from and after its publication in the Garden City Telegram, the official city newspaper.

APPROVED AND PASSED by the Governing Body of the City of Garden City, Kansas, this 20th day of December, 2016.

CHRIS LAW, Mayor

ATTEST:

CELYN N. HURTADO, City Clerk

APPROVED AS TO FORM:

RANDALL D. GRISELL
City Counselor

Sec. 10-134. - Redemption of impounded animals.

- (a) Any person who desires to redeem an animal which has been impounded shall pay to the city clerk the amount of the unpaid animal tax, if the same is owing and unpaid, or produce a receipt from the city clerk showing that the tax on such animal has been paid for the current year. In addition to the payment of such tax, such person shall pay to the city or its licensee a reasonable fee for the care and maintenance of any animal that has been impounded, such fee to be based upon the length of time such animal has been impounded, plus any veterinarian care. All such impoundment fees shall be calculated on each 24-hour period of impoundment or fraction thereof; provided that each unneutered animal to be released to a new home or new owner at the expiration of the prescribed impoundment period shall be neutered at the expense of the new owner prior to release. A fee of not more than the average boarding fee charged by the local kennels will be charged as an impoundment fee for each 24-hour period of impoundment or fraction thereof.
- (b) If an animal has not been claimed within 72 hours after impoundment, it shall be deemed to be an abandoned animal. An abandoned animal may be adopted provided that the person wishing to adopt the animal fulfills the following requirements:
 - (1) Pay an adoption fee of \$10.00, in lieu of accrued impoundment;
 - (2) Present a receipt showing that any required rabies vaccination has been paid for the animal from a local, state licensed veterinarian;
 - (3) Pay for a city license if required;
 - (4) In the case of an impounded dog or cat, present a receipt of payment to the animal control officer showing that a spay or neuter operation for the animal has been arranged with a local, state licensed veterinarian;
 - (5) In the case of an impounded dog or cat, agree, in writing, that the animal will be duly vaccinated and presented to the veterinarian for neutering as soon as it is recommended by the veterinarian.
- (c) Any portions of subsections (b)(2), (3), (4) or (5) of this section may be waived, provided adequate proof is presented to the animal control officer that the animal to be adopted has a current rabies vaccination, is registered with the city, or is already spayed or neutered.

(Code 1968, § 4-38; Ord. No. 2173 § 1, 11-27-01)



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: James R. Dummermuth, City Prosecutor
DATE: December 20, 2016
RE: Section 62-29. Public Nudity Prohibited

ISSUE:

The Governing Body is asked to consider and approve new Section 62-29 Public Nudity Prohibited.

1. Ordinance No. _____-2016, an ordinance prohibiting public nudity in the City of Garden City, Kansas; creating new code section 62-29; all in the City of Garden City, Finney County, Kansas.

BACKGROUND:

A person can now walk down Main Street, completely nude, and not violate any ordinances as long as doing so has nothing to do with arousal and as long as doing so does not disturb an assembly, meeting, or procession. That person would not fall under the prohibited actions of Lewd, Lascivious Behavior 62-2(4.1) or Disorderly Conduct 62-2(9.1).

The State of Kansas has no statute prohibiting this type of conduct. Some municipalities, such as Wichita and Topeka, have passed local ordinances to address and prohibit public nudity and due to a recent case the request is that the City of Garden City adopt something similar.

The proposed language for 62-29 is attached here for review.

ALTERNATIVES:

1. Approve the attached ordinance as written.
2. Reject the attached ordinance as written.
3. Provide staff additions or changes for the ordinance.

RECOMMENDATION:

Staff recommends approving the attached ordinance as written.

FISCAL NOTE:

It is difficult to assess a fiscal impact because this is a new ordinance. Staff does not anticipate a significant case load relating to this new ordinance. Staff does not anticipate an increase in expenses, regardless of the case load.

ATTACHMENTS:

Description	Upload Date	Type
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ORDINANCE NO. _____-2016

AN ORDINANCE PROHIBITING PUBLIC NUDITY IN THE CITY OF GARDEN CITY, KANSAS. CREATING NEW CODE SECTION 62-29. ALL IN THE CITY OF GARDEN CITY, FINNEY COUNTY, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GARDEN CITY, KANSAS:

SECTION 1. New Section 62-29 of the Code of Ordinances for the City of Garden City, Kansas, is hereby added, to read as follows:

Section 62-29. Public Nudity Prohibited.

- a) It is unlawful for any person to knowingly or intentionally appear in a state of nudity in a public place.
- b) Definitions
 1. "Nudity" means the showing of the human male or female genitals, anus, anal cleft or anal cleavage, or the showing of the female breast below a horizontal line across the top of the areola at its highest point with less than a fully opaque covering. This definition shall include the entire lower portion of the human female breast, but shall not include any portion of the cleavage of the human female breast exhibited by a dress, blouse, shirt, leotard, bathing suit, or other wearing apparel, provided the areola is not exposed in whole or in part.
 2. "Public place" means any location frequented by the public, or where the public is present or likely to be present including but not limited to streets, avenues, highways, roads, sidewalks, waterways, parks, stores, meeting facilities, or businesses and commercial establishments.
 3. "Places set apart for nudity" means public places outside of the home where nudity or exposure is necessary or customarily expected; including, but not limited to, public restrooms, enclosed single-sex functional showers, locker and/or dressing room facilities, enclosed motel rooms and hotel rooms designed and intended for sleeping accommodations, doctor's offices and portions of hospitals set apart for this purpose.
- c) The provisions of subsection (a) of the section shall not apply to:
 1. A child under the age of five (5) years.
 2. A mother breastfeeding her child.
 3. Places set apart for nudity.
 4. Any theater, concert hall, art center, museum or similar establishment that is primarily devoted to the arts of theatrical performances and in which nudity is incorporated into the art exhibit or theatrical performance and is not a mere guise or pretense used to exploit the conduct of being nude for profit or commercial gain.

5. Nudity incorporated into an educational curriculum at an accredited university, community college, technical school or institution whose classes may transfer to an accredited university or technical school.

d) Public nudity is a class C violation.

SECTION 2. If any section, clause, sentence, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by any court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 3. This ordinance shall be in full force and effect from and after January 1, 2017, and following its publication, in the Garden City Telegram, the official city newspaper.

APPROVED AND PASSED by the Governing Body of the City of Garden City, Kansas, this 6th day of December, 2016.

CHRIS LAW, Mayor

ATTEST:

CELYN N. HURTADO, City Clerk

APPROVED AS TO FORM:

RANDALL D. GRISELL, City Counselor



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: December 20, 2016
RE: Renewal of the RHID Policy Resolution

ISSUE:

The Governing Body is asked to consider the renewal of the Rural Housing Incentive District (RHID) resolution which outlines the policy and use of RHIDs within the City of Garden City for 2017.

1. Resolution No. _____-2016, a resolution making certain findings and determinations as to the need for a housing incentive policy within the City of Garden City, Kansas and setting forth such policy to incentivize housing developments.

BACKGROUND:

Prior to undertaking the process of adopting an RHID, the City must pass a resolution outlining a policy that allows for the use of the RHID program within Garden City. This resolution is to be renewed annually. This resolution gives Garden City the option to participate in the RHID program in the year 2017. However, each RHID presented in 2017 will additionally need to have an ordinance adopted to adopt their specific proposed district.

ALTERNATIVES:

1. The Commission may renew the attached resolution.
2. The Commission may decide to not renew the attached resolution.

RECOMMENDATION:

Staff recommends approval of the attached resolution, Alternative number 1.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
RHID renewal resolution	12/14/2016	Backup Material

RESOLUTION NO. _____

A RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS AS TO THE NEED FOR A HOUSING INCENTIVE POLICY WITHIN THE CITY OF GARDEN CITY, KANSAS AND SETTING FORTH SUCH POLICY TO INCENTIVIZE HOUSING DEVELOPMENTS.

WHEREAS in December of 2014 the Finney County Economic Development Corporation funded an update to the 2008 Community Housing Assessment Team (CHAT) report for Finney County in order to document what the specific housing needs were in Finney County; and

WHEREAS the updated CHAT report indicated that Garden City, Kansas will need to build approximately ninety four (94) units annually from 2015-2019 and ninety nine (99) units annually from 2020-2024 in order to properly house our growing population; and

WHEREAS the following will be utilized to guide staff in developing opportunities to incentivize the development of housing in Garden City, Kansas.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Garden City, Kansas, as follows:

Standards for Incentives: Incentives offered by the City of Garden City (City) should meet all of the following standards:

1. Utilization of an innovative program which assists in financing the cost of infrastructure or qualified development costs with minimal risk to the City at large;
2. Create a sense of partnership with developers in order to work through building code regulations;
3. Create an environment for the development community that offers a predictable development process associated with fair and cost effective incentives.

Prohibited Incentives: Incentives which do not fulfill the following standards will not be considered:

1. Assure taxpayers that the City is not financing an already viable project;
2. Assure taxpayers that the development has offered the City safeguards that will commit the developer to complete the project.

Incentives:

1. **Maintain a single point of contact for developers.** The City will assign an individual to work with developers as a facilitator in order to navigate the development process. A single contact for all questions involving procedural, code and development requirements should relieve frustration sometimes felt by developers. The facilitator will in turn work with all other departments to assure that issues involving overlapping authority are resolved. This process should assure the consistent interpretation of City Codes, ordinances and technical standards.

