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**(785) 234-0217 Topeka or (800) 383-0217 statewide**

**To order publications contact:**

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When legal assistance is needed anywhere in Kansas, call the Kansas Bar Association's Lawyer Referral Service for a listing of attorneys specializing in landlord and tenant matters:

**(800) 928-3111**

Kansas Legal Services, Inc. provides free advice and representation for low income and disadvantaged Kansans. Income eligibility is required, please contact the Statewide Intake Office (1-800-723-6953) prior to visiting your local Legal Services office.

Kansans over age 60 may contact the Elder Hotline, 1-888-353-5337. Services for the elderly are generally free of charge, however, if income level is high, a nominal charge (usually similar to court costs) will be assessed for legal services.



Since 1972, Housing and Credit Counseling, Inc. has sought to facilitate adequate, safe, affordable and equitable housing situations for all people especially those of low and moderate incomes. To that end, we offer tenant/landlord counseling and programs, prepurchase programs, money management counseling, referral services, and educational literature and seminars. HCCI is certified by HUD as a Comprehensive Housing Counseling Service; and is a member of the United Ways of Greater Topeka, the Flint Hills, Douglas and Riley Counties.

**LANDLORDS & TENANTS IN KANSAS**

## YOUR RIGHTS AND RESPONSIBILITIES

This pamphlet answers some of the most commonly asked questions we hear concerning the rights and responsibilities of landlords and tenants in Kansas. The information given is based on the Kansas Residential Landlord & Tenant Act (K.S.A. 58-2540 through 58-2573), a Kansas law regulating landlord/tenant relations and referred to as the KRLTA. It is for your general information only and is not intended to answer specific questions you may have about your situation. If you need additional assistance, contact Housing and Credit Counseling, Inc. If you need legal advice, contact an attorney. (See suggested resources on back of pamphlet.)

### 1. SHOULD THERE BE A WRITTEN LEASE?

Yes. A written lease clarifies each party's rights and responsibilities. It also protects both parties since neither can deny having reached certain agreements written into the lease.

A lease should be complete with all blanks filled in and any changes or additions made *before* it is signed, and each party should receive a copy. Once both the landlord and tenant sign a lease, each is legally bound by its provisions unless the landlord lets the tenant out of it or if it is illegal. A lease is a very important legal document and should be kept in a safe place. Changes to a lease during the tenancy are enforceable *only* if both the tenant and landlord agree in writing.

### 2. WHAT IF THE LANDLORD DOES NOT USE A WRITTEN LEASE?

In the absence of a written lease, Kansas law gives protection to oral leases. These are most often made on a month-to-month basis. Each month the lease automatically renews unless either the tenant or the landlord terminates it by giving 30 days written notice prior to a rent paying day. Whenever any of the terms of the lease are unclear, the KRLTA will presume certain terms to be included.

### 3. CAN HOUSING BE DENIED BECAUSE OF CHILDREN OR DISABILITY?

The federal Fair Housing Amendments Act of 1988 prohibits discrimination in housing against families with children or

people with disabilities. Landlords can limit the total number of occupants in a dwelling unit in accordance with local or state housing codes but cannot deny housing solely on the basis of children or because of the tenant's disability. Only complexes with 80% of the occupants over the age of 55 can be adults only and additional requirements apply. A disabled individual must be allowed to alter the property at his own expense to make it accessible and to restore it to its original conditions at move-out. Landlords may need to adjust rules to accommodate the disabled tenant's needs. Other protected classes under discrimination law are race, sex, national origin, religion, color and ancestry.

### 4. WHAT ABOUT DEPOSITS?

Most landlords require new tenants to put up a security (or damage) deposit. According to Kansas law, the security deposit cannot exceed a full month's rent for an unfurnished dwelling and 1-1/2 times the rent for a furnished dwelling plus an extra 1/2 month's rent if pets are allowed. (Special rules apply to public housing projects.) No deposits can be required for service or assistive animals of the disabled.

The deposit is to protect the landlord from losses because of property damage, if the dwelling is left unclean, or if the tenant leaves owing the landlord money. Sometimes landlords require a tenant to put up a small deposit to hold the unit at the time an agreement is made to rent the place. Such a deposit can be applied to the first month's rent or to the security deposit required. However, if the tenant has a change of mind after leaving a deposit to hold the property, the landlord may withhold all or part of the deposit to cover any losses suffered because of the tenant's change of mind. Tenants should always ask for receipts for any deposits or rent payments, and these should be kept in a safe place.

