

Garden City Parks & Tree Board Minutes of Meeting

Date: Sept 20, 2016

Call to Order: David Miller called the meeting to order at approximately 5:46 pm.

Members present: David Miller, Pat Geier, John Brennaman, Ed Sattler and Mike Ramsey

Members excused: Larry Scheuchzer, David Coltrain

Others Present: Andy Liebelt, Superintendent of Public Grounds and JD Klempa, District Forester for the Kansas Forest Service

Approval of Agenda: Motion was made by Ed Sattler and seconded by Mike Ramsey to approve the agenda as presented. Motion Carried.

Approval of Minutes: Motion was made by Ed Sattler and seconded by Pat Geier to approve the minutes as presented. Motion Carried.

Fund Report:

- A. General Account - \$42,163.
- B. Tree Trimming and Landscaping Account - \$31,165. Some money can carry forward to 2017 if not expended in 2016 for future tree maintenance contracts.
- C. Tree Account - loans and rebates:
 - a. Tree Loans – 6 for a total of \$5,300.00
 - b. Tree Rebates – 11 for total of \$700.
- D. Landscaping - \$2,625.13 – buying bulbs.

Staff Report

- A. Report on current department issues
 - 1. **Fall Fest** – This event went well, as expected, this year. The only issue, which was minor, was post event trash cleanup. The city will be in contact with all event coordinators about how we are going to handle post event clean up.
 - 2. **Fiesta** – This event continues to gain popularity. Each year it continues to increase in attendance. Superintendent Liebelt has started communicating with event coordinators about seeking out a larger venue in the future if the event continues to grow. The City is not looking to move the event off of public property. The City is encouraging an alternate city park. The venue that appears to be the best location is Southeast Community Park. This is an 11 acre park on the east side of the bypass. As of now, there are no plans to relocate the event.
 - 3. **Cemetery/KS Ave Irrigation** – Sub-surface irrigation on Kansas Avenue and the Cemetery Columbarium is installed and operating. The system is having a few issues getting water to the surface to germinate grass seed. Superintendent Liebelt is in contact with the parties involved in the design and installation of the systems. This is new technology and will take some time to perfect. Overall the systems should be a great way to begin conserving our water resources.
 - 4. **Irrigation Demonstration Report** – The Parks Department, in conjunction with Site One Landscapes and Hunter Irrigation held an irrigation head demonstration on September 15th. This demonstration was performed by the Park and Fire

- Departments. The head that was demonstrated applies up to 300 gallons per minute and has a radius of up to 170 feet. This particular irrigation head is used in cemeteries and on artificial turf fields. The purpose of the City's demonstration was to bring awareness to the deteriorating irrigation system at Valley View Cemetery and offer an optional irrigation system, as well as, a solution. This is a head that should be considered for the cleansing of artificial turf in the future when Clint Lightner artificial turf is replaced.
5. **Reclamation Bureau Grant** – The Governing Body approved a 50/50 matching grant from the Bureau of Reclamation to install sub-surface irrigation at Clint Lightner Stadium. The city has 24 months to complete the project. This is a pilot project to be evaluated for possible sub-surface projects on playing fields in the future.
 6. **Cemetery Stump Grinding** – Parks spent two days grinding tree stumps in the Cemetery.

VI Committee Reports

VII Unfinished Business

- A. **Central Control Irrigation Audit and Study** – Erik Christiansen of EC Design Group will be in Garden City to evaluate our irrigation system and give recommendations for a weather based, central control irrigation system. Studies show the water savings should be between 30% - 50% of that of a conventional overhead irrigation system. Erik will be meeting at the City Commission pre-meeting on October 4th at 11:00 am.
- B. **Alan Geier Champion Tree Woodland at Finnup Park** – The sign board is ready and Larry Geier will build the wooden sign frame. The unveiling and park dedication is scheduled for November 1, 2016, at 11:00 am.
- C. **Southeast Community Park Update** – Work and funding for the first phase of Southeast Community Park east of the bypass may begin in 2017. This project will go through the CIP process in the fall of 2016.

VII. New Business

- A. **Santa Fe Park playground equipment** – Parks received nine proposals from three different playground equipment companies. The Park and Tree Advisory Board, Superintendent Liebelt and Public Works Director Curran will make a recommendation to the Governing Body to accept a proposal from Athco to provide and install the playground equipment at Santa Fe Park for \$24,971.00. This equipment will be paid for out of the 2016 Parks Budget.
- B. **Pheasant Valley Shortgrass Project** – The City is responsible for landscaping and maintaining a privacy wall on the east side of Campus Drive bordering the west perimeter of the Eagle Crest addition and turning east on east Shortgrass Street stopping at Primrose. This is a similar project to the Campus and Third Street walls.
- C. **JC Street Project** – The City purchased a lot on the south end of JC Street for the purpose of storm water retention. The Parks Department will be responsible for the removal of tree and brush material for the purposes of expanding the water holding capacity on the purchased site as well as vegetation maintenance during the growing season.

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- D. **Parks Tour** – This is planned for Tuesday, October 18, 2016, at 5:30pm. Invitees will meet at the Train Depot.

IX. Announcements.

- A. Superintendent of Public grounds, Andy Liebelt, will be in Salina, KS, November 3rd and 4th for his Kansas Department of Ag Commercial Pesticide Applicator recertification training.

Scheduled next meeting – The next meeting will be the Annual Parks Tour on October 18th at 5:30pm.

Adjournment – Motion was made by Pat Geier and seconded by John Brennaman. Motion carried. The meeting was adjourned at approximately 6:46 pm.