The City has already streamlined the review period by providing facilitation, certainty, and clarity throughout the review process. The speed of the review period, however, depends on how staff and the applicant perform *together*. Providing corrections, responding to comments, and ultimately securing an approval in a timely manner is a responsibility that staff and the applicant's design team share.

2. **Utilize state provided incentive programs for both single family and multifamily developments.**

The *Rural Housing Incentive District* appears to be the incentive that is the best fit single family and multifamily developments. The District alleviates the need for special assessments by allowing the incremental property tax (e.g. tax on improved property less the tax on the vacant property) to be applied to the cost of the infrastructure for the development. All taxing entities participate. The Finney County Board of Commissioners, the Unified School District No. 457 Board of Education, and the Garden City Community College Board of Trustees are not required to take action to authorize the use of this tool, but do retain the authority to nullify the creation of a

District by passing a resolution determining that the proposed District will have an adverse effect to their taxing jurisdiction within thirty (30) days of the public hearing at which the District is created by ordinance of the City.

3. **Offer City owned surplus property** at fair market value to developers of moderate and higher rental units and homes. The City reserves the right to offer the land as a sole incentive to developers of the preceding ranges. The City does not want to be perceived as undermining the available land opportunities.
4. **Nothing shall prohibit the City from utilizing traditional incentives** for public improvements within the City as approved by the Governing Body. Examples include special assessments and/or special benefit districts.
5. **Sponsoring or co-sponsoring grant request to state and/or federal agencies.** Examples may include Community Development Block Grants, U.S.D.A. grants or similar type programs which may provide assistance with infrastructure, housing or housing related programs.

Standards for Applying the RHID Program:

Any development that applies to participate in the RHID program will:

1. Perform a Financial Analysis as required by statute for each project to determine if the rebates will cover the estimated eligible costs of the project. Such analysis shall be calculated at a flat rate pegged to the initial estimated rebate increment.
2. Pay an administration fee equal to five percent (5%) of the total estimated costs for the project to the City which may be included in the list of eligible project expenses.
3. Pay 100% of the eligible expenses of the project and receive annual rebate payments from the City; or
4. Request that the City bond, through special obligation bonds, the total of the approved eligible expenses list. Should the City bond the costs, the Developer shall provide a payment equal to no less than fifty percent (50%) of the estimated total of eligible costs for the project should the Developer request the City to bond the eligible costs for the project and pay to the City interest at a rate of two times the prime rate. The Developer will sign over all rebates to the City for the purpose of repayment of the Bond. Funds will be kept in a dedicated fund account for the duration of the project to protect against default. After the conclusion of the project the funds shall be used as follows:
 - A. Community Development;
 - I. Biennial Housing Studies
 - II. Biennial Commercial Market Studies
 - III. Additional Incentive Programs for Housing Projects
 - B. Extending, oversizing, and maintaining public utilities;
 - C. Extending, upgrading, and maintaining public right-of-ways;
5. The developer shall provide a summary describing how the project meets the needs outlined by the most current housing study provided by the City.

Reservations:

The City reserves the right to not allow the use of incentives or the right to vary the percentage of City participation when unusual circumstances so warrant or whenever, in the opinion of the Governing Body sufficient properties are already available for the type of development being considered.

Housing Incentive Committee:

A Housing Incentive (Committee) should be comprised of the Chief Elected Official or his/her designee and Chief Administrative Officer or his/her designee from each of the following taxing jurisdictions; The City of Garden City, Finney

County, USD 457, and Garden City Community College. The Committee shall conduct a thorough review and evaluation of any housing incentive application brought forward for the Governing Body's consideration, which includes incentive requests which will result in a property tax deferral or rebate. The Committee shall gather and review any additional information deemed necessary to determine if the applicant meets the objectives and criteria of this and any applicable incentive, conduct preliminary discussions with the applicant/development advocate, discuss terms of a development agreement to be drafted by City staff and to recommend to the Governing Body whether the proposal should be favorably considered.

The Committee may use the services of outside professional consultants and advisors as part of the review, as necessary. Committee records, including proposals submitted, may be withheld from public disclosure if allowed under the Kansas Open Records Act. Any inaccuracy, misstatement of, or error in fact may render the proposal null and void and may cause a repeal of any development assistance rendered through any housing incentive granted by the City in reliance upon said information.

Annual Renewal:

The incentive program must be renewed annually in order for the incentive program to continue. The annual review and consideration reflects an effort to protect the City in case of an economic downturn.

IT IS SO RESOLVED THIS 20TH DAY OF DECEMBER, 2016, BY THE GOVERNING BODY OF THE CITY OF GARDEN CITY, KANSAS.

CHRIS LAW, Mayor

ATTEST:

CELYN N. HURTADO, City Clerk

APPROVED AS TO FORM:

RANDALL D. GRISELL, City Counselor

Old Business



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: December 20, 2016
RE: Establishment of a Collaborative City & County Land Bank.

ISSUE:

The Governing Body is asked to consider the establishment of a joint City and County land bank.

BACKGROUND:

The topic of the establishment of a land bank was discussed at two City and County joint Town Hall public hearings on May 31, 2016 and June 6, 2016. After the two joint Town Hall meetings were held, staff created a task force to further research and discuss options for the establishment of a land bank. During the research by the task force, it was discovered that state statutes require counties to go through the foreclosure process for tax sales even if a land bank exists. Because the foreclosure process would be unavoidable, the additional cost associated with the foreclosure process does not make the program viable based on current budgets.

Upon this discovery, the task force weighed out the costs and benefits of having a land bank program. And in reviewing the facts, they believe at this time a land bank would not be in the best interest of the City or County.

ALTERNATIVES:

1. Request staff to continue with the development of a joint City and County land bank.
2. Not adopt or establish a joint City and County land bank.

RECOMMENDATION:

Staff and the land bank task force recommend not establishing a joint City County land bank.

FISCAL NOTE:

Alternative 1: With the establishment of a joint City and County land bank, the estimated total annual budget would be approximately \$193,600 split 50/50 with the City paying \$96,800 and the County paying \$96,800.

Alternative 2: There is no fiscal note required.

New Business



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Lona Duvall, President, FCEDC
DATE: December 20, 2016
RE: FCEDC 2016 3rd Quarter update

ISSUE:

President of Finney County Economic Development Corporation, Lona DuVall, will be present to review the third quarter report for 2016 with the Governing Body.

ATTACHMENTS:

Description	Upload Date	Type
2016 3rd Quarter report - FCEDC	12/16/2016	Backup Material

Finney County Economic Development Corporation

FCEDC Partners Quarterly Report 2016 Third Quarter

FCEDC Regular monthly meetings are the 4th Wednesday of each Month at 7:30 a.m. in the City of Garden City Commission chambers. Meetings are open to the public and we welcome attendance from community members.

Prospect Updates

8-16-1: FCEDC is working with a manufacturing company looking for locations in the midwest
5-16-1: FCEDC is assisting an industrial company looking to locate in Finney County
5-16-2: FCEDC is assisting a group of investors in a value-added agriculture project
3-16-1: **Mies and Sons Trucking**: FCEDC has assisted a logistics company with site location and employment needs in relation to the DFA project. A preliminary construction meeting took place November 30th.

Project Updates

- DFA/ Meadowlark Dairy Nutrition is under construction--so far on schedule as originally planned
- Transload Project is moving forward in collaboration with City of Garden City, Finney County, KDOT, private stakeholders, and BNSF
- Midwest Health Ranch House Senior Living is under construction
 - FCEDC is assisting with training programs through GCCC and GCHS
 - FCEDC is assisting with employee recruitment
- Home Plus model senior living is under construction
- FCEDC is assisting a downtown real estate owner with development projects

Existing Business Assistance

- Assisting existing and new businesses with employment needs
- Assisting existing businesses with zoning requirements, logistical assistance and incentives for expansion projects
- Working with local builders to develop home-building opportunities
- Assist local business with rail freight options and improved service
- Assist local businesses with accessing State incentives for hiring, training, expansion, etc.

- Assist local businesses with setting up training and meetings in Finney County

Continuing Partnerships

- Finney County Workforce Connection
- Downtown Vision—continue to work together to improve downtown core district businesses, housing development and quality of life improvements
- GCCC—continued efforts to increase awareness of GCCC programs and to create additional opportunities for workforce training specifically:
 - Construction trades training
 - Welding training
- Convention and Visitors Bureau—Open communication lines to identify opportunities to recruit and support business activities that create overnight stays in Finney County
- Chamber of Commerce—Involvement in Legislative Agenda policy formation and service to existing businesses
- Garden City Area Builders Association—assist with legislative updates, training opportunities and housing information

Continuing Initiatives

- Housing development
 - Renovation project to create downtown living
 - Assisting developers with RHID application and housing type selection based on market conditions
 - Assisting construction company with housing type selection based on market conditions and location assistance
- Workforce development
- Industrial park development
- Regulatory improvement for business climate
- Legislative missions

2016 Focus

- Workforce Development and recruitment—collaboration with the Finney County Workforce Connection
- Community cleanliness projects: FCEDC is working with Finney County, City of GC, and City of Holcomb to develop and maintain a sustainable community cleanup initiative
- Continue to address housing solutions to meet demand of growing workforce needs
- Recruitment of Industrial and Manufacturing prospects
- Core District redevelopment and recruitment
- Continuous quality of life improvement to aid in the recruitment of new industry and workforce
- Senior Living development

Upcoming Events

- FCEDC Open House: January 6th: **114 W. Pine Street** 2:00-5:00
- FCEDC Annual Meeting: January 12th: **GCCC Endowment Room**
- Finney County Workforce Connection: Building Bridges: February 9th: GCHS



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Melinda Hitz, Finance Director
DATE: December 20, 2016
RE: Responding to a Financial Emergency

ISSUE:

The Governing Body is asked to consider and approve the addition of the Responding to Financial Emergency Guideline to the Financial Management Guidelines.