### 5. WHAT ARE THE REQUIREMENTS AT MOVE-IN?

Kansas law requires the landlord and tenant to inspect the rental unit within five (5) days of move-in and to make a written record of the condition of the premises and furnishings. The move-in inspection is important proof of any existing damages to the property so at move-out the tenant will not be charged

for these. Both the landlord and the tenant are to sign this inventory and each is to have a copy.

Tenants should do an inventory if the landlord fails to do one with them. A copy should be sent to the landlord along with an explanatory letter, and keep a copy for themselves.

## 6. WHAT ARE THE TENANT'S RESPONSIBILITIES?

- A. To pay the rent on time.
- B. To keep the premises and all plumbing fixtures and appliances supplied sufficiently clean to meet the landlord's standards.
- C. To dispose of trash and garbage properly.
- D. To use the electrical, plumbing, sanitary, heating, cooling, ventilating systems and appliances provided properly.
- E. To advise the landlord of any extended absences (over seven days) so the landlord will not think the property has been abandoned. The lease or rental agreement may specify notice for shorter absences.
- F. To inform the landlord in writing of any needed repairs as soon as they are discovered.
- G. To refrain from any conduct which unreasonably disturbs the peace and quiet of other tenants. The tenant also is responsible for the actions of his family, friends, guests or pets in this regard.
- H. To obey all rules and regulations of the lease and all of the other laws governing landlord/tenant relationships.

## 7. WHAT ARE THE LANDLORD'S RESPONSIBILITIES?

- A. To provide the tenant a safe, habitable place to live that complies with applicable building and housing codes and to make any needed repairs in a reasonable time and manner after being notified of such need.
- B. To take care of the common areas when multiple apartments exist.
- C. To maintain in good and safe working order the electrical, plumbing, sanitary, heating, cooling, ventilating systems and any appliances provided in the unit.

- D. To provide or arrange for trash and garbage removal, unless the city or county government does so.
- E. To supply running water and reasonable amounts of hot water and heat (although the tenant may be required to pay the utility bills).
- F. To keep other tenants, their families, friends, guests or pets from creating disturbances.
- G. To provide each tenant with the name and address of the landlord's designated agent and to keep this information current.
- H. To abide by any other agreements contained in the lease, and to obey all the laws governing landlord/tenant relationships.

## 8. WHAT ABOUT RENT INCREASES?

There are no laws in Kansas governing the amount and frequency of rent increases. If a written lease exists, the landlord can only raise the rent during the lease period if the lease permits it, and the lease will spell out what the landlord has to do. If it is an oral or month-to-month tenancy, or at the end of a lease that does not note otherwise, the landlord can raise the rent by giving a written notice at least 30 days in advance of the rent due date. Unless otherwise agreed, Kansas law presumes rent is due and payable on the 1st day of the month.

## 9. CAN THE LANDLORD JUST WALK IN?

Even though the landlord is the owner of the rental property, he or his designated agent cannot enter the premises without first giving the tenant reasonable notice and then entering only at reasonable hours. The landlord does have the right to enter to make inspections, agreed or necessary repairs or alterations, or to show the property to workmen, buyers, or prospective tenants. In an emergency situation, the landlord may enter without permission to prevent loss of life or severe property damage. If the tenant is absent for more than 30 days without prior notice, the landlord can enter the unit. The landlord cannot abuse the right of access or use it to harass a tenant. The tenant cannot unreasonably refuse access.

## 10. HOW SHOULD PROBLEMS BE HANDLED?

A landlord should provide tenants with procedures for maintenance requests, phone numbers and emergency contacts. A tenant should phone the landlord or designated maintenance contact and then follow up with a written request.

If the landlord or tenant fails to uphold the rental agreement or does not correct a situation with the rental property that affects the health and safety of the tenant, other tenants or the landlord's property, there are remedies available. The tenant can deliver a written notice to the landlord specifically outlining the problems and stating the tenancy will be terminated 30 days after the next rent paying day if the situation is not remedied within 14 days. If the landlord corrects the problem, then the lease cannot be terminated and the tenant is obligated to stay. If the same or similar situation occurs again, the tenant can give the landlord a written notice terminating the tenancy 30 days after the next rent paying date even if the landlord corrects the problem. The tenant cannot terminate the lease for a situation or property condition caused by the tenant.

The landlord also can issue the same type of notice to the tenant who is in violation of the lease or failing to uphold the responsibilities outlined under Kansas law. The landlord's notice terminates the tenancy at the end of any 30 day period if the tenant fails to remedy a condition or problem within 14 days. If the same or similar problem recurs, the landlord can issue a 30-day notice at any time to terminate the tenancy.

As with any notices, copies should be kept by the tenant or the landlord. Additional remedies are available for specific problems, but should not be employed without the assistance of a housing counselor or attorney.