BACKGROUND:

One of the goals identified by the City Commission at their retreat in February 2016 was to develop a Financial Preparedness Plan. To get that accomplished, all other financial guidelines had to be developed or revised and incorporated into one document. Those guidelines have been previously reviewed and approved. The Responding to a Financial Emergency Guideline defines the financial emergency, documents steps to take in response and shows that this guideline will be reviewed on an annual basis in January.

The staff that will be called on will have an opportunity in the coming year to review some situations together for practice to see that we have the proper information readily available should a situation arise.

ALTERNATIVES:

1. Approve the Responding to Financial Emergency as presented.
2. Do not approve and provide revisions needed.

RECOMMENDATION:

Staff recommends that this guideline be approved as presented and be included in the Financial Management Guidelines.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Responding to a Financial Emergency	12/12/2016	Backup Material

Responding to a Financial Emergency

A pre-determined definition of financial emergency, combined with routine self-assessments of financial health, can save valuable time during a crisis – time that can then be used to better cope with the financial emergency.

I. Definition of a Financial Emergency

This section defines a “financial emergency” in order to provide clarity as to when this guideline should be invoked. A financial emergency occurs when:

- Revenues are less than budgeted such that the City’s projected budgeted revenues are no longer anticipated to cover projected expenses.
- Reserves fall below the performance goal as identified in the Fund Balance Guideline. If the fund has not yet met the performance goal, an emergency would be defined as a decrease in the reserve from the previous year if the spend down of the fund was not planned or budgeted.
- The City is unable to reduce expenditures in the amount required to structurally balance the budget.
- An unforeseen extreme event requiring significant expenditures for repair or remediation that exceed 20 percent of the fund budget.
- Loss of a primary employer in the City resulting in a 2% or more increase in the City unemployment rate, a projected 10% drop in City valuation, or a 10% drop in population.

II. Steps to take in response to a financial emergency

- A. **Publicly recognize that a financial emergency exists; or does not exist.**
This policy is intended to list factors that assist in defining an emergency. However, ultimately the City Commission will formally determine, by Resolution, whether or not an emergency actually exists.
- B. **Designate responsibility for managing the emergency.** The City Manager is designated as the leader for managing the financial emergency. The City Manager shall appoint a team of City staff to help manage the emergency, consisting of Senior Staff members and other department members as needed.

Responding to a Financial Emergency (cont.)

- C. **Implement response strategies.** The City Manager will choose and implement response to strategies that reduce costs and propose for City Commission consideration strategies that increase revenue.
- D. **Direct monitoring of spending and revenues.** The City Manager along with senior staff members shall suspend current procurement practices. The City Manager or a designated member of the senior staff will approve all purchases that are necessary during this time. Reports of revenues and expenditures will be provided by the City Manager and the senior staff to the City Commission and the City department heads.
- E. **Financial emergency management plan.** The City Manager and the senior staff shall develop and present a financial emergency management plan to the Governing Body. The plan should diagnose the causes of the City's financial distress and identify strategies to get through the current emergency, while also preserving the long-term capabilities of the City.
- F. **End of the financial emergency.** The City Commission shall declare an end to the financial emergency by City Resolution and the directives described in this policy will no longer apply.

III. Review

The City Commission will annually review the definition of a financial emergency during January of each year and the City Manager will present information to assist in determining whether an emergency exists.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Melinda Hitz, Finance Director
DATE: December 20, 2016
RE: 2016 Transfers to Capital Improvement Reserve

ISSUE:

The Governing Body is asked to consider and approve year end transfers from the General Fund to the Capital Improvement Reserve for selected 2016 capital projects and equipment purchases not completed by year's end.

BACKGROUND:

City Departments operate on an annual budget that is approved in July for the upcoming year. These budgets include projects, equipment and program expenses which relate to those departments. If these expenditures are not completed in the current budget year, the funds set aside would become unanticipated cash carry-over heading into the next year. Due to unforeseen circumstances there are times when departments are unable to complete what has been set out for them eighteen months earlier. It is recognized that these projects, programs and capital are an important part of the department's budget so instead of waiting for another budget cycle, have a process in place to transfer funds to be used in the upcoming year. This process is how the Capital Improvement Reserve fund was created.

ALTERNATIVES:

1. Do nothing; place those funds in cash balance, therefore canceling the project.
2. Do nothing; place those funds in cash balance, and the department present the projects for consideration in the next budget cycle (either 2017 or 2018).
3. Transfer the funds from the current year to the Capital Improvement Reserve to keep the project intact.

RECOMMENDATION:

Staff recommends the transfer of funds to the Capital Improvement Reserve as shown in the attachment.

FISCAL NOTE:

The 2016 transfers from the General Fund total \$549,400.

ATTACHMENTS:

Description	Upload Date	Type
2016 Transfers to Capital Improvement Reserve	12/14/2016	Backup Material



CITY COMMISSION

J. CHRISTOPHER LAW,
Mayor

ROY CESSNA

MELVIN L. DALE

JANET A. DOLL

DAN FANKHAUSER

MATTHEW C. ALLEN
City Manager

MELINDA A. HITZ, CPA
Finance Director

RANDALL D. GRISELL
City Counselor

CITY ADMINISTRATIVE
CENTER

301 N. 8TH

P.O. Box 998

GARDEN CITY, KS

67846-0998

620.276.1160

FAX 620.276.1169

www.garden-city.org

<u>PROJECT</u>	<u>DEPARTMENT</u>	<u>TRANSFER AMOUNT</u>
Advisory Board	Human Resources	
	001-11-116-5210	\$2,000
Depot Repairs	Parks	
	001-14-135-5370.01	\$14,700
Shared Facilities	Parks	
	001-14-135-6100.09	\$7,000
Animal Feed	Zoo	
	001-14-144-5501	\$5,000
Bridge Repairs/Inspection Sidewalks	Zoo	
	001-14-142-6100.08	\$7,000
Building Repair	Fire	
	001-15-151-5370.01	\$7,250
Honor Guard	Fire	
	001-15-152-5440.02	\$3,000
Equipment	Fire	
	001-15-152-6100.08	\$43,950
Perimeter Sidewalk	Cemetery	
	001-16-161-6010	\$4,000
CAC – Repairs	Capital Improvement	
	001-17-171-6026.01	\$25,000
US 83 Widening/ DFA Access	Capital Improvement	
Economic Development	001-17-171-6010.06	\$350,500
Golf Cart Replacements	Capital Improvement	
	001-17-171-6015.01	\$80,000
TOTAL TRANSFER		\$549,400



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Fred Jones, Water Resource Manager
DATE: December 20, 2016
RE: Funding Application for Development of Feasibility Studies under the Title XVI Water Reclamation and Reuse Program for Fiscal Year 2017.

ISSUE:

The Bureau of Reclamation has announced the availability of funds that may be used to develop a strategic plan for water reuse in Garden City. The Governing Body is asked to provide direction regarding the pursuit of these funds.

BACKGROUND:

In June 2016 the City entered into an agreement with Burns & McDonnell to evaluate the feasibility of utilizing treated wastewater effluent from the Dairy Farmers of America facility and our own effluent resources. The study identified potential users of the reused water, conveyances, treatment, and other infrastructure requirements to distribute the effluent resource within Garden City and the immediate vicinity.

In late October the Bureau announced a funding opportunity for development of a feasibility study that is applicable to the City's water reuse efforts. This opportunity would allow us to develop a more in-depth study of the water resources currently used by the city and couple them with the work already completed by Burns & McDonnell. Additionally, the cost of work already completed by Burns & McDonnell could be counted as an allowable contribution toward the 50% cost share requirement of the grant.

The goal is to develop a toolkit that will allow staff to develop water reuse policy that protects our interests and investment in effluent water. We expect the scope of the additional study will also give the city tools to enhance existing water conservation policy and help provide the hydro-geological information needed to determine if our conservation methods are adequate to ensure water delivery in times of drought or water crisis. Pursuing this opportunity also builds on the relationship we have worked to develop with the Bureau of Reclamation.

In 2016 the City submitted a successful proposal to the Bureau of Reclamation applying for funds from the Water Conservation Field Services Program to install a sub-surface irrigation pilot at Clint Lightner Field. Since that proposal, the Bureau has reached out to the City of Garden City to suggest the potential for future projects. Below is information paraphrased from the announcement of funding availability that gives a synopsis of the grant purpose and outcomes.

WaterSMART: Development of Feasibility Studies under the Title XVI Water

Reclamation and Reuse Program for Fiscal Year 2017. This funding opportunity is for water reclamation and reuse feasibility studies to assist local communities address water supply challenges.

Studies funded through this program support the development of water reclamation and reuse projects to supplement urban and irrigation water supplies through water reclamation and reuse. Goals of this funding opportunity are to improve efficiency, provide flexibility during water shortages, and diversify the water supply. Feasible water reclamation and reuse projects provide growing communities with new sources of clean water while promoting water and energy efficiency and environmental stewardship.

Funding is available for two funding groups. Entities may submit applications for funding in amounts up to \$150,000 for feasibility studies that can be completed within 18 months or up to \$450,000 for larger-scale feasibility studies that can be completed within 36 months. Applicants must provide at least a 50% non-Federal cost-share for the feasibility study. We anticipate the City would pursue completion of the study within 18 months.

Based on conversations between The Bureau of Reclamation, staff at Burns & McDonnell, and City staff we believe that focusing on the feasibility study is the best course of action. Based on the results of the feasibility study, we can determine if we need to pursue the study of advanced treatment methods for more intensive water reuse options in the future.

A feasibility study would provide the City with information regarding the current state of the water supply and long-term supply outlook. The scope of the study would provide the City with information to develop or enhance the following policies:

- Determine most cost effective method to reuse the maximum quantity of water with the lowest cost impact and maximum benefit for long-term water availability. This would include some form of cost-benefit analysis that would weigh financial and supply considerations.
- Establish reuse partnerships based on the beneficial impact to City wells due to effluent reuse and offset of groundwater irrigation for agricultural production.
- Evaluate existing water conservation practices and policies based on information gathered from the study. A more in-depth study will also allow us to share information with the public and improve messaging and awareness of water resource issues.
- Provide data for City staff to use in making decisions on infrastructure development needed to implement varying levels of reuse.
- Provide data for City staff to use in making decisions to acquire additional water rights in the future. Rights may be acquired for production, or to create a buffer/conservation project to protect existing rights.

Burns & McDonnell will assist the city with the completion of the grant application packet. Much of the information regarding the purpose and background of the project is contained in the

engineering work already completed by Burns & McDonnell. There will be no fee for the preparation of the application. The application must be completed by January 5, 2017.

ALTERNATIVES:

1. Direct staff to pursue the funding opportunity and submit an application for funding to the Bureau of Reclamation.
2. Direct staff to pursue a feasibility study to build on the work completed by Burns & McDonnell independent of outside funding.
3. Direct staff to pursue agreements for effluent water reuse as they arise and continue to find avenues to move water to the west side of Garden City to pursue reuse opportunities on City-owned property.

RECOMMENDATION:

Staff recommends the Governing Body direct staff to pursue the funding opportunity and submit an application for funding to the Bureau of Reclamation.

FISCAL NOTE:

If the City pursued the grant option funding would come from 080.317.5275.01. The fund has a budget of \$70,000 in 2017. The project would most likely be awarded sometime near the 4th quarter of 2017. An adjustment to this fund for 2017 and 2018 may be required depending on the scope of work proposed by Burns & McDonnell.

The cost of work completed by Burns & McDonnell in 2016 for the study of water reuse was \$37,500. This amount may be used as an eligible expense to meet the City's contribution requirement if a grant is awarded.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Public Utilities Director, Muirhead
DATE: December 20, 2016
RE: SEGA Electrical Engineering Agreement

ISSUE:

The Governing Body is asked to consider and approve a contract for professional engineering services between the City and SEGA Inc.

BACKGROUND:

The City has a Master Engineering Agreement, GSA No. GAR002-01-0285 dated March 2014 with SEGA Inc. for electrical system improvements / analysis. SEGA has been utilized for many different projects in the past with very good results.

Task Authorization No. 6 (attached) is for preliminary engineering to be done for several electrical system improvements to the Garden City Electrical Distribution System in the amount of \$180,000.00. The scope of services include reviewing the need for additional 34.5-kV or higher transmission lines, possible routing of such lines, and the need for additional substation transformer(s) capacity to be added to the electrical distribution system.

ALTERNATIVES:

1. Approve the contract for professional engineering services between the City and SEGA Inc.
2. Reject the agreement as presented.

RECOMMENDATION:

Staff recommends the Governing Body approve alternative #1.

FISCAL NOTE:

The funding for this equipment will come from the 2017 Electrical Fund Budget G/L Code 068-415-5234 and G/L Code 068-415-5275.01 that currently has a combined balance of \$250,000.00.

ATTACHMENTS:

Description	Upload Date	Type
Task Order #6 Agreement	12/14/2016	Backup Material

GSA No. GAR002-01-0285
Between
GARDEN CITY, KANSAS (Client)
and
SEGA, INC. (Engineer)

Task Authorization No. 6

Electric System Improvements Preliminary Engineering

This Task Authorization is proposed in accordance with the GENERAL SERVICES AGREEMENT between CLIENT and ENGINEER with an effective date of March 6, 2014.

1. Project Description:

Additional 34.5-kV or higher transmission lines will be constructed using weathering steel poles with drilled pier foundations. Conductors will be supported on the poles using braced post and davit arm construction.

The new switching station will have three positions and a main bus, with each position protected by a power circuit breaker. Two positions will be utilized to connect into the existing transmission lines.

The new transmission line will loop through new substations will be constructed adjacent to and north of the Jameson Power Plant. The site is approximately flat and bounded on the north side by a railroad line. The new Jameson substation will be with two transformers with load tap changers. Two power circuit breakers to enable the transmission line to loop through the substation. Each transformer will be connected to the high-voltage bus via a circuit switcher for transformer fault protection. The 34.5-kV portion will have a recloser to protect and isolate each transformer and four 34.5-kV circuits protected with reclosers.

2. Scope of Services:

The Scope of Services for this project has been broken down into two design phases, preliminary and detailed. During the preliminary design phase, the detailed design scopes can be further developed.

- a. Attend kick-off meeting in Garden City and visit sites.
- b. Attend bi-weekly conference call meetings.
- c. Obtain aerial and ground survey of the line route and substation sites.
- d. Preliminary transmission design:
 - 1) Provide a design criteria document for engineering basis:
 - aa) High-voltage.
 - bb) Medium-voltage.

- 2) Conductor and OPGW selection.
- 3) Route selection and ROW width analysis.
- 4) Land acquisition support.
- 5) Provide transmission line route maps of the selected route.
- 6) Provide maps showing preliminary pole spotting.
- 7) Provide conceptual (geometry) structure drawings.
- 8) Conceptual design of existing line tap at West substation.
- 9) Begin Permitting Processes:
 - aa) Railroad crossings.
 - bb) Corps of engineers.
 - cc) Highway crossing.
 - dd) SWPPP.
 - ee) EL permit.
- 10) Further develop detailed design scope with Garden City staff.

3. Staffing:

We are proposing Ben Loehr, P.E., as Project Manager and provide substation design. Kevin Keim, P.E., will provide transmission line support. Other engineering and drafting support team members will be assigned as required.

4. Schedule:

As per the schedule included in the proposal for engineering services.

5. Fee:

Sega proposes to perform the preliminary engineering services described above for the estimated maximum cost of \$180,000.

This proposal is based on the General Services Agreement in place between Garden City and Sega (GSA No. GAR002-01-0285).

6. Client's Representative:

Mr. Mike Muirhead

GARDEN CITY, KANSAS

Signed _____

Name _____

Title _____

Date _____

SEGA, INC.

Signed John R. Clayton

Name John R. Clayton

Title Vice President

Date December 2, 2016



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: December 20, 2016
RE: 2017 Funding for the Downtown Development Fund

ISSUE:

The Governing Body is asked to consider and approve funding for the Downtown Development Fund for 2017.

BACKGROUND:

The Downtown Development Fund (DDF) was created in 2015 to offset and/or fund the various expenses associated with the development and revitalization of the Central Business District. This program was initiated to encourage the revitalization and/or redevelopment of existing buildings and the development of vacant properties in Downtown Garden City which is consistent with the goals of the Comprehensive and Downtown Master Plans.

The annual amount budgeted for this program is \$250,000. The DDF was funded \$250,000 in 2015 and again in 2016. The program is setup to reimburse owners for their improvements once their project is completed. To date, the City has helped to fund 12 projects with the total value of the improvements estimated at over 1.6 million dollars.

Staff, with the assistance of Downtown Vision, is in the process of modifying the program to allow the distributed funds to be able to go further and to assist in prioritizing projects. If the program is funded for 2017, staff hopes to present the modifications to the Governing Body in January.

ALTERNATIVES:

The Governing Body may:

1. Renew the funding for the Downtown Development Fund for 2017 at \$250,000.
2. Renew the funding for the Downtown Development Fund for 2017 at a different amount.
3. Not renew the funding for the Downtown Development Fund in 2017.

RECOMMENDATION:

Staff recommends alternative number 1, to renew the fund at \$250,000.

FISCAL NOTE:

The renewal of the program would take \$250,000 from the General Fund for 2017.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Sam Curran, Public Works Director
DATE: December 20, 2016
RE: Traffic Advisory Board recommendations

ISSUE:

The Governing Body is asked to consider and approve the Traffic Advisory Board recommendation on the request to evaluate the traffic control devices at the intersection of Pine Street and Sixth Street in front of the Post Office at the December 5, 2016 meeting.