**IMPORTANT:** Kansas law does not provide for a tenant to deduct from rent the cost of correcting a problem or fixing something without the prior approval of the landlord. In addition, the law does not provide for rent to be withheld to force a repair or correct the problem. Either action by the tenant may result in an eviction.

## 11. CAN A LANDLORD RETALIATE AGAINST THE TENANT?

Generally not. A landlord may not retaliate against a tenant for: (1) complaining to a government agency about a housing code violation; (2) complaining to the landlord about a violation under the KRLTA; or (3) becoming involved in a tenant's union or organization. If the landlord tries to do so by raising the rent, evicting the tenant or decreasing the services, the tenant can sue the landlord for actual losses or 1-1/2 times the monthly rent, whichever is greater. The tenant is only protected, however, if the rent has been paid and the tenant has otherwise fulfilled his obligations.

## 12. WHAT HAPPENS WHEN THE RENT IS UNPAID?

A tenant who is unable to meet the rental obligation should contact the landlord immediately to explain the situation and try to work out a payment plan. Many landlords are willing to work with the tenant, but if the tenant will not cooperate with the landlord or tries to skip out, legal action may result. The key is to work out a total budget and only make offers that can be kept. The tenant should be prepared to explain the entire situation to the landlord.

When rent is late, the landlord only needs to give the tenant a written three day (72 hours) notice before beginning eviction proceedings. During this time, the tenant has the opportunity to pay the debt in full or move. If the tenant does neither of these, the landlord must begin legal action against the tenant to continue the eviction. Evictions can take place even if the tenant is pregnant or ill. Generally, landlords cannot evict for unpaid late charges when the rent is paid and can never evict legally without going through court.

## 13. WHAT ARE EVICTIONS ALL ABOUT?

Eviictions are the legal process by which a landlord can have a tenant removed from a dwelling unit. If the tenant fails to move out as requested in a proper notice, the landlord may

file a lawsuit to have the tenant evicted. Such suits are filed in the Limited Actions division of the District Court. A summons telling the tenant where and when to appear in court will be issued by the Clerk of the Court and delivered by the sheriff or other designated party. Rights are waived by tenants who fail to appear when summoned. Trial of such a case must be held within 8 days after the date the tenant appears in court. If the Judge orders the tenant to move out and the tenant does not do so, the Judge can order the sheriff or other designated party, forcefully if necessary, to remove the tenant and allow the landlord to lock the tenant out. All of this can happen very quickly. If legal papers are served which could result in an eviction or owing a landlord money, the tenant should appear in court as summoned, preferably with an attorney.

#### 14. WHAT NEEDS TO BE DONE AT MOVE-OUT?

**GIVE NOTICE.** A tenant's written lease may set out the procedures required to give notice to the landlord when a move-out is planned. If the lease is oral and not written, the tenant must give *written* notice of the intention to move to the landlord in accordance with how often rent becomes due — at least 30 days in advance of the date of the month on which the rent is normally due for month-to-month tenancies, two weeks for bi-weekly tenancies, seven days for week-to-week tenancies. Even if a tenant moves out ahead of the date in the notice, rent is owed until that date. If no notice is given or if it is not done properly, tenants may be liable for another rent payment, even if they moved out. Landlords cannot charge rent twice. If the unit is rerented before the end of the notice, the landlord should refund the first tenant a portion of the prepaid rent.

**CLEAN.** The unit should be cleaned from top to bottom. The tenant should leave it in as good a condition—or better—as at move-in. The tenant is not responsible for normal wear and tear, but if the unit is left unclean or with property broken or

damaged, the tenant may be liable for the cost of repairing or cleaning. This normally is deducted from the security deposit. However, if the amount to clean and repair the unit exceeds the deposit, the tenant may still be liable for the balance.

**MOVE-OUT INSPECTION.** Before returning possession of the unit, the tenant and the landlord should reinspect the property and compare the condition at move-out to the inventory prepared at move-in. A tenant should have a copy of this move-in inspection to verify the condition of the premises at move-out. Appropriate photographs can be taken. Possession has not been fully returned to the landlord until the keys are returned.

**SECURITY DEPOSIT RETURN.** A tenant should give the landlord a new address or a forwarding address for the return of the security deposit. Normally within 14 days but never more than 30 days following move-out, the landlord should provide the tenant with a written accounting of the security deposit and a refund of any unused portion. The landlord can withhold from the security deposit to cover damages to the property and for money owed the landlord. If the amount returned is disputed, the tenant should hold the refund check until the matter has been resolved either through negotiation with the landlord or through small claims action. If the landlord fails to return the deposit within thirty days, the tenant can sue for 1-1/2 times the amount wrongfully withheld in addition to the amount due.