BACKGROUND:

The City received a request to change the direction the stop signs are facing from stopping north and southbound traffic to stopping east and westbound traffic. They felt the current situation creates unreasonable delay in the traffic flow caused by the drainage dip. The drainage dip does cause traffic to slow down as they move through the intersection. A second option to consider is changing the intersection to a four-way stop situation.

Staff has included an aerial of the intersection for the Governing Body review.

Discussion:

1. Staff identified no sight distance issues for the intersection.
2. The traffic accident report identified zero accidents in the past six years at this intersection.
3. Staff felt the current stop signs acts as a traffic calming device for the intersection. It controls the speed of the vehicles along Sixth Street. Without this traffic control device the 85th percentile speed in front of the post office could reach speeds between 34 to 37 mph. This could have an impact on the safety of the pedestrian traffic around the post office.
4. The four-way stop option would increase traffic delays because of the nature of this type of traffic control device.

Because of the low number of accidents occurring at this intersection and the safety reasons involving the pedestrian traffic, the board felt no change was needed at this time.

ALTERNATIVES:

1. Deny the request to change the current stop sign location from north/southbound to east/westbound traffic.
2. Deny the request for the four-way stop installation.
3. Approve the request to change the current stop sign location from north/southbound to east/westbound traffic.
4. Approve the request for the four-way stop installation.

5. Governing Body provide direction to staff.

RECOMMENDATION:

The Traffic Advisory Board recommends the consideration and approval of Alternative 1 and 2 denying both requests for changing the stop sign locations or the installation of a four-way stop.

FISCAL NOTE:

Four-way stop signage - \$240, fund cite #032-21-212-5565.09; material in current inventory.

ATTACHMENTS:

Description	Upload Date	Type
Pine Street & Sixth Street Aerial Map	12/14/2016	Backup Material



**Concrete
Drainage Pan**

**Existing
Stop Signs**

Post Office

EPINE ST

N 6TH ST



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Sam Curran, Public Works Director
DATE: December 20, 2016
RE: Traffic Advisory Board recommendation

ISSUE:

The Governing Body is asked to consider and approve the Traffic Advisory Board recommendation on the request to close the section of alley between 2711 and 2803 Belmont Place for safety reasons.

BACKGROUND:

The City was requested to investigate the increased traffic volume and speeds of vehicles using an alleyway between the two properties mentioned above. The property owners have installed cameras to assist in identifying the drivers causing damage to their properties. They have also mentioned that some drivers have a difficult time stopping before entering the street because their speeds are too high. They feel this is a safety issue involving pedestrians crossing the sidewalk at the alleyway.

Public Works installed a temporary stop sign at the entrance of the alley until this request has gone through the process of review.

Staff has included an aerial of the intersection for the Governing Body review.

Discussion:

1. Staff identified some possible sight distance issues with the entrance of the alley when entering onto Belmont Place.
2. The traffic accident report identified zero accidents in the past five years at the entrance of the alley. However, there has been property damage to both properties.
3. Speeds are high ranging between 30 to 50 MPH as well as the volume of traffic is high caused by the number of apartments located in the area.
4. The alley appears to be used as a street.
5. Bernadine Sitts is approximately 1390 feet north of the alley.

The board at this time did not want to close the alley but they did acknowledge the use of the alleyway as a thru street. They feel the use of speed dips could change the traffic pattern and/or speeds of the drivers.

There is a need to increase police enforcement in this alley. By ordinance, the speeds for alleys are 15 mph in the city.

ALTERNATIVES:

1. Deny the request to close the alleyway from Belmont Place.
2. Approve the request to close the alleyway from Belmont Place.
3. Approve the installation of three speed dips in the alleyway with signage.
4. Deny the installation of three speed dips in the alleyway with signage.
5. Governing Body provide direction to staff.

RECOMMENDATION:

Board recommends the consideration and approval of Alternative 1 and 3, denying the alley closure and approving the installation of three speed dips.

FISCAL NOTE:

Speed dip signage - \$700, fund cite O32-21-212-5565.09; material in current inventory.

Alley closure - \$1,355, fund cite O32-21-212-5565.09; material in current inventory.

ATTACHMENTS:

Description	Upload Date	Type
Alley Closure	12/16/2016	Backup Material



BLUE
Proposed Speed
Dip Locations

RED
Requested
Alley Closure
Location

Post Office



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: December 20, 2016
RE: Planning Commission Board Appointments

ISSUE:

The Governing Body is asked to consider two Planning Commission appointments.

BACKGROUND:

The Holcomb-Garden City-Finney County Area Planning Commission has the need to fill two positions that are set to expire on December 31, 2016. The first member whose appointment is expiring is Mario Lopez. Mr. Lopez has served two consecutive three-year terms for the Planning Commission. He currently serves as the chair for the commission and has expressed interest in serving another three-year term. In addition, staff has received two applications for this appointment. The three people interested in this position are listed below:

1. Mario Lopez
2. Valerie Hess
3. Clemencia Zemeno

The second expiring position is the member-at-large position which will require a positive vote from all three jurisdictions. Jim Howard currently serves on the Planning Commission as the member-at-large, and it is his three year term that is expiring at the end of this year. Mr. Howard has expressed interest in serving another three-year term. The two additional candidates mentioned above are also interested. The three people interested in this position are listed below:

1. Jim Howard
2. Valerie Hess
3. Clemencia Zemeno

Attached are the applications for Valerie Hess and Clemencia Zemeno. The terms for whomever the Commission chooses will expire December 31, 2019.

ALTERNATIVES:

The Governing Body may:

1. Reappoint Jim Howard as the member-at-large or appoint one of the other candidates.
2. Reappoint Mario Lopez to the Planning Commission or appoint one of the other candidates.

RECOMMENDATION:

Staff recommends the Governing Body make the appointments as soon as possible as the term expires December 31, 2016.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Applicant - Clemencia Zemeno	12/14/2016	Backup Material
Applicant - Valerie Hess	12/14/2016	Backup Material
Planning Commission Board members	12/16/2016	Backup Material

GARDEN CITY IS MY TOWN TOO!

I would be willing to serve on a planning or advisory board/committee.

NAME: Clemencia Zermeno HOME PHONE: (620) 805-5051

ADDRESS: 323 Garden St. WORK PHONE: 620 275-7421

E-MAIL ADDRESS: zClemencia@yahoo.com

OCCUPATION (if employed): Real Estate Agent

PLACE OF EMPLOYMENT: Coldwell Banker / REA

HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? 10yrs

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:

I would like to be involve d learn what is happening in town

OTHER APPLICABLE EXPERIENCE: I served in Alta Brown PTO

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

Airport Advisory Board

Alcohol Fund Advisory Committee

Art Grant Committee

Building Safety Board of Appeals

Community Health Advisory Board

Cultural Relations Board

Golf Advisory Board

Landmarks Commission

Lee Richardson Zoo Advisory Board

Local Housing Authority

Parks & Tree Board

Planning Commission

Police/Citizen Board

Public Utilities Advisory Board

Recreation Commission

Traffic Advisory Committee

Zoning Board of Appeals

RETURN THIS FORM TO:

City Manager's Office – Attn: Celyn
City Administrative Center
P.O. Box 998
Garden City, KS 67846-0998

GARDEN CITY IS MY TOWN TOO!

I would be willing to serve on a planning or advisory board/committee.

NAME: Valerie HOME PHONE: 620 805 2938

ADDRESS: 703 amy st WORK PHONE: 620 275-6586

E-MAIL ADDRESS: labrier2012@gmail.com

OCCUPATION (if employed): Store owner The Buckle (Brass Buckle)

PLACE OF EMPLOYMENT: The Buckle

HOW LONG HAVE YOU BEEN A RESIDENT OF GARDEN CITY? (born here) 10 years
Business owner

DESCRIBE WHY YOU ARE INTERESTED IN SERVING ON A BOARD/COMMISSION:

I feel like with Garden grown & the change in types of business that we need a bigger range of diversity to get on the board new perspectives

OTHER APPLICABLE EXPERIENCE: been on historical board 2 year in 2010

PLEASE CHECK THE ONES IN WHICH YOU ARE INTERESTED IN SERVING:

- Airport Advisory Board
- Alcohol Fund Advisory Committee
- Art Grant Committee
- Building Safety Board of Appeals
- Community Health Advisory Board
- Cultural Relations Board
- Golf Advisory Board
- Landmarks Commission
- Lee Richardson Zoo Advisory Board

- Local Housing Authority
- Parks & Tree Board
- Planning Commission
- Police/Citizen Board
- Public Utilities Advisory Board
- Recreation Commission
- Traffic Advisory Committee
- Zoning Board of Appeals

RETURN THIS FORM TO:
City Manager's Office – Attn: Celyn
City Administrative Center
P.O. Box 998
Garden City, KS 67846-0998

PLANNING COMMISSION	TERM	TERM EXPIRATION	MEMBER REPRESENTATIVE
VICKI GERMANN	3 YEAR	12/31/2017	CITY- VICE-CHAIRMAN Exp - 5/2017
MARC GIGOT	3 YEAR	12/31/2017	COUNTY
LEONARD HITZ	3 YEAR	12/31/2017	COUNTY
BRIAN SCHWINDT	3 YEAR	12/31/2018	CITY
BOB LAW	3 YEAR	12/31/2018	COUNTY
LORA SCHNEIDER	3 YEAR	12/31/2016	HOLCOMB
JIM HOWARD	3 YEAR	12/31/2016	AT LARGE
MARIO LOPEZ	3 YEAR	12/31/2016	CITY- CHAIRMAN Exp - 5/2017
SCOTT STEWART	3 YEAR	12/31/2018	CITY

Consent Agenda



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Public Utilities Director, Muirhead
DATE: December 20, 2016
RE: 2017 Bucket Truck Bid Award.