**IMPORTANT:** A tenant cannot use a security deposit for the last month's rent or for charges owed during the course of the tenancy. If a tenant tries to do this, under certain circumstances the landlord can sue the tenant for the rent or charges and keep the deposit.

#### 15. CAN THE TENANT'S PROPERTY BE KEPT AT MOVE-OUT?

*Yes.* If the tenant abandons, surrenders or is removed from the dwelling unit, and fails to remove items or other property, the landlord may take possession of the property. The

landlord is required to hold the tenant's property for a period of 30 days and fulfill specific notice requirements outlined in the KRLTA. If the tenant owes the landlord money for past due rent, cleaning and/or repair costs, and the security deposit does not cover these costs, the landlord may hold the property according to law and may sell the property and use the proceeds to satisfy these costs as well as other charges incurred with storing, selling and disposing of the property. The tenant may want to make arrangements to pay the landlord what is due to avoid a sale.

## 16. MOBILE HOME PARKS

If the tenant is renting a mobile home and the lot from the landlord, the KRLTA applies and the laws which govern landlords and tenants will be the applicable laws. *If the tenant is renting the space only, the Mobile Home Parks Residential Landlord and Tenant Act (MHPRLTA) will apply.*

The MHPRLTA is a large act and addressing each section of the Act is outside the scope of this pamphlet. However, some of the more common problems that the tenant may face are dealt with in the following paragraphs.

Rental agreements shall be month-to-month unless the rental agreement specifies differently. The landlord must notify the tenant in writing of any rent increase at least 60 days before the effective date.

The landlord cannot charge a fee based on the number of members in the tenant's immediate family or charge a fee to an individual resident who shares the resident's mobile home with an unrelated person.

Unless the agreement specifies differently, 60 days written notice is required to cancel a month-to-month tenancy.

Any improvements to the mobile home lot (except natural lawn) remain the property of the tenant and can be removed by the tenant provided the tenant leaves the space in substantially the same or better condition than upon

taking possession. This means storage sheds, clothes lines, patio furniture, etc. remain the property of the tenant.

The security deposit cannot exceed the value of two months' rent. Any interest earned on the security deposit held by the landlord is property of the landlord.

Upon termination of the tenancy the landlord is allowed to offset, with the security deposit, damages caused by the tenant, including accrued rent.

## ABANDONMENT

If a tenant abandons a mobile home, this may result in many problems for the tenant or lien holder of the mobile home. A tenant is considered to have abandoned a mobile home when the tenant has been absent from the mobile home without reasonable explanation for 30 days or more, during which time there is a default of rent three days after rent is due or when the rental agreement is terminated. A tenant's return to the mobile home does not change its status as abandoned unless the tenant pays to the landlord all costs incurred including the cost of removal, storage, notice and utilities due and owing.

If the tenant abandons the mobile home, the legal owner and lien holder must be notified of the abandonment. The legal owner and lien holder are liable for any costs incurred for the mobile home space including rent and utilities due and owing. *The mobile home may not be removed without a signed written agreement from the landlord showing clearance for removal and that all debts are paid in full, or without an agreement reached with the legal owner and lien holder and the landlord.* This also applies to the tenant if the tenant is the legal owner of the mobile home. Additionally, the legal owner's or lien holder's right to possession of the mobile home is subject to the landlord's claim for reasonable costs of removal and storage of the abandoned mobile home.

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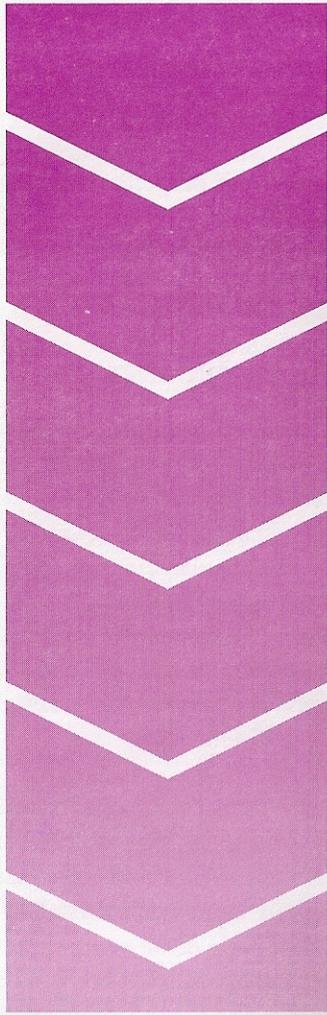
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