ISSUE:

The Governing Body is asked to consider and approve the bid from Altec Industries Inc. for (1) 2017 Aerial / Telescoping Material Handling Bucket Truck.

BACKGROUND:

Bids were opened on November 15, 2016 at the Utilities Service center for (1) 2017 Aerial/ Telescoping Material Handling Bucket Truck. Three bids were received and Altec Industries Inc. submitted the lowest responsive bid of \$124,056.71. This bid includes a \$10,000 trade in allowance for a 2003 Ford F-650 with 97,051 miles and 4000 hours.

BIDDERS	COST	TOTAL CITY COST	DELIVERY DATE	EXCEPTIONS & COMMENTS
Altec Industries Inc.	\$124,056.71	\$124,056.71	16-18 weeks	
Terex Utilities	\$142,361.00	\$142,361.00	6-8 weeks	
Versalift	\$124,534.00	\$124,534.00	36 weeks	

ALTERNATIVES:

1. Award the bid from Altec Industries Inc. in the amount of \$124,056.71.
2. Reject the bid and direct staff to re-bid the equipment.

RECOMMENDATION:

Staff recommends the Governing Body approve the bid from Altec Industries Inc. in the amount of \$124,056.71.

FISCAL NOTE:

The funding for this equipment will come from the 2017 Electrical Fund Budget - G/L Code 068-411-6100.08 that currently has a balance of \$250,000.00.

ATTACHMENTS:

Description	Upload Date	Type
Description	12/12/2016	Backup Material



Date:

Customer:

Stock Unit AT41M F550 4x4

- Altec Model AT41M Articulating Telescopic Aerial Device with a fiberglass upper boom and fiberglass insulator in the articulating arm
- Ground to Bottom of Platform Height: 40.8 ft at 7.3 ft from centerline of rotation (12.45 m at 2.21 m)
- Working Height: 45.8 ft (13.96 m)
- Maximum Side Reach: 30.1 ft at 17.3 ft platform height
- Articulating Arm Articulation: -3 to 82 degrees
- Upper Boom Articulation: -25 to 85 degrees
- Platform rotates 180 degrees around boom tip
- Single, end-mounted, fiberglass, one-man platform, 24 x 30 x 42 in
- Platform Cover
- Platform Liner
- Hydraulically leveled platform
- Engine start/stop at upper and lower controls with Secondary Stowage System
- ISO-Grip Insulating 4 Function, Proportional Speed, Upper Control Handle - with safety interlock and interlock guard
- One (1) set of hydraulic tool circuits at the platform
- Insulating, ANSI Category C, 46KV and below
- Material Handling Jib
- General Service Body, Curbside Access Step, with Integrated Tailshelf (Steel)
- Standard Master Body Locking System
- A-Frame Primary outriggers with safety interlock system
- T-60 style pintle hitch
- Complete LED FMVSS Lighting Package
- 6-way trailer Receptacle (Pin Type) Installed At Rear
- Standard safety kit included
- Non-skid walking surfaces

\$123,384.00 - Truck Price
\$10,672.71 Est Tax
 \$134,056.00 Subtotal
 \$(10,000.00) Less Trade amount
 \$124,056.71 Grand Total

Ford F550 Chassis Information

- Ford F550 Regular Cab, 84 in CA
- 4x4 Drivetrain
- 19,500 lb GVWR with 7,000 lb FAWR and 14,706 lb RAWR
- Ford 6.7L Power Stroke Diesel Engine
- Ford 6-speed Automatic Transmission
- White

Sales Price:	\$
	\$
	\$
	\$
Total:	\$

Visit www.altec.com for additional models and information.
 Quote valid for 45 days; Price does not reflect any local, state or Federal Excise Taxes (F.E.T.).

In the interest of product improvement, Altec Inc. reserves the right to modify, change or revise design and specifications, and furnish products so altered without prior notice.

One (1) year parts warranty. One (1) year labor warranty. Ninety (90) days warranty for travel charges. Warranty on structural integrity of the following major components is to be warranted for so long as the initial purchaser owns the product: Booms, boom articulation links, hydraulic cylinder structures, outrigger weldments, pedestals, sub bases, and turntables

IMPORTANT INFORMATION: Vehicles over a maximum gross vehicle weight of 26,000 lbs require the operator to have a Commercial Driver's License. It is the responsibility of the owner to maintain compliance with this requirement. Altec recommends close monitoring of additional weight attributed to fuel, tools, occupants, equipment, cargo, and equipment in tow, which may impact overall Gross Vehicle Weight. Altec Industries, Inc. assume no responsibility for the customer operation of products in a manner that violates federal, state or local laws.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Allie Medina, Human Resources Director
DATE: December 20, 2016
RE: Amendment to the Master Service Agreement with Revere Healthcare Solutions, Inc.

ISSUE:

The Governing Body is asked to consider and approve an amendment to the Master Service Agreement with Revere Healthcare Solutions, Inc.

BACKGROUND:

Revere Healthcare Solutions, Inc. (RHS) has been the current provider for the near site clinic for the City of Garden City since 2015 per the Master Service Agreement. RHS provides quarterly reports with utilization data that includes any realized cost savings to the City of Garden City.

For 2016, Revere Healthcare Solutions, Inc. provided utilization reports that indicated a cost savings for the City of Garden City. The Amendment to the Master Service Agreement includes provisions to account for the cost savings to the City of Garden City.

ALTERNATIVES:

1. Approve the Amendment to the Master Service Agreement.
2. Do not approve the Amendment to the Master Service Agreement.

RECOMMENDATION:

Staff recommends approving the Amendment to the Master Service Agreement.

FISCAL NOTE:

There is a \$7.00 cost decrease per participant for the annual biometric screening.

ATTACHMENTS:

Description	Upload Date	Type
Amendment to Master Service Agreement	12/15/2016	Backup Material

AMENDMENT TO MASTER SERVICE AGREEMENT

THIS AMENDMENT TO MASTER SERVICE AGREEMENT (Amendment), by and between:

CITY OF GARDEN CITY, KANSAS, a municipal corporation (City),

and

REVERE HEALTHCARE SOLUTIONS, INC. (RHS).

This Amendment shall be part of the Master Service Agreement, dated June 2, 2015, and entered into by the parties identified above.

1. Exhibit 1, Section 1).2 shall be amended to 28 hours per week, for the Second Term, beginning January 1, 2017 to November 30, 2017. The Base Fee in Exhibit 4, Section 4).1 for the Second Term shall remain the same.
2. Exhibit 4, Section 4).2, Venipuncture (2;3) Price/Participant, Second Term, shall be amended to \$131.00 from \$138.00.

This Amendment shall become effective the 1st day of January, 2017.

All terms and conditions of the Master Service Agreement not modified herein, shall remain in full force and effect.

IN WITNESS WHEREOF, City and RHS have executed this Amendment to Master Service Agreement on the dates set forth below.

CITY OF GARDEN CITY, KANSAS

Date

By: _____
CHRIS LAW, Mayor

ATTEST:

CELYN N. HURTADO, City Clerk

12/9/2016

Date

REVERE HEALTHCARE SOLUTIONS, INC.
By: *Carmine Di Palo*

CARMINE DI PALO, Chairman and CEO



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kaleb Kentner, Neighborhood & Development Services Director
DATE: December 20, 2016
RE: New and Renewed Contractors Licenses for December 20, 2016.

ISSUE:

The Governing Body is asked to consider and approve Contractors licenses for December 20, 2016.

BACKGROUND:

Attached is the list of contractors who have applied for a new or renewal license from Neighborhood & Development Services. All of the contractors on this list have completed the requirements necessary to obtain their license for 2017.

ALTERNATIVES:

1. Approve licenses as presented.
2. Deny licenses.

RECOMMENDATION:

Staff recommends approval of licenses as presented.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
December 20, 2016 - Contractor's licenses	12/16/2016	Backup Material

CONTRACTOR LICENSE AGENDA

December 20, 2016

2017 NEW

CLASS B General

Benitez Construction

2017 RENEWAL

CLASS A General

Rabb's Construction, LLC
Sperry Construction, Inc.
Hellas Construction, Inc.
Harbin Construction, LLC.
The Law Company, Inc.
Dick Construction, Inc.
Mid America Millwright Service, Inc.
Lee Construction, Inc.
Building Solutions, LLC.
G&R Concrete Specialists – Precision Builders, Inc.
Robinson Construction, LLC.
Aron Geiger Construction
Shambaugh & Son, L.P.

CLASS B General

Creative Interiors
Harmon Construction
J&J Construction
Prairie Wind Aquatics, LLC
Prairie Winds Construction, Inc.
Square Deal Handi Service, LLC
Stoecklein Construction
Travers Construction, Inc.
Wolters Construction, LLC
Poorboy Enterprises
Tim Routon Construction, LLC
Stucky Builders, LLC
West Construction
JKL Construction, Inc.
Adeos Construction
Builders Plus Construction, LLC
Brak-Hard Concrete Construction Co., LLC
D.V. Douglas Roofing, Inc.
D&H Mobile Homes, Inc.
Mid Plains Construction
DV Construction
ProBuild Company, LLC
TJ's Construction
Hitz Builders, Inc.

Brian Barlow Construction
McPherson Development Co., Inc.
Nuzum Handyman Service
D&K Environmental, Inc.
Mark Davis Construction
Irsik Construction
McMillan Plumbing, Electrical & Mechanical
Premier Housing, Inc.
Germann Homes
Outlaw Enterprises
Bernard Adam
Dunlap Construction Co., Inc.
Western Kansas Baptist Association
Bockelman Construction, LLC.
Superior Home Improvement
Mitch's Trim & Cabinetry
Dave Tabor Construction
RJ's Plumbing and General Contracting, Inc.
RC Electric
McGaughey Construction
Wildeman Construction
Amos Construction, Inc.
A-1 Concrete & Construction
Paul Teetzen Construction
Bogner Oilfield Services, Inc.
Byerly Construction
S&S Enterprises
Cook Construction
Robert Wirth
Midwest Steel, Inc.

CLASS C General

K-Designers
Nationwide Builders & Contractors
Thatcher Developments
Integrity Siding & Window, LLC
Norman D. "Buddy" Smithson

CLASS D-E Electrical

Sperry Electric
Vancampen Electric
Morales Electric, LLC
Hellers Electric
RC Electric, LLC
Black Hills Energy
Scheeter Electric
Wichita Electric Company, Inc.
Knipp Services
Quality Electric
Shelley Electric, Inc.
Wheatland Electric Coop, Inc.
Loder Electric Service
Freedom Electric, Inc.

M. Berry Electric
LJS Electric
Stegman Brothers Electric, Inc.
Lin R. Rogers Electrical Contractors, Inc.
Pelton Contracting
Kugler Electric, LLC.
3G Electric, Inc.
McMillan Plumbing, Electrical & Mechanical

CLASS D-M Mechanical

Schindler Elevator Corporation
Ducts in a Row
Black Hills Energy
RJ's Plumbing and General Contracting, Inc.
Knipp Services
J&J Heating & Air c/o Casco Homes, Inc.
Evinger's Heating & Air Conditioning
Fowler's Heating & Cooling Services
William's Heating & Air Conditioning
IMAC & Heating, LLC
McMillan Plumbing, Electrical & Mechanical

CLASS D-P Plumbing

J&J Construction
Black Hills Energy
RJ's Plumbing and General Contracting, Inc.
Solomon's Plumbing, LLC
Mesa Plumbing
Glassman Corporation
McMillan Plumbing, Electrical & Mechanical

CLASS D-R Roofing

Weathercraft CO. of Garden City
Wray Roofing, Inc.
A-R Roofing, LLC

CLASS D-SI

Mark's Custom Signs, Inc.
Ad-Bench-Er
Trimark, Inc.
Luminous Neon, Inc.
Commercial Sign Company

CLASS D-USP

Austin Pools, LLC.
Mr. Pool

CLASS E-F Backflow device Testers

Bamford Fire Sprinkler, CO., Inc.

CLASS E-BF Fire Sprinkler

SimplexGrinnell
St. Catherine Hospital

CLASS E-L Landlord

Jonathan Tran
Archie Moody
Dreiling Rentals

CLASS E-SOC Arborists

Richard's Lawn & Tree Services
Swank Landscaping & Sprinklers

CLASS E-SOC Sprinkler Installers

Square Deal Handi Service, LLC
Cliff's Lawn Sprinkler Service

CLASS E-SOC Flatwork

BJ Concrete

CLASS E-SOC Specialized Other

Gary's Glass Service, LLC
Solida Tree Service, Inc.
Towns & Sons Enterprises, L.P.
MJT Construction
Joe Amos Construction, Inc.
E&L Landscaping & Lawn Care
P.B. Hoidale Co., Inc.
Dirks Earthmoving Company
Nieman's Siding/Home Improvement
Overland Contracting, Inc.
Israel's Windows & Siding
Kone, Inc.
Roth Glass & Framing, LLC.

CLASS E-WC Water Conditioning

Scheopner's Water Conditioning, LLC



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Celyn N. Hurtado, City Clerk
DATE: December 20, 2016
RE: CMB, Pawnbrokers, Precious Metal & Taxicab Licenses

ISSUE:

The Governing Body is asked to consider and approve the Cereal Malt Beverage, Pawnbroker, Precious Metal Dealer and Taxicab licenses for December 20, 2016.

BACKGROUND:

Attached is a list of businesses applying for new and renewal Cereal Malt Beverage, Pawnbroker, Precious Metal Dealer and Taxicab licenses. All of the businesses on this list have completed the requirements necessary to obtain their license.

ALTERNATIVES:

1. Approve the licenses as presented.
2. Deny the licenses.

RECOMMENDATION:

Staff recommends approval of the new and renewing applications.

FISCAL NOTE:

Fees for an On Premise Cereal Malt Beverage license is \$125. Fees for an Off Premise Cereal Malt Beverage is \$75. Fees for Pawnbrokers and Precious Metal Dealers are \$25 each. Fees for a Taxcab Station is \$15 and \$15 for each vehicle used in business.

ATTACHMENTS:

Description	Upload Date	Type
12-20-16 CMB, Pawnbrokers, Precious Metals & Taxi licenses	12/16/2016	Backup Material

LICENSE AGENDA

DECEMBER 20, 2016

2017 RENEWAL

CEREAL MALT BEVERAGES

Mariscos Puerto Nuevo
Hard Rock Lanes
Love's Country Store #93
El Remedio Market
El Remedio Restaurant
Garden Bowl
Taco Salinas
Planks BBQ
Tacos El Tapaio
La Playa Dorado #1
Carniceria Garcia Restaurant
Carniceria Garcia Market
El Zarape
Agave Restaurant

PAWNBROKERS

Joyeria America

PRECIOUS METAL DEALERS

Gipson Diamond Jewelers
Janet Doll Goldsmith
Joyeria America
Regan Jewelers

TAXICAB/LIMOUSINE

Kaas Digital, LLC

Other Entities Minutes



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Rachelle Powell
DATE: December 20, 2016
RE: November 10, 2016 Airport Advisory Board Minutes

ISSUE:

Presentation of the November 10, 2016 minutes from the Airport Advisory Board.

BACKGROUND:

Attached is the Airport Advisory Board minutes for November 10, 2016.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
November 2016 Airport Advisory Board Minutes	12/14/2016	Backup Material



**GARDEN CITY REGIONAL AIRPORT
ADVISORY BOARD MINUTES
NOVEMBER 10, 2016**

5:30 P.M. MEETING CALLED TO ORDER

MEMBERS PRESENT

Jette DeSalvo, Marlo Miller, Charlie Robinson, and Ken Frey.

MEMBERS ABSENT

Darin Germann and Max Meschberger.

STAFF PRESENT

Rachelle Powell, Blair Hollingsworth, and Tony Stout.

ITEM 1 PUBLIC COMMENT

No public comment.

ITEM 2 APPROVAL OF OCTOBER 13, 2016 MINUTES

Jette DeSalvo made a motion to approve the October 13, 2016 Airport Advisory Board minutes. Marlo Miller seconded the motion. The motion passed unanimously.

ITEM 3 AIRPORT ADVISORY BOARD MEMBER TERMS

The Airport Advisory Board was asked to consider and provide a recommendation to the City Commission to appoint four members to the board for a term of 01/01/2017 – 12/31/2019.

The advisory board terms for Darin Germann, Charlie Robinson and Ken Frey expire on December 31, 2016. Charlie and Ken have served two consecutive terms. Darin has served one term. The board also has a vacant position with the term expiring on December 31, 2017. The board has four open positions. Darin Germann is eligible to serve a second term. Charlie and Ken aren't eligible to serve additional terms unless approved by the City Commission.

The City of Garden City and the Garden City Regional Airport solicited persons interested in serving on the advisory board. Two applications were submitted and are provided in the accompanying information.

After discussion, the board directed staff to recommend to the City Commission to appoint Darin Germann, Ed Fischer and Tyler Deines to the board with terms expiring on December 31, 2019 and waiving term limits in order to appoint

Charlie Robinson to the vacant position with the term expiring on December 31, 2017.

ITEM 4 POKY FEEDERS, INC., LEASE

The Airport Advisory Board is asked to review and discuss the Lease Agreement between the City of Garden City and Poky Feeders, Inc., for lease of a hangar at Garden City Regional Airport

The Poky Feeders, Inc., lease rents a 3,600 sq feet hangar with the rental amount of \$500 per month. The lease expires December 31, 2016. The hangar rents for approximately \$1.67 per square foot.

Jette DeSalvo moved to recommend City Commission to extend the lease. The lease will then expire on August 31, 2018 at which time the board and the City Commission can decide on next action. Marlo Miller seconded the motion. The motion passed unanimously.

ITEM 5 DIRECTOR'S REPORT

Staff discussed the Director's Report with the Airport Advisory Board.

ITEM 6 MONTHLY REPORTS

Staff reviewed the monthly reports with the Airport Advisory Board.

ITEM 7 BOARD MEMBER COMMENTS

- A. Charlie Robinson – Asked for an update on the Sixel Conference that Rachelle attended. Discussion ensued regarding information that was given to Rachelle at the conference and current industry standards that are making it difficult to acquire additional air services at the airport.
- B. Ken Frey – Welcomed Tony Stout to the Operations Staff.
- C. Marlo Miller – No comment.
- D. Darin Germann –Absent.
- E. Max Meschberger –Absent.
- F. Jette DeSalvo –No comment.
- G. Vacant

ITEM 8 ADJOURNMENT

Marlo Miller made a motion to adjourn. Charlie Robinson seconded the motion. The motion passed unanimously.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Debbie Bridgeman, Finance Director - GCRC
DATE: December 20, 2016
RE: 12-20-16 Garden City Recreation Commission agenda

ISSUE:

Presentation of the Garden City Recreation Commission agenda for December 20, 2016.

BACKGROUND:

Presentation of the Garden City Recreation Commission agenda for December 20, 2016.

ALTERNATIVES:

None.

RECOMMENDATION:

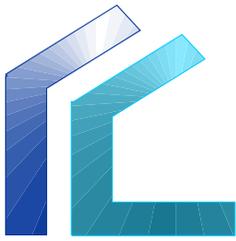
None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
GCRC Agenda - 12-20-16	12/16/2016	Backup Material



Garden City Recreation

AGENDA

Garden City Recreation Commission

Regular Meeting

Tuesday December 20, 2016 @ 5:15 pm

Garden City Recreation Center, 310 N. 6th Street

I. Call Meeting to Order

II. Approval of Agenda

III. Appeal for Reinstatement-Dustin Turley

IV. Consent Agenda

The following shall stand approved/accepted as presented unless action is taken to remove an item from the consent agenda.

- Minutes of Regular Meeting November 28, 2016
- Staff Reports for December 2016
- Participation Reports

V. Financial Reports for November 2016

VI. Superintendents Report

- Personnel Handbook
- 6th Street Fitness Center

VII. Old Business

- a. Core Values/Vision Statement/Strategic Planning
- b. Salary Ranges

VIII. New Business

- a. 2017 Pecos League Facility Use Agreement
- b. Recreation Coordinator/Arts & Communication
- c. Board Member Recruitment/Recommendation Process
- d. Website

IX. Executive Session – Recreation Board will go into executive session for the purpose of discussing Personnel and/or real property. The Recreation Commission Board will reconvene into open session Upon completion.

X. Garden City Recreation Commission Questions and Comments

XI. Adjournment

Next Regular Meeting
Monday, January 23, 2017
5:15PM
Activity Center



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Sam Curran, Director of Public Works
DATE: December 20, 2016
RE: Traffic Advisory Minutes for August 1, 2016 Meeting

ISSUE:

Presentation of the August 1, 2016 approved minutes from the Traffic Advisory Board.

BACKGROUND:

Attached is the August 1, 2016 minutes from the Traffic Advisory Board.

ALTERNATIVES:

None.

RECOMMENDATION:

None.

FISCAL NOTE:

None.

ATTACHMENTS:

Description	Upload Date	Type
Traffic Advisory Board Minutes - 1 Aug 2016 Meeting	12/12/2016	Backup Material

CITY OF GARDEN CITY
Traffic Advisory Committee
Minutes of Meeting
Monday, August 1, 2016
5:30 p.m.

A. Call Meeting to Order: Julie Christner called the meeting to order at 5:30 p.m.

B. Members Present: Gary Bennett, Julie Christner, Keith Collins, Vicki Germann and MPO Troy Davis

C. Members Absent: Gloria Allen

D. Others Present: GCCC Campus Police Chief Rodney Dozier

E. Approval of Minutes:

- Keith motioned to approve the May 2, 2016 Minutes
- Vicki 2nd
- Motion passed

F. Construction Projects Update:

- Kansas Avenue
- Trail on Kansas Avenue
- Center Street and Kansas Avenue Traffic Signal
- DFA Highway Project

G. Old Business:

- None

H. New Business:

1. Staff presentation on the Transportation Study

- We have included the PowerPoint presentation for your review and comments

I. Discussion Items Only:

- Honey Bee Alley Closure Status
- Hospital Traffic Issue

J. Other Business:

1. Expired Term: Vicki Germann

Background:

Vicki Germann was appointed to the Traffic Advisory Committee on August 20, 2013; term expires August 20, 2016. Vickie would like to be reappointed for another three years

Options:

- Authorize to reappoint Ms. Germann for another three years
- Deny the request

Recommendation:

- Keith motioned to reappoint Vicki Germann for another three years
- Gary 2nd
- Motion passed

2. Capital Improvement Plan

- Volunteer(s)
 - Vicki Germann
- Projects

K. Committee Member Observations:

1. Julie Christner - Chairperson:
2. Vicki Germann – Vice-Chairperson: Chappel Heights & Mary Street – Speed limit is 35 mph until you hit the curve then changes to 55 mph. Would like to see it lowered to 35 mph due to the housing development
3. Gloria Allen:
4. Gary Bennett:
5. Keith Collins:
6. MPO Troy Davis: Main Street north of Kansas Avenue – is it one lane or two?

L. Adjourn Meeting

- Gary motioned to adjourn meeting
- Keith 2nd
- Motion passed
- Meeting adjourned at 6:30 p.m.



MEMORANDUM

TO: Governing Body
THRU: Matthew C. Allen, City Manager
FROM: Kristi Newland, Zoo Director
DATE: December 20, 2016
RE: Zoo Advisory Board agenda and minutes for December 2016 meeting

ISSUE:

Presentation of the December 6, 2016 Zoo Advisory Board minutes

BACKGROUND:

Attached are the December 6, 2016 Zoo Advisory Board minutes

ALTERNATIVES:

None

RECOMMENDATION:

None

FISCAL NOTE:

None

ATTACHMENTS:

Description	Upload Date	Type
Zoo Advisory Board minutes	12/13/2016	Backup Material
Zoo Advisory Board agenda	12/13/2016	Backup Material

Zoo Advisory Board
Minutes of Meeting Held
Tuesday, December 6, 2016

Members Present: Phil Sloderbeck, Taylor Freburg, Stacy Regan-Green, Ryan Derstein, Jimmy Deal

Members Absent: Donna Lightner, Kathy Diehl

Others Present: Kristi Newland, Donna Wohler, Whitney Buchman, Jordan Piha

- I. The meeting was called to order at 5:15
- II. Approval of Agenda –The agenda was approved.
- III. Approval of Minutes –The minutes from the November meeting were approved.
- IV. New Business
 - a. Zoo Monthly Report – Asian wild horses, lions and a turaco arrived at the zoo. The zoo will receive one more Asian wild horse, which should arrive by the end of the year. The male mountain lion was euthanized due to progressing, chronic arthritis. USDA inspected the zoo and found no violations. Jordan Piha has resigned as General Curator to take a job at the Tulsa Zoo. Kristi and Whitney attended a meeting about the City’s social media policy. Whitney and Keeper I Tyler Ferrell helped with the Black-footed ferret field survey. Whitney helped with the State Eco-Meet. The Basilisk lizard exhibit is nearing completion. Vines were removed from the trellises on the back patio of the Finnup Center; the trellises and back of the building were then painted.
 - b. FOLRZ Report –Blues at the Zoo is coming back to the zoo in 2017 and will be held Tuesday, May 16. Potential board members for FOLRZ are being interviewed.
 - i. Tails in Tinseltown – December 10 – The event will be Saturday and will feature visits with Santa, a pancake breakfast, craft and train rides.
 - c. Field Trip to Clinic/Quarantine – The board visited the vet clinic and quarantine/winter bird holding barn. Jordan and Kristi talked about the uses of the buildings and the need for more room to hold animals that are sick or injured, in quarantine, or need to be held off exhibit for various reasons.
 - d. Invitation to Staff Christmas Lunch – Dec. 14 – Kristi invited board members to the zoo staff Christmas lunch. RSVP by Thursday, the 8th.
- V. Old Business
 - a. Zoo’s 90th Birthday – The board talked about ideas for the 90th birthday celebration, such as: a cake competition, photo contest, and getting old stories and photos from the public.
 - b. Zoo CIP presentation at January Community Review – The zoo’s presentation will take place on January 12th. The board discussed the CIP meeting process and Stacy and Phil talked about meetings that have taken place so far this year.
- VI. Board Member Reports - None
- VII. The meeting was adjourned.

Next scheduled Meeting is January 3, 2016 at 5:00 p.m.

FINNUP CENTER FOR CONSERVATION
EDUCATION

5:00 PM, TUESDAY, DECEMBER 6, 2016

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

IV. NEW BUSINESS

1. Zoo Monthly Report
2. FOLRZ Report
 - a. Tails in Tinseltown – Dec. 10
3. Field Trip to Clinic/Quarantine
4. Invitation to Staff Christmas Lunch – Dec. 14

V. OLD BUSINESS

1. Zoo's 90th Birthday
2. Zoo CIP presentation at January Community Review

VI. BOARD MEMBER REPORTS

VII. ADJOURN